This report summarizes SFSS committee activities that took place from
May 16 - May 31, 2019

FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY
- Formerly known as the Advocacy Committee
- Simran Uppal and an additional committee member will be attending the Alliance of BC Students Skills and Training Conference in June on behalf of the FPMAL Committee.
- Currently working with Sarah Edmunds to finalize a 2019/2020 Lobbying Plan and make an annual budget for the 820-20 line item.

ACCESSIBILITY FUND
- Did not meet during this period
- Applications for at-large members are under review

UNIVERSITY ADVOCACY & LOBBYING
- Worked with Sarah Edmunds to brainstorm potential initiatives
- Sent in google form for recruiting at-large members to Nominating committee
- Met with Giovanni Hosang to set up first committee meeting
- Holding first committee meeting on May 28

EVENTS
- Finished interviewing & hiring all At-Larges reps
- Had first meeting with full orientation and training
- Projects in progress: Freezie Fridays twice in June, June’s Club X DSU Collab, and Fall Kickoff

FINANCE & AUDIT
- The committee did not meet during this period

GOVERNANCE
- Did not meet during this period

NOMINATION
- Sent out doodles to Events Committee applicants and booked off Board Meeting Room on May 21, 22, 23
- Conducted 12 Events Committee interviews on May 21, 22, 23
- In the process of selecting 10 at large representatives for Events Committee

May 16 - May 31, 2019 WORK REPORT & COMMITTEE UPDATE - 1
Creating application forms for Accessibility Fund Advisory Committee, University Advocacy and Lobbying Committee, and Vancouver Campus Committee with Sindhu
Created motion to appoint at large representatives

**SURREY CAMPUS**
- Planned and hosted Surrey Campus Club Days
- Sent out applications for at-large members, now awaiting responses

**VANCOUVER CAMPUS**
- Work with nomination committee to recruit at-larges
This report reflects the Board work from  
May 16 - May 31, 2019

PRESIDENT (GIOVANNI HOSANG)

Named SFSS Committee Work & Action Items

- University Advocacy and Lobbying Committee
  - Assist the Chair in Setting up first meeting and sent agenda items regarding various items

Meetings & Action Items

- [May 16] Weekly Meeting with Executive Director -
- [May 16] Board Meeting - (Minutes Online)
- [May 22] Meeting with GSS Director to plan for Petter Meeting
- [May 23] Meet with Andrew Petter - Gondola, UCA Town Hall, Housing Affordability, FIC/Residence findings, Mental Health Support, Budget Consultation Priorities
- [May 23] Meet with Executive Director Weekly Meeting
- [May 23] Board Development Session - SUB Orientation, Email Responses, Plans for Dialogue with Groups
- [May 24] Free Menstrual Project Meeting with Multiple stakeholders
- [May 27] Meeting with SVSPO to talk about gaps in MOU, Collab areas, Campaigns, CA opportunities
- [May 27] Burnaby City Council Meeting Gondola Vote
- [May 29] UAL Committee Meeting
- [May 29] Sustainability Office Toss Up Action Group Meeting - Single Use Plastics Plan
- [May 30] Meet with Executive Director Weekly Meeting
- [May 30] Board Meeting
- [May 31] Meeting with Sylvia, Erin Biddlecombe and Shina Kaur to discuss Student Services and points of contact and give updates
- [May 31] Led Incoming Board Chair Rayhaan through a mock board meeting and updated on various Board Chair Roles and Activities
- [May 31] Meeting with VP Services Christina to discuss Nimbus tutoring
- [May 31] Met with ED Sylvia and Rayhaan to discuss practices for upcoming board meeting
Projects

- Budget Consultation
- Free Menstrual Products
- Safer Party Planning Project Consultation

Office/Engagement Hours

- [May 16] Clubs Day Tabelling (6 hours)
- [May 22] Clubs Day Surrey (3 hours)

Office hours are available by request. Please contact president@sfss.ca for an appointment.

