

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
October 16 - October 31, 2019

FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY

<i>Committee Chair</i>	Jasdeep Gill
<i>Summary</i>	Completed the provincial lobbying trip.
<i>Ongoing Projects</i>	Provincial Lobbying Trip
<i>Relevant Strategic Priorities:</i>	Advocacy and external stakeholder relationship development.

ACCESSIBILITY FUND

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

UNIVERSITY & ACADEMIC AFFAIRS

<i>Committee Chair</i>	Shina Kaur
<i>Summary</i>	Gondola Group Update, attended the Open Education conference
<i>Ongoing Projects</i>	Gondola Group campaign will start in the spring semester; preparing the research right now for staying updated on the project, Open Education Resources campaign ideas from the conference to be discussed with the committee
<i>Relevant Strategic Priorities:</i>	University relations, student engagement, Student Financial Health

EVENTS

<i>Committee Chair</i>	Jessica Nguyen
<i>Summary</i>	
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> • Halloween Pub Night • Coffee and Cookies for Commuters • Winter Warm Up Collaboration • SFSS Events Committee Instagram page • SFSS Events Committee Sponsorship Package
<i>Relevant Strategic Priorities:</i>	#morevents

FINANCE & AUDIT

<i>Committee Chair</i>	Tawanda
<i>Summary</i>	The Committee Did not meet during this period
<i>Ongoing Projects</i>	SFSS Investment Policy
<i>Relevant Strategic Priorities:</i>	Financial Health

GOVERNANCE

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

NOMINATION

<i>Committee Chair</i>	Andrew Wong
<i>Summary</i>	
<i>Ongoing Projects</i>	Improvements to website - Committees
<i>Relevant Strategic Priorities:</i>	Student Engagement

SURREY CAMPUS

<i>Committee Chair</i>	Nick Chubb
<i>Summary</i>	This is the committee that represents the needs of students on Surrey campus through running events and advocacy.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> • Volunteers • Halloween Photobooth • Winter Warm-Up • Winter Wonderland Hot Chocolate • January Pub Night
<i>Relevant Strategic Priorities:</i>	Working with Surrey DSUs, clubs, and students to help improve the quality of all at Surrey campus.

VANCOUVER CAMPUS

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

SFSS BOARD WORK REPORT

This report reflects the Board work from
Oct 16 - Oct 31, 2019

PRESIDENT (GIOVANNI HOSANG)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	October 16 - Campus GPS App update
	<i>Parties Attending:</i>	Mark McLaughlin
	<i>Reason:</i>	To get update on the campus shuttle
	<i>Summary and Outcome:</i>	Had worked with ITS to get the live tracking of SFU campus shuttle
	<i>Next Steps:</i>	Student Financial Health, Student Wellbeing
	<i>Meeting and Date:</i>	October 18 - Board Meeting
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Bi-Weekly Board Meeting
	<i>Summary and Outcome:</i>	Please see minutes
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	October 24 Joint Operations Group meeting
	<i>Parties Attending:</i>	Shina, Giovanni, Shaneika, Matt McDonald, Lucian, Pierre Cinerrali, Martin Puchurko, Erin Biddlecombe, Rummana Khan, Ashley Brooks, Jon Driver, Sonia Parissenti
	<i>Reason:</i>	Monthly meeting with SFU, GSS, and SFSS
	<i>Summary and Outcome:</i>	Discussed the November 2nd event and why SFU should cancel, conversation around creating a student affordability plan, debrief the budget consultations, requested SFU to rename the budget consultations
	<i>Next Steps:</i>	Work with Matt and Shina on the rough draft of a student affordability plan
	<i>Meeting and Date:</i>	October 28 - UAA Meeting
<i>Parties Attending:</i>	UAA Committee	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	Discussed an update on the gondola group, debriefed the Federal Election Debates, debriefed the Elections Canada early voting polling stations, approved a motion to support the hiring of a student advocate	
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Share committee thoughts on the Early Voting polling with Elections Canada - Coordinate meeting with the Gondola group and SFU VP External office 	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	SFU Budget Consultation
	<i>Updates and Upcoming Plans:</i>	Advertised the Budget Consultation sessions on OCT 29
	<i>Relevant Strategic Priorities:</i>	Student Financial Health, Student Wellbeing
	<i>Project/Event Title:</i>	SFU Tuition Freeze Now
	<i>Updates and Upcoming Plans:</i>	Attended a Town Hall and shared the challenges I was having at the admin table
	<i>Relevant Strategic Priorities:</i>	Student Financial Health, Student Wellbeing
	<i>Project/Event Title:</i>	Menstrual Products Initiative
	<i>Updates and Upcoming Plans:</i>	Noortje sent out another update of her meeting and the prospects of the project moving forward is better.
	<i>Relevant Strategic Priorities:</i>	Student wellbeing

VP STUDENT SERVICES (CHRISTINA LOUTSIK)

<p>Meeting Summaries and General Comments</p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td></td> </tr> <tr> <td><i>Parties Attending:</i></td> <td></td> </tr> <tr> <td><i>Reason:</i></td> <td></td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td></td> </tr> <tr> <td><i>Next Steps:</i></td> <td></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
<i>Meeting and Date:</i>											
<i>Parties Attending:</i>											
<i>Reason:</i>											
<i>Summary and Outcome:</i>											
<i>Next Steps:</i>											
<p>Project/Events Updates and Upcoming Plans</p>	<p><u>Projects/Events:</u></p> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td></td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td></td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td></td> </tr> </table>	<i>Project/Event Title:</i>		<i>Updates and Upcoming Plans:</i>		<i>Relevant Strategic Priorities:</i>					
<i>Project/Event Title:</i>											
<i>Updates and Upcoming Plans:</i>											
<i>Relevant Strategic Priorities:</i>											

VP EXTERNAL RELATIONS (JASDEEP GILL)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	Meeting and Date:	October 17, 2019: Meeting with Executive Director
	Parties Attending:	Jasdeep and Sylvia
	Reason:	Checking-in on multiple on-going files.
	Summary and Outcome:	N/A
	Next Steps:	N/A
	Meeting and Date:	October 21 - 23: Provincial Lobbying Trip
	Parties Attending:	Jasdeep and Christina
	Reason:	Advocating on behalf of the SFSS membership and building connections with external stakeholders (BCFS and UBC AMS).
	Summary and Outcome:	Developed a joint document with BCFS and AMS. Met with multiple MLAs over the course of 4 days in Victoria, BC. Presented multiple recommendations on how the provincial government can support students through progressive policies and budget changes.
	Next Steps:	Forming a after-trip report that will be submitted to the BOD.
	Meeting and Date:	October 28, 2019: Communications Working Group Meeting
	Parties Attending:	Jasdeep, Sylvia, Sindhu, and Shina
Reason:	Checking in on various communication strategies: social media, website, announcements, etc.	
Summary and Outcome:	We will be altering our strategy on instagram to be more engaging to our membership. We will update some channels on our website to include more information.	
Next Steps:	Sindhu will be executing many of the recommendations we formulated, and will be reaching out to staff and board members when needed.	
Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	Project/Event Title:	Provincial Lobbying Trip Report
	Updates and Upcoming Plans:	After-trip report will be submitted to the Board at the next Board meeting.
	Relevant Strategic Priorities:	Advocacy and external stakeholder relationship development.

