

Call to Order – 2:30 pm November 26, 2014 | Build SFU Think Tank

1. Roll Call of Attendance

Committee Composition

Vice President Student Life (*chair*)..... Kayode Fatoba
Board of Directors MemberShadnam Khan
Board of Directors Member Katie Bell
Board of Directors Member Jeremy Pearce
Councilor
Councilor..... Erwin Kwok
Student At-Large.....
Student At-Large..... Kevin Kumar
Student At-Large Baqar Hassan
Board of Directors MemberRebecca Langmead

Society Staff

FBS Promotions Coordinator..... *vacant*
Minute Taker Dion Chong

Guests

MemberAlly Baharoon

Absence

Student At-Large..... Lukas Grajauskas

2. Adoption of the Agenda

MOTION EPCOM 2014-11-26:01

Khan/Amended Bell
Be it resolved to adopt the agenda as amended.
UNICEF collaboration added

CARRIED AS AMENDED

3. Ratification of Regrets

If Grajauskas were unable to make the first two meetings of Spring Semester, they would be removed from the committee

4. Matters Arising from the Minutes

MOTION EPCOM 2014-11-26:02

Pearce
Be it resolved to approve the minutes of 2014-11-05, 2014-11-12, 2014-11-21

CARRIED

5. Updates

a. Working Groups

Santa Event

Santa Event on Monday. A few items still need to be bought. Volunteers were sought for the event.

25toLife I Moustache You to Dance

156 attendees. \$2,500 approximately raised for prostate cancer research. The committee's support in promoting and attending the event was appreciated.

Foodsafe Training

Foodsafe inspectors had yet to reply to requests from the Student Union Resource Office on dates for next semester.

SFU's Got Talent

Applications for organizing team positions close as of the 27th. Budget would need to be changed as a result of a venue change to SFU Theatre.

BS Competition

Videos will be up soon. \$800 raised for Rain City Housing. Event was extremely well received by SFU Woodwards, and appreciated the outreach to the area. Only \$600 of EPCOM funding will likely be needed (\$300 for venue technician, costs for printing).

25toLife BBQ

\$1200 raised. Event was overbudgeted – Costco provided significant sponsorship and has been a good partner for any large-scale sponsorship. They were unable to have a booth, thus they did not provide as much in sponsorship as possible. Facilities Management cost was lower than expected.

As part of the 25toLife project, sponsors were promoted throughout all 9 events around the various cities.

Appreciation was expressed around the various members leading different projects.

6. New Business

a. SFSS Networking Night – Bowling at Revs

MOTION EPCOM 2014-11-26:04

Langmead/Amended Hassan

Be it resolved to allocate up to \$200 from 817/20 Events – Committee for the first SFSS Networking night for Bowling at Revs in January 2015 to cover tickets.

Be it further resolved to have the General Office have the tickets available for students!

EPCOM had a reasonably healthy budget and has succeeded in ensuring conservative budget and generating profits. A director sought to create “networking events”. For the coming initiative, \$200 would be allocated towards 15 to 20 admissions. The General Office would pay Revs directly.

It was expressed that the event series provides the opportunity for students to meet SFSS directors and other students, as well as allowing international students an opportunity to experience various activities in Vancouver.

There was concern around December 19th, as residences would be closing on the 15th, and there would be minimal Residents and international students would be moving out. It may be more desirable for the event to be shifted to January.

The tickets should be for promotional giveaways for the SGM. The committee was reminded that the membership had indicated concern around the promotion of student society meetings using prizes.

Concern was raised around cannibalizing on university, student union and club events, since “Vancouver experience” events were run for international students through SFU International Services for Students.

CARRIED AS AMENDED

b. Welcome Back Breakfast

MOTION EPCOM 2014-11-26:03

Langmead

~~Be it resolved to sponsor the Welcome Back Breakfast for incoming students with up to \$200 from 817/20 Events – Committee for potential DJ.~~

Student Success and SFSS partnered in hosting a Welcome Back Breakfast for the Fall Semester. Both groups expressed interest in hosting one in the Spring Semester as well, and providing music for the event. The breakfast was being sponsored by Nester, and coffee was also being sponsored. Student Success was providing audiovisual services. Student Success was advertising the event for all new incoming students, and thus this provided an opportunity for SGM advertisement.

