1. CALL TO ORDER

Call to Order – 2:32 pm

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting takes place on the traditional, unceded territories of the Coast Salish peoples, including the xʷməθkʷəy̓əm (Musqueam), Sḵwx̱wú7mesh (Squamish), Selílwitulh (Tsleil-Waututh), kʷikʷəƛ̓əm (Kwikwetlem) and Katzie Nations, on which we are privileged to live, work and play. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Fund Committee Composition

VP Student Services *(Chair)*..Christina Loutsik
Board of Directors Representative ....Jennifer Chou
Board of Directors Representative ....Emerly Li
At-Large Representative .... Maneet Aujla
At-Large Representative .... Rayhaan Khan
Student At-Large .... Andrew Araneta
Student At-Large .... Vivian Ly
Student At-Large..Anastasiia Lozitskaia
Student At-Large .... Mikaela Basile

3.2 Society Staff

Campaigns, Research, & Policy Coordinator ....Sarah Edmunds

4. ADOPTION OF THE AGENDA

4.1 MOTION AFAC 2019-07-16:01
Rayhaan/Maneet
Be it resolved to adopt the agenda as presented.
CARRIED

5. MATTERS ARISING FROM THE MINUTES

5.1 MOTION AFAC 2019-07-16:02
Maneet/Anna
Be it resolved to receive and file the following minutes:
- AFAC_2019-07-02
CARRIED

6. NEW BUSINESS

6.1 MOTION AFAC 2019-07-16:03

Maneet/Rayhaan

Be it resolved to approve up to $255.00 for the expansion of the stim toy library created by SFU Autistics United.

- Collaboration between AU and OOC
- The items for the Stim Toy library expansion will be purchased by OOC since the items will be housed in OOC resource centre
- Women's Centre already has a Stim Toy library, we would like to ensure OOC members have access to a library as well
- Part of an ongoing collaboration with the Women's Center and SFPIRG to incorporate the stim toy library in all
  Rotunda areas (2 boxes, bar code sign-outs, Ziploc bags for each toy) + signage + boxes for storage

Abstentions: Vivian Ly, Anastasiia Lozitskaia

CARRIED

6.2   MOTION AFAC 2019-07-16:04
Maneet/Rayhaan

Be it resolved to approve up to $499.99 for ASL interpretation at a workshop co-hosted by SFU Autistics United.

- Extension of All Brains Are Beautiful workshop; confirmed deaf and autistic speaker, confirmed ASL interpreters
- Workshop on intersection between identities in collaboration with Vancouver chapter of Autistics United

Abstentions: Vivian Ly, Anastasiia Lozitskaia

CARRIED

7. DISCUSSIONS

7.1   Updates on the Accessibility Policy

- Update on status of the policy: meeting with CRPC, VP Student Services and Board of Directors Representative (Arts and Social Sciences) discuss preparing briefing notes
- Things to include in events for now before rollout of policy:
  - Directions (e.g. accessible routes – ramps, elevators, washrooms nearby – gendered and non-gendered, accessible)
  - Scent and allergy reduction: what this means, what not bring or wear, link to resources on why this is a problem
    - Have this in general in SFSS spaces: SFSS communications piece
  - Cognitive access: rules (sign-ins, Robert's Rules, pronouns, access needs, SFSS policies on speaking, seating, designated mobility aid users, accessible seating in general
  - Having communications document (e.g. table) with set requirements
  - Peak has reached out to address mis-gendering of attendees – roundtable introduction, and guests would be asked to do the same before speaking
  - Writing in these requirements in our agenda
    - Posted on our website
  - Communication access:
    - ASL interpretation (confirmed, booked, tentative), 48-hour cancellation, AGM needed
    - CART captioning, automated captioning
    - Livestreaming
    - Microphones - what kinds available, to whom, how to make everyone heard
      - Individual vs speaker

- Calling in to meetings: who to contact, what application to use
  - Mobility access: widths of doors
  - Contact listed for specific questions/issues on accessibility, ASL (deadlines for these kind of accommodations)
  - Accessibility form for events – for attendees (SFPIRG)
    - Access needs check all that apply:
      - ASL interpreter and deadline for this
      - Dependent care money
      - Zoned Compass tickets
      - Parking pass
      - Alternative seating/armless chair, cushion
      - Large print
      - Support person
      - Service animal
      - Fragrance Sensitivity
      - EMF sensitivity
      - Fluorescent lighting sensitivity
      - Other access needs
      - Mailing address and name for cheques for dependent care
    - Add sound sensitivity

8. ATTACHMENTS

- SFSS Accessibility – Grant-Application-Form - All Brains Are Beautiful July 20 2019.pdf
- SFSS Accessibility Grant Application Form - OoC Stim Toy Library.pdf

