

1. CALL TO ORDER

Call to Order by the Chair – 10:35 am

2. TERRITORIAL ACKNOWLEDGEMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 COMMITTEE COMPOSITION

1. Vice President Student Life (chair): Curtis Pooghkay
2. Interim President & VP Student Services Larissa Chen
3. Board of Directors Member Mudi Bwakura
4. Board of Directors Member Blossom Malhan
5. Board of Directors Member Pritesh Pachchigar
6. Board of Directors Member Vacant
7. Student At-Large Simryn Atwal
8. Student At-Large Nina Savkovic
9. Student At-Large Vacant
10. Student At-Large Drake Henry
11. Student At-Large Kevin Kumar
12. Student At-Large Panteya Niazi

3.2 SOCIETY STAFF

13. Student Union Organiser Antonio Daling
14. Administrative Assistant..... Mandeep Aujla
15. Administrative Supervisor..... Karen Atara

3.3 REGRETS

16. Student at-large..... Nina Savkovic

3.4 Absents

17. Student at-large..... Kevin Kumar

3.5 GUESTS

4. ADOPTION OF THE AGENDA

MOTION EVENTS 2016-07-04:01

Mudi/Blossom

Be it resolved to adopt the agenda as amended to remove 'Fall kickoff week' from Discussions.

CARRIED AS AMENDED

5. RATIFICATION OF REGRETS

MOTION EVENTS 2016-07-04:02

Mudi/Blossom

Be it resolved to ratify regrets from Nina Savkovic.

CARRIED

MOTION EVENTS 2016-07-04:03

Mudi/Blossom

Be it further resolved to ratify regrets from Kevin Kumar.

Discussion:

- Kevin sent in his regrets to the chair at 7:30 am that morning.

NOT CARRIED

6. MATTERS ARISING FROM THE MINUTES

MOTION EVENTS 2016-07-04:04

Mudi/Pritesh

Be it resolved to receive and file the following minutes:

EventsCommittee2016-06-13

Discussion:

- Friendly amendment: To add Panteya's name on the minutes.

CARRIED

** Drake arrived at 10:42 am

7. NEW BUSINESS

MOTION EVENTS 2016-07-04:05

Mudi/Blossom

Be it resolved to approve up to \$1200 for the summer semester pub.

Discussion:

- This event was discussed two weeks ago at the Events Committee meeting; Curtis further discussed it with Jon to see if it feasible and it was decided that the event could be done.
- Since the pub hasn't operated all summer, John will have to bring in temporary staff for the event.
- Logistics of the event will be as follows:

- Free of cost, no coat check, and no stamping (attendees can go in and out as they desire with valid I.D.).
- The Event will run from approximately 6 pm to 9 pm, food will be provided by SFSS catering services, and there will be a beach theme, as there is remaining equipment existing for that from last year.
- There has been \$500.00 validated for roughly 3 security guards.
- Based on last year's event of a similar format, there is expected to be approximately 300 attendees.
- In terms of entertainment, the committee can discuss hiring a DJ, and setting up some lights.
- Timeline for the event: Today the proposal will be drafted, Thursday July 7th the Committee will put forth a formal motion at the Board meeting, Friday July 8th the event planning will begin (all the information is in the attachment).
- Mudi volunteered himself to take on the role of project lead (formal motion to be put forward at the next Board meeting).
- Friendly amendment: *Be it further resolved to appoint Mudi Bwakura as project lead.*

CARRIED AS AMENDED

8. DISCUSSION

- Fall Kick-off Concert
 - Finalizing a production company for the concert is underway; there will be a final decision on Friday July 8th, until which no further planning for this concert can be done.
 - There is a deadline for the production companies to put forth their proposals, and the committee chair is expecting about three proposals to choose from.
 - The roles of the concert volunteers are as follows:
 - Director of Marketing: Mudi Bwakura.
 - Director of Sponsorship: Paul Hans.
 - Finance: Pritesh Pachchigar.
 - Production: Drake Henry with Mudi Bwakura as support.
 - HR: Blossom Malhan and Mudi Bwakura.
 - Managing director [in support of Curtis]: Kevin Kumar.
 - Note: Every role on the directorial level has been filled.
 - Note: It has been decided that there is no conflict of interest for Kevin Kumar to act as the managing director; Curtis had a meeting with him to clarify what his relationship with Blueprint Productions is, in the event that it is chosen as the production company.

~~• Fall Kick off week~~

~~• Summer Pub Night~~

- Speaker Expenditure
 - Due to the committee's past issues with obtaining speakers for events, it has been advised that there be an expenditure in place for speakers.
 - The cost for two speakers with good stands is approximately \$960.00 for each (total of roughly \$2,000).
 - At the next Events Committee meeting, the chair will provide more details regarding the speakers.
 - It was noted that buying speakers is more cost effective over renting speakers, as delivery charges in the past have been costly.
 - Roughly paid 54 cents per km over a 40km trip, totalling \$20.00 on delivery charges.
 - Due to this expenditure coming out of the Events Committee line item, the Events Committee will have first priority over the usage of the speakers.
 - **[Action item] Curtis:** Will follow up with Marc regarding where the speakers will be stored.

- Fall Kick-off after Party
 - This event is typically done through EPCOM, mainly with EPCOM handling the logistical portion of it.
 - This year it is suggested that the after party be handled in a concert perspective as last year it was managed by EPCOM and concert volunteers collectively, which led to confusion.
 - There were some issues last year with artist management, therefore for this year the chair believes clearer procedures around this matter are necessary.
 - The after party drink tickets will already be accounted for this year.
 - After some discussion, the committee agreed that the after party would be handled by EPCOM and planned through this committee.
 - Curtis will be sending out a schedule of the events to the committee once finalized.

9. ANNOUNCEMENTS

- There will be no EPCOM meeting for two weeks & Curtis will be away for 11 days.

10. ATTACHMENTS

- Summer Pub Night Proposal.pdf

11. ADJOURNMENT



Events & Promotions Committee Meeting
Simon Fraser Student Society
Monday, July 4, 2016

Adjournment – 11:16 am