1. Call to Order

Call to Order – *12:33 pm*

2. Territorial Acknowledgement

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. Roll Call of Attendance

3.1 Committee Composition

1.	Vice President Student Life (temporary chair)	Deepak Sharma
2.	Board of Directors Member	Hangue Kim
3.	Board of Directors Member	Shipra Sharma
4.	Councilor	Melissa Mosavi
5.	Councilor	Tomas Rapaport
6.	Student At-Large	Hermon Ephraim

3.2 Society Staff

7.	Student Union Organiser	Antonio Daling
8.	Minute Taker	Carmela Frouws

3.3 Guests

9.	Science Undergraduate Society - Winter Formal	David Dobre
10.	Economics Student Society – Career Night & Dinner	Conrad Schwab

3.4 Regrets

11.	Absent Board of Directors Member (chair)	Corbett Gildersleve

4. Appointment of the Temporary Chair

MOTION GC 2016-01-20:01

Tomas/Shipra

Be it resolved to appoint Deepak Sharma as the temporary chair for the Granting Meeting on January 20th, 2016.

CARRIED

5. Ratification of Regrets

MOTION GC 2016-01-20:02
Shipra/Hermon
Be it resolved to ratify regrets Corbett Gildersleve.
CARRIED

Discussion

- Corbett is assisting the Faculty of Applied Science with interviewing potential deans.

6. Adoption of the Agenda

MOTION GC 2016-01-20:03
Shipra/Tomas as amended by Shipra/Hermon
Be it resolved that the agenda be adopted as amended.
CARRIED AS AMENDED

Discussion

- **DISCUSSION**: Add Budget Report Memo

7. Matters Arising from the Minutes

MOTION GC 2016-01-20:04
Melissa/Shipra
Be it resolved to approve the minutes of 2015-11-24.
CARRIED
Abstention – Hangue

Discussion

- Hangue has abstained, as he is new to the committee.

8. Granting Presentations

Science Undergraduate Society - Winter Formal

- The all ages event will be taking place at the Diamond Alumni Club on February 5, 2016.
- The purpose of the event is to have a large social event for students to unwind after their first round of midterms.
- A local and professional jazz band has been hired for the event.
    - The SFU jazz band was asked first however they were unable to attend.
- The food for the event will be served buffet style and alcohol will be served through a cash bar.

- They have been put in touch with a photographer who could possibly offer a discounted price for the event.
- Tickets will be sold through the General Office and non-SFU students will be charged an extra $10 per ticket.
- Pre-sale tickets will start at $30 and during the last week, the price will go up to $40 per ticket.
    - The goal is to keep tickets priced low to encourage more people to attend.
- SUS has committed to a $700 contribution.
- Additional funding has been granted through several DSU's:
    - Physics Student Association = $38.00
    - Math Student Union = $100.00
    - Molecular Biology and Biochemistry Student Union = $38.00
    - Biology Student Union = $38.00
    - Chemistry Student Union = $ 38.00
    - Biomedical Physiology and Kinesiology Student Association = $38.00
    - Statistics and Actuarial Science Student Association = $38.00
- The estimated ticket sales are 150 people.
- Final grant request is **$2370.99**.

ECONOMICS STUDENT SOCIETY – CAREER NIGHT & DINNER

- The Economics Student Society is promoting their 2nd annual career event.
- The event will take place on January 29, 2016 5:30-9:00pm at the SFU Harbour Centre.
- The event will have 5 guest speakers who will highlight different career paths in Economics.
- Students will be able to explore their career paths in an experimental way.
    - They will be able to submit their resumes, which will be graded, and they will be given feedback based on the resumes.
- 50 students are expected to attend and will be supported by volunteers from the Economics Department.
    - The registrants will be capped at 50 students due to the room capacity.
    - The break out session is manageable with a maximum of 50 students.
- A meal will be provided everyone in attendance.
    - The menu has been changed from last year, which helps to keep the price down.
- The room rental has increased this year and the department is also asking for the guest parking to be covered as well.
- A banner has been requested
- The Economics Student Society has not yet requested departmental money yet.
- The Student Engagement Fund is dependable on how much the SFSS will grant.

9. Granting Considerations

9.1 Science Undergraduate Society - Winter Formal

MOTION GC 2016-01-20:05

Shipra/Hermon

Be it resolved to grant SUS up to $2370.99 from the student union grant line for their Winter Formal, allocated towards the items as presented.

CARRIED AS AMENDED

Abstention – Tomas

Discussion

- Ticket sales are good and they are only two weeks in to promoting the event and the sales will help to cover the costs of the event.
- The revenues will go back to a trust account.
- The SFSS does not generally go over $1500 per grant however exceptions are made if there are more than one DSU requesting a single grant.

9.2 Economics Student Society – Career Night & Dinner

MOTION GC 2016-01-20:06

Hermon/Shipra

Be it resolved to grant the Economics Student Society up to $788.44 from the grant line for their career night & dinner allocated towards the items as presented.

CARRIED AS AMENDED

Discussion

- A question arose asking if they would be approved for the SEF amount.
    - The Committee was advised that it is highly likely they will be approved for the granting.
- The Committee would like for the group to contribute more from their core funding.
- Concern was also expressed about why they have not requested a contribution from their department.
- The requested grant seems to be on the higher scale for a 50-person event.
- Antonio was tasked to follow up with the group to ask them about using more of their core funding and will follow up at the next meeting.

10. Discussion

BUDGET REPORT MEMO

- The committee overspent during the Fall semester by $9,275.33.
- As of January 20, 2016 the committee approved 106 grants and denied 14 grants.
- The total budget remaining is $16,835.00.

11. ATTACHMENTS

- Winter Formal Grant.pdf
- ESS Proposal for 2016 Career Night.pdf
- GC Grant Report_01_20_2016.pdf

12. ADJOURNMENT

Adjournment – *1:22pm*

Science Winter Formal 2016 Grant Proposal

February 5th, 2016

CONTACTS

- David Dobre
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- Kiera Warren
  VP Finance - Science Undergraduate Society
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SUMMARY

We would like to facilitate a large social event before reading break, as this would be a great time for science students to take some time to relax after their first round of midterms. The event were proposing is similar in nature to the Faculty of Applied Science Formal, with a few tweaks to design and planning. We also hope to have a large turnout in coincidence with the recent formation of the SUS.

I. WHO

Faculty of Science undergraduate students are the main target, though non science students are also accepted. SFU Science students can bring one non-SFU student, to facilitate close friends coming to the event. Non-SFU students will pay a higher fee to balance the granting covering ticket costs of SFU students only.

II. WHEN

Friday the 5th of February 2016, from 18:30 with alcohol sales stopping at 22:00.

III. WHERE

The Diamond Alumni Center dining room.

IV. WHY

Inspired by the Faculty of Applied Science Formal which was quite successful, it is our goal to create a memorable event of high quality for science students to engage with one another, creating a stronger sense of community between the departments in the faculty of science. Many of the departments gradually have smaller groups as students reach upper division, and it is advantageous both socially and academically to engage with students outside of their immediate subject of study, as it can offer a new perspective on other fields of study and diversify friend groups. Additionally, such events are great at offering stress relief to students, who are always under immense pressure and stress in their program.

V. ALCOHOL

Alcohol will be served via the catering services offered cash bar. Costs are quoted in the attached spreadsheet.

VI. FOOD/BEVERAGE

As this is a formal dinner, food will be central to the event. We will be going through Meetings and Events catering service to provide several buffet options to the attendees. Our choices will be as follows:

- VEGETARIAN BUFFET

  Spring mix salad [vegan, made without gluten]

  Pita and hummus

  Sage scented grilled cauliflower steaks [vegan, made without gluten]

  Panko crusted eggplant

  Parmesan Maple scented seven-grain rice pilaf [vegan]

  Fresh sliced fruit [vegan, made without gluten]

  Accommodates vegetarians, vegans, and offers some gluten free options.

- WEST COAST ABORIGINAL BUFFET

  Vancouver Island clam chowder [made without pork]

  Sweet potato salad with corn and toasted pecans [vegan, made without gluten]

  Wild rice and forest mushrooms [vegan, made without gluten]

  Maple glazed wild BC salmon [made without gluten]

  Fire roasted tomato, bell pepper and Portobello mushrooms [vegan, made without gluten]

  Fresh sliced fruit and berries [vegan, made without gluten]

  Seafood option with some extra vegan options to supplement the vegetarian buffet.