VP FINANCE (TAWANDA NIGEL CHITAPI)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	October 18 - Board Meeting
	<i>Parties Attending:</i>	BOD, Staff
	<i>Reason:</i>	Bi-Weekly Meeting
	<i>Summary and Outcome:</i>	Please see minutes
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	October 25 - Meeting with Ahmend from Ethelo
	<i>Parties Attending:</i>	Ahmed and myself
	<i>Reason:</i>	Discuss Participatory Budgeting Platform offered by ethelo
<i>Summary and Outcome:</i>	I am trying to introduce participatory budgeting to the SFSS, this would be an opportunity for students to participate in the spending of their "monies" by collaboratively deciding on what initiatives or capital acquisitions they would like their money to be spent on	
<i>Next Steps:</i>	Discuss meeting results with FAC	
Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	N/A
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	

VP STUDENT LIFE (JESSICA NGUYEN)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Oct 18 Board Meeting
	<i>Parties Attending:</i>	Board Members & relevant staff
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Please read meeting minutes
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	Oct 30 Fall Kickoff Debrief
	<i>Parties Attending:</i>	Sylvia, Alejandro, Dipti, Sindhu, Rowena, and Shaneika
	<i>Reason:</i>	A debrief with staff to discuss about Fall Kickoff.
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	Oct 29 Events Committee Meeting
	<i>Parties Attending:</i>	Events Committee members
	<i>Reason:</i>	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Please read meeting minutes 	
<i>Next Steps:</i>		
<i>Meeting and Date:</i>	Oct 30 Events Committee Social Media	
<i>Parties Attending:</i>	Sylvia and Sindhu	
<i>Reason:</i>	To discuss what would happen with Events Committee having it's own social media channels.	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Currently working to create an Events Committee Instagram page 	
<i>Next Steps:</i>		
Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Spooky Pumpkin Painting
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Maneet planned the event logistics with Dipti I helped tabled for several hours
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student well-being Student engagement
	<i>Project/Event Title:</i>	SFSS Care Packages
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Update here Continuing to support project with looking at sponsorships & cost benefit analysis
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student well-being Student engagement

	<ul style="list-style-type: none"> • University relations
<i>Project/Event Title:</i>	Oct 24 SFSS Events Committee Social
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Went to Club Ilia to help build team culture and morale
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement
<i>Project/Event Title:</i>	Oct 31 Halloween Pub Night
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Hosted with JRD AD (the Study) • Completely sold out event
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement • Student well-being

VP UNIVERSITY RELATIONS (SHINA KAUR)

Meeting Summaries and General Comments	<u>Meetings:</u>
	<i>Meeting and Date:</i> October 18 - SFSS Board of Directors Meeting
	<i>Parties Attending:</i> SFSS Board of Directors, Staff, The Peak, and some guests
	<i>Reason:</i> Bi-weekly meeting time
	<i>Summary and Outcome:</i> WUSC presented I created the Student Experience Initiative working group to give input on student initiatives at SFU Presented an idea for a Semesterly State of the Union
	<i>Next Steps:</i> Set up meeting with Jennifer and Fiona, who are also on the SEI working group Create Semester in Union working group with Nick, Osob, Gio, and Sylvia
	<i>Meeting and Date:</i> October 24 Call with SFU VP External Office
	<i>Parties Attending:</i> Nav, Jim, Shina
	<i>Reason:</i> Update from SFU on the Gondola project
	<i>Summary and Outcome:</i> Translink consultation expected for the spring semester Researching and staying updated for the rest of the fall term
	<i>Next Steps:</i> Share information with the gondola group
	<i>Meeting and Date:</i> October 24 Joint Operations Group meeting
	<i>Parties Attending:</i> Shina, Giovanni, Shaneika, Matt McDonald, Lucian, Pierre Cinerrali, Martin Puchurko, Erin Biddlecomb, Rummana Khan, Ashley Brooks, Jon Driver, Sonia Parissenti
	<i>Reason:</i> Monthly meeting with SFU, GSS, and SFSS
	<i>Summary and Outcome:</i> Discussed the November 2nd event and why SFU should cancel, conversation around creating a student affordability plan, debrief the budget consultations, requested SFU to rename the budget consultations
	<i>Next Steps:</i> Work with Matt and Giovanni on the rough draft of a student affordability plan
	<i>Meeting and Date:</i> October 28 - Interview with Natalie
	<i>Parties Attending:</i> Natalie, Shina
	<i>Reason:</i> Interview regarding the SUB for an architecture magazine
	<i>Summary and Outcome:</i> Great interview! Explained how the SUB came about, the amenities of the building, how it is going to be the heart of the campus
<i>Next Steps:</i> Send draft to Marc and Sylvia Share the article with the Student body	
<i>Meeting and Date:</i> October 28 - Meeting with Jennifer and Fiona	
<i>Parties Attending:</i> Jennifer, Fiona, Shina	
<i>Reason:</i> SFU SEI X SFSS collaboration	
<i>Summary and Outcome:</i> Discussed the potential collaboration with the Student Experience Initiative and SFSS, Jennifer and Fiona and I would like to do something that can be completed in the remaining 6 months to address the sustainability issue	

