

1. CALL TO ORDER

Call to Order – 9:30 AM

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Board Composition

President (<i>Chair</i>).....	Hangue Kim
VP External Relations	Prab Bassi
VP Finance	Baljinder Bains
VP Student Services	Jimmy Dhesa
VP Student Life	Alam Khehra
VP University Relations	Erwin Kwok
At-Large Representative	Raajan Garcha
At-Large Representative	Jaskarn Randhawa
Faculty Representative (Applied Sciences)	Jeffrey Leung
Faculty Representative (Arts & Social Sciences)	Jackson Freedman
Faculty Representative (Business)	Gini Kuo
Faculty Representative (Communications, Art, & Technology)	Juvina Silvestre
Faculty Representative (Education)	Jamie Zhu
Faculty Representative (Environment)	Yun Oh
Faculty Representative (Health Sciences)	Aarushi Sharma
Faculty Representative (Science)	Parham Elmi

3.2 Society Staff

Chief Executive Officer	Martin Wyant
Campaign, Research, and Policy Coordinator	Pierre Cassidy
Administrative Assistant	Zoya Nari

3.3 Guests

Council Liaison	Kia Mirsalehi
The Peak News Editor	Cecile Favron
Embark	Dima Lavrentyev
Embark	Erin Daly
Embark	Kevin Chiang
Student Care	Kristen Foster
Student Care	Bahareh Jokar

3.4 Regrets

VP External Relations	Prab Bassi
At-Large Representative	Raajan Garcha

Faculty Representative (Communications, Art, & Technology)..... Juvina Silvestre
Faculty Representative (Environment)..... Yun Oh

4. RATIFICATION OF REGRETS

4.1 MOTION BOD 2017-12-01:01

Alam/Jackson

Be it resolved to ratify regrets from Juvina Silvestre, Raajan Garcha (academic), Prab Bassi, and Yun Oh.

CARRIED

5. ADOPTION OF THE AGENDA

5.1 MOTION BOD 2017-12-01:02

Jackson/Gini

Be it resolved to adopt the agenda as presented.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

6.1 MOTION BOD 2017-12-01:03

Jackson/Baljinder

Be it resolved to receive and file the following minutes:

- Accessibility Committee 2017-10-30.pdf
- Accessibility Committee 2017-11-15.pdf
- Advocacy Committee 2017-10-16.pdf
- Advocacy Committee 2017-11-06.pdf
- Board Of Directors 2017-11-10.pdf
- Council 2017-10-25.pdf
- Events Committee 2017-11-08.pdf
- Events Committee 2017-11-22.pdf
- Finance Committee 2017-10-30.pdf
- Surrey Campus Committee 2017-10-19.pdf
- Surrey Campus Committee 2017-11-09.pdf
- Vancouver Campus Committee 2017-10-04.pdf
- Vancouver Campus Committee 2017-11-15.pdf
- Vancouver Campus Committee 2017-11-22.pdf

CARRIED

7. PRESENTATION

7.1 Embark

- Organization has expanded in terms of staff members/hours and locations due to the increased funding from the referendum question
 - Granting opportunities is available to undergraduate and graduate students who show an environmental initiative

7.2 StudentCare Annual Claims Report

- Projections for the following year is made the first few months of the current year
 - Minor reductions to premiums are made depending on the claims that is put towards and is then put in the Health Care Reserve Fund
- Suggestion:
 - To provide members with additional details to specify what is covered instead of providing a broad term
 - Example: what type of fillings are covered

7.3 Sugary Beverage Survey

- An honours project conducted by a member who is seeking support for his survey
- Purpose of the survey: if members know the impact of sugary beverages on their health
- Suggestions:
 - A criteria and process is to be made to approve and conduct surveys from members
 - Further discussion is to be made with the member as they were not present

8. NEW BUSINESS

8.1 Advocacy Victoria Lobby Trip Report – MOTION BOD 2017-12-01:04

Baljinder/Jamie

Be it resolved to approve the Advocacy Victoria Lobby Trip Report from October 30th – November 1st, 2017.