- BURNABY MOUNTAIN BUFFET

  Fresh baked dinner rolls with whipped butter and tapenade

  Chefs fresh vegetarian soup creation

  (Choosing these two sides)

  — Bow-tie pasta salad with arugula, roasted peppers and balsamic vinaigrette

  — Fresh vegetable bounty salad with herb and garlic dressing [vegan, made without gluten]

  Wild BC poached and house-made candied salmon display [made without gluten]

  Garden fresh vegetables and dip [vegan, made without gluten]

  (Choosing entree)

  — Honey mango chicken breast with sun-dried apricot demi-glace [made without gluten]

  Tarragon scented seasonal steamed vegetables [vegan, made without gluten]

  Roasted yam and baby potatoes [made without gluten]

  Fresh sliced fruit and berries [vegan, made without gluten]

  Chefs dessert selection

  Freshly brewed fair trade coffee and tea sampler

  Primary buffet course, with a gluten free entree. Diverse selection to accommodate a variety of preferences.

- CHEF ATTENDED CARVING STATIONS

  Slow roasted AAA beef round

  Supplements the Burnaby Mountain buffet option for those who do not prefer chicken.

- BEVERAGES
  Assorted Soft Drinks and Juices (cans and bottles)

The respective ratios are described in my attached budget spreadsheet.

VII. SECURITY

MECS has been contacted to discuss a security plan. Guards may or may not be required, but I am requesting **$250.00** in the event that two guards are to be hired for five hours. In the event that guards are not required, the funds will be diverted to the hiring of the photographer (IX). If this is not necessary, this money will not be used for anything else.

VIII. LIVE MUSIC

Our goal is to make a memorable formal dinner event; quality live music is paramount to creating a great atmosphere. We have hired a local professional jazz combo to perform for 2 hours at the event consisting of drums, guitar, bass, and saxophone. As good musicians are very skilled and practised, appropriate compensation is required. I am allocating **$800.00** for the band. An invoice for this is attached to the proposal.

IX. PHOTOGRAPHY

Not everyone has perfect memory. We want to make sure this event is memorable by having a photographer provide photographs for people to keep. Potential photographers have been contacted, but not booked yet. I am requesting **$100.00**, which will cover most of the photographer. The remaining cost will be covered from core funding requests, excess funding remaining from advertisement, and additional revenue made from full priced ticket sales. An invoice will be provided. The total cost of the hired photographer will not exceed **$200.00**.

X. FUNDING

The majority of the funding will be obtained from ticket sales. We will break down the ticket sales into two tiers, one for presale costing **$30.00** and full priced tickets at **$40.00**. These tickets will be available through every DSU. The presale tickets will be offered for an initial period of two weeks and only to SFU students. Full priced tickets will be available after the presale period is over, and is available to SFU students, and non–SFU attendees if they are invited by an SFU student (one guest per SFU student). The goal is to keep ticket prices low to encourage more people to attend. SUS will contribute **$700.00** to the total

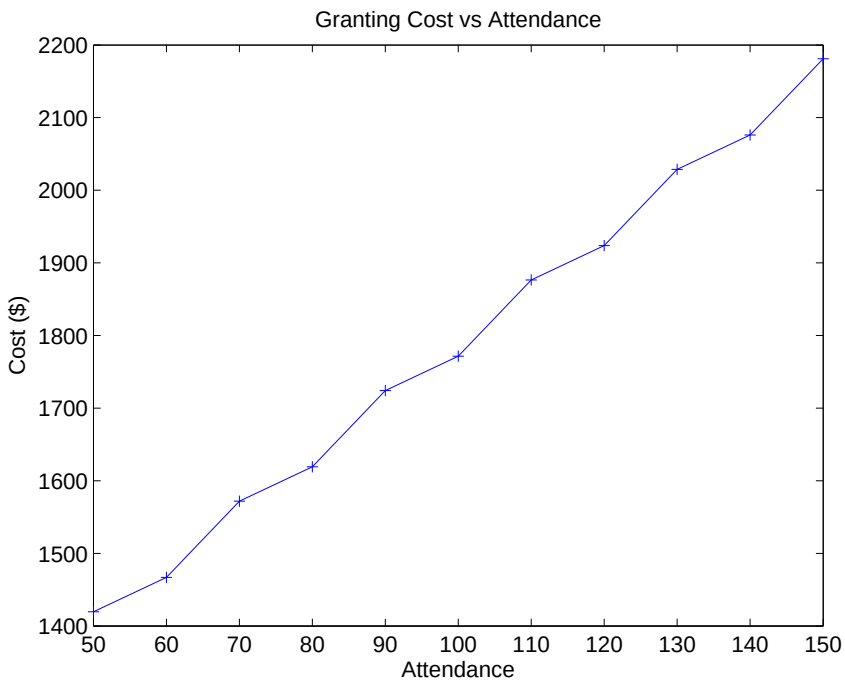

FIG. 1. Granting cost plotted versus attendance. The jaggedness of the points is due to the use of ceiling functions during data generation. One can see a clear linear trend upwards. Maximum capacity of the venue is 150, so the maximum required granting funds will be $2181.14.

