

## 1. CALL TO ORDER

Call to Order – 9:30 AM

## 2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Board Composition

President ( <i>Chair</i> ).....	Hangue Kim
VP External Relations .....	Prab Bassi
VP Finance .....	Baljinder Bains
VP Student Services .....	Jimmy Dhesa
VP Student Life .....	Alam Khehra
VP University Relations .....	Erwin Kwok
At-Large Representative .....	Raajan Garcha
At-Large Representative .....	Jaskarn Randhawa
Faculty Representative (Applied Sciences) .....	Jeffrey Leung
Faculty Representative (Arts & Social Sciences) .....	Jackson Freedman
Faculty Representative (Business) .....	Gini Kuo
Faculty Representative (Communications, Art, & Technology) .....	Juvina Silvestre
Faculty Representative (Education) .....	Jamie Zhu
Faculty Representative (Environment) .....	Yun Oh
Faculty Representative (Health Sciences) .....	Aarushi Sharma
Faculty Representative (Science) .....	Parham Elmi

### 3.2 Society Staff

Chief Executive Officer .....	Martin Wyant
Campaign, Research, and Policy Coordinator .....	Pierre Cassidy
Administrative Assistant .....	Zoya Nari

### 3.3 Guests

The Peak News Editors Assistant .....	Henry Tran
Sr. Director, Athletics & Recreation .....	Theresa Hanson
Perkins + Will .....	Max Richter
Director, Campus Planning & Development .....	Ian Abercombie
Sr. Project Manager .....	Gerald Gongos
Director, University Projects .....	Michael Strang

### 3.4 Regrets

At-Large Representative .....	Raajan Garcha
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## 4. RATIFICATION OF REGRETS

### 4.1 MOTION BOD 2017-09-29:01

**Alam/Jeffrey**

*Be it resolved to ratify regrets from Raajan Garcha.*

**CARRIED**

## 5. ADOPTION OF THE AGENDA

### 5.1 MOTION BOD 2017-09-29:02

**Alam/Jeffrey**

*Be it resolved to adopt the agenda as presented.*

**CARRIED**

*\*Yun Oh arrived at 9:31 AM\**

## 6. MATTERS ARISING FROM THE MINUTES

### 6.1 MOTION BOD 2017-09-29:03

**Alam/Parham**

*Be it resolved to receive and file the following minutes:*

- Surrey Campus Committee 2017-07-26.pdf
- Surrey Campus Committee 2017-08-16.pdf
- Board Of Directors 2017-08-21.pdf
- Board Of Directors 2017-08-28.pdf
- Finance Committee 2017-08-25.pdf
- Executive Committee 2017-09-01.pdf
- Events Committee 2017-08-30.pdf

**CARRIED**

## 7. PRESENTATIONS

### 7.1 Stadium

- Design is according to the requirements along with no possible obstructions
- Note:
  - Positive feedback was given at the Open House
  - Sr. Director states this as a legacy project as there is currently no stadium on the Terry Fox field
  - Stadium to be located in a viewable location and to provide a vibrant feeling in comparison to the Student Union Building
    - Coming up towards campus on the bus
- Stadium to include:
  - Seating with accessible seats, folding seats, and fixed seats
  - An excavated option where washrooms will be located under the seats down a flight of stairs
  - A layout of different viewable experiences around the perimeter and area

- A canopy with a wood structure underneath
  - To be centered with the seats extending past to not block the fitness centre
- Completion to possibly be in March 2020

#### Cost/Schedule

- Currently on budget with a cost lower than the estimated that was made last year
- To possibly get the PPA approval by the end of the 2017 year
- Note: building permit process may take up to 10 months
- Construction anticipated to commence in September 2018

#### Open House

- Received positive first impressions from members
- Student experience enhancements: stadium to possibly increase student support, and community
- Canopy is recognized as an ideal structure for the winter and rainy seasons
- There are still many opportunities for continuously improvements

#### Next steps

- Before further improvements can be made, Board must review and approve the structure

#### Q&A

- How accessible are the seats for individuals who require wheelchairs
  - Note: Accessibility options were reviewed at a global aspect
  - Near the press box, there is an elevator and universal washrooms
  - A ramp is provided on the right of the stadium for individuals who would like to be closer to the track
- Why the canopy does not cover all the seats
  - Only the prime seats are covered to create a centred structure
  - To be able to provide a variety of different experiences at the seats located at both ends
  - About 60% of the seats is covered with the majority of the seats being accessible
- Plans for branding as SFSS is funding the majority of the project
  - Further discussion will be conducted in accordance to the SFSS branding as it was not part of the agreement
- Maintenance plans
  - Facility services will be expanded to compensate the larger number of possible attendees
- Survey
  - Survey does not track whether the submissions were from athletes or general members
- Changes in the future

- Currently following a standard process, where major or significant changes may not occur to be able to stay on schedule
- Any significant changes that may occur will be at the cost of the university and not students' dollars
- Possibly adding programs
  - Possibilities:
    - Increase in recruitments, scholarships, and funding
- Lighting
  - A little glow located around the press box

## 8. NEW BUSINESS

### 8.1 SUDS Report – MOTION BOD 2017-09-29:04

Alam/Baljinder

*Be it resolved to approve the 2017 Student Union Development Summit report.*

- Refer to attached document
- Specific Board members attended the conference
- Suggestion: the conference was a success and therefore Board to possibly extend the invite to more Board members

**CARRIED**

### 8.2 Executive Succession Report – MOTION BOD 2017-09-29:05

Alam/Prab

*Be it resolved to approve the CEO Executive Succession Report.*

**CARRIED**

### 8.3 CEO Operations Report – MOTION BOD 2017-09-29:06

Baljinder/Alam

*Be it resolved to approve the CEO Operations Report.*

- Member engagement on social media platforms have increased

**CARRIED**

### 8.4 August 16-31 Board Work and Committee Report – MOTION BOD 2017-09-29:07

Jeffrey/Baljinder

*Be it resolved to approve the August 16-31 Board work and committee report.*

- A meeting to be conducted on where the Board Work Reports are to be filed

*\*Jimmy Dhesa arrived at 9:38 AM\**

- Note: Board work reports are attached to the minutes on the SFSS website

**CARRIED**

*\*Jaskarn Randhawa arrived at 9:41 AM\**

### 8.5 September 1-15 Board Work and Committee Report – MOTION BOD 2017-09-29:08

**Prab/Juvina**

*Be it resolved to approve the September 1-15 Board work and committee report.*

**CARRIED**

**MOTION BOD 2017-09-29:09**

**Alam/Jackson**

*Be it resolved to add Juvina Silvestre's September work report.*

**CARRIED**

**8.6 Surrey Campus Committee Appointment – MOTION BOD 2017-09-29:10**

**Alam/Jeffrey**

*Be it resolved to appoint Andrew Paraniñi to the Surrey Campus Committee.*

**CARRIED**

**8.7 Advocacy Committee Appointment – MOTION BOD 2017-09-29:11**

**Baljinder/Prab**

*Be it resolved to appoint Kia Mirsalehi, Megan Dally, Natalia Gretskaia, and Kailyn Ng to the Advocacy Committee.*

**CARRIED**

**8.8 Accessibility Committee Appointment – MOTION BOD 2017-09-29:12**

**Jimmy/Jackson**

*Be it resolved to appoint Paige Nock and Vivian Ly to the Accessibility Committee.*

- Preference was given to members with different abilities

**CARRIED**

**8.9 Independent Electoral Commissioner – MOTION BOD 2017-09-29:13**

**Baljinder/Prab**

*Whereas the Board of Directors approved the hosting of a referendum during the Fall 2017 semester, with the voting dates scheduled for November 21, 22, and 23, 2017, on August 28, 2017;*

*Be it resolved to appoint X to the Independent Electoral Commissioner (IEC) as Chief Electoral Commissioners upon the recommendation of the Committee to recommend the appointment of an IEC (CRAI), as required by the SFSS Elections and Referenda Policies, for a term commencing October 2, 2017, and ending December 8, 2017.*

*Be it resolved to appoint W, X, Y, and Z to the Independent Electoral Commission (IEC) as Electoral Commissioners upon the recommendation of the Committee to recommend the appointment of an IEC (CRAI), as required by the SFSS Elections and Referenda Policies, for a term commencing October 2, 2017, and ending November 24, 2017.*

**NOT CARRIED**

**MOTION BOD 2017-09-29:14**

**Erwin/Alam**

*Whereas the Board of Directors approved the hosting of a referendum during the Fall 2017 semester, with the voting dates scheduled for November 21, 22, and 23, 2017, on August 28, 2017;*

*Be it resolved to appoint Dee Gorn to the Independent Electoral Commissioner (IEC) as Chief Electoral Commissioners upon the recommendation of the Committee to recommend the appointment of an IEC (CRAI), as required by the SFSS Elections and Referenda Policies, for a term commencing October 2, 2017, and ending December 8, 2017.*

*Be it resolved to appoint Marco Kam to the Independent Electoral Commission (IEC) as Electoral Commissioners upon the recommendation of the Committee to recommend the appointment of an IEC (CRAI), as required by the SFSS Elections and Referenda Policies, for a term commencing October 2, 2017, and ending November 24, 2017. With pending positive reference checks.*

**CARRIED AS AMENDED**

- Note: process is more efficient than in the previous years and have been expedited

**8.10 Amendment of U-Pass Referendum – MOTION BOD 2017-09-29:15**

**Alam/Jackson**

*Whereas the Board of Directors approved a referendum question to be included on the Fall 2017 referendum ballot seeking the extension of the Student Society Fee established to provide all undergraduate students with access to the Universal Transit Pass program until December 2019 on August 28, 2017;*

*Whereas the approved question had a term for the collection of the Student Society Fee of December 2019, and leaves some ambiguity as to the precise date at which the authority to collect the fee will expire;*

*Be it resolved to amend the Board of Directors approved referendum question to read:*

*X.*

**NOT CARRIED**

**MOTION BOD 2017-09-29:16**

**Alam/Jackson**

*Whereas the Board of Directors approved a referendum question to be included on the Fall 2017 referendum ballot seeking the extension of the Student Society Fee established to provide all undergraduate students with access to the Universal Transit Pass program until December 2019 on August 28, 2017;*

*Whereas the approved question had a term for the collection of the Student Society Fee of December 2019, and leaves some ambiguity as to the precise date at which the authority to collect the fee will expire;*

*Be it resolved to amend the Board of Directors approved referendum question to read:*

*Whereas the current Universal Transit Pass Agreement expires in April 2018;*

*Whereas the terms of the current Universal Transit Pass Agreement may be extended until December 31, 2019 at the existing rate of \$41.00, per undergraduate student, per month of study;*

*Whereas a “no” result to this referendum would result in SFU undergraduate students no longer having access to the Universal Transit Pass after the Spring 2018 semester;*

*Be it resolved to authorize the Simon Fraser Student Society to continue to collect the mandatory fee of \$41.00 per month of study from each undergraduate student as detailed in the agreement, as a prescribed, program Student Society Fee until December 31, 2019, effective November 24<sup>th</sup>, 2017, after the results of the referendum are finalized.*

**CARRIED AS AMENDED**

**8.11 Art of Leadership Conference – MOTION BOD 2017-09-29:17**  
**Erwin/Baljinder**

*Be it resolved to send x, x and x to the Art of Leadership Conference on October 26, 2017.*

**WITHDRAWN**

- To possibly send 3 Board members to the conference
- Conference to include information to help Board members grow in their leadership roles as there tends to a plateau at one point during a Board term
- Board to further discuss this topic

**8.12 Search Committee for the Vice Provost and Associate Vice President, Teaching and learning – MOTION BOD 2017-09-29:18**

**Prab/Baljinder**

*Be it resolved to appoint Jamie Zhu to the SFU Vice Provost and Associate Vice President, Teaching and Learning search committee.*

**CARRIED**

- Friendly amendment to change x to Jamie Zhu

**8.13 Vancouver Campus Committee – MOTION BOD 2017-09-29:19**

**Alam/Parham**

*Be it resolved to allocate \$300 from line item 822/20 for the Vancouver Campus stand-up banner.*

**CARRIED**

- Note: VCC banner from a couple years ago is irretrievable
- Banner to be applied for ongoing years
- Suggestion: to further discuss storage options for the banner

**8.14 BC Select Standing Committee – MOTION BOD 2017-09-29:20**

**Baljinder/Gini**

*Whereas the Board of Directors recommends Vice President External Relations to present to the BC Select Standing Committee on Finance and Government on behalf of the Simon Fraser Student Society.*

*Whereas the Simon Fraser Student Society presented to the Select Standing Committee on Finance and Government Services on September 25, 2017.*

*Be it resolved to approve and file the 2017 presentation for the BC Select Standing Committee on Finance and Government Services.*

**CARRIED**

- Consultations were conducted on Monday
- Most student-centric key comments have been summarized into 3 categories:
  - To possibly have proportionate funding
  - U-Pass
  - Needs based grants, which is funding for low-income students
- Advocacy committee to conduct ‘rights for rents’ in October

## 9. DISCUSSION ITEMS

### 9.1 Clan Name

- Purpose: name change according to the briefing note
- Note:
  - SFSS choosing whether to be in support or against the topic may rise some conflict between members
- Possibility: if requested, SFSS may assist in collecting the data

*\*Parham Elmi left at 11:12 AM for class\**

## 10. ANNOUNCEMENTS

### 10.1 Surrey Space Expansion

- Meetings are still being conducted
- Consultations may occur to gain members' opinions

### 10.2 Life Coach

- Board members to possibly test out the option prior to extending it to members
- Suggestion:
  - To review the individual's credentials
  - May be a good opportunity for members

## 11. UPDATES

### 11.1 Board Work Plan

## 12. IN-CAMERA

### 12.1 MOTION BOD 2017-09-29:21

**Baljinder/Prab**

*Be it resolved to go in-camera for the remainder of the meeting.*

**CARRIED**

### 12.2 FIC

### 12.3 Operations Manager JD

### 12.4 Ombudsperson

## 13. EX-CAMERA

### 13.1 MOTION BOD 2017-09-29:22

**Baljinder/Jimmy**

*Be it resolved to go ex-camera.*

**CARRIED**

## 14. ATTACHMENTS

- August SFSS OPs Report.pdf
- BN - Stadium Project - Review and Approval of Design.pdf

- BOD1718 August 16-31 Work Report Committee Update.pdf
- BOD1718 September 1-15 Work Report Committee Update.pdf
- Monitoring Report - (EL-8) Emergency Executive Succession September 2017 2018.pdf
- notes on Clan discussion.pdf
- petition\_commentsSept25.pdf
- petition\_signatures\_Sept25.pdf
- SUDS 2017 Report.pdf
- Vancouver Campus Banner.pdf
- Art of Leadership Conference- Invoice.pdf
- Final2017ExecutiveSummary- SFSS (1).pdf
- FINALSFSSBudgetSubmission2017.pdf

## 15. ADJOURNMENT

**MOTION BOD 2017-09-29:23**

**Baljinder/Alam**

*Be it resolved to adjourn the meeting at 12:25 PM.*

**CARRIED**

The Art of Productions Inc.  
46 Sherbourne Street, 3rd Floor  
Toronto ON M5A 2P7  
(416) 479-9701  
accounting@theartof.com  
<http://www.theartof.com>  
GST Registration No.: 817421555



## INVOICE

### INVOICE TO

Simon Fraser University  
8888 University Dr  
Vancouver BC V5A 1S6

INVOICE # 2145

DATE 09/26/2017

DUE DATE 09/26/2017

TERMS Due upon receipt

DESCRIPTION	QTY	PRICE/RATE	TAX	AMOUNT
<b>LV - General Pass</b> The Art of Leadership, Vancouver - October 26, 2017	3	399.00	GST	1,197.00

Attn: Hangu Kim

SUBTOTAL	1,197.00
GST @ 5%	59.85
TOTAL	1,256.85
BALANCE DUE	<b>CAD 1,256.85</b>

## **CEO Monthly Report: August 2017**

### 1) Introduction

The intent of this monthly report is to provide a synopsis of key activities, events and other items that are related to SFSS service-delivery and administration.

- Campaigns, Research, Policy

- ✓ Developed an alternative approach to bylaw reform. Submitted to the Governance Committee and Board for their review.
- ✓ Consolidated existing referendum records related to student society fees.
- ✓ Relocated CRPC office.
- ✓ Provided support and guidance related to the potential extension of the U-Pass agreement.
- ✓ Worked with the Administrative Supervisor to develop an approach to assess our compliance with the Personal Information Protection Act (PIPA).
- ✓ Continued to provide support to the Coordinators who are developing Standard Operating Procedures.
- ✓ Responded to the following support requests from Board members, staff and SFSS Board and Board committees:
  - Information regarding bylaws, policies, procedures, campaigns (2)
  - Development of new bylaws, policies or procedures (25)
  - Other (4)

- Finance

- ✓ Performed regular payroll, accounts receivable/payable functions.
- ✓ Worked with the auditor to complete the year end wrap-up.
- ✓ Prepared income statement and detailed listings for Winter Craft Fair.
- ✓ Continued work on standard operating procedures for Finance Department.
- ✓ Reviewed initial drafts of the 2016-2017 audited Finance Statements.

- Communications

- ✓ Completed webform training related to the new website. Icon development for the site is almost complete.
- ✓ Provided significant support related to Fall Kickoff, including:
  - Development/revision of posters, flyers and banners
  - Social media plan
  - Ticket tracking sheet
  - T-shirt design
- ✓ Completed formatting for granting guidelines.
- ✓ Provided support for Surrey Clubs Days (graphics and Snapchat filters)

✓ Received 85 work orders (72 completed) in the following areas:

- Promotion (14)
- Graphic Design (40)
- Photos/Videos (2)
- Web Content Management (3)
- Other (26)

### **Social Media Tracking**

	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	17-Mar	17-Apr	17-May	17-Jun	17-Jul	17-Aug
<b>Facebook Likes</b>	9,903	10,096	10,099	10,115	10,140	10,182	10,192	10,282	10,274	10,298	10,308	10,301	10,402
<b>Facebook Posts</b>	22	40	40	50	10	62	19	65	16	24	13	15	27
<b>Facebook Post Engagement (the sum of reactions, comments and shares received by content/post)</b>	781	2169	511	495	211	777	291	3,500	1,947	1,179	681	486	602
<b>Twitter Followers</b>	1,824	1,845	1,859	1,859	1,875	1,886	1,900	1,900	1,909	1,910	1,918	1,918	1,944
<b>Tweets</b>	8	12	11	17	6	15	7	17	2	2	4	4	8
<b>Twitter Engagement (the sum of interactions received for your tweets: retweets, replies, quotes and likes)</b>	37	28	23	27	13	21	9	27	17	17	3	3	15
<b>Instagram Followers</b>	n/a	n/a	n/a	n/a	289	296	304	311	311	320	320	356	543

- Copy Centre

- ✓ Thesis orders increasing as end of semester approaches.
- ✓ Many orders for banners for Fall semester (for clubs, DSU's, SFSS Board and SFU departments).
- ✓ Banner, posters and flyers for Fall Kickoff concert.
- ✓ Continuing work on Standard Operating Procedures.

- Food and Beverage Services

- ✓ Our Pub, Coffee Shop, Food Court and related spaces were transferred to SFU in a "Space Surrender Agreement" that was concluded at the end of August.

- Surrey

- ✓ Participated in numerous meetings, including:
  - Surrey Campus Committee
  - Kickoff ticket sales planning
  - Cross-training with new Member Services/Events Coordinator
- ✓ Planning for Week of Welcome and Surrey Clubs Days
- ✓ Continuing work on Standard Operating Procedures

- ✓ Worked 5 shifts in Burnaby SFSS office to provide Coordinator support and to cross-train
- ✓ Completed 73 room bookings
- ✓ Types of service requests:
  - Club/DSU information: 2
  - Wayfinding: 2
  - Event planning: 4
  - Health/Dental plan: 6
  - Cheque req. support: 4
- Out on Campus
  - ✓ Met with representatives from a number of key on-campus groups, including:
    - Residence Services (60 Community Assistants)
    - Diversity, Equity and Inclusion community group
  - ✓ Continuing to redesign the Volunteer program. New recruitment cards have been designed, online training is being developed and we are working on a volunteer information handbook
  - ✓ Arranged Positive Space Network presentations
  - ✓ Completed planning for Clubs Days
  - ✓ Continued work on Standard Operating Procedures

- ✓ Developed plans for volunteer recruitment
- ✓ Developing a community art project for the back wall of Out on Campus
  
- Member Services/Clubs
  - ✓ Moved to new office space in the previous “Think Tank”
  - ✓ Training three new Member Services Assistants
  - ✓ Helped orient the Member Services, Events Coordinator
  - ✓ Planned Clubs Days (club sign-up, space booking, etc.)
  - ✓ Completed two club intakes
  
- Women’s Centre
  - ✓ Supported the Collective in organizing numerous events, including:
    - Feminist Storytime
    - Decolonizing Canada Day event

✓ Service referrals:

- Vancouver Lower Mainland Multicultural Family Support Services
- BC 211
- SFSS Emergency Food Bank
- Ryerson Sexual Violence Centre

✓ Supported 6 students. Peer support themes included:

- Mental Health
- Housing
- Gender identity
- Family Violence

✓ Door-counter visits: 16,943

- Build SFU GM

- ✓ Presented the suggested “SUB Space Allocation” process to the Board
- ✓ Developed the “Request for Expressions of Interest” template
- ✓ Reviewed SUB construction delay claim documentation and arranged meeting with Board subcommittee and SFU representatives to discuss strategy/approach with Contractor
- ✓ Assisted in the completion of numerous tasks related to the space surrender of our food and beverage spaces, assets and operations

- ✓ Assisted in transitioning food court tenants from SFSS to SFU
  - ✓ Coordinated the move of SFSS operations offices in Burnaby and ensured that the new “Student Centre” space was functioning properly
  - ✓ Continued progress on the SUB furniture plan
  - ✓ Reviewed proposed SFU service level agreement for AV support in the SUB
  - ✓ Completed financial reconciliations for Food Court tenants
- 
- Administration/HR
    - ✓ Provided support to 7 hiring committees (2 permanent and 5 part-time positions)
    - ✓ Led the orientation for the Member Services Coordinator/Events and for 4 other new employees
    - ✓ Coordinated pub and coffee shop visits for third parties
    - ✓ Cleaned and organized food and beverage spaces, removed unwanted items and contacted vendors to close accounts
    - ✓ Helped coordinate the move of SFSS operations offices in Burnaby and ensured that the new “Student Centre” space was functioning properly
    - ✓ Helped develop and distribute letters regarding benefits administration
    - ✓ Ordered supplies for SFSS offices

- ✓ Organized and led a number of disciplinary processes

- Student Union Organizer

- ✓ Provided support for the following groups:
  - SUS; CSS; ESS
  - Many other groups who were planning frosh events
- ✓ Organized and staged a Food Safe workshop
- ✓ Self-Defense and First Aid workshops have been planned and booked
- ✓ Continuing the development of a Canvas course for clubs/SU's orientation; launch planned for mid-September
- ✓ Meetings with the following groups:
  - Co-curricular record team
  - Granting process committee
  - Frosh risk assessment
  - Hiring committees for the Communications Assistant and the MSC Outreach Worker
- ✓ Reviewed and approved 11 grant requests

- Member Services Coordinator/Events

✓ Kick Off Concert:

- Reviewed contract with promoter and identified areas for future improvements
- Developing a “Fall Kick Off Concert Event Master Plan” for future concerts

✓ Pancake Breakfast:

- Secured temporary food permit from Fraser Health
- Booked necessary equipment, helped with set-up and tear down

✓ Clubs Days:

- Booked Convocation Mall and all required equipment from SFU Facilities
- Assisted clubs, student unions and other groups during the event

✓ Participated in Events Committee meetings

✓ Working on Winter Craft Fair, Movies Nights and other events

✓ Implemented the use of the Square App to accept credit card payments for ticket sales

- CEO

✓ Concluded a Space Surrender agreement, leading to the transfer of Food and Beverage-related space, equipment and other inventory from SFSS to SFU.

✓ Ensured that a transition plan was completed to ensure a smooth transition for the Women’s Centre until such time as we recruit a new Coordinator to replace Leah Horlick.

- ✓ Met with representatives from SFU Student Services to discuss opportunities to apply co-curricular record recognition for clubs.
- ✓ Met with representatives from TSSU to discuss the new benefits administration contract that has been provided to TSSU, SFPIRG, CJSF, CUPE and GSS. SFSS will continue to deliver benefits administration support to groups who sign the agreement. All groups, other than TSSU, have signed the agreement.
- ✓ Began working on a potential service delivery model for FIC students.
- ✓ Met with SFU Innovates to explore opportunities to work together. Will be having further discussions regarding the possibility developing a customer relationship management platform for the SUB.

# BRIEFING NOTE

## *STADIUM PROJECT: REVIEW AND APPROVAL OF DESIGN*

### ISSUE

The SFSS Board of Directors approved the Stadium Project Contribution Agreement in March, 2017. Within the agreement, SFU is required to obtain the SFSS's approval of the plans and specifications for the stadium. The stadium has undergone a redesign since March and SFU is now seeking SFSS approval.

### BACKGROUND

The Stadium Project Contribution Agreement requires that the stadium include, at a minimum:

- 1,800 seats, where each seat is approximately 20 inches wide and include a backrest,
- A full roof,
- A press box, and
- Ancillary work necessary to support the construction of the stadium.

SFU is also required to create a work plan for the stadium project including a description of tasks, milestones, and deliverables (Appendix 2), and determine a budget for the project (Appendix 3).