Events

- [May 16] Clubs Day Tabelling
- [May 22] Clubs Day Surrey
- [May 22] UniverCity Town Hall to discuss tank farm, gondola, fire hall, evacuation plan etc
- [May 27] Burnaby Council Meeting City Hall - Gondola Supported in Principle

Administrative

- Calls and Emails
VP STUDENT SERVICES (CHRISTINA LOUTSIK)

Named SFSS Committee Work & Action Items
- Governance Committee
  - Did not meet during this time
- Accessibility Committee
  - Did not meet during this time
  - At-large applications under review
- FPML Committee
  - First meeting on 29th
- SUB Committee
  - Orientation meeting ED, Build SFU Manager, VP Finance and VP UR
- Fall Kickoff Committee
  - Did not meet during this time

Meetings & Action Items
- [May 16] Board Meeting
- [May 28] Summer U-Pass Appeals Committee
- [May 28] Meeting with GSS Director for UPASS TOR
- [May 28] SUB Project Orientation
- [May 29] FPML Committee Meeting
- [May 29] Exec Meeting
- [May 29] Board Meeting

Projects
- Health and Wellness initiatives
- UPASS TOR's review with GSS
- MySSP Committee
- UPASS Appeals Committee
- Setting priorities for Governance

Office/Engagement Hours
- Office hours are available by request. Please contact vpservices@sfss.ca for an appointment.

Events
- N/A

Administrative
- Emails, meetings, phone calls
VP EXTERNAL RELATIONS (JASDEEP GILL)

Named SFSS Committee Work & Action Items
- Finance and Audit Committee
  - Did not meet during this period.
- Governance Committee
  - Did not meet during this period.
- Federal, Provincial, Municipal Advocacy and Lobbying Committee
  - Formerly known as the Advocacy Committee
  - Simran Uppal and an additional committee member will be attending the Alliance of BC Students Skills and Training Conference in June on behalf of the FPMAL Committee.
  - Currently working with Sarah Edmunds to finalize a 2019/2020 Lobbying Plan and make an annual budget for the 820-20 line item.
  - This committee will be meeting this period to go over the annual plan, and to delegate specific files to committee members.

Meetings & Action Items
- [May 15] Weekly Meeting with ED
- [May 16] Board Meeting
- [May 21] Annual Studentcare Stakeholders Meeting
- [May 22] Annual Studentcare Stakeholders Meeting
- [May 23] Annual Studentcare Stakeholders Meeting
- [May 24] Annual Studentcare Stakeholders Meeting
- [May 27] Reviewing 2019/2020 Lobbying Plan
- [May 27] Weekly Meeting with ED
- [May 29] Board Meeting Discussion with Gio
- [May 30] FPML Committee Meeting
- [May 30] Exec Meeting
- [May 30] FARM Check-in Meeting
- [May 30] Board Meeting
- [May 31] BCFS Skills Symposium

Projects
- 2019/2020 Lobbying Plan
- 820-20 Annual Budget Development

Office/Engagement Hours
- Office hours are available by request. Please contact vpexternal@sfss.ca for an appointment.

Events
- [May 16] Summer 2019 Clubs Day

Administrative
- Calls, emails, etc.
VP FINANCE (TAWANDA NIGEL CHITAPI)

Named SFSS Committee Work & Action Items
- Finance & Audit Committee
  - This committee did not meet during this period
  - Meetings will be held on an (as-needed-basis)
- SUB Building Committee
  - Project Orientation
- SUB Management Committee
  - This committee did not meet during this period

Meetings & Action Items
- [May16] SFSS Board Meeting
- [May17] Fall Kickoff Budget consultation
- [May23] Board Development Session
- [May24] Meeting with Marc Fontaine
- [May28] SUB project orientation
- [May 30] Exec Meeting
- [May 30] FARM Check-in Meeting
- [May 30] Board Meeting
- [May 31] BCFS Skills Symposium

Projects
- SFSS Investment policy (In progress)

Office/Engagement Hours
- Office hours are available by request. Please contact vpfinance@sfss.ca for an appointment.

Events
- N/A

Administrative
- Bank Reconciliations
- Cheque Requisitions
- Stipend Approvals
- President Stipend re-distribution
VP STUDENT LIFE (JESSICA NGUYEN)

Named SFSS Committee Work & Action Items
- Events Committee
- FPML Committee
- Nomination Committee
- Kickoff Committee

