

## 1. CALL TO ORDER

Call to Order by the Chair – 10:06 am

## 2. TERRITORIAL ACKNOWLEDGEMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 COMMITTEE COMPOSITION

|   |                 |
|---|-----------------|
| 1. Vice President Student Life (chair): | Deepak Sharma   |
| 2. President (ex officio)               | Enoch Weng      |
| 3. Board of Directors Member            | Larissa Chen    |
| 4. Board of Directors Member            | Hangue Kim      |
| 5. Board of Directors Member            | Curtis Pooghkay |
| 6. Board of Directors Member            | Shipra Sharma   |
| 7. Councilor                            | Pardeep Barn    |
| 8. Councilor                            | Erwin Kwok      |
| 9. Student At-Large                     | Ibrahim Hafeez  |
| 10. Student At-Large                    | Stephanie Ly    |
| 11. Student At-Large                    | Kevin Kumar     |
| 12. Student At-Large                    | Tatum Miller    |

### 3.3 GUESTS

1. PADS
2. Savage Entertainment

### 3.4 REGRETS

## 4. ADOPTION OF THE AGENDA

### MOTION EPCOM 2015-11-10:01

Larry/Shipra

Be it resolved that the agenda be adopted as amended.

Move Leon (PADS) to start – New Business Item 8.1

Additions from Deepak – November update, missing articles from coat check  
CARRIED

## 5. MATTERS ARISING FROM THE MINUTES

### MOTION EPCOM 2015-11-10:02

Larissa/Shipra

Be it resolved to approve the minutes of 2015-11-03 as amended.

#### *Discussion*

The minute taker experienced technical difficulties and most of the information from the last meeting was lost. The committee members were asked to please review the minutes prior to the next meeting so that it can be approved.

Moved Pardeep/Shipra to next meeting

## 6. UPDATES

### 6.1 Rodeo Showdown

*Discussion* – The event will be held on November 12<sup>th</sup> and costs have been cut from \$1500 to \$700 with the committee on track to break even. A call was put to the members of the committee seeking volunteers or support from the event. It was suggested to the committee that it would look well on them if they came to support and help out.

### 6.2 SFU Open Mic Night

*Discussion* – The Open Mic night event has had to be cancelled due to some booking problems and unforeseen costs. There was no support staff available for the event and would have cost an extra \$200 for a change of venue. The six groups who had signed up have been notified and were advised that they will be first to be contacted if the event gets rescheduled.

Pardeep/Shipra

Be it resolved to reconsider the motion from September 29<sup>th</sup>. [*MOTION EPCOM 2015-09-29:06*]

CARRIED

*Karan Thukral arrived 10:38 am*

### 6.3 SFU's Got Talent

*Discussion* – The event is to be held on November 29<sup>th</sup>. It was suggested to the event coordinator that a full team of volunteers is needed in order for the event to be successful. The members requested that Karan come back to the next meeting with the full budget allocations. The event

has not yet been approved by the committee and therefore Karan and his team are not allowed to represent on behalf of the SFSS to seek more volunteers for the event. The committee members were advised that without the full support of the SFSS (ie. The use of the SFSS social media), not enough time is left to seek more volunteers. Karan suggested to the committee to cancel the event completely as they will not be able to proceed without the full support of the SFSS and access to the SFSS social media page, being that the event is in three weeks. The committee was encouraged to show support towards the event and work together to help form a team. Enoch will engage with Karan for future steps.

*Karan left at 11:06 am*

## 6.4 International Festival

Discussion – A layout was provided to the committee and they were notified of the date change from January 29<sup>th</sup> to January 22<sup>nd</sup>. January 29<sup>th</sup> will be kept as a backup. The next step is to find a team of committed volunteers and it was suggested to present the list of volunteers at the next meeting. The next step thereafter would be to contact the clubs.

## 7. NEW BUSINESS

### 7.1 MOTION EPCOM 2015-11-10:03

Shipra/Larissa

Be it resolved to allocate \$400 towards PADS in support of SFU Health & Counselling services for the Puppy Therapy events for Fall Semester of 2015.

CARRIED

### 7.2 MOTION EPCOM 2015-11-10:04

Ibrahim/Shipra

Be it resolved to allocate \$437.90 towards pancake breakfast rental fees.

*DISCUSSION – Retro active cost for pancake grill rental*

CARRIED

## 8. UNFINISHED BUSINESS

## 9. DISCUSSION

### 9.1 HOLIDAY EVENTS

- 3<sup>rd</sup> annual Angel tree event will be taking place in December. Ornaments will be placed on the trees around campus. The ornaments will represent donation recipients with the

donations going towards Burnaby family life and the Women's centre. The event benefits both the members of the SFSS and external groups. Larissa will send out more communication to the committee for review prior to the next meeting.

- The community dinner will potentially be taking place on December 21<sup>st</sup>. The dinner has been changed from a lunch to a dinner to ensure that more people can attend. The members are trying to lower the cost from the original estimated \$5,000 down to \$3,000.

## 10.2 General Ledger

## 10.3 SFSSxHCS coloring project

*DISCUSSION – update to come from Deepak*

## 10.4 Savage Entertainment

**MOTION EPCOM 2015-11-10:05**

**Larissa/Ibrahim**

Be it resolved to approve up to X to Savage Entertainment for the event at Highland Pub.

