

WORK REPORT TEMPLATE

Name:	Position:	Term:
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Board Orientation (only for Summer Semester)

Board Outreach (including Out of Office Hours, Satellite Campus Hours, Clubs Days)

Committee Involvement

Working Groups/Projects/Initiatives

Liaison Work

DSU Involvement (FARM only)

Looking Ahead

(4-5 things you want to do/achieve in the coming semester, or recommend for future Director in the position)

Office Hours (contact information, office hours)

Hyperlink to personal timesheet

(check <http://sfss.ca/board-of-directors/timesheets>)