### CURRENT STATUS

The stadium has undergone a complete redesign over the summer (Appendix 1). The new design meets the requirements set out above except that the roof does not cover all seats. Of the 1,823 total seats, 1,152 (63%) are covered and 671 (37%) are not covered.

SFU has provided a memorandum (Appendix 4) listing each of the four requirements, whether each requirement has been met, and further information regarding seating, costing, and materials. The memo falsely indicates that all four requirements have been met including the requirement for "a full roof".

### KEY CONSIDERATIONS

The redesign of the stadium has resulted in the following changes to the project since the previous iteration of the design:

1. Project cost is now estimated to be \$14.2 million, down from \$16.7 million. (The SFSS's contribution remains capped at \$10 million.)

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2. Stadium seating is now centred on the field rather than spanning from the middle of the field to the east end.
3. The roof covers 63% of seats rather than 100% of seats.
4. The roof is supported from the north end and no longer requires columns within the seating area.

## RECOMMENDATION

That the Board of Directors receive a presentation from the architects and SFU representatives and move to approve or reject the plans as presented.

## NEXT STEPS

1. Pending the approval of the SFSS Board of Directors, the stadium design will be presented to the SFU President and Vice Presidents for review.
2. SFU will submit a Preliminary Plan Approval (PPA) to the City of Burnaby. An approved PPA is required before submitting an application for a Building Permit.
3. Construction Documents will be created by the architects and other consultants.

*Attachments: Appendix 1: Renderings and Design Information  
Appendix 2: Workplan and Schedule  
Appendix 3: Project Budget (Preliminary Cost Estimate)  
Appendix 4: Memorandum from SFU*

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## APPENDIX 1: RENDERINGS AND DESIGN INFORMATION

# SFU STADIUM

## DESIGN OPEN HOUSE

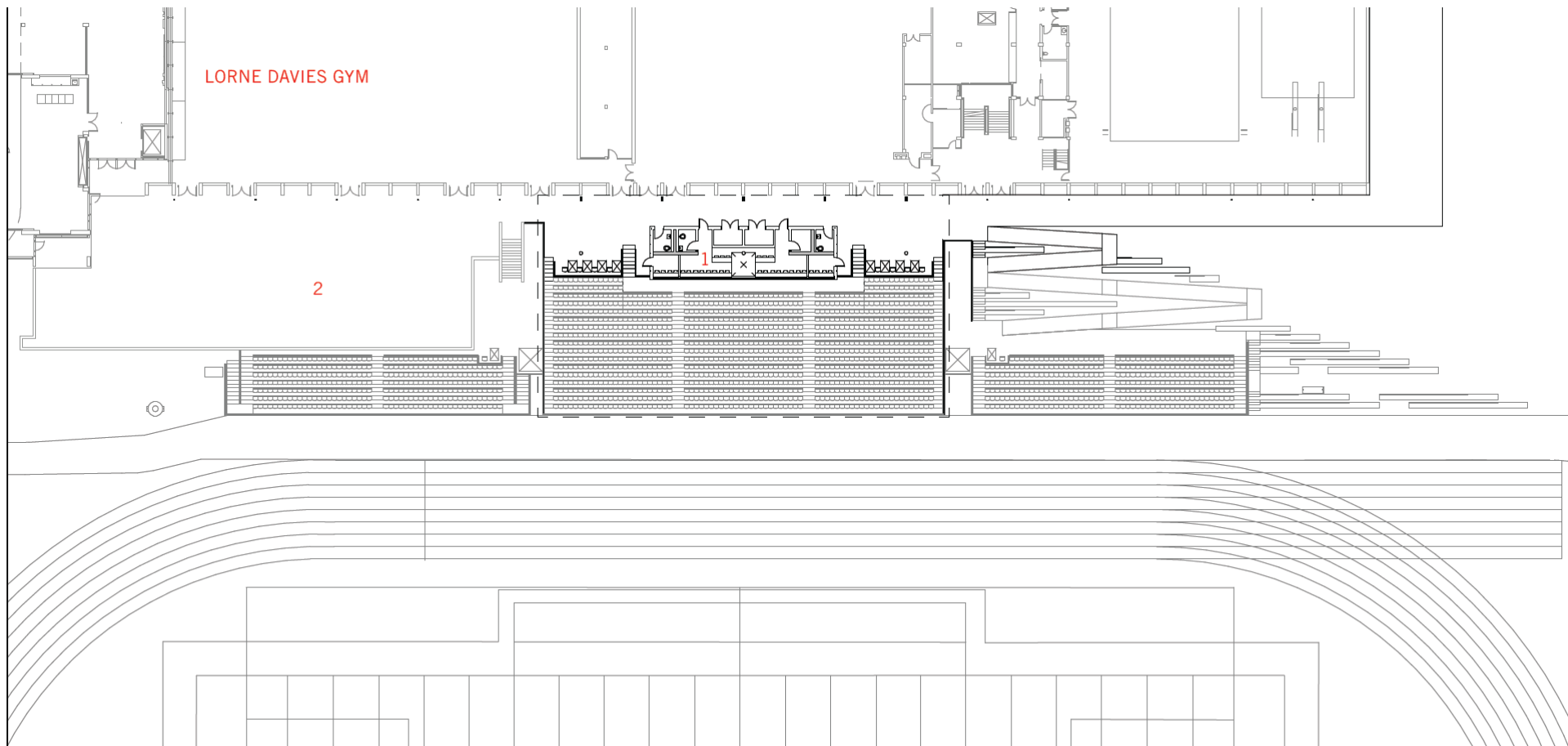
21 SEPTEMBER 2017



NEW STADIUM COMPLETE WITH CANOPY AND 1823 SEATS  
PROJECT COST - \$14.2 MILLION; SFSS CONTRIBUTION \$10 MILLION  
SCHEDULED COMPLETION - MARCH 2020  
NCAA STANDARD PRESS BOX  
ACCESSIBLE SEATING  
WASHROOMS



STADIUM SITE CONTEXT

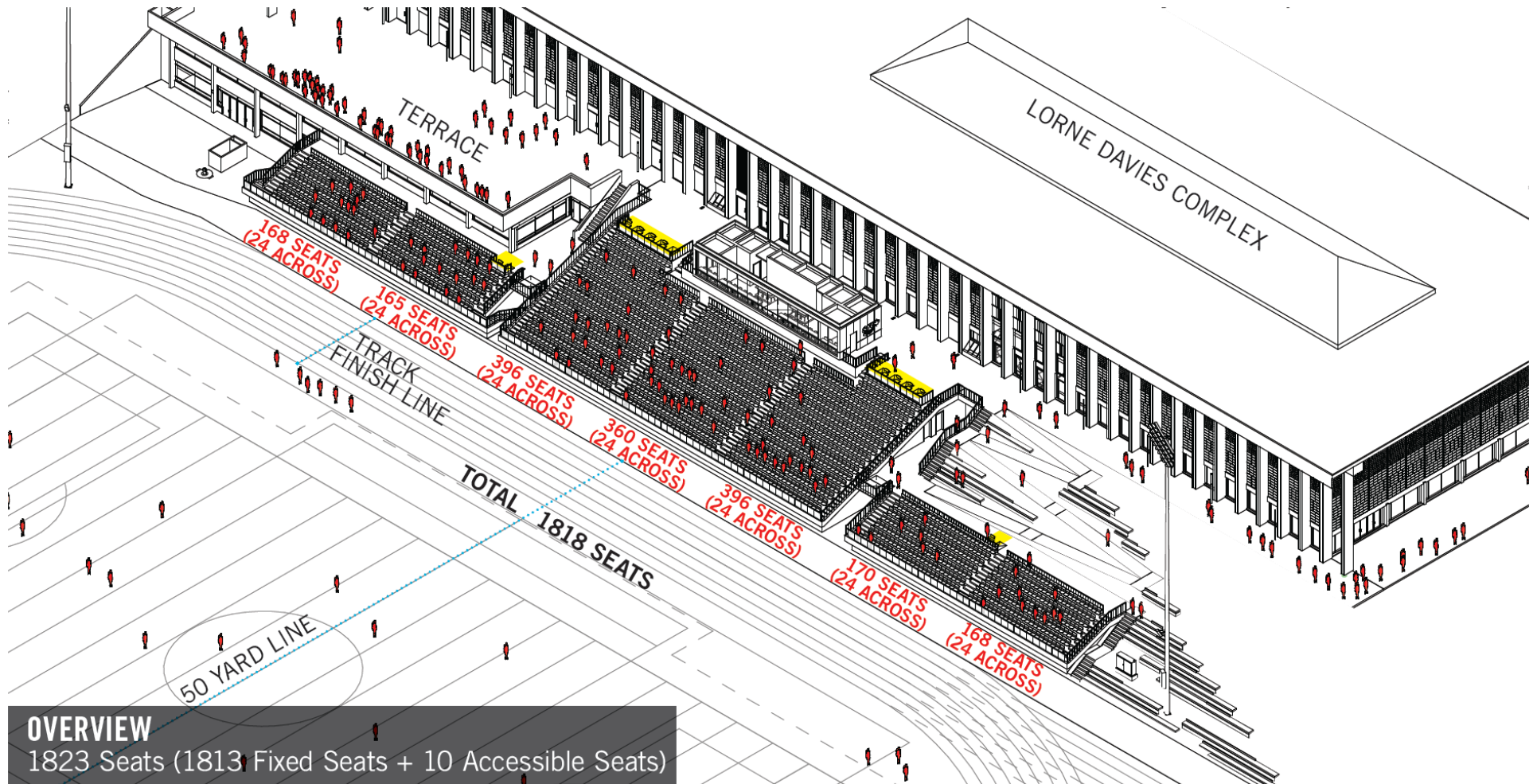


## FLOOR PLAN

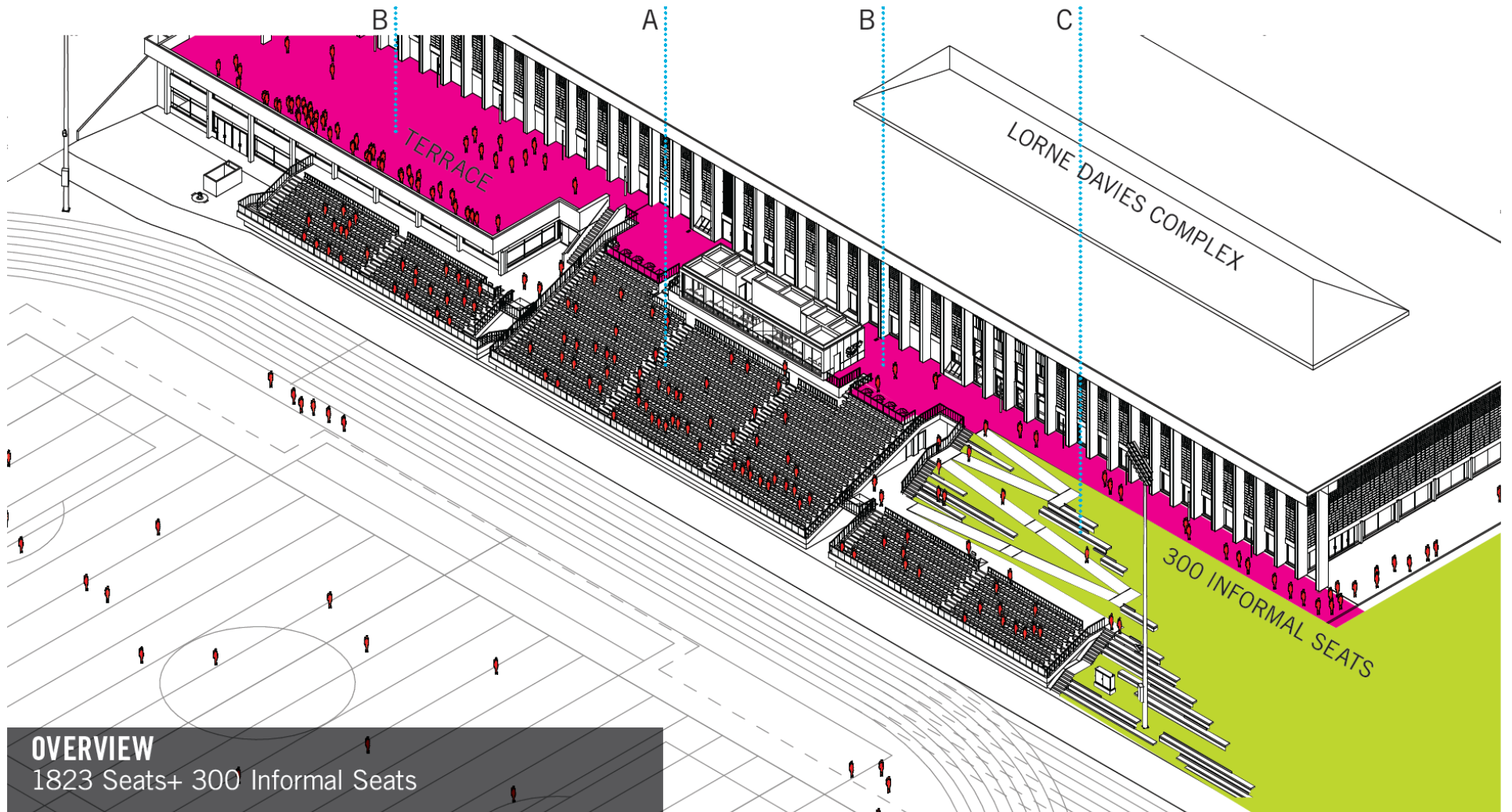
Level 100

- 1 PRESS BOX
- 2 TERRACE

- ACCESSIBLE SEATING
- A FORMAL SEATING
- B INFORMAL GATHERING SPACE
- C TRANSITIONAL GATHERING SPACE

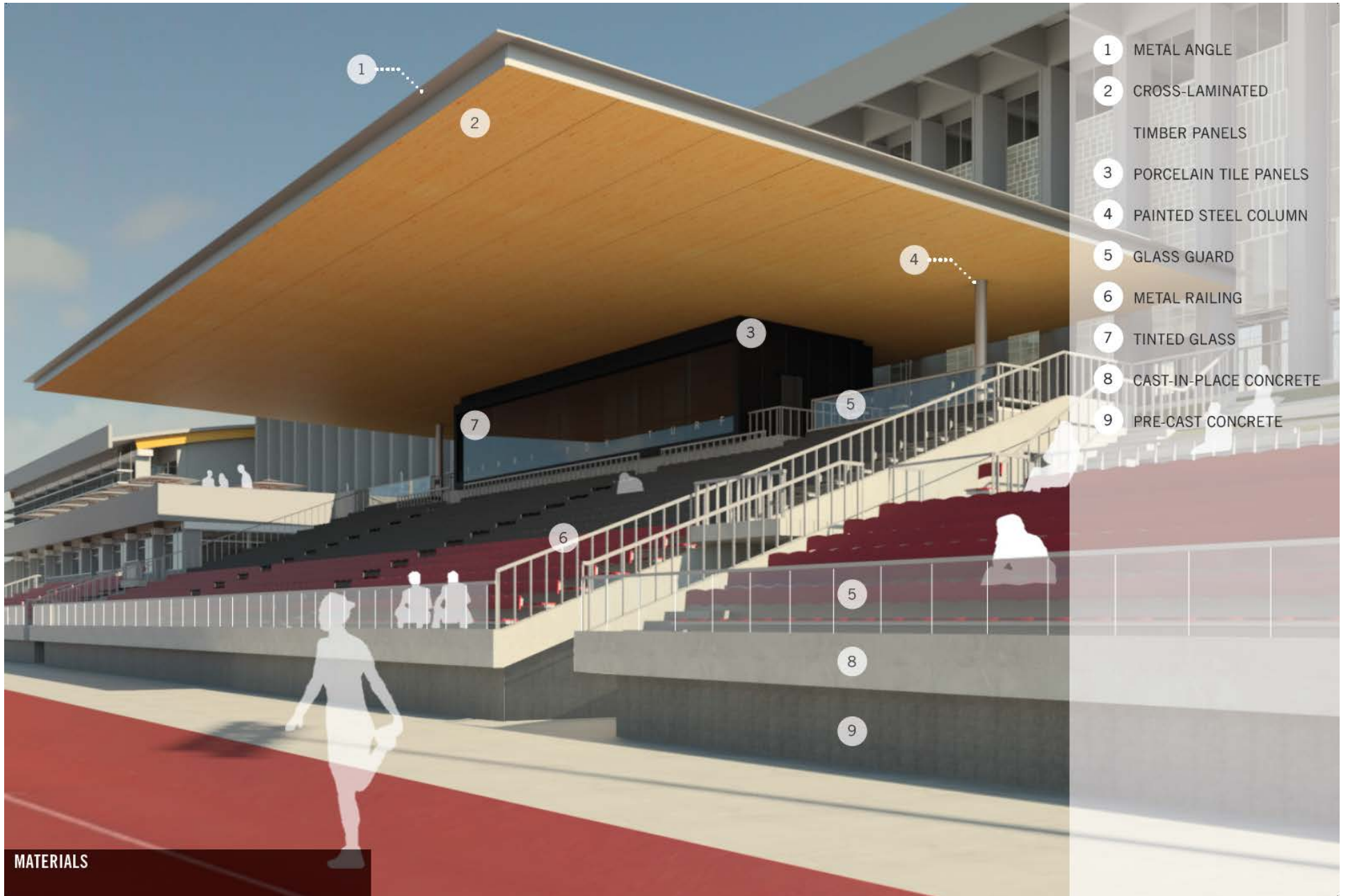


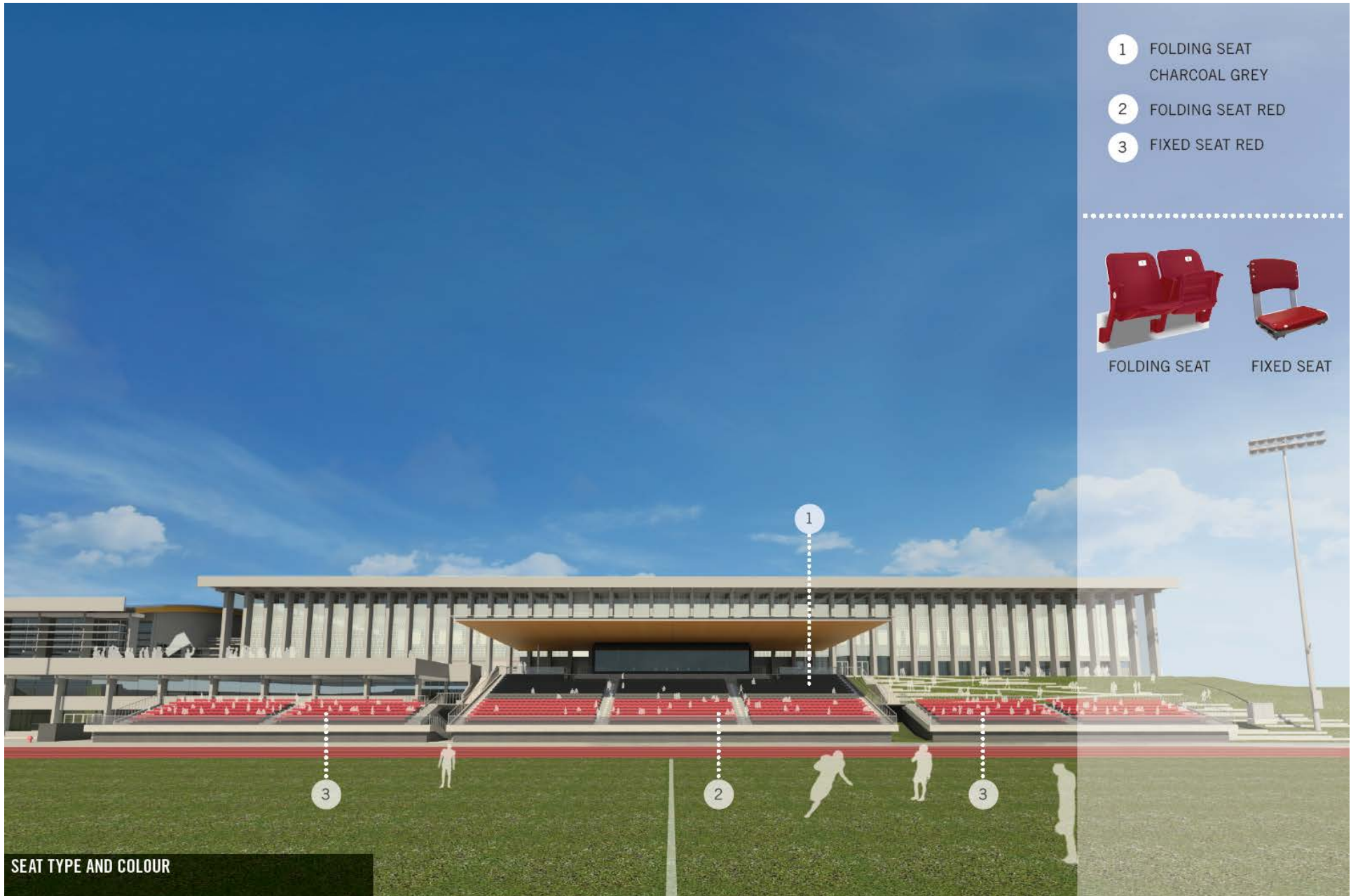
- ACCESSIBLE SEATING
- A FORMAL SEATING
- B INFORMAL GATHERING SPACE
- C TRANSITIONAL GATHERING SPACE



## OVERVIEW

1823 Seats+ 300 Informal Seats





- 1 FOLDING SEAT  
CHARCOAL GREY
- 2 FOLDING SEAT RED
- 3 FIXED SEAT RED



FOLDING SEAT



FIXED SEAT

SEAT TYPE AND COLOUR



APPROACH VIEW

## APPENDIX 2: WORKPLAN AND SCHEDULE

## WORKPLAN + SCHEDULE /

### Schedule

HIGH LEVEL SCHEDULE	2017								2018												2019			2020
	March	June	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	March
<b>Agreement</b>																								
Agreement SFU/ SFSS																								
Construction Start																								
Substantial Completion																								
<b>Design</b>																								
Complete Schematic Design																								
Class C Cost Estimate																								
Design Development																								
Submit PPA																								
PPA Review Process																								
Construction Documents																								
Submit Building Permit Application																								
City of Burnaby Review																								
Tender, Bidding and Negotiation																								
<b>Construction</b>																								
Weeks		1 - 4	5 - 8	9 - 12	13 - 16	17 - 20	21 - 24	25 - 28	29 - 32	33 - 36	37 - 40	41 - 44	45 - 48	49 - 52	53 - 56	57 - 60	61 - 64	65 - 68	69 - 72	73 - 76	77 - 80	81 - 84	85 - 88	
Months	1	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	36

#### SCHEDULE

Perkins+Will understands that SFU and SFSS have agreed to a project schedule based on two dates:

- Commencement of Construction 18 months after the signing of the project agreement in March 2017 (Construction commencement September 2018)
- Substantial Completion of Construction 36 months after the signing of the project agreement in March 2017 (Substantial Completion March 2020)

This timeframe requires a fast track approach to the project design and documentation. Perkins+Will and our consultant team will do everything in our control to complete our work

to allow SFU to meet these milestone dates, and our attached workplan outlines our approach through the completion of construction documents. However, our preliminary discussions with the City of Burnaby have indicated that a building permit process currently takes approximately two years. Based on direction from SFU, we have assumed a one year approvals timeline in our schedule. These factors, along with the contractor's ability to meet the construction completion dates, are beyond Perkins+Will's control, and may affect the ability to meet these target dates.

APPENDIX 3: PROJECT BUDGET  
(PRELIMINARY COST ESTIMATE)



**SFU STADIUM PROJECT**  
**Lorne Davies Building & Terry Fox Field**  
for SFU Facilities Department  
design by: Perkins + Will Architects

**PRELIMINARY CLASS C COST ESTIMATE**  
Preliminary Cost Estimate

**James Bush & Associates Ltd**  
Professional Quantity Surveyors  
Construction Cost Managers  
Value Analysts  
LEED Accredited Professionals  
Green Building Specialists

3722-197<sup>th</sup> Street  
Langley, BC  
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✉ [jim@jbacore.com](mailto:jim@jbacore.com)  
🌐 [www.jbacore.com](http://www.jbacore.com)

**September 8, 2017**

# SFU STADIUM PROJECT

Lorne Davies Building & Terry Fox Field  
for SFU Facilities Department  
design by: Perkins + Will Architects

08-Sep-17

## EXECUTIVE COST SUMMARY:

## Preliminary Cost Estimate

### Preliminary Cost Estimate

**\$7,702,300**

(Scope includes Washrooms, Press Box and stepped seating construction and 2 levels Shell Space)

Earthwork, Demolition and Site Preparation	\$982,300
Underpinning & Shoring, Piles	\$368,500
Concrete Foundations, Slabs & Structure	\$2,002,900
Masonry Work	\$94,200
Miscellaneous Metals & Railings	\$251,100
Rough & Finish Carpentry, Millwork	\$48,000
Exterior Envelope - Waterproofing, Cladding	\$593,600
Doors, Frames & Door Hardware	\$39,000
Drywall, Metal Stud & Ceilings	\$27,600
Finishes - Flooring, Painting, Ceilings	\$173,100
Specialties	\$66,300
Electrical	\$458,800
Mechanical	\$414,800
Civil Works - Utilities & Road	\$386,700
Landscape	\$100,000
General Contractor Overhead	\$690,800
Design Contingency	\$1,004,600

### Seating & Equipment

1,863 No.

