

## 1. CALL TO ORDER

Call to Order – 2 PM

## 2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Vancouver Campus Committee Composition

VP External Relations .....	Prab Bassi
VP Student Services .....	Jimmy Dhesa
Board of Directors Representative ( <i>Chair</i> ) .....	Juvina Silvestre
Student At-Large .....	Kush Chokshi

### 3.2 Guests

Campus & Community Engagement Coordinator, SFU Vancouver ..... Kamilah Gabanek

## 4. ADOPTION OF THE AGENDA

### 4.1 MOTION VCC 2017-11-22:01

**Kush/Jimmy**

*Be it resolved to adopt the agenda as presented.*

**CARRIED**

## 5. DISCUSSION ITEMS

### 5.1 Angel Tree at Vancouver

- The Vancouver Engagement Coordinator gave permission to set up trees and posters at the Harbour Centre Campus
- The Vancouver Angel Tree launch date has been rescheduled to Wednesday, November 29th due to availability of committee members
  - Tabling will be held between 12-2 PM in collaboration with the Vancouver Winter Warm Up and Puppy Therapy event
    - Invitation has been extended to all Board members
  - “Photos with Santa” has been cancelled because it is no longer feasible
  - May keep a donation box near the office

### 5.2 Mental Health Initiative

- SFU Vancouver Wellness Studio has been consistently hosting self-help resource workshops 4-5 times a week
- They recently added a Mindfulness session in collaboration with Health and Counselling Services to be held on Tuesdays for students/staffs drop-in counseling

## 6. ATTACHMENTS

- [VCC Proposal] Angel Tree Tabling at Vancouver.pdf

## 7. ADJOURNMENT

**MOTION VCC 2017-11-22:05**

**Kush/Prab**

*Be it resolved to adjourn the meeting at 2:47 PM.*

**CARRIED**

**2017 SFSS Angel Tree Holiday Food Bank Fundraiser Proposal**  
**For the Harbour Centre Campus**  
VANCOUVER CAMPUS COMMITTEE

\*The first few sections are the same as the Angel Tree proposal by Events Committee, please see the "Vancouver Campus" section for our specific event details\*

**OVERVIEW:**

The 2017 SFSS Holiday Fundraiser is an initiative geared towards the Food Bank by the SFSS in supporting the student membership in need. We will be raising monetary funds for this food bank program and will have some optional questions on the Food Bank survey to narrow down which Food Bank users would like a Holiday Hamper. This way the student membership can directly impact the students in need at SFU either by buying gifts for the hamper or through the GoFundMe page with monetary donations. We aim to engage the SFU community in this project to provide opportunities for goodwill, charitable efforts and volunteering.

**STAKEHOLDERS:**

Simon Fraser Student Society (SFSS)  
SFSS Membership (all SFU undergraduates)  
Simon Fraser University (SFU) Faculty & Administration Members  
SFSS Health Science Undergraduate Student Union (HSUSU)  
Other SFSS student union groups & clubs

**LOGISTICS:**

Both in-kind and monetary donations will be received, in person & online. The option of online financial contributions will be explored and administered through the GoFundMe website. We will be disseminating Angel Tree Holiday Hamper questions on the Food Bank Survey as a way to assess/essentially figure out who will be receiving these hampers.

Each Hamper is estimated to cost around \$50-80 and our cut off will be 20 hampers maximum Christmas trees are placed around all SFU campuses, decorated with paper ornaments listing the request donation materials.

The ornaments will highlight 3 types of requested donations, based on the need of the recipient's:

The donations can be of one of the three categories but is not limited to these items:

Ornament 1: Hygiene Products (pads, deodorant, body wash, shampoo)

Ornament 2: School supplies (notebooks, pens, binders, water bottle)

Ornament 3: non-perishable (proteins bars, can foods, noodles)

**VANCOUVER CAMPUS:**

In collaboration with the SFU Vancouver, promotions will take place in-person on November 29th (Wednesday), as well as through SFSS and SFU Vancouver social media.

Physical presence of trees & ornaments will be at the respective locations at the Harbour Centre Campus:

SFSS Lounge

Front foyer of Harbour Centre (lobby area at the main entrance)

Physical donations can be dropped off between November 29th to December 15th at the following locations:

SFSS Lounge

SFU Harbour Centre Registrar Office

Because SFU Vancouver is already hosting two wonderful events on campus that same day - the Winter Warm Up and Puppy Therapy, Vancouver Campus Committee members will be focused on tabling to answer any questions students may have, and SFU Vancouver staff will be providing food and refreshments to students passing by.

**PROMOTION:**

Communications:

Social Media posts

The SFSS website, Instagram, Facebook Page will be updated with Vancouver Angel Tree and donation box locations;

We also we want to give out SFSS brochures and swag items during tabling

Posters will be put up in the following locations:

SFU Vancouver offices, SFSS Lounge, and billboards

**TIMELINE:**

November 29th - Set up trees, ornaments, and donation boxes at designated spots and put up posters by 11am; VCC will be tabling about the fundraiser between 12-2pm.

December 15th Final Day of donation drop off

**BUDGET:**

\$0