1. **CALL TO ORDER**
   Call to Order by the Chair – 10:33 am

2. **TERRITORIAL ACKNOWLEDGEMENT**
   We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lō, and Tsleil-Waututh people.

3. **ROLL CALL OF ATTENDANCE**
   3.1 Committee Composition
   1. Vice President Student Life (Chair) ........................................ Curtis Pooghkay
   2. Vice President Student Services & Interim President ................................ Larissa Chen
   3. Board of Directors Member ......................................................... Mudi Bwakura
   4. Board of Directors Member ...................................................... Blossom Malhan
   5. Board of Directors Member ....................................................... Pritesh Pachchigar
   6. Student At-Large ........................................................................ Simryn Atwal
   7. Student At-Large ....................................................................... Nina Savkovic
   8. Student At-Large ....................................................................... Drake Henry
   9. Student At-Large ....................................................................... Kevin Kumar
   10. Student At-Large ...................................................................... Panteya Niazi
   3.2 Society Staff
   11. Student Union Organiser .......................................................... Antonio Daling
   12. Administrative Assistant ......................................................... Mandeep Aujla
   13. Communications Coordinator .................................................. Sindhu Dharmarajah
   3.3 Regrets
   14. Student At-Large ....................................................................... Kevin Kumar
   15. Student At-Large ....................................................................... Simryn Atwal
   3.4 Absent
   16. Student At-Large ...................................................................... Drake Henry

4. **PRESENTATIONS**
   4.1 SFSS fall Kick-off concert and Beverage Garden
   • A draft security plan document was emailed to the committee.
   • Friday, September 23 2016, Concert and Beverage Garden to take place at SFU Convocation Mall area from 5 pm to 10 pm.
• The Beverage Garden aspect will be taken care of by John Flipse (Food and Beverage Services manager), as he has done it in the past.
• Curtis has maintained contact with a First Aid Company requesting a quote for three first aid attendants.
• The committee was asked if there is any feedback regarding the security code of conduct or any other matters related to security:
  o There should be stricter measures at access points to ensure that individuals without authorization aren’t getting through (Single A members= volunteer; Double A= leaders; Triple A= Upper level). Individuals without a triple “A” clearance should not be getting through; last year due to a lack of communication, students were accessing the event for free.
  o Patron’s need to be handled as per the security code of conduct/use of force guidelines; there were some concerns at last years event.
• Once this security document has been confirmed, it will be sent to SFU and circulated to all personnel; SFU will confirm with Antonio once this process has been completed.
• Antonio has been in contact with Social Security and is waiting for a quote.
• Once a quote has been finalized, Mudi will sit down with Social Security to go over some of security guidelines and improvements to be made from last year.

**Blossom Malhan arrived at 10:46 am**

5. ADOPTION OF THE AGENDA

MOTION EVENTS 2016-08-08:01
Mudi/Blossom
Be it resolved that the agenda be adopted as presented.
CARRIED

6. RATIFICATION OF REGrets

MOTION EVENTS 2016-08-08:02
Mudi/Pritesh
Be it resolved to ratify regrets from Simryn Atwal and Kevin Kumar
CARRIED

7. MATTERS ARISING FROM THE MINUTES

MOTION EVENTS 2016-08-08:03
Mudi/Pritesh
Be it resolved to receive and file the following minutes:
EventsCommittee_2016-07-25
8. New Business

8.1 SFSS Welcome Back Pub Night

MOTION EVENTS 2016-08-08:04

/ Be it resolved to approve up to $2,300 for the SFSS Welcome Back Pub Night. 

Be it further resolved to appoint Curtis Pooghkay as project lead.

Discussion:
- Curtis will follow up with John Flipse after this meeting.
- Last year, the first 100 attendees got a free drink.
- Rationale for an increase of $500.00 was due to refreshment and production expenses ($400.00 for refreshments and $100.00 for production).
- This increase will not affect the line item because there is a projected profit of $100.00.

→ Motion amended as follows:

8.2 SFSS Welcome Back Pub Night

MOTION EVENTS 2016-08-08:05

Mudi/Blossom

Be it resolved to approve up to $2,800 for the SFSS Welcome Back Pub Night.

Be it further resolved to appoint Curtis Pooghkay as project lead.

Discussion:
- Team is usually in-house (Board and Events committee members);
  Communications is done through the communications office, and the Events committee provides support.

CARRIED AS AMENDED

8.3 SFSS Fall Kick-Off After Party

MOTION EVENTS 2016-08-08:06

Blossom/Pritesh

Be it resolved to approve up to $3,000 for the 2016 Fall Kick-off After Party.

Be it further resolved to appoint X as project lead

Discussion:
• After party following the Kick-off concert; main artists come to perform at the after party.
• This is usually a partnership with Brooked events; they help with the logistics.
• All monetary matters are handled by the SFSS.
• In the event that Brooked events needs to make a purchase for the event, they will provide a receipt to the SFSS to review.
• After party expenses will be coming out of line item 816/20.
• There will be a contingency plan for local artists to play if the main artists cannot play.

→ Motion amended as follows:

8.4 SFSS FALL KICK-OFF AFTER PARTY
MOTION EVENTS 2016-08-08:07
Mudi/Blossom
Be it resolved to approve up to $1,250 for the 2016 Fall Kick-off After Party from line item 816/20.

Discussion:
• Kevin appointed as the liaison for Brooked events, and Blossom will be the project lead from the SFSS side.

→ Motion amended as follows:

8.5 MOTION EVENTS 2016-08-08:08
Curtis/Panteya
Be it resolved to approve up to $1,250 for the 2016 Fall Kick-off After Party from line item 816/20.
Be it further resolved to appoint Kevin Kumar and Blossom Malhan as project lead
CARRIED AS AMENDED

8.6 SFSS FALL KICK-OFF WEEK
MOTION EVENTS 2016-08-08:09
Mudi/Blossom
Be it resolved to approve up to $4,200 for the Fall Kick off week.

Be it further resolved to appoint Mudi Bwakura as project lead.

Discussion:
• Day 1: Pokémon related trinkets as prizes; most cost effective quote was approximately $97.00 for one hundred key chains & lanyards.
• Day 2: Not going to spend that amount. The rationale is to allocate that amount to food expenses.
CARRIED
9. **ADJOURNMENT**

**MOTION EVENTS 2016-08-08:10**

Blossom/Pritesh

*Be it resolved to adjourn the meeting at 11:14 am.*

**CARRIED**