**\$582,100**

Fixed Seating (under canopy)	1,087 No.	\$375.00	\$407,600
Accessible Seating	8 No.	\$300.00	\$2,400
Bucket seats (side areas)	768 No.	\$225.00	\$172,100
Score Board			Excluded
Spotters Box			Excluded

### CANOPY Construction

941 m2

\$2,799.05

**\$2,634,400**

Site Work, Earthwork		with Seating
Foundation - Piles, Soils Anchors, Columns		with Seating
Roof structure & CLT Deck		\$1,498,700
Roofing		\$277,200
Finishes		\$37,200
Mechanical Services	10%	\$86,400
Electrical		\$145,900
Contractor Overheads & Markup		\$245,400
Design Contingency	15%	\$343,600

### Market Escalation

Assume 12 months

5.0%

**\$546,200**

### Reasonable Bid Price - Construction

**\$11,465,000**

(Summer 2018 dollars, excl.. GST)

### Completion costs

23%

**\$2,680,000**

Consultant Fees & Expenses	11.0%	\$1,261,200
Equipment	2.2%	\$250,000
Project Administration, Soft Costs, Permits	3.5%	\$401,300
Project Contingency	5%	\$576,000
Payable Goods & Services Tax	1.67%	\$191,500

### TOTAL PROJECT COST

**\$14,145,000**

This estimate represents a fair and reasonable construction cost of the work based on an understanding of the work as outlined on the sketch drawings and information by Perkins + Will Architects, Progress Set August 4th, 2017 and subsequent updates from consultants.

The estimate prepared by JBA reflects probable construction costs prevailing at the date of this report and is a determination of fair market value for the construction of this project and should not be taken as a prediction of the lowest bid price. The Construction market is extremely variable and we are seeing pricing on the rise.

JBA does not have control over the cost of labour, materials, equipment, over a contractor's method of determining bid prices, or over competitive bidding, market conditions. Accordingly JBA cannot and does not warrant or represent that bid prices will not vary from this estimate.

Prepared by:  
James Bush & Associates Ltd,  
Professional Quantity Surveyors  
Phone 604-533-8004  
Email jim@jba.bc.ca

Preliminary Cost Estimate  
Page 2

JBA | QS

## APPENDIX 4: MEMORANDUM FROM SFU



**To:** Marc Fontaine, General Manager, Build SFU | Simon Fraser Student Society

**From:** Theresa Hanson, Sr. Director, Athletics and Recreation  
On behalf of the Simon Fraser University | Stadium Project Team

**Date:** September 25, 2017

**Re:** Stadium Project | Presentation to Simon Fraser Student Society – Friday, September 29, 2017

---

In preparation for the Stadium Project Presentation to the Simon Fraser Student Society Board of Directors on Friday, September 29, 2017, please find below further information in response to your questions regarding the project.

#### **Stadium Project Contribution Agreement | Listing of requirements**

As noted in Section 3.1(a) of the Stadium Project Contribution Agreement, the university is required to work with the SFSS and obtain the SFSS' approval of "the scope of the design of the Stadium Project". The following outlines the requirements as per the agreement, indicates that all requirements have been met, and adds comments where appropriate.

<b>Listing of Requirements</b>	<b>Met Y / N</b>	<b>Comments</b>
<b>At least 1,800 seats</b>	Yes ✓	There are 1813 fixed seats, plus 10 accessible seats as well as informal seating capacity for 300
<b>Each seat is approximately 20" wide and includes a backrest</b>	Yes ✓	Seats are 20" or 508mm wide. The folding seats and fixed seats have the same width
<b>A full roof</b>	Yes ✓	The roof extends to the front row of seats and fully covers the main seating block centred on the 50-yard line and also centred on Lorne Davies Complex. We were also able to remove the supporting columns from the previous design, which obstructed views.
<b>A press box</b>	Yes ✓	The press box includes spaces for home and visiting coaches, media, public announcer, table scorekeepers and timers as well as two accessible washrooms

#### **Seating**

With regards to the difference seating types, the thought was to provide a number of different viewing experiences: the folding seats under the canopy, the fixed seats facing the track starting and finishing lines (which might have a more raucous atmosphere, like the Southsiders at Whitecaps games), the informal seating integrated into the berm (or 'grassy knoll') to the east, and the terrace to the west. The areas are all differentiated and, in time, the thought is that each area may take on its own personality and provide a vast range of experiences for fans and users alike.

## Costing and Materials

The estimated project cost has gone down \$2.5 million, from \$16.7 million provided approximately a year ago (BTA Cost Consultants) to \$14.2 million today (Jim Bush & Associates).

The cost difference is mainly due to a lower estimated allowance for construction management, contingency, and soft costs (consultant fees, equipment, project admin, permits, tax) and not due to a lesser quality of “materials, finishing and structural components”.

The materials are the same or better than those used in previous designs. Materials have been selected for their durability and ease of maintenance, to ensure that the facility retains its aesthetic appeal and is able to be kept in good working order. As shown at the Open House (and to be included in the presentation on Friday), a listing of the material used includes cross laminated timber panels for the canopy; porcelain tile panels and tinted glass for the press box; painted steel columns as part of the structure as well as metal railings, cast-in-place concrete and pre-cast concrete.

The estimated value for the canopy structure was very similar in both estimates (\$2.7 million compared to \$2.63 million). The cost has actually gone up in the most recent estimate for aspects of the stadium that are of most importance to the user - including seating, finishes and spaces.

I trust you find the above answers your questions and can provide further information to the SFSS Board. We are looking forward to our presentation to the SFSS Board on Friday. Please let us know if you have any questions or require further information.

Regards,



Theresa Hanson  
Sr. Director, Athletics and Recreation

cc: Nancy Johnston, Vice Provost Students and International, Pro Tem  
Michael Strang, Director, University Projects  
Ian Abercrombie, Director, Campus Planning and Development  
Gerald Gongos, Sr. Project Manager  
Max Richter, Senior Architect, Associate, Perkins + Will

# SFSS BOARD COMMITTEE UPDATE

---

This report summarizes SFSS committee activities that took place from  
**August 16-31, 2017**

## **ADVOCACY**

Advocacy committee met on August 31st to finalize the Open Education Resource campaign that is launching online on Sept 5- 7 and in person on Sept 11-15. The campaign is focused on bringing awareness to the student body especially first year students about Open Textbooks available in BC. We will also be providing tips to students which should help students when purchasing textbooks. We also discussed Needs Based Grants and join a collaborative effort to lobby with other BC schools to implement NBG. We also discussed fall meeting times.

## **ACCESSIBILITY FUND**

This committee did not meet during this time.

## **EVENTS**

[August 16] Worked on finalizing the details of events for the next 2 months  
[August 30] Approved pancake breakfast and gave concert updates

## **FINANCE & AUDIT**

The Finance and Audit Committee reviewed the findings and recommendations by the independent auditor. The committee reviewed and approved the financial statements. Additionally, the committee worked on finalizing the online budget consultations content.

## **GOVERNANCE**

A decision was made pertaining to the proposed bylaws after several meetings with the entire Board. A briefing note was created and sent to Governance committee prior to reaching a decision to withhold a Fall 2017 referendum on the proposed bylaws. This was then announced to Board and affirmed our proposed next steps.

## **NOMINATION**

Nominations will be reopening in Fall Semester.

## **STRATEGIC ENGAGEMENT**

This committee did not meet during this time.

## **SURREY CAMPUS**

The committee met twice to discuss the Surrey Week of Welcome. We will be tabling on Tuesday for the Services Fair. On Wednesday, we will be handing out cultural food to SFU students. We will have a photobooth, a snapchat filter, and McFogg the Dogg as the mascot. We will also be

getting feedback from students about which events they would like to see on campus throughout the year. Committee appointments to the Joint Operations Advisory Group and Surrey Healthy Campus Committee were also done.

### **VANCOUVER CAMPUS**

This committee did not meet during this time.

# SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**August 16-31, 2017**

## **PRESIDENT**

### **Named SFSS Committee Work & Action Items**

- [August 21] Board of Directors Meeting
- [August 25] Finance and Audit Committee Meeting
- [August 28] Board of Directors Meeting

### **Meetings & Action Items**

- [August 15] Student Services
- [August 16] AGM Planning
- [August 17] President/CEO Update
- [August 18] Global Student Centre
- [August 21] GRID
- [August 21] President/CEO Weekly
- [August 21] Build SFU
- [August 21] Granting Reform
- [August 23] External- Bourbon Company
- [August 23] Concert Update
- [August 23] External- Vancity Life Coach
- [August 23] FIC
- [August 24] External- Steps-Forward
- [August 25] Build SFU
- [August 28] President/CEO Weekly
- [August 28] Board Meeting
- [August 28] External- Donnley Group
- [August 29] Vancouver Sun Interview
- [August 29] GRID
- [August 29] TSSU
- [August 29] FBS
- [August 29] SFU Director of Planning Meeting
- [August 31] FBS
- [August 31] Peak Interview
- [August 31] Annual General Meeting Check Up
- [August 31] Build SFU- SUB Space Allocation

### **Projects**

- Food and Beverage Services
- Board Development Sessions
- Board Socials
- Space Expansion Plan
- Board Evaluations

- Emergency Food Bank Program

**Office/Engagement Hours**

- [August 30] Residence Move In
- [August 31] Services Fair
- Office hours are available on the Surrey, Burnaby and Vancouver Campus by appointment. Please contact [president@sfss.ca](mailto:president@sfss.ca) to schedule a time.

**Events**

- [August 22] Enactus Project Forum
- [August 25] BC Minister of Advanced Education Visit to SFU/Meet and Greet
- [August 26] Board Social
- [August 28] Staff Birthday Bash
- [August 30] Surrey Week of Welcome Speech
- [August 31] Burnaby Week of Welcome event

**Administrative****VP STUDENT SERVICES****Named SFSS Committee Work & Action Items**

- [August 21] Board of Directors Meeting
- [August 28] Board of Directors Meeting

**Meetings & Action Items (exams)**

- [August 22] Fall Kickoff Artist and Afterparty meeting with Decibel Entertainment
- [August 16] Surrey Campus Committee Meeting

**Projects**

- Health and Dental RFP
  - RFP research completed
- SFSS Volunteer Leader Program
  - More recruitment planned for Fall
- Science Frosh Evening Event Planning
- SFU Ombudsperson Advisory Committee
  - Actively conducting search and recruitment of next SFU Ombudsperson

**Office/Engagement Hours**

- Office hours are by appointment. Please email [vpsservices@sfss.ca](mailto:vpsservices@sfss.ca)

**Events**

- N/A

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails

**VP EXTERNAL RELATIONS****Named SFSS Committee Work & Action Items**

- [August 21] Board of Directors Meeting
- [August 28] Board of Directors Meeting
- [August 31] Advocacy meeting

**Meetings & Action Items (exams)**

- [August 17] SV Office Interview #3
- [August 22] SVP Office Committee Meeting
- [August 22] UAC and UPass BC
- [August 23] U-Pass meeting w/ Pierre
- [August 25] SAC-UAC Meeting
- [August 25] CBC Media Inquiry Interview
- [August 28] Meeting with Sindhu
- [August 29] Meeting with external group Lyryx

**Projects**

- U-Pass BC Program Agreement
- U-Pass BC Referendum
- Needs Based Grants
- Open Education Resources
- BC Provincial Budget Consultation
- SFU Mental Health Strategy
- Sexual Violence Office Search Committee
- #ConsentMattersSFU Campaign
- Tank Farm Safety Plan
- Governance By-laws

**Office/Engagement Hours**

- [August 30] Week of Welcome Surrey
- [August 31] Week of Welcome + Welcome Day Services Fair Burnaby
- Office hours are by appointment. Please email [vpexternal@sfss.ca](mailto:vpexternal@sfss.ca)

**Events**

- [August 18-21] Student Union Development Summit
- [August 25] BC Minister of Advanced Education Visit to SFU/Meet and Greet
- [August 28] August Birthday Bash

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails

**VP FINANCE**

**Named SFSS Committee Work & Action Items**

- [Aug 16] Surrey Campus Committee
  - Finalized week of welcome plans
  - Worked on marketing (Snapchat filter, posters, hashtags, etc) for the week of welcome
- [Aug 18] Finance and Audit Committee
  - Recommended the creation of an IT Support Fund to Board
  - Discussed next steps for budget consultations
  - Discussed next steps for the credit card policy

- Reviewed budget reallocation policy
- Audit Update
- [Aug 21] Board Meeting
- [Aug 21] Build SFU Committee Meeting
- [Aug 25] Build SFU Committee Meeting
- [Aug 25] Finance and Audit Committee Meetings
  - Auditor presentation
- [Aug 28] Board Meeting
- [Aug 31] Build SFU Meeting

#### **Meetings & Action Items (exams)**

- [Aug 16] Meeting with Independent Auditor
- [Aug 16] AGM Preparation with President and CEO
- [Aug 18] Meeting with CPRC
- [Aug 18] Financial Statement Review with CEO and Finance Coordinator
- [Aug 21] Meeting with CPRC
- [Aug 21] Granting Reform Committee
- [Aug 24] Meeting with Surrey Coordinator
- [Aug 28] Meeting with CEO
- [Aug 28] Meeting with Build SFU General Manager
- [Aug 29] Surrey Campus Committee
- [Aug 31] Meeting with President and HR/Admin Coordinator
- 

#### **Projects**

- Annual General Meeting
  - Finalizing dates and logistics
- VP Finance Report
  - Reviewed past reports
- Granting Guidelines (Clubs and Student Unions)
  - Approved by board
- External Granting Process
  - Research phase
- Audit
  - Waiting on approval of financial statements by board
- Budget Consultations
  - Completed content of budget consultations
- Budget Reallocation Policy
  - Revised policy
- Board Evaluations
  - Waiting on feedback from president
- SFSS Credit Card guidelines
  - Waiting on completion from staff
- Stipend Reduction Schedule
  - Compiling recommendations to board
- Fall Kickoff Concert
  - Assisting with finances
- Monthly Reports on Committee Expenditure

- Testing phase
- Food and Beverage Service
- Confidential

**Office/Engagement Hours**

- [Aug 18] Granting Guidelines Consultation
- [Aug 21] Enactus Forum
- [Aug 24] BASS Mentorship Program Social
- [Aug 30] Surrey Welcome Day
- [Aug 30] Residence Move In Tabling
- [Aug 31] Burnaby Welcome Day
- Office hours are by appointment. Please email [vpfinance@sfss.ca](mailto:vpfinance@sfss.ca)

**Events**

- Surrey Week of Welcome

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails
- Payroll
- Bank account reconciliation
- Review of departmental financial statements
- Administering of the bi-weekly report
- Cheque requisition review and approval

**VP STUDENT LIFE****Named SFSS Committee Work & Action Items**

- [August 16] Events Committee
- [August 21] Board Meeting
- [Augusts 28] Board Meeting
- [August 30] Events Committee

**Meetings & Action Items (exams)**

- [August 16] Kickoff Marketing Plan Revision
- [August 22] Met DJ for Kickoff
- [August 23] Security walkthrough for kickoff
- [August 23] Concert Meeting w/Anwar
- [August 23] Met promoter for Kickoff
- [August 24] Board members only events
- [August 24] Kickoff Marketing revision
- [August 24] Kickoff after party meeting
- [August 25] Concert planning with Erin B
- [August 28] Street team training
- [August 28] Concert progress w/Aarushi
- [August 28] Concert progress w/Jas
- [August 28] Donnelly Group meeting
- [August 28] Marketing plan revision
- [August 28] Fall Kickoff ticket sales

- [August 28] Concert progress w/board members only
- [August 30] Kickoff marketing sit down w/Justin

**Projects**

- Fall Kickoff
- Week of Welcome
- Welcome Day
- Clubs Days

**Office/Engagement Hours**

- [August 30] Residence Move in
- [August 31] Welcome Day
- Office hours are by appointment. Please email [vpstudentlife@sfss.ca](mailto:vpstudentlife@sfss.ca)

**Events**

- [August 26] Board Social
- [August 28] August birthday bash

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails

**VP UNIVERSITY RELATIONS****Named SFSS Committee Work & Action Items**

- [August 18] Governance meeting
- [August 18] Finance and Audit
- [August 21] Board Meeting
- [August 25] Finance and Audit
- [August 28] Board Meeting

**Meetings & Action Items (exams)**

- [August 21] Granting Reform
- [August 22] CEO meeting
- [August 22] CRPC meeting
- [August 28] External partnership meeting
- [August 29] CEO meeting
- [August 29] CRPC meeting
- [August 29] Communications Coordinator meeting
- [August 30] GSS VPUR meeting

**Projects**

- SLC Mad Hatter events in Surrey and Burnaby to be promoted as well as discussions on proposed Late Night Against Procrastination (updated from Bus Rep phone call with SLC)
- Surrey space expansion (presentation to BOD by Surrey Director Steven Dooley before next steps)
- Food Bank (first meeting w/ SFSS President & SFU rescheduled)
- Granting reform (completed FAQ document)

- Credit card guidelines (awaiting Finance Coordinator & CEO recommendations)
- Budget consultations (drafted questions to membership and requested feedback from Engagement Committee Chair and President; awaiting VP Finance updates)
- Student sex worker resource compilation (brought to Board for consideration; awaiting SFU SRS response)
- Food & Beverage Services (awaiting SFSS President update)
- SFSS Sexual violence policy (awaiting At-Large update)
- Capilano Student's Association and Kwantlen University Student Association discussions on potential future collaborations
- Student Union Development Summit (completed report for results and recommendations; draft sent to fellow delegates for compilation)
- Elections & Referenda Policy outreach (meeting held with staff on communicating changes to members)

#### **Office/Engagement Hours**

- [August 23] FASS Connections Peer Mentorship Jericho beach social (introduced myself as VPUR to all attendees)
- [August 26] Welcome Day Leader/Transition Leader training (introduced myself as VPUR to attendees)
- [August 30] Residence Welcome Day tabling
- [August 31] Burnaby Welcome Day
- Office hours are by appointment. Please email [vpuniversity@sfss.ca](mailto:vpuniversity@sfss.ca)

#### **Events**

- [August 18-21] Student Union Development Summit

#### **Administrative**

- Prepared for Governance committee meetings
- Responding emails from external inquiries
- Prepared draft statement with facts and documents for President on external inquiries

### **AT-LARGE REPRESENTATIVE (GARCHA)**

#### **Named SFSS Committee Work & Action Items**

- Surrey Campus Committee (chair)
  - Surrey Week of Welcome
  - Appointed to Joint Operations Advisory Group
  - Appointed to Surrey Healthy Campus Committee
- Advocacy Committee
  - Open textbook campaign
- Governance Committee
- Sexual Violence Policy Working Group
  - Currently speaking to GSS

#### **Meetings & Action Items**

- [August 16] SCC Meeting
- [August 18] Governance Meeting
- [August 21] Board Meeting
- [August 28] SVP Meeting with CEO

- [August 28] Board Meeting
- [August 29] SCC Advocacy Sub-Committee Meeting
- [August 29] SCC Meeting
- [August 31] Advocacy Meeting
- [August 31] Meeting with Communications Coordinator

**Projects**

- SFSS Sexual Violence Policy
- SCC Week of Welcome
- Surrey Space Expansion

**Office/Engagement Hours**

- Office hours are by appointment. Please email [atlarge1@sfss.ca](mailto:atlarge1@sfss.ca)
- [August 30] Surrey Welcome Day
- [August 30] Residence Move-in
- [August 31] Burnaby Welcome Day

**Events**

- N/A

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails

**AT-LARGE REPRESENTATIVE (RANDHAWA)**

**Named SFSS Committee Work & Action Items**

- Finance and Audit Committee
- Events Committee
- Build SFU Committee

**Meetings & Action Items (exams)**

- [August 21] Board Meeting
- [August 24] Fall Kickoff meeting (Events)
- [August 25] FAC Meeting
- [August 28] Board Meeting
- [August 28] BUILD SFU Meeting
- [August 28] FARM meeting
- [August 30] Events Meeting

**Projects**

- Fall kickoff marketing plan with Sindhu
- Fall Kickoff marketing updates with Blueprint
- Fall Kickoff marketing posts
- Fall kickoff marketing meetings with clubs, student unions, and other groups
- Fall kickoff ticketing strategies

**Office/Engagement Hours]**

- Office hours are by appointment. Please email [atlarge2@sfss.ca](mailto:atlarge2@sfss.ca)

- [August 30] Residence Move-in
- [August 31] Burnaby Welcome Day

#### **Events**

- Burnaby Week of Welcome
- Fall Kickoff Tabling

#### **Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails

### **APPLIED SCIENCES REPRESENTATIVE (Jeffrey Leung)**

#### **Named SFSS Committee Work & Action Items**

- Surrey Campus Committee:
  - [August 16] Meeting
    - Passed motion to approve the proposal and budget for Week of Welcome events at Surrey
    - Discussed the results of the Library Information Maze
  - [August 21] Motion at the Board of Directors meeting
  - [August 28] Meeting
    - Discussed organization and details for the Week of Welcome events
- Governance Committee:
  - [August 18] Meeting
    - Discussed lessons learnt from bylaw work
  - [August 28] Announcement at the Board of Directors meeting
- Executive Committee:
  - [August 31] Meeting

#### **Meetings & Action Items (exams)**

- Board of Directors:
  - [August 21] Meeting
    - Motioned to approve the proposal and budget for Week of Welcome events at Surrey (passed)
    - Discussed avenues of communication with Council
    - Updated Board Work Plan Dashboard
  - [August 28] Meeting
    - Motioned to approve the revised granting guidelines (passed)
    - Reviewed financial statements
    - Discussed U-Pass Fall referendum question
    - Discussed change in the direction of bylaw reform and a new approach to governance
- FARM (Faculty and At-Large Representatives) of the Board of Directors:
  - [August 28] Meeting (chair)
    - Discussed updates from each faculty and DSU
    - Discussed projects by the Board of Directors relating to student groups
- [August 19] Meeting with key executives of the DSUs of FAS
- [August 25] Attended FoodSafe Level 1 Workshop
- [August 31] Attended SFU Recital Society executive meeting

- [August 31] Poster for Fall Kickoff Concert

**Projects**

- Granting Reform:
  - [August 18] Conducted Granting Reform consultation (student unions and Council)
  - [August 21] Meeting (chair)
    - Discussed next steps in integration with Canvas course
    - Discussed next sets of guidelines to write up
    - Discussed feedback from consultation
    - Decided upon changes to the guidelines
  - Altered the granting guidelines using information from student feedback
  - Tasked the creation of an FAQ based on feedback
  - [August 28] Motioned to approve the granting guidelines document at the Board of Directors meeting

**Office/Engagement Hours**

- Office hours by appointment; email [appscirep@sfss.ca](mailto:appscirep@sfss.ca)
- Most meetings of the DSUs of FAS

**Events**

- [August 30] Surrey Welcome Day
  - Represented the student society as the Board of Directors in the Opening Ceremony
  - Attended FAS Session
  - Provided tour spot explanation for the SFSS Lounge
- [August 31] Burnaby Welcome Day
  - Represented the student society as the Board of Directors in the Opening Ceremony
  - Attended FAS Session

**Administrative**

- Read and commented on documentation
- Read and responded to emails
- Reviewed agenda items, minutes, and supporting documents

**ARTS & SOCIAL SCIENCES REPRESENTATIVE (J. Freedman)****Named SFSS Committee Work & Action Items**

- Events Committee
  - Events committee remains focused on the preparation for the fall kickoff concert. Much of the meetings and committee work has been focused on this large initiative.
  - Other welcome-related events have been developed, such as the upcoming pancake breakfast and clubs day.
- Strategic Engagement
  - The committee did not meet during this time.
  - We remain focused on the improvement of SFSS social media and the development of a classroom presentation schedule for the upcoming semester.

- Nominations Committee
  - The committee did not meet during this time.

