

1. CALL TO ORDER

Call to Order – 11:38 AM

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Committee Composition

VP Student Services (Chair) Jimmy Dhesa
VP University Relations Erwin Kwok
Ex-Officio Hangué Kim
Faculty Representative (Communications, Art, & Technology). Juvina Silvestre
Faculty Representative (Education) Jamie Zhu
Student At-Large Paige Nock
Student At-Large Vivian Ly

3.2 Society Staff

Administrative Assistant Zoya Nari
Accessibility Worker Alyssa Chan
Campaigns, Research, & Policy Coordinator Pierre Cassidy

3.3 Regrets

Faculty Representative (Communications, Art, & Technology). Juvina Silvestre

4. RATIFICATION OF REGRETS

4.1 MOTION AFAC 2018-02-05:01

Vivian/Paige

Be it resolved to ratify regrets from Juvina Silvestre.

CARRIED

5. ADOPTION OF THE AGENDA

5.1 MOTION AFAC 2018-02-05:02

Vivian/Paige

Be it resolved to adopt the agenda as presented.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

6.1 MOTION AFAC 2018-02-05:03

Jamie/Vivian

Be it resolved to receive and file the following minutes:

- Accessibility Committee 2018-01-22.pdf

CARRIED

7. NEW BUSINESS

7.1 SFSS Let's Get Accessible Event – MOTION AFAC 2018-02-05:04

Jamie/Erwin

Be it resolved to approve \$200 from the Accessibility Fund for the SFSS Let's Get Accessible Event.

CARRIED AS AMENDED

- Suggestions:
 - To possibly provide a copy of the grants form as a visual
 - To change the name to portray the purpose of the event; informing students of the grants form
 - “Let's Get Accessible”
- Concern:
 - May not be able to engage with as many students
- Amendment: change \$100 to \$200, name of the event “Let's Get Accessible”

7.2 MOTION AFAC 2018-02-05:04-01

Jamie/Vivian

Be it resolved to amend the above motion.

CARRIED

8. DISCUSSION

8.1 Parking lights

- To possibly advocate to SFU to increase student safety on campus
- Suggestion:
 - To advocate the idea to the SFU engagement committees as it is an SFU infrastructure issue
- Next steps: a meeting with SFU is to be made for further discussion

8.2 Disability Peer Space

- Committee to decide the size of the space and what is to be included
- A document has been created for committee members to brainstorm suggestions for the peer space
- Suggestions:
 - To provide all the details surrounding the space before the meeting with SFU
 - To possibly reach out to CSD for space or collaborate and share with other divisions for space
- Next steps:
 - Determine the vision
 - Determine what is to be included for the space to function appropriately
 - Gather further information

- Determine staffing details
- If a similar space is already provided for members, SFSS to possible expand on it

9. UPDATES

9.1 Accessibility Designated Assistant

- To possibly promote the Grants event at the upcoming Club and Student Union events

10. ATTACHMENTS

- SFSS Let's Talk Disability proposal.pdf

11. ADJOURNMENT

MOTION AFAC 2018-02-05:05

Vivian/Erwin

Be it resolved to adjourn the meeting at 12:25 PM.

CARRIED

SFSS Let's Talk Disability – Proposal

Time and Date

Suggested date: Wednesday, February 21st, 2018 4:00-5:30 pm

Overview of event

- Theme: free popcorn and coffee for students with a brief explanation of our new accessibility granting program
 - Briefly engage with students while they are in line with a few discussion questions relating to disability
- Tabling event – distribute coffee and information cards with information regarding the SFSS Accessibility Grant

Location

Shrum Science Centre, in front of B9200

Purpose

- To inform members of the availability of the accessibility fund, which is taken from student tuition to make events more accessible

Targeted Attendance

- ~ 60 people (students getting in/out of class)
- Main audience is event organizers and attendees with and without disabilities

Who will I request support from?

- Request that 3-4 Accessibility Committee members be present to help facilitate discussion and actively engage students
- 1-2 SFSS representatives will be in charge of making and serving popcorn
- 1-2 SFSS representatives standing up, in charge of engaging with students
- 1 SFSS representative handing out information cards and coffee to students before students leave
- Have one committee member taking one to three photos to post to social media platforms
 - Snapchat – during the event itself (requires waiver)
 - Facebook
 - Instagram story

Preparation

- Similar to the movie night, provide discussion questions related to disability for students. Have about three (no more than four) people there at a time
- Book table/space in Shrum Science Centre
- Materials: popcorn and coffee, popcorn machine, information cards
- Leave the last few minutes to clean up any popcorn that may have fallen on the ground

Stakeholders

- SFU students
- SFSS Accessibility Committee
- SFSS Board Members

Discussion questions/script

- Have you ever been to an event at SFU?
- Have you ever organized an event on campus?
- Do you or anyone else you know have accessibility needs?
- Do you know about SFSS's Accessibility Fund?
 - If "yes": That's great!
 - If "no": That's okay! We can give you an introduction now. Basically, we set aside some money from every undergraduate student's tuition to "help remove barriers to participation in Student Society activities". Here are just some examples of how the Accessibility fund can be used:
 - Printing meeting minutes in Braille
 - Hiring a sign language interpreter for a club event
 - Captioning services at an SFSS political debate
 - Building a ramp to get to an SFSS meeting
- (For both "yes" and "no" responses) We recently developed a program for our accessibility fund, which requires students submitting accessibility requests to fill out a grant application form, and we're in the process of finalizing it. Basically, the completed form will be evaluated by us, and you would be free to fill out an appeal form if you are dissatisfied with the results of the evaluation. You would also be required to fill out a post-event report within ten days of the event. Here are some cards with more information.

Metrics/Measurables

- Number of RSVPs on Facebook event
- Attendance at event (one SFSS representative should keep a tally)

Costs

- Popcorn – should feed about 60 people
 - One bag can feed about 35 people
 - Nesters' popcorn: ~\$5 per bag, buy two bags
 - Popcorn costs: \$10 (allocate \$15 for popcorn)
- Coffee - \$18.99 per carafe (serves 10) – feed about 30 people
 - Buy three carafes – not everyone will want coffee in the afternoon
 - Coffee costs: \$56.97
- Printing out information cards – should have enough for 60 people
 - 8.5x11 - \$0.09 for black and white, \$0.25 for full colour
 - 3 cards per 8.5x11 sheet –20 sheets in total
 - Printing costs: \$5.00
- Total costs: \$76.97
- Be it resolved to set aside \$100 from the Accessibility Fund for this event.

Next Steps

- Approve the event by February 5th and finalize details
- Submit work order to Sindhu to begin marketing and promotions two weeks before the event – share event through email with Centre for Students with Disabilities, SFPIRG, SFU Autistics United, Psychology Student Union
 - Promote through Facebook event one week in advance
 - Board of Directors and AFAC members can attend student union, club, and SFPIRG meetings to promote this event in person the week of
 - Psychology Student Union
 - Autistics United
 - The Peak
- Create information cards with the website links to the granting program forms