

1. CALL TO ORDER

Call to Order – 1:32 PM

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Committee Composition

VP Student Services (*Chair*) Jimmy Dhesa
VP University Relations Erwin Kwok
Ex-Officio Hangue Kim
Faculty Representative (Communications, Art, & Technology) Juvina Silvestre
Faculty Representative (Education) Jamie Zhu

3.2 Society Staff

Administrative Assistant Zoya Nari
Chief Executive Officer Martin Wyant
Student Union Organizer Anna Reva
Campaigns, Research, & Policy Coordinator Pierre Cassidy
Accessibility Assistant Alyssa Chan

3.3 Guests

SFU Autistics United Vivian Ly
Faculty Representative (Applied Sciences) Jeffrey Leung
Student Paige Nock

4. ADOPTION OF THE AGENDA

4.1 MOTION AFAC 2017-09-18:01

Juvina/Jamie

Be it resolved to adopt the agenda as presented.

CARRIED

5. DISCUSSION ITEMS

5.1 External Accessibility Grants

- Discussion based on the Hi-Five discussion that occurred last year where the group inquired about being an internal group and requested a grant
- Suggestion: to possibly support the external group while an external granting process is not in place yet
- Next steps: Hi-Five to bring a proposal to the Accessibility Committee for review and to possibly bring the proposal to Board

5.2 SFSS Accessibility Fund Grant and Accommodation Request

- A student to attend a conference as they have some physical complications
- This proposal falls out of the Terms Of Reference and may not be approved by the committee
- Next steps: further research will be conducted

5.3 Fall Events

- Accessibility Awareness Week – SFSS to potentially host the last day
 - SFPIRG is promoting the week event but clubs have been invited to host the workshops and handle the logistics

Baljinder Bains arrived at 1:54 PM

- Note: Concerns that the accessibility funding application is not as accessible as accessible
 - Suggestion: to possibly have the application be available on the Club Portal

5.4 Dragon Naturally Speaking

- Program meant to be used by one individual at a time
- Concerns: can only be used in a quiet room where only one voice can be heard

Anna Reva left at 2:03 PM

5.5 SFSS Accessibility Clubs

- Suggestion for committee: to support accessibility clubs more
- SFU Autistics Unite: to possibly conduct a school-wide survey
- SFSS Accessibility Worker is currently working on alleviating accessibility issues
 - To gather further information on which clubs are directed to differently abled members

6. ATTACHMENTS

- accessibility fund letter.pdf
- SFSS_GRANT_ACCESS_FORM.pdf

7. ADJOURNMENT

MOTION AFAC 2017-09-18:02

Juvina/Jamie

Be it resolved to adjourn the meeting at 2:10 PM.

CARRIED

Dear members of the accessibility board,

My name is Courtenay Huffman, a 5th year psychology and computer science student. I am attending the Grace Hopper Conference in Orlando, Florida during the first week of October, from the 4th to the 6th. This conference will gather over 18 000 women who study or work in computing science to hear speakers, attend workshops, as well as network with each other and tech companies. This conference is an important one for women in computing science because we are a minority in the field and face many barriers to success because of this; the conference aims to help us overcome these barriers to success and to support us in our journey in the field. I am requesting that the SFSS Accessibility Fund help me cover the cost to attend the conference because I suffer from a medical disability that makes it more difficult for me to attend the conference.

I have received a partial scholarship to the conference for \$875 from the Women in Computing Science student group operating under the Computing Science department and the Faculty of Applied Science. I have also requested \$100 from the conference fund through the Computing Science Student Society. I am also able to contribute \$200 from my own savings. However, this does not fully cover the cost of attending the conference, with my expected expenses detailed below.

Item	Cost (rounded)	Details
Flight	\$500 CAD	United airline, economy. Taken with 4 other SFU students. Leave Vancouver Tuesday morning, arrive in Orlando Tuesday afternoon. Leave Orlando Saturday morning, arrive in Vancouver Saturday afternoon.
Conference ticket	\$600 CAD	
Accommodation	\$200 CAD	Airbnb with 2 other SFU students attending conference
Food	\$200	<ul style="list-style-type: none">• 10\$ per breakfast; bought 4 days• \$15 per lunch; bought 5 days• \$15 per dinner; bought 4 days• \$6 of snacks per day; bought 5 days
Transportation	\$200 CAD	<ul style="list-style-type: none">• \$40 between airport and Airbnb; 2 trips• \$12 per person for uber between Airbnb and conference location; 2 times per day for 3 days• Some events for the conference are held at different locations,

		some extra money allocated for transportation to these events
Total:	\$1700	

I am asking for help funding my trip to the conference because I suffer from rheumatoid arthritis that affects all my joints, with my wrists and elbows affected most severely. Because of this I am typically only able to handle working limited hours or else I risk injuring my joints and this is especially true while I am taking classes like I have been over the summer and will be during the fall. Since the end of July, I have been unable to work at all because of a flare up, where my symptoms are more severe. As I'm sure you have no trouble concluding, this has made it difficult to put away extra funds for the trip. The other reason I am requesting help in funding my trip to the conference is that due to the severity of the arthritis in my wrists and elbows, taking public transit can be very unpleasant for me due to the motion of the bus or train causing jerking on my wrists and elbows while I hold on. The hours of the conference are from 9:00 am to 5:30 pm so I would be commuting during rush hours when it would be most likely that I would have to stand on public transit. Transit is the most logical option for transportation in my case where my existing funds are limited. For this reason I would like to request that in my funding, a more appropriate form of transport is planned for, and have detailed such in my expected costs.

