

Preamble:

This report serves as an overview and summary of my activities as the Vice-President Student Services during the Fall Semester. The position entails an overview of the Extended Health and Dental Plan, U-Pass program, Food and Beverage Services, Copy Center and the variety of services that the Student Society offers.

The Fall Semester has been a very busy one and my office oversaw the planning and execution of several important projects beyond the day to day operations. These projects include, but are not limited to, the Annual and Special General Meetings, the Fall Kickoff Concert and the implementation of the U-Pass Compass Card process.

This report will focus on the major projects that I oversaw and will not re-iterate the day to day operations of the office, which can be found in my summer work report.

Large Scale Events

Given the huge success of the Fall Kickoff Concert, the board members renewed their faith in my leadership and I was tasked to plan and execute a second concert, which will take place on March 20th. In the Fall Semester, and after the Fall Kickoff, a lot of work was done to summarize the event, follow up on the finances and the reconciliation process and follow up with sponsors. I was able to develop improvement strategies for the next large scale events. In addition, I have worked closely with the University Administration to implement new execution processes for this type of events that will include more university involvement especially with venue management and usage of facilities services.

Following the mandate from the board, I developed a proposal for the Spring Concert, managed to book high quality artists, carry contract negotiations and work on a new production set up. I have also managed to form a working group to work on this event. This working group is an opportunity to get involved, learn and make a positive impact.

Annual/Special General Meetings

As per Administrative Policy 33, the VP Student Services oversees the planning and coordination of Annual and Special General Meetings. My involvement with these two meetings included the compilation of the annual reports, coordination of board members' roles and responsibilities during the meeting, monitoring

attendance, votes and acting as the head scrutineer at the meeting. With the support of staff members, I was also required to ensure that the meeting is well organized. With over 430 students at the AGM and over 600 students at the SGM, this year's meetings were the most successful in the recent history of the organization.

Commercial Services Committee

The regular business of the committee includes receiving reports from the Society's commercial services including the Food and Beverage Services and the Copy Centre. The committee renewed the lease of some machinery in the copy center and had several discussions including a switch from a liquor primary to a food primary license.

Health and Dental Plan

While the committee did not meet in the Fall semester, I worked closely with our account manager to oversee the implementation of the new Enhanced Plan. My work included the review of different statistics and opt-out summaries as well as studying the impact of the new plan on the students. The opt-out rate increased slightly this year due to 3 major reasons:

- The new opt-out process is more simple and accessible than the previous one
- We have done more outreach work increasing awareness around the opt-out process
- The increase in the fees associated with the Enhanced Plan

Overall, our experience with the enhanced plan has been very successful so far.

U-Pass

The U-Pass appeals committee had its first meeting this year. Due to the confidential nature of this committee, I will refrain from citing details.

My involvement with the U-Pass program also included working closely with Translink officers and University administrators on the implementation of the Compass Card program. By summer 2015, students will switch from the regular U-Pass cards to the Compass cards. Whether through the U-Pass advisory committee, or through private meetings and site visits, I focused on ensuring that the transition is smooth and that SFU students have easy access to the new cards.