

Call to Order – 5:29 pm September 24, 2014 | SUR 3250

The Board acknowledged that the meeting was being conducted on the Unceded Coast Salish Territories of the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

## 1. Appointment of the Chair

### MOTION BOD 2014-09-24:01

Kopahi

*Be it resolved to appoint Darwin Binesh as chair of BOD 2014-09-24*

### CARRIED

## 2. Roll Call of Attendance

### Board of Directors

President..... Chardaye Bueckert  
Vice President External Relations ..... Darwin Binesh  
Vice President Finance..... Adam Potvin  
Vice President Student Life ..... Kayode Fatoba (*late*)  
Vice President Student Services ..... Zied Masmoudi  
Vice President University Relations..... Moe Kopahi  
At-Large Representative ..... Jeremy Pearce  
At-Large Representative ..... Rebecca Langmead  
Faculty Representative (Arts & Social Sciences)..... Brady Wallace  
Faculty Representative (Business) ..... Shadnam Khan  
Faculty Representative (Communication, Art & Technology)..... Shirin Escarcha  
Faculty Representative (Education) ..... Katie Bell  
Faculty Representative (Sciences) ..... Deepak Sharma

### Society Staff

Build SFU General Manager..... Marc Fontaine  
Executive Director..... Colleen Knox  
Staff Representative.....  
Campaigns, Research, and Policy Coordinator ..... Pierre Cassidy  
Minute Taker ..... Dion Chong

### Guests

Auditor..... Gary Wozny  
CEO Applicant ..... Shayne Kelly II  
CEO Applicant ..... Stephanie Munez  
CEO Applicant ..... Amir Ali  
Business Administration Student Society ..... Jessica Gutierrez  
Member..... Crystal Rivera  
Member..... Akash Dhaliwal  
Member..... Kiran Binning  
Member..... Prab Bassi  
Member..... Arjan Mundy (*late*)

### Regrets

Faculty Representative (Health Sciences)..... Ayla Kooner

### Absence

Faculty Representative (Applied Sciences) ..... Ben Rogers

Faculty Representative (Environment)..... Tesicca Truong

### 3. Adoption of the Agenda

#### **MOTION BOD 2014-09-24:02**

Masmoudi

*Be it resolved to adopt the agenda as amended.*

*Matters Arising struck, all reports struck, changes made to order of appointments/resignation items.*

**CARRIED**

### 4. Ratification of Regrets

#### **MOTION BOD 2014-09-24:03**

Langmead

*Be it resolved to ratify regrets from:*

Faculty Representative (Health Sciences)..... Ayla Kooner (*out of country*)

**CARRIED**

### 5. Appointments/Resignations

#### **a. Selection of the Chief Electoral Officer**

#### **MOTION BOD 2014-09-24:08**

Kopahi/Amended Bueckert

*Be it resolved to appoint Stephanie Munez as Chief Electoral Officer of the Simon Fraser Student Society until the end of the Fall 2014 Semester.*

Candidates provided a short motivation for their application. All Directors and guests were provided with the opportunity to ask questions of the candidates. Candidates were thanked for showing interest in the SFSS and were invited to be involved with the Student Society and the electoral process in the future.

*Fatoba entered at 5:37pm*

A member desired to bring in more nominees by extending the deadline, however opposition was expressed to this idea, as it may imply that the candidates who submitted their applications within the designated timelines were under-qualified for the position. A motion to vote by secret ballot also failed.

After the nominees left the space temporarily, the Board of Directors voted and selected Stephanie Munez as CEO, after which the nominees returned to the space.