WITHDRAWN

Discussion

- The group is hosting a student pub night and are close to selling out. They are thankful to the SFSS for the contribution that has already been made. Savage Entertainment inquired about what can be done to receive more funding as they foresee an added \$400 cost with the addition for more security. They requested more help for volunteers to help sell the event tickets and getting more tables set up on campus. There seems to be some confusion about who is selling the tickets for them and where they can be purchased. It was agreed that the SFSS would like to see the revenue made from the event first before providing funding.

Savage Entertainment left at 10:26am

## 10.6 Puppy Therapy [PADS]

Puppy therapy started at SFU in 2012 and would like to partner with the SFSS to bring in dogs and puppies six times starting on Tuesday. They have requested a potential donation to PADS in the amount of \$400 after which PADS would agree to advertise SFSS on their promotional ads, including television appearances and newsprint articles. PADS has asked the SFSS to provide the coffee for the event which would then be covered for by PADS. There is a possible second event to take place in April.

## 10 ADJOURNMENT

Adjournment – *11:38 am*

# SFSS Family Xmas dinner proposal

## Preamble:

The SFSS typically holds multiple genres of events to target different markets in the Simon Fraser University community. However, no such event has been planned so far particularly for Christmas in relation to international students and financial need students. This proposal is brought forward in the understanding that these students are also a part of the SFSS membership, known as "family" in this proposal, and that despite their inability to financially contribute towards event operational costs, should be given an opportunity to participate and celebrate Christmas with others. According to statistics, Christmas season is also when suicide rates are increased, so this Christmas event also serves as a preventative strategy for reducing social isolation which may lead to suicidal ideation and completion. In more general terms then, this event relates to the idea of mitigation, dissemination, and prevention pertaining to people with mental health illness. Other events are also being planned in December which relate to mental health, and this serves as an opportunity to complement such similar events and to establish a SFSS Xmas mental health series.

## Specifics:

This proposal is for the allocation of \$5000 towards the SFSS Family Xmas dinner for the aforementioned reasons. This event is expected to provide dinner for approximately 250-500 individuals depending on the hot foods served. Both beginning and the end of the dinner will have outreach pamphlets distributed by volunteers marketing SFSS resources. This will likely occur by booths. Both in the beginning and the end of the night will be marked by a brief total sum of speaking by Board Members for approximately 10 minutes pertaining to mental health, the intentions of the dinner, etc. This is a intentional monetary loss service, not simply an event for the membership. However, to further support a charitable cause, a non-profit charity will be receiving all or a portion of sign-up donations. Attendees that register will be recommended a non-mandatory amount to donate if they so desire or are financially able to. The event is intended to be held sometime near Christmas eve.

## Metrics:

- number of sign-ups (if goal of 500 is reached and by when)
- Attendance numbers (on the day of the event in comparison to sign-ups)
- total monetary expenditure (if reduced by in-kind/monetary sponsorships)
- quantity of volunteers (if cause is sufficiently important to garner volunteer support)
- number of interested SFSS organizations/clubs

## Attainability:

- This event is feasible but not financially fiscal. However, please remember that the SFSS is not a business. Rather, the SFSS is an organization intended to further the interests of its membership, and this event is a service to help a group of students who are financially struggling and/or dealing with mental illness, and/or alone for Christmas festivities which can exacerbate into suicidal ideation or worse.
- SFU Facilities: Table set-up/take-down is needed with some sort of light sources and potentially heaters depending on the venue (approximately 25 tables, light sources, 25(?) heaters, basic speakers w/ microphone).
- food vendor required to serve approximately 250-500 individuals
- NOTE: The above resource costs may be reduced by requesting in-kind sponsorship by SFU Administration. This is intended to come in the form of partial or full-coverage of equipment and set-up/take-down by SFU Facilities.

Relevance:

-Individuals who are in financial need will be given an opportunity to participate in an SFSS sanctioned "family" dinner along with others and to learn more about what makes us a holistic community. Providing dinner on such a special occasion to these individuals promotes well-being when they arrive and are exposed to the information that will be presented. Likewise, volunteer opportunities will be given for them to get involved and preoccupied to prevent suicidal thoughts. While not all individuals who attend will be receptive of the messaging that we advertise, reaching out to a cohort of 500 individuals in the SFU community is better than reaching none given that this event is specifically tailored to this cause. Rather than be a supplementary add-on, financial need students and those with mental illness or risk of suicidal tendencies are targeted as the audience.

Time:

- 1) consult with EPCOM and ADCOM for idea generation, support, and deciding on event date (latest November 10th)
- 2) check quotes from SFU facilities (latest November 10th)
- 3) contact SFU Administration for in-kind sponsorship (latest November 20th)
- 4) bring finalized proposal to EPCOM and ADCOM for funding (latest November 24th)
- 5) contact potential interested NPOs and DSUs/clubs (November 24, 25, 26, 27)
- 6) have pamphlets, information, etc. collected from involved organizations on mental health, etc. and ready to be disbursed (latest November 30th)
- 6) enlist volunteers (call-out on November 29th)
- 7) ensure Board Members that are to speak before/after the event are informed and prepared (day before event at the latest)
- 8) day of event (sometime December 20 to 31st)