1. CALL TO ORDER
Call to Order – 4:33 PM

2. TERRITORIAL ACKNOWLEDGMENT
We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Council Composition
Student Union Representatives

Archeology .................................................................
Bachelor of Environment ............................................Yuliya Pavlova
Behavioral Neuroscience .............................................
Biology ........................................................................
Biomedical Physiology & Kinesiology ......................... Alamdeep Kehra
Business ....................................................................
Chemistry .................................................................
Cognitive Science ....................................................... 
Communications ....................................................... 
Computing Science ..................................................... Noble Tan
Criminology ............................................................... Mai Baptiste
Dance ........................................................................ 
Data Science ............................................................... Tae Kim
Earth Science ............................................................ Megan Simao
Economics ................................................................... Vikramaditya Chandhok
Education .................................................................. Leila Amouzande
Engineering Science .................................................. Alvin David
English ........................................................................
Environmental Resource .............................................
Environmental Science ............................................... Camelia Tavakoli
French .........................................................................
Gender, Sexuality, and Women’s Studies ......................
Geography ...................................................................
History ....................................................................... 
Humanities ...................................................................
Interactive Arts and Technology .............................. Erika Hance
International Studies ................................................ Paratmika Padhya
Labour Studies ...........................................................
Linguistics ...................................................................
Mathematics ............................................................. 
Mechatronics System Engineering ............................. Steven Richter
Molecular Biology & Biochemistry ............................... 
Operations Research ...................................................
Philosophy .................................................................. Karen Abramson
Physics ....................................................................... Omid Pourmomtaz
Political Science ................................................................. Keith Au
Psychology ...........................................................................

Science Undergraduate Society (SUS) ........................................... David Evans
Society of Arts and Social Sciences (SASS) ................................. Tiffani Rayo
Sociology and Anthropology ...................................................... Yat Kit Leung
Software Systems ....................................................................
Statistics and Actuarial Science (SASSA) ................................... Makaila Jones
Sustainable Community Development ......................................
Theaters ....................................................................................
Visual Arts ................................................................................
World Literature ...................................................................... Ahmed Khan

Constituency Group Representatives
First Nations Student Association (FNSA) ...................................
International Student Group (ISG) ...............................................
Out on Campus Collective (OOC) ..............................................
Residence Hall’s Association (RHA) .......................................... Sayeema Afrin
Student Athlete Advisory Committee (SAAC) ............................
Students United for Disability Support (SUDS) ..........................
Women Centre Collective (WCC) .............................................. Simran Randhawa

Society Staff
SFSS Directors (non-voting)

President .................................................................................. Jaskarn Randhawa
VP External Relations .............................................................. Jasdeep Gill
VP Finance ................................................................................ Matthew Chow
VP Student Services ................................................................. Samer Rihani
VP Student Life ......................................................................... Tawanda Masawi
VP University Relations .......................................................... Jackson Freedman
At-Large Representative ........................................................... Mohammed Ali
At-Large Representative .......................................................... Wareez Ola Giwa
Faculty Representative (Applied Sciences) ............................... Kia Mirsalehi
Faculty Representative (Arts & Social Sciences) ....................... Kailyn Ng
Faculty Representative (Business) ............................................ Jessica Nguyen
Faculty Representative (Communications, Art, & Technology) ... Amrita Mohar
Faculty Representative (Education) ........................................... Cameron Nakatsu
Faculty Representative (Environment) ...................................... Russell Dunsford
Faculty Representative (Health Sciences) ................................. Christine Loutsik
Faculty Representative (Science) .............................................. Natasha Birdi

3.2 Society Staff
Campaign, Research, and Policy Coordinator ........................ Pierre Cassidy
Member Services Coordinator, Student Unions ........................ Ayesha ali
Administrative Assistant ......................................................... Nadine Ratu

3.3 Regrets
Biomedical Physiology & Kinesiology ..................................... Alam Khehra

3.4 Absents
Bachelor of Environment ......................................................... Yuliya Pavlova
Criminology ............................................................................ Mai Baptiste
Earth Science ........................................................................... Megan Simao
4. RATIFICATION OF REGrets
4.1 MOTION COUNCIL 2018-06-13:01
Steven/David
Be it resolved ratify regrets from Alam Khehra.
CARRIED

5. ADOPTION OF THE AGENDA
5.1 MOTION COUNCIL 2018-06-13:02
Steven/Alvin
Be it resolved to adopt the agenda as presented.
CARRIED

6. PRESENTATION
6.1 Orientation
- Refer to attachment

*Keith Au arrived at 4:49PM*

7. NEW BUSINESS
Steven/David
Be it resolved to appoint Steven Richter as the 2018/2019 Council Chair.
CARRIED AS AMENDED
- Nominations: Steven Richter, Alamdeep Khehra and Sayeema Afrin
- Council voted on Steven Richter as Chair

8. ATTACHMENTS
- 2018-06-13 Council Orientation Presentation.pptx

9. ADJOURNMENT
9.1 MOTION COUNCIL 2018-06-13:04
Keith/Alvin
Be it resolved to adjourn the meeting at 5:41 PM.
CARRIED
Council Orientation

Being an effective councilor
Part I – Introduction to the SFSS
A society incorporated under the Society Act of BC
The SFSS

What is the SFSS?

- The SFSS is not:
  - a government,
  - a union, or
  - a business.

- The SFSS is
  - a Society (not-for-profit corporation) incorporated under the BC Societies Act.
The SFSS

Who owns the SFSS?

- Together, the members of the SFSS (each and every undergraduate student at Simon Fraser University) own the SFSS.
The SFSS

What kind of society is the SFSS?

- Mission: The purpose of the society
- Vision: The ideal end state of the society
- Values: The principles that should be at the heart of everything the society does
The SFSS

Mission

The Simon Fraser Student Society exists to improve the health and well-being, social, academic, and financial conditions of our undergraduate students.
The SFSS

Vision

1. The academic experience of members is of the highest possible quality.
2. Members enjoy a rich social life.
3. Members can afford the cost of their education.
4. Members pursue their studies in health promoting conditions that contribute to their wellbeing.
The SFSS

Core Organizational Values

- Inclusivity
- Integrity
- Empowerment
- Advocacy
- Community
The SFSS

Succeed in our mission and reaching our vision

Achieving the SFSS mission and making manifest the SFSS vision requires good governance, and this is a goal to which you contribute.
Part II – Introduction to Organizational Governance

Role and responsibilities
Organizational Governance

Governance and Operations

GOVERNANCE: THE WHAT

- Governance
  - Member Engagement
  - Strategic Planning
  - Performance Review and Audit

OPERATIONS: THE HOW

- Operations
  - Implementation and Logistical Support of Strategic Goals
Organizational Governance

Governance Cycle

Strategic Planning → Member Engagement → Performance Review and Audit
Organizational Governance

SFSS Governance Structure
Part III – Introduction to SFSS
Governance Bodies
SFSS Governance Bodies

The Board of Directors

Bylaw 6.2

Subject to the provisions of the bylaws, the Board shall exercise full control over all activities of the Society.
The Board of Directors sets the short, medium, and long range direction for the organization.
SFSS Governance Bodies

Council

Bylaw 8.1

Council shall serve as the primary medium for discussion of:

- Issues of importance to members in different faculties, departments or schools at the University.
- Advocacy and other such matters of general interest to members of the Society.
Council is an advisory Board to the Board of Directors
SFSS Governance Bodies

Student unions and student groups

Bylaw 9.2 and 10.1

- The object of the Faculty Student Unions shall be to represent undergraduate students within the University faculties.

- The object of the Department Student Unions shall be to represent undergraduate students within the University Departments.
Student unions and student groups are advisory bodies to the Board of Directors and centres of student life.
SFSS Governance Bodies

Specific features of student unions

- Review the Student Union portal
- Review your Constitution
- Review last year’s meeting minutes
- Ensure you know:
  - Quorum for holding a meeting
  - Officer titles and job descriptions
  - Election times and processes
Remember the Governance Cycle
Part IV – Meetings and Records of Decisions

Making and sharing decisions
Meetings and Records of Decisions

Purpose of a meeting

- The main purpose of a meeting is to make decisions.
- Because Council, student unions, and student groups are organizational bodies made up of many individuals, these groups have to come together to make any decision.
Meetings and Records of Decisions

Hosting a Council meeting

- Meetings are open to all members of the Society.
- Councillors are representatives nominated by student unions and student groups to represent those groups at Council meetings.
- All Councillors can propose motions.
- All Councillors get to vote on all motions.
- Notice of a meeting
  - Time
  - Place
  - Business to be conducted
- Ensure quorum is met (minimum number of councillors that must be present)
Meetings and Records of Decisions

Recording and reporting the business conducted at a meeting

- Decisions are recorded in the meeting minutes
- Minutes, therefore, are records of decisions
- All minutes must include:
  - Name of the group
  - Attendance
  - Date of meeting
  - Location of meeting
  - Approval of the agenda
  - Approval of past minutes
  - Decisions
  - Discussions
Meetings and Records of Decisions

Making Decisions

Steps:
- Propose a decision
- Second the decision
- Discuss the decision
- Vote on the decision

Formula for drafting a decision (motion)
- Be it resolved to/that ... <type the decision you wish to submit to the group for consideration>
- Always include the WHO, WHAT, WHEN, WHERE, and WHY

We will never know what you meant, only what you record!
Part V – Robert’s Rules

Procedures for decision making
Individual vs. Group

Cooperation is imperative
Robert’s Rules

Introduction

- 700 + pages of rules

- Written to bring order to 300+ angry Englishmen trying to govern an Empire

- Can be as harmful as helpful!

- Can be very helpful!
Robert’s Rules

Core Purpose

- The goal is simple! Council and student unions and groups make decisions...

AS A GROUP
Robert’s Rules

Motions as proposed decisions

- A proposal that the Board make a decision on behalf of the organization.

- Example
  - “Be it resolved to/that…”

- Process
  - Forward a motion
  - Second a motion
  - Discuss a motion
  - Vote on a motion *(Don’t forget to include the voting results in the meeting minutes!)*
Robert’s Rules

Best Practices

- Speak to the motion
- Would this serve the mission of the SFSS?
- Would this bring us closer to the vision of the SFSS?
- Is this in keeping with the values of the SFSS?