It was likely that DJ services could be sought for free, and the chair was implored to find individuals who would be willing to perform for free

MOTION WITHDRAWN

c. EPCOM Meeting Resumption

MOTION EPCOM 2014-11-26:04

/

Be it resolved to resume EPCOM meeting on 2014-01-XX

TABLED

d. UNICEF Collaboration

MOTION EPCOM 2014-11-26:05

Langmead/Amended Bell

Be it resolved to approve an additional \$2 per ticket sold from 817/20 Events – Committee to UNICEF SFU for the Halloween Pub Night Collaboration

In organizing the pub night, 50 tickets were given to UNICEF SFU and 100 to SAAC to sell. SAAC had agreed to receiving \$1 per ticket sold, while UNICEF agreed to receiving a donation in exchange for their support. As the project leads did not have information on potential revenue, firm numbers were not provided on the compensation for UNICEF. UNICEF SFU was under the impression that they would receive more money although the discussion to that effect never occurred. No documentation provided to the groups had included an agreement on the ticket revenue split.

Fairness was sought by a member, as SAAC provided volunteers as well as additional sales compared to UNICEF. It was expressed that any motion increasing the contribution to UNICEF SFU would also require an equivalent increase for SAAC.

Concern was raised that decisions around the ticket revenue split should have been made well in advance of the event. Had the club been informed in advance, they may not have supported the event. Given the budget health, it may be wise to simply provide a donation to a charitable event. There was a desire to ensure that the “donation” was provided based upon a quantitative measure, and that performance measures be sought moving forward for any such agreements. Concern was raised around the practice at EPCOM of approving money motions without sufficient documentation. The committee was under the impression that the \$1 per ticket reimbursement motion was conducted under an agreement. SAAC proposed the \$1 per ticket, and thus the reimbursement for UNICEF was based upon the SAAC agreement. Miscommunication occurred, and the club had assisted the organization by supporting the event. It was agreed that in the future, any agreement should be documented to ensure that this does not occur in the future and it provides the club the opportunity to make a decision to participate

A member expressed disapproval, given that the committee fulfilled its obligation in having provided a donation to UNICEF SFU.

CARRIED AS AMENDED

Opposition noted from Langmead

7. Discussion

a. The Examination Play

Funding was requested from the committee to produce the Examination play for March 21st, 2015. The goal was to give back to the SFU community, and thus there would be not admission charged.

Committee members were not comfortable with funding food given the free nature of the event.

MOTION EPCOM 2014-11-26:06

Pearce/Amended Khan/Khan

Be it resolved to approve the examination play as presented on 2015-03-21 at the SFU Theatre.

Be it further resolved to appoint Ally Baharoon as project lead.

Be it further resolved to approve \$700 for theatre rental, \$150 for lighting and sound, \$500 for food, \$100 for props, and \$200 for marketing.

Concern was expressed that the Spring Sendoff concert- was preliminarily slated for March 20th.

MOTION AMENDED

It was recommended that one member of EPCOM should be working closely with the project lead to ensure consistent reporting

The committee was reminded that the society resources would have to be used for all EPCOM projects.

CARRIED AS AMENDED

b. SFU International Services for Students – End of the Year Dinner – 2014-12-12, Diamond Alumni Centre

ISS was hosting a dinner for international students. The SFSS could potentially subsidize tickets for international students, given the international tuition fee issues faced by such students. Questions were raised around the benefit to the Society.

MOTION EPCOM 2014-11-26:07

Langmead

Be it resolved to promote the ISS end of year dinner on Social media and events calendar

CARRIED

Concern was raised around the potential of a request to subsidize the cost for a service that should be subsidized through the increasing tuition costs faced by students.

c. Clubs Days Events

There was a desire to change up the format of clubs days to increase student engagement. New ideas could be sent to the Vice President Student Life, as clubs days planning was under the purview of the General Office.

d. General Office Sink Repair

Due to oversight from the Business Representative, the General Office sink was clogged and required plumbing service. The General Office would cover a portion of the cost. EPCOM funding provided for miscellaneous costs relating to the 25toLife BBQ, and the committee had consensus of funding the plumbing through the miscellaneous cost item.

8. New Business Continued

a. Tabled - EPCOM Meeting Resumption

It was indicated that email updates would be sufficient until January. A director expressed that collaboration was lacking within the committee and EPCOM meeting time could be better used

9. Attachments

ProposalforTheExamination.docx.pdf
SFSSSocialExperience.pdf

10. Adjournment 3:30pm

DC /CUPE 3338

SFSS Social and Networking Night

Proposed Date: November 2014 to April 2015

Proposed Location: This ranges from ice cream socials Downtown, Bowling nights at a bowling alley, Arcade events, Sushi event and much more.

Proposed Time: Friday/Saturday evenings, this will give students who are looking to go out, to places that aren't club centered and potentially want to explore Vancouver to do that with the SFSS.

Marketing: A Facebook Group created by our communications will be promote these events, it'll be a location there students can see what event is happening on our events calendar, develop a more engaging organization that's doing things and give students who are looking to network an opportunity to do so at wide array of locations.