Meetings & Action Items
- [May 16] Board Meeting
- [May 17] Kickoff Budget Meeting with Dipti and Tawanda Nigel
- [May 17] Meeting with potential Events Committee Internal prospect
- [May 17] Meeting with SFSS Staff Rachel Dee
- [May 17] Kickoff Meeting with Dipti and SFU Erin B, Jessica from MECs, and Mark M
- [May 21] Annual Studentcare Stakeholders Conference
- [May 22] Annual Studentcare Stakeholders Conference
- [May 23] Annual Studentcare Stakeholders Conference
- [May 24] Annual Studentcare Stakeholders Conference
- [May 25] Weekly Check-in with Sylvia and Jasdeep
- [May 25] Calling Council & Orientation with Sarah
- [May 25] DSU/Club Collab Discussion with Emerly, Alejandro, and Sindhu
- [May 29] Pub Bookings Meeting with SFU
- [May 30] Check-in Meeting
- [May 30] Board Meeting
- [May 31] Skills Symposium

Projects
- Fall Kickoff
- Kickoff Hiring
- Freezie Fridays
- June Club X DSU Collab

Office/Engagement Hours
- Office hours are available by request. Please contact vpstudentlife@sfss.ca for an appointment.

Events
- [May 16] Clubs Day Tabling

Administrative
- Emails and meetings
- Cheque requisitions

May 16 - May 31, 2019 WORK REPORT & COMMITTEE UPDATE - 9
VP UNIVERSITY RELATIONS (SHINA KAUR)

Named SFSS Committee Work & Action Items
- Finance and Audit Committee
  - Did not meet during this period
- Vancouver Campus Committee
  - Did not meet during this period
- Kickoff Committee
  - Did not meet during this period
- University, Advocacy, and Lobbying Committee
  - Worked with Sarah Edmunds regarding potential initiatives
  - Sent in google form to nominating committee to recruit at-large members
  - Met with Giovanni Hosang to set up first committee meeting
  - Holding first meeting on May 28

Meetings & Action Items
- [May 16] Board Meeting
- [May 21] Check in with ED
- [May 22] Meeting with Gio re: University Committee planning
- [May 22] Attend UniverCity Townhall with Giovanni
- [May 23] Board Development Session - SUB Orientation, Email Responses, Plans for Dialogue with Groups
- [May 23] Meeting with Sarah re: University Committee planning
- [May 23] Board Meeting Discussion with Giovanni
- [May 24] Free Menstrual Products Meeting with multiple stakeholders
- [May 27] Meeting with Mark Lalonde
- [May 27] Burnaby City Council Meeting
- [May 28] SFU Building Committee Meeting
- [May 29] UAL Committee Meeting
- [May 30] Exec Meeting
- [May 30] Board Meeting
- [May 31] Meeting with Erin Biddlecomb, Giovanni, and Sylvia

Projects
- Budget Consultation
- Free Menstrual Products
- ISF Color the Summer
- SUB Transition
- SFU Emergency Committee

Office/Engagement Hours
- Office hours are available by request. Please contact vpuniversity@sfss.ca for an appointment.

Events

May 16 - May 31, 2019 WORK REPORT & COMMITTEE UPDATE - 10
- [May 22] UniverCity Town Hall to discuss tank farm, gondola, fire hall, evacuation plan et.
- [May 27] Burnaby Council Meeting City Hall - Gondola Supported in Principle

**Administrative**
- Sorted entire inbox and created proper filing system for emails
- Calls
Named SFSS Committee Work & Action Items

- Federal, Provincial, Municipal Advocacy and Lobbying Committee
  - Did not meet during this period.
- Events Committee
  - Did not meet during this period.
- Kickoff Committee:
  - Did not meet during this period.
- Accessibility Fund Committee
  - Did not meet during this period.
- Nomination Committee
  - Held interviews for the events committee on May 21, 22, 23.
  - In the process of selecting 10 at-larges for the events committee.

Meetings & Action Items

- [May 16] Clubs Day Tabelling
- [May 16] Board Meeting
- [May 21] Events Committee Interviews
- [May 22] Events Committee Interviews
- [May 23] Events Committee Interviews
- [May 23] Board Development Session
- [May 27] Nomination Committee Meeting
- [May 30] Board Meeting

Projects

- Nomination Committee - hiring at-larges for the events committee
- Freezie Fridays

Office/Engagement Hours

- Office hours are available by request. Please contact atlarge1@sfss.ca for an appointment.
- [May 16] Clubs Day Tabelling

Events

- [May 16] Clubs Day Tabelling

Administrative

- Emails and meetings
AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)

Named SFSS Committee Work & Action Items

- Accessibility Fund Committee
  - Did not meet during this period.
- University Advocacy Lobbying (UAL) Committee

Meetings & Action Items

- [May 16] Board Meeting
- [May 23] Board Development Session
- [May 29] UAL Committee Meeting
- [May 30] Board Meeting

Projects

- N/A

Office/Engagement Hours

- Office hours are available by request. Please contact atlarge2@sfss.ca for an appointment.