	<table border="1"> <tr> <td><i>Next Steps:</i></td> <td>Meeting again on Monday November 4</td> </tr> <tr> <td><i>Meeting and Date:</i></td> <td>October 28 - UAA Meeting</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>UAA Committee</td> </tr> <tr> <td><i>Reason:</i></td> <td>Bi-weekly meeting</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td>Discussed an update on the gondola group, debriefed the Federal Election Debates, debriefed the Elections Canada early voting polling stations, approved a motion to support the hiring of a student advocate</td> </tr> <tr> <td><i>Next Steps:</i></td> <td> <ul style="list-style-type: none"> - Share committee thoughts on the Early Voting polling with Elections Canada - Coordinate meeting with the Gondola group and SFU VP External office - Support Sylvia on the hiring committee for the student advocate </td> </tr> </table> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>October 28 - Communications Working Group Meeting</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>Jasdeep, Sylvia, Sindhu, and Shina</td> </tr> <tr> <td><i>Reason:</i></td> <td>Checking in on various communication strategies: social media, website, announcements, etc.</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td>We will be altering our strategy on instagram to be more engaging to our membership. We will update some channels on our website to include more information.</td> </tr> <tr> <td><i>Next Steps:</i></td> <td>Sindhu will be executing many of the recommendations we formulated, and will be reaching out to staff and board members when needed.</td> </tr> </table>	<i>Next Steps:</i>	Meeting again on Monday November 4	<i>Meeting and Date:</i>	October 28 - UAA Meeting	<i>Parties Attending:</i>	UAA Committee	<i>Reason:</i>	Bi-weekly meeting	<i>Summary and Outcome:</i>	Discussed an update on the gondola group, debriefed the Federal Election Debates, debriefed the Elections Canada early voting polling stations, approved a motion to support the hiring of a student advocate	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Share committee thoughts on the Early Voting polling with Elections Canada - Coordinate meeting with the Gondola group and SFU VP External office - Support Sylvia on the hiring committee for the student advocate 	<i>Meeting and Date:</i>	October 28 - Communications Working Group Meeting	<i>Parties Attending:</i>	Jasdeep, Sylvia, Sindhu, and Shina	<i>Reason:</i>	Checking in on various communication strategies: social media, website, announcements, etc.	<i>Summary and Outcome:</i>	We will be altering our strategy on instagram to be more engaging to our membership. We will update some channels on our website to include more information.	<i>Next Steps:</i>	Sindhu will be executing many of the recommendations we formulated, and will be reaching out to staff and board members when needed.		
<i>Next Steps:</i>	Meeting again on Monday November 4																								
<i>Meeting and Date:</i>	October 28 - UAA Meeting																								
<i>Parties Attending:</i>	UAA Committee																								
<i>Reason:</i>	Bi-weekly meeting																								
<i>Summary and Outcome:</i>	Discussed an update on the gondola group, debriefed the Federal Election Debates, debriefed the Elections Canada early voting polling stations, approved a motion to support the hiring of a student advocate																								
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Share committee thoughts on the Early Voting polling with Elections Canada - Coordinate meeting with the Gondola group and SFU VP External office - Support Sylvia on the hiring committee for the student advocate 																								
<i>Meeting and Date:</i>	October 28 - Communications Working Group Meeting																								
<i>Parties Attending:</i>	Jasdeep, Sylvia, Sindhu, and Shina																								
<i>Reason:</i>	Checking in on various communication strategies: social media, website, announcements, etc.																								
<i>Summary and Outcome:</i>	We will be altering our strategy on instagram to be more engaging to our membership. We will update some channels on our website to include more information.																								
<i>Next Steps:</i>	Sindhu will be executing many of the recommendations we formulated, and will be reaching out to staff and board members when needed.																								
Project/Events Updates and Upcoming Plans	<table border="1"> <tr> <td colspan="2"><i>Projects/Events:</i></td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>SFU Diwali Event</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>Attended annual SFU Diwali event on behalf of the SFSS, met various SFU admin</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>University Relations</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>Spooky Pumpkin Painting</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>Helped facilitate the pumpkin painting event, talked to students, took photos, and promoted the Halloween pub night</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student Engagement</td> </tr> <tr> <td colspan="2"> </td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>Open Education Conference - October 29 - November 1</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>Attended the 16th annual Open Education Conference with Osob Mohamed - Post-event report to be completed</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student Financial Health, Government and Stakeholder Relations</td> </tr> </table>	<i>Projects/Events:</i>		<i>Project/Event Title:</i>	SFU Diwali Event	<i>Updates and Upcoming Plans:</i>	Attended annual SFU Diwali event on behalf of the SFSS, met various SFU admin	<i>Relevant Strategic Priorities:</i>	University Relations	 		<i>Project/Event Title:</i>	Spooky Pumpkin Painting	<i>Updates and Upcoming Plans:</i>	Helped facilitate the pumpkin painting event, talked to students, took photos, and promoted the Halloween pub night	<i>Relevant Strategic Priorities:</i>	Student Engagement	 		<i>Project/Event Title:</i>	Open Education Conference - October 29 - November 1	<i>Updates and Upcoming Plans:</i>	Attended the 16th annual Open Education Conference with Osob Mohamed - Post-event report to be completed	<i>Relevant Strategic Priorities:</i>	Student Financial Health, Government and Stakeholder Relations
<i>Projects/Events:</i>																									
<i>Project/Event Title:</i>	SFU Diwali Event																								
<i>Updates and Upcoming Plans:</i>	Attended annual SFU Diwali event on behalf of the SFSS, met various SFU admin																								
<i>Relevant Strategic Priorities:</i>	University Relations																								
<i>Project/Event Title:</i>	Spooky Pumpkin Painting																								
<i>Updates and Upcoming Plans:</i>	Helped facilitate the pumpkin painting event, talked to students, took photos, and promoted the Halloween pub night																								
<i>Relevant Strategic Priorities:</i>	Student Engagement																								
<i>Project/Event Title:</i>	Open Education Conference - October 29 - November 1																								
<i>Updates and Upcoming Plans:</i>	Attended the 16th annual Open Education Conference with Osob Mohamed - Post-event report to be completed																								
<i>Relevant Strategic Priorities:</i>	Student Financial Health, Government and Stakeholder Relations																								

AT-LARGE REPRESENTATIVE (MANEET AUJLA)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Oct 18] SFSS Board Meeting
	<i>Parties Attending:</i>	Board members, SFSS staff, guests
	<i>Reason:</i>	See agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Oct 23] AFAC Meeting
	<i>Parties Attending:</i>	AFAC committee members, SFSS staff
	<i>Reason:</i>	See agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Oct 29] Events Committee Meeting
	<i>Parties Attending:</i>	Events committee members, SFSS staff
<i>Reason:</i>	See agenda	
<i>Summary and Outcome:</i>	See meeting minutes	
<i>Next Steps:</i>	NA	
Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	[Oct 23] Spooky Pumpkin Painting
	<i>Updates and Upcoming Plans:</i>	Event lead. Pumpkin painting, chocolate/candy, hot chocolate, photo booth
	<i>Relevant Strategic Priorities:</i>	Student engagement, student wellbeing

AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Oct 16] FASS DSU Meeting
	<i>Parties Attending:</i>	Myself, FASS DSU representatives, FASS Formal Committee members
	<i>Reason:</i>	Weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed logistics of event (sign in, dinner, DJ, etc.) Outlined them for the event and qualities to highlight in Marketing Discussed optimal purchase of food and photobooths
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Finalize Instagram graphic with FASS Formal Marketing Decide on logo art for Facebook and Eventbrite
	<i>Meeting and Date:</i>	[Oct 18] SFSS Board of Directors Meeting
	<i>Parties Attending:</i>	SFSS Board of Directors, Staff, The Peak, and some guests
	<i>Reason:</i>	Bi-Weekly meeting
	<i>Summary and Outcome:</i>	Please see meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Oct 23] FASS DSU Meeting
	<i>Parties Attending:</i>	FASS DSU representatives, Brian Fox (Coordinator, Student Engagement), Jennifer Chou (SFSS FASS Rep), myself
	<i>Reason:</i>	Weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> DSU updates Discussed and voted on FASS Formal details
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Review FASS Formal ticket descriptions Finalize promotional media materials
	<i>Meeting and Date:</i>	[Oct 23] SFSS Accessibility Committee Meeting
	<i>Parties Attending:</i>	SFSS Accessibility Committee
	<i>Reason:</i>	Bi-Weekly meeting
	<i>Summary and Outcome:</i>	Please refer to meeting minutes
	<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Oct 28] SFSS UAA Meeting	
<i>Parties Attending:</i>	SFSS UAA Committee	
<i>Reason:</i>	Bi-Weekly meeting	
<i>Summary and Outcome:</i>	Please refer to meeting minutes	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	[Oct 28] SFU MSA Brothers Halaqa	
<i>Parties Attending:</i>	SFU MSA Brothers	
<i>Reason:</i>	Weekly meeting, initial planning session for future talks	

