

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**November 01 - November 15, 2019**

## FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## ACCESSIBILITY FUND

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## UNIVERSITY & ACADEMIC AFFAIRS

<i>Committee Chair</i>	Shina Kaur
<i>Summary</i>	Committee did not meet during this time
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## EVENTS

<i>Committee Chair</i>	Jessica Nguyen
<i>Summary</i>	To plan campus wide events for SFU Burnaby campus.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> <li>• Cookie Decorating &amp; Cocoa</li> <li>• Winter Warm Up Collab</li> <li>• Pre-exam PJ Pub Night</li> </ul>
<i>Relevant Strategic Priorities:</i>	#moreevents

**FINANCE & AUDIT**

<i>Committee Chair</i>	Tawanda Nigel Chitapi
<i>Summary</i>	The committee chair and Finance Manager are currently interviewing prospective Investment Managers for various banking institutions
<i>Ongoing Projects</i>	Investment Policy Draft
<i>Relevant Strategic Priorities:</i>	Financial Health

**GOVERNANCE**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

**NOMINATION**

<i>Committee Chair</i>	Andrew Wong
<i>Summary</i>	
<i>Ongoing Projects</i>	Updated nominating policies with the help of Governance Committee Ongoing Improvements to SFSS website - committees/join a committee tab
<i>Relevant Strategic Priorities:</i>	Student Engagement

**SURREY CAMPUS**

<i>Committee Chair</i>	Nick Chubb
<i>Summary</i>	This is the committee that represents the needs of students on Surrey campus through university level advocacy and running events.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> <li>• Winter Warm-Up</li> <li>• Winter Wonderland</li> <li>• Exam De-Stressing</li> <li>• January Pub Night</li> <li>• January Club day</li> <li>• Spring Pizza Party</li> </ul>
<i>Relevant Strategic Priorities:</i>	Working with Surrey DSUs, clubs, and students to help improve the quality of life at Surrey campus.

**VANCOUVER CAMPUS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

**SFSS BOARD WORK REPORT**

This report reflects the Board work from  
**Nov 01 - Nov 15, 2019**

**PRESIDENT (GIOVANNI HOSANG)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>
	<i>Meeting and Date:</i> SFSS Board Meeting - Nov 1
	<i>Parties Attending:</i> Board of Directors and Staff
	<i>Reason:</i> To do board business
	<i>Summary and Outcome:</i> Board voted on space issue and alternative plan I brought to board
	<i>Next Steps:</i> Next Board meeting
	<i>Meeting and Date:</i> Meeting with Ombuds and Student - Nov 4
	<i>Parties Attending:</i> Student and Laura
	<i>Reason:</i> Student had difficulties working with department and wanted an SFSS rep to go as an advocate with her to upcoming meetings regarding issues they faced
	<i>Summary and Outcome:</i> Ombuds led student through various options of academic advocacy
	<i>Next Steps:</i> Will be attending future meetings with student and the department if student still needs me to be in attendance
	<i>Meeting and Date:</i> Joint Operations Group Agenda Setting - Nov 5
	<i>Parties Attending:</i> Erin Biddcombe (SFU) Giovanni HoSang, Shaneika Blake (SFSS) Matt McDonald (GSS)
	<i>Reason:</i> To set the agenda for the next JOG meeting
	<i>Summary and Outcome:</i> Agenda set to discuss a myriad of concerns such as : Student Affordability Plan, Transit Strike, Health Fee, Controversial Events Planning
	<i>Next Steps:</i> To attend the JOG meeting
	<i>Meeting and Date:</i> GVBOT luncheon address - Nov 7
<i>Parties Attending:</i> Mayor Kennedy Stewart/Vancouver, Board of Trade personnel, Giovanni Hosang, Jasdeep Gill	
<i>Reason:</i> To formally represent the Society	

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<i>Relevant Strategic Priorities:</i>	Student Financial Health, Student Wellbeing																

	<i>Project/Event Title:</i>	Menstrual Products Initiative
	<i>Updates and Upcoming Plans:</i>	N/A
	<i>Relevant Strategic Priorities:</i>	Student wellbeing

**VP STUDENT SERVICES (CHRISTINA LOUTSIK)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td></td> </tr> <tr> <td><i>Parties Attending:</i></td> <td></td> </tr> <tr> <td><i>Reason:</i></td> <td></td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td></td> </tr> <tr> <td><i>Next Steps:</i></td> <td></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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**VP EXTERNAL RELATIONS (JASDEEP GILL)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	November 1 Check-in Meeting
	<i>Parties Attending:</i>	Jasdeep and Sylvia
	<i>Reason:</i>	Regular check-in with ED
	<i>Summary and Outcome:</i>	Discussing society matters
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	November 1 Board Meeting
	<i>Parties Attending:</i>	Refer to meeting minutes
	<i>Reason:</i>	Regular business board meeting
	<i>Summary and Outcome:</i>	Refer to meeting minutes
	<i>Next Steps:</i>	Refer to meeting minutes
	<i>Meeting and Date:</i>	November 6 Finance and Audit Committee Meeting
	<i>Parties Attending:</i>	Refer to meeting minutes
	<i>Reason:</i>	Regular Committee Meeting
	<i>Summary and Outcome:</i>	Refer to meeting minutes
	<i>Next Steps:</i>	Refer to meeting minutes
	<i>Meeting and Date:</i>	November 6 SUB Check-in Meeting
	<i>Parties Attending:</i>	Jasdeep and Marc Fontaine
	<i>Reason:</i>	Checking in on the SUB progress
	<i>Summary and Outcome:</i>	Planning another open tour
<i>Next Steps:</i>	Working with Pace to organize dates and events	
<i>Meeting and Date:</i>	November 6 Governance Committee Meeting	
<i>Parties Attending:</i>	Refer to meeting minutes	
<i>Reason:</i>	Regular Committee Meeting	
<i>Summary and Outcome:</i>	Refer to meeting minutes	