Events

- N/A

Administrative

- Emails and meetings
- Cheque Requisitions
APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)

Named SFSS Committee Work & Action Items
- Events Committee
  - Filled out doodle poll for when to have first meeting
- Kickoff Committee
  - Continued planning kickoff
- Surrey Campus Committee
  - With Shelley helped run Surrey Clubs Day smoothly
  - Tabled at SFSS and SCC table for the entire day, handing out treats
  - Got student emails that are interested in being an at-large member of the SCC
- IT Student Advisory Committee
  - Filled out doodle for available meeting times

Meetings & Action Items
- [May 21] SCC Meeting with Shelley
- [May 21] MSESS Meeting
- [May 23] Board Development Session
- [May 28] WiCS Meeting
- [May 29] SCC Meeting with Shelley
- [May 29] ESSS Meeting
- [May 29] CSSS Meeting
- [May 30] Board Meeting

Projects
- SEESS Planning and recruiting
- Recruitment for Surrey Campus Committee
- Planning Fall Kickoff w/ the Events committee
- Beginning talks about gondola working group

Office/Engagement Hours
- Office hours are available by request. Please contact appscirep@sfss.ca for an appointment.

Events
- [May 22] Surrey Club Day Tabling

Administrative
- Replied to emails
ARTS & SOCIAL SCIENCES REPRESENTATIVE
(JENNIFER CHOU)

Named SFSS Committee Work & Action Items
- Events Committee  
  ○ Drafted list of possible external companies to ask for sponsorship
- University Advocacy and Lobbying Committee  
  ○ Did not meet during this period
- Accessibility Fund Committee  
  ○ Did not meet during this period
- Surrey Campus Committee  
  ○ Could not make it to Surrey Clubs Days due to being in Quebec

Meetings & Action Items
- [May 21] Society of Arts and Social Sciences meeting  
  ○ To plan icebreaker event for emails collected from Clubs Days
- [May 27] FASS DSUs meeting
- [May 28] Society of Arts and Social Sciences meeting

Projects
- Mental Health Care Packages
- Accessibility Standard Policy
- FSU Event-planning and Engagement
- Faculty-wide Fall Event (Frosh)

Office/Engagement Hours
- Office hours are available by request. Please contact artsrep@sfss.ca for an appointment.

Events
- N/A

Administrative
- Replied to emails and sent in agenda items for May 30th BoD meeting
BUSINESS REPRESENTATIVE (ANDREW WONG)

Named SFSS Committee Work & Action Items
  ● Nomination Committee
    ○ Conducted Events Committee Interviews on May 21, 22, 23
    ○ In the process of selecting 10 at large representatives for the Events Committee
    ○ Creating application forms for Accessibility Fund Advisory Committee, University Advocacy and Lobbying Committee, and Vancouver Campus Committee with Sindhu
  ● Finance and Audit Committee
    ○ No meeting during this period

Meetings & Action Items
  ● [May 16] SFSS Clubs Day Tabling
  ● [May 16] Board Meeting
  ● [May 21] Events Committee Interviews
  ● [May 22] Events Committee Interviews
  ● [May 23] Meeting Kim Paris, SEO Coordinator, regarding Beedie club president meetings and upcoming year as Business Rep
  ● [May 23] Events Committee Interviews
  ● [May 23] Board Development Session
  ● [May 30] Board Meeting

Projects
  ● N/A

Office/Engagement Hours
  ● Office hours are available by request. Please contact busrep@sfss.ca for an appointment.
  ● [May 16] SFSS Clubs Day Tabling

Events
  ● [May 16] SFSS Clubs Day Tabling

Administrative
  ● Emails and meetings
COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)

Named SFSS Committee Work & Action Items
- Surrey Campus Committee
  - Did not make Surrey clubs day tabling due to work
- Vancouver Campus Committee
  - Working with Nomination committee to recruit at-larges to committee
  - Did not meet during this period
- Finance and Audit Committee
  - Did not meet during this period
- Governance Committee
  - Did not meet during this period

