

Call to Order – 9:39am, August 11, 2014 | Executive Conference Room

1. Roll Call of Attendance

Committee Composition

President (*chair*)..... Chardaye Bueckert
Vice President Finance..... Adam Potvin
Vice President Student Services Zied Masmoudi
Vice President Student Services Kayode Fatoba

Society Staff

Build SFU General Manager..... Marc Fontaine
Executive Director..... Colleen Knox
Campaigns, Policy, and Research Coordinator Pierre Cassidy
Student Union Organiser..... Antonio Daling
Minute Taker Dion Chong

Guests

Regrets

Vice President External Relations Darwin Binesh
Vice President University Relations Moe Kopahi

2. Adoption of Agenda

MOTION EXEC 2014-08-11:01

Potvin

Be it resolved to adopt the agenda as amended

In camera session added

CARRIED AS AMENDED

3. Matters Arising from the Minutes

MOTION EXEC 2014-08-11:02

Potvin

Be it resolved to approve the following minutes:

Exec-agenda-2014-08-07.pdf

CARRIED

4. Ratification of Regrets

MOTION EXEC 2014-08-11:03

Masmoudi

Be it resolved to ratify the regrets of:

Vice President External Relations Darwin Binesh

Vice President University Relations Moe Kopahi

Vice President University Relations had sent academic regrets, and Vice President External Relations was at an appointment following an accident.

CARRIED

5. Discussions

a. SUDS Questions and Reports

Three delegates (President, Vice President External Relations, Vice President Student Services) would be attending the Student Union Development Summit over the weekend and requested any question from Executive Officers and Staff.

Topics of Interest to the Executive Committee

- Clubs and student union relations - reconciling relationships between the two
- Trends in advocacy, campaigning, and consultation
- Governance vs. Operations question
- Size of other Boards
 - Hours of volunteer time and focus for board members
 - Stipend models and amounts
- Roles of Executive Director in other organizations
 - As well as additional roles (General Manager etc.)
- Members and university community services
 - Pubs and other Food and Beverage Services
 - Scope and spectrum of commercial/noncommercial services to the membership and the population
 - Trends in services and delivery models
 - Online services available and integration into online platform
 - Ex. Housing opportunities
- Social media engagement
- Challenges and successes in Student Union Building development
- Accessibility funding in other student unions – Capilano University in the past petitioned for greater governmental accessibility assistance
- Committee structures

Follow-up will be conducted on feasibility of networking for executive officers not attending.

b. Fall Meeting Frequency

It was proposed that one 1.5 hour meeting per week as opposed to two hour-long meetings be conducted in the Fall given increased workload in the Fall Semester. The Executive Committee was in agreement.

6. Executive Officer and Staff Updates

Build SFU General Manager

- Annual General Meeting
 - Preliminarily set for Wednesday October 22, 2014.
 - SFU Theatre had been booked. It was deemed that SFU Theatre was a safer location given lower setup and crowd control considerations necessary.
- A number of required SUB documents had been received by the General Manager from the university and would be presented to the Board.
- Value of the particular phase of design amounted to \$3.5 million.
- Leases have been drafted for the Student Union Building to be submitted to the Ministry of Advanced Education.

- The University administration a year ago did not deem First Nations consultation necessary for the particular project.
 - It may be necessary to examine the feasibility of consultation proactively, particularly in light of recent rulings.

Executive Director

- Rotunda Extension Lease draft had been received.
 - Issues were raised around banner restrictions and potential censorship.
 - New rotunda tenant leases would have to be handled by the Executive Committee at the first level (with information coming from legal counsel).
 - SFPRIG and CJSF were interested in conversations around the Student Union Building.
- Meeting with the Communications, Art, and Technology Representative and Communications Coordinator around SFSS Shorts was conducted with positive feedback from all sides
- MOU on SFSS Health and Dental Plan would be added to the Board agenda tomorrow.
- Consolidation of documents for the new Food and Beverage Services agreement for submission to the Union
- Continued human resources work

Student Union Organiser

- Students United for Disabilities Support had been working on a proposal for increased government assistance.
- New DSU being established – notice of motion would be added on Council agenda.
- Working on consolidating all student union policies.
- Working with Council Chair Yang on Council Orientation.
 - Costs were deemed prohibitive for an external facilitator, and thus SURO would facilitate.
- Working with Janolino on a visual report and photos to address accessibility concerns on campus with President Petter
 - CBC would be interviewing Janolino on the blind walk, with assistance from the Vice President External Relations

