

Board Report – November 6th

President

Meetings:

- EPCOM Committee x 3
- Executive Committee x 2
- Governance Standing Committee
- President Petter/Tim Rahilly
- SFSS and Student Services Joint Meeting
- Weekly ED Meetings
- Ad-Hoc Strat-Plan Committee
- SFU Budget Consultation (one open at SFU Theatre, one with SFU administrators)
- Meeting with Student Ambassador Program
- Emergency Food Bank Program
- Sponsorship Meeting with ED/Business Rep
- Meeting with Agenda Setting team
- Meeting with John Flipse RE: Events and Procedures
- FASC Meeting

Events:

- Document Solutions Open House
- SFU Vancouver Open House
- SFU Public Square - Campus to City Conference
- Halloween Pub Night
- Hi-5 Friendship Bench Unveiling

Administrative

- Media Requests RE: Maclean's Report
- Correspondence with Students regarding various projects, concerns, and highlights
- Reviewing Build SFU Lease agreements

Vice President External Relations

Meetings:

- Alliance of British Columbia Students
- Advocacy Committee x 2
- Executive Committee x 2
- Financial Administrative Services Committee
- Interfaith centre board meeting
- Sustainable Mobility Advisory Committee regarding Translink changes
- Vice President External Relations from other student associations (UBC AMS, BCITSA, UVSS, KSA) regarding Bill 41, future lobbying efforts and joint campaigns
- Ministry of Advanced Education re: Bill 41 amendments x 2
- SFU Budget Consultation (one open at SFU Theatre, one with SFU administrators)
- Residence and Housing Master Plan Consultation
- Emergency Food Bank Program

- Consent campaign overview with Health and Counselling

Media:

- The Peak re: proposed Translink changes
- Globe and Mail re: International student graduates (connected reporter with students to interview)

Events/Outreach:

- Harbour centre office hours and open house
- Federal Election get out the vote/Storm the Dorm events
- Coordinating with volunteers and conducting outreach regarding the proposed Translink route changes

Administrative:

- Read and made note for the new SFU Residence Master plan, past and current SFSS lease agreements
- Created Advocacy year plan and budget
- Purchased outreach supplies (advocacy, events)
- Create Translink Outreach plan to promote consultation survey (coordinate with staff and SFU departments to create print materials, booking space, create volunteer schedules)
- BC Society Act and Bill 41 research
- Follow up with GSS regarding National Energy Board participation as interveners for the Kinder Morgan pipeline

Vice President Finance

- Meetings
 - o Board Meeting
 - o Executive Meeting
 - o Governance Committee
 - o Conference Call with Scotia Bank Re Financing(x2)
 - o Document Review, progress check-in with Marc (x3)
 - o Meeting with Executive Director
 - o Meeting with Pierre
 - o Meeting with new Communications Co-ordinator regarding financial processes
 - o Financial and Administrative Services Committee
 - o Emergency Food Bank Working Group
 - o Meeting with Kurt Regarding budget reallocations
 - o Meeting with Kurt Regarding changes in budget estimates
 - o Meetings Regarding cheque requisitions (Adrienne, Lawrence, Antonio, Kurt, Lucy, Board Members)
- Events
 - o SFU Vancouver Open House
 - o Halloween Pub Night Entrance Ticket Sales/Collection
 - o Burnaby Board of Trade Awards Night
 - o SFU – Student Society Budget Consultations
- Other
 - o Board Stipends and Council Stipend Approval
 - o Cheque Requisitions (two runs)
 - o Bank Reconciliation Sheet approval (several)
 - o Motion drafting, meeting set up, and correspondence re FASC
 - o Review and analysis of Departmental Budgets, Consolidated Budget
 - o Review of Credit Agreement, ISDA, Swap Information Package, Lease
 - o Office hours, emails