**CARRIED AS AMENDED**

#### **b. Student Society Committees**

#### **MOTION BOD 2014-09-24:06**

Bueckert/Amended Bueckert

*Be it resolved to close student at-large nominations for all SFSS committees and appoint the following students to the respective Society committees:*

**Advocacy Committee – Arjan Mundy**

**Constitution and Policy Review Committee** – Gaganjot Lindhran, Kelly Furey  
**Granting Committee** – Clara Chow  
**Remunerations Advisory** – Saumya Sangal

**CARRIED AS AMENDED**

**6. Guest Speakers**

**c. Auditors Presentation**

Auditor Wozny provided a presentation of the draft financial statement to the Board of Directors for review

- FBS reduced losses substantially while maintaining profit margins, despite decreased revenue due to greater competition from food trucks and other new food vendors.
- General Fund overall was in a better financial position.
- Build SFU had a number of pre-acquisition costs for office space, promotions etc.
  - A change would be made to amalgamate Build SFU bursaries into a single line item
- Portion of the building operating costs for the past 4 years had been allocated to Space Expansion Fund. Starting from the next fiscal year, these will be allocated directly to Food and Beverage Services.
- Autonomous organizations which receive funds via the SFSS (The Peak, Sustainable SFU etc.) were outside the scope of the Student Society, as they are independent organizations also bound by the BC Societies Act. Thus it was beyond the scope of the SFSS to have auditing information on these groups.
  - A number of years ago, a plebiscite passed, indicating that the membership wished to see greater financial transparency from these organizations.
- Revenues in the General Office have increased as a result of conference room bookings and vendor licenses
- In a large-scale event with ticketing, tickets were similar to cash and it was easy to lose track of revenue, which was an identified accounting issue. Revenue streams had to be complete.
- A number of new staff positions were added, increasing some departmental costs
- Revenue streams for the Copy Centre were steady. Wages increased as a result of necessary overtime to complete special projects, including Build SFU and the concerts.
- The Board of Directors was reminded that the financial statements belonged to the Student Society, and that a forensic audit was not conducted. The auditors deemed the statements to be a fair representation of the financial position of the SFSS.
  - There were serious deficiencies identified in the society internal controls, particularly relating to the concert, which were being addressed by the various concert working groups.
    - A draft investment policy was in the works
- The Executive Director and the Finance Coordinators were credited for their work and expertise.

**MOTION BOD 2014-09-24:06**

Langmead

*Be it resolved to recommend to the Annual General Meeting the draft financial statement for the year ended April 30 2014 as presented at BOD 2014-09-24 contingent on changes to 19ii and allocation of Build SFU bursary into the Bursary line item*

The financial statements will be posted to the website, and the Communications Office would provide highlights to make it more accessible. The document would also be forwarded to Council for information.

**CARRIED**

*Kopahi left after the Auditors presentation*

**d. Build SFU Joint Steering Committee**

**MOTION BOD 2014-09-24:07**

Masmoudi

*Be it resolved to open Board of Directors nominations for an alternate position on the Build SFU Joint Steering Committee for the remainder of the 2014/2015 term.*

**CARRIED**

*Potvin left at 6:39pm*

**MOTION BOD 2014-09-24:08**

Khan

*Be it resolved to close nominations and appoint Rebecca Langmead – At-Large Representative to the Build SFU Joint Steering Committee as an alternate member for the remainder of the 2014/2015 term.*

**CARRIED**

**7. Unfinished Business**

**8. New Business**

**a. Guard.me Letter**

**MOTION BOD 2014-09-24:08**

Bueckert

*Whereas the Guard Me Insurance Plan is in place for international students at SFU;*

*Whereas the SFSS Advocacy Committee has discussed the matter extensively and has made a recommendation;*

*Be it resolved to approve the attached open letter of position outlining the Society's concerns*

**CARRIED**

**b. R-15 Elections**

**MOTION BOD 2014-09-24:08**

/

*Be it resolved to approve the changes to R-15 as presented.*

**POSTPONED TO BOD 2014-10-08**

Bueckert

**c. New Bylaw**

**MOTION BOD 2014-09-24:09**

Masmoudi/Amended Khan/Bueckert

*Be it resolved to recommend to the 2014 SFSS AGM the creation of a new bylaw which reads:*

*The Society may not revoke, reduce or otherwise cancel a duly approved student society fee that has been implemented for the purpose of repaying a loan made to the Society or on the basis of which a loan has been made to the Society if the effect of such revocation, reduction or cancellation would be to cause the Society to be unable to repay the loan as it became due.*

The Build SFU General Manager recommended that the motion be changed from a constitutional amendment to a bylaw amendment.

