

1. CALL TO ORDER

Call to Order – 10:02 am

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

Interim President & VP Student Services	Larissa Chen
VP External Relations	Christine Dyson
VP Finance	Hangue Kim
VP Student Life	Curtis Pooghkay
VP University Relations	Arr Farah
At-Large Representative	Paul Hans
At-Large Representative	Mudi Bwakura
Faculty Representative (Applied Sciences).....	Alan Lee
Faculty Representative (Arts & Social Sciences).....	Blossom Malhan
Faculty Representative (Business)	Pritesh Pachchigar
Faculty Representative (Communication, Art & Technology).....	Prab Bassi
Faculty Representative (Education).....	John Ragone
Faculty Representative (Environment).....	Vacant
Faculty Representative (Health Sciences).....	Raajan Garcha
Faculty Representative (Science).....	Jimmy Dhesa
Administrative Supervisor	Karen Atara
Administrative Assistant.....	Mandeep Aujla

Build SFU General Manager Marc Fontaine

Chief Executive Officer Martin Wyant

3.2 Regrets

3.3 Absent

3.4 Guests

The Peak Reporter.....Nathan Ross

Council Liaison.....Christian Avendano

4. ADOPTION OF THE AGENDA

MOTION BOD 2016-07-07:01

Arr/John

Be it resolved to adopt the agenda as amended change motion 7.4, remove motions 7.2 through 7.3, and to move New Business items 8.4 and 8.5 to the beginning of the agenda followed by section 9 Discussion items. .

Discussion:

- Change motion 7.4 to read “be it resolved to receive and file the board reports from June 16 to 30th to reflect the updated changes”
- Remove 7.2 and 7.3 since board meeting was held last week.
- Move new business items 8.4 and 8.5 to the beginning of the agenda, followed by section 9 discussion items

CARRIED AS AMENDED

5. NEW BUSINESS

5.1 In Camera

MOTION BOD 2016-07-07:02

Arr/Alan

Be it resolved to move the meeting in camera.

CARRIED

5.2 Ex Camera

MOTION BOD 2016-07-07:03

Arr/Alan

Be it resolved to move the meeting ex camera.

CARRIED

6. DISCUSSION ITEMS

6.1 Alcohol Funding Policy

Discussion:

- Note: Alan Lee and John Ragone expressed conflict of interest, therefore did not participate in this discussion.
- Board members expressed concern over this policy and it was recommended that the Alcohol Policy Working group create an updated version.
- Board members put forth a recommendation that there be an appeal process if spending more than 30% of the core is needed, as well as limiting the number of attendees.
- **[Action item]** Alcohol policy working group: To review the above recommendations and report back to the Board with updates.
- It was suggested that if the policy is proceeded with after this meeting, that there be a review period to see how the policy has been working after which the Board will meet and report back in October with suggestions.

6.2 President Vacancy

- After consulting with legal advisors it was suggested that the best option would be to have a by-election, which according to current by-laws can only take place in the fall semester.
- The board noted the environment representative position would also be opened for the by-election.
- The by-election would potentially take place four weeks into the semester with a two-week notice period, two-week nomination period, and a two-week campaign period as per current by-laws (total of ten weeks).
- A formal motion will be created for a vote on the by-election.
- **[Action item]** Arr: Notify chief electoral officer of the Boards recommendations as discussed regarding the by-election.

7. MATTERS ARISING FROM THE MINUTES

MOTION BOD 2016-07-07:04

Prab/Pritesh

Be it resolved to receive and file the following minutes:

- BoardOfDirectors_2016-06-16

CARRIED

8. REPORTS FROM SOCIETY

8.1 REPORTS FROM COMMITTEES

MOTION BOD 2016-07-07:05

Mudi/Blossom

Be it resolved to receive and file the following committee updates:

06/30 – Committee Updates

CARRIED

8.2 work Reports

MOTION BOD 2016-07-07:06-01

Raajan/Hangue

Be it resolved to receive and file the Board reports for June 16- June 30.

NOT CARRIED

MOTION BOD 2016-07-07:06-02

Arr/John

Be it resolved to receive and file the Board reports for June 16- June 30 to reflect the updated version.

CARRIED AS AMENDED

Abstentions: Mudi

9. NEW BUSINESS

9.1 Financial Coordinator reallocation

MOTION BOD 2016-07-07:07

Hangue/Arr

Whereas Finance and Audit Committee has reviewed the relevant documents and provided this as a recommendation to Board.

Whereas Vanessa Kwong will not be returning from maternity leave, therefore not using the back to work bonus.

Whereas the calculation of \$22, 381 less Vanessa Kwong vacation pay out of \$4875 less two weeks overlap for training of replacement coordinator in July of \$2,217 equals \$15,739.