Meetings & Action Items
- [May 16th] Brief meeting with Sylvia
- [May 16th] SFSS Board Meeting
- [May 23rd] SFSS Board Development session
- [May 23rd] Created FCAT President's group chat
- [May 23rd] Emailed all FCAT DSU Presidents for their availabilities for the upcoming President’s meeting
- [May 24th] Attended the initial SFU Free Menstrual Products Initiative Meeting
- [May 28th] Attend CMNSU team meeting
- [May 30th] SFSS Board Meeting
- [May 30th] Board photos
- [May 30th] Attend IATSU team meeting

Projects
- Create summer semester schedule for President’s Meetings
- SFU Free Menstrual Products Initiative

Office/Engagement Hours
- Office hours are available by request. Please contact fcatrep@sfss.ca for an appointment.

Events
- N/A

Administrative
- Emails and meetings
EDUCATION REPRESENTATIVE (EMERLY LIU)

Named SFSS Committee Work & Action Items

- Accessibility Fund Committee
  - Did not meet during this period.
- Events Committee
  - Did not meet during this period.
- University Advocacy Lobbying Committee
  -

Meetings & Action Items

- [May 27] Faculty of Education Council meeting
- [May 27] DSU/Club Discussion with Jessica, Sindhu, and Alejandro
- [May 29] University Advocacy Lobbying Committee meeting
- [May 30] Education Student Association meeting

Projects

- SFSS Event Collaborations with FSUs/DSUs/Clubs for June
  - Created evaluation matrix

Office/Engagement Hours

- Office hours are available by request. Please contact edurep@sfss.ca for an appointment.

Events

- N/A

Administrative

- Emails and meetings
ENVIROMENT REPRESENTATIVE (JULIAN LOUTSIK)

Named SFSS Committee Work & Action Items

- Events Committee
  - Did not meet during this time
- Federal, Provincial, Municipal Advocacy and Lobbying Committee
  - Did not meet during this period.
- Kickoff Committee
  - Did not meet during this period.

Meetings & Action Items

- [May 16th] SFSS Board Meeting (via phone)
- [May 28] Meeting with BESU Co-Presidents
- [May 29] Meeting with Mark and Sustainability office for single use plastics and creating a working task force.
- [May 30] SFSS Board Meeting

Projects

- Ban Single Use Plastics

Office/Engagement Hours

- Office hours are available by request. Please contact envrep@sfss.ca for an appointment.

Events

- N/A

Administrative

- Emails and meetings
HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)

Named SFSS Committee Work & Action Items
- Surrey Campus Committee
  - Tabling, collecting applications for at-large members
- University Advocacy & Lobbying Committee
  - Meeting May 29
- Governance Committee
  - Has not met during this period

Meetings & Action Items
- May 21- Meeting w/Larissa Chen
- May 22- Surrey Clubs Days
- May 23- Board Development Session
- May 24- Brief meeting w/Fiona regarding SEI proposal
- May 24- Menstrual product project meeting w/GSS, OOC, WC and SEI Manager
- May 29- University Advocacy & Lobbying Committee meeting
- May 30- Check-in meeting
- May 30- Board meeting

Projects
- Free menstrual products
- Issues policy development

Office/Engagement Hours
- Office hours are available by request. Please contact healthrep@sfss.ca for an appointment.

Events
- May 22- Surrey Clubs Days

Administrative
- Emails, meetings etc.
SCIENCE REPRESENTATIVE (SIMRAN UPPAL)

Named SFSS Committee Work & Action Items
- Kickoff Committee:
  - Did not meet during this period
- Federal, Provincial, Municipal Advocacy and Lobbying Committee
  - Did not meet during this period
  - Simran Uppal and a committee member will be attending the Alliance of BC Students Skills and Training Conference in June.
- Surrey Campus Committee
  - Surrey Clubs Day

Meetings & Action Items
- [May 16] Clubs Day Tabelling
- [May 16] Board Meeting
- [May 16] SUS Meeting
- [May 22] Clubs Day Surrey
- [May 23] Board Development Session
- [May 30] FPML Committee Meeting
- [May 30] Board Meeting

Projects
- Collaborating with GSS on menstrual products project

Office/Engagement Hours
- [May 16] Clubs Day Tabelling
- [May 22] Clubs Day Surrey
- Office hours are available by request. Please contact sciencerep@sfss.ca for an appointment.

Events
- [May 16] Clubs Day Tabelling
- [May 22] Clubs Day Surrey

Administrative
- Emails and meetings