- Proposed changes to the BC Society Act eliminated the existence of unalterable constitutional clauses and prevents such clauses from being grandfathered in, as well as requiring all non-purpose statements to be moved from the constitution to bylaws.
- The clause had been reviewed repeatedly by both SFSS and SFU legal counsel
- In entering into a mortgage, it was necessary to enter in good faith. This bylaw was to codify the SFSS' and thus the undergraduate student bodies desire to repay the debenture.
  - At the AGM, the debenture special resolution would come before the bylaw addition.

The switch was deemed to be more member-friendly, especially since special resolutions require a 75% vote in favour. The board was reminded of the importance of reaching quorum at the AGM due to its impact on the Build SFU project.

**MOTION AMENDED**

**CARRIED AS AMENDED**

**d. CPR – Build SFU Debenture Special Resolution**

**MOTION BOD 2014-09-24:10**

Masmoudi

*Whereas CPR 2014-09-15 recommended to Board the Text of A Special Resolution for the AGM;*

*Be it resolved to approve the text for the Build SFU debenture Special Resolution for inclusion in the 2014 SFSS Annual General Meeting.*

It was recommended that an individual be prepared to explain the document in laymans terms for the AGM.

**CARRIED**

**e. CPR – BASS Constitution**

**MOTION BOD 2014-09-24:10**

Khan/Amended Bueckert

*Whereas* CPR 2014-09-15 recommends to Board the Business Administration Student Society Constitution and Bylaws contingent on CRPC recommended changes in a number of areas;

*Be it resolved* to approve the BASS Constitution and Bylaws as presented contingent on approval at a BASS AGM without precedence or prejudice.

There was a desire to have the document approved prior to the BASS AGM. However, there was confusion expressed around the order of approval necessary, to avoid issues of a BASS membership-approved document being rejected by the SFSS BOD. In order for any question to be placed as a referendum question, BOD had to approve the document and ensured that the document was in accordance with SFSS bylaws. By precedence, the document were brought to Board until CPR and the FSU membership had approved of the document.

Bylaw 9 was clarified – FSUs are established by referendum, and ratification of the results of the referendum was to be conducted by both Board and Council. 2 items had to occur (BOD approval of bylaws, and ratification fo referendum), however a particular order was not required.

A referendum question would still need to be accepted by the Board prior to BASS being able to establish as an FSU.

**CARRIED AS AMENDED**

**9. Attachments**

2014\_09\_16\_letter\_guard\_me (1) (1).docx

2014-08-29 SFSS - Special Members Resolution re borrowing & granting security.pdf

**10. Adjournment 7:03pm**

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DC /CUPE 3338

# BASS Constitution and By-laws

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## Constitution

The name of the organization shall be the Business Administration Student Society ("BASS") of the Beedie School of Business, constituted as the faculty student union of the Simon Fraser University Faculty of Business as defined by the Simon Fraser Student Society ("SFSS").

- 1) BASS exists to:
  - a) Represent undergraduate students within the Beedie School of Business
  - b) Create a connected experience through quality, student-run events and programs for members
  - c) Provide co-curricular opportunities to complement the academic studies of its members
  - d) Act as a liaison with student unions, the SFSS, the external business community, and other University organizations