Be it resolved to reallocate \$15,739 from line item 901/10 into the unrestricted surplus.

Discussion:

- Note: the current format in the attached document doesn't implicitly show how much is in the unrestricted surplus after re-allocation so that is something the FAC committee and Financial coordinator are still working on.

CARRIED

9.2 SFSS Fall kick off increase

MOTION BOD 2016-07-07:08

Hangue/John

Whereas Finance and Audit Committee has reviewed the relevant documents and provided this as a recommendation to Board.

Whereas the SFSS Board of Directors approved the Fall 2016 Kickoff concert with a net loss of \$38,500

Whereas the current large-scale line item only has \$20 000.

Be it resolved to increase the large-scale events line item (816/20) by \$18,500 from the unrestricted surplus.

Discussion:

- It was suggested to develop a restricted fund with a cap to address these types of costs so as to avoid dipping into the unrestricted funds.

CARRIED

9.3 SFSS Summer Pub Night

MOTION BOD 2016-07-07:09-01

Prab/Pritesh

Whereas Events Committee has reviewed the relevant documents and provided this as a recommendation to Board.

Be it resolved to approve up to \$1200 from line item 817/20 for the SFSS Summer Pub Night. Be it further resolved to appoint BK as project lead.

NOT CARRIED

MOTION BOD 2016-07-07:09-02

Mudi/John

Whereas Events Committee has reviewed the relevant documents and provided this as a recommendation to Board.

Be it resolved to approve up to \$1200 from line item 817/20 for the SFSS Summer Pub Night. Be it further resolved to appoint Mudi Bwakura as project lead.

Discussion:

- Curtis consulted with John regarding staffing for this event, and currently there are two staff tentatively confirmed for this date.
- Event will have a similar format as last year; expect about 200 attendees, free event, no coat check etc. as outlined in the attachment (Summer Pub Night Proposal.pdf)
- No expenditures for decoration in the budget as the organizers of this event are planning on using the same equipment from last year.
- Curtis has set a tentative date for this event so there is enough time to get staff on board. John will be on vacation for this event and Daryl is aware.
- Will be filling out an event form if this gets approved.
- John will do all the stuff on the operations side to get this going.

*** Arr left at 10:58 am*

CARRIED AS AMENDED

9.4 By-election Fall 2016

MOTION BOD 2016-07-07:10

Hangue/Arr

Be it resolved that the Simon Fraser Student society pursues a by-election for all vacant positions in Fall 2016.

CARRIED

Abstentions: Mudi

*NOTE: Motion 9.4 was created after the President Vacancy discussion agenda item.

11. ATTACHMENTS

- RecommendationStudentUnionPolicy-FundindRestrictionOfAlcohol.pdf
- SFSS Budget Decrease Form – Finance Coordinator .pdf
- SFSS Budget Increase Form – Dept 20 Large Scale Events .pdf
- Summer Pub Night Proposal

12. ADJOURNMENT

MOTION BOD 2016-07-07:11

Alan/Raajan

Be it resolved to adjourn the meeting at 10:59 am

CARRIED

Recommendation on Student Union Policy- Funding Restriction of Alcohol

It is the purpose of this document to provide a recommendation to the Board of Directors regarding an “Alcohol Policy”.

Context:

- On May 4th 2016 the Board of Directors received a Briefing Note (Student Union Policy- Funding Restriction on alcohol) that was brought forward by the SFSS CEO in conjunction with the Student Union Resource Coordinator.
- The Board did not feel that it was able to come to a decision on the matter, and opted to refer it to an ad-hoc working group.
- The working group was tasked to consult appropriate staff on the matter and make a recommendation on a new “Alcohol policy”.
- The recommendation was to speak to both the removal of the current gratuity charged to student unions as well as restricting student unions from using core funds for the purchase of alcohol.
-

Key considerations:

- Grant funding cannot be used for the purchase of alcohol.
- Clubs cannot use grant or core funding on alcohol.
- Prior to the early 2000’s student unions could not use any funds on alcohol.
- There has been instances where student unions use all their core on alcohol.
- There is quite a bit of risk associated with student unions purchasing alcohol with society funds.
- Events where alcohol is purchased marginalize the under 19 student population.
- Changes in gratuity or core may impact FBS Operations.
- Separation of operations and governance.
- FBS has been mandated to have a much lower loss for this fiscal year. The outgoing board was comfortable with running a deficit of no more than \$200,000.

Recommendations:

Gratuity:

The working group recommends that the Board of Directors leave the decision regarding removing or keeping the mandatory gratuity that student unions are required to pay to the Food & Beverage Services General Manager.

