

1. CALL TO ORDER

Call to Order – 12:34 pm

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

4. ROLL CALL OF ATTENDANCE

4.1 Committee Composition

Interim President & VP Student Services (Chair).....Larissa Chen
VP External Relations.....Christine Dyson
VP Finance.....Hangue Kim
VP University Relations.....Arr Farah

4.2 Society Staff

Administrative Assistant.....Mandeep Aujla
Chief Executive Officer.....Martin Wyant

6. ADOPTION OF THE AGENDA

MOTION AFAC 2016-10-07:02

Christine/Hangue

Be it resolved to adopt the agenda as presented.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

MOTION AFAC 2016-10-07:03

Hangue/Arr

Be it resolved to approve the minutes from:

- AccessibilityFundAdvisory_2016-09-23

CARRIED

8. OLD BUSINESS

8.1 MOTION AFAC 2016-10-07:04

Christine/Arr

Be it resolved to recommend the Accessibility Worker Job Description.

Be it further resolved to recommend the hiring committee be created and process initiated immediately.

Discussion:

- “Fall 2016 semester” should say “2016/17 term” instead.
- Will be on board agenda for next week.

Friendly Amendment: *Be it resolved to recommend the Accessibility Worker Job Description as it reads on October. 7th, 2016.*

Be it further resolved to recommend the hiring committee be created and process initiated immediately.

CARRIED

9. DISCUSSION

9.1 Disability Awareness Week

Note: link for reference- <https://sfsssuds.wufoo.com/forms/mfr3nyw0rv1r9j/>

- SUDS requested the link be shared through the SFSS communications department.

9.2 Rick Hansen Foundation Grant Opportunity

- Based on questions from last meeting, found out that the applications opened Sept. 19
- Deadline is March 31st.
- Applicant criteria were shared with the committee.
- SFSS is not a registered charity; therefore SFU would apply on behalf of the committee.
- Rick Hansen Foundation said they haven't been in contact with anyone from SFU.
- It was suggested that the accessibility worker could look at this given that the deadline is March. 31st.
- **[Action item] Larissa:** Send committee sample projects for what the committee could suggest.
- Larissa and Christine expressed interest for involvement in this and will relay information to the rest of the committee.

9.3 Accessibility Fund Proposal Changes

- Changes which could be made:
 - Establish a firm deadline for proposals.
 - Make it available online.
 - Format and Content.
 - Previous experience with such events.
 - Deadline could be 2-3 weeks.
 - Important to establish a firm deadline for this as well.
 - “Other” tab under accommodation requests.
 - Date received section (office use only).
 - More information of individual applying (take away the SFSS part).
- **[Action item] Larissa:** Relay this to the General Office.

Other discussion:

- An update to the financial status of the Accessibility Fund will be relayed to the committee at the subsequent meeting.
- Hangu will find a motion relating to the AFC and Build SFU holding account- this update of the budget will be given to the committee.
- Martin and Lucy are working on a Finance monitoring report (restricted funds that are set up will be included in this). One motion will be formed of all funds, which should be restricted; the Accessibility Fund will be included in this.

10. ATTACHMENTS

- Accessibility Fund Proposal Changes.pdf

11. ADJOURNMENT

MOTION AFAC 2016-10-07:05

Arr/Christine

Be it resolved to adjourn the meeting at 1:09 pm.

CARRIED

GRANT AND ACCOMMODATION REQUEST

SFSS Accessibility Fund

For Meetings and Events Organised by the SFSS, Clubs, Student Unions and Constituency Groups

Name:	Student Number:
SFU E-mail:	Phone/TTY:
Name of SFSS Group:	
Name of SFSS Event:	
Event Date(s):	Event Location:
Event Start and End Times:	Event Expected Attendance:
Event or Project Description	
Goals and Objective of Event or Project	
Event or Project Target Audience	
Planning and Historical Information	
SFSS Services	

Accommodations Requested <i>* For these services, please provide a basic agenda prior to the event</i> <i>^ For event organizers, please fill out an Equipment Loan form to secure the FM listening device</i>	Assisted Listening Device^ <input type="checkbox"/>	Sign Language (ASL)* <input type="checkbox"/>
	Materials in Braille <input type="checkbox"/>	Oral Interpreter* <input type="checkbox"/>
	Materials in Large Print <input type="checkbox"/>	Captioning Services (CART)* <input type="checkbox"/>
	Wheelchair-Friendly Venue <input type="checkbox"/>	Assistance Arranging Attendant Care Service <input type="checkbox"/>
	Meet/Assist <input type="checkbox"/>	Scent-Free Event <input type="checkbox"/>

Revenues

Description	Amount

Total Revenues: _____

Expenses

Description	Amount

Total Expenses: _____

Grant Funding Requested \$ _____

PLEASE SIGN BELOW
 By signing and submitting this form, I hereby declare that I am an undergraduate student at SFU and a member in Good Standing of the Simon Fraser Student Society.

FOR OFFICE USE ONLY
 APPLICATION RECEIVED

Funding is normally provided through reimbursement once official receipts or invoices are provided. Direct payments can only be done if organizers are using SFSS services. Please provide a detailed report of the event outcome including the number of undergrads involved in the event including organizers, volunteers and participants, and a reflection on how to improve or enhance future similar event.

Please return this form to the SFSS Organiser Office (organiser@stss.ca) in person or online.

This form has been created in compliance with the Personal Information Protection Act. Personal information will be used solely to process an accessibility accommodation request. By providing it, you hereby consent to the Simon Fraser Student Society using this information in this way only. This information will be kept confidential and will not be sold or traded to any other organization. If you do not consent to this, please refrain from providing us with your information.