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## By-law 1 Interpretation

1. "Constitution" shall refer to BASS constitution
2. "BASS" shall refer to the Business Administration Student Society
3. "Membership" shall refer to the BASS membership
4. "Council" shall refer to the BASS Executive Council
5. "BoA" shall refer to Board of Advisors
6. "University" shall refer to Simon Fraser University
7. "Beedie School of Business" shall refer to the Business Administration Undergraduate Program at Simon Fraser University
8. "Simple majority" shall refer to a value of more than half
9. "Qualified majority" shall refer to a value of more than two thirds
10. "Regulations and Policies" shall refer to any rule, standing order, or administrative policy enacted by BASS
11. "Signing Officer" shall refer to members of the Executive Council able to represent BASS, except in entering legally binding contracts
12. "Director" shall refer to positions appointed to assist the Executive Council in the operations of BASS
13. "Coordinator" shall refer to appointed positions who report to and assist the Vice-Presidents in the operations of BASS
14. "VP" shall refer to Vice-President positions
15. "Executive Officer" shall refer to the President, Vice President Finance, Vice President Human Resources, Vice President Internal Operations, Vice President Events, Vice President Corporate Relations, and/or Vice President Marketing and Communications
16. "Appointment" shall refer to a non-elected position
17. "Year representatives" shall refer to the elected first year, second year, third year, and fourth year representatives on the Board of Advisors, defined by their credit hours
18. "SFSS" shall refer to Simon Fraser Student Society
19. "DSU" shall refer to a departmental student union, as defined by the Simon Fraser Student Society
20. "Clubs" shall refer to the Beedie School of Business Clubs
21. "Beedie initiatives" shall refer to student run case competitions and other student run activities of the Beedie School of Business
22. "Fiscal year" shall refer to the period of May 1<sup>st</sup> to April 30<sup>th</sup>, inclusive
23. "Semester" shall refer to an Academic calendar semester
24. "Good academic standing" is an individual meeting GPA requirements as defined by the Beedie School of Business

## **By-law 2 Membership**

- 1) The membership of BASS shall be all members of the faculty of Business Administration, as defined by the University and indicated on a member's transcript.
- 2) All members of BASS may vote at BASS's Annual General Meetings, Special General Meetings, Elections, By-elections, and Referenda
- 3) No proxy votes shall be permitted

### By-law 3 Executive Council

- 1) All VP's of the Executive Council shall be members of BASS.
- 2) The Executive Council shall be made up of:
  - a) Elected Positions: President, Vice President Finance, and Vice President Human Resources
    - i) The President shall:
      - (1) Be the official liaison between BASS and the Beedie School of Business Undergraduate Program, Simon Fraser Student Society, Beedie Department Student Unions, and Beedie clubs
      - (2) Have the power to call an Executive Council or Board of Advisors meetings as necessary
      - (3) Direct and supervise the duties of the Executive Council
      - (4) Act as a signing officer
    - ii) The Vice President Finance shall:
      - (1) Be responsible for the financial planning and management of BASS's assets and liabilities
      - (2) Ensure the long-term financial viability and sustainability of BASS
      - (3) Act as signing officer
    - iii) The Vice President Human Resources shall:
      - (1) Manage the recruitment of and human resources planning for all unelected BASS positions
      - (2) Proceed as acting President in the event that he/she/ze is unable to fulfill his/her duties
      - (3) Act as a signing officer
  - b) Appointed Positions: Vice President Internal Operations, Vice President Events, Vice President Corporate Relations, and Vice President Marketing and Communications
    - i) The Vice President Internal shall:
      - (1) Oversee BASS programs
    - ii) The Vice President Events shall:
      - (1) Plan and execute all BASS events
    - iii) The Vice President Corporate Relations shall:
      - (1) Act as the official liaison between BASS and the external business community
      - (2) Represent and promote the interests of Beedie undergraduate students through external communication and the creation of corporate partnerships
    - iv) The Vice President Marketing Communication shall:
      - (1) Coordinate marketing strategy and campaigns for all BASS activities within his/her/zir portfolio
      - (2) Be responsible for maintaining and strengthening the professional BASS brand and image
- 3) Selection of the appointed Executive positions shall be conducted by the President, Vice President Human Resources, and Vice President Finance
- 4) Executive Officers shall not be remunerated by BASS
- 5) Quorum is achieved when two-thirds of the BASS Executive Council are present