pool from core. Since this cost is dependent on attendance, I have generated an interactive spreadsheet that breaks down the costs based on attendance. I am requesting an upper limit grant of

$$\$\mathbf{2181.14} \quad ,$$

which will be the maximum money necessary if the maximum attendance is met (150 people). The cost decreases as attendance decreases (so long as minimum attendance is satisfied, estimated to be 60 people). Note this is based on a ticket price of exclusively **$30.00**, not factoring full priced tickets of **$40.00** which will generate additional revenue which will bring the overall granting costs down. All excess money obtained through granting will be refunded. Grants will be requested between (seven?) department student unions.

- Physics Student Association: $38.00
- Math Student Union: $100.00
- Molecular Biology and Biochemistry Student Union: $38.00
- Biology Student Society: $38.00
- Chemistry Student Union?: $38.00

- Biomedical Physiology and Kinesiology Student Association: $38.00
- Statistics and Actuarial Science Student Association: $38.00

Total projected core contribution from departmental student unions: $328.00

XI. EVENT COORDINATORS

David Dobre; Kiera Warren. Contact information is available on page one.

Green cells indicate editable values. SUS Winter Formal Budget Proposal
Drafted: January 5th 2016 February 5th 2016

Initial Parameters	
Number of guests	150
Ticket Price	$ 30.00
Ticket Revenue	$ 4,500.00
Hours of Event	5

Core Costs				
Room Booking Fee	$ 500.00			
Alcohol Option	*# hired*	*single cost*	*subtotal*	
(Alcohol) Cash bar	*0*	*100*	*0*	
(Alcohol) Security)	*2*	*125*	*250*	
Total alcohol fees	$ 250.00			
Jazz Band	$ 800.00			
Advertising	$ 30.00			
Tickets	$ 30.00			
Buffer	$ 100.00			
			Total	**$ 1,710.00**

**Food ordered 5 working days prior*	Food Costs				
	Vegetarian	Normal			Drinks
Percentages	15%	85%			100%
People Associated	23	128			150
Meal Type	Vegetarian	Aboriginal	BBY Mt.	Carving	
Options	None	None	Chicken	SR Beef	
Costs per person	$ 16.99	$ 20.99	$ 31.99	$ 4.99	$ 2.29
Minimums	10	10	20	30	
Assigned Percentages	100%	30%	70%	50%	
People	23	38.4	89.6	64	
Costs	$ 390.77	$ 806.02	$ 2,866.30	$ 319.36	$ 343.50
Food Subtotal	$ 4,725.95				
Tax; Gratuity	5%	15%			
Total	$ 5,671.14				
			Total	**$ 5,671.14**	

Funding					
Current Total	$ 7,381.14	Projected DSU funding:			
After Tickets	$ 2,881.14	PSA	$ 38.00	CSS	$ 38.00
SUS Contribution	$ 700.00	BPKSA	$ 38.00	BSU	$ 38.00
After SUS	$ 2,181.14	MSU	$ 100.00	SASSA	$ 38.00
		MBBSU	$ 38.00		
Total Grant Request	**$ 2,181.14**	**Projected DSU funding:**			**$ 328.00**

Economics Student Society Grant Proposal for the 2nd Annual Economics Career Night & Dinner

The Economics Student Society is requesting funding from the **Student Engagement Fund ($1000),** from the **SFSS ($1100)** towards our **January 29, 5:30pm-9:00pm Career Night & Dinner** at the **SFU Harbour Centre**.

This event will allow us to build on the **experiential learning** started in Spring 2014 when we first held a student-run Advising Symposium for Economics students in the WMC Atrium. We have since repeated the Advising Symposium and are making the career night an annual event as well. The event is being promoted by the Economics Student Society and the Economics Department.