Rationale:

The working group came to this recommendation because, we recognized that the role of the board is to make decisions and set direction on a high level. This has been done by giving our staff and management the direction to lose no more than \$200,000 this fiscal year. However, to make a decision, which would be largely uninformed on a specific operational mechanism would be outside our scope of responsibilities and duties. As such we thought it would be best to leave such a decision in the capable hands of our FBS General Manager.

Restricting Core Spending on Alcohol:

The Working group recommends that the Board of Directors implement a 30% cap on the core funding in regards of purchasing alcohol per fiscal year. Furthermore, the working group also recommends that student groups only spend their core at the Highland Pub except for one large scale event off campus where they are allowed to purchase alcohol off campus.

Rationale:

The working group came to this recommendation because, we think that although it is important to mitigate risk for the society, we also have an important role of creating social life on campus, and providing others with the tools to do so as well. Completely restricting student unions from spending core on alcohol limits their ability to function, that is why we recommend a compromise of 30% for the fiscal year.

The working group recommended that student groups be allowed to have 1 large scale event where alcohol is purchased through core not at the SFSS Highland Pub per semester. This is because several student unions have events (mainly formals and galas) off campus that are a critical mechanism in creating social life within particular departments and faculties.

Lastly, the working group recommended that the changes that have been discussed come into effect this fall rather than, as soon as possible because notifying student groups of this change in policy, and allowing them time to adjust their plans would be both considerate and reasonable.

Operating Budget Amendment Form Budget Decrease

Submission Date: (MM/DD/YY) _____

Budget Amendment Initiator/Dept.: _____

Approving Body: (FASC/BOD) _____

Please fill out only for a budget decrease. The account number and description can be obtained from the SFSS Finance Office. Please provide a copy of this form to the Minute Taker for inclusion in the minutes.

Account Number _____ / _____ & Description _____

Amount: \$ _____

Account Number _____ / _____ & Description _____

Amount: \$ _____

Budget Decrease Rationale: (Attach any other supporting documentation)

Budget Decrease Motion:

If the motion originated from FASC:

BIRT FASC recommend to BOD to decrease the

line item _____ / _____ by \$ _____ .
(description) (account #)

If the motion originated from BOD:

BIRT BOD decrease the

line item _____ / _____ by \$ _____ .
(description) (account #)

Operating Budget Amendment Form Budget Increase

Submission Date: (MM/DD/YY) _____

Budget Amendment Initiator/Dept.: _____

Approving Body: (FASC/BOD) _____

*Please fill out only for a budget increase. The account number and description can be obtained from the SFSS Finance Office. **Confirmation of an unrestricted budget surplus is required prior to FASC and/or BOD considering this motion.** Please provide a copy of this form to the Minute Taker for inclusion in the minutes.*

Account Number _____ / _____ & Description _____

Amount: \$ _____

Account Number _____ / _____ & Description _____

Amount: \$ _____

Budget Increase Rationale: (Attach any other supporting documentation)

Budget Increase Motion:

If the motion originated from FASC:

BIRT FASC recommend to BOD to increase the

line item _____ / _____ by \$ _____ .
(description) (account #)

If the motion originated from BOD:

BIRT BOD increase the

line item _____ / _____ by \$ _____ .
(description) (account #)

Summer Pub Night Proposal

Overview: The SFSS has an opportunity to hold a summer semester pub night at our highland pub. As you all know the highland pub has been closed for the summer semester so this is a good opportunity to have a good summer event in our pub. This will be the second SFSS summer pub night. Last year's was fairly successful.

Date: July 28th 2016

Time: 6PM- 1AM

Logistics: This will be a free event with no coat check. We will not be stamping people either so they can come in and out as they please. This pub night is designed to be an accessible event during the summer semester.

Security: I have allocated \$500 for security which would be 3-4 guards. This would allow us to not hit capacity but have a reasonable amount of guards for the protection of attendees at the event.

Food: Last year for this event. It was a fun addition to the summer pub night. We just had little snacks for all the attendees. It made more of a relaxed environment.

Entertainment: We can bring an DJ in to play live music and have some lights from our entertainment budget/

Timeline:

Monday July 4th: Proposal sent to Epcom for the Pub Night.

Thursday July 7th: Recommended motion submitted to board.

Friday July 8th: Planning Begins

Monday July 11th: Promotion Begins

Monday July 18th: Promotion Push

Monday July 25th: Logistics set up

Thursday July 28th: Pick up production if necessary

Thursday July 28th Evening Pub Night

Budget

Expenditure	Description	Budget
Security	Security for Event	\$500
Food	Food for Event	\$500
Entertainment	Entertainment	\$100
Misc		\$100
Total		1200