2018-2019 Travel and Conference Funding Allocation Report for SFSS Faculty Student Unions, Departmental Student Unions, and Constituency Groups

Background:
The Simon Fraser Student Society provides Travel and Conference Funding as a mean of financial support for students who wish to attend a conference. Any student who is a member of a Faculty Student Union, Departmental Student Union, or Constituency Group is eligible to apply for the fund. Student Unions and Constituency Groups have an annual Travel and Conference budget of between $1,200.00 and $1,900.00 depending on their department or faculty’s full-time equivalency (FTE) enrollment numbers. The maximum amount of travel funding that a student can receive is up to $100.00 per fiscal year (May 1st to April 30th). The money can only be used to reimburse students for conference registration fees, accommodation fees, and travel expenses.

How Travel & Conference Budgets are Determined:
As stated in the SFSS Administrative Policy 34, Student Union Travel and Conference budgets are determined by the department or faculty’s undergraduate full-time equivalency (FTE) enrollment numbers. FTE enrollment numbers can be downloaded from the SFU Institutional Research and Planning website.

Below is the FTE to Core Travel & Conference Budget relationship:

<table>
<thead>
<tr>
<th>FTE (Full-Time Equivalency)</th>
<th>Travel &amp; Conference Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than 200 or not available</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>201 - 300</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>301 - 500</td>
<td>$1,400.00</td>
</tr>
<tr>
<td>501 - 750</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>751 - 1000</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>1001 - 1500</td>
<td>$1,700.00</td>
</tr>
<tr>
<td>1501 - 2000</td>
<td>$1,800.00</td>
</tr>
<tr>
<td>2001 and above</td>
<td>$1,900.00</td>
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</tbody>
</table>

*This table does not include the 2 constituency groups: International Students Group and Students United for Disability Support Group, which both have access to up to $1,300.00.

Please note: Travel and Conference funding allocation is subject to budgetary limitations. Student unions may or may not receive the full amount stated below depending on the current budget situation.

Travel & Conference Funding Allocation for 2018-2019

<table>
<thead>
<tr>
<th>Constituency Group</th>
<th>SFSS Code</th>
<th>FTE</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Students Constituency Group</td>
<td>5087</td>
<td>not available</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>Students United for Disability Support Group</td>
<td>5088</td>
<td>not available</td>
<td>$1,200.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Faculty Student Union</th>
<th>SFSS Code</th>
<th>FTE</th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Administration Student Society</td>
<td>5005</td>
<td>2,767.3</td>
<td>$1,900.00</td>
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<tr>
<td>Health Science Undergraduate Student Union</td>
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<td>850.3</td>
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<td>Science Undergraduate Society</td>
<td>5117</td>
<td>4,650.1</td>
<td>$1,900.00</td>
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<tr>
<td>Society of Arts and Social Science</td>
<td>5113</td>
<td>7,372.4</td>
<td>$1,900.00</td>
</tr>
<tr>
<td>Departmental Student Union</td>
<td>SFSS Code</td>
<td>FTE</td>
<td>Budget</td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
<td>-----------</td>
<td>--------</td>
<td>----------</td>
</tr>
<tr>
<td>Archaeology Student Union</td>
<td>5001</td>
<td>336.7</td>
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<tr>
<td>Art &amp; Culture Studies</td>
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</tr>
<tr>
<td>Asia-Canada Studies Student Union</td>
<td>5076</td>
<td>33.7</td>
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<td>Behavioral Neuroscience Student Society</td>
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<tr>
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</tr>
<tr>
<td>Biomedical Physiology &amp; Kinesiology Student Union</td>
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<tr>
<td>Chemistry Student Society</td>
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<td>Cognitive Science Student Union</td>
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<td>Communication Student Union</td>
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<td>Computing Science Student Society</td>
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<td>Criminology Student Association</td>
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<td>79.5</td>
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<td>5057</td>
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</tr>
<tr>
<td>Fine &amp; Performing Arts Student Union</td>
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<tr>
<td>French Student Union</td>
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<tr>
<td>Gender, Sexuality &amp; Women's Studies Student Union</td>
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<td>194.0</td>
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<td>Geography Student Union</td>
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<tr>
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<td>International Studies Student Association</td>
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<td>Latin American Studies Student Union</td>
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<tr>
<td>Operations Research Student Union</td>
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<td>Philosophy Student Union</td>
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<td>Environmental Resourced Student Union</td>
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<td>Sociology &amp; Anthropology Student Union</td>
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<td>488.4</td>
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<tr>
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<tr>
<td>Statistics &amp; Actuarial Science Student Association</td>
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<tr>
<td>Sustainable Community Development Student Union</td>
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<tr>
<td>Theatre Student Union</td>
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<tr>
<td>Visual Arts Student Union</td>
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<td>$1,200.00</td>
</tr>
<tr>
<td>World Literature Student Union</td>
<td>5106</td>
<td>47.0</td>
<td>$1,200.00</td>
</tr>
</tbody>
</table>

Prepared by the SFSS Student Union Resource Office
2018-2019