CARRIED

- Refer to attachment
- Housing rights was discussed as one of the main issues at hand
- Leads will be following-up with the process
- Suggestion:
 - SFSS to further develop and maintain relationships with the MLAs for the SFU areas

8.2 CEO monitoring report, New Program and Services – MOTION BOD 2017-12-01:05

Baljinder/Jackson

Be it resolved to approve the CEO monitoring report for New Program and Services.

CARRIED

8.3 CEO monitoring report, Treatment of Members – MOTION BOD 2017-12-01:06

Baljinder/Alam

Be it resolved to approve the CEO monitoring report for the Treatment of Members.

CARRIED

8.4 Bi-weekly report November 1-15 – MOTION BOD 2017-12-01:07

Erwin/Baljinder

Be it resolved to approve the November 1-15, 2017 Board Work & Committee Report.

CARRIED

8.5 Art of Leadership Conference Report – MOTION BOD 2017-12-01:08

Alam/Gini

Be it resolved to approve the 2017 Art of Leadership Conference Report.

CARRIED

- Refer to attachment
- The conference provided a multitude of recommendations that Board members who attended will continue to use and implement in their Board term
- Note:
 - To continue to provide reports from conferences

8.6 Halloween Report – MOTION BOD 2017-12-01:09

Erwin/Jimmy

Be it resolved to approve the 2017 SFSS Halloween Pub Night Report.

CARRIED

- Refer to attachment
 - Event was a success
- Fees collected from the coat check was put towards the food bank
- Suggestion:
 - Members suggested a pool table for events
 - A portable photobooth that can be taken to the other campuses

8.7 Accessibility Committee Definitions – MOTION BOD 2017-12-01:10

Baljinder/Jimmy

Be it resolved to approve the recommendation from the Accessibility Committee in the briefing note regarding the definitions of accessibility.

CARRIED

- Refer to attachment
- Document lays out the definition according to recommendations

8.8 Granting Opportunities – MOTION BOD 2017-12-01:11

Baljinder/Jeffrey

Be it resolved to approve the proposal in the briefing note regarding granting opportunities for external groups prepared by CRPC as recommended by the Accessibility Committee.

CARRIED

- Refer to attachment
 - A plan that contains recommendations to expand the granting process to external groups
- Further collaboration between project leads will continue to work on the plan

8.9 SFSS General Election 2017-2018 Notice – MOTION BOD 2017-12-01:12

Baljinder/Gini

Whereas the SFSS Elections and Referenda Policies require that the Board set the voting dates

for elections and referenda on or before the last meeting of the semester preceding the election or referendum;

Be it resolved to call the SFSS General Election 2017-2018, with the voting dates set to March 20, 21, 22, 2018.

CARRIED

- First time to conduct the new set of policies
 - Setting the voting dates prior to moving forward for nominations dates

8.10 Board Stipend Amendment Policy – MOTION BOD 2017-12-01:13

Baljinder/Jackson

Be it resolved to amend 'GP-13: Director Stipend Reduction Schedule' of the SFSS Board Policies as attached.

Be it further resolved to include a definition of emergency situations.

CARRIED AS AMENDED

- Refer to attachment
 - Document contains recommendations at the discretion of the Chair and the approval of the committee
- Has been extended to committees instead of just Board
- Suggestion:
 - To possibly provide examples as to what consists of an emergency
- Motion amended to include: be it further resolved to include a definition of emergency situations.

8.10.1. MOTION – BOD 2017-12-01:13-01

Jackson/Jimmy

Be it resolved to amend the above motion.