	<table border="1"> <tr> <td data-bbox="435 403 639 510"><i>Summary and Outcome:</i></td> <td data-bbox="639 403 1354 510"> <ul style="list-style-type: none"> • Discussions were held on how to navigate being a Muslim living in the West • Outlined resources on campus for those struggling financially, mentally, and/or spiritually </td> </tr> <tr> <td data-bbox="435 510 639 596"><i>Next Steps:</i></td> <td data-bbox="639 510 1354 596"> <ul style="list-style-type: none"> • Speak with Dipti about creating forms that outline resources accessible to students via their tuition • Plan future Halaqa topics with Ahmed (MSA President) </td> </tr> <tr> <td data-bbox="435 648 639 680"><i>Meeting and Date:</i></td> <td data-bbox="639 648 1354 680">[Oct 30] FASS DSU Meeting</td> </tr> <tr> <td data-bbox="435 680 639 737"><i>Parties Attending:</i></td> <td data-bbox="639 680 1354 737">FASS DSU representatives, Brian Fox (Coordinator, Student Engagement), myself</td> </tr> <tr> <td data-bbox="435 737 639 768"><i>Reason:</i></td> <td data-bbox="639 737 1354 768">Weekly meeting</td> </tr> <tr> <td data-bbox="435 768 639 825"><i>Summary and Outcome:</i></td> <td data-bbox="639 768 1354 825"> <ul style="list-style-type: none"> • DSU updates • Discussed and voted on FASS Formal details </td> </tr> <tr> <td data-bbox="435 825 639 856"><i>Next Steps:</i></td> <td data-bbox="639 825 1354 856"> <ul style="list-style-type: none"> • Promote event online and in-person </td> </tr> </table>	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Discussions were held on how to navigate being a Muslim living in the West • Outlined resources on campus for those struggling financially, mentally, and/or spiritually 	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Speak with Dipti about creating forms that outline resources accessible to students via their tuition • Plan future Halaqa topics with Ahmed (MSA President) 	<i>Meeting and Date:</i>	[Oct 30] FASS DSU Meeting	<i>Parties Attending:</i>	FASS DSU representatives, Brian Fox (Coordinator, Student Engagement), myself	<i>Reason:</i>	Weekly meeting	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • DSU updates • Discussed and voted on FASS Formal details 	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Promote event online and in-person 				
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Discussions were held on how to navigate being a Muslim living in the West • Outlined resources on campus for those struggling financially, mentally, and/or spiritually 																		
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Speak with Dipti about creating forms that outline resources accessible to students via their tuition • Plan future Halaqa topics with Ahmed (MSA President) 																		
<i>Meeting and Date:</i>	[Oct 30] FASS DSU Meeting																		
<i>Parties Attending:</i>	FASS DSU representatives, Brian Fox (Coordinator, Student Engagement), myself																		
<i>Reason:</i>	Weekly meeting																		
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • DSU updates • Discussed and voted on FASS Formal details 																		
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Promote event online and in-person 																		
<p>Project/Events Updates and Upcoming Plans</p>	<p><u>Projects/Events:</u></p> <table border="1"> <tr> <td data-bbox="435 1020 639 1052"><i>Project/Event Title:</i></td> <td data-bbox="639 1020 1354 1052">[Oct 23] SFSS Spooky Pumpkin Painting</td> </tr> <tr> <td data-bbox="435 1052 639 1129"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="639 1052 1354 1129"> <ul style="list-style-type: none"> • Handed out treats and tea • Talked with students about services SFSS offers • Promoted upcoming SFSS Dog Therapy & Pub Night events </td> </tr> <tr> <td data-bbox="435 1129 639 1186"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="639 1129 1354 1186"> <ul style="list-style-type: none"> • Student engagement </td> </tr> </table> <table border="1"> <tr> <td data-bbox="435 1236 639 1268"><i>Project/Event Title:</i></td> <td data-bbox="639 1236 1354 1268">FASS Formal</td> </tr> <tr> <td data-bbox="435 1268 639 1346"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="639 1268 1354 1346"> <ul style="list-style-type: none"> • Ticket sales are live • Promotional material must be distributed • Decisions on allowance of non-SFU attendees to be had </td> </tr> <tr> <td data-bbox="435 1346 639 1402"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="639 1346 1354 1402"> <ul style="list-style-type: none"> • Student engagement </td> </tr> </table> <table border="1"> <tr> <td data-bbox="435 1453 639 1484"><i>Project/Event Title:</i></td> <td data-bbox="639 1453 1354 1484">SFSS SCC Halloween Photo Booth</td> </tr> <tr> <td data-bbox="435 1484 639 1562"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="639 1484 1354 1562"> <ul style="list-style-type: none"> • Handed out treats • Talked with students about services SFSS offers • Promoted upcoming SFU Halloween Pub Night </td> </tr> <tr> <td data-bbox="435 1562 639 1619"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="639 1562 1354 1619"> <ul style="list-style-type: none"> • Student engagement </td> </tr> </table>	<i>Project/Event Title:</i>	[Oct 23] SFSS Spooky Pumpkin Painting	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Handed out treats and tea • Talked with students about services SFSS offers • Promoted upcoming SFSS Dog Therapy & Pub Night events 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement 	<i>Project/Event Title:</i>	FASS Formal	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Ticket sales are live • Promotional material must be distributed • Decisions on allowance of non-SFU attendees to be had 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement 	<i>Project/Event Title:</i>	SFSS SCC Halloween Photo Booth	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Handed out treats • Talked with students about services SFSS offers • Promoted upcoming SFU Halloween Pub Night 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement
<i>Project/Event Title:</i>	[Oct 23] SFSS Spooky Pumpkin Painting																		
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Handed out treats and tea • Talked with students about services SFSS offers • Promoted upcoming SFSS Dog Therapy & Pub Night events 																		
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement 																		
<i>Project/Event Title:</i>	FASS Formal																		
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Ticket sales are live • Promotional material must be distributed • Decisions on allowance of non-SFU attendees to be had 																		
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement 																		
<i>Project/Event Title:</i>	SFSS SCC Halloween Photo Booth																		
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Handed out treats • Talked with students about services SFSS offers • Promoted upcoming SFU Halloween Pub Night 																		
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement 																		

APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Oct 18] SSSS Meeting
	<i>Parties Attending:</i>	Software Systems Student Society Members
	<i>Reason:</i>	SSSS Meeting
	<i>Summary and Outcome:</i>	Refer to SSSS agenda
	<i>Next Steps:</i>	n/a
	<i>Meeting and Date:</i>	[Oct 21] SCC Meeting
	<i>Parties Attending:</i>	Surrey Campus Committee, Shelley, Lina (SSSS)
	<i>Reason:</i>	Bi-weekly SCC Meeting
	<i>Summary and Outcome:</i>	Refer to SCC agenda
	<i>Next Steps:</i>	Finishing planning of Halloween, etc.
	<i>Meeting and Date:</i>	[Oct 23] Pub Night Meeting with Pratit
	<i>Parties Attending:</i>	Pratit
	<i>Reason:</i>	To discuss the Halloween pub night and a plan for future pub nights
	<i>Summary and Outcome:</i>	I will be taking the lead on the next pub night, lots to work on and improve from the last one
	<i>Next Steps:</i>	Prepare event plan for November pub night
	<i>Meeting and Date:</i>	[Oct 25] Meeting for Creating a SEE Student Society
	<i>Parties Attending:</i>	SEE Students, Kevin Oldknow, Shelley, Anna, Angelica Kong, Charly
	<i>Reason:</i>	To discuss the steps to take to form a new student society for SEE students
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	n/a
<i>Meeting and Date:</i>	[Oct 28] SCC Meeting	
<i>Parties Attending:</i>	Surrey Campus Committee, Shelley	
<i>Reason:</i>	Bi-weekly SCC Meeting	
<i>Summary and Outcome:</i>	Refer to agenda	
<i>Next Steps:</i>	n/a	
<i>Meeting and Date:</i>	[Oct 29] Events Committee Meeting	
<i>Parties Attending:</i>	Events Committee, Dipti	
<i>Reason:</i>	Bi-weekly Events Committee Meeting	
<i>Summary and Outcome:</i>	Refer to agenda	
<i>Next Steps:</i>	n/a	

