

MEMORANDUM

To: Simon Fraser Student Society Membership
From: Shadnam Khan, Business Representative
Date: 1 February 2015
Subject: Fall 2014 Work Report- Business Representative

This memorandum is a high level overview of the work I have done in my capacity as the Business Representative on the Board of Directors during the fall semester of 2014. I started the term with a good working knowledge of the organization coming off the back of an involved summer semester. The beginning of the semester required outreach and involvement in clubs days. I was present in all three days at the Burnaby campus and engaged with our new and returning membership. I had the opportunity to speak to first year students at BASS Frosh, conducted outreach for the Open Textbook program and both the SFSS Annual General meeting and Special General Meeting throughout the semester. I was a regular at assigned committee, working group, and project meetings along with Board and Council meetings. Below are some of the highlights and reflections on my involvement over the past four months.

Fall Kickoff 2014

The month of September was the key execution period of the event with majority of ticket sales, production setup, the show itself and reconciliation and reporting work taking place. The event was a resounding success on all fronts as I outlined in my previous report. Large scale events such as these need to be continued to raise the profile of the Society and become more relevant to the membership. Hence work on a spring concert is underway. I intend to support the event from behind the scenes and create more involvement opportunities for students. I will focus on the internal efficiencies of the project to ensure future sustainability.

Business Administration Student Society

BASS achieved a major milestone in achieving Faculty Student Union status and this was done through the Fall Referendum with a record voter turnout of 17%, considering any student taking atleast one business course could vote. This allows BASS to fulfill its purpose to represent all business students in SFU and room for further financial support from the SFSS if needed. BASS was my top priority this semester and my work revolved around the BASS Constitution and By-laws followed by campaigning and lobbying for FSU status.

Events and Promotions Committee

EPCOM was an active committee this term with the committee hosting a few pub events and other social events throughout the semester. Some of the successful events hosted and partnered with include:

- Welcome Back Pub night
- Open Mic Night
- 25toLife BBQ Fundraiser
- Student Union Eat and Greet
- Halloween Pub night
- Business Speaking Competition
- Santa's Wonderland

I was personally involved with the BBQ Fundraiser as it provided the opportunity to partner with an active student club in the community and gave the Society exposure through a charitable cause. The Business Speaking Competition was the first event hosted by the SFSS at our Woodward's campus, in recent history. My continuing focus will be to increase membership participation in events, both in attendance and involvement.

Financial and Administrative Services Committee

The major work undertaken at this committee involved the vetting to purchase shares in the Clean Energy Index. The merits and logistics of the purchase were debated at length along with the creation of an investment policy. Even though ETFs bear a low risk and low return, the SFSS is now invested in clean energy and it is a significant milestone. I am looking forward to get involved with the budgeting process for the next fiscal year this term with this committee.

Commercial Services Committee

The committee involved with all commercial and revenue generating activities of the Society was fairly active the past semester. Notable discussions included the change of Highland pub to food primary license and renaming the Highland pub. The committee decided against looking into obtaining food primary licensing. Besides these, committee work involved monitoring and receiving updates on the performance of the Food and Beverage Services and SFSS Copy Centre.

Constitution and Policy Review Committee

CPR was an active committee with two sets of Constitution and By-laws being vetted, amendments to existing policies, creation of new policies such as Student Union policies and debating efficacy of financial and investment policies. I will focus on further trimming down the SFSS policy manual and provide input on policy work next term.

Beedie School of Business- Dean's Search Committee

The committee met twice in the semester in order to setup the hiring process of the new dean for the business faculty. An additional open forum was hosted as well to seek faculty, staff and student input. Work for this committee involved a large amount of research into the business school and education in general. I hope to best represent business students in the selection process which is set to conclude beyond my term around May.

Governance Reform

I was heavily involved with this project the previous semester due to it being a priority for our board. The project required quite a lot of research, consultation and lobbying, as change management is always a very difficult process. Due to the tight timelines, the outcome of the research done primarily by the campaigns, policy and research coordinator, Pierre Cassidy, could not be acted upon. I have growing doubts on the efficacy of the findings of the project. Removing FARM from the SFSS Board represents unique challenges and I feel some pieces of the work needs to be looked into further. I will continue to be heavily involved with this project and ensure a structure that will accurately represent all students and not a selective group.

I was also involved with the SFSS Emergency Food Bank working group and Parking Services Appeals Committee this term. My priorities for the next semester will continually be the Business Administration Student Society, the BuildSFU project, Spring Concert financial accountability and SFSS long term strategy and operations.

My office hours for Spring 2015 semester will be Tuesdays and Thursdays, 12:30-1:30PM at SFSS Board Office in MBC 2220. Feel free to reach out to me at my cell: 604 347 5965 or email: busrep@sfss.ca.

Find my updated timesheets here: <http://sfss.ca/board-of-directors/timesheets>