CARRIED

8.11 Sexual Violence and Misconduct Prevention, Education and Support Policy – MOTION BOD 2017-12-01:14

Jamie/Baljinder

Whereas the University has completed and implemented its Sexual Violence and Misconduct Prevention, Education and Support Policy;

Whereas the SFSS spaces may not subject to University policy;

Whereas the University policy was not designed to be appropriate for, or applicable in SFSS spaces;

Whereas the SFSS believes that it too requires guidelines for responding to issues surrounding sexual violence in the spaces it administers;

Be it resolved that the Board of Directors direct SFSS staff to prioritize and develop an SFSS policy and necessary procedures on matters related to sexual misconduct prevention, education, and support.

CARRIED

- Suggestions:
 - To include a policy for false accusations in the SFU conduct policy
- Project leads are currently waiting to review the updated conduct policy

- A timeline will be provided at a later date

8.12 U-Pass Referendum Results – MOTION BOD 2017-12-01:15

Jimmy/Baljinder

Be it resolved to ratify the results of the SFSS Referendum Fall 2017, as submitted by the Chief Commissioner of the IEC, and as attached.

CARRIED

- Occurred last week with a record turnout

8.13 Welcome Back Pub Night – MOTION BOD 2017-12-01:16

Baljinder/Jackson

Be it resolved to approve up to \$660.00 for the Welcome Back Pub Night on January 11, 2018 from line item 817/20.

CARRIED

- Refer to attachment
- Amount is based on the previous pub night
- SFU will be in charge of security for the event
- Suggestions:
 - To possibly hire an external company for the pub night's music production

8.14 SFSS Movie Night – MOTION BOD 2017-12-01:17

Erwin/Gini

Be it resolved to approve up to \$500.00 for the SFSS Movie Night on January 17, 2018 from line item 817/20.

CARRIED

8.15 SFSS Trivia Night – MOTION BOD 2017-12-01:18

Aarushi/Baljinder

Be it resolved to approve up to \$1,250 for the SFSS Trivia Night on February 1, 2018 from line item 817/20.

CARRIED

8.16 SFSS Branding – MOTION BOD 2017-12-01:19

Gini/Jackson

Be it resolved to approve up to \$800 for the use of purchasing 1 vertical and 1 horizontal vinyl SFSS banner from line item 816/20.

CARRIED

- To help identify the SFSS at events in the long run as the current ones are not vinyl and are prone to damages

8.17 Spring 2018 Week of Welcome – MOTION BOD 2017-12-01:20

Jackson/Baljinder

Be it resolved to approve up to \$900.00 for the Spring 2018 Burnaby Week of Welcome happening from January 3 -5, 2018 from line item 816/20.

CARRIED

Jaskarn Randhawa left for class

8.18 Spring 2018 Clubs Days – MOTION BOD 2017-12-01:21

Gini/Jackson

Be it resolved to approve up to \$1,380.00 for Spring 2018 Burnaby Clubs Days happening from January 16-19, 2018 from line item 816/20.

CARRIED

9. DISCUSSION ITEMS

9.1 Council Update

- An open floor discussion was conducted at the last Council meeting where concerns were brought up
 - Open resources for textbooks
 - Some professors are now using textbooks from the SFU library or textbooks from the OER (Open Educational Resources)
 - Academic Quadrangle renovations
 - To be discussed with SFU
- Collaboration with members will be conducted through a survey

9.2 University IT Committee

- Interest to join the IT Services was opened to Board members to help the IT department receive student feedback on improvement

9.3 Bursary

- Refer to attachment
- Recommendations were drafted by the working group
- Suggestions:
 - To possibly increase funding as tuition fees have increased

9.4 SFU Innovates Visioning

- Opportunity is open to student groups

9.5 Search Committee for the Dean of Lifelong Learning

- To support mature students

10. IN CAMERA

MOTION BOD 2017-12-01:22

Alam/Baljinder

Be it resolved to go in-camera for the remainder of the meeting.

