

## 1. CALL TO ORDER

Call to Order by the Chair – 10:33 am

## 2. TERRITORIAL ACKNOWLEDGEMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Committee Composition

1. Vice President Student Life (Chair)..... Curtis Pooghkay
2. Vice President Student Services & Interim President .....Larissa Chen
3. Board of Directors Member ..... Mudi Bwakura
4. Board of Directors Member ..... Blossom Malhan
5. Board of Directors Member .....Pritesh Pachchigar
6. Student At-Large ..... Simryn Atwal
7. Student At-Large .....Nina Savkovic
8. Student At-Large .....Drake Henry
9. Student At-Large ..... Kevin Kumar
10. Student At-Large ..... Panteya Niazi

### 3.2 Society Staff

11. Student Union Organiser .....Antonio Daling
12. Administrative Assistant.....Mandeep Aujla
13. Communications Coordinator.....Sindhu Dharmarajah

### 3.3 Regrets

14. Student At-Large ..... Kevin Kumar
15. Student At-Large ..... Simryn Atwal

### 3.4 Absent

16. Student At-Large .....Drake Henry

## 4. PRESENTATIONS

### **4.1 SFSS fall Kick-off concert and Beverage Garden**

- A draft security plan document was emailed to the committee.
- Friday, September 23 2016, Concert and Beverage Garden to take place at SFU Convocation Mall area from 5 pm to 10 pm.

- The Beverage Garden aspect will be taken care of by John Flipse (Food and Beverage Services manager), as he has done it in the past.
- Curtis has maintained contact with a First Aid Company requesting a quote for three first aid attendants.
- The committee was asked if there is any feedback regarding the security code of conduct or any other matters related to security:
  - There should be stricter measures at access points to ensure that individuals without authorization aren't getting through (Single A members= volunteer; Double A= leaders; Triple A= Upper level). Individuals without a triple "A" clearance should not be getting through; last year due to a lack of communication, students were accessing the event for free.
  - Patron's need to be handled as per the security code of conduct/use of force guidelines; there were some concerns at last years event.
- Once this security document has been confirmed, it will be sent to SFU and circulated to all personnel; SFU will confirm with Antonio once this process has been completed.
- Antonio has been in contact with Social Security and is waiting for a quote.
- Once a quote has been finalized, Mudi will sit down with Social Security to go over some of security guidelines and improvements to be made from last year.

*\*\*Blossom Malhan arrived at 10:46 am*

## 5. ADOPTION OF THE AGENDA

**MOTION EVENTS 2016-08-08:01**

**Mudi/Blossom**

*Be it resolved that the agenda be adopted as presented.*

**CARRIED**

## 6. RATIFICATION OF REGRETS

**MOTION EVENTS 2016-08-08:02**

**Mudi/Pritesh**

*Be it resolved to ratify regrets from Simryn Atwal and Kevin Kumar*

**CARRIED**

## 7. MATTERS ARISING FROM THE MINUTES

**MOTION EVENTS 2016-08-08:03**

**Mudi/Pritesh**

*Be it resolved to receive and file the following minutes:*

EventsCommittee\_2016-07-25

**CARRIED**

## **8. NEW BUSINESS**

### **8.1 SFSS WELCOME BACK PUB NIGHT**

**MOTION EVENTS 2016-08-08:04**

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*Be it resolved to approve up to \$2,300 for the SFSS Welcome Back Pub Night.*

*Be it further resolved to appoint Curtis Pooghkay as project lead.*

Discussion:

- Curtis will follow up with John Flipse after this meeting.
- Last year, the first 100 attendees got a free drink.
- Rationale for an increase of \$500.00 was due to refreshment and production expenses (\$400.00 for refreshments and \$100.00 for production).
- This increase will not affect the line item because there is a projected profit of \$100.00.

→ Motion amended as follows:

### **8.2 SFSS WELCOME BACK PUB NIGHT**

**MOTION EVENTS 2016-08-08:05**

**Mudi/Blossom**

*Be it resolved to approve up to \$2,800 for the SFSS Welcome Back Pub Night.*

*Be it further resolved to appoint Curtis Pooghkay as project lead.*

Discussion:

- Team is usually in-house (Board and Events committee members); Communications is done through the communications office, and the Events committee provides support.

**CARRIED AS AMENDED**

### **8.3 SFSS FALL KICK-OFF AFTER PARTY**

**MOTION EVENTS 2016-08-08:06**

**Blossom/Pritesh**

*Be it resolved to approve up to \$3,000 for the 2016 Fall Kick-off After Party.*

*Be it further resolved to appoint X as project lead*

Discussion:

- After party following the Kick-off concert; main artists come to perform at the after party.
- This is usually a partnership with Brooked events; they help with the logistics.
- All monetary matters are handled by the SFSS.
- In the event that Brooked events needs to make a purchase for the event, they will provide a receipt to the SFSS to review.
- After party expenses will be coming out of line item 816/20.
- There will be a contingency plan for local artists to play if the main artists cannot play.

→ Motion amended as follows:

**8.4 SFSS FALL KICK-OFF AFTER PARTY  
MOTION EVENTS 2016-08-08:07**

**Mudi/Blossom**

*Be it resolved to approve up to \$1,250 for the 2016 Fall Kick-off After Party from line item 816/20.*

Discussion:

- Kevin appointed as the liaison for Brooked events, and Blossom will be the project lead from the SFSS side.

→ Motion amended as follows:

**8.5 MOTION EVENTS 2016-08-08:08**

**Curtis/Panteya**

*Be it resolved to approve up to \$1,250 for the 2016 Fall Kick-off After Party from line item 816/20.*

*Be it further resolved to appoint Kevin Kumar and Blossom Malhan as project lead*

**CARRIED AS AMENDED**

**8.6 SFSS FALL KICK-OFF WEEK**

**MOTION EVENTS 2016-08-08:09**

**Mudi/Blossom**

*Be it resolved to approve up to \$4,200 for the Fall Kick off week.*

*Be it further resolved to appoint Mudi Bwakura as project lead.*

Discussion:

- Day 1: Pokémon related trinkets as prizes; most cost effective quote was approximately \$97.00 for one hundred key chains & lanyards.
- Day 2: Not going to spend that amount. The rationale is to allocate that amount to food expenses.

**CARRIED**

## 9. ADJOURNMENT

**MOTION EVENTS 2016-08-08:10**

**Blossom/Pritesh**

*Be it resolved to adjourn the meeting at 11:14 am.*

**CARRIED**