Month:	Expense	Notes
November	\$200	One event
December	\$400	Two events
January	\$400	Two events
February	\$400	Two events
March	\$400	Two events
April	\$400	Two Events
	\$2,000	
Ticket if it applies	>\$5	
Event Type: >2 Weeks planning, Shows attractions in Vancouver, Networking, invites a more social gathering within the community	Facebook Events Page, Community Page Created by SFSS Facebook Page, Open to club use.	

Due to the need from students for the society to have something happening on a regular basis has led to this.

EVENT 1: BOWLING NIGHT

Proposed Date: December 19th 2014

Location: Revs Bowling

Time: 6PM - 9PM

Event Info: Given the diversity we have with the student society, it would be amazing if we could facilitate networking events where students are able to meet. These events are quite different from the general small scaled events that clubs take on, part of this are due to the fact that their general membership are students with like minded attributes, same departments, same interests e.t.c. These small events be an opportunity for students to destress from school as well as potentially network with each other.

Items	Expense	
\$7/Game	>20 people(RSVP)	
Food	X	
Total	\$200	

The goal of these events is not to charge students, given the committee is interested in purchasing the tickets with the individuals purchasing their own food. The goal and vision of these events are that they would not take a lot of planning, given students are often asking what's happening at SFU, these biweekly events would be something that students can potentially do.

Simon Fraser Student Society
Maggie Benston Centre
8888 Univeristy Drive
Burnaby, BC V5A 1S6
Canada

November 24, 2014

Dear Events Committee,

RE: Proposal for The Examination

Please see the attached proposal for the stage production of The Examination at SFU Theatre.

The Examination is a one scene play that I have been working on for almost three years now. In an engaging, entertaining, and educational approach, it explores the shenanigans that go on during an exam - both from the invigilators and the examinees. It is about a group of students taking an examination, exploring the reasons and effects of cheating in academic examinations through hilariously serious and unintended realisations.

This production will be part of my community organization, Shwanga Productions, which is a collaborative platform for uniquely skilled and talented individuals to develop stories and create wonderful productions for community engagement.

Thank you for reading and considering this proposal. I will be happy to meet in person to discuss further and answer your concerns.

I appreciate your support and I truly trust we can make this happen.

Yours sincerely,
Ally Baharoon
Mob: 604 779 5617

Proposal

When: March 21, 2015

Where: SFU Theatre, Burnaby Campus

Time: 5:00pm – 7:00pm

Timeline (tentative for Spring 2015):

Week 1	Promotional posters are put up
Week 2 (Jan 10 - 14)	Two info sessions
Week 3 (Jan 17 - 21)	Tentative Auditions
Week 4	Rehearsals begin every weekend/set weekdays.
Week 10 (March 21)	Showtime!

Goal:

To produce a **free*** play that engages the SFU student community in an edutaining way.

*I request that this event be free for many reasons. It is my first play to produce here in Canada and fear for the unknown persists even among our bravest. Students will hesitate to risk their hard earned money, or lack thereof, for an event that is aimed at bringing them closer to the community and meeting fellow students.

Specific:

- ✓ The result is to engage the SFU Burnaby campus in a theatrical production of The Examination (March 21, 2015).
- ✓ The production will be managed and performed by SFU and FIC students.

Measurable:

- ✓ The play will be produced by a total of 23 students (myself included) and the entire event will span 90-120 minutes.
- ✓ Rehearsals will start in Week 3, after students have settled in the semester, and progress will be monitored weekly thereafter.

Achievable:

- ✓ With Shwanga Productions, I have been able to recruit a capable and passionate core management team and cast for talented performers.
- ✓ Campus apathy towards theatre could be an obstacle but that can and will be changed with the right attitude and adequate promotion.
- ✓ Bringing The Examination to stage will be a chance for the membership to practice their management skills, express their creativity, and showcase their performing talents.

Relevant:

- ✓ Yes, the SFSS should strive to engage its members through various ways of educational entertainment that will allow exposure for people with alternate skills and talents.
- ✓ The play is about a pertinent issue in the student community – Cheating: Its motivations, perceptions, and effects.
- ✓ This event will aim to be an engaged theatrical production that will have exposure from all entities around campus. Audience members will be encouraged from the surrounding community – Cornerstone, Residence, and FIC.
- ✓ FIC students in their first and second semesters will have a chance to engage with the SFU community, and understand that they should strive to create connections there from the get-go.

Time-Bound:

- ✓ The deadline is March 21, 2015 which is production day.
- ✓ With sufficient lead time, I see no obstacle in regards to scheduling.
- ✓ Tasks have been divided:
 - Promotion
 - Event Management
 - Direction
 - Performances
 - Lights and Sound.

Budget:

Items	Amount
Theatre	\$700
Lighting & Sound	\$150
Food	\$500
Props	\$100
Marketing	\$200

Total	\$ 1,650
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