Vice President Student Life

- Events and Promotions Committee
 - Movember Calendar Proposal
 - Seniors Night proposal
 - Strategic planning document
 - Closing accounts for Fall Kickoff
 - Endless meetings with members interested in hosting events or the SFSS partnering with them
 - Meetings with student based groups that the SFSS has no accommodation for
 - Supporting members in already occurring society events
 - Discussion on revised policy and procedure for security
- Governance Committee
 - Reviewing documentation
 - Preparing for meetings
- Advocacy Committee
 - Attending Transportation Lecture series
 - Working with Surrey campus Liaison to organize translink consultations at Surrey campus
 - Taking part in Open Access week
 - Open textbook working group
 - Researching the Sky Gondola project further
 - Attending Light Rail Transit meeting with community stakeholders
 - Creating presentation for transportation lecture series exit report
- Granting
 - Reviewing proposals
- Build SFU
 - Attending Joint Steering Committee meeting
 - Reviewing documentation
- Administrative
 - Meetings
 - Emails
 - Office Hours

Vice President Student Services

TransLink/U-Pass/Compass Card

- Reviewed and updated U-Pass exemptions categories and U-Pass Appeals Committee terms of reference.
- Analyzing current U-Pass agreement.
- Reviewing U-Pass Advisory committee terms of reference.
- Establishing key relationships with new stakeholders in TransLink.
- Writing U-Pass fee question for Spring Referendum.
- Preparing update and presentation for SFSS Board and Council.
- Preparing for upcoming Advisory Committee Meeting and upcoming negotiations.

Health and Dental Plan

- Reviewing change of coverage report.
- Preparing motion regarding the health plan and insurance broker for SFSS Board.

- Requested specific reports regarding SFSS history with Student Care Networks, and claims history.
- Reviewing and issue regarding repatriation coverage.

Build SFU:

- Reviewing current project status, financing documents, and lease.

Ombudsperson

- Reviewing Ombudsperson funding agreement, Advisory Committee terms of reference.
- Preparing for upcoming Advisory Committee Meeting.

Board Policies:

- Reviewing and drafting language regarding board member reporting requirements.
- Drafting language regarding gifts to board members from business and service partners.

Accessibility Fund Advisory Committee:

- Designing accountability process for granting SFSS funds including timelines, thresholds, and appeals.

Miscellaneous:

- Reviewing proposed changes to Bill 41 (Miscellaneous Status).
- Completed accountability mechanism with Executive Director and Executive Committee.

Meetings:

- There have been many meetings. For a list, please contact me.

Questions, comments, and requests for documents with respect to confidentiality may be submitted to vpsservices@sfss.ca

Vice President University Relations

- Meetings
 - Packaging Standards Working Group
 - Exec x2
 - SFU Budget Consultation Meetings x2
 - Advocacy x2
 - Review of SFU Residence Master Plan
 - Meeting w/ student RE: BC Jobs Plan and it's impact to SFU
 - GSS to discuss Ombuds file
 - Vancouver Administration (ED, Financial Coordinator and Student Engagement Coordinator)
- Open Textbook WG
 - OT WG meeting
 - Submission of presentation for OpenCon 2015
 - Preparation of Open Ed 2015 presentation
 - Meeting with the Peak, RE: <http://www.the-peak.ca/2015/10/sfu-explores-open-educational-resources/>
 - Open Access Week
 - Meeting w/ Communications Coordinator to discuss campaign messaging moving forward
- Events
 - SFU Vancouver Open House
 - SFU Public Square - Campus to City Conference
- Hiring Committees
 - SFU VP Academic Search Committee long list interviews
 - November 1-3 (**18 hours**)

- Office Hours and regular administrative duties

Applied Sciences Representative

Meetings Attended

- Granting Committee x2
- CSSS, ESSS, and TechConnect

Events Attended

- Went to CSSS's weekly Hack Time event for the first time. This event encourages CS students to get together to work on projects that use development equipment they have purchased over the last five months.
- Attended for part of the ESSS's WEC junior engineer trials. This event tasks 1st and 2nd year engineering students to solve a challenge. The winning team gets to go to the Western Engineering Competition (WEC) to compete against other engineering teams.

Projects

- Continued work on FASSU's constitution and SDF research. Found the shared folder on google drive and reviewed old emails from past FAS Reps. I also talked to Antonio to get a bit of history and current issues with the SDF.
- Starting to organize the FAS Formal. Gathering team members from all four DSUs and will start selecting venue locations.