9. ADJOURNMENT

9.1 MOTION AFAC 2019-07-16:05
Rayhaan/Emerly
Be it resolved to adjourn the meeting at 3:03 pm
CARRIED

SFSS ACCESSIBILITY GRANT APPLICATION FORM

1. APPLICANT INFORMATION

1.1 First Name

1.2 Last Name

1.3 Student Number

1.4 Telephone

1.5 Email

1.6 I am an undergraduate student at SFU

☐ Yes
☐ No

2. TYPE OF APPLICATION

2.1 Is this request to increase the accessibility of, or reduce barriers to, a specific event?

☐ Yes
☐ No

IF YOU ANSWERED 'YES' TO QUESTION 2.1, COMPLETE SECTION 2

IF YOU ANSWERED 'NO' TO QUESTION 2.1, SKIP TO SECTION 3

2.2 Have any confirmed attendees expressly communicated their need for special accommodations?

☐ Yes
☐ No

2.3 Have you have already requested an SFSS grant in relation to this event?

☐ Yes
☐ No

IF YOU ANSWERED 'YES' TO QUESTION 2.3, ANSWER 2.4 AND SKIP 2.5

IF YOU ANSWERED 'NO' TO QUESTION 2.3, SKIP 2.4 AND ANSWER 2.5

2.4 If yes, please write the grant reference number

2.5 Please provide a brief description of the event or activity for which you are request support (be sure your description answers the 'who,' 'what,' 'when,' 'where,' 'why,' and 'how' of your event. Be sure to note how many attendees you expect to be impacted by the accessibility grant.

2.6 Please describe how this event will support the 4 pillars of the SFSS mission to improve the experience of undergraduate students at SFU. If applicable, how will the event improve the:

1. Social experience of undergraduate students	
2. Academic experience of undergraduate students	
3. Financial experience of undergraduate students	
4. Health and wellbeing of undergraduate students	

2.7 Please attach the final report for any previous SFSS grant or SFSS accessibility grant application you have been awarded

2.8 Please list the projected attendance of your event broken down into the following categories:

Group	Projected Attendance
1. SFU Students	
2. SFU staff/faculty	
3. Non-SFU students	

Group	Projected Attendance
4. Guest speakers and presenters	
5. General public	

2.9 Please list any groups, student, university, and other with which you will be participating

2.10 Please provide a projected list of your expenses.

Type	Value

2.11 Please provide a list of your projected revenues.

Type	Value

3. ACCESSIBILITY GRANT REQUEST DETAILS

3.1 Please describe how the even poses an accessibility challenge for students with disabilities.

3.2 Please list the accessibility challenges you are trying to overcome, and the supports you are requesting using to overcome those challenges – include any estimates from service providers in the email submission of this form.

Support	Cost
Total	

4. OTHER DETAILS

4.1 Please provide any other details you think may be relevant in considering this request.

Please note that the SFSS requires at least 10 calendar days (excluding submission and event day) to process Accessibility Grant requests. Please refer to the SFSS Accessibility Granting Guidelines for more information.

Submit

PROCESSING TIMELINE

Date received by Accessibility Designated Assistant	
Date submitted to the Member Services Coordinator – Clubs	
Date submitted to Accessibility Committee	
Date reviewed by Accessibility Committee	

DECISION

☐ Approved

☐ Not approved

ACCESSIBILITY COMMITTEE CHAIR

_____   _____   _____

Name   Signature   Date

ADDITIONAL NOTES:

SFSS ACCESSIBILITY GRANT APPLICATION FORM

1. APPLICANT INFORMATION

1.1 First Name

1.2 Last Name

1.3 Student Number

1.4 Telephone

1.5 Email

1.6 I am an undergraduate student at SFU

☐ Yes
☐ No

2. TYPE OF APPLICATION

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IF YOU ANSWERED 'NO' TO QUESTION 2.1, SKIP TO SECTION 3

2.2 Have any confirmed attendees expressly communicated their need for special accommodations?

☐ Yes
☐ No

2.3 Have you have already requested an SFSS grant in relation to this event?

☐ Yes
☐ No

IF YOU ANSWERED 'YES' TO QUESTION 2.3, ANSWER 2.4 AND SKIP 2.5

IF YOU ANSWERED 'NO' TO QUESTION 2.3, SKIP 2.4 AND ANSWER 2.5

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Submit

For Office Use Only

Processing Timeline

Date received by Accessibility Designated Assistant	
Date submitted to the Member Services Coordinator – Clubs	
Date submitted to Accessibility Committee	
Date reviewed by Accessibility Committee	

Decision

☐ Approved

☐ Not approved

Accessibility Committee Chair

_____   _____   _____

 Name   Signature   Date

Additional Notes: