

1. CALL TO ORDER

Call to Order – 4:33 PM

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Council Composition

Student Union Representatives

| | |
|---|-----------------------|
| Archeology..... | |
| Bachelor of Environment..... | Yuliya Pavlova |
| Behavioral Neuroscience..... | |
| Biology..... | |
| Biomedical Physiology & Kinesiology..... | Alamdeep Khehra |
| Business..... | |
| Chemistry..... | |
| Cognitive Science..... | |
| Communications..... | |
| Computing Science..... | Noble Tan |
| Criminology..... | Mai Baptiste |
| Dance..... | |
| Data Science..... | Tae Kim |
| Earth Science..... | Megan Simao |
| Economics..... | Vikramaditya Chandhok |
| Education..... | Leila Amouzandeh |
| Engineering Science..... | Alvin David |
| English..... | |
| Environmental Resource..... | |
| Environmental Science..... | Camelia Tavakoli |
| French..... | |
| Gender, Sexuality, and Women’s Studies..... | |
| Geography..... | |
| Health Science..... | |
| History..... | |
| Humanities..... | |
| Interactive Arts and Technology..... | Erika Hance |
| International Studies..... | Paratmika Padhya |
| Labour Studies..... | |
| Linguistics..... | |
| Mathematics..... | |
| Mechatronics System Engineering..... | Steven Richter |
| Molecular Biology & Biochemistry..... | |
| Operations Research..... | |
| Philosophy..... | Karen Abramson |
| Physics..... | Omid Pourmomtaz |

| | |
|--|-------------------|
| Political Science | Keith Au |
| Psychology | |
| Science Undergraduate Society (SUS) | David Evans |
| Society of Arts and Social Sciences (SASS) | Tiffani Rayo |
| Sociology and Anthropology | Yat Kit Leung |
| Software Systems | |
| Statistics and Actuarial Science (SASSA) | Makaila Jones |
| Sustainable Community Development | |
| Theaters | |
| Visual Arts | |
| World Literature | Ahmed Khan |
| Constituency Group Representatives | |
| First Nations Student Association (FNSA) | |
| International Student Group (ISG) | |
| Out on Campus Collective (OOC) | |
| Residence Hall's Association (RHA) | Sayeema Afrin |
| Student Athlete Advisory Committee (SAAC) | |
| Students United for Disability Support (SUDS) | |
| Women Centre Collective (WCC) | Simran Randhawa |
| Society Staff | |
| SFSS Directors (<i>non-voting</i>) | |
| President | Jaskarn Randhawa |
| VP External Relations | Jasdeep Gill |
| VP Finance | Matthew Chow |
| VP Student Services | Samer Rihani |
| VP Student Life | Tawanda Masawi |
| VP University Relations | Jackson Freedman |
| At-Large Representative | Mohammed Ali |
| At-Large Representative | Wareez Ola Giwa |
| Faculty Representative (Applied Sciences) | Kia Mirsalehi |
| Faculty Representative (Arts & Social Sciences) | Kailyn Ng |
| Faculty Representative (Business) | Jessica Nguyen |
| Faculty Representative (Communications, Art, & Technology) | Amrita Mohar |
| Faculty Representative (Education) | Cameron Nakatsu |
| Faculty Representative (Environment) | Russell Dunsford |
| Faculty Representative (Health Sciences) | Christine Loutsik |
| Faculty Representative (Science) | Natasha Birdi |
| 3.2 Society Staff | |
| Campaign, Research, and Policy Coordinator | Pierre Cassidy |
| Member Services Coordinator, Student Unions | Ayesha ali |
| Administrative Assistant | Nadine Ratu |
| 3.3 Regrets | |
| Biomedical Physiology & Kinesiology | Alam Khehra |
| 3.4 Absents | |
| Bachelor of Environment | Yuliya Pavlova |
| Criminology | Mai Baptiste |
| Earth Science | Megan Simao |

| | |
|--|-----------------------|
| Philosophy | Karen Abramson |
| Physics..... | Omid Pourmontaz |
| Statistics and Actuarial Science (SASSA) | Makaila Jones |
| World Literature | Ahmed Khan |
| Economics..... | Vikramaditya Chandhok |

4. RATIFICATION OF REGRETS

4.1 MOTION COUNCIL 2018-06-13:01

Steven/David

Be it resolved ratify regrets from Alam Khehra.

CARRIED

5. ADOPTION OF THE AGENDA

5.1 MOTION COUNCIL 2018-06-13:02

Steven/Alvin

Be it resolved to adopt the agenda as presented.

CARRIED

6. PRESENTATION

6.1 Orientation

- Refer to attachment

Keith Au arrived at 4:49PM

7. NEW BUSINESS

7.1 2018/2019 Council Chair – MOTION COUNCIL 2018-06-13:03

Steven/David

Be it resolved to appoint Steven Richter as the 2018/2019 Council Chair.

CARRIED AS AMENDED

- Nominations: Steven Richter, Alamdeep Khehra and Sayeema Afrin
- Council voted on Steven Richter as Chair

8. ATTACHMENTS

- 2018-06-13 Council Orientation Presentation.pptx

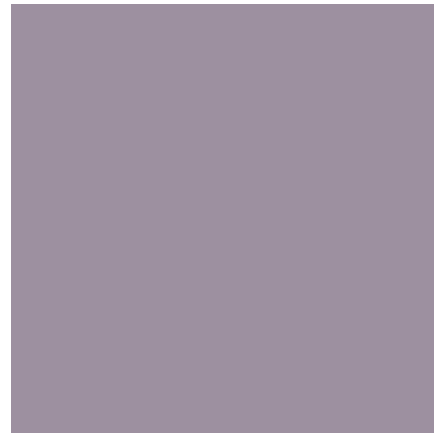
9. ADJOURNMENT

9.1 MOTION COUNCIL 2018-06-13:04

Keith/Alvin

Be it resolved to adjourn the meeting at 5:41 PM.

CARRIED



Council Orientation

Being an effective councilor



Part I – Introduction to the SFSS

A society incorporated under the Society Act of BC



The SFSS

What is the SFSS?



- The SFSS is not:
 - a government,
 - a union, or
 - a business.

- The SFSS is
 - a Society (not-for-profit corporation) incorporated under the BC Societies Act.

+ The SFSS

Who owns the SFSS?

- Together, the members of the SFSS (each and every undergraduate student at Simon Fraser University) own the SFSS.





The SFSS

What kind of society is the SFSS?

- Mission: The purpose of the society
- Vision: The ideal end state of the society
- Values: The principles that should be at the heart of everything the society does



+ The SFSS

Mission

The Simon Fraser Student Society exists to improve the health and well-being, social, academic, and financial conditions of our undergraduate students.





The SFSS

Vision

1. The academic experience of members is of the highest possible quality.
2. Members enjoy a rich social life.
3. Members can afford the cost of their education.
4. Members pursue their studies in health promoting conditions that contribute to their wellbeing.





The SFSS

Core Organizational Values

- Inclusivity
- Integrity
- Empowerment
- Advocacy
- Community





The SFSS

Succeed in our mission and reaching our vision



Achieving the SFSS mission and making manifest the SFSS vision requires good governance, and this is a goal to which you contribute.



Part II – Introduction to Organizational Governance

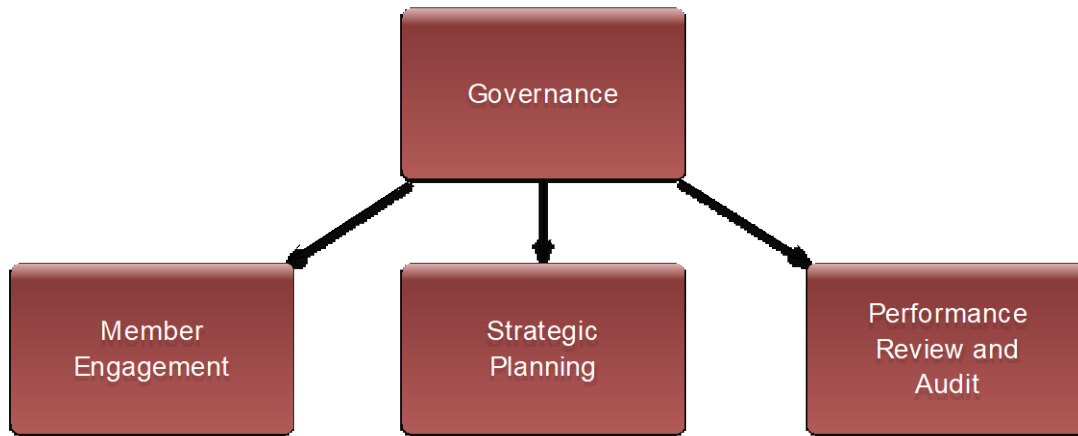
Role and responsibilities

+ Organizational Governance

Governance and Operations



GOVERNANCE: THE WHAT



OPERATIONS: THE HOW



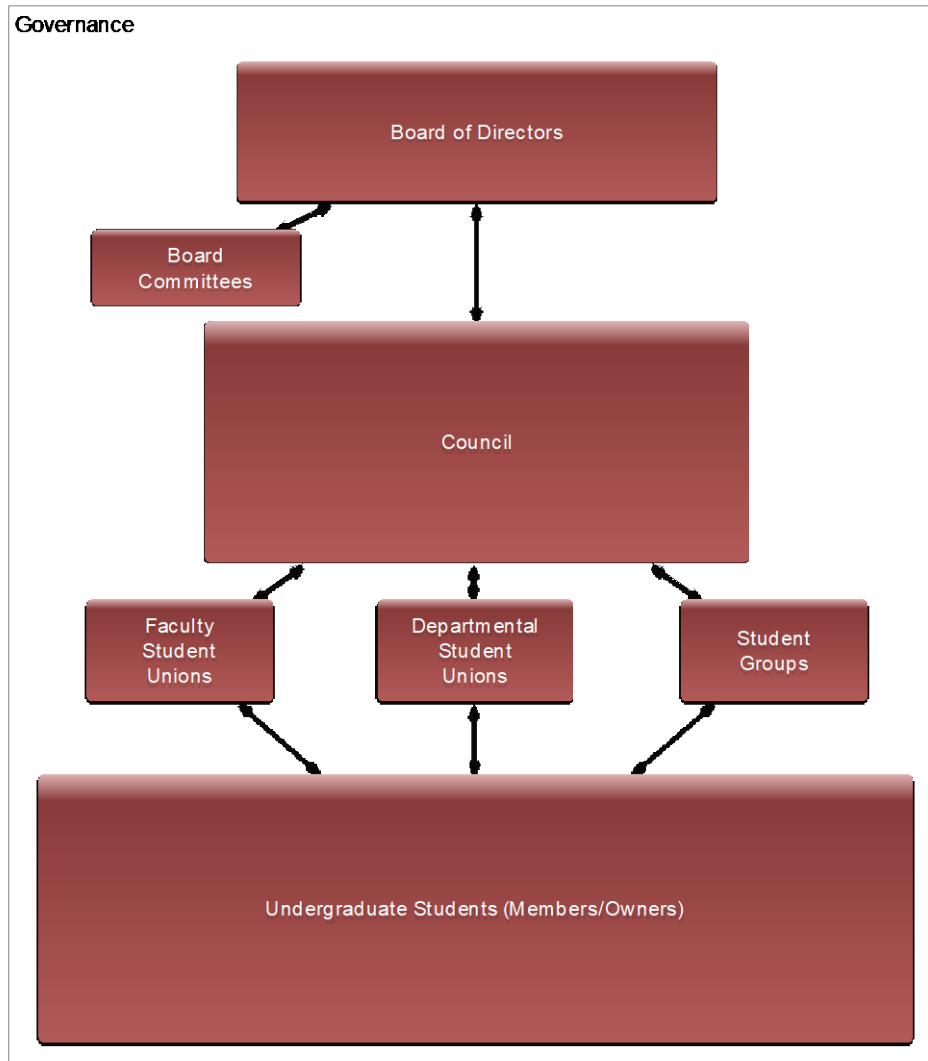
+ Organizational Governance

Governance Cycle



+ Organizational Governance

SFSS Governance Structure



+ Part III – Introduction to SFSS
Governance Bodies

+ SFSS Governance Bodies

The Board of Directors

Bylaw 6.2

- Subject to the provisions of the bylaws, the Board shall exercise full control over all activities of the Society.

+ SFSS Governance Bodies

The Board of Directors

The Board of Directors sets the short, medium, and long range direction for the organization.



+ SFSS Governance Bodies

Council

Bylaw 8.1

Council shall serve as the primary medium for discussion of:

- Issues of importance to members in different faculties, departments or schools at the University.
- Advocacy and other such matters of general interest to members of the Society.

+ SFSS Governance Bodies

Council



Council is an advisory Board to the
Board of Directors

+ SFSS Governance Bodies

Student unions and student groups

Bylaw 9.2 and 10.1

- The object of the **Faculty Student Unions** shall be to represent undergraduate students within the University faculties.
- The object of the **Department Student Unions** shall be to represent undergraduate students within the University Departments.

+ SFSS Governance Bodies

Student Unions and Groups

Student unions and student groups are advisory bodies to the Board of Directors and centres of student life.



+ SFSS Governance Bodies

Specific features of student unions

- Review the Student Union portal
- Review your Constitution
- Review last year's meeting minutes
- Ensure you know:
 - Quorum for holding a meeting
 - Officer titles and job descriptions
 - Election times and processes

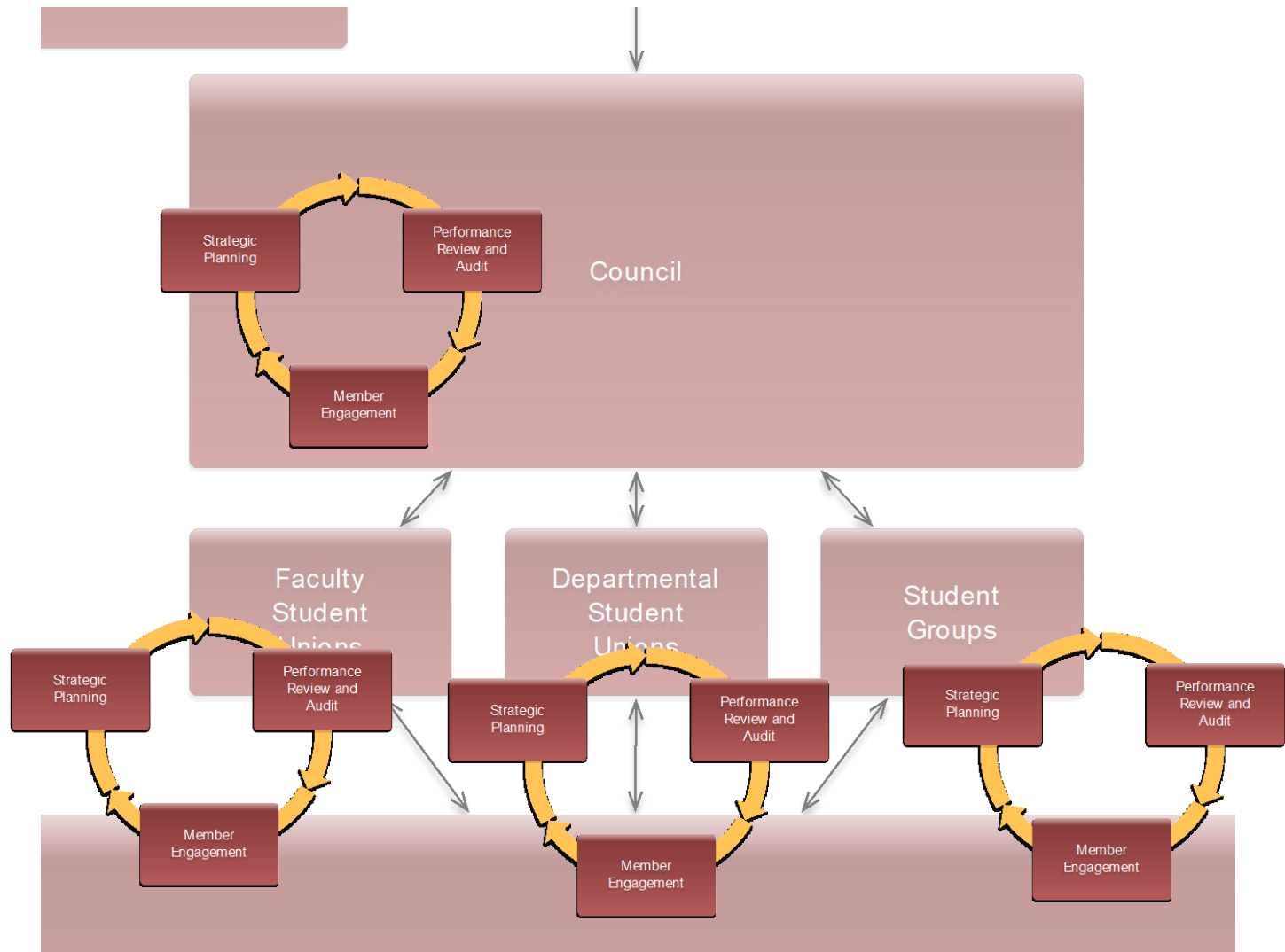


+ Remember the Governance Cycle



+ SFSS Governance Structure

Governance Cycles





Part IV – Meetings and Records of Decisions

Making and sharing decisions



Meetings and Records of Decisions

Purpose of a meeting

- The main purpose of a meeting is to make decisions
- Because Council, student unions, and student groups are organizational bodies made up of many individuals, these groups have to come together to make any decision





Meetings and Records of Decisions

Hosting a Council meeting



- Meetings are open to all members of the Society.
- Councillors are representatives nominated by student unions and student groups to represent those groups at Council meetings.
- All Councillors can propose motions.
- All Councillors get to vote on all motions.
- Notice of a meeting
 - Time
 - Place
 - Business to be conducted
- Ensure quorum is met (minimum number of councillors that must be present)



Meetings and Records of Decisions

Recording and reporting the business conducted at a meeting



- Decisions are recorded in the meeting minutes
- Minutes, therefore, are records of decisions
- All minutes must include:
 - Name of the group
 - Attendance
 - Date of meeting
 - Location of meeting
 - Approval of the agenda
 - Approval of past minutes
 - Decisions
 - Discussions



Meetings and Records of Decisions

Making Decisions



- Steps:
 - Propose a decision
 - Second the decision
 - Discuss the decision
 - Vote on the decision

- Formula for drafting a decision (motion)
 - Be it resolved to/that ... <type the decision you wish to submit to the group for consideration>
 - Always include the WHO, WHAT, WHEN, WHERE, and WHY

- **We will never know what you meant, only what you record!**

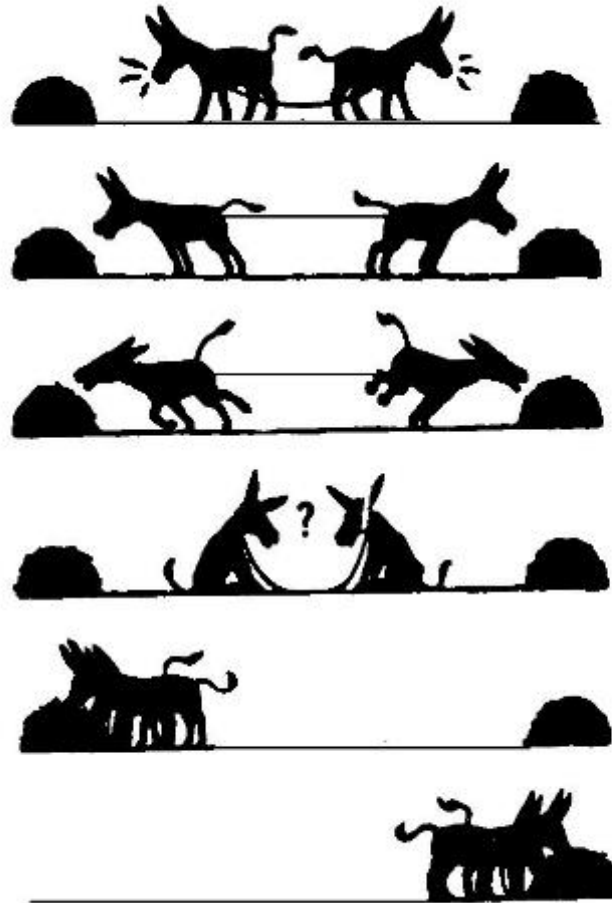


Part V – Robert's Rules

Procedures for decision making

+ Individual vs. Group

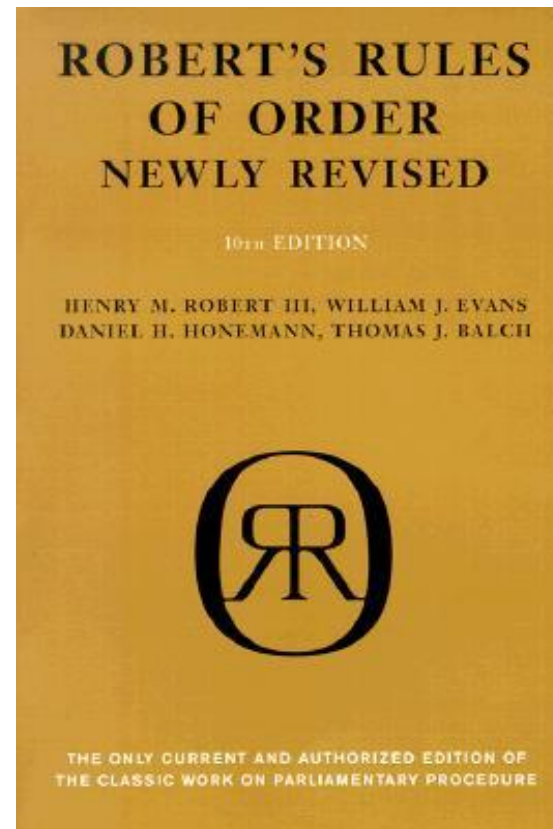
Cooperation is imperative



+ Robert's Rules

Introduction

- 700 + pages of rules
- Written to bring order to 300+ angry Englishmen trying to govern an Empire
- Can be as harmful as helpful!
- Can be very helpful!





Robert's Rules

Core Purpose

- The goal is simple! Council and student unions and groups make decisions...

AS A GROUP





Robert's Rules

Motions as proposed decisions



- A proposal that the Board make a decision on behalf of the organization.
- Example
 - “Be it resolved to/that ...”
 - Always include the ‘who’, ‘what’, ‘when’, ‘where’, and ‘why’.
- Process
 - Forward a motion
 - Second a motion
 - Discuss a motion
 - Vote on a motion (*Don't forget to include the voting results in the meeting minutes!*)



Robert's Rules

Best Practices



- Speak to the motion
- Would this serve the mission of the SFSS?
- Would this bring us closer to the vision of the SFSS?
- Is this in keeping with the values of the SFSS?