<i>Next Steps:</i>	Refer to meeting minutes
<i>Meeting and Date:</i>	November 7 Vancouver Board of Trade Event
<i>Parties Attending:</i>	Jasdeep and Giovanni
<i>Reason:</i>	Invited to represent SFSS
<i>Summary and Outcome:</i>	N/A
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	November 7 BCIT Government Relations Call
<i>Parties Attending:</i>	BCIT Government Relations staff and Jasdeep
<i>Reason:</i>	Checking in on the provincial lobbying trip
<i>Summary and Outcome:</i>	Planning to collaborate on trips in the future
<i>Next Steps:</i>	Re-connecting in spring semester
<i>Meeting and Date:</i>	November 8 Year Planning Meeting
<i>Parties Attending:</i>	Jasdeep and Sarah
<i>Reason:</i>	Planning the remainder of the lobbying initiatives for my term
<i>Summary and Outcome:</i>	Plan has been formed
<i>Next Steps:</i>	A committee meeting will be called to detail next steps
<i>Meeting and Date:</i>	November 14 Pace Conference Call
<i>Parties Attending:</i>	Jasdeep, Marc, Tawanda, Sylvia, Sindhu and Pace representatives
<i>Reason:</i>	Discussing communications and next steps for SUB prep
<i>Summary and Outcome:</i>	Planning next open house
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	November 15 Board Meeting
<i>Parties Attending:</i>	Refer to meeting minutes
<i>Reason:</i>	Regular business board meeting



	<i>Summary and Outcome:</i>	Refer to meeting minutes
	<i>Next Steps:</i>	Refer to meeting minutes

**VP FINANCE (TAWANDA NIGEL CHITAPI)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Board Meeting - November 01
	<i>Parties Attending:</i>	Board of Directors, SFSS staff and members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Please refer to meeting minutes
	<i>Next Steps:</i>	Please refer to meeting minutes
	<i>Meeting and Date:</i>	Finance and Audit Committee - November 06
	<i>Parties Attending:</i>	FAC members
	<i>Reason:</i>	Monthly Committee meeting
	<i>Summary and Outcome:</i>	Discussed the draft Investment Policy and Potential Participatory Budgeting opportunities Please refer to meeting minutes for more details
	<i>Next Steps:</i>	Conduct Interviews with prospective Investment Managers from Several banks
	<i>Meeting and Date:</i>	Governance Committee - November 06
	<i>Parties Attending:</i>	Governance Committee members
	<i>Reason:</i>	Monthly committee meeting
	<i>Summary and Outcome:</i>	Please refer to meeting minutes
	<i>Next Steps:</i>	Please refer to meeting minutes
	<i>Meeting and Date:</i>	SFSS Health Plan Mtg: Annual Claims report - November 08
<i>Parties Attending:</i>	Myself, Christina, Shaneika, Rowena & Student Care representatives	
<i>Reason:</i>	Discuss annual claims report with Student Care	
<i>Summary and Outcome:</i>	Our relationship with student care remains strong, they continue to serve our membership through creating cost effective health and dental options for our students Please read the annual claims for more details and feel free to ask either Christina or myself any questions	
<i>Next Steps:</i>	No action items were established in the meeting/ A brief overview of the claims report was presented to board members during the Board development session.	
<i>Meeting and Date:</i>	Pace Group Conference Call Meeting	
<i>Parties Attending:</i>	Marc Fontaine, Sylvia, Sindhu, Jasdeep, Pace Group Executives	
<i>Reason:</i>	Discuss SUB Communications plan	
<i>Summary and Outcome:</i>	Discussed pros and cons of host another Sneak Peak Session And how to improve the upcoming sessions from the previous ones	

	<table border="1"> <tr> <td data-bbox="418 382 639 436"><i>Next Steps:</i></td> <td data-bbox="639 382 1378 436">Planning to host another Sneak Peak Session</td> </tr> <tr> <td data-bbox="418 436 639 512"></td> <td data-bbox="639 436 1378 512"></td> </tr> <tr> <td data-bbox="418 512 639 546"><i>Meeting and Date:</i></td> <td data-bbox="639 512 1378 546">Investment Manager Interviews - November 13th &amp; 14th</td> </tr> <tr> <td data-bbox="418 546 639 579"><i>Parties Attending:</i></td> <td data-bbox="639 546 1378 579">Myself, SFSS Finance Manager, Scotia Bank, VanCity &amp; RBC</td> </tr> <tr> <td data-bbox="418 579 639 613"><i>Reason:</i></td> <td data-bbox="639 579 1378 613">Select Candidate best suited to manager the SFSS's investment fund</td> </tr> <tr> <td data-bbox="418 613 639 667"><i>Summary and Outcome:</i></td> <td data-bbox="639 613 1378 667">Currently Evaluating the various pitches</td> </tr> <tr> <td data-bbox="418 667 639 701"><i>Next Steps:</i></td> <td data-bbox="639 667 1378 701">Pick the best candidate and begin operating an investment portfolio</td> </tr> </table>	<i>Next Steps:</i>	Planning to host another Sneak Peak Session			<i>Meeting and Date:</i>	Investment Manager Interviews - November 13th & 14th	<i>Parties Attending:</i>	Myself, SFSS Finance Manager, Scotia Bank, VanCity & RBC	<i>Reason:</i>	Select Candidate best suited to manager the SFSS's investment fund	<i>Summary and Outcome:</i>	Currently Evaluating the various pitches	<i>Next Steps:</i>	Pick the best candidate and begin operating an investment portfolio
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**VP STUDENT LIFE (JESSICA NGUYEN)**