Project/Events Updates and Upcoming Plans	Projects/Events:	
	<i>Project/Event Title:</i>	[Oct 17] SCC Fall Icebreaker
	<i>Updates and Upcoming Plans:</i>	Organizing icebreaker event with free pizza for Surrey students to get to meet the SCC execs and Shelley and discuss collab opportunities over the next year.
	<i>Relevant Strategic Priorities:</i>	Outreach, Engagement
	<i>Project/Event Title:</i>	[Oct 23] Spooky Pumpkin Painting
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	Engagement
	<i>Project/Event Title:</i>	[Oct 24] Events Committee Social
<i>Updates and Upcoming Plans:</i>	Club Ilia social with the events committee	
<i>Relevant Strategic Priorities:</i>	Team building	
<i>Project/Event Title:</i>	[Oct 29] Halloween Pub Night Tabling	
<i>Updates and Upcoming Plans:</i>	Helping Pratih sell tickets to the Halloween pub night	
<i>Relevant Strategic Priorities:</i>	Outreach	
<i>Project/Event Title:</i>	[Oct 29-30] Mental Health Care Packages	
<i>Updates and Upcoming Plans:</i>	Helped Jennifer run the mental health care packages assembly line at puppy therapy	
<i>Relevant Strategic Priorities:</i>	Engagement	
<i>Project/Event Title:</i>	[Oct 31] SCC x SSSS x IATSU Halloween photobooth and candy	
<i>Updates and Upcoming Plans:</i>		
<i>Relevant Strategic Priorities:</i>	Engagement, outreach	
<i>Project/Event Title:</i>	[Oct 31] SFSS x JRG Halloween Pub Night	
<i>Updates and Upcoming Plans:</i>		
<i>Relevant Strategic Priorities:</i>	Engagement	
<i>Project/Event Title:</i>	[Jan TBD] SCC x MESS Pub Night	
<i>Updates and Upcoming Plans:</i>	Postponed to January	

	<i>Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	Engagement
	<i>Project/Event Title:</i>	[Dec TBD] SCC Christmas Event
	<i>Updates and Upcoming Plans:</i>	Preliminary planning and talks with the SCC, possible SSSS Collab?
	<i>Relevant Strategic Priorities:</i>	Engagement
	<i>Project/Event Title:</i>	[Mar TBD] FAS Night 2020 x SFU Surge
	<i>Updates and Upcoming Plans:</i>	Planning FAS Formal Night with Jeffrey and Hilal from SFU Surge, preliminary planning.
<i>Relevant Strategic Priorities:</i>	Engagement	

**ARTS & SOCIAL SCIENCES REPRESENTATIVE
(JENNIFER CHOU)**

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	[Oct 17] Care Packages Meeting with SFU Health & Counselling
	<i>Parties Attending:</i>	SFU Health & Counselling's Communications and Marketing Assistant, the Communications and Marketing Coordinator, myself
	<i>Reason:</i>	Proofread "Take Care" postcard
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> I provided feedback for the card and quantity we needed Sent to print
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Wait for printing to be done so I can pick up the cards
	<i>Meeting and Date:</i>	[Oct 17] Care Packages Meeting with SFSS Events Coordinator, Dipti
	<i>Parties Attending:</i>	Dipti, myself
	<i>Reason:</i>	Care Packages project update
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Gave updates on the Care Packages project Discussed possible items to order
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Send in work order with items Draft and send item descriptions/rationale Draft and send another budget Do a supply check in the Board office Follow up with potential sponsors (Renaissance) Create updates document for SFSS Events Committee members Create questions for feedback form
	<i>Meeting and Date:</i>	[Oct 18] FASS Formal Logistics Committee Meeting
	<i>Parties Attending:</i>	Myself, other FASS Formal Logistics Committee member
	<i>Reason:</i>	Regular weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Created rough timeline Outlined an event description Discussed event details, activities, music
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Contact SFU Concert Orchestra, SFU Peak Frequency Send meeting minutes to the rest of the Logistics team who couldn't make the meeting Create rough agenda for Marketing Committee Meeting based on stuff Logistics Committee needs
	<i>Meeting and Date:</i>	[Oct 18] SFSS Board of Directors Meeting
<i>Parties Attending:</i>	SFSS Board of Directors, Staff, The Peak, and some guests	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> WUSC presented I joined the Student Experience Initiative working group to give input on student initiatives at SFU 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> Set up meeting with Shina and Fiona, who are also on the SEI working group 	
<i>Meeting and Date:</i>	[Oct 18] Check-in with SFSS Events Committee Chair	
<i>Parties Attending:</i>	Mohnish, myself	

<i>Reason:</i>	Check-in, updates
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Talked about care packages
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Oct 21] SFSS Surrey Campus Committee Meeting
<i>Parties Attending:</i>	SCC Committee Members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over Halloween event, club collaboration process, and icebreaker event debrief
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Oct 21] FASS Formal Marketing Committee Meeting
<i>Parties Attending:</i>	FASS Formal Marketing Committee Members
<i>Reason:</i>	Regular weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed action items and assigned tasks
<i>Next Steps:</i>	<ul style="list-style-type: none"> Do writeup for Facebook event Set up Eventbrite
<i>Meeting and Date:</i>	[[Oct 22] SFSS Care Packages Meeting with Events Coordinator
<i>Parties Attending:</i>	SFSS Events Coordinator (Dipti), myself
<i>Reason:</i>	Touching base and deciding action items
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over what to buy and who's buying what Did an inventory check with what we already have
<i>Next Steps:</i>	<ul style="list-style-type: none"> Follow up with sponsors Buy more things from Costco
<i>Meeting and Date:</i>	[Oct 23] SFSS Care Packages Sponsorship Calls/Meetings
<i>Parties Attending:</i>	Renaissance, SFU Bookstore, myself
<i>Reason:</i>	Sponsorship for Care Packages event
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed terms of sponsorship Agreed on items sponsored
<i>Next Steps:</i>	<ul style="list-style-type: none"> Pick up items Send sponsorship thank-you emails
<i>Meeting and Date:</i>	[Oct 23] Society of Arts and Social Sciences Meeting
<i>Parties Attending:</i>	Society of Arts and Social Sciences exec team, myself
<i>Reason:</i>	Regular weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Came up with an event idea for Surrey students - Brushes & Boba (painting and bubble tea night) Acted as a liaison between Surrey Mentors and SASS
<i>Next Steps:</i>	<ul style="list-style-type: none"> Help SASS' VP Marketing with creating Facebook event

<i>Meeting and Date:</i>	[Oct 23] FASS DSU Meeting
<i>Parties Attending:</i>	FASS DSU representatives, Brian Fox (Coordinator, Student Engagement), Rayhaan (SFSS At-Large Rep), myself
<i>Reason:</i>	Regular weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • DSU updates • Discussed and voted on FASS Formal details
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Contact Chingtai from Humans of SFU • Contact president of SFU Peak Frequency
<i>Meeting and Date:</i>	[Oct 23] SFSS Accessibility Committee Meeting
<i>Parties Attending:</i>	Accessibility Committee members, myself
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Discussed and passed motion to spend money on buying earplugs for the loud construction noise (I had to resubmit the form to highlight the way it helps students with disabilities)
<i>Next Steps:</i>	<ul style="list-style-type: none"> • N/A
<i>Meeting and Date:</i>	[Oct 25] FASS Formal Logistics Committee Meeting
<i>Parties Attending:</i>	FASS Formal Logistics Committee members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Went over event activities • Toured the venue • Visited MECS to ask questions
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Send minutes document to group chat for people who couldn't make the meeting • Contact MECS to set up a meeting with the event manager • Ask SFSS about allowing non-SFU students to come
<i>Meeting and Date:</i>	[Oct 28] Blenz Gift Card Pickup
<i>Parties Attending:</i>	Myself, Blenz
<i>Reason:</i>	Pick up gift cards for care packages
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Went to Blenz in Vancouver to pick up their sponsored gift cards for the Care Packages project • Gave them a thank you card and a knit coffee plush I made
<i>Next Steps:</i>	<ul style="list-style-type: none"> • N/A
<i>Meeting and Date:</i>	[Oct 28] FASS Formal Marketing Committee Meeting
<i>Parties Attending:</i>	FASS Formal Marketing Committee members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Discussed branding • Talked about timeline (content calendar, marketing timeline)
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Upload content calendar template to the drive • Create promotional toolkit to send out to FASS departments and DSUs
<i>Meeting and Date:</i>	[Oct 28] SFSS University and Academic Affairs meeting

