

**I) Statement of Agreement**

- 1) By electing to adopt the Standard SFSS Club Constitution, or by not providing an alternate constitution at the time of registration, the club has agreed to abide by the rules set out in this document.

**II) Club Name**

- 1) The official name of the club shall be the name written on the club package. No other name, except a logical acronym of their name, shall be used in the advertising or representation of the club.

**III) Purposes and Aims**

- 1) The purpose of the club is to bring together a diverse group of students and other individuals who share a common interest, specific to the established mandate of the club.
- 2) Club events shall be reasonably related to the established mandate of the club.

**IV) Membership**

- 1) Membership shall be open to all SFU students in good standing with the Simon Fraser Student Society or the Graduate Student Society. No restriction will be placed on membership according to race, gender, religion, ability, sexual orientation, or other discriminatory criteria.
- 2) Membership can also be open to non-student individuals such as staff, faculty, alumni or community members. If any restrictions are to be placed on these associate members they must be noted, and are subject to approval.
- 3) Members who are not students may not run for club executive positions.
- 4) A member may be expelled from the club by a vote of at least 2/3 of quorum. The duration of the penalty must be determined before the expulsion vote is conducted. An expelled member has the right to appeal, and may rejoin the club if 2/3 of quorum vote to permit this.

**V) Executive**

- 1) The Executive shall include at least two currently enrolled students acting in a leadership capacity within the club.
- 2) All members of the Executive shall be voted into their positions via an election or by-election. For single nomination positions, a yes/no vote shall be held. No member can be appointed to an executive position unless the appointment is less than a month in duration.
- 3) Responsibilities of the Executive members should generally include the following:
  - i) Presidential: shall conduct all executive or general meetings; is an ex-officio member of all committees within the club; is responsible for promoting the club to the campus community.
  - ii) Secretarial: shall record minutes of all meetings; is responsible for club correspondence.
  - iii) Fiscal: keeps a record of allocation of club funds; periodically checks and updates the club asset list; shall give an account of the club's financial standing and make the record books open to the club or to the SFSS if requested to do so.
- 4) Any Executive member may be impeached by a vote of at least 2/3 of quorum. Reinstating a member can be done by a similar vote.

**VI) Meetings**

- 1) The quorum for a club meeting is two executives and at least 30% of signed members, to a maximum requirement of 20 people. Additional members are encouraged to attend.
- 2) At least one official meeting must be called per semester. If assembling members is difficult, club business can be conducted over electronic mail.
- 3) Club meetings should be well posted in advance using electronic mail, website, posters, etc.
- 4) Minutes shall be recorded for all meetings.

**VII) Elections and by-elections**

- 1) Club Executives of the Club must be elected from and by the membership with a majority vote. An election must be held at least once per year.
- 2) The club's elections will take place within the first three weeks of a semester.
- 3) The results of any election are recorded in the SFSS Club Registration sheet.
- 4) Only student members may be executives and have permission to act on behalf of the club.
- 5) Votes may be cast by secret ballot or a simple show of hands. Majority vote wins. In case of a tie, the chair casts the deciding vote, or the member with the least votes drops out and votes are recast.
- 6) If for any reason an executive position becomes vacant, a by-election for that position will be held. This is not required if less than one month is left before the next scheduled election; instead, a member may be appointed to the position by the Executive. The SFSS General Office must be notified of Executive changes.

**VIII) Amendments**

- 1) Notice of the proposed amendments to the constitution shall be presented via email to the active club membership in advance, prior to the meeting in which the amendments will be discussed and voted upon.
- 2) Amendments to this constitution require a 2/3-majority vote of the club membership at a quorate general meeting.
- 3) Upon receiving 2/3 affirmative votes in favor of amendment/revision, an executive member shall submit the new constitution to the SFSS General Office for approval.

**IX) Dissolution**

- 1) This club will be dissolved if a 2/3 majority of the club membership at a quorate meeting votes to do so, or if club attendance falls below SFSS standards.
- 2) In the event of the club's dissolution, all club assets become property of the SFSS.

**X) Agency**

- 1) The Club is not an agent of the SFSS and the club's views and actions do not necessarily represent the voice of the SFSS.