<b>Meeting Summaries and General Comments</b>	<i>Meeting and Date:</i>	November 1 Board Meeting
	<i>Parties Attending:</i>	Refer to meeting minutes
	<i>Reason:</i>	Regular business board meeting
	<i>Summary and Outcome:</i>	Refer to meeting minutes
	<i>Next Steps:</i>	Refer to meeting minutes
	<i>Meeting and Date:</i>	November 6 Pub Night Meeting
	<i>Parties Attending:</i>	Nick, Pratit, Dipti, Samantha (JRG), and Jenna (JRG)
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Debrief of Halloween Pub Night</li> <li>• Next steps for Nov 28 Pub Night</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Waiting to receive revenues from Halloween Pub Night</li> <li>• Waiting for confirmation of cost-revenue share model for November Pub Night</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• SFSS Events to host pub night on Nov 28</li> </ul>
	<i>Meeting and Date:</i>	November 7 Burnaby Board of Trade Business Excellence Gala
	<i>Parties Attending:</i>	Tawanda
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Represent SFSS at this event</li> <li>• Network with SFU, the Burnaby mayor, and others</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Had fun at an event</li> <li>• The food is always very good</li> </ul>
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	November 8 Meeting with former VP University
	<i>Parties Attending:</i>	Jackson Freedman, Jasdeep, and me
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• To discuss strategy plans for this upcoming year</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Currently working on a plan for a project that will be soon put into action</li> </ul>

<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Finish project</li> </ul>
<i>Meeting and Date:</i>	November 11 Weekly Check In
<i>Parties Attending:</i>	Pratit Mohar
<i>Reason:</i>	<ul style="list-style-type: none"> <li>• To ensure that all basis of the pub night is covered</li> </ul>
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Built a course of action and set of goals for this week</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Waiting for completion on those goals</li> </ul>
<i>Meeting and Date:</i>	November 12 Events Committee Meeting
<i>Parties Attending:</i>	Events Committee
<i>Reason:</i>	Please read meeting minutes.
<i>Summary and Outcome:</i>	Please read meeting minutes.
<i>Next Steps:</i>	Please read meeting minutes.
<i>Meeting and Date:</i>	November 13 Hard Copy Tickets
<i>Parties Attending:</i>	Pratit, Nick, and Alejandro
<i>Reason:</i>	<ul style="list-style-type: none"> <li>• To obtain staff approval for hard copy tickets for November and future Pub Nights</li> </ul>
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Staff was still hesitant</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Waiting for Rowena</li> </ul>
<i>Meeting and Date:</i>	November 14 Meeting with SFU
<i>Parties Attending:</i>	Gio, Paige (SFU)
<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Planning January Week &amp; Day of Welcome</li> </ul>
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Gio will ask Shina to be on the panel bc she is a transfer students</li> <li>• SFSS will host one pancake day</li> </ul>

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	<i>Project/Event Title:</i>	Pre-exam PJ Pub Night
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Nick &amp; Prati are leading this event</li> <li>• Hosted at the Study</li> <li>• Santa will be provided for students to take photos with</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	Project Give Back
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Supported by Dipti</li> <li>• During Christmas break, many places on campus shut down</li> <li>• People who live on Res do not have a place for food or to celebrate the Holidays</li> <li>• Will be sending packages with snacks and other small treats to boost morale</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Student engagement

**VP UNIVERSITY RELATIONS (SHINA KAUR)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[November 1] Board Meeting
	<i>Parties Attending:</i>	Board members and various guests
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>- Space motion for rotunda groups was turned down</li> <li>- Renovation for Forum Chambers approved</li> <li>- ED given go-ahead for the student advocate project</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>- Work with ED on Student Advocate hiring committee</li> </ul>
	<i>Meeting and Date:</i>	[November 4] Open Education Resources Working Group
	<i>Parties Attending:</i>	Shina, Hope, Imelda, other SFU staff
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>- Briefly debrief the Open Education Conference</li> <li>- Meet other members of the working group</li> <li>- Discuss potential campaign ideas with UAA committee</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>- Relationship building with people already working on this initiative</li> <li>- Cross-reference campaign ideas with SFU and see if they want to collaborate</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>- Connect with Hope Powers for a more in depth conversation with Osob and Emerly</li> </ul>
	<i>Meeting and Date:</i>	[November 4] SFSS x SEI
	<i>Parties Attending:</i>	Jennifer, Fiona, and Shina
	<i>Reason:</i>	Plan for the SFSS x SEI project collaboration
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>- Thought of updating the poster boards around campus</li> <li>- Organizing them to make it easier to find events for students</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>- Meet with Alejandro to get more information on background of the boards</li> <li>- Update the board on the proposal idea and get approval</li> </ul>
	<i>Meeting and Date:</i>	[November 6] Finance and Audit Committee meeting
<i>Parties Attending:</i>	FAC committee members	
<i>Reason:</i>	Monthly meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>- Review the draft investment policy</li> <li>- Discuss hosting a panel event for clubs/DSU's to get their questions about funding answered in the spring semester</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>- Promote the event when it comes around</li> </ul>	
<i>Meeting and Date:</i>	[November 8] Board Development Session	
<i>Parties Attending:</i>	Board members and some society staff	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>- Presentation from student care</li> <li>- Presentation from SFSS student center staff</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>- Get updates from student center on the DSU granting process</li> </ul>	
<i>Meeting and Date:</i>	[November 12] Vancouver Campus Committee Meeting	