**Meetings & Action Items (exams)**

- [August 16] Events Committee Meeting
- [August 21] Events Committee Meeting
- [August 21] Board Meeting
- [August 24] Events Committee Meeting
- [August 28] Board Meeting
- [August 30] Events Committee Meeting
- [August 31] Marketing Meeting with Blueprint
- [August 31] Meeting with Brian Fox and Bettina Cenerelli

**Projects**

- Fall Kickoff Concert
  - Volunteer management, recruitment, and preparation for the event
  - Marketing and ticket sales

**Office/Engagement Hours**

- [August 30] Residence Move-in Tabling
- [August 31] Postering and Handbilling for Kickoff
- Office hours are by appointment, please email [artsrep@sfss.ca](mailto:artsrep@sfss.ca)

**Events**

- Burnaby Welcome Day and Residence Move-in

**Administrative**

- Responded to emails; communicated with Arts constituency
- Reviewed documentation and prepared for meetings

**BUSINESS REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Finance and Audit Committee
- Events Committee

**Meetings & Action Items**

- [August 16] Fall Kickoff Sponsorship Meeting with SFU Athletics
- [August 16] Events committee meeting
- [August 16] Bylaw Discussion
- [August 18] FAC Meeting
- [August 18] Fall Kickoff Sponsorship Meeting with Red Bull
- [August 18] Ticket pickup from Blueprint
- [August 18] General Office Ticket Sales Discussion
- [August 21] Board Meeting
- [August 21] Events Committee Meeting
- [August 21] Granting Reform Meeting
- [August 24] Events committee meeting
- [August 24] Fall Kickoff Volunteer Discussion

- [August 24] Fall Kickoff ticket sale discussion
- [August 25] FAC Meeting
- [August 28] Board Meeting
- [August 28] Beedie SEO Introduction meeting

**Projects**

- Fall kickoff sponsorship
- Fall kickoff t shirt and ticket
- Fall kickoff ticketing

**Office/Engagement Hours**

- [August 24] BASS Mentorship Program social
- Office hours are by appointment. Please email [busrep@sfss.ca](mailto:busrep@sfss.ca)

**Events**

- Enactus Project Forum

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails
- Help faculty student union relay information

## **COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE** **(Juvina)**

**Named SFSS Committee Work & Action Items**

- Advocacy Committee
  - This committee did not meet during this time
- Vancouver Campus Committee
  - In the process of submitting a work order for VCC banners (table and vertical)
  - Filling out shifts for the SFSS table at SFU Vancouver Community BBQ on September 7th

**Meetings & Action Items**

- [August 18] FCAT DSU President Meeting at Surrey
- [August 21] Board Meeting
- [August 26] Welcome Week Leader Training
- [August 28] Board Meeting
- [August 28] FARM Meeting
- [August 28] CMNS Meet & Greet Planning

**Projects**

- SFU Mental Health Strategy
- Burnaby Welcome Day Welcome Leader
- CMNS First Year Experience Program
  - Meet & Greet: Finalized activities, food and logistic details; focusing on online and direct promotion to gain more responses on RSVP form
- Vancouver Campus Committee Facebook Group
- Vancouver Campus Committee Branding Materials

**Office/Engagement Hours**

- [August 29] SFU Woodward's Orientation Day
- [August 30] SFU Residence Move-In Tabling
- [August 31] Burnaby Welcome Day
- Available by appointment at [fcatrepsfss.ca](mailto:fcatrepsfss.ca); can meet at any campus.

**Events**

- [August 18-21] Student Union Development Summit
- [August 30] SFU Residence Move-In
- [August 31] Burnaby Welcome Day

**Administrative**

- Prepared for meetings: reviewed agenda items, minutes, and supporting documents
- Reading/sending emails
- Scheduling the FCAT DSU President Meeting for September

**EDUCATION REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Advocacy Committee
  - Discussion and continuation of OER campaign
- Strategic Engagement Committee
  - This committee did not meet during this time
- Accessibility Committee
  - This committee did not meet during this time

**Meetings & Action Items (exams)**

- [August 22] Education Snapchat Event
- [August 28] Board Meeting
- [August 28] FARM Meeting
- [August 29] Education Peer Mentorship Training
- [August 30] Surrey Welcome Day
- [August 30]
- [August 31] Advocacy Committee
- [August 31] Welcome Day Burnaby

**Projects**

- Peer Mentorship Project
  - Canvas course completion
  - Mentorship training preparation and presentation

**Office/Engagement Hours**

- Office hours by appointment: [edurepsfss.ca](mailto:edurepsfss.ca)

**Events**

- [August 22] Education Snapchat Event
- [August 30] Surrey Welcome Day
- [August 30] Residence Housing Move In

- [August 31] Advocacy Committee
- [August 31] Welcome Day Burnaby

**Administrative**

- Answering emails and preparing for meetings by reviewing documents

**ENVIRONMENT REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Governance Committee
- FAC committee

**Meetings & Action Items (exams)**

- Board meeting
- FAC meeting
- Governance meeting
- FARM meeting
- Burnaby welcome day

**Projects**

- EnvirO (finalization)
- Safe Walk (drafting)

**Office/Engagement Hours**

- DSU meetings
- Office hour via email

**Events**

- Welcome Day

**Administrative**

- **Emails**
- **Phone calls**
- **Advising**
- **Review of documents**

**HEALTH SCIENCE REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Advocacy Committee
  - Continuing our discussion on OER campaign
- Events Committee
  - Training for Street Team
  - Meetings about Fall Kickoff Tabling
  - Preparing and meeting for Pancake Breakfast proposal

**Meetings & Action Items (exams)**

[August 21st] Board Meeting

[August 21st] Meeting with Events Coordinator

[August 22nd] Meeting with Events Coordinator  
[August 24th] Informal Events Meeting/ Ticketing meeting  
[August 28] Board Meeting  
[August 28] Ticketing Training the Street Team  
[August 28] FARM Meeting  
[August 30th] Events Committee Meeting  
[August 31st] Advocacy Committee Meeting

**Projects**

- Pancake Breakfast Proposal
- Scheduling Fall Kickoff Tabling
- Training Street Team on ticketing

**Office/Engagement Hours**

- Office hrs by appointment book via email at [healthrep@sfss.ca](mailto:healthrep@sfss.ca)

**Events**

- [August 30] Residence Move in
- [August 31st] Welcome Day
  - Student Services engaging with Health Science students
  - Promoting the Fall Kickoff

**Administrative**

- Answering and checking emails
- Reviewing meeting agendas and attachments
- Writing up work orders for Events Committee

**SCIENCE REPRESENTATIVE**

**Named SFSS Committee Work & Action Items**

- Advocacy Meeting
- Build SFU
  - [August 18] Build SFU Allocation
  - [August 25] Meeting
- Strategic Engagement Meeting
  - This committee did not meet at this time.

**Meetings & Action Items (exams)**

- [August 21st] Board of Directors Meeting
- Science Peer Mentorship
  - [August 23+24] Meeting with Science Engagement coordinator
- [August 28] Board of Directors Meeting

**Projects**

- Science Peer Mentorship
  - Finished primary round of matching for the program, working on delegation of tasks to executive members
- OER
  - Working on forming a committee of student body to promote the continuity of this project
- Engagement

- Freebie Fridays

**Office/Engagement Hours**

- [August 24] Science DSU+FSU meeting

**Events**

- [August 18-21] Student Union Developmental Summit (SUDS)
- [August 30] Residency Move-in day
  - Promoted what the SFSS is about as well as the Fall kick off concert.
- [August 31] Burnaby Welcome day

**Administrative**

- Read documentation
- Read and responded to emails
- Reviewed agenda items, minutes, and supporting documents

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**September 1-15, 2017**

## **ADVOCACY**

This committee did not formally meet at this time. However, during this period, the Advocacy committee along with the Board, campaigned to increase awareness about Open Educational Resources. We received a positive response from SFU students and more than 20 students participated in our OER video. We also launched our social media campaign on Facebook and Instagram called "Textbook Tips" which was well received by students. The chair also set a new falling meeting time which is Mondays at 2:30pm. We also recruited new at-large members to fill the vacant seats.

## **ACCESSIBILITY FUND**

This committee did not meet at this time.

## **EVENTS**

This committee did not meet at this time.

## **FINANCE & AUDIT**

This committee did not meet at this time. The committee did work on online budget consultations offline.

## **GOVERNANCE**

Governance committee tasked CRPC to develop a proposal for next steps in reaching out to students. We are awaiting the proposal to revise and then proceed forward

## **NOMINATION**

Nominations for committees and SFSS Volunteer Leaders were opened. Currently tabling for in-person nominations and accepting online nominations.

## **STRATEGIC ENGAGEMENT**

This committee did not meet during this time period

## **SURREY CAMPUS**

The Surrey Campus Committee participated in the Week of Welcome during the first week of classes. We held our own photo booth, provided free food to students, informed students about our services, and recruited new SCC volunteers. The committee met once and discussed the Surrey Space Expansion Survey, Week of Welcome post-mortem, and future events/advocacy initiatives.

**VANCOUVER CAMPUS**

# SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**September 1-15, 2017**

## **PRESIDENT**

### **Named SFSS Committee Work & Action Items**

- [September 1] Executive

### **Meetings & Action Items**

- [September 1] Vancouver Sun Interview
- [September 1] Annual General Meeting
- [September 1] Peak Interview
- [September 1] Surrey Space Expansion
- [September 4] President/CEO Weekly
- [September 6] Student Inquiry
- [September 6] CEO Monitoring Report
- [September 6] President Petter Meeting
- [September 7] Surrey Space Expansion
- [September 7] SFSS Administrative Supervisor
- [September 11] President/CEO Weekly
- [September 11] SFU Facilities/Athletics
- [September 12] Director of Planning SFU Bi-Weekly
- [September 13] Board Committee Scheduling
- [September 14] Student Society Emergency Aid Fund
- [September 14] Fall Kickoff Oversight Meeting

### **Projects**

- Food and Beverage Services
- Annual General Meeting
- Surrey Space Expansion
- Emergency Food bank Program
- Annual Report
- Fraser International College
- Ombudsperson

### **Office/Engagement Hours**

- [September 5] Week of Welcome Tabling
- [September 6] Week of Welcome Tabling
- [September 8] Freebie Friday
- Office hours are by appointment on the Surrey, Burnaby or Vancouver Campus. Please contact [president@sfss.ca](mailto:president@sfss.ca) to schedule an appointment.

### **Events**

- [September 1] Beedie/SFU

- [September 8] SFSS Pancake Breakfast
- [September 12-15] Burnaby Clubs Days
- [September 13] Burnaby Clubs days
- [September 14] BASS AGM

**Administrative**

- Emails
- Scheduling committee meeting times
- Reading minutes, preparing agendas, semester and bi-weekly reports

**VP STUDENT SERVICES****Named SFSS Committee Work & Action Items**

- [Sept 1] Exec Meeting
- [Sept 8] Exec Meeting
- [Sept 15] Exec Meeting

**Meetings & Action Items**

- [Sept 5] Health and Dental Plan RFP Meeting
- [Sept 14] Ombuds Search Committee Meeting
- [Sept 11] Student Care Meeting

**Projects**

- Health and Dental Plan RFP
- SFSS Volunteer Leader Program

**Office/Engagement Hours**

- [Sept 5] Week of Welcome Tabling
- [Sept 7] Week of Welcome Tabling
- [Sept 8] Week of Welcome Tabling
- [Sept 11] OER Tabling
- [Sept 12] Clubs Day Tabling
- [Sept 13] Clubs Day Tabling
- [Sept 14] Clubs Day Tabling
- [Sept 15] Clubs Day Tabling

**Events**

- [Sept 6] President Petter's Dinner

**Administrative**

- Emails
- Reading minutes, preparing agendas, semester and bi-weekly reports

**VP EXTERNAL RELATIONS****Named SFSS Committee Work & Action Items**

- Governance Committee:
  - [September 8] Meeting
    - Discussed next steps in developing the relationship with student groups
    - Discussed proposal by staff for improved governance reform process

- Executive Committee:
  - [September 1] Meeting
    - Discussed funds transfer to balance accounts
    - Discussed approval of the financial statements
    - Approved financial statements
- Advocacy Committee:
  - Did not meet during this period
  - Open Educational Resource Campaign
    - Sept 5 - 8: Online OER social media campaign
      - Posted textbook tips daily to provide cost saving tips to students who are purchasing textbooks
      - Created a messaging document for the Board
    - Sept 11 - 15: On campus OER Campaign
      - Interviewed students about why they think it is important to have more OER
      - Provided information about OERs
      - Displayed printed Open Textbooks
- Vancouver Campus Committee:
  - Did not meet during this period
  - [September 7] SFU Vancouver Week of Welcome
    - Tabled at SFU Woodward's campus
    - Promoted SFSS Fall Kickoff to Vancouver students

### **Meetings & Action Items**

- [September 6] Dinner with SFSS Board of Directors, GSS Execs, SFU President Andrew Petter and his Office
- [September 7] External Group Requesting Informational Interview
- [September 7] External Group Lyryx press release meeting
- [September 8] ER Call with UBC AMS
- [September 12] Phone call with SFU AVP External Relations
- [September 13] Meeting with SFSS President + SFSS HSCI Rep
- [September 14] CBC Interview
- [September 14] Meeting with SFU AVP External Relations + UN Association of CND

### **Projects**

- U-Pass Agreement
  - Awaiting final agreement
- BC Provincial Budget Consultations
  - Creating and finishing the report
  - Presentation
  - Executive summary
- Partnership event with UN Association of Canada
  - Creating proposal for Board
  - Collab with SFU
- Open Educational Resources
  - Final Report on outcomes
  - Finalize OER Video + launch
- Consent Campaign

- Create consent toolboxes
  - Hand them out during Fall Kickoff Concert + Afterparty
- Needs Based Grants
  - Provincial lobbying
- SFSS Fall Kickoff
  - Selling tickets, online promotion, tabling

**Office/Engagement Hours**

- [September 5] Week of Welcome Tabling (Burnaby)
- [September 6] Week of Welcome Tabling (Burnaby)
- [September 7] Week of Welcome Tabling (Vancouver)
- [September 11] OER Campaign
- [September 13] OER Campaign
- [September 13] Fall Kickoff Tabling
- [September 14] OER Campaign + Fall Kickoff tabling

**Events**

- Week of Welcome at Burnaby, Surrey and Vancouver
- Burnaby Clubs Day

**Administrative**

- Student Union Development [SUDS] Final Report
- Emails
- Phone calls
- Scheduling advocacy meeting
- Reading minutes, preparing agendas, semester and bi-weekly reports
- Summer Semester Reports
- SFSS Budget Consultation [ADV]
- Ombudsperson Office
- Cleaned SFSS Board Office

**VP FINANCE****Named SFSS Committee Work & Action Items**

- [Sept 14] SCC Meeting
- [Sept 15] Executive Meeting

**Meetings & Action Items**

- [Sept 6] Granting Meeting
- [Sept 8] Excellence in Teaching Committee Meeting
- [Sept 11] Stadium Meeting
- [Sept 14] Meeting with Student Aid

**Projects**

- Clubs and Student Unions Granting
  - Currently in the implementation phase
- External Granting
  - Developed a bare bones process
- Budget Reallocation Policy

- Back to development phase
- BC (Provincial) Budget Consultations
  - Set meeting with SFSS VP External and SFU AVP External
- SFSS Budget Consultations
  - Created online survey
- SFSS Credit Card Policy
  - Waiting on staff to complete SOP
- AGM
  - Everything has been finalized
- VP Finance Report
  - Adding final touches
- Audit
  - Complete and approved by board
- Semester Report
  - Administered the task to all board members
- Surrey Week of Welcome
  - Assisted in marketing and preparation
- Surrey Clubs Day
  - Assisted in gathering all of the marketing material
- SFSS Fall Kickoff
  - Assisted in creating financial control systems
- Board Evaluations
  - Final stage of evaluation
- Emergency Aid Fund
  - Evaluating eligibility

**Office/Engagement Hours**

- [Sept 7] Tabling for Kickoff
- [Sept 8] Tabling for Kickoff
- [Sept 14] Tabling for Kickoff
- [Sept 15] Tabling for Kickoff
  - Office hours are by appointment on the Surrey, Burnaby or Vancouver Campus.  
Please contact [vpexternal@sfss.ca](mailto:vpexternal@sfss.ca) to schedule an appointment

**Events**

- BASS Annual General Meeting
- SFSS Pancake Breakfast
- Burnaby Clubs Day

**Administrative**

- Emails
- Scheduling FAC meeting
- Reading minutes, preparing agendas, semester and bi-weekly reports
- Payroll
- Reviewing internal financial controls

**VP STUDENT LIFE**

**Named SFSS Committee Work & Action Items**

- [Sep. 1] Executive

**Meetings & Action Items**

- [Sep. 8] Concert Planning
- [Sep. 8] Peak Interview
- [Sep. 12] DAC walkthrough w/DJ
- [Sep. 13] Meeting with facilities, SFSS & MECS
- [Sep. 13] Meeting w/ Laura & Anwar
- [Sep. 13] SLN Phone Call
- [Sep. 14] Phone Call with Kevin Kumar
- [Sep. 15] DAC walkthrough with Guardteck
- [Sep. 15] Emergency plan revision
- [Sep. 15] Kickoff graphics meeting w/Sindhu

**Projects**

- Fall Kickoff
- Week of Welcome
- Clubs Days

**Office/Engagement Hours**

- [Sep. 5] Week of Welcome tabling
- [Sep. 8] Week of Welcome tabling
- [Sep. 10] Bass Frosh
- [Sep. 11] Sexual Violence Website Review
- [Sep. 12] Clubs Day Tabling
- [Sep. 13] Clubs Day Tabling
- [Sep. 14] Clubs Day Tabling
- [Sep. 15] Clubs Day Tabling
- [Sep. 15] Clubs Day Tabling
- [Sep. 15] Active bystander training
- Office hours are by appointment on the Surrey, Burnaby or Vancouver Campus. Please contact [vpstudentlife@sfss.ca](mailto:vpstudentlife@sfss.ca) to schedule an appointment

**Events**

- [Sep. 6] Dinner with President Petter

**Administrative**

- Emails
- Reading minutes, preparing agendas, semester and bi-weekly reports

**VP UNIVERSITY RELATIONS****Named SFSS Committee Work & Action Items**

- [Sept 1] Governance Committee (tasked CRPC with proposal draft)
- [Sept 15] Governance Committee (began working on next steps per revised proposal)
- [Sept 1] Executive Committee (moved to adjust reserve funds to match previous motioned amount)
- [Sept 8] Executive Committee (discussed staff wages)

- [Sept 1] Finance and Audit Committee (presentation by Auditors on findings)
- Accessibility committee (meeting time being established)

#### **Meetings & Action Items**

- [Sept 5] CEO meeting
- [Sept 6] President Petter meeting
- [Sept 7] Surrey Space Expansion Meeting
- [Sept 8] President meeting
- [Sept 12] CEO meeting
- [Sept 12] CRPC meeting
- [Sept 12] GSS Advocate meeting

#### **Projects**

- SFSS Sexual Violence Policy (awaiting next steps from Raajan, the SVP lead)
- SLC event partnership (Late night against procrastination; awaiting details from SLC)
- Surrey space expansion (discussed next steps; preparing campaign materials; still awaiting SFU)
- Sex worker resource list (compiled, revised, and awaiting CRO Director to come into office to assist)
- Proposed bylaws (new directive; meetings with CEO and CRPC on steps required)
- Fall Kickoff assistance (met with FASS Rep who is human resources director this year to provide suggestions and list of deliverables; put up promotional posters; tabling; sold individual tickets; set meetings for VP Student Life with Capilano and Kwantlen student societies; asked Student Services for permission for posters on concrete; contacted Residence for TWIRL newsletter submission)
- Granting guidelines (awaiting next term to conduct reevaluation)
- Credit card usage (tasked staff to produce proposal; awaiting proposal completion)
- Budget reallocations (awaiting next steps from VP Finance; plan has been established)
- Foodbank assessment (awaiting next meeting with President)
- Sexual Violence Policy (have not met in this time period but did meet informally with lead)
- Ombudsperson Office (awaiting information on funding model of other Societies then will arrange internal meeting; enter negotiations with GSS and then SFU after)
- SUDS delegates report (compiling information and recommendations to maximize cost-value of attending)

#### **Office/Engagement Hours**

- [Sept 6] Week of Welcome kickoff tabling
- [Sept 7] Week of Welcome kickoff tabling
- [Sept 8] Week of Welcome kickoff tabling
- [Sept 8] Pancake Friday cooking
- [Sept 8] Freebie Friday engagement
- [Sept 11] Open education resources tabling
- [Sept 11] Fall Kickoff tabling
- [Sept 12] Open education resources tabling
- [Sept 14] Fall kickoff tabling
- [Sept 14] Open education resources tabling
- Office hours are by appointment. Please email [vpuniversity@sfss.ca](mailto:vpuniversity@sfss.ca)

**Events**

- [Sept 6] Dinner/social with President Petter
- [Sept 8] FASS Welcome event for new students
- [Sept 15] SFU active bystander network training on responding to disclosures and support
- [Sept 16] Criminology Student Association Frosh

**Administrative**

- Responded to media queries via email, sent out agenda items for Governance, contacted SFU staff
- Research and inquiries on FTE scholarship requirement change and common rooms
- Answered general student office walk-in inquiries and student interest in volunteering
- Office cleaning (floor mopping and sweeping)
- Selling Fall kickoff individual tickets

**AT-LARGE REPRESENTATIVE (GARCHA)**

**Named SFSS Committee Work & Action Items**

- Surrey Campus Committee (Chair)
  - Surrey Week of Welcome
- Advocacy Committee
  - Open Textbook Campaign
- Governance Committee
- Sexual Violence Policy Working Group

**Meetings & Action Items**

- [Sept 1] Governance Meeting
- [Sept 7] Surrey Space Expansion Meeting
- [Sept 11] Sexual Violence Support Website Focus Group
- [Sept 13] SCC Advocacy Subcommittee Meeting
- [Sept 14] SCC Meeting

**Projects**

- SFSS Sexual Violence Policy
  - Connecting with GSS
- Surrey Space Expansion
  - Finalizing survey questions
- Surrey Week of Welcome
- Surrey Clubs Day
  - Organized volunteers

**Office/Engagement Hours**

- Office hours are by appointment. Please email [atlarge1@sfss.ca](mailto:atlarge1@sfss.ca)
- [Sept 5] Surrey Services Fair
- [Sept 5] Burnaby Week of Welcome Tabling
- [Sept 6] Surrey Week of Welcome Tabling
- [Sept 7] Fall Kickoff Tabling
- [Sept 11] Open Educational Resources Campaign Tabling
- [Sept 12] Clubs Day Tabling

- [Sept 14] Clubs Day Tabling

#### **Events**

- [Sept 6] Dinner with President Petter

#### **Administrative**

- Emails
- Scheduling SCC meeting times
- Reading minutes, preparing agendas, semester and bi-weekly reports

### **AT-LARGE REPRESENTATIVE (RANDHAWA)**

#### **Named SFSS Committee Work & Action Items**

- [Sep 13] BUILD SFU meeting
  - Stadium update
- [Sep 13] Fall Kickoff meeting
- Events committee- Kickoff

#### **Meetings & Action Items**

- [Sept 5] Burnaby Week of Welcome Tabling
- [Sept 6] Fall Kickoff Tabling for Week of Welcome
- [Sept 7] Fall Kickoff Tabling for Week of Welcome
- [Sept 8th] Fall Kickoff Tabling for Week of Welcome
- [Sept 7] Fall Kickoff Tabling
- [Sept 8] Fall Kickoff Tabling
- [Sept 11] Fall Kickoff Tabling
- [Sept 12] Fall Kickoff Tabling
- [Sept 13] Fall Kickoff Tabling
- [Sept 14] Fall Kickoff Tabling

#### **Projects**

- Fall Kickoff Marketing, student DJs, posters, banners, social media, etc
- Fall Kickoff After Party Lead
  - DJs, security, tickets, etc
- SFSS Budget Consultations
  - SCC, VCC, and Advocacy

#### **Office/Engagement Hours**

- Office hours are by appointment. Please email [atlarge2@sfss.ca](mailto:atlarge2@sfss.ca)

#### **Events**

- [Sept 6] Dinner with President Petter

#### **Administrative**

- Emails
- Reading minutes, preparing agendas, semester and bi-weekly reports

### **APPLIED SCIENCES REPRESENTATIVE (Jeffrey Leung)**

#### **Named SFSS Committee Work & Action Items**

- Governance Committee:
  - [August 1] Meeting
    - Discussed next steps in developing the relationship with student groups
    - Discussed proposal by staff for improved governance reform process
- Surrey Campus Committee:
  - [September 5] Tabled for SCC promotion and volunteer signup
  - [September 14] Meeting
    - Discussed postmortem and budget details for Week of Welcome event
    - Motioned for snacks to be distributed at Clubs Day
    - Discussed Space Expansion engagement possibilities
  - [September 14] Publicized and sent out all project files for the Week of Welcome event (including proposal, project plan, budget, and postmortem)
- Executive Committee:
  - [September 1] Meeting
    - Discussed funds transfer to balance accounts
    - Discussed approval of the financial statements

### **Meetings & Action Items**

- Computing Science Student Society:
  - [September 13] Events Committee Meeting
    - Discussed faculty Formal
  - [September 13] Meeting
    - Elected new executive members
- Engineering Science Student Society:
  - [September 13] Meeting
- Miscellaneous:
  - [September 11] Meeting with FAS Engagement coordinators
    - Discussed engagement with student groups over the next year
    - Discussed agenda for the next meeting of FAS groups

### **Projects**

- Granting Reform:
  - [September 6] Meeting
    - Discussed FAQ for the approved granting guidelines

### **Office/Engagement Hours**

- Fall Kickoff Concert:
  - [September 5] Tabled for ticket sales and promotion (Surrey)
  - [September 6] Tabled for ticket sales and promotion
  - [September 7] Tabled for ticket sales and promotion
  - [September 13] Tabled for ticket sales and promotion
  - [September 14] Tabled for ticket sales and promotion
- Textbook Broke BC campaign:
  - [September 11] Tabled for promotion and video participation
- Clubs Days:
  - [September 13] Engaged with various clubs

- [September 14] Engaged with various clubs

**Events**

- Applied Sciences Frosh:
  - [September 7] Laser tag and dinner
  - [September 8] Midnight Madness
- Computing Science Student Society Frosh:
  - [September 6] Panelist for interview panel
    - Discussed my experiences with co-op and advice for new students
    - Discussed the differences between Software Systems and Computing Science
    - Discussed the nature of the SFSS and how it helps students
  - [September 6] Barbeque
    - Enjoyed 3.5 hot dogs
  - [September 8] Pac Macro
    - Programmed a server for the game
    - Directed the activity
- Mechatronics Systems Engineering Student Society Frosh:
  - [September 5] Games and lunch
  - [September 8] Destresser
- Software Systems Student Society Frosh:
  - [September 11] Panelist for interview panel
    - Discussed my experiences in co-op and advice for new students
- Computing Science Student Society:
  - [September 15] Board Games Night
- Health Sciences Undergraduate Student Union:
  - [September 15] Frosh Dinner
- Miscellaneous:
  - [September 6] Dinner with SFSS Board of Directors and SFU President Andrew Petter

**Administrative**

- Emails
- Preparing and reading documents

**ARTS & SOCIAL SCIENCES REPRESENTATIVE (J. Freedman)****Named SFSS Committee Work & Action Items**

- Nominations Committee
  - The committee did not meet during this time.
- Strategic Engagement Committee
  - Freebie Fridays - took a cart with food around to the students in return for feedback. There was a meeting held to process the answers and identify key areas for improvement.
- Events Committee
  - Events committee has been focused exclusively on the fall kickoff.

