

Call to Order – 2:37 pm, November 17, 2014 | MBC 2294

1. Roll Call of Attendance

Committee Composition

Executive Officer (*chair*)..... Darwin Binesh
Board of Directors Representative Shadnam Khan
Board of Directors Representative Shirin Escarcha
Councilor Marija Jovanovic
Student At-Large.....Gaganjot Lidhran
Student At-Large.....

Society Staff

Campaigns, Research, and Policy Coordinator Pierre Cassidy
Minute Taker Dion Chong

Regrets

Board of Directors Representative Rebecca Langmead

Absent

Board of Directors Representative Adam Potvin
CouncilorGursher Sidhu

2. Adoption of the Agenda

MOTION CPR 2014-11-17:01

Escarcha

Be it resolved to adopt the agenda as presented.

Committee meeting time would remain the same for the following semester.

CARRIED

3. Ratification of Regrets

MOTION CPR 2014-11-17:02

Escarcha

Be it resolved to ratify regrets from:

Board of Directors Representative Rebecca Langmead (*illness*)

CARRIED

4. Matters Arising from the Minutes

MOTION CPR 2014-11-17:03

Khan

Be it resolved to approve the minutes of 2014-11-03

CARRIED

5. New Business

The Committee was reminded that agenda items for policy revisions would not be accepted if a policy request form was not completed.

a. Amendment - AP-1

AP-1 referenced excuses as opposed to regrets. The changes proposed sought to amend the terminology to match current practices, and to harmonize the process of submitting regrets with current practices (to the body in question as opposed to the Vice President Finance and President).

MOTION CPR 2014-11-17:04

Khan

Be it resolved to recommend to Board to amend AP-1 as presented.

Discussion was raised around the time limits on regrets. No changes had been made in that regard compared to the previous version of the policy in question, with last-minute regret being limited to one hour prior to a meeting.

CARRIED

b. Amendment - AP-9

AP-9 requires that the General Office accepts payments by cheque. The operations of the General Office to such an effect was not seen as a procedure that required CPR oversight. Further, it was raised that current operating procedures had changed significantly from the workflow mandated by AP-9. It was recommended by the CPRC to allow the General Office and Finance Office to make decisions around the day-to-day financial operations of the area, with appropriate oversight from existing channels.

MOTION CPR 2014-11-17:05

Escarcha

Be it resolved to recommend to Board the deletion of AP-9.

A member requested an update on the procedural manual project. At present, the Executive Director was managing the process of departments developing procedural manuals. The committee was reminded that steps were being taken to separate the procedures from the policy manual, which would serve to reduce the size of the document and reduce the time necessary to change practices within the organization.

CARRIED

Reporting mechanisms remain, as payments would continue to be vetted through the Finance Office and the Vice President Finance.

c. Amendment - R-1 to R-5

R-1 through R-5 were rules regarding the amendment of each type of policy. These policies had significant redundancy, as much the requirements for changes between the different types of policies mirrored one another.

MOTION CPR 2014-11-17:05

Potvin/Amended Khan

Be it resolved that the Constitution and Policy Review Committee recommend to Board to amend R-1 through R-5 as presented.

The final point of the existing R-1 around the suspension of R-1 itself was identified as an issue for the amalgamation, as the point only existed in R-1 and not in the other rules in question. Members felt that the suspension of R-1 would likely only be used for dire emergencies, and the removal of such a clause would provide for greater Board latitude in any urgent cases. Further, policy was seen as a guideline as opposed to hard laws.

However, it was expressed that time limits were to hold the board accountable and to guard against the Board making decisions which may be detrimental to the organization without notice to the membership. These may include rules around stipend provisions and elections, where it would be desirable for the organization.

A proposal was put for changes to 4.a – any motion to suspend R-1 or any of its clauses does not suspend the requirements of R-1 as they apply to rules.

The proposal; would ensure that suspension could only occur for standing orders, administrative policies, and all other policy types which were not categorized as Rules. The committee was reminded that the board could seek to delete such a policy in the future with recommendation by CPR to Board.