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	<i>Project/Event Title:</i>	SFU Tuition Freeze Now
	<i>Updates and Upcoming Plans:</i>	N/A
	<i>Relevant Strategic Priorities:</i>	Student Financial Health, Student Wellbeing
	<i>Project/Event Title:</i>	Menstrual Products Initiative
	<i>Updates and Upcoming Plans:</i>	N/A
	<i>Relevant Strategic Priorities:</i>	Student wellbeing

**AT-LARGE REPRESENTATIVE (MANEET AUJLA)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 1] Board Meeting
	<i>Parties Attending:</i>	BOD, SFSS staff, guests
	<i>Reason:</i>	Bi-weekly meeting ; see agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Nov 6] AFAC Meeting
	<i>Parties Attending:</i>	AFAC members
	<i>Reason:</i>	Bi-weekly meeting ; see agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Nov 8] Board Development Session
	<i>Parties Attending:</i>	BOD, SFSS staff
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	Studentcare Presentation
<i>Next Steps:</i>	NA	
<i>Meeting and Date:</i>	[Nov 12] Events Meeting	
<i>Parties Attending:</i>	Events committee members	
<i>Reason:</i>	Bi-weekly meeting ; see agenda	
<i>Summary and Outcome:</i>	See meeting minutes	
<i>Next Steps:</i>	NA	
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	NA
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	

**AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 1] SFSS Board of Directors Meeting
	<i>Parties Attending:</i>	SFSS Board Members, SFSS Staff, The Peak, students, guests
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Please refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 5] MSA Islam Awareness Week Marketing Meeting
	<i>Parties Attending:</i>	MSA President Ahmed Khan, MSA Executive Muhammad Abdul Aziz, myself
	<i>Reason:</i>	Planning marketing strategy for Islam Awareness Week
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Decisions were made regarding best placement of in-person marketing for maximum student engagement</li> <li>Rough timeline established for social media marketing</li> </ul>
	<i>Next Steps:</i>	Gather information on how MSA events can be marketed by other school groups (possibly SFSS Events)
	<i>Meeting and Date:</i>	[Nov 6] Meeting with Dipti
	<i>Parties Attending:</i>	Dipti (MSC Events), myself
	<i>Reason:</i>	Potential events/products discussion
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed ideas for two possible events (Bob Ross paint night &amp; Women's Centre Mental Health Tea Time Talk) and one possible product (Student Resource Card)</li> <li>Decided to work on Card this semester and have the events next semester (Paint Night would be a welcome back event and Tea Time Talk would be done after a new Women's Centre coordinator is hired)</li> </ul>
	<i>Next Steps:</i>	Create Student Resource Card proposal and submit it to Dipti
	<i>Meeting and Date:</i>	[Nov 6] SFSS AFAC Meeting
<i>Parties Attending:</i>	SFSS AFAC Committee	
<i>Reason:</i>	Bi-Weekly meeting	
<i>Summary and Outcome:</i>	Please refer to meeting minutes	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	[Nov 8] SFSS Board Development Session	
<i>Parties Attending:</i>	SFSS Board of Directors, SFSS Staff, StudentCare Staff	
<i>Reason:</i>	Presentations to inform the Board on various issues	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>SFSS presented on updates to club/DSU operational matters</li> <li>Transit strike and alternative transportation options were discussed</li> </ul>	
<i>Next Steps:</i>	N/A	

<i>Meeting and Date:</i>	[Nov 8] Meeting with Dipti & Sindhu
<i>Parties Attending:</i>	Dipti (MSC Events), Sindhu (Communications Coordinator), myself
<i>Reason:</i>	Discuss Student Resource Card
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed design of card and feasibility for its completion by month's end</li> <li>Discussed where to best get budget for it from</li> </ul>
<i>Next Steps:</i>	Prepare pitch of Card for Events committee
<i>Meeting and Date:</i>	[Nov 11] FASS Formal Marketing meeting
<i>Parties Attending:</i>	FASS Formal Marketing committee
<i>Reason:</i>	Assessing current marketing strategy for FASS Formal and making adjustments to it
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Hoodie contest terms were reworded to get stronger engagement (social media follows required)</li> <li>Optimal locations for selling were plotted out (including those where other DSUs would already be hosting events)</li> <li>Potential FASS Formal memes were pitched</li> <li>Informed entire FASS Formal team to dress up for team photo (to be used as marketing material)</li> </ul>
<i>Next Steps:</i>	Dress fancy for in-person promoting and next FASS DSU meeting
<i>Meeting and Date:</i>	[Nov 12] SFSS Events Committee meeting
<i>Parties Attending:</i>	SFSS Events Committee
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	Please refer to meeting minutes
<i>Next Steps:</i>	Finalize SRC printing with Sindhu
<i>Meeting and Date:</i>	[Nov 13] FASS DSU meeting
<i>Parties Attending:</i>	FASS DSU reps, myself
<i>Reason:</i>	Weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Plans were finalized regarding photography and videography staff for FASS Formal</li> <li>Logistics for event were compared with other SFU galas to create a tighter timeline for the event</li> <li>Fancy team photo was taken to be put on social media for marketing</li> </ul>
<i>Next Steps:</i>	In-person promoting
<i>Meeting and Date:</i>	[Nov 15] SFSS Board of Directors Meeting
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, The Peak, Guests
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	Please refer to meeting minutes
<i>Next Steps:</i>	N/A