Arts and Social Sciences Representative

Work with DSU's/SASS/FASS:

- FASS DSU Arts Week
- Arts Week prep
- DSU Meetings
- SASS Exec/council Meeting
- Working on FASS student union portal w Faculty
- Meeting with FASS Student Engagement Office
- Arts student Panel Judge
- Arts Forum: Value of an Arts education
- ESU 3rd annual Poetry Slam
- WLSU Murder Mystery Night
- GSWS Movie Night
- PSSU/PSU Arts trivia night

Advocacy Committee:

- Advocacy committee meeting x2
- Meeting with Health & Conselling regarding Sexaul assault campiagn
- Tanslink outreach
- Review of Bill 41

→ Open Textbook Working group:

- Working group meeting x2
- Open Collaboration Event
- Open Access week

Governance Committee:

- Governance Meeting x2
- Review of Board ends policies and sub-policies

- Review of Board/SFSS activities
- Review of SFSS committees

SFSS Outreach:

- Vancouver Open House
- ISSA Careers Night
- Halloween Pub night
- APP Charity Pie Event

Other Meetings/Administrative Duties:

- Transit update with VP Student Services
- Vancouver outreach
- Emails, Office hours, etc..

Business Representative

- Meetings
 - Board Meeting
 - Events and Promotions Committee Meeting
 - Financial Administrative Services Committee
 - Emergency Food Bank Working Group Meeting
 - SFU's Got Talent Budget Consultation Meeting
 - Sponsorship Package Meeting with Executive Director
 - Recreational Pass Meeting with Executive Director
 - Moresmiles Meeting (sponsor)
 - 25 to Life Meeting
- Emergency Food Bank Program
 - Research
 - Created Prezi Presentation about the program
 - Presented to working group members about the history of the program and established our goals for the future
- Rodeo Showdown
 - Project plan and budget proposal
 - Confirmed country artist for the event
- Sponsorship Package
 - Research in previous documents related to sponsorship
 - Working alongside Councillor Kwok and Communications Coordinator to create a sponsorship package that could be used for potential sponsors
- Engagement:
 - Vancouver Open House
 - BMP Midterm Relief
- SFU Recreation Consultation with SFU Rec Manager
 - Researching further ways to improve the current state of the issued recreational passes for SFU students
 - Consultation with SFU Recreation Manager
- Administrative Duties
 - Emails
 - Office hours in Surrey and Burnaby Campuses
 -

Communications, Art, and Technology Representative

- Engagement Survey Meeting with Pierre and Sindhu
- Vancouver Open House Preparation (prepare promotional and tabling material)
- Vancouver Open House (set up, tabling, outreach)
- Strategic Planning Committee Meeting
- Sindhu and Martin tour of Vancouver Campuses (611 Alexander Street, Woodward's and Harbour Center)
- Meeting with Vancouver Administration (Executive Director, Engagement Coordinator, Financial Coordinator)
- Skype Emma (Dean's Office Updates and preparation for DSU President's Meeting)
- Granting Committee Meeting x3
- FCAT DSU All President's Meeting (organized and hosted)
- Organizing FCAT Formal Committee Meeting
- Follow Up with Nancy and Sindhu regarding Vancouver Sings
- Administrative: Emails, E-filing, Weekly Office Hours (Surrey, Vancouver and Burnaby)

Education Representative

- Meetings
 - Board (October 16)
 - Education Student Association (October 20)
 - Strategic Planning Ad-Hoc Committee (October 22)
 - Open Textbook Working Group (October 23)
 - Faculty of Education Faculty Council (October 26)
 - Emergency Food Bank Program Working Group (November 3)
- ESA
 - Collected and deposited payments for SFU Education Apparel orders
 - Designed poster for ESA Trick or Treat event
 - Submitted order to Artee Screen Printing for SFU Education apparel
 - ESA Trick or Treat (October 29)
- Strategic Planning Committee
 - Brainstormed key questions for engaging with stakeholders
- Engagement
 - SFU Vancouver Open House (October 21)
- Other
 - President Petter's Dinner with SFSS/GSS (October 14)
 - Education Student Hike (October 24)
 - Volunteered for Haunted Halloween Pub Night (October 29)