The Campaigns, Research, and Policy Coordinator indicated that such a policy existed to guard the organization against any potential abuses without some membership oversight.

RECOMMENDED TO CRPC FOR REVIEW

Khan

d. Amendment - R-17

The policy was recently reviewed to improve accessibility. Further, to increase IEC independence, the selection of the Commissioner was to be handled by the Council. However, an oversight occurred in the section on advertisement for candidates (R-17.4), where advertising requirements indicated Board meeting time, when this should have been amended to the Council meeting time.

MOTION CPR 2014-11-17:06

Khan/Amended Potvin

Be it resolved to recommend to BOD to approve the amendments of R-17 as presented contingent on the removal of R-17.6 and R-17.7

The Board could continue to take a meeting to interview the CEO, and the Board would continue to conduct the formality of ratifying the CEO.

Council makes a binding recommendation to the Board, which would oblige the Board to accept the recommended candidate. The removal of R17.6 and R-17.7 would allow the board to approve the individual with a simple majority vote without conducting their own interview process, which would become unnecessary given the transfer of authority on the appointment.

CARRIED AS AMENDED

6. Attachments

Policy Amendment Proposal - AP-9 Payment by Check 2014-11-06.pdf

Policy Amendment Proposal - R-1 Establishment and Revision of Policies 2014-11-13.docx

Policy Amendment Proposal - R-1 Establishment and Revision of Policies 2014-11-13.pdf
Policy Amendment Proposal - R-17 Independent Electoral Commission 2014-11-13.docx
Policy Amendment Proposal - R-17 Independent Electoral Commission 2014-11-13.pdf
Policy Amendment Proposal - Regrets 2014-11-03.docx
Policy Amendment Proposal - Regrets 2014-11-03.pdf

7. Adjournment 3:20pm

DC | CUPE 3338

Policy Proposal Form

The policy request form will be used to frame the development of any new policy and the revision of any existing policy. It will also be filed permanently to provide context to any future revision, addition, or deletion.

General Information

Name

Position

Date

Type of Request New Policy

Revision

Policy Reference Number

Organizational Need

Any policy creation or change should result from a need not currently being met by the current policy manual. Provide the context that prompted this request.

There has been a great deal of confusion during this administration surrounding the requirements for submitting regrets. I believe some of this confusion may stem from the policies use of the term 'excuse' rather than 'regret.' To help clarify this terminological inconsistency, I am recommending the changes listed below.

Policy Proposal

Provide the proposal you are submitting to the Committee for Policy Review.

FOR TRACK CHANGED VERSION SEE WORD DOCUMENT ATTACHED TO EMAIL

AP-1: Regrets, Leave, and Resignation

1. Leaves of absence approved by the President or VP Finance shall be reported to the Board of Directors.
2. Notices of resignation from the Board of Directors shall be directed to the President and accepted at the subsequent meeting of the Board of Directors.

Resignation of Directors (as per bylaws)

3. In order to comply with the provisions of the bylaws, which requires that each director of the Society to be registered as a student in at least two (2) of the three (3) semesters comprising his/her/zir tenure of office, each person who is elected or appointed to be a director of the Society shall submit to the Society and to the University Registrar his/her/zir written consent for the University Registrar to, at any time during their tenure of office, produce a report on their registration status in each of the (3) three semesters comprising their tenure of office, and to make this information available to the Executive Director of the Society and to any member of the Society upon request. They shall give this consent no later than the first day of their tenure of office as a Director and they shall not withdraw this consent until the last day of their tenure of office.

a. Any person not giving such consent shall be deemed unregistered for classes for the purposes of bylaw 5.1.

4. For the purposes of this policy, a report on a registration status shall list whether the subject of the report is currently registered in a course or program at the University, and for each of the previous semesters in their term of office, if the subject was so registered in that semester.

5. The Executive Director of the Society will, no later than one week before the first scheduled meeting of Council in each semester, and as soon as possible after the University's last class withdrawal date for each semester, obtain from the University Registrar reports on registration status of each director of the Society.