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	FASS Formal
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Miscellaneous marketing work (see meetings above)</li> <li>Upcoming plans include in-person marketing at the Burnaby campus</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student engagement</li> </ul>
	<u>Project/Event Title:</u> Student Resource Card	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Events Committee has expressed support for the Card being handed out at events</li> <li>Design to be finalized with Sindhu before printing</li> <li>Initial batch to be completed by month's end at handed out at Winter Warm-Up event</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student well-being</li> <li>University relations</li> </ul>
	<u>Project/Event Title:</u> [Nov 12] SASS Brushes & Boba	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Set up event</li> <li>Took pictures at the event</li> <li>Promoted event on social media</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student engagement</li> </ul>

**APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 4] Surrey Campus Committee Meeting
	<i>Parties Attending:</i>	SCC, Shelley
	<i>Reason:</i>	Bi-weekly SCC Meeting
	<i>Summary and Outcome:</i>	Refer to agenda, discussions included: <ul style="list-style-type: none"> <li>• Winter Warm-Up Planning</li> <li>• Winter Wonderland</li> <li>• Pub Night</li> <li>• Etc.</li> </ul>
	<i>Next Steps:</i>	Refer to agenda
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 5] Pub Night Meeting
	<i>Parties Attending:</i>	Alejandro, Dipti
	<i>Reason:</i>	Bi-weekly SCC Meeting
	<i>Summary and Outcome:</i>	Refer to agenda, discussions included: <ul style="list-style-type: none"> <li>• Winter Warm-Up Planning</li> <li>• Winter Wonderland</li> <li>• Pub Night</li> <li>• Etc.</li> </ul>
	<i>Next Steps:</i>	Refer to agenda
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 6] Halloween Pub Night Debrief
	<i>Parties Attending:</i>	Jes, Pratih, Sam, Jenna
	<i>Reason:</i>	To discuss the halloween pub night, successes and failures
	<i>Summary and Outcome:</i>	Refer to Jess's notes <ul style="list-style-type: none"> <li>• Must formulate procedure for these events</li> </ul>
	<i>Next Steps:</i>	Begin planning our next pub night
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 8] SFSS Board Development Session
	<i>Parties Attending:</i>	Board, Staff, StudentCare
	<i>Reason:</i>	Bi-weekly Board Development Session
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussion about transit strike</li> <li>• Presentation and info about StudentCare</li> </ul>
	<i>Next Steps:</i>	N/A
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[Nov 12] Events Committee Meeting	
<i>Parties Attending:</i>	Board, Staff, StudentCare	
<i>Reason:</i>	Bi-weekly Board Development Session	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussion about transit strike</li> <li>• Presentation and info about StudentCare</li> </ul>	
<i>Next Steps:</i>	N/A	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[Nov 12] VCC Meeting	
<i>Parties Attending:</i>	VCC, Staff	
<i>Reason:</i>	VCC Meeting	

<i>Summary and Outcome:</i>	Refer to agenda, discussed future events
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 12] MSESS Meeting
<i>Parties Attending:</i>	MSESS Execs and Members
<i>Reason:</i>	MSESS Meeting
<i>Summary and Outcome:</i>	Discussed the SCC pub night, other important things coming up.
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 13] SCC Pub Meeting
<i>Parties Attending:</i>	Shelley, Central City Pub Staff
<i>Reason:</i>	To discuss the January pub night and what steps need to be taken
<i>Summary and Outcome:</i>	Refer to Shelley's notes, pub night will happen on some terms: <ul style="list-style-type: none"> <li>• We pay for extra staff</li> <li>• We provide coat check and volunteers</li> <li>• \$2500 buyout with no down payment</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 13] Hard Copy Ticket Meeting
<i>Parties Attending:</i>	Alejandro, Dipti, Jess
<i>Reason:</i>	To discuss the terms on which we can sell physical tickets for pub nights
<i>Summary and Outcome:</i>	Refer to notes, Alejandro will get back to us on terms once he discusses with Rowena
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 15] SFSS Board Meeting
<i>Parties Attending:</i>	SFSS BoD, Staff
<i>Reason:</i>	Bi-weekly BoD Meeting
<i>Summary and Outcome:</i>	Refer to agenda/minutes
<i>Next Steps:</i>	N/A