Vice President Finance

- Worked on a proposal on potential transfer of funds from the Space Expansion Fund into Build SFU.
- Looking into opportunities for investing some funds into renewable energy.
 - Issues arose with vancity around ethical funds, as it was not possible to discern investments with greater certainty.
 - Potential to send a formal letter from the SFSS to Vancity to express interest in ethical investment with greater transparency
 - Individually selecting companies may be logistically easier.
- For Health and Dental Fees, work would begin with communicating changes to the plan as a result of the successful referendum question to introduce the enhanced plan.

Vice President Student Life

- ISG – moving towards looking into potential structure.
- Working with SURO on the year-end appreciation night to highlight organizational achievements, meet and greet with incoming board, inviting the university community and external groups to the event.
- Sex Week – meetings would begin tomorrow to discuss proposal, given its engagement with a number of society departments and need for external groups.
- Events and Promotions Committee was interested in mobilizing the value of SFSS to decrease costs on bulk services, such as t-shirt printing
- Working on a semesterly community dialogue with clubs in a similar vein to Council to address concerns around club policy and services.
 - Issues were raised around the revolving nature of club memberships.

Minute Taker

- Leave of absence began as of the 16th, thus all administrative requests had to be received as soon as possible
- During leave of absence, the DSU Outreach Worker would handle minute taking duties.

President

- Continued work relating to the Staff Liaison Officer role
- Food Bank Working Group – considering formalization and establishment of a committee.
- University had created a new investment policy as a result of Divest SFU campaign.
 - Club 350, which was spearheading the campaign, had indicated that they were excited with the new changes but wished to see more actions from the university.
- Office Hours – a number of members had approached the president through office hours and through email contact with concerns and questions
- Continuing with check-ins with both staff and board members
- Auditor Request for Proposal – Had been added to upcoming board agenda.
 - Standard practice in non-profit organizations was that an RFP was issued for potential auditors every 3-5 years.
- Reviewing the proposed changes to BC Society Act
 - SFSS may wish to apply to provide input on the process
- Reviewing the proposed new Food and Beverage Services collective agreement
- Has tried to attend every committee meeting, and has done
- Working with member Janolino to bring the Accessibility Coordinator position to the Accessibility Fund Advisory Committee agenda
- August 27th meeting with President Petter
 - The Executive Committee was invited to submit questions for President Bueckert to bring up with President Petter
- Student Services has invited the President to speak on behalf of the SFSS at Welcome Day
- Advocacy Committee work on international student fees and open textbook campaign
- Meeting on Vancouver Campus Committee

- Originally a joint undergraduate/graduate endeavor, but had become a graduate committee
- Considering implications for undergraduate representation from the Vancouver campus
- President will be offsite for the next week but will be available by email.

Vice President Student Services

- Catching up on working after leave
- Health and Dental Plan – working on communication to membership and coordination with university
- Fall Kickoff – finalized shirts, and acquired 2 additional sponsors in the past week. Artists should be finalized within the week

Campaigns, Research, and Policy Coordinator

- Posting notices of motion for policy changes.
- Omnibus bylaw reform proposal would be presented to Board in the near future, along with clarification on SFSS/FSU/DSU relations.
 - Budgeting process would be conducted at the end of orientation period, as opposed to the current practice of a previous administration dictating the budget of the current administration
- Working on elections policy
- Planning to put for a motion to allow for non-substantive changes in the bylaws to be conducted without requiring AGM/SGM (such as grammar issues).
- Research was requested on scope of accessibility funding – redundancies were identified around committee structure.
- Drafting initiatives for the CRP office – better sense of what the CRP Office would like to achieve, including cataloguing of society history and database development.
- Consolidated financial policy – working with the Finance Office, along with broader project of Office Policy Development
- Looking into pricing for media analysis services to enhance advocacy capabilities
- Has registered for a professional development course as approved by the Staff Liaison Officers

7. Announcements

c. Guests from University of Regina – August 13 – 12:30 to 2:30 pm

8. In Camera Session

9. Adjournment 10:30pm