Environment Representative

Meetings:

- Board
- Open Collaboration event meeting with Rebecca Dowson
- Advocacy x2
- Open Textbook Working Group
- DSU Liaison meeting
- Embark Sustainability
- Governance x2
- Health and Counselling

DSU's

- Enviro Frosh Debrief

- DSU liaison meeting - talked about symposium, meet and greet and clothing design contest
- Asked all DSU's their position on establishment of an FSU

Advocacy

- Planning Translink outreach
- Met with health and counselling regarding sexual violence campaign
- Researched other campaigns focusing on consent
- Open Access Week
- Interview with the Peak regarding open educational resources

Governance

- Review of Board ends policies and sub-policies
- Review of SFSS committees

Engagement

- SFU President's Dinner
- Tabling at Vancouver Open House
- Tabling and moderator for Open Collaboration Event
- SFSS Halloween Pub Night

Administrative

- Office hours
- Emails, reading minutes, etc.

Health Sciences Representative

Meetings:

- Board
- Events & Promotions Committee (EPCOM)
- Health Science Undergraduate Student Union (HSUSU) x3
 - [Proposal] World AIDS Day (Dec 1) Pancake Breakfast
- Ad-Hoc Strategic Planning Committee
- Bi-weekly OOC Volunteer Coordinator
- BuildSFU Dept
- Burnaby Family Life

Engagement:

- SFU President's Dinner
- SFSS Halloween Pub Night
- Hi-Five Friendship Bench
 - Prepared speech for event

Projects:

- Angel Tree
 - Met with HSUSU & Burnaby Family Life re: logistics
 - Proposal within [Proposal] SFSS Holiday Campaign
- SFU's Got Talent Open Mic Night
 - Preparation & submission of Communications Work Order
- [Proposal] SFSS Holiday Campaign
 - In progress, consulted with SFSS President & interested volunteers

Miscellaneous:

- Administrative duties (emails, office hours, office maintenance)
- Arranged out-of-office hours with membership

Science Representative

Meetings:

- Board
- Fasc
- emergency food bank
- open text book

DSU engagement

- MBBSU meeting
- SUS meeting
- MathSU meeting
- Emailing other DSUs for meeting
- Follow up for molecules and mustache
- Meeting with SUS president
- Organizing Peer mentorship finals relief

Surrey Campus

- SSC meeting X2
- surrey space meeting
- meeting with scc chief officer X2
- meeting with surrey coordinator

Administrative tasks (emails, office hours, preparing for meetings)

At-Large Representative Pooghkay

Meetings

- Board
- Epcom X2
- Strat Planning X2
- Meeting with Martin Wyatt
- Meeting with John Flipse
- Hween Pub Night Meetings
- Meeting with Kevin Kumar regarding future pub event

Projects

- Consultation around striking an outreach working group
- Helped table for arts week
- Consultation with Erwin about job database.

Halloween Pub Night:

- Picked up production and co2 gun. Set up production on the day of the event
- Confirmed Artists
- Worked on photo booth
- Managed facebook event
- Bought Candy for the event

Administrative Tasks/Outreach

- Follow up work regarding strategic planning committee
- Participating in Alpha Pi Phi Pie Smash
- Presidents dinner with board and GSS
- Board Emails

At-Large Representative Sharma

Meetings

- Board

- Events and Promotions Committee Meeting x2
- Granting Committee Meeting x3
- Open Textbook Working group x2
- Emergency Food Bank Program working group
- Residence and Housing Master Plan

Governance Committee

- Reviewed committee structure of all the committees
- Reviewed ENDS policies

Engagement

- Open Access Event Vancouver
- Vancouver Open House
- Open Collaboration Event
- APP Pie Charity Night
- ASA cultural night
- President's Dinner

Halloween Pub Night

- Social media, Marketing
- Reached out to students for ticket info

Project

International Festival

- Presented the proposal on EPCOM
- Worked on action items

Administrative

- Emails and Office hours
- Other administrative duties