CARRIED/NOT CARRIED/CARRIED AS AMENDED

10.1 Committee

10.2 Stadium

10.3 Student Union Building

10.4 Board Personnel Procedures

11. EX-CAMERA

MOTION BOD 2017-12-01:23

Baljinder/Alam

Be it resolved to go ex-camera.

CARRIED/NOT CARRIED/CARRIED AS AMENDED

12. ATTACHMENTS

- [BOD17%2F18] November 1-15 Work Report & Committee Update.pdf
- 2017-10-25 BN - Granting Opportunities for External Groups (3).pdf
- Bursary doc v2.pdf
- Monitoring Report - (EL-9) New Program, Service, or Enterprise2017 2018 report.pdf
- SFSSADVLOBBYREPORT.pdf
- Sugary Beverage Survey V7.pdf
- SFSS Request for Assistance.pdf
- Final - MZ Honours Proposal for the SFSS.pdf
- SFSS Referendum Fall 2017 Results.pdf
- FAC Recommendations.pdf
- The Art of Leadership - Conference Report.pdf
- Welcome Back Pub Night Budget (1).pdf
- SFSS HALLOWEEN PUB NIGHT 2017 Post event report.pdf
- MOVIE-NIGHT (1).pdf
- Welcome Back Pub Night Proposal (1).pdf
- Spring-Week-of-Welcome (1).pdf
- Spring-Clubs-Days (1).pdf
- Definition of accessibility - briefing note (1).pdf

13. ADJOURNMENT

MOTION BOD 2017-12-01:24

Baljinder/Alam

Be it resolved to adjourn the meeting at 11:35 AM.

CARRIED

October 25, 2017

BRIEFING NOTE

GRANTING OPPORTUNITIES FOR EXTERNAL GROUPS

ISSUE

Every year, the Board and its committees are asked to financially support events of external groups, including, but not limited to on-campus groups such as SFIPIRG, Embark, HighFIVE, etc.

Recently, the Accessibility Fund Committee was asked to financially support an event by an individual unaffiliated with a club or a student union, and was, to its dismay, not equipped with a means of supporting that request.

BACKGROUND

During the past two years, the SFSS has developed and implemented a formal process for reviewing, evaluating, and approving grant requests from SFSS clubs and student unions. The grants are awarded from a budget area housed in the Member Services Area, as the granting program is administered by the Member Services Coordinators.

The original proposal included provisions for external groups to have access to the granting program, where their work was in direct support of the mission of the SFSS. The Board rejected this aspect of the proposal, not wanting to reduce the funds made available to student unions and clubs.

CURRENT STATUS

Currently, the SFSS has no policy (i.e. standards) nor procedures (i.e. steps necessary to meeting the standards in policy) for reviewing such external grant requests.

Neither does the SFSS have budget allocated to providing external group with granting opportunities.

KEY CONSIDERATIONS

- Board and Board Committees are regularly approached by external groups seeking funding, and Board and its committees are often tempted by the opportunity to support some interesting projects.
- Granting to external groups should only occur where clear standards regulate the process in order to avoid risks such as conflicts of interest, preferential treatment, inconsistent administration of grant requests, etc.
- To provide granting opportunities to external groups, the following would need to be provided:

October 25, 2017

- The Board would have to determine an annual budget for grants made available to external groups
- For granting requests that address areas of restricted funding such as the Accessibility Fund, the Board would need to determine an annual cap for such external grants from those restricted funds.
- The procedures in place for granting to internal groups would have to be expanded to include external groups, as would the documentation and guidelines developed for the program.
- The granting process, to remain consistent, would have to be pulled out of the student union and club portals, and administered as an independent process.
- Staff resources would have to be rededicated or acquired to properly administer the increased in workload.
- Given the existence of the current granting program, the expansion of that program is relatively straightforward

OPTIONS

1. Expand the existing granting program
2. Do not expand the existing granting program

RECOMMENDATION

I recommend Option 1. Where the SFSS has the opportunity to further its mission in collaboration with external groups, there is no reason not to take advantage of such an opportunity. The expansion of the program is quite straightforward, and would require little more than formally setting aside a budget and reworking the existing documentation.