6. The Executive Director of the Society will, in the case of a director elected in a by-election or appointed by Council or by ordinary resolution to be a director, obtain from the University Registrar a report on the registration status of that person on, or as soon as possible after, the first day of the tenure of office of the director.

7. As soon as possible after obtaining the reports on registration status, the Executive Director of the Society shall distribute to the members of the Student Council those reports along with a list of any directors who have paid their society fee for that semester directly to the Society, and a list of any directors who owe to the Society any fee, fine, or penalty levied by the Society in accordance with the bylaws and policies of the Society.

8. Upon the receipt of registration and fee-payment reports produced under this policy, Council shall review the report and shall advise the Board if they agree with the findings in those reports as they relate to the application of the bylaws.

9. If Council disagrees with any information provided to it under this policy, it shall provide clear and concise reasons to the Society of the nature of its disagreement with the report and the Society shall pursue those issues and a report on the issue will be provided to Council as soon as possible.

Explanation of Proposal

In light of the need outlined above, provide an explanation of the policy proposal as the best available option for catering to that need.

The purpose of these changes are only meant to reflect current practices. This policy is outdated.

Relation of Proposal on Existing Policies

Provide an analysis of how your policy proposal will impact existing policies. Make sure that any policies you cite are attached to the email generated when you submit this form.

There are not issues of any consequences following from the proposed changes.

SUBMIT

Please use Adobe Reader to read and fill out SFSS PDF documents - <http://get.adobe.com/reader>

AP-1: Regrets, Leave, and Resignation

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2. Notices of resignation from the Board of Directors shall be directed to the President and accepted at the subsequent meeting of the Board of Directors.

Resignation of Directors (as per bylaws)

3. In order to comply with the provisions of the bylaws, which requires that each director of the Society to be registered as a student in at least two (2) of the three (3) semesters comprising his/her/zir tenure of office, each person who is elected or appointed to be a director of the Society shall submit to the Society and to the University Registrar his/her/zir written consent for the University Registrar to, at any time during their tenure of office, produce a report on their registration status in each of the (3) three semesters comprising their tenure of office, and to make this information available to the Executive Director of the Society and to any member of the Society upon request. They shall give this consent no later than the first day of their tenure of office as a Director and they shall not withdraw this consent until the last day of their tenure of office.
 - a. Any person not giving such consent shall be deemed unregistered for classes for the purposes of bylaw 5.1.
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6. The Executive Director of the Society will, in the case of a director elected in a by-election or appointed by Council or by ordinary resolution to be a director, obtain from the University Registrar a report on the registration status of that person on, or as soon as possible after, the first day of the tenure of office of the director.
7. As soon as possible after obtaining the reports on registration status, the Executive Director of the Society shall distribute to the members of the Student Council those reports along with a list of any directors who have paid their society fee for that semester directly to the Society, and a list of any directors who owe to the Society any fee, fine, or penalty levied by the Society in accordance with the bylaws and policies of the Society.
8. Upon the receipt of registration and fee-payment reports produced under this policy, Council shall review the report and shall advise the Board if they agree with the findings in those reports as they relate to the application of the bylaws.
9. If Council disagrees with any information provided to it under this policy, it shall provide clear and concise reasons to the Society of the nature of its disagreement

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Pierre Cassidy 2014-11-3 12:11 PM

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with the report and the Society shall pursue those issues and a report on the issue will be provided to Council as soon as possible.

10. For the purposes of administering the bylaws, except as given otherwise in this policy, the Society shall consider each director to be a member in good standing until such time as Council has agreed with the content of the report indicating that the director is not a member in good standing.
 - a. Once Council has agreed with the content of a report indicating that a director is not a member in good standing, the Society shall deem that person to not to be a member in good standing, and they shall cease to be a director of the Society according to the bylaws.

Leave of Absence

11. Requests by members of the Board of Directors for leaves of absence shall be directed to the President for approval. In the event that the President requests a leave of absence, it shall be directed to the VP Finance for approval.
12. All requests for leaves of absence shall be accompanied by a written explanation of the reasons for seeking it.
13. In the event that a request for a leave of absence is denied, the President or VP Finance shall provide written reasons for his/her/zir decision.
14. No more than two (2) months leave of absence shall be granted within a one-year term of office.
15. Members of the Board of Directors who have not paid Society fees for the semester for which they are requesting a leave of absence shall have these fees deducted from their first month's stipend in the semester they return.