For the upcoming Career Night & Dinner, we have confirmed 5 guest speakers who will highlight different career areas in Economics:

- **Glenn Berg** (SFU Alumnus) from Microsoft to speak about careers for Economists in Technology
- **Michelle Molnar:** (SFU Alumnus) from David Suzuki Foundation Ecological Economics
- **Michael Atkinson:** from G+F Financial Group Vice President of Wealth Management & Instructor at BCIT
- **Jason Wolfe**: From FortisBC Director, Energy Solutions (Marketing and Sales) and Board of Directors, Greater Vancouver Home Builders' Association (GVHBA)
- **Irene Botosaru:** Assistant Professor at SFU researching microeconometrics and econometric theory

We expect attendance of **50 students** and some staff from the **Economics Department**. The event will be supported by volunteers from the Economics Student Society.

As students **explore their career options** in an **experiential way** and **add value to their academic program** through **networking** and the **acquisition of job-hunting skills**, a goal of the event is **student engagement**. We want to increase **social connections among students**, between **students** and the **Economics Student Society**, as well as between **students** and the **Economics Department staff**. We believe that as students **create social linkages** within the SFU community, they will **increase their participation** in events hosted by the Economics Student Society and the Department of Economics, and in addition **create informal networks** which will **benefit learning** in lectures and tutorial discussions.

Economics Department Advisors and Staff have strongly suggested that we continue holding **career focused-events,** as they prove to be popular with students. Besides being informative, we believe it will **increase social cohesion** between students in the department.

Beneficiaries of increased Economics Student engagement are: **undergraduate students, the Economics Student Society, the Department of Economics, and the SFU community.**

We anticipate the direct impact of the Career Night & Dinner will be seen in a **strengthened student community group**. We expect greater participation in weekly DSU meetings and increased attendance at future department as well as a more participatory student population on campus.

Our **proposed schedule for the evening** allows for a dinner break where we will serve a selection of A-LA-CARTE burgers, coffee and cake. We are **charging each student registrant $10** towards the cost of the meal.

5:30-6:00	Registration
6:00-6:05	Welcome and Introductions (ESS)
6:05-6:10	Career Services Introduction (penny)
6:10-6:20	Irene Botosaru
6:20-6:30	Glenn Berg
6:30-6:40	Michelle Molnar
6:40-6:50	Michael Atkinson
6:50-7:00	Jason Wolfe
7:00-7:30	Dinner Break
7:55-8:05	Breakout Q&A 1
8:10-8:20	Breakout Q&A 2
8:20-840	Breakout Q&A 3
8:40-8:50	Breakout Q&A 4
8:55-9:05	Breakout Q&A 5
End	Thank you to Speakers

Registration Link to the event:
https://sfuesscareernight2016.eventbrite.ca

Budget
We are requesting funding of:

- **$1000** from the **Student Engagement Fund**, *towards facility, AV, advertising, parking for speakers and misc*.
- **$1100** from the **SFSS DSU Grant,** *towards student meals*.

Projected Expenses:

Room Set-Up Fees	285.00
AV Fees	115.50
Catering for 50 Participants	1460.00
Catering for 15 (speakers, SFU Staff, volunteers)	440.00
Advertising (vertical banner, flyers)	300.00
Parking Reimbursement for Speakers	50.00
Gifts for Speakers (5x $20)	100.00
Misc (snacks, name tags, supplies)	110.00
Total Expenses	**2860.50**

Projected Revenues:

SFSS Grant (proposed)	1100.00
Student Engagement (proposed)	1000.00
Revenue from Ticket Sales	500.00
ESS Core Funding	260.50
Total Revenue	**2860.50**

Student Representatives from the Economics Student Society

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Tel 778-782-3870
sfss.ca

Budget Report Memo

January 20, 2016

To: Corbett Gildersleve | Chair – Granting Committee

Cc: Granting Committee members

From: Antonio Daling | Student Union Organiser

Ref: 2015 – 2016 Student Union Grant Funding Update

FACULTY & DEPARTMENTAL STUDENT UNIONS

	Summer	Fall	Spring	Total
Student Union Grants				
Budget	$16,500.00	$22,000.00	$22,000.00	$60,500.00
Assigned/Approved	$10,790.74	$31,275.33	$1,598.03	$43,664.10
Budget Remaining	$5,709.26	($9,275.33)	$20,401.97	$16,835.90
Awaiting approval	$0	$0	$5,413.09	$5413.09

TOTAL number grants approved as of January 20, 2016: **106**
TOTAL grants denied: **14**
TOTAL grants waiting approval: **16**
TOTAL amount assigned: **$43,664.10**
TOTAL budget remaining: **$16,835.90**

Pub Security Sponsorship Grants

Budget Assigned:	$5,000.00
Approved/Processed:	$0
Requests awaiting approval:	$0
Request denied:	1