NEXT STEPS

1. Accessibility Fund Advisory Committee review and recommendation, or not, of this proposal to Board
2. Finance Departments recommendation of budget allocation to program expansion
3. Board review of recommendation
4. Where approved, operational implementation of revised program – Implementation timeline projected at 6-10 months

Overview Of All SFSS Supported Bursaries/Awards

Issue:

This document is intended to aid Board in being updated on our contributions to SFU's bursaries and awards.

Background:

The SFSS has been contributing monetary funds to a variety of bursaries and awards over time. There is a lack of historical documentation and some of these contributions stem back many years before our term in office or staff working with SFSS. Consequently, there is a lack of overall information and knowledge on these.

Current status:

This document is completed and has been deemed to provide sufficient information for continuity and to inform Board of our current allocations.

List of Bursaries and Awards the SFSS contributes funds to each year since 2015/16:

- 1) Student Society Emergency Aid Fund (SSEAF)
- 2) Living Personal Truths Annual Award & Endowment
- 3) Simon Fraser Student Society Annual Bursary Undergraduate Award
- 4) SFSS Build SFU Undergraduate Bursary

Bursaries and awards are administered by SFU Financial Aid. Criteria and allocation decisions for bursaries and awards are set out in the SFU Financial Aid program details.

Key considerations:

The following concerns necessitated a review of our fund allocations through SFU disbursements. They are addressed throughout the entirety of this briefing note.

- 1) What types of bursaries does SFSS provide (since 2015-16 fiscal year)
- 2) What is the criteria for distribution of bursaries (i.e. is criteria fair?)
- 3) What recognition is SFSS receiving for our contributions?

1.1) Student Society Emergency Aid Fund (SSEAF) (called Simon Fraser Student Society Bursary on SFU Website)

Year Started:	Since Inception Of Bursary
Contribution Amount:	\$22,000 (from 2016 to current) \$20,000 (from 2013 to 2015) \$10,000 (prior to 2013)
Date Of Contribution:	November
Terms Of Reference:	No official document on file
Program Details:	As per SFU.ca/Financial Aid and Awards/Awards
Information On File At SFSS:	Attachment 1 (of unknown document)

1.2) Living Personal Truths Award

Year Started:	2004
Contribution Amount:	\$400 \$800 (2008/09 and 2015/16)
Date Of Contribution:	Summer semesters
Terms Of Reference:	No official document on file
Program Details:	As per SFU.ca/Financial Aid and Awards/Awards
Information On File At SFSS:	No documentation on file

1.3) Simon Fraser Student Society Annual Undergraduate Award

Year Started:	2012
Contribution Amount:	\$1,000 (as received from donation from New Ad)
Date Of Contribution:	April
Terms Of Reference:	Have official document on file
Program Details:	As per SFU.ca/Financial Aid and Awards/Awards
Information On File At SFSS:	Official Terms Of Reference as received from SFU

Contribution was funded by yearly donation from NEW AD.

Terms of reference provided for a period from 2012 to 2017 as the funding period.

1.4) SFSS Build SFU Undergraduate Bursary

Year Started:	Spring 2012 (Build SFU Referendum)
Contribution Amount:	6% Of Build SFU Levy
Date Of Contribution:	Semesterly when fees calculated
Terms Of Reference:	Have official document on file
Program Details:	As per SFU.ca/Financial Aid and Awards/Awards
Information On File At SFSS:	Official Terms Of Reference as received from SFU

BOD motion in Fall 2013 to have SFU Financial Aid and Awards manage bursary to reduce need for students to submit separate bursary application

Bursary distributed by Senate Undergraduate Awards Adjudication Committee.