Regrets

16. 'Regret' is a term that refers to a written document submitted as a request to be excused from attending a meeting where attendance would otherwise be required.
17. Regrets must be submitted to the chair of the Board of Directors or the committee, as well as the Minute Taker, and must:
 - a. include the specific extent of that absence,
 - b. include the reason for that absence, and
 - c. be submitted at least one (1) hours in advance of the meeting in question.
18. Acceptable reasons for the submission of regrets include, but are not limited:
 - a. bereavement,
 - b. illness,
 - c. an academic or employment specific conflict, and
 - d. a personal or family emergency.
19. Regrets are deemed acceptable or not by simple majority vote of the organizational unit to which they have been submitted.
 - a. Where such regrets are deemed unacceptable, an explanation must be provided in writing to the submitter.
20.
21.

Amended BOD 2008-04-16, BOD 2008-02-25,

Pierre Cassidy 2014-11-3 11:19 AM

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Notices of resignation from the Board of Directors shall be directed to the President and accepted at the subsequent meeting of Board of Directors. -

BOD 2007-04-25, BOD 2003-01-08.

- Pierre Cassidy 2014-10-23 9:35 AM**
Comment [1]: To be revised.
- Pierre Cassidy 2014-10-23 9:42 AM**
Comment [2]: Delete
- Pierre Cassidy 2014-10-23 10:17 AM**
Comment [3]: Include a requirement that club members provide email addresses and permission to the Society to send important new items through email (this should be added to all Society structures)
- Pierre Cassidy 2014-10-23 10:16 AM**
Comment [4]: Why are Graduate Students accessing the club structure.
- Pierre Cassidy 2014-10-23 12:05 PM**
Comment [5]: Why undermine competition?
- Pierre Cassidy 2014-10-23 12:07 PM**
Comment [6]: Why? What if a non-unionized company is very progressive?
- Pierre Cassidy 2014-10-27 9:08 AM**
Comment [7]: I recommend removing this item.
- Pierre Cassidy 2014-10-27 9:09 AM**
Comment [8]: I recommend removing this item.
- Pierre Cassidy 2014-10-27 9:06 AM**
Comment [9]: Why?
- Pierre Cassidy 2014-10-27 9:08 AM**
Comment [10]: Why can't all of this be reduced to a statement requiring that minutes be kept and made available to all Society members.
- Pierre Cassidy 2014-10-27 9:33 AM**
Comment [11]: Do we have such schedules?
- Pierre Cassidy 2014-10-27 9:33 AM**
Comment [12]: Do we have such a thing?
- Pierre Cassidy 2014-11-3 12:19 PM**
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Policy Proposal Form

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General Information

Name

Position

Date

Type of Request New Policy

Revision

Policy Reference Number

Organizational Need

Any policy creation or change should result from a need not currently being met by the current policy manual. Provide the context that prompted this request.

The newly revised R-17 includes a slight confusion regarding the interview of the CEO by Council and the posting of the advertisement of that process.

Policy Proposal

Provide the proposal you are submitting to the Committee for Policy Review.

R-17: Independent Electoral Commission

1. A full Independent Electoral Commission must be established no later than two (2) weeks before nominations are called for a general election or by-election.
2. The Society shall provide an office for the Independent Electoral Commission.

Appointments

3. Calls for candidates to all Independent Electoral Commission positions must be advertised at least on:
 - a. the Independent Electoral Commission website and include,
 - b. in the student newspaper,
 - c. as posters on SFU approved bulletin boards on all three campuses,
 - d. on all available Society web-based communications tools.
4. All advertisements for candidates to the Independent Electoral Commission must:
 - a. include the duration of the appointment,
 - b. include the nature and scope of the work, and
 - c. include the date and time of the Board meeting during which the applicants will be interviewed and selected, and
 - d. be posted at least two (2) weeks prior to the date of the first Board meeting during which interviews will be heard and appointments decided.