**Meetings & Action Items**

- [September 8] Street Team Training
- [September 11] General Volunteer Training
- [September 14] General Volunteer Training
- [September 14] Meeting with Brian Fox

**Projects**

- Fall Kickoff Concert - Director Human Relations
  - Tasks include recruitment, management, and organization of all concert volunteers

**Office/Engagement Hours**

- [September 6] Fall Kickoff Tabling
- [September 8] Fall Kickoff Tabling
- [September 8] Pancake Breakfast - pancake prep for students
- [September 11] Fall Kickoff Tabling
- [September 12] Fall Kickoff Tabling
- [September 13] Fall Kickoff Tabling
- [September 14] Fall Kickoff Tabling
- [September 15] Fall Kickoff Tabling

**Events**

- [September 6th] Dinner with President Petter

**Administrative**

- Managing both the artsrep and concertvolunteers email
- Preparing slideshows and documents for meetings and training sessions

**BUSINESS REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Events Committee
  - Financial budget monitoring and updating
  - Sponsorship relations for the Fall Kickoff Concert
  - Fall Kickoff ticketing and marketing strategy consulting
  - Fall Kickoff revenue tracking
- Finance Committee
  - Budget consultation events committee budget verification
  -

**Meetings & Action Items**

- [Sep. 7] Concert Planning/ Ticket Tracking
- [Sep. 8] Concert Planning/ Ticket Tracking
- [Sep. 11] Concert Planning/ Ticket Tracking
- [Sep. 12] Concert Planning/ Ticket Tracking
- [Sep. 13] Concert Planning/ Ticket Tracking
- [Sep. 13] Kickoff T shirt Pick-up
- [Sep. 14] Concert Planning/ Ticket Tracking
- [Sep. 15] Concert Planning/ Ticket Tracking
- [Sep. 15] Meeting with Kickoff Sponsor

- [Sep. 15] Meeting with Anwar

**Projects**

- Fall Kickoff

**Office/Engagement Hours**

- [Sep. 8] Week of Welcome- Pancake Breakfast
- [Sep. 12] Clubs Day Tabling
- [Sep. 13] Clubs Day Tabling
- [Sep. 13] YWiB Room/ Equipment Booking with GO staff
- [Sep. 14] Clubs Day Tabling
- [Sep. 15] Clubs Day Tabling
- [Sep. 15] Clubs Day Tabling
- [Sep. 15] BASS venue with GO staff
- Office hours are by appointment on the Surrey, Burnaby or Vancouver Campus. Please contact busrep@sfss.ca to schedule an appointment

**Events**

- [Sep. 8] BASS FROSH

**Administrative**

- Emails
- Reading minutes, preparing agendas, semester and bi-weekly reports
- Fall Kickoff Ticket Sales tallying, tracking, updating and communication

## **COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE**

### **(Juvina)**

**Named SFSS Committee Work & Action Items****Meetings & Action Items****Projects****Office/Engagement Hours****Events****Administrative**

## **EDUCATION REPRESENTATIVE**

**Named SFSS Committee Work & Action Items**

- Strategic Engagement Committee
  - This committee did not meet during this period
- Advocacy Committee
  - Provided awareness about Open Educational Resources through the OER campaign

- Accessibility Committee
  - No meetings during this time

**Meetings & Action Items**

- [Sept 13] Education Student Association Meeting

**Projects**

- Education Peer Mentorship
  - [Sept 11] Met with Laurie Williams regarding mentee matching
  - [Sept 13] Chaired ESA meeting to plan launch event on Wednesday September 20th

**Office/Engagement Hours**

- [Sept 5] Fall Kickoff Tabling
- [Sept 6] Fall Kickoff Tabling
- [Sept 11] Fall Kickoff Tabling
- [Sept 12] Fall Kickoff Tabling
- [Sept 15] Fall Kickoff Tabling
- Office hours are by appointment, please contact [edurep@sfss.ca](mailto:edurep@sfss.ca)

**Events**

- [Sept 6] President Petter Dinner
- [Sept 8] Pancake Breakfast
- [Sept 13] Education Faculty Recruitment Event

**Administrative**

- Reading, sending and replying to emails

**ENVIRONMENT REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Governance committee

**Meetings & Action Items**

- Frosh follow up with the dean's advisor
- Delegation of meet and greet meeting
- Coop night meeting
- Informal online meeting with Departmental student union chairs

**Projects**

- Coop night
- Meet and greet

**Office/Engagement Hours**

- Mainly done through emails and phone call.

**Events**

- Frosh
- Dinner with president Petter
- Pancake serving
- Clubs day tabling

**Administrative**

- **Advising student unions on outreach**
- **Emails and phone calls**
- **Reviewing and tackling issues in DSUs**

**HEALTH SCIENCE REPRESENTATIVE****Named SFSS Committee Work & Action Items****Advocacy Committee**

- OER ongoing progress

**Events Committee**

- Fall Kickoff tabling
- Volunteer training for Street Team
- Fall Kickoff documentation for Volunteers
- Fall Kickoff tabling organization/doodles/ forming schedules

**Meetings & Action Items**

Informal Events meetings in regard to Fall Kickoff

[September 6] Fall Kickoff Tabling for Week of Welcome

[September 7] Fall Kickoff Tabling for Week of Welcome

[September 9th] Fall Kickoff Tabling for Week of Welcome

[September 13th] Fall Kickoff Tabling for Clubs Days

[September 14th] Fall Kickoff Tabling for Clubs Days

[September 15] Fall Kickoff Tabling for Clubs Days

[September 15] HSUSU FROSH

**Projects**

[September 9th] Led the Pancake Breakfast

Coordinating Street Team Volunteers

HSUSU FROSH preparation

**Office/Engagement Hours**

Office hours by appointment via email at [healthrep@sfss.ca](mailto:healthrep@sfss.ca)

**Events**

[September 6th] Dinner with President Petter

**Administrative**

- Reading and reviewing agenda items
- Answering emails

- Organizing Fall Kickoff Doodles and schedules

## **SCIENCE REPRESENTATIVE**

### **Named SFSS Committee Work & Action Items**

- Engagement
  - This committee did not meet during this period
- Advocacy
  - OER campaign
- Build SFU
  - Wasn't able to attend meetings during this time

### **Meetings & Action Items**

- [September 1] Exec meeting
- [September 6] Fall Kickoff Tabling for Week of Welcome
- [September 7] Fall Kickoff Tabling for Week of Welcome
- [September 7] BC Open Campus Meeting
- [September 13] Engagement coordinator meeting

### **Projects**

- OER
  - [Sept 7] Meeting with BC open campus for strategic planning
  - [Sept 11+12] Tabling + getting video confessions from students as to why Open Textbooks would benefit them
  - Created an OER working group to target professors as well as departments either via 1 on 1 meetings or departmental meetings
    - Will create video pitch for this in the upcoming week
  - Got engagement items for OER to pitch to professors
- Science Peer Mentorship
  - [Sept 7] Interviews for exec positions
    - Check in periodically with exec members to make sure they're doing alright
  - [Sept 13] Meeting with Engagement Coordinator for Science
  - Organized kick off event, occurring on Sept 18
- Stretch and Connect
  - [Sept 14] Meeting with key partners, finished proposal, awaiting responses from 2 parties prior to commencing project
- Freebie Friday
  - [Sept 8] Had our first session with funded snacks. Went perfect, recieved a lot of student input and students really seemed to enjoy it.
  - I believe that the variety we had this time in items was much appreciated. Next

### **Office/Engagement Hours**

- Office hours are by appointment, please contact [sciencerep@sfss.ca](mailto:sciencerep@sfss.ca)
  - Skype meetings are also available, please e-mail for more information

### **Events**

- [Sept 6] Dinner/social with President Petter
- [Sept 5-7] Tabling/promoting kick off in person

- [Sept 8] Pancake Breakfast

**Administrative**

- Preparing proposals for projects
- Reading, sending and replying to emails
- SurveyMonkey's/doodles for projects

## Executive Summary

### Preface

The Simon Fraser Student Society (SFSS) represents 29,994 undergraduate students attending Simon Fraser University (SFU or the “University”) across three main campuses in Burnaby, Surrey, and Vancouver. We would like to thank the Government of British Columbia for the following investments:

- \$1.98 billion for advanced education
- \$2.6 billion in capital spending over three years by postsecondary institutions across the province in Budget 2017 (pg. 32)
- \$24.5 billion in support of infrastructure investments for hospitals, post-secondary, transit and roads over the course of the fiscal year (pg.31)
- The U-Pass BC program
- Maintaining the Tuition Limit Policy and limiting increases for tuition and mandatory fees at 2% per year.
- \$90-million investment for Energy Systems and Environmental Engineering Program by the federal and provincial governments

Now that the Provincial Government has realized a \$2.8 billion surplus for this fiscal year (2017/18), we would like to recommend that the committee take the following recommendations into consideration:

### Recommendation 1

**The creation of needs-based grants program for low-income students attending a BC post-secondary institution.**

#### *Background:*

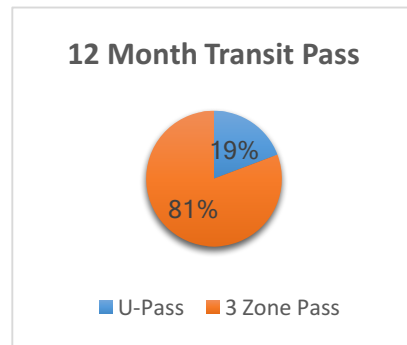
- Eligible full-time students who are low income income holders will receive non-repayable needs-based grants that enable them to access post-secondary education.
- offering students living in unaffordable housing marker a real educational opportunity that will improve their economic standing



## Recommendation 2

### Long term funding for the U-Pass BC program

#### Background:



**Saves students over \$1500 on public transit every year**

**94.0% approval rate at Spring 2016 U-Pass referendum**

**Student Loan program calculated student living allowance for public transportation in BC was \$105**

U-Pass provides a critical service to post-secondary students in the Metro Vancouver region and it is vital that the provincial government commits to continuing this program.

## Recommendation 3

### Provide targeted funding to post-secondary institutions for mental health support services for students.

#### Background:

Simon Fraser Student Society Advocacy Survey (Simon Fraser Student Society, 2017):

- Over 61% of 492 students surveyed consider mental health very important.

StudentCare Survey (Simon Fraser Student Society, 2017):

- 76.0% say mental health is very important
- 71.4% placing mental health at the same level of importance as their physical health
  - 26.2% ranking their mental health above their physical health.
- 97.2% of respondents either agree or strongly agree that our society needs to reduce prejudice and discrimination against people experiencing a mental illness.
- 51.2% have personally experienced a mental illness
  - 52.4% have been treated negatively or unfairly in the past because of a mental health problem.
- 194% increase in claims for Psychology and Counselling services.

#### SFSS Mental Health Claims: Detailed Analysis Over 5 Years

Total Psychology Benefit Claims Analysis (All Eligible Practitioners)							
	Number of claims	Amount Submitted	Amount Submitted % Change	Amount Paid	Students' Out of Pocket Costs	% Out of Pocket	Enrollment
2011-2012	Not Avail	\$ 57,051	N/A	\$ 8,646	\$ 48,406	85%	20,434
2012-2013	81	\$ 30,530	-46%	\$ 5,360	\$ 25,170	82%	20,075
2013-2014	154	\$ 41,290	35%	\$ 6,340	\$ 34,950	85%	20,162
2014-2015	215	\$ 52,105	26%	\$ 30,141	\$ 21,964	42%	19,706
2015-2016	633	\$ 88,361	70%	\$ 64,337	\$ 24,024	27%	19,559

The SFSS encourages the government to strategically allocate funds across post-secondary campuses and highly encourages government to openly destigmatize mental illness by creating a mandate for every university to create a comprehensive mental health strategy



## **Simon Fraser Student Society (SFSS)**

**Maggie Benston Centre 2250  
Simon Fraser University 8888 University Drive, BC V5A 1S6  
sfss.ca**

### **Presentation to the Select Standing Committee on Finance and Government Services**

**September 25, 2017 | Vancouver, BC**

#### **Contact:**

**Prab Bassi | Vice President External Relations**

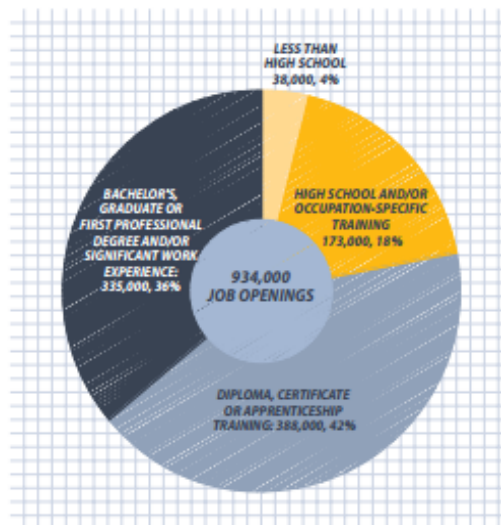
**Email: [vpexternal@sfss.ca](mailto:vpexternal@sfss.ca)**

## Preface:

The Simon Fraser Student Society (SFSS) represents 22, 978 (Simon Fraser University, 2017) undergraduate students attending Simon Fraser University (SFU or the “University”) across three main campuses in Burnaby, Surrey, and Vancouver. We would like to begin by thanking the Government of British Columbia for the following investments:

- \$1.98 billion for advanced education
- \$2.6 billion in capital spending over three years by postsecondary institutions across the province in Budget 2017 (pg. 32)
- \$24.5 billion in support of infrastructure investments for hospitals, post-secondary, transit and roads over the course of the 2016/17 fiscal year (pg.31)
- The U-Pass BC program
- Maintaining the Tuition Limit Policy and limiting increases for tuition and mandatory fees at 2% per year.
- \$90-million investment for Energy Systems and Environmental Engineering Program by the federal and provincial governments

The economic value of investments made into post-secondary education cannot be discounted. Retirements and economic growth are predicted to open up one million job openings in BC by 2024 (Ministry of Advanced Education, 2017). As noted in the British Columbia 2025 Labour Market Outlook more than three quarters of the job openings projected for 2025 will require some post-secondary education, with 36% requiring a bachelor's degree (figure 1) (WorkBC, 2016).

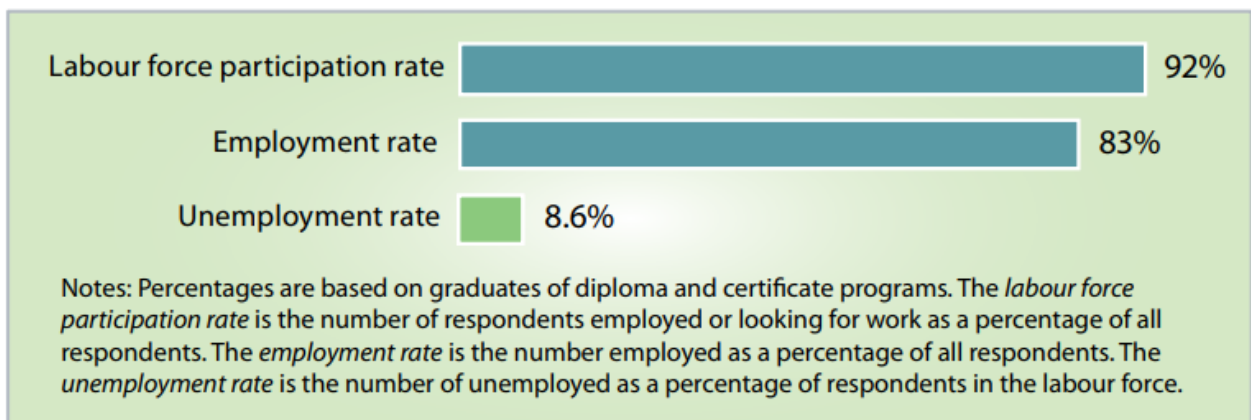


**FIGURE 6:** Ten-Year Total Job Openings  
by Education Requirements

**Figure 1** - Predicted job openings for 2025 and education requirements

Source: WorkBC (2017). “British Columbia 2025 Labour Market Outlook”. Accessed: <https://www.workbc.ca/getmedia/00de3b15-0551-4f70-9e6b-23ffb6c9cb86/LabourMarketOutlook.pdf.aspx>

Additionally, the 2017 BC student outcomes report found that the majority of post-secondary graduates were successful in obtaining employment post studies with 83% employed in the labour force, and only 8.6% being unemployed in the labour force (BC Student Outcomes, 2016). Investments into education further individual intellect and produces a workforce who are equipped with the appropriate training required by employers. A lower unemployment also reiterates the importance of investing into post-secondary education to ensure that BC has skilled workers. Skilled workers are then able to capitalize on the predicted economic opportunity of one million jobs by 2024 and ensures that labour market needs are met to fill these jobs.



**Figure 2** -Number graduates surveyed in 2016 with baccalaureate accreditation in the labour force

Source: BC Student Outcomes (2016). "BC Student Outcomes the 2015 Highlights". Accessed: file:///C:/Users/cdyson/Downloads/The%20Highlights%20-%202015%20(2).pdf

## Introduction:

During last year's consultations submissions on post-secondary education constituted a large portion of the public input on Budget 2017. Last year's consultations also resulted in the committee including a number of recommendations put forward by the Simon Fraser Student Society (SFSS) and other student unions. These recommendations were to:

20. Develop a solution to enable post-secondary institutions to finance self-supported capital projects, including student residences and housing.
21. Increase operating grants to post-secondary institutions to address unfunded cost pressures and move to multi-year allotments for operating grants and deferred maintenance grants to help these institutions with their financial planning.
22. Increase funding for programs to address areas with identified skills gaps in the workforce, such as physical therapy, engineering and technology and applied research. Tuition and Financial Assistance

23. Establish a needs-based student grant program that addresses student needs and provides incentives for completion and conduct a review of the current B.C. student loan eligibility requirements and interest charged on B.C. student loans.

While the insufficiencies in funding for deferred maintenance at SFU Burnaby campus is of concern to us, we limit our recommendations in this report to our three most student-centric suggestions. This is an opportune moment for the Provincial Government to take action given the \$2.8 billion surplus for this fiscal year (2017/18). Our recommendations are as follows:

- 1. The creation of needs-based grants program for low-income students attending a BC post-secondary institution.**
- 2. Long term funding for the U-Pass BC program**
- 3. Provide targeted funding to post-secondary institutions for mental health support services for students.**

#### **Recommendation 1:**

##### **The creation of need-based financial aid program for low-income students attending a BC post-secondary institution.**

##### *Background:*

BC is the only province in Canada without a needs based grants program. Need-based financial aid is granted to students based on their financial need. Since a need-based program does not exist in BC, many students from lower-income families need to take out student loans to fund their education. Students who take out loans to pay for their education often start out in the labour market with huge amounts of debt. The debt burdens students entering the workforce with an initial economic disadvantage. Student loan debt limits the student's purchasing power and capacity to engage in the economy for years after graduation. This is especially the case in the Vancouver housing market. Students who take out loans for education purposes are statistically likely to continue to make less money over their lives in comparison to students who do not need to take loans. The interest rates on student loans, essentially forces students to pay more for their education for a longer period of time than a student who did not need to take out a student loan.

##### *Rationale:*

The Government of Ontario made changes to its student financial aid system that will make average college and university tuition free for low-income students. In Ontario, students who are low income holders received non-repayable needs-based grants that enabled them to access post-secondary education. The Government of Ontario is eliminating barriers for low-income students to access education from a post-secondary institution. By providing the fundamental right to education to students who cannot afford to pay for post-secondary education, the government of Ontario has opened an opportunity for their provinces' economy to grow and at the same time has allowed students to gain skills necessary for the labour market. Likewise, the province of New Brunswick introduced the new Tuition Access Bursary to provide upfront financial assistance to low income students.

Meanwhile, B.C. remains an outlier - the only province without a needs-based grants program where students receive the lowest proportion of non-repayable student assistance in the country. We are creating the most indebted generation in history – a socioeconomic development that will have deep and long-lasting consequences for British Columbians and the long-term health of our economy. If the B.C. government wants to lay the foundations for a growing, robust, and diverse economy, it should take the lead from the Government of Ontario (and all other Canadian provinces) and create a provincial system of up-front, needs-based grants.



### **Recommendation 2:**

**Demonstrate that funding for U-Pass BC has been allocated beyond April 2018 as a long-term priority for increasing student affordability. End cyclical contract expiry and develop a long-term, standardized and affordable U-Pass BC program indexed to inflation.**

#### *Background:*

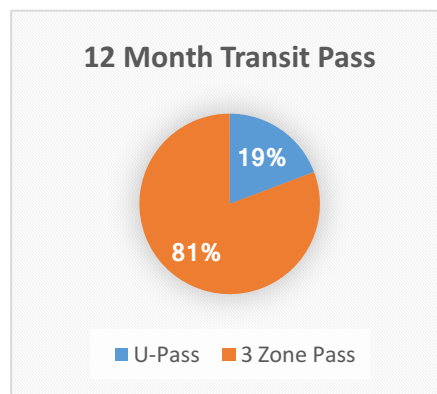
Since 2010, the government of BC, in partnership with Translink, student associations and public post-secondary institutions has been offering a universal transit pass to post-secondary students in Metro Vancouver. This universal pass allows them access to public transportation across all three zones of travel. Six years later, U-Pass BC is undoubtedly considered an essential service by post-secondary students who have shown their strong support for the program by consistently voting overwhelmingly in favour of continuing the U-Pass program, even though rates have increased year after year since its initial adoption. The most recent U-Pass referendum held at SFU in Spring 2016 received a 94.0% approval rate amongst undergraduate students (SFSS Independent Electoral Commission, 2016).

#### *Rationale:*

The U-Pass is used by tens of thousands of students at ten institutions in Metro Vancouver (Translink, 2016) and has been a successful program in increasing affordability for students, reinforcing transit culture and reducing the frequency of driving to campus. Transit usage increased significantly to the SFU campuses after the introduction of the U-Pass. It is reported that 88% of SFU undergraduates regularly use public transit to commute to the university, which is 31% higher than the national average (Simon Fraser University, 2015, B).

With the cost of living continually on the rise in the Lower Mainland, students face affordability issues in all aspects of their lives. A student who uses the U-Pass, currently priced at \$41.00 per month saves over \$1500 on public transit every year in comparison to a full-priced three-zone pass, priced at \$172 per month (Translink, 2017, B). Even students who only require a one-zone transit pass for the year benefit from the U-Pass, saving over \$600 compared to what they would pay without the U-Pass. These students also benefit from increased access to transit across the region at a price which is affordable to them.

Students must be able to rely on the long-term existence of the U-Pass in order to effectively budget for the cost of their education. In 2016-17 the student loan program's calculated student living allowance for public transportation in BC was \$105 per year (Government of Canada, 2017). While this allowance would be just enough for a student to purchase a one-zone transit pass, at a cost of \$93, it would certainly not allow for students to purchase either a 2- or 3-zone passes, which cost \$126 and \$172 respectively (Translink, 2017, B). With SFU having 3 major campuses located across multiple municipalities, many students require the use of a 2-zone pass to attend classes on a day to day basis. Additionally, housing costs skyrocketing in Metro Vancouver and students being forced to move further away from campus in order to find affordable housing options.



In July 2015, the Government advised that funding had been made available to extend support to the U-Pass program BC for an additional two years. Subsequently, a contract was signed ensuring that the U-Pass program would continue until April 2018. U-Pass BC provides a critical service to post-secondary students in the Metro Vancouver region and it is vital that the provincial government commits to continuing this program by ending cyclical contract expiry and develop a long-term, standardized and affordable U-Pass BC program indexed to inflation.

### **Recommendation 3:**

#### **Provide targeted funding to post-secondary institutions for mental health support services for students.**

Student mental health and wellbeing is fundamental to academic success and professional development. The BC government spends about \$1.5 billion per year to fund mental health and substance use programs and services, and has planned to invest \$5 million over three years to support the development of mental health initiatives for the post-secondary systems. However, details of the 3 year \$5 million investments are not disclosed. The SFSS recommends to continue investing in mental health initiatives and advocate for mental health issues. Furthermore, it is imperative to recognize that the average age of a SFU student is 21 years old and almost 70 per cent of serious mental health issues emerge before the age of 25, meaning that post-secondary students are at the core age of dealing with mental health issues (Lake, 2017).

According to the SFSS Advocacy Survey over 61% of 492 students surveyed consider mental health very important. Furthermore, the SFSS tasked our healthcare providers to survey student specifically about the stigmatization of mental illness in the student community. 455 surveys were completed and over three quarters of respondents (76.0%) say that the topic of mental health is very important to them, with 71.4% placing mental health at the same level of importance as their physical health and 26.2% ranking their mental health above their physical health. 97.2% of respondents either agree or strongly agree that our society needs to reduce prejudice and discrimination against people experiencing a mental illness. Of the 51.2% of surveyed students who have personally experienced a mental illness, more than half of them

(52.4%) have been treated negatively or unfairly in the past because of a mental health problem (33.9% in the past year and 18.5% more than a year ago). 74.7% of surveyed students have a family member or close friend who has experienced a mental illness (Simon Fraser Student Society, 2017).