## **By-Law 4 Powers, Duties, and Obligations of the Executive Council**

- 1) The Executive Council shall carry out the operations and management of BASS in a manner consistent with the recommendations of the BoA
- 2) All decisions made by the Executive Council shall be passed by simple majority, unless otherwise specified by another regulation or policy
- 3) The Executive Council may approve any unbudgeted expense up to 5% of the previous year's revenue or \$10,000, whichever comes first
- 4) The Executive Council may, by a qualified majority:
  - a) Create or amend any regulation or policy in the governing activities of BASS so long as these are consistent with the SFSS
  - b) Delegate its powers and obligations to standing committees and the other bodies of BASS, by way of regulations and policies
  - c) Create or remove any Director or Coordinator position
  - d) Approve the fiscal budget proposed by the VP Finance
  - e) Approve any unbudgeted expense up to a maximum of 30% of the previous year's revenue or \$35,000, whichever is the lesser of the two
- 5) The Executive Council shall report on any BoA recommendation that differs from the course of action taken by the Executive Council,
  - a) The report shall outline the Executive Council's reasoning
  - b) This report shall be published to the BASS membership and the Beedie Presidents Council
- 6) All Executive Council meetings shall be open to the members of BASS unless specifically deemed in camera
  - a) In camera meeting requires a qualified majority vote of the Executive Council
- 7) The Executive Council shall meet a minimum of once a month
- 8) No proxy votes shall be permitted

## By-law 5 Board of Advisors

- 1) The BASS Board of Advisors shall be comprised of:
  - a) Member Positions
    - i) The current President
    - ii) The previous year's President, who is a member of BASS
      - (1) Or a Vice President from the previous year, who is a member of BASS
    - iii) One elected representative from a Beedie Department Student Union or Beedie student club who is a member of BASS
      - (1) Elected by Presidents Council, subject to provisions of By-law 8
    - iv) The Simon Fraser Student Society Business Representative
      - (1) A vacancy in this position shall be filled by another elected representative from the Beedie Presidents Council
    - v) Elected Year Representatives
      - (1) First year representative
      - (2) Second year representative
      - (3) Third year representative
      - (4) Fourth year representative
  - b) External Stakeholder Positions
    - i) A former BASS Executive at least 4 years removed
      - (1) Shall commit to a term of at least two years
    - ii) A former BASS Executive at least 8 years removed
      - (1) Shall commit to a term of at least two years
    - iii) The Dean of the Beedie School of Business Program
      - (1) Or an appointed representative of the Dean
- 2) All positions shall have voting rights on the BoA
- 3) The Board of Advisors term shall run concurrently with the BASS Executives and fiscal year
- 4) Quorum is achieved when two-thirds of the BoA are present

## **By-law 6 Purpose of the Board of Advisors**

- 1) The BoA shall be a the advisory body of the Business Administration Student Society
- 2) The BoA shall endeavor to provide the Executive Council with recommendations on issues pertaining to the Business Administration Student Society to promote its future sustainability and viability
- 3) The BoA shall:
  - a) Advise on the execution of the long-term strategy of BASS in achieving its mission
  - b) Review and recommend any decision of the Executive Council that requires a qualified majority vote
  - c) Provide assistance to the Executive Council in any facet of the operations upon request
  - d) Make recommendations on issues of concern regarding the reputation or future viability of the Business Administration Student Society
- 4) The Elected Year representatives of the BoA shall be tasked with reporting on BASS's representation within their respective year to the BoA and Executive Council
- 5) The BoA shall meet as often as deemed necessary, limited to once a semester

## **By-Law 7 Department Student Unions**

- 1) The Beedie School of Business Concentrations may be constituted as Department Student Unions ("DSU"), so long as they are constituted as DSUs by the SFSS.