Thank you for your time and consideration,

Courtenay Huffman

Name: Courtenay Huffman	Student Number: 301236638
SFU E-mail: chuffman@sfu.ca	Phone/TTY: 604-368-3492

Name of SFSS Group: WiCS (Women in Computing Science) student group under Department of Computing Science

Name of SFSS Event: Grace Hopper Conference

Event Date(s): October 4-6

Event Location: Orlando, Florida

Event Start and End Times: Oct 4 8:30am to Oct 6 5:30pm

Event Expected Attendance: 18 000

Event or Project Description

Please describe what this event or project is about and what it is for.

The Grace Hopper Conference is a conference for women working and studying in the tech industry, with a focus on those in computing science. Over 18 000 women from around the world gather for opportunities to network and learn.

Goals and Objective of Event or Project

Please tell us the goals and objectives of the event and how SFSS members are going to benefit from it.

One of the main goals of the conference is to help support women in the industry by providing us with a chance to expand our network with other women to support each other. This conference also provides an opportunity to learn, expanding knowledge about diverse areas within computing science. As a women in the process of transferring into computing science, this conference would give me an opportunity to acquire skills and knowledge that will benefit me during my studies and future career in the field and use it help other women studying computing science as well.

Event or Project Target Audience

Please list other groups that are involved in the event or project and how many SFSS members are involved in the event or project

WiCS is the primary group involved in this event, approximately 10 of our members are attending the conference, 7 of us having full or partial scholarships funded by the Faculty of Applied Science. WiCS works closely with the Computing Science Student Society (CSSS) with our members (of all genders) actively involved with both groups to maintain close ties within the groups and coordinate our goals and activities.

Planning and Historical Information

Have you or your group organized similar events or projects before?

This conference is hosted every year, and last year a few members of WiCS attended the event with the aid of scholarships funded by the Faculty of Applied Science. This trip to the conference, as well as the scholarship from the Women in Computing Science group and Faculty of Applied Sciences is expected to continue to be a yearly occurrence.

SFSS Services

Please inform us if you need to use printing and/or catering services.

No, printing and catering services will not be required.

Accommodations Requested <i>* For these services, please provide a basic agenda prior to the event</i> <i>^ For event organizers, please fill out an Equipment Loan form to secure the FM listening device</i>	Assisted Listening Device^ <input type="checkbox"/>	Sign Language (ASL)* <input type="checkbox"/>
	Materials in Braille <input type="checkbox"/>	Oral Interpreter* <input type="checkbox"/>
	Materials in Large Print <input type="checkbox"/>	Captioning Services (CART)* <input type="checkbox"/>
	Wheelchair-Friendly Venue <input type="checkbox"/>	Assistance Arranging Attendant Care Service <input type="checkbox"/>
	Meet/Assist <input type="checkbox"/>	Scent-Free Event <input type="checkbox"/>

Revenues
Please give us a description and amount of revenues your event is receiving such as registration fee or third party sponsors

Description	Amount
n/a	
Total Revenues:	

Expenses
Please provide the event or project costs breakdown below including the cost of all service accommodation requested

Description	Amount
Ticket: \$600 CAD Flight: \$500 CAD Transport: \$200 CAD Food: \$200 CAD Accommodation: \$200 CAD	
Total Expenses:	\$1700

Grant Funding Requested	\$525.00
<i>Cost of service accomodation should be included in the total amount</i>	

<p align="center">PLEASE SIGN BELOW</p> <p>By signing and submitting this form, I hereby declare that I am an undergraduate student at SFU and a member in Good Standing of the Simon Fraser Student Society.</p> <p><u>Courtenay Huffman</u></p>	<p>FOR OFFICE USE ONLY</p> <p>APPLICATION RECEIVED</p>
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Funding is normally provided through reimbursement once official receipts or invoices are provided. Direct payments can only be done if organizers are using SFSS services. Please provide a detailed report of the event outcome including the number of undergrads involved in the event including organizers, volunteers and participants, and a reflection on how to improve or enhance future similar event.

Please return this form to the SFSS Organiser Office (organiser@sfss.ca) in person or online.

This form has been created in compliance with the Personal Information Protection Act. Personal information will be used solely to process an accessibility accomodation request. By providing it, you hereby consent to the Simon Fraser Student Society using this information in this way only. This information will be kept confidential and will not be sold or traded to any other organization. If you do not consent to this, please refrain from providing us with your information