#### SFSS Mental Health Claims: Detailed Analysis Over 5 Years

	Number of claims	Amount Submitted	Amount Submitted % Change	Amount Paid	Students' Out of Pocket Costs	% Out of Pocket	Enrollment
2011-2012	Not Avail	\$ 57,051	N/A	\$ 8,646	\$ 48,406	85%	20,434
2012-2013	81	\$ 30,530	-46%	\$ 5,360	\$ 25,170	82%	20,075
2013-2014	154	\$ 41,290	35%	\$ 6,340	\$ 34,950	85%	20,162
2014-2015	215	\$ 52,105	26%	\$ 30,141	\$ 21,964	42%	19,706
2015-2016	633	\$ 88,361	70%	\$ 64,337	\$ 24,024	27%	19,559

Furthermore, we have seen a 194% increase in claims for Psychology and Counselling services. Students have specifically commented that there is a lack of

advocacy for mental health disabilities. A lack of education for professors about the specific challenges faced by students with anxiety, depression, neuroatypicality, and other mental health problems. Students urge that students with suicidal ideation on campus need more support and these cases should be taken seriously (Simon Fraser Student Society, 2017). The SFSS encourages the government to strategically allocate funds across post-secondary campuses and highly encourages government to openly destigmatize mental illness by creating a mandate for every university to create a comprehensive multi-year mental health strategy (Simon Fraser Student Society, 2017).

## Conclusion

We thank the committee for their time and welcome further discussion about any and all of these recommendations. If there is anything we can do to be of service to the committee throughout this budget consultation process, please do not hesitate to contact us. We are willing to provide further details and assistance if required in fulfilling our three recommendations.

## Contact:

Prab Bassi

Vice President External Relations, Simon Fraser Student Society (SFSS)

[vpexternal@sfss.ca](mailto:vpexternal@sfss.ca)

## References:

- BC Student Outcomes (2017). "BC Student Outcomes the 2017 Highlights". Accessed:  
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## Internal Monitoring Report: Emergency Executive Succession

I hereby present my monitoring report on your Executive Limitations policy “Emergency Executive Succession” (EL-8: Emergency Executive Succession, Page 31, SFSS Board Policies) according to the schedule set out. I certify that the information contained in this report is true.

Signed: \_\_\_\_\_, Chief Executive Officer

Date: \_\_\_\_\_

### Broadest Policy Provision:

In order to protect the Board from the sudden loss of the services of the Chief Executive Officer, the Chief Executive Officer shall not permit that there be fewer than 1 employee who is sufficiently familiar with Board and Chief Executive Officer issues and procedures as to take over the obligations of the Chief Executive Officer with reasonable proficiency as an interim successor.

### CEO Interpretation:

I interpret “sudden loss of CEO services” to mean three weeks, or less, notice that the existing CEO is unable to perform his duties. I interpret “sufficiently familiar with Board and CEO issues” to mean that the selected individuals will be familiar with the specific projects that are being undertaken by the CEO.

### Data:

SFSS has a small leadership complement and they are attached to specific services or initiatives. In our current staffing structure, there is no single position that can easily be tapped to be the “executive successor”. As a result, the CEO has created a number of opportunities for staff and management to play leading roles (with CEO support) in a number of key initiatives, including the following:

Food Court Tenant Management: Build SFU General Manager

Food and Beverage Transition: Build SFU General Manager  
Administrative Supervisor

Office Reorganization: Build SFU General Manager  
Administrative Supervisor

Annual General Meeting:	Administrative Supervisor
Board Orientation/Development:	Campaigns, Policy, Research Coordinator
Standard Operating Procedures:	Campaigns, Policy, Research Coordinator
SFSS Staff Appreciation:	Administrative Supervisor
Granting Procedures:	Student Union Organizer GO Coordinators
Website Redevelopment:	Communications Coordinator
Qualitative Service Feedback:	Communications Coordinator Campaigns, Policy, Research Coordinator

This shared approach not only ensures that we have staff and management attached to key initiatives, it also provides our employees with important opportunities to develop their skills and knowledge.

The CEO, Build SFU General Manager and the Administrative Supervisor also have regular monthly meetings where we review a variety of management and operational issues, to ensure that our priorities are clear and next steps in key areas are understood and assigned as required.

Status:

I report compliance.

Analysis:

SFSS is a small organization. In our current structure, we have one senior manager (the CEO), a project-based manager (the Build SFU GM) and one Administrative Supervisor. All other employees are members of the bargaining unit.

SFSS has been undergoing a great deal of change in the last two years. The Board has adopted new governance policies and has reconfirmed the importance of engaging with students to determine how we can best represent their interests and aspirations. We have also:

- ✓ secured the financing and other agreements required to build the new Student Union Building (the building is scheduled to be completed by Fall 2018);
- ✓ Closed our food and beverage operations and negotiated a related space transfer agreement with SFU;
- ✓ Developed (and began to implement) our first strategic plan.

As we look forward, there are a number of significant strategic and operational issues and opportunities that we need to address in the next few years, including:

- ✓ Transitioning from our current location to the SUB;
- ✓ Developing annual operating plans for each core area within SFSS;
- ✓ Completing standard operating procedures for operational tasks;
- ✓ Completing and implementing a transition plan to move us to the SUB;
- ✓ Developing and implementing a “Request for Proposals” process to deliver our student health and dental plan;
- ✓ Developing a new engagement program for the SUB;
- ✓ Continuing to implement the strategic plan and the Board work plan(s).

In short, there are a great deal of strategic and operational priorities require our focus in the coming years.

Recommendation(s):

It is recommended that we hire an Operations Manager to focus on member-facing service delivery, acting as a liaison with SFU Facilities to ensure that building management issues are identified and addressed and to assist the CEO with other strategic and operational items that need management support. Having an Operations Manager will add a level of formal management support that will ensure adequate coverage during the CEO’s absence, while providing ongoing direction and support in key parts of our organization.

## Summary of main points and responses to some common objections about the proposal to find a new name

There are many uses of the term Clan in Canada, and these are worthwhile and not intrinsically racist. Even in the US, the problem is not that using the term is intrinsically racist. It is not like the Washington Redskins, for instance, which is an explicit pejorative. People from various Clans are not racist for being from a Clan, nor should Canadians have to alter what they mean by it. What is problematic is playing with the team name Clan \*in the United States\*. The fact that SFU petitioned to join an exclusively US collegiate sports association is important. It means that we chose to play against US teams, rather than Canadian teams, and that we made that choice, not the NCAA asking us to join them. The issue here is not that Clans are racist, or that any mention of the term Clan is problematic. Any of Scottish descent can happily continue being of Scottish descent, and can proudly speak about their history as they want. The big difference is that none of them are a sports team in the NCAA. Fortunately, no actual Scottish history is entrusted to the athletics team; our choosing a new name cannot erase that history.

Choosing a new name is more like a new chapter in a book of SFU. But there is already a new chapter happening, the one with SFU in the NCAA and especially the one where we finally have a new stadium and chance to get students involved in our athletic endeavors. Our student athletes deserve the chance to be taken seriously by their opponents when they play. Our students here deserve to be represented by our sports teams in a way that is **unambiguously** awesome. We need to be able to chant our own team name without concern.

What's different now? While SFU has played in the NIAI before, the NCAA is a much more extensive and dominant sports association for collegiate athletics. This means that there is something different now compared to past generations of students. And the US is struggling with its past in ways that Canada does not culturally share. The US has a real history of slavery that, regardless of the problematic history of colonialism in Canada, is genuinely different. The US imported millions of human beings to treat them as property. In the Jim Crow era, they brutally suppressed the descendants of slaves, their very own citizens. This only improved somewhat through the extensive struggles in the Civil Rights era of the 1960's. Recently, major progress like the Voting Rights Act and laws protecting black students from segregation in education have been repealed or overturned, and the result has been an abrupt return to voter suppression and segregation. The people who bear the brunt of playing a team named the Clan are not those doing the suppression; it is the student athletes in the US, including the Black student athletes there, who have to deal with all this in the rest of their lives. We then make them deal with it a little bit more, by having to ignore what that word sounds like to them, when they play against us.

While it is important to note that many of our **own** student athletes have reservations about this name, or just want something new, this is not just for them. It is for our competitors as well. We can **choose** to treat them respectfully. No one can force us to do that, if we want to ignore our place in the broader fabric of North America. But now that we asked to join the US sporting association, to demand that **they** acknowledge **our** understanding of the term, without **us** respecting **their** understanding of the term, just is a way of being disrespectful to them. We can choose to do that, but we can also just choose to not do that. We can choose to be awesome, and recognize that as the world changes, this is the new way of being awesome abroad.

I don't think Canadians always understand how deeply visceral the reaction is that USians have to

the name Clan/Klan. There is a *century long* history of that as the name for a genuinely horrible terrorist organization, one that is still incredibly active and terrorizing people. This is a hate group that the current US President's own father was a member of. They don't even hide their faces anymore. The Klan is just the US' homegrown Neo-Nazis. It is a sad fact but not one we can in good conscience ignore. It is unfair to Black student athletes in the US to ask them to play against a team named the Clan. As academics, I think we can recognize those students and their legitimate needs as worth acknowledging. To treat \*them\* respectfully means not asking them to pretend like the word Clan/Klan means something different to them than it actually does. And what it actually means is a terrorist group that has the explicit goal of eliminating them.

Regardless of its Canadian meaning, in the US, no student athlete will be able to play against our team and have anything other than this deeply visceral disgust reaction. This is not to label The Clan as inherently racist. It is just an objective fact about the US and its social situation.

That 'klan' and 'clan' are homonyms: These are not actually homonyms. To be a homonym, they must have different meanings with the same sound. 'Two' and 'too' are homonyms. 'Klan' and 'clan' are the same word, derived from the same source, and transliterated into contemporary English slightly differently. The Klan, as in the KKK, is drawing on exactly the same word, from the same Scottish heritage and understanding of familial/political factions as does the Clan for SFU. Both Clan and Klan are named after the very same thing, which means that by definition, they are not homonyms. They are different spellings of the same word, and different groups named after the same thing, but this is not what a homonym is.

To the idea that we should educate about Scottish history instead of changing the name: Everyone in the US and Canada know that we don't mean that Klan. The issue is not that people in the US will mistake us for the actual white supremacist organization. Education about Scottish history is entirely besides the point, and somewhat condescending to those US students, especially visible minorities. They don't need to be told by us, "that's not what we mean!" because they already know that. They know where that word comes from. Yet they will still feel that kick to the gut when our team is announced. Telling them more about Scottish history comes across as tone-deaf, because their response, rightly, may be, "Let me tell you about some history of the Klan in the US, and how many members of the Klan are on police forces, are judges, are prosecutors. Let me tell you about ongoing police brutality against black people in this country. Let me tell you about my cousin/brother/uncle/grandfather/aunt/self..."

They should not have to pretend like that word has no visceral meaning for them, in order to go to college via the only avenue available to them. This is what we are doing to those student athletes. It is in recognition of them that I keep pushing this point. We are just making it a bit more humiliating for them. We can just, not do that.

It's worth pointing out that words are not just what we decide on our own that they mean, we can't just mean what we want by sheer force of intention. As someone in linguistics pointed out, words have meaning in communicative contexts with participants, such that we cannot assert our own meaning for a word in a context where it already has a meaning. In the context of US collegiate sports like the NCAA, the term Clan already has meaning. For us to go into the US and then demand that they use our meaning, even though they already have that word with its own meaning (and a pretty horrible one at that), is a rather unfair imposition on the US student athletes. They did not ask us to join, we asked to join them. That matters.

Further to this, others pointed out that actually, the Clan system in Scotland was not necessarily something to idealize or glorify without a clear-eyed view of what we are idealizing. Another person pointed out that sports teams actually aren't a Clan in the relevant way, such that Clan pride does not mean SFU has to keep that name for its teams. And, multiple people pointed out that the history of Scottish colonization in British Columbia is not itself something to be proud of, especially in the middle of the process of implementing Reconciliation reforms. We don't want to romanticize Scottish heritage by falsifying history.

And, it turns out that even to many Scottish people, our usage of the term Clan comes across as really awkward and strange. It is a term that comes before a family name, like Clan Fraser or Clan MacEwan. The way it is, 'The Clan', sounds stilted.

FWIW, I think we should be the Tartans. Or, the Highlanders, also a great name for a Scottish school on top of a (little) mountain. Since we do have some real Scottish history and ongoing culture in the form of a world class Pipe band, we could also be the Pipers, and find ways to incorporate the Pipe Band or other drum lines into the sporting events. Student organizations could actually have spirit rallies and pep events with either of those themes, building community of the sort that our students all wish for more of. Coming up with a new name can be a great thing for the school, a way to actually get people more involved in our sports activities, and a great campaign to kick off in the fall term.

In response to the claim that this is just giving in to US politics and letting current US political issues dictate what we do: American politics is not the issue. It is especially not an issue of contemporary American politics. I have been raising this issue since Obama's presidency. SFU has been a laughingstock in the US for decades (ask around with American colleagues, friends, or teammates, tell them your team name and see what they say).

It is in many ways a charming part of what one might call Canadian privilege, to not feel that gut kick when you hear the word Clan. It is fantastic for those who are from a country without that terrible history of slavery, Jim Crow laws, and continuous oppression of black citizens. But it is privilege to pretend like we get to mean whatever we want to mean, and that others in the US should just recognize or know what \*we\* mean even given what they have faced. That is not new to American politics. That is a century old issue.

Joining the NCAA meant we invited ourselves into a US college athletics house. In many parts of the US, no one takes their shoes off when they go inside a house. But it would be really rude to go over to someone's house where they expect you to take your shoes off, and walk all over the place with your muddy boots on, because "I don't take my shoes off where I live!". Surely your host could understand that, in the sense of knowing that it's true. But also as surely, it would be self-absorbed and rude. That is what it is like to go join the NCAA with the name of the Clan.

Consider what it would be like to be a twenty year old black athlete competing against a team named the Clan. I used to teach at the University of Pittsburgh, which had a substantial group of black athletes, many of whom were at the University only because they had an athletic scholarship, many of whom were there for the first time in their families. If you are raised in a black community in the US, you were taught, by your parents and your grandparents, what to do if you found out that a

boss, a coach, a friend's parent, or even a professor of yours turned out to be a member of the Klan. I had a student graphically describe what this was like, in terms of what you do when you accidentally see that hood in a drawer, and how to protect yourself. Now imagine that student has to play against a team named the Klan. He knows it isn't **that** Klan. But every time the announcer says our team's name, he gets a little jolt of anxiety. In the US, there is no way around that jolt, especially for minority students, and most especially now that the Klan is marching openly on a regular basis.

Recipient: President Andrew Petter, SFU Board of Governors, Simon Fraser Student Society, Simon Fraser Graduate Student Society, VP Tim Rahilly, Athletic Director Theresa Hanson

Letter: Greetings,

Simon Fraser University's The Clan needs a new name. The hate rallies of Neo-Nazis and Klansmen show that there is only one meaning for the name "Klan" in the US. It sounds the same spelled with a C or a K. Please take this chance to act with respect and sportsmanship to change our team name to something SFU can be proud of.

# Comments

Name	Location	Date	Comment
Holly Andersen	Burnaby, Canada	2017-08-21	Recent rallies show that the Klan is a still virulently spreading hate and terror in the US. With a C or a K, it still sounds the same when announced over a loudspeaker. We can show our solidarity with our competitors, in the spirit of good sportsmanship, by taking this opportunity to choose a new team name behind which we can proudly stand.
Carole Gerson	Vancouver, Canada	2017-08-21	I agree that names are significant and SFU should change the names of its sports teams from "Clan" to something inoffensive, like "salmon."
Linda Harasim	Vancouver, Canada	2017-08-21	I am horrified by the connotations of the sports team name: "the Clan" given the association with the Klan. This is a stupid and outdated name and should never be used again. It makes our university judgement seem very poor and outdated.
Holly Hendrigan	Vancouver, Canada	2017-08-22	Seriously, SFU needs to figure out a better name.
John Maxwell	Vancouver, Canada	2017-08-22	Because my ancestry is Scottish too, and we could definitely stand to shed the violent parts of our heritage (even without the 'K' associations). Let's lose the claymore while we're at it.
Martin Hahn	West Vancouver, Canada	2017-08-22	Long past due.
David Chokroun	Vancouver, Canada	2017-08-22	The name has been an embarrassment for members of our community for a long time. It's time for a change.
Ryan Ogilvie	Ridgewood, New York, US	2017-08-22	Think of this as an opportunity to come up with a really great name and prevent further embarrassment.
Rosemary Twomey	Burnaby, British Columbia, Canada	2017-08-22	As someone born and raised in America, I was shocked to learn that this was the team name when I started working at SFU. While the intention behind the team name is not problematic, once we recognize the kind of associations it has for others, there is no excuse not to change it.
Amanda Klassen	Langley, Canada	2017-08-22	Western Canada has a long history with white supremacy groups. They may not have called themselves the Klan since the '30s or so, but make no mistake, there are areas in rural Alberta and BC that are not safe for PoC. This name shows a failure to acknowledge Canadian issues, not just ones in the US.
david taggart	Woodbridge, Virginia, US	2017-08-23	How about the Highlanders?
Laurel Weldon	Lafayette, Indiana, US	2017-08-23	As an alum I want to be able to cheer for SFU teams without risking the misunderstanding that I am cheering on racists.
Peter Allen	Red Deer, AB, Canada	2017-08-23	While I am sure there is probably an historic reason for the name, I am equally sure that a name change would be a positive step.

Name	Location	Date	Comment
Jan Triska	Ottawa, Canada	2017-08-23	"The Clan" is at best an awkward sounding name, given its connotations in the USA where Simon Fraser's athletes compete. How about a name that actually says something or references something about the school itself or the part of BC it's from? Something a bit more user-friendly and creative.
Hannah McGregor	Burnaby, Canada	2017-08-23	There's nothing to be proud of in the word "clan," and the horrible history doesn't stop with the white supremacist connotations -- but honestly, that should be enough to prompt a name change.
Carol Nault	Red Deer, Canada	2017-08-23	Orcas would be a good name. Or what about Otters?
Margie O'Connor	london, Ontario, Canada	2017-08-23	We can come up with a more creative name than this.
Stephen Tweedale	North Vancouver, Canada	2017-08-24	For an alternative name, I suggest "the River". - It evokes impressions of power and adventure. - There is a sense in which a river is constantly in motion, and another sense in which it never moves at all (or moves only on geological time scales). It is an apt metaphor for harmony between progress and tradition.- It alludes to both SFU's physical location near the Fraser River, and the accomplishments (not merely the heritage) of the man for whom the university is named.
Stephen Tweedale	North Vancouver, Canada	2017-08-24	For an alternative name, I suggest "the River".- It evokes impressions of power and adventure.- There is a sense in which a river is constantly in motion, and another sense in which it never moves at all (or moves only on geological time scales). It is an apt metaphor for harmony between progress and tradition.- It alludes to both SFU's physical location near the Fraser River, and the accomplishments (not merely the heritage) of the man for whom the university is named.
lily cryan	Seattle, U.S. Outlying Islands	2017-08-24	SFU's mascot has made me uncomfortable with our apparent support of neo-nazis and the KKK since I started at SFU as a student in 2011. As a current staff member I cannot defend this choice and actively shy away from using the terminology in any of our marketing or events, especially since our institution has so many international students. Please change this name!
Tina Louttit	Cambridge, Ontario, Canada	2017-08-24	I'm signing this petition because of the negative connotation of the name and I feel as Canadians we need to stand for what is right in this world.
Shehani Perera	Hallandale Beach, Florida, US	2017-08-24	If a person's first reaction to hearing the word clan is to cringe or feel discomfort it's not a word anyone should want to be associated with. There are lots of options for sports teams that people can rally behind without such negative connotations. Perhaps something like "The Pipers" which can still incorporate the Scottish background?
Sonya Hartwig	Canada	2017-08-24	Yes! Finally!
Wendy Paquin	Venice, California, US	2017-08-24	because would you call them The SS if you were playing in Europe. It's disrespectful, rude and really just stupid.

Name	Location	Date	Comment
Patrice Wolf	Drumheller, Canada	2017-08-24	I support the name change
Katie Creel	Vancouver, Canada	2017-08-27	A new name might be the "Bagpipes" or the "Bears," both of which are welcome visitors to Burnaby Mountain.
Neven Knezevic	Vancouver, Canada	2017-08-28	A great new name would be "SFU Highlanders". It still keeps with the Scottish tradition but has none of the negative connotations of "The Clan".
Rowan Shafer-Rickles	New Orleans, Louisiana, US	2017-08-29	As an sfu student from the US, this is needlessly insensitive.
Amanda Crowston	Maple Ridge, Canada	2017-08-30	Love the idea of "Highlanders" or "Celts" or drawing from the First Nations heritage of this region.
Katie Raso	Guelph, Canada	2017-08-30	As an alumnus of Simon Fraser University, I have long dreamed of changing this team's nameRegardless of the intention, the Clan has horrendous connotations to hateful groups and acts not only of the past but of our present.It's time to do the right thing.
Lynne Quarmby	Burnaby, Canada	2017-08-30	I'm signing because context matters. What many people think when they hear this name is not who we are. It is time for a new name.
Richard Hess	Aurora, Canada	2017-08-30	Consider honouring the Kermode, or spirit, bear in the new name. It is a shame this needs to be done, but it needs to be done.
Tavin Robinson	Burnaby, Canada	2017-08-30	BevIse that is a horrible name.
Siobhan McCormick	Vancouver, Canada	2017-08-30	Seriously this needs a petition! Do the right thing and change the name!
Oliver Ryan	Middletown, New Jersey, US	2017-08-30	Im a huge hockey fan. Love the sport but i dont play. My best friends play and got me to love the sport. Keep hockey at champlain. The world will be a better place!
Sharalyn Jordan	Vancouver,BC, Canada	2017-08-30	No amount of pipebands and tartan can change the terrorizing "Klan" associations of "Clan." Athletes, spectators and SFUs reputation will all be better off if we change our team name.
Danielle Vezina	Ganges, Canada	2017-08-30	Time for change!
Carla Graebner	Burnaby, Canada	2017-08-30	Context does matter.
John Kidder	Ashcroft, Canada	2017-08-31	I had to think about this, being a grammar pedant and a defender of old words I reason that I chose long ago to use the names people prefer for themselves - it's not my province, for example, to choose among "indigenous", "aboriginal" or "first nations" - i will use the term that seems in common use by the people themselves. Likewise, the ongoing debate about differing names for differing genders, and changed names for some. So, by something like the same logic, i should be willing to accept that a name meant without rancour or discriminatory motives may unwittingly cause harm. And once the harm caused by the name is no longer unwitting, but

Name	Location	Date	Comment
			known, then insisting on using it is intentionally causing harm. I've signed.
Jennifer Kerr	Richmond, Canada	2017-08-31	Time to think is through. Considering what is going on in terms of racism, changing the name would show respect for non white students.
Gabrielle Lavigne	Sudbury, Canada	2017-08-31	Times are changing and this needs to change also... a new name, a new beginning....same great school....
benjamin hechter	Canada	2017-09-01	Words matter, symbols matter. Important to recognize that this is a US sports conference. That's how it plays out, despite all that fine Scottish heritage that is unfortunately lost.
vee bui	Vancouver, Canada	2017-09-01	as a former athlete of SFU - i support this name change. our team ended up calling ourselves the CLAMS because we were so embarrassed by the official name.
Gus Clemens	Austin, Texas, US	2017-09-02	Y'all an think of a better name that doesn't make peoples hair raise every time they hear it.
Jessica Pickering	Burnaby, Canada	2017-09-06	New team name: The SFU Highlanders!
Jessica Pickering	Burnaby, Canada	2017-09-06	Make the new team name the SFU Highlanders! The Quidditch team is already using that name instead.
Jessica Pickering	Burnaby, Canada	2017-09-06	Use the name SFU Highlanders! The Quidditch team already calls themselves the Highlanders.
Dave Holden	Vancouver, Canada	2017-09-06	This is the dumbest thing I've ever heard. I'm signing AGAINST the idiocy of this petition. Rather than educate, we're going to protect people from a non-threat? The bad guys spell clan with a K. Find me the offended athlete. *crickets*
Rob Kruyt	Vancouver, Canada	2017-09-06	The Clan is a stupid name. Time for a change.
Andrew Klein	Crawfordsville, Indiana, US	2017-09-06	Yes, change the name. I'm a Canadian at a US institution, and boy does "Clan" sound awful around here. Something fun from Scottish mythology might be nice. Kelpies?
Leanne MacDonald	Notre Dame, US	2017-09-06	I like the Kermode idea, and I also think something like The SFU Highlanders could achieve the same identity without the ugly associations.
asdf fdsa	Burnaby, Canada	2017-09-07	Do we also ban the word "gas" cause it offends jews?
Jay Milstein	Whistler, Canada	2017-09-07	Because i want people of all backgrounds to be feel welcome and be safe while they get the education they deserve. I'm sick and tired of White Western cultural norms being so acceptable in Canada. There are problems and they need to be talked about publicly. Growing up Jewish in a small town i saw how much racism still exists in Canada: A lot, but it is tricky and insidious and while it is being eliminated from our system slowly it exists within out social society. Ideologies that place one set of Belief over another cannot

Name	Location	Date	Comment
			be allowed to continue in out educational institutions. It will only continue to cause suffering on a micro and macro level.
Brian Gerspacher	Oakville, Canada	2017-09-10	I'm a new SFU student and when I first saw the team nickname I cringed.
Vanessa Fajemisin	Vancouver, Canada	2017-09-11	Because, as a black person, when I hear "The Clan", immediately think the KKK, and as a black SFU student, I don't think that's fair.
Cade Cameron	Port Moody, Canada	2017-09-11	It's time to change a name so closely associated in the US with lynchings and rape and torture since we are now playing there.
Gabriel Lee	Burnaby, Canada	2017-09-11	SFU Mountain Goats!The school's main campus is on a mountain.GOAT=Greatest Of All TimeMountain Goats.
Maya Peterson	Port Moody, Canada	2017-09-12	This name is inappropriate
Richard McGowan	Burnaby, Canada	2017-09-13	Times change. If your team name is going to offend people because it sounds like a racist club then time to change. My ancestors are from Scotland and I understand it meant something different and is spelled differently, but I also appreciate how offenaive it sounds to others.
Holly Andersen	Burnaby, Canada	2017-09-15	Actually, there is an article in the recent edition of the Peak, written by a student athlete, who also recognizes that it is time for name change. Do check out the Peak, we have a great student newspaper up here.
Holly Andersen	Burnaby, Canada	2017-09-15	I am very sorry you had to go through that as a athlete representative of the school. But thanks for signing, we are hoping to improve things for current and future athletes.
Michelle Graf	Canada	2017-09-22	Takaya Wolves - T-Wolves for First Nations band
Trevor Stackhouse	Vancouver, Canada	2017-09-22	I'm an SFU grad and have always found the team name awkward to rally behind. Change it to the Highlanders!
Esme Fysh	Toronto, Ontario, Canada	2017-09-22	While I feel that there isn't a strong connection here in Canada between the word "clan" and the KKK, I understand the connection is far stronger in the US and those playing our team in the NCAA will see that connection. With world politics as they are, we have to do our part to fight racism and show that we understand that words have power.
Carl Dillon	Burnaby, Canada	2017-09-22	While I appreciate the word Clan is rooted in Scottish history that is not enough to perpetuate its use in a modern day context. Like many historical uses in the english language it belongs in history. It is time for SFU to update its image with another name for its sports teams. History does hide a lot of abuses.
Robert Moffatt	Salt Spring Island, Canada	2017-09-23	I'm a graduate of SFU and this is so ridiculous it's hardly worth commenting. It's a 100% horseshit and not my university. The faculty member who started this stupid petition should be fired - without cause, pay and pension.