## **By-law 8 Beedie Presidents Council**

- 1) Beedie Presidents Council shall be a gathering of the Beedie student-run organizations to encourage collaboration and communication regarding any important items that pertain to undergraduate students
- 2) Beedie Presidents Council may pass motions of recommendation to the BASS Executive Committee on issues of concern for the Beedie DSUs, Beedie clubs, and BASS membership
- 3) Beedie Presidents Council shall be comprised of:
  - a) The BASS President
  - b) The President of each recognized Beedie DSU
  - c) The President of each Beedie club, as recognized by the Beedie School of Business
  - d) The President or equivalent of each Beedie student-run initiative as recognized by the Beedie School of Business
- 4) Beedie Presidents Council shall elect one representative to sit on the BASS Board of Advisors by simple majority vote
  - a) Vacancy in the Simon Fraser Student Society Business Representative position shall result in the election of an additional seat on the Board of Advisors
- 5) The Beedie Presidents Council may fill any vacant year representative seat on the BoA by appointment, if they fail to receive any applications
- 6) Beedie Presidents Council shall meet at least 3 times a semester
- 7) Quorum is achieved when two-thirds of the Beedie Presidents Council are present
- 8) No proxy votes shall be permitted

## **By-Law 9 Annual and Special General Meetings**

- 1) The Annual General Meeting shall be held within 6 weeks of the beginning of the Fall academic semester
- 2) A Special General Meeting shall be convened by the Executive Council within 21 days of
  - a) Qualified majority vote of the Executive Council
  - b) Receiving a petition by the membership, which must:
    - i) Be signed by 5% of BASS membership
    - ii) Contain the names, Student Numbers, and Signature of all signed students
- 3) Due notice of the Annual General Meeting or any Special General Meeting requires two weeks of advertisement and must state the date, time, location, and proposed agenda of the Meeting through the following channels:
  - a) BASS social media platforms
  - b) Beedie BBA News Portal or an equivalent medium
  - c) Print notices throughout prominent campus locations
- 4) The current President shall Chair Annual and Special General Meetings
- 5) All members of BASS may put forth any business on the Annual or Special General Meeting Agenda
- 6) The Annual General Meeting must include the following agenda items:
  - a) Presentation of the Annual General Report
  - b) Presentation of the previous year's fiscal financial statements
  - c) Presentation of the current Executive Council's year plan and fiscal budgets
  - d) Filing and ratifying the previous year's Annual General Meeting Minutes
- 7) Quorum shall be the lesser of 2% of the most recent membership count or 100 members of BASS
- 8) If 15 minutes has passed and quorum is not met, the meeting shall transact only such business as specifically stated by By-law 9.6, except for 9.6d.

## **By-law 10 Amendments**

- 1) The Constitution and By-laws may be amended by:
  - a) Special resolution passed at an annual or special general meeting, or
  - b) Referenda
- 2) Notice of amendments by way of an Annual or Special General Meeting shall follow By-law 9 and shall include the wording of the proposed amendments
- 3) Amendments may be initiated by:
  - a) The Executive Council
  - b) Petition by BASS membership delivered to the President of BASS that includes:
    - i) 5% of BASS membership
    - ii) Names, student numbers, and signature of all individuals participating in the petition
    - iii) Written request for the amendment that is to be voted on

## **By-law 11 Elections Committee**

- 1) The Elections Committee shall be comprised of BASS members who do not hold a position on the Executive Council or Board of Advisors and are not running for an elected or appointed position in the current Elections or By-election
- 2) The Elections Committee Chairperson shall be appointed by a simple majority vote of the Executive Council
- 3) The Elections Committee Chairperson shall appoint the elections committee two weeks prior to the planned nominations period
- 4) The Elections Committee Chairperson shall appoint the Election Officers.
- 5) The Elections Committee shall be responsible for administering the Elections, By-elections, or Referenda process and ensuring they run in accordance with the governing BASS By-laws and regulations
- 6) The Elections Committee shall report on the results of the Elections, By-elections or Referenda within 72 hours of closing the polls

