

SFSS Surrey Room Booking Rates:

Classrooms for SFSS groups – internal only, no set-up or a/v	FREE
Kiosks (Galleria 3, Mezzanine, Hot Tub) – internal only	FREE
SFSS groups internal – Lecture Halls, Computer Labs, Mezzanine	21% of rate sheet (includes use of a/v equip)
All Rooms for SFSS groups with external (non-SFU) guests	50% of rate sheet (includes use of a/v equip)
Wired Microphones (table or standing)	\$50 each
Wireless Lapel Microphones	\$75 each
Staff Support Labour (for complex set-ups, after business hours, or additional security; subject to availability)	\$28 per hour
Stage Set-up in Mezzanine	\$200 +
Tables / Chairs	\$20/15¢
Notes <ul style="list-style-type: none"> Free bookings <u>may not</u> use the a/v equipment in the classrooms (except white boards and projection screens). Please contact surrey@sfss.ca to book a/v equipment through the library or SFSS. An Equipment Borrowing Agreement is required. See room rental rate schedule below. Visit http://surrey.sfss.ca/services/room-equipment-booking to book Surrey rooms. 	

Room	Room Type	Capacity	Daily Rate	Room	Room Type	Capacity	Daily Rate
2600	Lecture Theatre (4 hours=50% rate)	200	\$1,000	3200	Classroom	48	\$300
2710	Classroom	27	\$180	3240	Classroom	57	\$300
2740	Classroom	96	\$480	3250	Classroom	57	\$300
2750	Classroom	60	\$360	3260	Tutorial Room	24	\$150
2980	Classroom	39	\$240	3270	Classroom	48	\$300
2985	Classroom	45	\$300	3280	Classroom	48	\$300
2990	Classroom	27	\$180	3290	Tutorial Room	24	\$150
2995	Classroom	27	\$180	3300	Computer Lab (PC)	24	\$1,350
3010	Tutorial Room	24	\$150	3310	Lecture Theatre	102	\$600
3040	Seminar Room	30	\$210	5060	Seminar Room	30	\$210
3050	Computer Lab (PC)	24	\$1,350	5080	Classroom	60	\$360
3090	Lecture Theatre	102	\$600	5100	Classroom	60	\$360
3100	Studio Lab (MAC/PC)	24	\$1,350	5140	Classroom	99	\$480
3120	Tutorial Room	24	\$150	5240	Classroom	102	\$480
3130	Studio Lab (MAC/PC)	24	\$1,350	5280	Lecture Theatre	151	\$900
3140	Studio Lab (MAC/PC)	24	\$1,350	5320	Seminar Room	30	\$210
3150	Tutorial Room	24	\$150	5360	Classroom	60	\$360
3170	Classroom	108	\$360	2400	Mezzanine 4 hours=50% rate	400	\$1000

Rates Updated January 25, 2018 Prices do not include GST