	<table border="1"> <tr> <td><i>Parties Attending:</i></td> <td>SFSS University and Academic Affairs Committee members</td> </tr> <tr> <td><i>Reason:</i></td> <td>Regular meeting</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td> <ul style="list-style-type: none"> Discussed supporting a student advocate at SFU, and its relation to the Ombudsperson </td> </tr> <tr> <td><i>Next Steps:</i></td> <td> <ul style="list-style-type: none"> N/A </td> </tr> </table> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>[Oct 28] SFSS x SEI meeting</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>VP University Relations (Shina), FCAT Rep (Fiona), myself</td> </tr> <tr> <td><i>Reason:</i></td> <td>Discuss collaboration project with SEI funding</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td> <ul style="list-style-type: none"> The technical skills workshop wouldn't really be under SEI because it isn't sustainable and doesn't benefit all students </td> </tr> <tr> <td><i>Next Steps:</i></td> <td> <ul style="list-style-type: none"> N/A </td> </tr> </table> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>[Oct 30] Nesters Gift Card Donation</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>Myself, Nesters manager</td> </tr> <tr> <td><i>Reason:</i></td> <td>Gift cards for care packages raffle draw</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td> <ul style="list-style-type: none"> Got 6 \$10 gift cards for the raffle draw Gave manager a crochet coffee stuffy as a thank you </td> </tr> <tr> <td><i>Next Steps:</i></td> <td> <ul style="list-style-type: none"> Do care packages raffle draw </td> </tr> </table>	<i>Parties Attending:</i>	SFSS University and Academic Affairs Committee members	<i>Reason:</i>	Regular meeting	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed supporting a student advocate at SFU, and its relation to the Ombudsperson 	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 	<i>Meeting and Date:</i>	[Oct 28] SFSS x SEI meeting	<i>Parties Attending:</i>	VP University Relations (Shina), FCAT Rep (Fiona), myself	<i>Reason:</i>	Discuss collaboration project with SEI funding	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> The technical skills workshop wouldn't really be under SEI because it isn't sustainable and doesn't benefit all students 	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 	<i>Meeting and Date:</i>	[Oct 30] Nesters Gift Card Donation	<i>Parties Attending:</i>	Myself, Nesters manager	<i>Reason:</i>	Gift cards for care packages raffle draw	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Got 6 \$10 gift cards for the raffle draw Gave manager a crochet coffee stuffy as a thank you 	<i>Next Steps:</i>	<ul style="list-style-type: none"> Do care packages raffle draw
<i>Parties Attending:</i>	SFSS University and Academic Affairs Committee members																												
<i>Reason:</i>	Regular meeting																												
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed supporting a student advocate at SFU, and its relation to the Ombudsperson 																												
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 																												
<i>Meeting and Date:</i>	[Oct 28] SFSS x SEI meeting																												
<i>Parties Attending:</i>	VP University Relations (Shina), FCAT Rep (Fiona), myself																												
<i>Reason:</i>	Discuss collaboration project with SEI funding																												
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> The technical skills workshop wouldn't really be under SEI because it isn't sustainable and doesn't benefit all students 																												
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 																												
<i>Meeting and Date:</i>	[Oct 30] Nesters Gift Card Donation																												
<i>Parties Attending:</i>	Myself, Nesters manager																												
<i>Reason:</i>	Gift cards for care packages raffle draw																												
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Got 6 \$10 gift cards for the raffle draw Gave manager a crochet coffee stuffy as a thank you 																												
<i>Next Steps:</i>	<ul style="list-style-type: none"> Do care packages raffle draw 																												
Project/Events Updates and Upcoming Plans	<p>Projects/Events:</p> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td>[Oct 29 & 30] SFSS Care Packages</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td> <ul style="list-style-type: none"> Update here Met with Dipti Met with SFU Health & Counselling Went to Costco to buy items Obtained more sponsorship Hosted event Worked on post-event report </td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td> <ul style="list-style-type: none"> Student well-being Student engagement University relations </td> </tr> </table> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td>Self Care Workshop</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td> <ul style="list-style-type: none"> Met with Pursuit of Happiness logistics team to go over details </td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td> <ul style="list-style-type: none"> Student well-being Student engagement </td> </tr> </table> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td>FASS Formal</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td> <ul style="list-style-type: none"> Miscellaneous marketing and logistics work (see meetings above) </td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td> <ul style="list-style-type: none"> Student engagement </td> </tr> </table> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td>[Oct 24] SFSS Events Committee Social</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td> <ul style="list-style-type: none"> Went to Club Iliia </td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td> <ul style="list-style-type: none"> Student engagement </td> </tr> </table>	<i>Project/Event Title:</i>	[Oct 29 & 30] SFSS Care Packages	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Update here Met with Dipti Met with SFU Health & Counselling Went to Costco to buy items Obtained more sponsorship Hosted event Worked on post-event report 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student well-being Student engagement University relations 	<i>Project/Event Title:</i>	Self Care Workshop	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Met with Pursuit of Happiness logistics team to go over details 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student well-being Student engagement 	<i>Project/Event Title:</i>	FASS Formal	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Miscellaneous marketing and logistics work (see meetings above) 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student engagement 	<i>Project/Event Title:</i>	[Oct 24] SFSS Events Committee Social	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Went to Club Iliia 	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student engagement 				
<i>Project/Event Title:</i>	[Oct 29 & 30] SFSS Care Packages																												
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Update here Met with Dipti Met with SFU Health & Counselling Went to Costco to buy items Obtained more sponsorship Hosted event Worked on post-event report 																												
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student well-being Student engagement University relations 																												
<i>Project/Event Title:</i>	Self Care Workshop																												
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Met with Pursuit of Happiness logistics team to go over details 																												
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student well-being Student engagement 																												
<i>Project/Event Title:</i>	FASS Formal																												
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Miscellaneous marketing and logistics work (see meetings above) 																												
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student engagement 																												
<i>Project/Event Title:</i>	[Oct 24] SFSS Events Committee Social																												
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Went to Club Iliia 																												
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student engagement 																												

	<i>Priorities:</i>	
	<i>Project/Event Title:</i>	[Oct 24] FASS Halloween Craft Night
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Made wine glass candle holders, knit pumpkins, and a knit pumpkin hat for an adorable ferret!
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement
	<i>Project/Event Title:</i>	[Oct 31] SFSS Surrey Campus Committee Halloween Event
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Helped set up and clean up at the event • Got students to come take photos at the photobooth
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement

BUSINESS REPRESENTATIVE (ANDREW WONG)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[October 18] SFSS Board Meeting
	<i>Parties Attending:</i>	SFSS Board, SFSS Staff, The Peak, students
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Please refer to meeting minutes.
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[October 23] Spooky Pumpkin Painting
	<i>Parties Attending:</i>	SFSS Board, SFSS Staff, students
	<i>Reason:</i>	Create student engagement around Halloween
	<i>Summary and Outcome:</i>	Pumpkin painting, Photobooth, Free chocolate/redbull & hot chocolate
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[October 25] Website improvements for committee/join a committee tab
	<i>Parties Attending:</i>	Sindhu, Sarah, Andrew
	<i>Reason:</i>	Current descriptions of committees are outdated and not visually attractive to students. Nomination Committee policies are also outdated and need improvements. Going to update descriptions, add written testimonies of current at-large reps, and a picture to give a better representation of what students do. Once it is all updated, will promote on social media.
	<i>Summary and Outcome:</i>	Sarah and Sindhu have kindly taken on tasks to get this project started.
	<i>Next Steps:</i>	Meet with Governance Committee on Nov. 6 to discuss policy updates