Name	Location	Date	Comment
Pat Evans	Vancouver, Canada	2017-09-23	My name is here in protest against a couple of hundred addled brained SJWs who feel they have to jump on the oh-so fashionable bus of mindlessly attacking things that for some made up reason they don't like. As one of the hundreds of thousands other alumni who will not support this pathetic attempt to gain your second of virtue signaling fame. And it's an insult to thousands of years to Scottish history.
Brian Spear	Ottawa, Canada	2017-09-23	Wow!!!
Brian Spear	Ottawa, Canada	2017-09-23	Very dumb comment.
Toran Hansen	Salisbury, Maryland, US	2017-09-23	I am an alumni and a professor teaching in Maryland, near where Harriet Tubman and Frederick Douglass were born. My students are shocked and appalled when I tell them the name of the sports teams where I got my undergrad degree from (SFU).
Esther Verheyen	North Vancouver, Canada	2017-09-23	I have felt uncomfortable with this name since joining the faculty at SFU 20 years ago. Simon Fraser was born in New York state. So while he has Scottish roots, that is not a very strong justification for a name that unfortunately does carry strong negative connotations. I fully support a new name.
Nicole Hillis	Surrey, Canada	2017-09-23	"The Clan" is absolutely ridiculous and this has been a long time coming! CHANGE THE NAME!!!
Brian Cruise	Canada	2017-09-24	As a Canadian / Scot, I will start a petition to sue the University if they consent to this ridiculous proposal. It appears ignorance is flourishing at SFU.
Brian Cruise	Canada	2017-09-24	Why? It is not the same word. How intolerant and ignorant.
Brian Cruise	Canada	2017-09-24	It is not the same word and does not have the same meaning. Most ignorant and uneducated petition I have ever seen. SFU is the last place I would ever expect to encounter such uninformed intolerance. Pathetic.
Rebecca Grey	Vancouver, Canada	2017-09-24	I'm an SFU alumni with Scottish ancestry and I support changing the name. I've been asked, within Canada, to clarify whether or not the SFU team name is referring to the KKK. Once even by a fellow SFU alumni who was born in Vancouver. Clan = KKK is a very strong association even within Canada.
Natalie Payer	Ann Arbor, Illinois, US	2017-09-24	I'm a Canadian and currently a student and employee of an American university. I have been a student and employee at a total of 4 US universities and colleges. I support the petition for a name change. While I understand the history and intention of SFU's team name - my brother has a degree from SFU and is currently a graduate student there - the term "Clan" has one meaning and one meaning only south of the 49th. The name elicits negative reactions in the US for good reason. Changing the name of will allow SFU's teams to be automatically associated with something positive rather than the hideous blight on humanity that is the KKK. I strongly encourage SFU's administration to change the name.

Name	Location	Date	Comment
Toran Hansen	Salisbury, Maryland, US	2017-09-24	Well, it can be an opportunity to open up a broader understanding and have a discussion. However, I understand that the swastika came originally from Buddhism and other Eastern religions. So, it might be equivalent to showing up at a Jewish festival wearing the symbol. If people were offended, should we label them "intolerant" and "ignorant" lamenting that you meant it the Buddhist way, not the Nazi way? I think that I would prefer to be sensitive, rather than offending them and then labeling them to add insult to injury. We need to be aware and tolerant of other historical understandings, as well.
Yonathan Abebe	Coquitlam, British Columbia, Canada	2017-09-24	I was an sfu track and field athlete and its awkward when you have to go down to Alabama for a track meet and you have to cheer "go clan!"
Dodd Gavin	Calgary, Canada	2017-09-25	This name changing is getting preposterous. This kind of name changing only promotes discrimination. This woman would be laughed at in Scotland and as a born and bred Scotsman I find this offensive. How am I looked at given I have a clan name.

Recipient: President Andrew Petter, SFU Board of Governors, Simon Fraser Student Society, Simon Fraser Graduate Student Society, VP Tim Rahilly, Athletic Director Theresa Hanson

Letter: Greetings,

Simon Fraser University's The Clan needs a new name. The hate rallies of Neo-Nazis and Klansmen show that there is only one meaning for the name "Klan" in the US. It sounds the same spelled with a C or a K. Please take this chance to act with respect and sportsmanship to change our team name to something SFU can be proud of.

# Signatures

Name	Location	Date
Holly Andersen	Burnaby, Canada	2017-08-21
Diego Silva	Canada	2017-08-21
Endre Begby	Burnaby, Canada	2017-08-21
Jennifer Wang	Vancouver, Canada	2017-08-21
Molly Smith	Saskatoon, Canada	2017-08-21
Roberta Neilson	Burnaby, Canada	2017-08-21
Zoe Ashton	Burnaby, Canada	2017-08-21
Glenys Webster	Victoria, Canada	2017-08-21
Navid Tarighati	128-grosvenor Nurnaby, Canada	2017-08-21
Kathleen Akins	West Vancouver, Canada	2017-08-21
Carole Gerson	Vancouver, Canada	2017-08-21
Weixin Cai	Burnaby, Canada	2017-08-21
Linda Harasim	Vancouver, Canada	2017-08-21
Paul Beauchesne	Victoria, Canada	2017-08-22
Suzanne Hilgendorf	Burnaby, Canada	2017-08-22
Jennyfer Chamberland	Burnaby, Canada	2017-08-22
Diane Finegood	Vancouver, Canada	2017-08-22
Melek Ortabasi	Burnaby, Canada	2017-08-22
Zoreen Nuraney	Surrey, Canada	2017-08-22
Reem Mustafa	Vancouver, Canada	2017-08-22

Name	Location	Date
Stacy Pigg	North Vancouver, Canada	2017-08-22
Imran Thobani	Vancouver, Canada	2017-08-22
Holly Hendrigan	Vancouver, Canada	2017-08-22
John Maxwell	Vancouver, Canada	2017-08-22
Christine macKenzie	Surrey, Canada	2017-08-22
Scott Nelson	Vancouver, Canada	2017-08-22
Martin Hahn	West Vancouver, Canada	2017-08-22
Haley Brennan	Burnaby, Canada	2017-08-22
Matthew Maxwell	Burnaby, Canada	2017-08-22
Clare Batty	Louisville, US	2017-08-22
Robert Ballantyne	Vancouver, Canada	2017-08-22
Anthony Dardis	Athens, US	2017-08-22
David Chokroun	Vancouver, Canada	2017-08-22
Chris Albanese	Vancouver, Canada	2017-08-22
Chelsea Newcombe	Vancouver, Canada	2017-08-22
Ryan Ogilvie	Ridgewood, New York, US	2017-08-22
Mark Losnick	Wantagh, US	2017-08-22
Darren Williams	Kelowna, Canada	2017-08-22
Kino Zhao	Irvine, California, US	2017-08-22
Shyla Seller	Vancouver, Canada	2017-08-22
Rosemary Twomey	Burnaby, Canada	2017-08-22
Neven Knezevic	Vancouver, Canada	2017-08-22

Name	Location	Date
Hope Power	Port Moody, Canada	2017-08-22
Tanya Humeniuk	Vancouver, Canada	2017-08-22
Kelsey Vicars	Canada	2017-08-22
Derek Sahota	Burnaby, Canada	2017-08-22
Cody Britson	Burnaby, Canada	2017-08-22
Claven Snow	Pierre, US	2017-08-22
Lillian Deeb	Vancouver, Canada	2017-08-22
Anton Iatcenko	New Westminster, Canada	2017-08-22
Curtis Buckoll	Burnaby, Canada	2017-08-22
Amanda Klassen	Langley, Canada	2017-08-22
Nikki Reimer	Calgary, Canada	2017-08-23
david taggart	Woodbridge, Virginia, US	2017-08-23
Marian Veasey	Summerland, Canada	2017-08-23
Laurel Weldon	Lafayette, Indiana, US	2017-08-23
Arianna Falbo	Providence, US	2017-08-23
allison weldon	Vancouver, Canada	2017-08-23
Arjan Mundy	Burnaby, Canada	2017-08-23
Peter Allen	Red Deer, Canada	2017-08-23
Christine Alwan	Chicago, Illinois, US	2017-08-23
Marketa Jensen	Vancouver, Canada	2017-08-23
Jan Triska	Ottawa, Canada	2017-08-23
Claire Wilson	Burnaby, Canada	2017-08-23

Name	Location	Date
Hannah McGregor	Vancouver, Canada	2017-08-23
Cameron Kroetsch	Hamilton, Canada	2017-08-23
Joy Rowe	Vancouver, Canada	2017-08-23
Carol Nault	Red Deer, Canada	2017-08-23
Ellen Spencer	Flin Flon MB, Canada	2017-08-23
Marcelle Kosman	Edmonton, Canada	2017-08-23
Iliana Turner	Victoria, Canada	2017-08-23
Mike Chow	Kitchener, Canada	2017-08-23
Matt Edmonds	Hamilton, Canada	2017-08-23
Margie O'Connor	London, Canada	2017-08-23
Stephen Tweedale	North Vancouver, Canada	2017-08-24
Marsha Lecour	Toronto, Canada	2017-08-24
Micaela Roughton	Burnaby, Canada	2017-08-24
Madison Biem	Edmonton, Canada	2017-08-24
lily cryan	Burnaby, Canada	2017-08-24
Franki Harrogate	Edmonton, Canada	2017-08-24
Tina Louttit	Cambridge, Canada	2017-08-24
Shehani Perera	Squamish, Canada	2017-08-24
Sonya Hartwig	Canada	2017-08-24
wendy paquin	Los Angeles, California, US	2017-08-24
Katrina Sellinger	Vancouver, Canada	2017-08-24
Jonnathan Khozozo	Nchelenge, Zambia	2017-08-24

Name	Location	Date
Anna James	Manchester, England, UK	2017-08-24
Lisa Miracchi	Philadelphia, Pennsylvania, US	2017-08-24
Patrice Wolf	Drumheller, Canada	2017-08-24
Clare Mulcahy	Edmonton, Canada	2017-08-24
Alana Turner	Edmonton, Canada	2017-08-24
Simona Aimar	Kings Cross, England, UK	2017-08-24
Matthaeus Numsen	Burnaby, Canada	2017-08-24
Stephen Tchir	Edmonton, Canada	2017-08-24
Albert Lelievre	Brockville, Canada	2017-08-24
Christine Kim	Burnaby, Canada	2017-08-24
Luis cordero	Reading, US	2017-08-24
theresa hughes	Burnaby, Canada	2017-08-24
Jenifer Thewalt	Vancouver, Canada	2017-08-24
lori sandstrom	Canada	2017-08-25
Lenore Black	Markham, Canada	2017-08-25
James Maxwell	Vancouver, Canada	2017-08-26
Kathleen Creel	Pittsburgh, US	2017-08-27
Matt Battocchio	Burnaby, Canada	2017-08-28
Phyllis Webster	Victoria, Canada	2017-08-28
rowan shafer	Vancouver, Canada	2017-08-29
Tamara Connor	New Westminster, Canada	2017-08-29
Daniel Tetrault	Burnaby, Canada	2017-08-29

Name	Location	Date
Leon Liberman	Toronto, Canada	2017-08-29
Erin Sanders	North Vancouver, Canada	2017-08-29
Kevin Harding	Burnaby, Canada	2017-08-30
Amanda Crowston	Maple Ridge, Canada	2017-08-30
Katie Raso	Guelph, Canada	2017-08-30
Peter Muirhead	Edison, US	2017-08-30
Jashan Hara	Surrey, Canada	2017-08-30
Kat Davidson	Surrey, Canada	2017-08-30
Peter Haywood	vancouver, California, US	2017-08-30
clifford glover	Princeton, Canada	2017-08-30
Harry Donnelly	Canada	2017-08-30
Maureen Shaw	Comox, Canada	2017-08-30
Ronda Arab	Vancouver, Canada	2017-08-30
Anita Arab	Edmonton, Canada	2017-08-30
Tom Regan	Ashburn, US	2017-08-30
Rochelle Tucker	Burnaby, Canada	2017-08-30
anne higgins	Malone, US	2017-08-30
David Le	Burnaby, Canada	2017-08-30
Amanda Watson	Burnaby, Canada	2017-08-30
Lynne Quarmby	Burnaby, Canada	2017-08-30
Hazel Plante	Burnaby, Canada	2017-08-30
Laurin Sutherland	Coquitlam, Canada	2017-08-30

Name	Location	Date
Georgina Hope	Victoria, Canada	2017-08-30
Baharak Yousefi	Vancouver, Canada	2017-08-30
Jason Sunder	London, Canada	2017-08-30
Vivian Ly	Richmond, Canada	2017-08-30
Richard Hess	Aurora, Canada	2017-08-30
Michele Valiquette	Vancouver, Canada	2017-08-30
Lisa Harry	North Vancouver, Canada	2017-08-30
Tavin Robinson	Burnaby, Canada	2017-08-30
Maureen Hindy	Langley, Canada	2017-08-30
Siobhan McCormick	Vancouver, Canada	2017-08-30
Nancy Hedberg	Vancouver, Canada	2017-08-30
Ljiljana Trajkovic	Burnaby, Canada	2017-08-30
Chris Scholl	Neptune, New Jersey, US	2017-08-30
Oliver Ryan	Middletown, New Jersey, US	2017-08-30
Sharalyn Jordan	Vancouver, Canada	2017-08-30
Martin Cooper	Burnaby, Canada	2017-08-30
Marcus Sanzi	1627 Eastern Ave, Canada	2017-08-30
Danielle Vezina	Ganges, Canada	2017-08-30
Aleesa Sutton	Nakusp, Canada	2017-08-30
Maren Schenk	Vancouver, Canada	2017-08-30
Brian Chittock	Vancouver, Canada	2017-08-30
Jasmine Hindy	Vancouver, Canada	2017-08-30

Name	Location	Date
Kerstin Grady	Burnaby, Canada	2017-08-30
Ann Travers	Burnaby, Canada	2017-08-30
Gaelle Planchenault	Burnaby, Canada	2017-08-30
Carla Graebner	Burnaby, Canada	2017-08-30
Steven Hall	Canada	2017-08-30
Kathleen Millar	Vancouver, Canada	2017-08-30
Gladys Loewen	Vancouver, Canada	2017-08-30
marjorie griffin cohen	Burnaby, B.C., California, US	2017-08-30
Karen Kavanagh	Vancouver, Canada	2017-08-30
Janice Matsumura	Vancouver, Canada	2017-08-30
Raz Chen Morris	Li-On, Israel	2017-08-30
suzette cullen	Vancouver, Canada	2017-08-30
sophie cohen	Toronto, Canada	2017-08-30
Cher Hill	New Westminster, Canada	2017-08-30
Teresa Valiquette	New Westminster, Canada	2017-08-30
Shelley Klatt	Edmonton, Canada	2017-08-30
Mathew Gendron	Vancouver, Canada	2017-08-31
Morgan Donahue	Vancouver, Canada	2017-08-31
Dominic Trevisan	Burnaby, Canada	2017-08-31
Sandra Bauer	Ottawa, Canada	2017-08-31
Amber Morgan	Surrey, Canada	2017-08-31
Meghan Smith	Kamloops, Canada	2017-08-31

Name	Location	Date
Steven Wong	Burnaby, Canada	2017-08-31
Jacquelyn Miller	Vancouver, Canada	2017-08-31
Marina Morrow	Kitchener, Canada	2017-08-31
John Kidder	Ashcroft, Canada	2017-08-31
Jacqueline Barreiro	Vancouver, Canada	2017-08-31
Nick Blomley	Maple Ridge, Canada	2017-08-31
Agi R.	Burnaby, Canada	2017-08-31
Liliana Carreras	Coquitlam, Canada	2017-08-31
Jennifer Kerr	Richmond, Canada	2017-08-31
Claire Narbonne	Sudbury, Canada	2017-08-31
Gabrielle Lavigne	Sudbury, Canada	2017-08-31
Cece Finnegan	Gabriola, Canada	2017-08-31
Lilian Zuccolo	Port Coquitlam, Canada	2017-08-31
ziggy sigouin	Sudbury, Canada	2017-08-31
Nikki Zawadzki	Vancouver, Canada	2017-08-31
John Oman	Vancouver, Canada	2017-08-31
Salil Jakhadie	Vancouver, Canada	2017-08-31
Anna Parkhomenka	Burnaby, Canada	2017-08-31
Elizabeth Marshall	Vancouver, Canada	2017-09-01
Naminda Dias	Jakarta, Indonesia	2017-09-01
benjamin hechter	Canada	2017-09-01
vee bui	Vancouver, Canada	2017-09-01

Name	Location	Date
Haida Antolick	Vancouver, Canada	2017-09-01
Christine Hayvice	Vancouver, Canada	2017-09-02
Rachael Gillese	Vancouver, Canada	2017-09-02
Heidi Joffe	West Vancouver, Canada	2017-09-02
Gus Clemens	Austin, Texas, US	2017-09-02
Sean Seagler	Marble Falls, Texas, US	2017-09-02
Louis Orenstein	Boulder, Colorado, US	2017-09-02
Guadalupe Forcier	Coquitlam, Canada	2017-09-02
Eric Hedekar	New Westminster, Canada	2017-09-06
Jessica Pickering	Burnaby, Canada	2017-09-06
William Brenner	Weymouth, US	2017-09-06
Russell Copley	Vancouver, Canada	2017-09-06
Larissa Chen	Burnaby, Canada	2017-09-06
Laura Benson	Vancouver, Canada	2017-09-06
Sydney Shortt	Surrey, Canada	2017-09-06
Jalen Jana	Surrey, Canada	2017-09-06
Dave Holden	Vancouver, Canada	2017-09-06
Rob Kruyt	Vancouver, Canada	2017-09-06
Caitlin Van der Have	Mill Bay, Canada	2017-09-06
Kristin Dorey	Surrey, Canada	2017-09-06
Eric Cheng	New Westminister, Canada	2017-09-06
Tarina Pickard	Canada	2017-09-06

Name	Location	Date
Cassy Midkiff	Cockermouth, Canada	2017-09-06
Angela Pati	Burnaby, Canada	2017-09-06
Katie Rufh	Victoria, Canada	2017-09-06
Sarah Arboleda	Canada	2017-09-06
Evangelena Reimer	Vancouver, Canada	2017-09-06
Nick Tan	Port Coquitlam, Canada	2017-09-06
Jesse Kemp	Vancouver, Canada	2017-09-06
Leanne MacDonald	Notre Dame, US	2017-09-06
Deborah Plett	Surrey, Canada	2017-09-06
Cori Baldwin Paquette	Burnaby, Canada	2017-09-06
Andrew Klein	Crawfordsville, Indiana, US	2017-09-06
R M	Langley, Canada	2017-09-06
Britt Vibegaard	Vancouver, Canada	2017-09-06
Stacey Kumar	Surrey, Canada	2017-09-07
Erin Tapp	Altadena, California, US	2017-09-07
Jaime Sisson	Portsmouth, Virginia, US	2017-09-07
Kian Akhavan	Maple Ridge, Canada	2017-09-07
asdf fdsa	Burnaby, Canada	2017-09-07
Dayle Cusack	South Yarra, Australia	2017-09-07
Logan Quigley	Notre Dame, Indiana, US	2017-09-07
Clinton Hallahan	Canada	2017-09-07
Rachel Braeuer	Calgary, Canada	2017-09-07

Name	Location	Date
Chris Norris-Jones	Vancouver, Canada	2017-09-07
Kendra Nelson	Edmonton, Canada	2017-09-07
Becky Venable	New Westminster, Canada	2017-09-07
Amanda Rachmat	Richmond, Canada	2017-09-07
Taryn Sing	Edmonton, Canada	2017-09-07
Nicolas Skinner	Vancouver, Canada	2017-09-07
Elizabeth Lu	Burnaby, Canada	2017-09-07
Kevin Pat Fong	Ottawa, Canada	2017-09-07
Bailey Wong	Burnaby, Canada	2017-09-07
Michelle Le	Surrey, Canada	2017-09-07
Shane Ward	Vancouver, Canada	2017-09-07
Emma Headley	Canada	2017-09-07
Simon Lee	Canada	2017-09-07
Kristine Naldoza	Burnaby, Canada	2017-09-07
Rowan Birk	Canada	2017-09-07
Jay Milstein	Whistler, Canada	2017-09-07
Taylor Clark	Coquitlam, Canada	2017-09-07
Julian Laxman	Surrey, Canada	2017-09-07
Stephen Wynnyk	Coquitlam, Canada	2017-09-08
Daniel Chang	Burnaby, Canada	2017-09-08
Hanna Johnson	Vancouver, Canada	2017-09-08
Madelaine Quon	Richmond, Canada	2017-09-08

Name	Location	Date
Mateena iravani	Coquitlam, Canada	2017-09-08
Judy Dang	Richmond, Canada	2017-09-08
Zoe Pitt	Port Coquitlam, Canada	2017-09-08
Rebecca Chan	Burnaby, Canada	2017-09-08
Shelby Trenaman	Nelson, Canada	2017-09-08
Jodi Lacsamana	New Westminster, Canada	2017-09-08
Candice Koo	Surrey, Canada	2017-09-08
Steve Hanson	Coquitlam, Canada	2017-09-09
Bill Petrovas	Canada	2017-09-09
J Fung	Vancouver, Canada	2017-09-09
Brian Gerspacher	Oakville, Canada	2017-09-10
Ryan Duquiatan	New Westminster, Canada	2017-09-10
Rinnan Payne	Burnaby, Canada	2017-09-11
Vanessa Fajemisin	Vancouver, Canada	2017-09-11
Cade Cameron	Port Moody, Canada	2017-09-11
Gabriel Lee	Burnaby, Canada	2017-09-11
Kaiya Jacob	Vancouver, Canada	2017-09-11
karissa abad	North Vancouver, Canada	2017-09-11
Ian Perry	Vancouver, Canada	2017-09-11
Mac Hamill	Burnaby, Canada	2017-09-11
Ben Marshall	Langley, Canada	2017-09-12
Daniel Kilmaster	North Vancouver, Canada	2017-09-12

Name	Location	Date
Emerald Wong	Vancouver, Canada	2017-09-12
Nicolas Hernandez	Canada	2017-09-12
Andrew Woinoski	Burnaby, Canada	2017-09-12
Dana Clark	Oakville, Canada	2017-09-12
Amar Fejzic	New Westminster, Canada	2017-09-12
Johnathan De Risio	Vancouver, Canada	2017-09-12
Nicole T	Richmond, Canada	2017-09-12
Anna Fisher	Nanaimo, Canada	2017-09-12
Haley P	North Vancouver, Canada	2017-09-12
Benjamin Greenough	Guelph, Canada	2017-09-12
Joyce Hau	Vancouver, Canada	2017-09-12
Lauren Swistak	Port Moody, Canada	2017-09-12
Brianna Bailey	Calgary, Canada	2017-09-12
Archana Siralan	Burnaby, Canada	2017-09-12
Eman Osman	Coquitlam, Canada	2017-09-12
Taylor Lundrigan	North Vancouver, Canada	2017-09-12
Kirsten McElgunn	Burnaby, Canada	2017-09-12
Ameena H	Delta, Canada	2017-09-12
Nayla Pacilla	Vancouver, Canada	2017-09-12
Nabilah elahi	Burnaby, Canada	2017-09-12
Cassia Hadden	Vancouver, Canada	2017-09-12
Karen Castillo	Canada	2017-09-12