Chief Electoral Officer

5. Council will make a binding recommendation to the Board of Directors to appoint a Chief Electoral Officer to a one-year term commencing on December 1st of every calendar year.
6. All applicants shall be interviewed at a Board of Directors meeting during or prior to a Board of Directors meeting at which the Chief Electoral Officer will be appointed.
7. The Board shall appoint a Chief Electoral Officer by two-thirds (2/3) majority vote, held by secret ballot and in camera, from among the eligible applicants interviewed.
8. The Board shall appoint a replacement in the same manner in the event the Chief Electoral Officer vacates his/her/zir position prior to the end of his/her/zir term.

Commissioners

9. The Chief Electoral Officer shall make a binding recommendation to Board to appoint commissioners for a term lasting from two weeks prior to an election to the approval of the final election results by the Board.

Responsibilities

Chief Electoral Officer

10. Coordinates the elections, by-elections, and referenda of the Society.
11. Faculty Student Unions, Department Student Unions, Clubs, and Society recognized constituency groups may request that the Chief Electoral Officer coordinate their elections.
12. The Chief Electoral Officer may do so subject to Board approval, though not while coordinating the elections, by-elections, and referenda of the Society.
13. The Chief Electoral Officer may accept an honorarium from these groups under these circumstances.
14. The Chief Electoral Officer, in consultation with the Communications Coordinator, must ensure that the Independent Electoral Commission website is kept up to date.
15. The Chief Electoral Officer will maintain and ensure the distribution of the Elections Handbook to all candidates and campaigns.

Commissioners

16. Commissioners shall support the Chief Electoral Officer in the organization and conduct of an election, by-election, or referendum of the Society.

Explanation of Proposal

In light of the need outlined above, provide an explanation of the policy proposal as the best available option for catering to that need.

The proposed change to the advertisement of the position is simply meant to reflect the change to the hiring process.

Relation of Proposal on Existing Policies

Provide an analysis of how your policy proposal will impact existing policies. Make sure that any policies you cite are attached to the email generated when you submit this form.



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 - d. on all available Society web-based communications tools.
4. All advertisements for candidates to the Independent Electoral Commission must:
 - a. include the duration of the appointment,
 - b. include the nature and scope of the work, and
 - c. include the date and time of the **Council** meeting during which the applicants will be interviewed, and
 - d. be posted at least two (2) weeks prior to the date of the first **Council** meeting during which interviews will be held.

Chief Electoral Officer

5. Council will make a binding recommendation to the Board of Directors to appoint a Chief Electoral Officer to a one-year term commencing on December 1st of every calendar year.
6. All applicants shall be interviewed at a Board of Directors meeting during or prior to a Board of Directors meeting at which the Chief Electoral Officer will be appointed.
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15. The Chief Electoral Officer will maintain and ensure the distribution of the Elections Handbook to all candidates and campaigns.