## By-Law 12 General Elections

- 1) General elections shall take place during the Spring academic semester
  - a) All dates shall be set by the Elections Committee in consultation with the Executive Council
- 2) All candidates shall be considered eligible for elections if they are BASS members
- 3) Positions to be elected by the BASS membership are:
  - a) Executive Council
    - i) President
    - ii) Vice President Human Resources
    - iii) Vice President Finance
  - b) Board of Advisors elected positions
    - i) First Year Representative
      - (1) Must have 29 credit hours or under
    - ii) Second Year Representative
      - (1) Must have between 30 and 59 credit hours
    - iii) Third Year Representative
      - (1) Must have between 60 and 89 credit hours
    - iv) Fourth Year Representative
      - (1) Must have 90 credit hours or greater
- 4) Elected members shall hold their positions for one year from May 1<sup>st</sup> to April 30<sup>th</sup>
- 5) Due notice of General Elections requires two weeks of advertisement through the following channels:
  - a) BASS social media platforms
  - b) Beedie BBA News Portal or an equivalent medium
  - c) Print notices throughout prominent campus locations
- 6) Notice shall include:
  - a) Date voting shall take place
  - b) Positions vacant
  - c) Dates of the Nomination Period
  - d) Location of Nomination Documents
  - e) Dates of the Campaign Period
- 7) BASS members seeking to be considered as candidates in the election shall submit a completed nomination form including:
  - a) The completed nomination form shall include 20 nominations from BASS members
    - i) This includes signatures and student numbers from the respective nominating members
  - b) Their most recent academic transcript
    - i) The academic transcript shall be used only for verifying the candidate's good academic standing and shall be kept completely confidential
- 8) Eligible candidates shall be notified before the closing of the nomination period
  - a) The names of all eligible candidates shall be made public on the BASS website and social media platforms at the start of the campaign period

### **By-law 13 By-Elections**

- 1) By-elections shall be called by the Executive Council to fill any vacant elected positions of the:
  - a) Board of Advisors
  - b) Executive Council
- 2) By-elections are restricted to being called a maximum of once per year and only in the Fall academic semester, except in the case of a vacancy of an elected Executive position

## **By-law 14 Referendum**

- 1) Members may vote on resolutions concerning the activities of BASS by way of referendum
- 2) Resolutions may be put to referendum by:
  - a) A majority vote by the Executive Council
  - b) Petition of the general membership consisting of:
    - i) 5% of BASS membership
    - ii) Names, student numbers, and signature of all individuals participating in the petition
    - iii) Written request for the amendment that is to be voted on
- 3) Resolutions may be put to referendum only in the Fall semester or concurrently with BASS Elections in Spring semester
- 4) Unbudgeted expenditures greater than 30% of the previous year's revenue or \$35,000, whichever comes first, shall be put to a referendum
- 5) If the resolution proposes an amendment to the BASS Constitution or By-laws, the resolution shall require a 75% majority vote
  - a) Any other resolution shall be valid and binding if the question on the ballot passes by a simple majority

## **By-law 15 Resignation, Impeachment, Removal, or Abandonment**

- 1) Removal of an Executive Officer or a member of the Board of Advisors shall occur if the individual has committed a gross violation of the Constitution, By-laws, or Policies, or misappropriation of funds and shall require for:
  - a) Elected Positions:
    - i) A petition from the general body consisting of:
      - (1) 5% of the BASS membership
      - (2) Names, student numbers, and signature of all individuals participating in the petition
      - (3) Written request for a special resolution to remove the Executive Officer to be voted on by way of referendum
  - b) Appointed Positions:
    - i) Qualified majority vote of the Executive Council
      - (1) Subject to review and advisement of the BoA
- 2) If Executive Officers lose BASS membership, it shall be considered their resignation
- 3) Executive Officers and members of the BoA who have been absent three consecutive scheduled meetings without ratified regrets, shall be considered to have abandoned their position and the position shall be considered vacant



**TEXT OF A SPECIAL RESOLUTION TO BE APPROVED  
BY THE MEMBERS OF  
SIMON FRASER STUDENT SOCIETY**

BACKGROUND:

A. The Simon Fraser Student Society (the "**Society**") and Simon Fraser University ("**SFU**") have agreed to enter into a project (the "**Project**") for the construction of a new student union building and stadium on SFU's Burnaby campus.

B. A referendum was passed by the members of the Society (the "**Members**") on March 22, 2012 in favour of the development of the Project.