<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	[Nov 13] Mental Health Care Packages Surrey
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	Engagement, Mental Wellbeing, Outreach
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Nov 14] Decorated SCC Lounge for Christmas
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	Engagement
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Jan 16] SCC x MSESS x Aerospace Pub Night
	<i>Updates and Upcoming Plans:</i>	Postponed to January
	<i>Relevant Strategic Priorities:</i>	Engagement
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Feb 14] SFSS Valentine's Pub Night
	<i>Updates and Upcoming Plans:</i>	Planning after exams
	<i>Relevant Strategic Priorities:</i>	Engagement
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Jan/Feb TBD] SCC Spring Social
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	Engagement, Outreach
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Mar TBD] FAS Night 2020 x SFU Surge
	<i>Updates and Upcoming Plans:</i>	Planning FAS Formal Night with Jeffrey and Hilal from SFU Surge, preliminary planning.
	<i>Relevant Strategic Priorities:</i>	Engagement

**ARTS & SOCIAL SCIENCES REPRESENTATIVE (JENNIFER CHOU)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 1] FASS Formal Logistics Committee Meeting
	<i>Parties Attending:</i>	FASS Formal Logistics Committee Members
	<i>Reason:</i>	Regular weekly meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Went over centrepieces</li> </ul>
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 1] Provincial Announcement Event
	<i>Parties Attending:</i>	Myself, The Peak, President Petter, John Horgan, some other MLAs and SFSS Board members
	<i>Reason:</i>	Announcement
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Residence expansion</li> </ul>
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 1] SFSS Board of Directors Meeting
	<i>Parties Attending:</i>	SFSS Board Members, SFSS Staff, The Peak, students, guests
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Motion to put Rotunda groups in SUB did not pass</li> <li>Ombudsperson had a presentation</li> <li>Passed motion to approve increasing fees for World University Services of Canada (for the refugee program)</li> <li>Passed motion to support getting a First Nations Student Association Coordinator</li> </ul>
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 4] SFSS Surrey Campus Committee Meeting
<i>Parties Attending:</i>	SFSS Surrey Campus Committee Members	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Brought up care packages project for SFU Surrey</li> <li>Winter events</li> <li>I was doubtful university students would like letters to Santa, but we decided to wait and see if it would be free to mail first</li> </ul>	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	[Nov 4] FASS Formal Marketing Committee Meeting	
<i>Parties Attending:</i>	FASS Formal Marketing Committee Members	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Posters, branding, design</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Send button template</li> </ul>	
<i>Meeting and Date:</i>	[Nov 4] SFSS x SEI Working Group Meeting	

<i>Parties Attending:</i>	Myself, Shina Kaur, Osob Mohamed
<i>Reason:</i>	Regular meeting time to discuss more ideas for the collaboration between SFSS and SEI
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Talked about possibly revamping our SFSS poster boards around campus</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Set up a meeting with SFSS General Manager, Alejandro</li> </ul>
<i>Meeting and Date:</i>	[Nov 5] FASS Formal Photobooth Meeting
<i>Parties Attending:</i>	Myself, photobooth provider/photographer for FASS Formal
<i>Reason:</i>	Sort out logistics of photobooth
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed backdrop, props, printing, photobooth program</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Order props and backdrop</li> <li>Get graphic ready for printing</li> </ul>
<i>Meeting and Date:</i>	[Nov 6] SFSS Accessibility Fund Advisory Committee Meeting
<i>Parties Attending:</i>	SFSS Accessibility Fund Advisory Committee Members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Went over Accessibility Standard Policy</li> <li>Discussed changes to forms</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Look over forms to see if they need more changes to make them more accessible</li> </ul>
<i>Meeting and Date:</i>	[Nov 7] CJSF Interview
<i>Parties Attending:</i>	Myself, CJSF
<i>Reason:</i>	To talk about the SUB space motion which was brought to the Board table at the last Board meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed my point of view and my reasoning behind supporting the Rotunda groups</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 8] FASS Formal Logistics Committee Meeting
<i>Parties Attending:</i>	FASS Formal Logistics Committee Members
<i>Reason:</i>	Regular weekly meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Visited DAC to check emergency exits, photobooth and activity table proposed locations</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 8] SFSS Board Development Session
<i>Parties Attending:</i>	SFSS Board of Directors, SFSS Staff, StudentCare Staff
<i>Reason:</i>	Presentations to inform the Board
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>StudentCare presented on the Health &amp; Dental Plan</li> <li>SFSS presented on updates to club/DSU operational matters</li> </ul>
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	[Nov 13] FASS Formal Recap
<i>Parties Attending:</i>	Myself, FASS Engagement Programming Assistant
<i>Reason:</i>	Shared my thoughts on the Winter Lights Gala I attended since I can't make the FASS DSU meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Went over improvements we could make to the FASS Formal event based on what I saw at the Winter Lights Gala</li> <li>Created a document of suggestions</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 13] Self Care Workshop Meeting
<i>Parties Attending:</i>	Myself, Pursuit of Happiness club members
<i>Reason:</i>	Figure out logistics of event and set expectations
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Assigned some volunteer roles</li> <li>Made materials/supplies list</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 15] SFSS x SEI Working Group Meeting
<i>Parties Attending:</i>	Myself, Shina Kaur, Osob Mohamed, Alejandro Reyes (General Manager of SFSS)
<i>Reason:</i>	Get Alejandro's feedback on the bulletin board revamp idea
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Went over possibility of revamping bulletin boards for posters</li> <li>Discussed possibly implementing a pilot</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 15] FASS Formal Logistics Committee Meeting
<i>Parties Attending:</i>	FASS Formal Logistics Committee Members
<i>Reason:</i>	Regular weekly meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed supplies to buy for activities and who would buy them</li> <li>Sent emails to confirm security guards and food</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 15] SFSS Board of Directors Meeting
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, The Peak, Guests
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed the SFSS x SEI Working Group updates</li> <li>Went over pro-choice policy, which was postponed due to lack of legal consultation</li> <li>TSSU RAs unionizing presentation, voted in favour of supporting them</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 15] Skype Meeting with GSS about Care Packages Project
<i>Parties Attending:</i>	Myself, GSS Representative
<i>Reason:</i>	Discuss ideas for how GSS could get involved since they had a similar idea

