1. **CALL TO ORDER**

   Call to Order – 12:33 PM

2. **TERRITORIAL ACKNOWLEDGMENT**

   We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. **ROLL CALL OF ATTENDANCE**

   3.1 Accessibility Committee Composition
   VP Student Services (Chair) ................................................................. Samer Rihani
   Board of Directors Representative ...................................................... Jessica Nguyen
   Board of Directors Representative ...................................................... Cameron Nakatsu
   Board of Directors Representative ...................................................... Natasha Birdi
   Student At-Large ............................................................................. Himani Gambhir
   Student At-Large ............................................................................. Vivian Ly

   3.2 Society Staff
   Administrative Assistant ................................................................. Zoya Nari
   Campaigns, Research, & Policy Coordinator .................................... Sarah Edmunds

   3.3 Regrets
   Student At-Large ............................................................................. Vivian Ly
   Student At-Large ............................................................................. Himani Gambhir

4. **RATIFICATION OF REGRETS**

   4.1 MOTION AFAC 2018-10-23:01
   Jessica/Natasha
   Be it resolved to ratify the regrets from Vivian Ly and Himani Gambhir.
   CARRIED

5. **ADOPTION OF THE AGENDA**

   5.1 MOTION AFAC 2018-10-23:02
   Jessica/Cameron
   Be it resolved to adopt the agenda as presented.
   CARRIED

6. **MATTERS ARISING FROM THE MINUTES**

   6.1 MOTION AFAC 2018-10-23:03
   Cameron/Jessica
   Be it resolved to receive and file the following minutes:
   - Accessibility Fund Advisory Committee 2018-10-09
7. DISCUSSION

7.1 Accessibility Worker Job Description
- It is noted that the job description is currently broad and not defined, hence the committee will be making edits and providing specific guidelines for the role to the 2015 version
  - Will be focusing on the 2015 version as it is more detailed
- The committee will be working on the job posting for the next couple weeks through a shared document on Google
  - Will be brought back to the committee in the next meeting
- Once completed, the job description will be brought to Board for final review before sending it to the union to be posted publicly

7.2 Grant Reform
- Suggestions:
  - To split the grant into 2 types of expenses: capital and event
  - Committee to compile an update for Board at the next meeting
- It is noted that the current document is confusing
- The committee Chair will be creating a folder for members to make edits and will be followed-up on Tuesday

7.3 Accessibility Survey
- To create a brief survey for CSD to review before sending it out to that direct community
  - Chair will make a meeting with CSD by Tuesday
- Committee will be clearly defining the term “accessibility”
- The committee Chair will be preparing a Google document of the draft survey today for committee members to input their suggestions for the survey

7.4 Future CSD meeting
- Briefing note is being drafted and will be brought back to the committee once complete at the next meeting

8. ADJOURNMENT

MOTION AFAC 2018-10-23:04
Natasha/Jessica
Be it resolved to adjourn the meeting at 1:00 PM.
CARRIED