



# SFSS GRANT PROGRAM FINAL REPORT FORM

## 1. PROPONENT INFORMATION

First Name: \_\_\_\_\_  
Last Name: \_\_\_\_\_  
Email: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Name of SFSS Group: \_\_\_\_\_  
Proposal Title: \_\_\_\_\_

## 2. PROJECT RESULTS

Please describe the results of your project/event. How did it support your club/SU/CG mandate?

Event/Project location: \_\_\_\_\_  
Event Date: \_\_\_\_\_

### 3. MANDATE OF THE SFSS

How did your event/project advance the mission statement of the SFSS as described in your grant proposal? Be specific.

3.1 Would you say that your event/project was successful? How did you measure the success? What worked, and what did not? Be specific.

Please attach any supporting documents: feedback results, photos, etc.

### 4. SCOPE OF THE PROJECT/EVENT

How many people attended your event or benefited from your project?

Please break down the numbers into the following

categories: SFU students:

SFU staff/faculty:

Non-SFU students:

Invited speakers/presenters:

General public:

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How did you measure the attendance?

## 5. COLLABORATION

Did you work with any other groups on this event/project? If yes, please provide details: was the collaboration successful? How did the other group contribute to the success?

## 6. BUDGET

6.1 List all the expenses that occurred during your event/project. Please note that this list must match the cheque requisitions that we receive from your group.

6.2 List all the REVENUE that you earned from your event/project.

Ticket sales

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Sponsorship

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Contributions from the applicants (DSUs, Clubs, etc.)

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Other: