1. **Call to Order**
Call to Order by the Chair

2. **Territorial Acknowledgement**
We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. **Roll Call of Attendance**
3.1 **Committee Composition**
1. Vice President Student Life (chair): .................................................. .... Curtis Pooghkay
2. President (ex officio) ..........................................................
3. Board of Directors Member ...................................................... Mudi Bwakura
4. Board of Directors Member ........................................................
5. Board of Directors Member ...................................................... Blossom Malhan
6. Board of Directors Member .................................................. Pritesh Pachchigar
7. Board of Directors Member ...................................................... Raajan Garcha
8. Student At-Large .............................................................. Simryn Atwal
9. Student At-Large .............................................................. Nina Savkovic
10. Student At-Large .............................................................. Gurpair Sidhu
11. Student At-Large .............................................................. Drake Henry
12. Student At-Large .............................................................. Kevin Kumar
13. Student At-Large .............................................................. Raaja n Garcha
8. Student At-Large .............................................................. Simryn Atwal
9. Student At-Large .............................................................. Nina Savkovic
10. Student At-Large .............................................................. Gurpair Sidhu
11. Student At-Large .............................................................. Drake Henry
12. Student At-Large .............................................................. Kevin Kumar
13. Student At-Large .............................................................. Raaja n Garcha
14. Communications Coordinator ........................................... Sindhu Dharmarajah
15. Administrative Supervisor .................................................. Karen Atara

3.2 **Society Staff**
14. Communications Coordinator ........................................... Sindhu Dharmarajah
15. Administrative Supervisor .................................................. Karen Atara

4. **Adoption of the Agenda**
**MOTION EVENTS 2016-05-30:01**
Bk / Rajaan
Be it resolved that the agenda be adopted as presented.
CARRIED

5. **Matters Arising From The Minutes**
**MOTION EVENTS 2016-05-30:02**
BK/Blossom
Be it resolved to receive and file the following minutes:

EventsCommittee2016-04-21

CARRIED

6. PRESENTATION
   • The events committee will move from promotions (operational) to strictly events. The
     events committee will be responsible for make recommendations and implementations
     to board of directors, which it’s the highest level of the society.
     o Discussions are still ongoing on whether the committee will have a monetary
       allowance.
     o Through past surveys and attendance levels of events, such as appreciation week
       and pub night series, the committee found out what works and what does not for
       the events committee.
     o Strategic planning is critical to prioritize ideas and to develop a plan as a group.
     o Due to the new granting process the events committee will spend most of its time
       and resources in the SFSS events.
     o A good proposal needs to have the followings: a budget, resource requirements,
       staffing requirements, and timelines. For certain events the events committee
       would like to have a report of the event for future reference.

7. DISCUSSION
   • ROBERTT’S RULES OF ORDER – Helps the committee do their job. The primary function
     of the committee will be to moving motions. Once a motion is moved someone will
     second it and it will be open for discussion. Although, if someone disagrees with the
     current motion or thinks that something should be changed, then an amendment (a
     change to the original motion) could be moved to the motion. Finally, the amendment
     will go on a vote. Once the amendment gets voted on it becomes the original motion.
     Finally, it will carry if it passes.
   
   • FALL KICKOFF CONCERT (Organizing Committee) – The fall kickoff concert is a huge
     concert, which takes place during the fall and is the biggest event the board of directors
     manages. Last year it brought over 2000 attendees. Although, there is not a proposal
     yet there is a model budget. The model budget will be presented to the board this
     week. The board will decide on an amount of money they would like to invest on the
     event and the events committee will start working on a proposal. Once the proposal is
either accepted or rejected, the events committee will establish an organizing committee. An organizing committee is a group of students who are responsible for different portfolios of the concert such as the director of production, the director of marketing, the director of creative marketing, the director of security, the director of volunteers, etc.

Tentative Time Line:
- June 2 – Meeting with the board of directors to discuss the model budget
- June 14 – Review of the proposal with the events committee and determine the organizing committee
- June 16 – Final Proposal to be presented to the board of directors
- September 7 – Classes start
- September 23 – Concert

- FALL KICKOFF WEEK – Some students have brought up some concerns that the concert only targets a specific group of students. So, the fall kick off week is way to accommodate these concerns for students who do not wish to attend the concert. Currently, there is a tentative to hold a three-day event with a budget of 5000 dollars outside the concert.

Tentative Time Line:
Day 1- Welcoming day: BBQ
Day 2 – Faculty Cup, which is a sporting event & Food (food might be provided but it has not been decided yet)
Day 3 – Concert

8. ANNOUNCEMENTS

- In the future if members are interested in adding something to the agenda the process is to email the Chair (vpstudentlife@sfss.ca) the agenda item. The deadline is Wednesday by noon (3 full business days prior to the meeting).

9. ADJOURNMENT
Adjournment – 11:00