

1. CALL TO ORDER

Call to Order – 8:37am

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Composition

Vice President Finance (chair).....	Barbara Szymczyk
President (ex-officio).....	Enoch Weng
Executive Officer	Deepak Sharma
Executive Officer	Kathleen Yang
Board of Directors	Jas Hans
Board of Directors	Hangue Kim
Councilor	Anjali Biju
Councilor	Mohammad Ali
Student At-Large	Ibrahim Hafeez
Student At-Large	
Finance Coordinator.....	Kurt Belliveau
Chief Executive Officer	Martin Wyant
Minute Taker	Carmela Frouws

4. ADOPTION OF THE AGENDA

MOTION FASC 2016-03-30:01

IBRAHIM/MOHAMMAD

Be it resolved to adopt the agenda as presented.

CARRIED

5. NEW BUSINESS

5.1 CRP OFFICE REALLOCATION

MOTION FASC 2016-03-30:02

HANGUE/DEEPAK

Be it resolved that FASC approve the reallocation of \$148.00 from 720/18 Office Supplies, \$120.00 from 735/18 Subscriptions, \$76.00 from 738/18 Resources/Books, and \$878.22

from 797/18 Job Development to 945/18 Other Benefits (\$924.00), 715/18 Copies/Printing (\$100), and 950/18 Health Benefits (\$198.22)

CARRIED

DISCUSSION

- Due to Pierre Cassidy getting married recently, the bulk of the funds will be allocated towards benefits for his spouse.

5.2 CRP BUDGET INCREASE

MOTION FASC 2016-03-30:03

MOHAMMAD/IBRAHIM

Be it resolved that FASC recommend to the Board of Directors that \$1,831.78 be reallocated from the unrestricted surplus to 950/18 Health Benefits

CARRIED AS AMENDED

DISCUSSION

- More funds were needed from the unrestricted surplus.

6. DISCUSSION ITEMS

2016/2017 Budget

Department #10 Finance

- There is an increase of 19k due to Vanessa's return to work in June, as a back to work bonus.
- Increase is slightly smaller, there was overlap to her leaving and Lucy starting.
- Decrease in health benefits due to Kurt's benefits decreasing.
- IT support line
 - IT support page shows all allocated IT support from all different departments.
 - The SFSS is looking to have formal it support for the organization
 - SFU will take the SFSS on as an external group.
 - It is estimated to be 30k per year, which does not include computers.
 - Each department will be contributing 2% of their budget to the cost for IT support.
 - It was suggested to include a list of what I.T. is and what it will provide to the SFSS.
 - A copy of the proposal from SFU can be provided to the Committee

Department #11 – Building Operations

- Includes this building, rotunda plus the service space – all the things that SFU provides to maintain the building.
- The charge is \$7.60 per square foot.
- Rotunda space is based on an agreement that is coordinated with SFU.
- 12029 increase from last year.
- Variance breakdown – The rotunda operating cost is up 60%.
 - It was explained that as per the agreement, every July 1st there is a 1/3 increase.
 - We are in the highest paying year.
 - The cost will now stay the same until the space is vacated.

Department #12 – Student union Resource Office

- Many things stayed the same
- Student Union grants are the biggest difference – due to increasing grants from students.
- There were in an increase in workshops.

Department #13 – General Office

- Decrease in budget mainly to the fact that last year in this office, they budgeted for another coordinator which accounts for the decrease in the budget.
- Martin met with the coordinators in the Fall and the position had not been filled. They were asking that it should be filled. Asked for rationale for the position but rationale was not provided so the position was not filled.
- Praise for Job development – would be beneficial to the staff to have that option.
- For group training for customer service. – job development.

Department #13

- Tabling, craft fair, poster sale – appendix
- As well as the funding that goes towards clubs.
- IT support – how were they covering the costs last year and what has changed this year?
- The GO can now book rooms online – for the upkeep of the use of their GO database, they can now keep up.
- Pancake breakfast – is there a possibility to have the General Office pay for it out of their budget?

Department #14 – ombudsperson office

- Remains the same for now.

**** Mohammad Ali left at 9:05 am**

Department #15 – Copy Centre

- The biggest difference is the decrease in assistant wages.
- This is a better estimate of what is needed next year due to a reduction in hours.
- There was a desire last year to put all the advertising funds there and then for all the different departments to have access to it. The funds are now going to be allocated from each department.

Department #17 – Communications

- The Communications office has \$10,020 allocated towards advertising.
 - It was explained that any advertising used for the SFSS will come through the Communications office.
- \$3000 was budgeted for swag last year, which will now come through the Board budget.
- Campaigns and Public Relations – overlaps with department 18's public relations.

Department #18 – Campaigns

- There was an increase in health benefits and a decrease in the NEB campaign, as it was only for one year.

**** Mohammad Ali arrived at 9:26am**

- Pierre's role will support the advocacy campaigns in the years following.
- The Campaigns office use to do a lot of research for the advocacy committee.
 - It was explained that the Advocacy committee will have their own line item.
 - There is a need to expand more emphasis on advocacy campaigns.

MOTION FASC 2016-03-30:04

DEEPAK/HANGUE

Be it resolved to extend the meeting to 10:00am

CARRIED

**** Jas Hans left at 9:30am**

Department 19: FBS

- John presented the budget last week however it was missing the annual audit fee. This has been added back, which explains the increase.
- IT services shows as \$0
 - This will need to be discussed and decided if they need IT services
- Professional fee – refers to the Audit.

Department #20 – Board of Directors

- BOD orientation – refers to last year.
- It was suggested to have the pancake breakfast taken on by the General Office due to it being a consistent event.
 - It was suggested that this is a fixed cost and could be added in, similar to clubs days.
- Faculty, club executive appreciation day – should be a fixed and itemized budget line item.
- A question was asked where the funding come from? It was suggested to amalgamate all three into one line item with a note.
- It was suggested that it could be researched where the funding came from in past years.
- Council increased up by \$6000
 - It was suggested not to limit the meetings and the work that Council does
 - The budget allows for 8 meetings per semester.
- Conferences and lobbying has increased
 - The budget was used up within two months this past term.
 - The line item is used for board development and various conferences.
- It was suggested to look into job development for board members.
 - It was noted that a percentage of the board budget is usually set aside for development.
- VCC – went up by 10k, there is currently no committee there. There is no historical knowledge there to see what is needed.
 - This is an important conversation for Board to weigh in on at the next meeting.

****Martin Wyant left at 9:56am**

- Childcare is not needed however it is mandated to provide childcare for anyone who is in need of it.

****Enoch Weng left at 9:57am**

7. ANNOUNCEMENTS

- The last meeting will take place next Wednesday at 8:30am

8. ADJOURNMENT

Adjournment – *9:59 AM*