Commissioners

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Stipends and Resources

Chief Electoral Officer

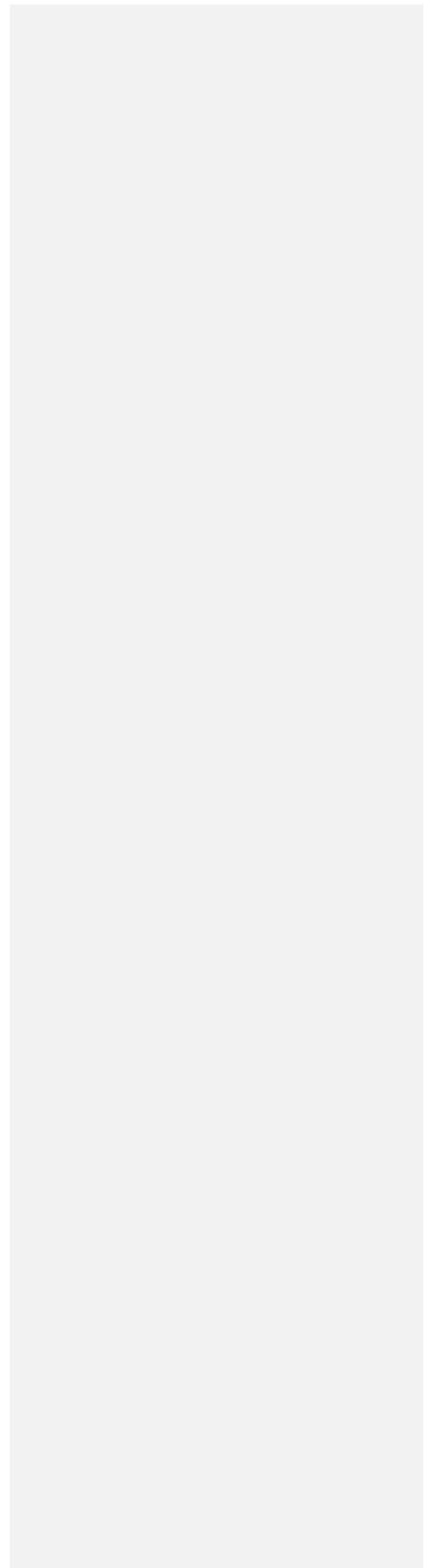
17. In recognition of services rendered, the Chief Electoral Officer shall receive a stipend.
 - a. It may be for up to one hundred fifty (150) volunteer hours during any election period.
18. The Board may increase the maximum number of volunteer hours eligible for stipend allotment following a request by the Chief Electoral Officer.
19. The stipend of the Chief Electoral Officer shall be disbursed semi-monthly.
20. The stipend of the Chief Electoral Officer shall be calculated at an hourly rate equivalent to that of the executive members of the Board of Directors
21. Should the Chief Electoral Officer fail to fulfill his/her/zir duties, the commissioners may, by majority vote, recommend a deduction of the stipend of the Chief Electoral Officer to the VP Finance.
22. The Chief Electoral Officer may appeal any deduction to his/her/zir stipend to the Stipend Appeals Committee.
23. The Society shall provide the Chief Electoral Officer with a cell phone during election, by-election, and referenda periods.

Commissioners

24. In recognition of services rendered, commissioners shall receive a stipend.
 - a. It may be for up to sixty (60) volunteer hours during any election period.
25. The Board may increase the maximum number of volunteer hours eligible for stipend allotment following a request by the Chief Electoral Officer.
26. Commissioner stipends shall be disbursed semi-monthly
27. Commissioner stipends shall be calculated at an hourly rate equivalent to that of the faculty and at-large representatives of the Board of Directors.
28. Should any Commissioner fail to fulfill his/her/zir duties, the Chief Electoral Officer may make a binding recommendation that the VP Finance deduct a portion of that commissioner's stipend.
29. A Commissioner may appeal any such deduction to the Stipend Appeals Committee.

Approved: BOD 2011-04-06

Amended: BOD 2014-10-15



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General Information

Name

Position

Date

Type of Request New Policy

Revision

Policy Reference Number

Organizational Need

Any policy creation or change should result from a need not currently being met by the current policy manual. Provide the context that prompted this request.

There is a need to slim down the policy manual wherever possible to render it more accessible to Board and Society members.

Policy Proposal

Provide the proposal you are submitting to the Committee for Policy Review.

R-1: Establishment and Revision of Policies

Society Policies

1. Policies are intended to establish the reciprocal responsibilities each part of the organization has to every other.
2. A motion to establish or amend a policy shall be:
 - a. given two (2) weeks notice of motion,
 - b. posted on the SFSS website,
 - c. circulated to the Council email list, and
 - d. referred to the Constitution and Policy Review Committee for a recommendation and report on:
 - i. its impact and effects, and
 - ii. its compatibility with the constitution, bylaws, and policies.
3. A policy shall only be adopted or amended by a:
 - a. 2/3rds majority vote of the members present and voting at a quorate meeting of the Board where that policy is a rule,
 - b. simple majority vote of the members present and voting at a quorate meeting of Board of Directors where that policy is a standing order, administrative policy, or issue policy
4. Suspension of a policy shall be for a definite time period and purpose, to be specified in the motion to suspend, and shall require a 2/3rds majority vote of the members present and voting at a quorate meeting of the Board of Directors.
 - a. Any motion to suspend R-1 shall be out of order.

