

Electing Your Forum Representative

What is Forum?

Forum is a campus-wide dialogue coordinated by the SFSS. Each month, a discussion happens on issues that affect students across campus. A new Student Union Building? Changes to parking and the U-Pass? Another tuition increase? Elected representatives can speak out at the monthly Forum meeting.

Who sits on Forum?

Students are elected from their Departmental Student Union, Graduate Caucus, or Constituency Group.

The Board of the SFSS also vote at Forum.

What are Roles and Responsibilities of Forum Representatives?

My roles as an elected a Forum Representative include:

- ⦿ Acting as an advocate for students' rights
- ⦿ Bringing students' needs and priorities to the attention of Forum
- ⦿ Having a say in budgeting and administering SFSS student fees
- ⦿ Working with the University administration
- ⦿ Engaging in dialogue with students from all other disciplines at the university
- ⦿ Advise the elected SFSS Board of Directors as necessary

My responsibilities as a Forum Representative include:

- ⦿ Attending all regular Forum meetings and the SFSS Annual General Meeting
- ⦿ Attending and reporting Forum business back at Departmental Student Union meetings
- ⦿ Being accountable to students in the departments through the Department Student Union or Constituency Group
- ⦿ Attending regular meetings of SFSS Committees as an elected member or as a student-at-large
- ⦿ Attending regular meetings of University Committees as an elected member or as a student-at-large

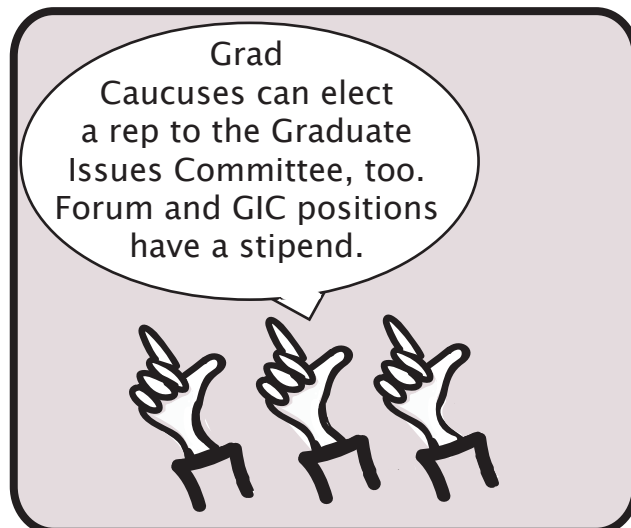


Is there a stipend for my contribution?

A stipend of \$30 per Forum meeting is tied to the requirements listed above. Stipend Eligibility forms must be picked up from and returned to the SFSS General Office (MBC 2250) before any stipends can be paid. Canada Customs and Revenue Agency requires us to see your Social Insurance Number (SIN) when you submit your form.

When does the term of office begin?

After a DSU or Constituency Group elects a Forum Rep, the term of office starts from the first Forum meeting the candidate attends. The term of office will end on April 30th of the following year.



How are members elected to Forum?

1. Give notice: the DSU chair must give a minimum of one week's notice of election.
2. Hold a meeting: hold a properly constituted meeting of your student union or caucus (i.e. quorate, meaning the minimum number of attendees are present). Check with the Organizer at organizer@sfss.ca if you're unsure about quorum.
3. Gather nominations: Nominations for the Forum position can be accepted at the same meeting where the vote is taking place.
4. Absent nominations: If you are willing to run for the Forum position, but you cannot make it to the meeting, you may send a written notice to one of the DSU executives that you are interested in being nominated. A person cannot be nominated or elected without either prior written agreement, or being at the election meeting in person.
5. Proxy votes: proxy voting are not allowed. Members have to be physically present at the election for their vote to count. Teleconferencing is allowed.
6. Motivation: you should expect to make a short speech about your interests and aims in running as the student union's representative on Forum.
7. Election will be by show of hands, or by secret ballot upon request.
8. Email the results: the results of the election must be ratified by a Forum meeting following the candidate's election. The chair must forward election results to organiser@sfss.ca. The Student Union Organiser will then coordinate with the elected Member Services Officer (MSO) to send an Invitation to Forum to the newly elected Forum Rep.