Name	Location	Date
Suzy Serrano	Burnaby, Canada	2017-09-12
Feven Tesfay	Vancouver, Canada	2017-09-12
Sara Mansour	Reykjavík, Iceland	2017-09-12
Kisha Karan	Surrey, Canada	2017-09-12
Lisa Keenan	Vancouver, Canada	2017-09-12
Maya Peterson	Port Moody, Canada	2017-09-12
Audrey Ogilvie	Westport, Canada	2017-09-12
Jessica Jang	Port Coquitlam, Canada	2017-09-12
Aleena Zaidi	Port Coquitlam, Canada	2017-09-12
kayla nilsson	Canada	2017-09-13
Graham Miller	Port Coquitlam, Canada	2017-09-13
Maya Martin	Burnaby, Canada	2017-09-13
Richard McGowan	Burnaby, Canada	2017-09-13
Vic Tai	Surrey, Canada	2017-09-14
Scott Maki	US	2017-09-15
Jake Sexsmith	North Vancouver, Canada	2017-09-15
Janice Lee	Delta, Canada	2017-09-15
Jayden Cole	North Vancouver, Canada	2017-09-16
Tiffany Woods	Burnaby, Canada	2017-09-20
Michelle Graf	Canada	2017-09-22
Trevor Stackhouse	Vancouver, Canada	2017-09-22
Esme Fysh	Toronto, Canada	2017-09-22

Name	Location	Date
Carl Dillon	Burnaby, Canada	2017-09-22
Nat Connor	Ottawa, Canada	2017-09-23
Fernando De Maio	Chicago, Illinois, US	2017-09-23
Colin McKenna	Vancouver, Canada	2017-09-23
Hamood A.	Toronto, Canada	2017-09-23
Janice Hanson	Sierra Vista, Arizona, US	2017-09-23
Dave Croft	Langley, Canada	2017-09-23
Kendra Jory	Winnipeg, Canada	2017-09-23
Jonathan Gibson	New Westminster, Canada	2017-09-23
Sam Weselowski	Maple Ridge, Canada	2017-09-23
Adam Schubel	Kelowna, Canada	2017-09-23
Pat Evans	Vancouver, Canada	2017-09-23
Brian Spear	Ottawa, Canada	2017-09-23
Toran Hansen	Salisbury, Maryland, US	2017-09-23
Esther Verheyen	North Vancouver, Canada	2017-09-23
Amanda Blicharski	Surrey, Canada	2017-09-23
Zach Roubos	New Westminster, Canada	2017-09-23
Nicole Hillis	Surrey, Canada	2017-09-23
Garry Grewal	Surrey, Canada	2017-09-24
Jonathan Heggen	Burnaby, Canada	2017-09-24
Rob Stotesbury-Leeson	Vancouver, Canada	2017-09-24
Kallista Van Beest	Surrey, Canada	2017-09-24

Name	Location	Date
Georgia Garrett	Coquitlam, Canada	2017-09-24
Dan P	Edmonton, Canada	2017-09-24
Clan buchanan	Buckhorn, Canada	2017-09-24
Bryn Rochel	Richmond, Canada	2017-09-24
Jennifer Munch	Albany, Oregon, US	2017-09-24
Jason Bring	Vancouver, Canada	2017-09-24
Brian Cruise	Canada	2017-09-24
Rebecca Grey	Vancouver, Canada	2017-09-24
Nicholas Grossi	Caledon, Canada	2017-09-24
Nicole Prociuk	Burnaby, Canada	2017-09-24
Natalie Payer	Ann Arbor, Illinois, US	2017-09-24
Othniel Spence	Markham, Canada	2017-09-24
Yonathan Abebe	Coquitlam, Canada	2017-09-24
Thelma Schrock	Gibsons, Canada	2017-09-24
Tommy Daniels	Kentville, Canada	2017-09-24
Gavin Dhaliwal	Burnaby, Canada	2017-09-25
Dodd Gavin	Calgary, Canada	2017-09-25

Several takeaways arose from this conference. The following report establishes the following:

- 1) Contacts made
- 2) Individual workshop notes
- 3) Ideas and recommendations
- 4) Action items

For a point-form summary of details, please turn to sections 3 and 4 at the end of this report.

### **Contacts made:**

At this conference, the following groups were those that we established strengthened relationships with. A strengthened relationship for the purposes of this report is defined as an amicable relationship that is formed in which contact information was exchanged. Additionally, we had extensive conversations with these groups pertaining to student affairs at multiple instances in conversations exceeding 30 continuous minutes. If any of these individuals need to be reached, please contact SFSS SUDS delegates. Note that for privacy reasons, their contact information Contacts include but are not limited to the following:

- David L'eon (President of Saskatchewan Student Society)
- Deena Kapacila (VP Operations and Finance of Saskatchewan Student Society)
- Sally Lin (VP External of UBC Alma Mater Society)
- Perry Shafi (President/VP Finance of Capilano Student Society)
- Jay Reedy (VP Student Life of Kwantlen Polytechnic Student Society)
- Tanvir Singh (VP University Affairs of Kwantlen Polytechnic Student Society)
- Amal Alhuwayshil (VP External Affairs of UBC Student Union Okanagan)
- Timothy Cheng (VP Finance and Administration of BCIT Student Association)
- Soulaymane El Alaoui (Finance Coordinator of Concordia Student Union)
- Allisa Lim (Vice-President of Humber College 'Ignite' Student Union)
- Simon Lafontant (VP Student Life of Laurentian University Student's General Association)
- Louis To (TwelveWest Marketing Director; associated with Donnelly Group Clubs)

### **Individual Workshop Notes:**

#### **Lev Bukhman Keynote speaker:**

The presentation was focused on indicating to us how we could translate our skills currently to both future initiatives as Board members and also after our term in office ends. According to Bukhman who is the founder of Student Care, psychoactive medications are becoming increasingly prescribed for students and are now the most common prescription amongst undergraduates. A possible explanation for this is because of isolated students not being sufficiently engaged in social interactions thereby enhancing risks of mental health problems.

Nonetheless, Bukhman asserts that student apathy does not exist. By saying students simply don't care and therefore do not get involved is an invalid justification. By doing so, it detracts from student society efforts to engage others. He then alludes to the fact that even those students that participate in society governance are often minimally involved, such as Councils. To enhance the involvement of Council, Bukhman suggested hiring a lawyer to chair a

meeting at least initially so that Councillors become acquainted with a strict, fast-pace, efficient setting.

Ultimately, when it comes to learning how to engage others properly, Bukhman states that it is important to make others feel a part of something bigger than just themselves individually. To do so, enthusiasm is essential as the key piece to successful engagement. He also recommended to achieve this using more traditional methods that are in-person rather than focusing on online presence.

Finally, Bukhman mentioned the importance of self-care and that doing engagement 'the right way' is exhausting. As such, we ought to take time out for ourselves and do things we enjoy whenever the opportunity arises.

### **Campus Sexual Violence: Responding to disclosures:**

At this workshop presented by Ending Violence Association, definitions were laid out in the beginning. Sexual violence is a continuum of sexual harm both physical and mentally. Comparatively, sexual harassment is unwelcome sexual conduct whereas sexual assault is unlawful sexual conduct. Following these definitions, a video titled "Consent is like tea" was played. This video is used by SFU and these definitions are in-line with SFU's and our Women Centre's definitions.

We also went over myths as well such as that it doesn't happen to men, that women automatically consent to sexual violence when in a relationship, that no means yes, that the most common offenders are strangers, that some people 'ask' for it, and that police must always be involved.

According to research from Dr. Lisak, David, perpetrators are in fact non-strangers and most are repeat offenders who deliberately target vulnerable individuals. They extensively plan their assaults using drugs/alcohol to increase vulnerability and utilize minimal force to avoid detection (e.g. Not leave wounds on victim). Of note, 1/3 women are sexually assaulted, 66% female sexual assault survivors are under 24. Victims at universities are 25% females, 6% male, and 25% LGBTQ+. Additionally, over 50% of incidents occur in the presence of substances and during the first 8 weeks of classes. 60-70% of on campus assaults occur on residences and 95% of perpetrators in Canada are men.

Interestingly, what is seldom discussed is how trauma impacts the brain. The limbic system is responsible for fear and pleasure that is instinctual. The neocortex for learning and planning that is conscientious. The amygdala responds to danger. When danger such as an assault is experienced, the body releases epinephrine which stops all non-critical functions. The hippocampus, which usually files memories, stops and starts releasing cortisol instead. This is why it can be difficult for memory retention of the event in recalling it amongst victims. This can also result in a 'freeze' response that is instinctual. The person's body becomes rigid and still, unable to move. Concurrently, the person becomes unable to process thoughts because neocortex is also temporarily stopped. Everyone is impacted differently, but disclosures are nonetheless uncomfortable for most.

The function of the brain in traumatic incidents was discussed because the presenters really emphasized that as leaders we should be approach victims of sexual assaults in a trauma informed manner. This means that we should avoid all forms of contact and avoid speaking in a sympathetic way. We also need to understand the trauma may cause people to

become silent when discussing the incident. When a person who is disclosing becomes silent, we should never assume that nothing has happened. Instead we should realize trauma causes certain areas of the brain to shut down which may stop them from speaking or remembering exact details.

Disclosures are different from reports. Reports are official complaints to authorities such as the university administration or police and generally involves the initiation of an investigative process to find fault. Disclosures are simply telling the incident to someone informally. Disclosures may be to receive medical care such as by telling a counsellor. In BC, third party reporting by sexual assault service is possible. This means that victims wanting to alert authorities but do not want to be involved in an investigation can get someone else to tell the police on their behalf. The best practice then, is non-mandatory reporting so survivors are empowered to decide. Currently, only 5% of sexual assaults are reported to police and so the best steps are to learn how to recognize, avoid, and support.

In responding to a disclosure, never say “it’ll be okay” or somehow trying to indicate you know how they feel. All experiences are different so it is impossible to know the experience and promising everything will be fine is a false promise given that this may not be true. Instead, be honest and thank them for telling you. Listen, believe, and empower the person as much as possible such as by using their language (e.g. if they use slang terms for the incident then use it). Finally, some people are tempted to provide hugs when someone is violated, but instead, ask, as they may not be comfortable doing so. Ask if hugging is okay and also ask what they need to be explicitly clear on how you can support them.

### **Creating Accessible Education: Open Educational Resources**

At this workshop, Rajiv Jhangiani, a member of the BC Open Campus team presented on what OERs are and their importance in education. Rajiv starts with a quote from the universal declaration of Human Rights that “higher education shall be accessible to all.” Rajiv transitions into the realm of cost, showing that textbooks can be up to 25% of the educational costs for students in their first year; this cost may cause some individuals to work to pay for these textbooks, decreasing time for their study, which is the exact opposite purpose of purchasing the textbook in the first place. A couple of slides focus on the harsh reality, that student loans leave individuals in severe debt, preventing some individuals from taking further education, just due to financial reasons. Furthermore, he brought the room’s attention to how post-secondary students across the country are using food banks much greater than before. Additionally, textbooks in the US have been inflated by 207% from 1996-2016 according to CPI: Selected Consumer Goods and Services. Rajiv shifted the topic and essentially discussed how new versions of textbooks aren’t always better, quoting a University of Minnesota student saying: “I figured French hadn’t changed that much,” who did well in their course using an international edition of the book. To cope with the cost of textbooks, he mentioned how students are resorting to downloading their books illegally when they get a chance. He shared a study showing when traditional textbooks are required for students, a lot of students refrain from purchasing the book and earn a poor grade as a result. Students may take fewer courses to cope with the costs, don’t register for specific courses that have expensive textbooks, or even drop a course. He mentioned how publishers have realized that students don’t buy the expensive textbooks that are bound due to the steep initial costs; as a result, they attempt to create more online copies,

which may seem good at first, but these are a lease on the book for the most part. After a set period of time, individuals lose access to their books and won't even be able to sell it to make up some of your initial cost of purchase, effectively making these books "a wolf in sheep's clothing." Rajiv then introduces the open textbooks and the #textbookbrokebc campaign. He focuses on how open educational resources abide by the 5 R's:

- Revise & Remix: this is the ability edit the resource
- Retain: won't lose access to it
- Redistribute: ability to share with other, legally!
- And they also must be Reusable

He also mentioned that these aren't applicable to only books but to numerous things, such as pictures and videos (e.g. Ted Talks) which individuals could implement for a course! Interactive resources could also be OER's such as the ones found on [phet.colorado.edu](http://phet.colorado.edu). Rajiv then talked about the BC Open Campus website and how some students really enjoyed having open textbooks for the convenience, money savings and ability to have access without payment; one student even mentioned: "I would not have bought the textbook for this course because it's an elective. I would have possibly walked away with a C, now I might actually get an A-," this speaks to the effect OER's could have on student's post-secondary career. He then shared a study, to which he was a part of, which found courses that used both open textbooks and traditional textbooks often don't get statistically different grades on exams other than exam one, where open textbooks do better than traditional textbooks. Rajiv attributes this finding to the fact that students often wait till the first exam, to see if they need to go out and buy a textbook, but with an open textbook, this won't be an issue as it is free. Rajiv speaks upon the "win-win" situation that OER's have for students and faculty. For students, OER's lead to cost savings, access, outcomes and not having the stress of waiting for student loans to come in. For faculty it gives the ability to adapt, update and remix current books. Rajiv also mentioned how OER's increases enrolment into classes because no one is worried about buying a textbook. Finally, he explains how students can advocate and make a change in textbooks in 8 steps.

- "1: Raise awareness about textbook unaffordability + availability of OER/open textbooks"
- "2: Collect data about student textbook behaviours"
- "3: advocate to faculty (ask to speak at Department, Faculty, & Senate meetings)"
- "4: Lobby to integrate OER easily discoverable (library catalogue, guides)"
- "5: Lobby for resources to support training, an open textbook review program, OER grant program, institutional policy"
- "6: identify, support, and recognize early adopters"
- "7: Pass a resolution supporting the adoption of OER"
- "8: Lobby to create a campus OER working group"

Rajiv closed off his presentation by introducing "open assignments," in the classroom. He began his talk with mentioning how the paper students spend countless hours on are only read by 2 eyes, graded and never to be seen again. Rajiv mentions that some classrooms edit wikipedia pages for part of their grade, which are viewed millions of times, by students, professors and all other types of people to get background information, or just learn a cool fact. He also mentions that there are courses that even edit open textbooks to make it customized to their own classrooms for part of their grade, which can be more worthwhile for a student to put effort into.

### **Strategic planning: How to focus your team and get more done:**

At this workshop, the discussion started by defining what strategic planning is used for. It is a well known and used moniker but not many people actually plan strategically. The purpose of strategic planning is to allocate resources more effectively and in doing so narrow the focus on the needs of members. Strategy then, is about making choices and considering key questions such as:

- where are we now?
- where are we going?
- what will be in the way?
- what needs to be done?

The implementation of a strategic plan is simply to apply a plan made by few to an entire organization. This requires buy-in for all Board of Directors given that they are the main stakeholders in setting the organization's direction. Creating a strategic plan requires considering multiple factors as well, including external analyses. External analyses include: Strengths, weaknesses, opportunities and threats (SWOT). It also includes consideration for political, economic, societal, technological, legal, and environmental factors (PESTLE). Comparatively, an internal analysis requires input from management teams and stakeholders. Both external and internal analyses requires feedback solicitation such as via surveys, meetings, off site sessions ,and any other creative way to elicit feedback. This should be done prior to the strategic plan's actual development.

Key considerations when doing any outreach or developing the actual strategic plan should be VMOST (vision, mission, goals/objectives, strategies, and tactics). The vision varies by individual organization but should consider operations, staff, clients, and other aspects. It is the blueprint that lays the foundation for everything else so it should be unambiguous. The mission/purpose is how to reach the vision. Goals/objectives should be incremental targets to be reached that can indicate whether the mission and thus the vision is being followed. Strategies are ways to achieve goals/objectives and finally, tactics are specific metrics. In all of the above, remember to consider who is responsible for leadership, communications, resources, etc. so that specific action items can be attributed to individuals and to narrow the focus in achieving the vision. The strategic intent then, should be broad specific themes that are elaborated in the mission and from a top-down approach, end with tactics to assess.

### **Initiating and implementing new student services:**

AMS staff presented on a new service they are developing dubbed the eHub Service (Entrepreneurial hub). The eHub is intended to help new students develop an entrepreneurial mindset. By presenting on this, staff hoped to elucidate upon the process of establishing new services and the challenges that may arise.

In developing any new service, the goal should be to fail fast and early on so there is still time to make changes and experiment with the program. It was recommended to do so in the first four months. Staff argued that the vision should be stationary, as in remain the same so that the target does not shift and thereby cause everything to constantly require changing. Operations ought to follow the vision and success measured by its alignment with mission and vision. As an example, the biggest challenges for the eHub was appeasing stakeholders (UBC Administration) and funding. Funding was resolved by using a peer model (volunteers). UBC

administration's concerns were addressed by aligning with the values and framework important to UBC (they marketed the program as engagement).

The workshop heavily discussed the idea of creative destruction. The founder of eHub emphasized that he created multiple prototypes of his product only for the prototypes to be destroyed by both himself and a panel of judges. He discussed the importance of leaders to be willing to be 'destroyed' which essentially means that true leaders should always be open to criticism and view feedback as a chance to enhance their performance. He discussed that to be destroyed creatively is the best way for leaders to gain innovative ideas which can fundamentally make both the individual and the idea/case stronger when presented to others.

### **How governance, people, and dollars lead to success in student leadership: Peter Guo keynote**

Several points were discussed in terms of how to create student leadership success. At this presentation, Anthony indicated that governance, people and funding all cumulatively impact engagement. This presentation involved all delegates sharing thoughts on how to incorporate all three aspects successfully in engaging students.

For instance, it was recommended that videos be used to reach out to Council. Council is universally considered a difficult audience for a myriad of reasons. One issue consistent with all Councils is getting people to join and also getting them informed about the society. Other universities also have staff now dedicated to Council for engagement.

AGM attendance was another discussion item. AGMs ought to include food and at AMS, all food outlets are closed with signs on them indicating food available at the AGM venue. They have been able to successfully reach their quorum of 500 through this. All of these ideas cost money so priorities should be set to determine cash flow estimates from the budget.

As for engagement, the key message that should be communicated to students is "what we are doing for students right now". So for instance, instead of office hours, go to student constituency meetings. At SFSS, we no longer have office hours, but we do not require attendance at student constituency gatherings.

### **Strategic planning and your student union**

The main takeaway from this was a 7 step planning process. The rest of the presentation was akin to the earlier workshop except the first one was focused on team collaboration. This one is focused more on overarching goals. The 7 step planning process is as follows:

- 1) Situational analysis
- 2) Mission, vision
- 3) values
- 4) goals
- 5) strategies
- 6) Action plans
- 7) Measurement and adjustment

Situational analyses include PESTLE (mentioned earlier) and SWOT (mentioned earlier) analyses. Mission refers to what and for whom and vision refers to how accomplishing the mission will change current affairs (the possible future). Values are what we stand for, as in how

we act. Goals are the metrics for quantifying where we are headed. It includes the “big hairy audacious goals” (BHAG). These includes those regarding objectives, alignment with pillars, strategic directives, imperatives, and initiatives. Goals ought to be specific, measurable, attainable, relevant, and time-limited (SMART). Strategies are ways that we can achieve the mission or vision. Action plans are specific actions taken that stem from the strategies. Finally, measurement and adjustment is simply as it states, taking additional measurements to see success of current planning process and then to make adjustments where required.

### **Sponsorship acquisition and strategic partnerships**

This session was held by a Kaplan sponsorship representative from SFU. In this session, Kaplan used themselves as an example in explaining how they, like other organizations, may sponsor student union activities under particular conditions. In providing sponsorship, organizations typically do so through in-kind or monetary donations. In-kind sponsorships range from free products, discounts, resources, to influence such as combined efforts in advocacy.

However, the representative also indicated that in turn, organizations like theirs would expect access to communicating with students like through email lists, social media, tabling/space, advertising opportunities, and potentially even feedback mechanisms to receive student opinions. The fact that student unions represent a collective of students is what entices organizations. If we are able to define our student population market's demographics then it further enhances the value that the population has to businesses. This is because it then makes it easier for external companies to know how their products are likely to be received by this market audience. Additionally, having access to them in multiple ways such as surveys and tabling enhances value as well because it provides multiple tactics that can be used to enhance the perception of the products.

Finally, contact information was given at the end of the workshop to be contacted for potential partnerships for in-kind donations. [Tojasci.brar@kaplan.com](mailto:Tojasci.brar@kaplan.com)

### **Mental health initiatives: Fostering support**

In this workshop, AMS staff in charge of their mental health network provided information on mental health generally and also their program. The Mental Health Network is a compilation of resources and the departments/programs that offer them within AMS. They hold joint meetings on a regular basis to discuss how they might partner up and to report any problems or incidents pertaining to mental health that they experienced. Additionally, these meetings serve as opportunities to provide updates to each other on service usage.

According to AMS staff, the first step in fostering mental health support is to identify the issues surrounding mental health and to categorize them in a separate row from suicide risk, sexual assault, and domestic violence issues. Off and on campus resources should then be listed for each. Next, a list of their needs for social, physical health, academic support, financial support, relationships, cultural, and mental health should be identified. Individuals with current or past experiences with mental health should be approached to ask what they have done to resolve the problem(s) in the past, what worked, what didn't work, and what they do for self-care. The list of resources should be compared with the actual needs of individuals to determine

if there is a discrepancy in service and if not, whether these services are meeting the individual's' needs based on self-reports.

In stage two, there should be a classification of risk to determine what levels of support may be required for various people. At the lowest end of the spectrum, individuals should be provided self-help and self-care resources. Next, student clubs should promote mental health through socializing and being active, such as the Mental Health Network at AMS. For more serious issues, peer support and self-care skill-building workshops should be provided to support and help establish habitual coping skills in maintaining overall mental well being. Counselling and professional services are next if the student is any in situation that cannot be resolved by the aforementioned workshops. Finally, emergency 9-1-1 should be dialed for extreme suicidal ideation and to fulfill any statutory obligations where applicable (e.g. risk of harm to others).

Finally, consideration should be made to determine readiness of an organization to respond appropriately to student needs. Discussion should focus on depression, anxiety, suicide risk, sexual assault, LGBTQ+ specific concerns, and domestic violence as disparate categories. There should be a determination of online resources, a hotline (if any) and phone apps or other resources. These lower-barrier support options should be known by all society staff.

### **Mediation: How to alleviate conflict**

In the mediation workshop, a UBC law school graduate present mechanism to alleviate conflict and to mediate situations between two conflicting parties. She discussed the importance of framing. Framing in mediation results in the mediator to reframe the conflict in a neutral manner avoiding any form of emotion when doing so. She also emphasized the use of the word 'miscommunication' when trying to solve a conflict. When a mediator used the word miscommunication it lessens the velocity of the conflict by directly removing the two parties involved and replacing the parties with notion of miscommunication as the reason for the conflict. The key to mediation is to take the blame away from the parties and instead put the blame on intangible objects such as miscommunication. Furthermore, when dealing with two parties that have a prior relation, it is best to use the ongoing relationship as a bridge to relieve the conflict. Putting emphasis on relationship takes the focus off of the conflict and instead puts the focus on a relationship whether it is meaningful or not. However, we need to remember that personal conflicts may take longer than professional when dealing with two parties who have prior relations. In conclusion, the goal of a leader should be to mediate a conflict by removing the emotions of the parties involved and solely focusing on the issue itself.

### **Ideas and Recommendations:**

These ideas and recommendations were either brought up within the workshops by the facilitators or inspirational ideas that were developed from attending workshops. They are as follows:

- 1) Expand mental health services on campus

- 2) Engage in trauma informed practices
- 3) Host a board development session focused on mediation
- 4) Reconsider policy requirements for mandatory engagement by directors in reaching out directly to constituencies
- 5) Discuss option of having food at our AGMs and to have all campus food operators place a sign saying an AGM is taking place with free food when it occurs
- 6) Sexual assault responding to disclosure training should be received by all society staff and directors
- 7) Develop a board performance evaluation policy
- 8) Develop a sponsorship acquisition SOP
- 9) Expand SFU events to off-campus and also collaborate with other student unions to establish stronger relationships

### **Action Items:**

- 1) Establish a meeting with CEO for progress report on our services evaluation that is being done by staff. Next steps should be to follow through the three stage evaluation of Society services depending on the results CEO provides.
- 2) Discuss with CRPC feasibility of allocating some of the required director weekly hours to engagement
- 3) Meet with President on feasibility of having all campus food operators put up signs when the AGM is occurring, and then consult with SFU Dining and Ancillary Services
- 4) Continue conversations with VP External on providing director training via SFU staff (next steps would be to have staff trained; must consider impact of WC Coordinator leaving)
- 5) Consult VP Finance and CEO on progress update and if none, to begin.
- 6) Consult Bus Rep on standard practice and for documentation. Information will then be formatted to suit and edited by CRPC.
- 7) Conversations with directors from other Student Unions in BC have been started. Currently negotiations are regarding promotions for our Fall Kickoff. Later, there will be joint events both on-campus and off-campus that is funded by all stakeholders (details undetermined).



# **simon fraser student society**

**Vancouver Campus  
Committee**

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