	with mental first aid kits	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed learning areas for the project</li> <li>Talked about QR codes and an online webpage resource to make it more accessible</li> </ul>	
<i>Next Steps:</i>	N/A	
<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i> SFSS Care Packages	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Post-event report <a href="#">here</a></li> <li>[Nov 12] SFSS Care Packages at Dog Therapy (SFU Surrey)</li> <li>Sent out thank you emails to sponsors</li> <li>Sent out FAQ and other event details to volunteers for Surrey Campus Committee</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student engagement</li> <li>Student well-being</li> <li>University relations</li> </ul>
	<i>Project/Event Title:</i> Winter Wellness Event	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Met with Pursuit of Happiness team to go over more details and logistics</li> <li>Came up with a supplies list</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student well-being</li> <li>Student engagement</li> </ul>
	<i>Project/Event Title:</i> FASS Formal	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Miscellaneous marketing and logistics work (see meetings above)</li> <li>Went around campus putting up FASS Formal posters (SFU Surrey and Burnaby)</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student engagement</li> </ul>
	<i>Project/Event Title:</i> [Nov 6] FASS Take Your Kids to Work Day	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Led a group of 9th graders around campus in a FASS scavenger hunt</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student engagement</li> </ul>
	<i>Project/Event Title:</i> [Nov 12] SFSS Brushes & Boba	
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Made graphics and helped promote</li> <li>Helped plan the logistics</li> <li>Made Eventbrite</li> <li>Placed bubble tea order</li> <li>Picked up the bubble tea</li> <li>Set up event</li> <li>Took pictures at the event</li> <li>Cleaned up after the event</li> </ul>
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student engagement</li> </ul>	

**BUSINESS REPRESENTATIVE (ANDREW WONG)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>
	<i>Meeting and Date:</i> [November 1] SFSS Board Meeting
	<i>Parties Attending:</i> SFSS Board, SFSS Staff, The Peak, students
	<i>Reason:</i> Bi-weekly meeting
	<i>Summary and Outcome:</i> Please refer to meeting minutes.
<i>Next Steps:</i> N/A	
	<i>Meeting and Date:</i> [November 6] Governance Committee Meeting
	<i>Parties Attending:</i> Please refer to meeting minutes.
	<i>Reason:</i> Reviewed updated nominating policies with Governance Committee. The new policies are more flexible and allow each committee to have their own nomination process. Updates include: evaluation criteria, selection process, term of appointment.
	<i>Summary and Outcome:</i> Please refer to meeting minutes.
	<i>Next Steps:</i> N/A
	<i>Meeting and Date:</i> [November 6] Finance and Audit Committee Meeting
	<i>Parties Attending:</i> Tawanda, Shina, Jasdeep, Andrew, Fiona, Rowena, Shaneika, Kristin
	<i>Reason:</i> Monthly Meeting
	<i>Summary and Outcome:</i> Please refer to meeting minutes.
	<i>Next Steps:</i> Please refer to meeting minutes.
	<i>Meeting and Date:</i> [November 8] SFSS Board Development Session
	<i>Parties Attending:</i> SFSS Board of Directors, SFSS Staff, StudentCare Staff
	<i>Reason:</i> Presentations to inform the Board
	<i>Summary and Outcome:</i> StudentCare presented on the Health & Dental Plan and SFSS Staff presented on updates to club/DSU operational matters and transit strike
	<i>Next Steps:</i> N/A

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<i>Meeting and Date:</i>	[November 15] SFSS Board Meeting										
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<i>Reason:</i>	Bi-weekly meeting										
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<i>Next Steps:</i>	N/A										
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<i>Updates and Upcoming Plans:</i>	<p>"Joint a Committee" tab now under "Get Involved" tab.</p> <p>Sindhu:</p> <ul style="list-style-type: none"> <li>• Reached out to chairs to update committee descriptions → edits to Terms of Reference, ask to seek written testimonies from at-larges, and any pictures of committees <ul style="list-style-type: none"> <li>○ Then will update website</li> </ul> </li> <li>• Checked in to see if there is a need to update specific questions for application process for each committee</li> </ul>										
<i>Relevant Strategic Priorities:</i>	Student engagement										

**COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)**

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**EDUCATION REPRESENTATIVE (EMERLY LIU)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 1] Board meeting
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 4] Meeting with Undergraduate Programs Committee
	<i>Parties Attending:</i>	ESA President and UPC members
	<i>Reason:</i>	To inform the Faculty on how to support ESA
	<i>Summary and Outcome:</i>	- Brainstormed engagement opportunities
<i>Next Steps:</i>	- Follow up with ESA event plan for Spring semester	
<i>Meeting and Date:</i>	[Nov 6] AFAC meeting	
<i>Parties Attending:</i>	AFAC members	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Called in due to conflicting appointment - Worked on Accessibility Grant Form	
<i>Next Steps:</i>	- Review changes for approval	
<i>Meeting and Date:</i>	[Nov 8] Board Development Session	
<i>Parties Attending:</i>	Board members, SFSS Staff, Student Care representatives	
<i>Reason:</i>	Presentations by parties attending	
<i>Summary and Outcome:</i>	- Inform the Board on Student Care results and SFSS clubs and student union procedures	
<i>Next Steps:</i>	- Give feedback on shuttle service and promotion of rideshare services	
<i>Meeting and Date:</i>	[Nov 12] Events Committee meeting	
<i>Parties Attending:</i>	Events Committee members	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Refer to meeting minutes	
<i>Next Steps:</i>	- Sign-up for Winter Warm-up shifts	
<i>Meeting and Date:</i>	[Nov 12] ESA meeting	
<i>Parties Attending:</i>	ESA members	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Holiday Gala updates	
<i>Next Steps:</i>	- Contact Faculty staff for promotions and prize sponsorship	
<i>Meeting and Date:</i>	[Nov 13] OER Grants adjudication meeting	
<i>Parties Attending:</i>	OER Grants Committee members	
<i>Reason:</i>	To review OER grant applications	

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<i>Relevant Strategic Priorities:</i>	Student well-being and student financial health																										

**ENVIRONMENT REPRESENTATIVE (JULIAN LOUTSIK)**

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<i>Relevant Strategic Priorities:</i>											

**HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Board Meeting- Nov 1
	<i>Parties Attending:</i>	BoD
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	See minutes
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	Governance Committee Meeting- Nov 6
	<i>Parties Attending:</i>	Governance committee
	<i>Reason:</i>	Meeting
	<i>Summary and Outcome:</i>	See minutes
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	Board Development Session- Nov 8
	<i>Parties Attending:</i>	BoD
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	Updates from Studentcare and Student Centre
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	CJSF Interview- Nov 14
	<i>Parties Attending:</i>	Myself, CJSF
	<i>Reason:</i>	Repsonding to invitation
	<i>Summary and Outcome:</i>	Discussing motion recently brought to Board
	<i>Next Steps:</i>	
<i>Meeting and Date:</i>	Meeting with Harlene and Aileen (HSUSU)- Nov 14	
<i>Parties Attending:</i>	Myself, Harlene, Aileen	
<i>Reason:</i>	Angel Tree 2019	
<i>Summary and Outcome:</i>	Discussing previous events, deciding if we want to more forward with the event this year as well	
<i>Next Steps:</i>	Compiling info from previous events Reaching out by next Thursday	
<i>Meeting and Date:</i>	Board Meeting- Nov 15	
<i>Parties Attending:</i>	BoD	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	See minutes	
<i>Next Steps:</i>		

<b>Project/Events Updates and Upcoming Plans</b>	<table border="1"> <tr> <td colspan="2" data-bbox="435 514 1360 535"><u>Projects/Events:</u></td> </tr> <tr> <td data-bbox="435 535 636 556"><i>Project/Event Title:</i></td> <td data-bbox="636 535 1360 556">UBC Health Sciences Info Panel- Nov 2</td> </tr> <tr> <td data-bbox="435 556 636 619"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="636 556 1360 619">Speaking to students about Health Sciences program at SFU Invited by Project Pulse Vancouver</td> </tr> <tr> <td data-bbox="435 640 636 703"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="636 640 1360 703">Student engagement</td> </tr> </table>	<u>Projects/Events:</u>		<i>Project/Event Title:</i>	UBC Health Sciences Info Panel- Nov 2	<i>Updates and Upcoming Plans:</i>	Speaking to students about Health Sciences program at SFU Invited by Project Pulse Vancouver	<i>Relevant Strategic Priorities:</i>	Student engagement
<u>Projects/Events:</u>									
<i>Project/Event Title:</i>	UBC Health Sciences Info Panel- Nov 2								
<i>Updates and Upcoming Plans:</i>	Speaking to students about Health Sciences program at SFU Invited by Project Pulse Vancouver								
<i>Relevant Strategic Priorities:</i>	Student engagement								

**SCIENCE REPRESENTATIVE (SIMRAN UPPAL)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 1] SFSS Board of Directors Meeting
	<i>Parties Attending:</i>	Board members, staff, guest, the Peak
	<i>Reason:</i>	Bi weekly board meeting
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	n/a
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 8] Board development session
	<i>Parties Attending:</i>	Board members, SFSS staff
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	Studentcare Presentation
	<i>Next Steps:</i>	n/a
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 11] Meeting with Thomas
	<i>Parties Attending:</i>	Thomas
	<i>Reason:</i>	CCR
	<i>Summary and Outcome:</i>	All DSU meeting CCR
	<i>Next Steps:</i>	Send out email to dsu executives
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 14] SUS meeting
	<i>Parties Attending:</i>	SUS members
	<i>Reason:</i>	Weekly meeting
	<i>Summary and Outcome:</i>	Study session planning
	<i>Next Steps:</i>	n/a
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[Nov 15] Board meeting	
<i>Parties Attending:</i>	Board members, SFSS staff, guest, the peak	
<i>Reason:</i>	Bi weekly meeting	
<i>Summary and Outcome:</i>	See minutes	
<i>Next Steps:</i>	n/a	

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	[Nov 12] SUS study session
	<i>Updates and Upcoming Plans:</i>	Chem-bio longue
	<i>Relevant Strategic Priorities:</i>	n/a