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<u>Project/Event Title:</u>	Month in Review
	<u>Updates and Upcoming Plans:</u>	Compile October photos into graphic and create facebook and website write up in collaboration with Giovanni
	<u>Relevant Strategic Priorities:</u>	Student engagement
	<u>Projects/Events:</u>	
	<u>Project/Event Title:</u>	Website Improvements - Committees
	<u>Updates and Upcoming Plans:</u>	"Joint a Committee" tab now under "Get Involved" tab. See meeting above for further updates.
	<u>Relevant Strategic Priorities:</u>	Student engagement

COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)

<p>Meeting Summaries and General Comments</p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="431 491 639 520"><i>Meeting and Date:</i></td> <td data-bbox="639 491 1360 520"></td> </tr> <tr> <td data-bbox="431 525 607 554"><i>Parties Attending:</i></td> <td data-bbox="639 525 1360 554"></td> </tr> <tr> <td data-bbox="431 558 516 588"><i>Reason:</i></td> <td data-bbox="639 558 1360 588"></td> </tr> <tr> <td data-bbox="431 592 571 646"><i>Summary and Outcome:</i></td> <td data-bbox="639 592 1360 646"></td> </tr> <tr> <td data-bbox="431 651 548 680"><i>Next Steps:</i></td> <td data-bbox="639 651 1360 680"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
<i>Meeting and Date:</i>											
<i>Parties Attending:</i>											
<i>Reason:</i>											
<i>Summary and Outcome:</i>											
<i>Next Steps:</i>											
<p>Project/Events Updates and Upcoming Plans</p>	<p><u>Projects/Events:</u></p> <table border="1"> <tr> <td data-bbox="431 848 613 877"><i>Project/Event Title:</i></td> <td data-bbox="639 848 1360 877"></td> </tr> <tr> <td data-bbox="431 882 597 936"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="639 882 1360 936"></td> </tr> <tr> <td data-bbox="431 940 613 974"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="639 940 1360 974"></td> </tr> </table>	<i>Project/Event Title:</i>		<i>Updates and Upcoming Plans:</i>		<i>Relevant Strategic Priorities:</i>					
<i>Project/Event Title:</i>											
<i>Updates and Upcoming Plans:</i>											
<i>Relevant Strategic Priorities:</i>											

EDUCATION REPRESENTATIVE (EMERLY LIU)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Oct 16] Meeting with YWiB IWD Gala team
	<i>Parties Attending:</i>	YWiB Gala Chair, Logistics Coordinator, and Marketing Coordinator
	<i>Reason:</i>	Introductory meeting and discussion of contract
	<i>Summary and Outcome:</i>	- Reviewed contract, discussion of last year's event outcomes and areas of improvement, updates on venue and additional logistics
	<i>Next Steps:</i>	- Set up next YWiB meeting with Events Committee External Sponsorship Coordinator, follow-up about the budget portion of contract
	<i>Meeting and Date:</i>	[Oct 18] Board meeting
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Oct 22] ESA meeting
	<i>Parties Attending:</i>	ESA members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Discussion revolved around Holiday Gala event planning
	<i>Next Steps:</i>	Submit grant, book AV equipment, research materials
	<i>Meeting and Date:</i>	[Oct 23] AFAC meeting
	<i>Parties Attending:</i>	AFAC members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	- Review and collaborate on new SFSS access grant
	<i>Meeting and Date:</i>	[Oct 28] UAA Committee meeting
	<i>Parties Attending:</i>	UAA Committee members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Oct 29] ESA meeting
	<i>Parties Attending:</i>	ESA members
	<i>Reason:</i>	Discuss Holiday Gala planning progress
<i>Summary and Outcome:</i>	- Grant submitted but need to provide budget breakdown - Discussed purchasing of items, and promotions	
<i>Next Steps:</i>	- Follow-up with grant, start rolling out promotional material on social media	
<i>Meeting and Date:</i>	[Oct 29] Events Committee meeting	
<i>Parties Attending:</i>	Events Committee members	
<i>Reason:</i>	Bi-weekly	