C. The Society will need to borrow money from third parties to fund the development of the Project and is seeking such financing on the best available terms. In order to obtain such funding, the Society may be required to grant or issue security, in the form of a debenture, promissory note, mortgage, general security agreement or other security instrument, for the repayment of any amount so borrowed.

D. The Society's by-laws (the "**By-laws**") provide that its directors (the "**Directors**") may, for the purpose of carrying out the purposes of the Society, borrow, raise or secure the repayment of money and may authorize the issuance of security on the whole or part of the property or assets of the Society, present and future, including Society fees now or hereafter due or payable, except that no debenture shall be issued without sanction of a special resolution.

C. The *Society Act* (B.C.) similarly requires that any issuance of a debenture by the Society be approved by the Members by special resolution and permits the Members to grant a general power on the Directors to issue debentures for a period of one year from the date on which such resolution was passed.

D. It is expedient for the purposes of facilitating the Project and in the best interests of the Society that the Members exercise the authority conferred upon them under *Society Act* (B.C.) and the By-laws by giving the Directors the authority to borrow such amounts as may be required in order to pursue the Project and to secure the repayment of such borrowing in the manner that the Directors see fit.

MOTIONED AND SECONDED AND RESOLVED BY SPECIAL RESOLUTION THAT:

1. The Directors are hereby authorized, for a period of one year from the date hereof, on behalf of the Society, to borrow from such persons, firms, corporations, societies, co-operatives, credit unions, trust companies, banks or other lenders as they deem desirable, such amounts as are determined reasonable or necessary by the Directors for the purposes of the Project, on such terms as the Directors may from time to time approve.
2. The Directors are hereby further authorized, for a period of one year from the date hereof, on behalf of the Society, to secure repayment of any and all borrowing in such manner as the Directors consider to be in the best interests of the Society, including, without limitation, by the creation, granting and/or issuance of debentures, promissory notes, mortgages, general security agreements and such other security instruments charging all or any portion of the real or personal property of the Society, all on such terms as the Directors may from time to time approve, without further authorization from the Members.
3. Any two Directors or officers of the Society are hereby authorized to execute on behalf of the Society, under seal or otherwise, any agreement, debenture, mortgage, security agreement or other instrument that such person deems necessary or desirable to effect any borrowing by the Society or to give and perfect any security granted by the Society.

**TO: Andrew Petter, SFU President**  
**Pat Hibbitts, SFU Vice President Finance**  
**Tim Rahilly, SFU AVP Students**

RE: GUARD ME PLAN

As the representatives of the undergraduate students at Simon Fraser University, the Simon Fraser Student Society has a keen interest in the welfare of international students, a group that constitutes nineteen percent of our membership. We are writing to express our concerns with the Guard.Me basic insurance program, and to invite Simon Fraser University to engage us in a collaborative effort to address them.

While we commend SFU's commitment to ensuring that international students have access to basic medical care upon their arrival in British Columbia, the price of the program and the absence of an automatic transition to MSP coverage upon achieving eligibility are of serious concern. Most notably, we are confused by the automatic reenrollment of international students in the Guard.Me program after they have become eligible for MSP coverage, especially given that the rationale for the Guard.Me program is that it act as a bridge for international students arriving in the province who are not yet eligible for MSP coverage. The Simon Fraser Student Society invites Simon Fraser University to share with it any information that may help clarify or alleviate these concerns.

As the representatives of all undergraduate students at Simon Fraser University, we aim to foster an engaged and thoroughly diverse community across all three campuses. More specifically, we would like to help lessen the financial strain placed on international students, a group that is already facing a significant tuition increase this year, and over the next two. To these ends, we ask that SFU actively communicate with us regarding international student insurance programming. We would further encourage the university to engage with the Student Society representatives, consult with the Student Society when the health care coverage for international students is renegotiated, and help build a more complimentary and comprehensive health program in order to better care for the wellbeing of the student body.

We would welcome an invitation to discuss the matter further.

Best Regards,

Moe Kopahi, Vice President University Relations  
On behalf of the Simon Fraser Student Society