Council Policies

1. Council policies regulate the conduct of Council business to ensure that it is conducted fairly and efficiently. They also regulate the relationship between Council and any advisory committees that are struck in accordance with bylaw 2.
2. Council has the exclusive power to establish, revise, and repeal Council policies.
3. A motion to establish or amend a Council policy shall be:
 - a. given three (3) weeks notice of motion, and
 - b. referred to the constitution and Policy Review Committee for a recommendation and for a report on its impact and effects, and its compatibility with the constitution, bylaws, and policies.
4. A Council policy shall only be adopted or amended by a 2/3rds majority vote of the members present and voting at a quorate meeting of Council.
5. Suspension of a Council policy shall be for a definite time period and purpose, to be specified in the motion to suspend, and shall require a 2/3rds majority vote of the members present and voting at a quorate meeting of Council.

Explanation of Proposal

In light of the need outlined above, provide an explanation of the policy proposal as the best available option for catering to that need.

Rules 1 through 5 have been combined into a single policy with any redundancies deleted.

Relation of Proposal on Existing Policies

Provide an analysis of how your policy proposal will impact existing policies. Make sure that any policies you cite are attached to the email generated when you submit this form.

None.



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3. A policy shall only be adopted or amended by a:
 - a. 2/3rds majority vote of the members present and voting at a quorate meeting of the Board where that policy is a rule,
 - b. simple majority vote of the members present and voting at a quorate meeting of Board of Directors where that policy is a standing order, administrative policy, or issue policy.
4. Suspension of a policy shall be for a definite time period and purpose, to be specified in the motion to suspend, and shall require a 2/3rds majority vote of the members present and voting at a quorate meeting of the Board of Directors.
 - a. Any motion to suspend R-1 shall be out of order.

Council Policies

1. Council policies regulate the conduct of Council business to ensure that it is conducted fairly and efficiently. They also regulate the relationship between Council and any advisory committees that are struck in accordance with bylaw 2.
2. Council has the exclusive power to establish, revise, and repeal Council policies.
3. A motion to establish or amend a Council policy shall be:
 - a. given three (3) weeks notice of motion, and
 - b. referred to the constitution and Policy Review Committee for a recommendation and for a report on its impact and effects, and its compatibility with the constitution, bylaws, and policies.
4. A Council policy shall only be adopted or amended by a 2/3rds majority vote of the members present and voting at a quorate meeting of Council.
5. Suspension of a Council policy shall be for a definite time period and purpose, to be specified in the motion to suspend, and shall require a 2/3rds majority vote of the members present and voting at a quorate meeting of Council.

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Policy Proposal Form

The policy request form will be used to frame the development of any new policy and the revision of any existing policy. It will also be filed permanently to provide context to any future revision, addition, or deletion.

General Information

Name

Position

Date

Type of Request New Policy

Revision

Policy Reference Number

Organizational Need

Any policy creation or change should result from a need not currently being met by the current policy manual. Provide the context that prompted this request.

The is a need to slim down the policy manual, keeping only what is necessary in order to make it more accessible to the Board and general membership.

Policy Proposal

Provide the proposal you are submitting to the Committee for Policy Review.

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Explanation of Proposal

In light of the need outlined above, provide an explanation of the policy proposal as the best available option for catering to that need.

This is a perfect example of a procedure that does not need to be in the policy manual. There is no reason why such a procedural concern would have to be managed through the CPR Committee. The managers should be managing these procedural issues themselves in consultation with the Executive Director. Where there membership finds reason to request a change to this procedure, that change should not require the extensive oversight provided by the committee and change of policy requirements.

Relation of Proposal on Existing Policies

Provide an analysis of how your policy proposal will impact existing policies. Make sure that any policies you cite are attached to the email generated when you submit this form.

None.

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