	<table border="1"> <tr> <td><i>Summary and Outcome:</i></td> <td>- Refer to meeting minutes</td> </tr> <tr> <td><i>Next Steps:</i></td> <td>Update on YWiB IWD Gala progress</td> </tr> <tr> <td><i>Meeting and Date:</i></td> <td>[Oct 31] Meeting with YWiB IWD Gala team</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>YWiB IWD Gala team, Events Committee External Sponsorship Coordinator</td> </tr> <tr> <td><i>Reason:</i></td> <td>Discuss sponsorship contacts and strategies</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td>- Review of sponsorship package, run-down of businesses to reach out to - Discussion of venue and general logistics</td> </tr> <tr> <td><i>Next Steps:</i></td> <td>Follow-up for the financial overview</td> </tr> </table>	<i>Summary and Outcome:</i>	- Refer to meeting minutes	<i>Next Steps:</i>	Update on YWiB IWD Gala progress	<i>Meeting and Date:</i>	[Oct 31] Meeting with YWiB IWD Gala team	<i>Parties Attending:</i>	YWiB IWD Gala team, Events Committee External Sponsorship Coordinator	<i>Reason:</i>	Discuss sponsorship contacts and strategies	<i>Summary and Outcome:</i>	- Review of sponsorship package, run-down of businesses to reach out to - Discussion of venue and general logistics	<i>Next Steps:</i>	Follow-up for the financial overview																												
<i>Summary and Outcome:</i>	- Refer to meeting minutes																																										
<i>Next Steps:</i>	Update on YWiB IWD Gala progress																																										
<i>Meeting and Date:</i>	[Oct 31] Meeting with YWiB IWD Gala team																																										
<i>Parties Attending:</i>	YWiB IWD Gala team, Events Committee External Sponsorship Coordinator																																										
<i>Reason:</i>	Discuss sponsorship contacts and strategies																																										
<i>Summary and Outcome:</i>	- Review of sponsorship package, run-down of businesses to reach out to - Discussion of venue and general logistics																																										
<i>Next Steps:</i>	Follow-up for the financial overview																																										
Project/Events Updates and Upcoming Plans	<table border="1"> <tr> <td colspan="2"><i>Projects/Events:</i></td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>[Oct 19] SFU Ed Review Symposium</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- Event ran smoothly - 72 registrants; only ~40 attended</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student engagement and university relations</td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>[Oct 23] SFSS Spooky Pumpkin Painting</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- Event support: set-up/take-down, handed out hot chocolate and candy, promoted the SFSS Halloween Pub Night</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student engagement</td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>[Oct 25] ESA Halloween event</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- 25+ students attended - Pumpkin painting was a success</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student engagement</td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>[Oct 29] SFSS Care Packages</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- Event support: set-up, supervised table, promoted the SFSS Halloween Pub Night</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student well-being</td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>SFSS Club & Student Union Social</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- Delayed until spring semester to have ample time to organize an inclusive, engaging, accessible event, and promote to club and student union execs</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student engagement</td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>YWiB International Women's Day Gala</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- Finalized venue, started reaching out to potential sponsors - Next meeting will discuss expense breakdown</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student Engagement</td> </tr> <tr> <td><i>Project/Event Title:</i></td> <td>ESA Holiday Gala</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>- Booked the DAC - Resubmitted grant with expense breakdown</td> </tr> </table>	<i>Projects/Events:</i>		<i>Project/Event Title:</i>	[Oct 19] SFU Ed Review Symposium	<i>Updates and Upcoming Plans:</i>	- Event ran smoothly - 72 registrants; only ~40 attended	<i>Relevant Strategic Priorities:</i>	Student engagement and university relations	<i>Project/Event Title:</i>	[Oct 23] SFSS Spooky Pumpkin Painting	<i>Updates and Upcoming Plans:</i>	- Event support: set-up/take-down, handed out hot chocolate and candy, promoted the SFSS Halloween Pub Night	<i>Relevant Strategic Priorities:</i>	Student engagement	<i>Project/Event Title:</i>	[Oct 25] ESA Halloween event	<i>Updates and Upcoming Plans:</i>	- 25+ students attended - Pumpkin painting was a success	<i>Relevant Strategic Priorities:</i>	Student engagement	<i>Project/Event Title:</i>	[Oct 29] SFSS Care Packages	<i>Updates and Upcoming Plans:</i>	- Event support: set-up, supervised table, promoted the SFSS Halloween Pub Night	<i>Relevant Strategic Priorities:</i>	Student well-being	<i>Project/Event Title:</i>	SFSS Club & Student Union Social	<i>Updates and Upcoming Plans:</i>	- Delayed until spring semester to have ample time to organize an inclusive, engaging, accessible event, and promote to club and student union execs	<i>Relevant Strategic Priorities:</i>	Student engagement	<i>Project/Event Title:</i>	YWiB International Women's Day Gala	<i>Updates and Upcoming Plans:</i>	- Finalized venue, started reaching out to potential sponsors - Next meeting will discuss expense breakdown	<i>Relevant Strategic Priorities:</i>	Student Engagement	<i>Project/Event Title:</i>	ESA Holiday Gala	<i>Updates and Upcoming Plans:</i>	- Booked the DAC - Resubmitted grant with expense breakdown
<i>Projects/Events:</i>																																											
<i>Project/Event Title:</i>	[Oct 19] SFU Ed Review Symposium																																										
<i>Updates and Upcoming Plans:</i>	- Event ran smoothly - 72 registrants; only ~40 attended																																										
<i>Relevant Strategic Priorities:</i>	Student engagement and university relations																																										
<i>Project/Event Title:</i>	[Oct 23] SFSS Spooky Pumpkin Painting																																										
<i>Updates and Upcoming Plans:</i>	- Event support: set-up/take-down, handed out hot chocolate and candy, promoted the SFSS Halloween Pub Night																																										
<i>Relevant Strategic Priorities:</i>	Student engagement																																										
<i>Project/Event Title:</i>	[Oct 25] ESA Halloween event																																										
<i>Updates and Upcoming Plans:</i>	- 25+ students attended - Pumpkin painting was a success																																										
<i>Relevant Strategic Priorities:</i>	Student engagement																																										
<i>Project/Event Title:</i>	[Oct 29] SFSS Care Packages																																										
<i>Updates and Upcoming Plans:</i>	- Event support: set-up, supervised table, promoted the SFSS Halloween Pub Night																																										
<i>Relevant Strategic Priorities:</i>	Student well-being																																										
<i>Project/Event Title:</i>	SFSS Club & Student Union Social																																										
<i>Updates and Upcoming Plans:</i>	- Delayed until spring semester to have ample time to organize an inclusive, engaging, accessible event, and promote to club and student union execs																																										
<i>Relevant Strategic Priorities:</i>	Student engagement																																										
<i>Project/Event Title:</i>	YWiB International Women's Day Gala																																										
<i>Updates and Upcoming Plans:</i>	- Finalized venue, started reaching out to potential sponsors - Next meeting will discuss expense breakdown																																										
<i>Relevant Strategic Priorities:</i>	Student Engagement																																										
<i>Project/Event Title:</i>	ESA Holiday Gala																																										
<i>Updates and Upcoming Plans:</i>	- Booked the DAC - Resubmitted grant with expense breakdown																																										

		<ul style="list-style-type: none"> - Started to buy materials - Need to book AV equipment and submit catering order - Push out promotions
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	Learning Disabilities Assessment Pilot
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> - Reaching out to other institutes with centres for accessible learning - Plan to schedule meeting with Studentcare
	<i>Relevant Strategic Priorities:</i>	Student well-being and student financial health

HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	With Daria- PhiDE- Oct 17
	<i>Parties Attending:</i>	Myself, Daria
	<i>Reason:</i>	To talk about the situation regarding PhiDE and SFSS>
	<i>Summary and Outcome:</i>	She updated me on the situation from her point of view
	<i>Next Steps:</i>	Referred to the rest of the Board & staff
	<i>Meeting and Date:</i>	SCC Meeting- Oct 21
	<i>Parties Attending:</i>	SCC
	<i>Reason:</i>	Planning for Halloween event & pub nights
	<i>Summary and Outcome:</i>	Finalizing budget & distributing the tasks
	<i>Next Steps:</i>	Execute event
	<i>Meeting and Date:</i>	SCC Meeting - Oct 28
	<i>Parties Attending:</i>	SCC
	<i>Reason:</i>	Final prep for Halloween event
<i>Summary and Outcome:</i>	Final planning for event & confirming attendance	
<i>Next Steps:</i>	Execute event	
<i>Meeting and Date:</i>	UAA Meeting- Oct 28	
<i>Parties Attending:</i>	UAA Committee	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	Re-capping previous events, discussing student advocacy plans	
<i>Next Steps:</i>	Work with Sylvia to continue student advocate project	
Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	OpenEd19- Oct 29- Nov 1
	<i>Updates and Upcoming Plans:</i>	Conference report coming soon
	<i>Relevant Strategic Priorities:</i>	OER, Financial wellbeing

SCIENCE REPRESENTATIVE (SIMRAN UPPAL)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Oct 17. SUS Meeting
	<i>Parties Attending:</i>	SUS Members
	<i>Reason:</i>	Weekly Meeting
	<i>Summary and Outcome:</i>	-timeline and budget for molecules and moustaches
	<i>Next Steps:</i>	Get back to the study Ask DSU's for contribution
	<i>Meeting and Date:</i>	Oct 18 Board Meeting
	<i>Parties Attending:</i>	Board Members, staff and guests
	<i>Reason:</i>	Regular meeting
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Oct 22 All DSU Meeting
	<i>Parties Attending:</i>	Thomas, Earth Science executive, MSU president
	<i>Reason:</i>	Monthly Meeting
	<i>Summary and Outcome:</i>	Round table Informative evaluation Discussed common rooms Molecules and Moustaches Upcoming events
	<i>Next Steps:</i>	Dsu social Send email for next meeting
	<i>Meeting and Date:</i>	Oct 24 SUS Meeting
<i>Parties Attending:</i>	SUS members, Thomas, myself	
<i>Reason:</i>	Weekly Meeting	
<i>Summary and Outcome:</i>	Decided on doing study sessions (Zara taking lead) Questions from SFU asked by Thomas Discussed Molecules and Moustaches/Winter Formal	
<i>Next Steps:</i>	Give gift cards asap	
<i>Meeting and Date:</i>	Oct 28 Meeting with Thomas	
<i>Parties Attending:</i>	Thomas and myself	
<i>Reason:</i>	Co-Curricular Record (CCR)	
<i>Summary and Outcome:</i>	Looking into criteria for the CCR Questions to ask DSU members	
<i>Next Steps:</i>	N/A	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	SUS study sessions
	<i>Updates and Upcoming Plans:</i>	Still picking a date Have two study sessions before the end of the semester
	<i>Relevant Strategic Priorities:</i>	Consider having one at the Surrey campus
	<i>Project/Event Title:</i>	Molecules and Moustaches
	<i>Updates and Upcoming Plans:</i>	Review timeline and budget
	<i>Relevant Strategic Priorities:</i>	N/A