Since Fall 2015 term, up to 6% of Build SFU Levy per term is provided to Financial Aid and Awards for disbursement to eligible students. Based on the amount of funding available and the number of eligible students, each will receive a portion of funding from this bursary up to the max dollar value of the Build SFU Levy that has been paid. Over \$200,000 has been disbursed since the bursary established in January 2014. In recent terms, eligible students have received funding equivalent to 100% of the Build SFU Levy that was paid.

Build SFU Bursary Disbursements

As of: 14-Mar-17

Term		# of recipients	Amount of levy	Amount of bursary	% returned
2014	Spring	1217	\$10	\$5	50%
2014	Summer	555	\$10	\$10	100%
2014	Fall	1106	\$10	\$6	60%
2015	Spring	1073	\$20	\$12	60%
2015	Summer	581	\$20	\$14	70%
2015	Fall	Unknown			
2016	Spring	1098	\$30	\$42	140%
2016	Summer	636	\$30	\$42	140%
2016	Fall	1064	\$30	\$35	117%
2017	Spring	1197	\$40	\$40	100%

2.1) Criteria for distribution of awards/bursaries

Award and bursary distributions are as indicated per SFU's Financial Aid and Award Services webpage. It stipulates the following:

- have a demonstrated financial need (as assessed by SFU).
- be enrolled in a minimum of 9 units of standard graded courses in the term of application, unless otherwise stipulated.
- be in good academic standing and have a minimum CGPA of 2.00 at SFU in the term of application

Unlike scholarships which typically require a minimum of 3.50 CGPA, the base requirement for awards and bursaries is 2.0 CGPA. This is aligned with the minimum CGPA requirement to remain a student at SFU.

Note that these requirements reflect changes by Senate last year. Scholarships now require a minimum of 12 enrolment credits to be eligible. With regards to awards/bursaries, they have had their requirements reduced from a minimum of 12 enrolment credits to 9 credits.

There are no remaining concerns with the eligibility criteria for bursaries and awards.

3.1) SFSS receives recognition through letters written by the recipients of the bursaries and awards. After disbursement, SFU sends an email to all award/bursary recipients to recommend writing a letter to the donor. They are not explicitly told of the details of the donor such as their name or affiliation; students are only told to write to "donor". Students are given a page link that allows them to write their thoughts and it is forwarded directly to the donor.

Recommendation

- 1) We should continue supporting these bursaries and awards but increase funding to bursaries/awards overall. This is because funding support should increase to match the fact that there are increases in tuition fee prices.**
- 2) We should allow the FAC to determine which ones specifically to provide more funding to based on actual usage in terms of disbursements. This is because FAC monitors our financial standing anyways, and this includes bursary/award disbursements.**
- 3) Given that SFU has a standardized system already for how donors are recognized for their contributions, I would recommend maintaining status quo for recognition and not making any requests for specifically indicating that we are the donors. It is not of sufficient importance relative to other matters that we should devote attention to this. Instead, bursaries and awards ought to include the SFSS name in them such that we can be recognized without requiring SFU to develop a standalone process to recognize our contributions. Given that this requires less work, they are more likely to do this.**

December 1, 2017

BRIEFING NOTE

DEFINITION OF ACCESSIBILITY

ISSUE

In order for the Accessibility Committee to effectively serve SFU students with disabilities and promote accessibility around campus, it is necessary to have a working definition of accessibility, disability, barriers to accessibility, and other terminology.

BACKGROUND

At the October 30th AFAC meeting, the need to define terminology related to accessibility and disability was brought up in order to make AFAC's objective clearer.

CURRENT STATUS

The AFAC has agreed to recommend definitions of disability, accessibility, and barriers to the Board for endorsement. They suggested using the CRPD (Convention on the Rights of Persons with Disabilities) definition of disability, which states that "persons with disabilities include those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others".

KEY CONSIDERATIONS

- Universal design should also be defined. According to the Disability Act 2005, it is "the design and composition of an environment so that it may be accessed, understood and used... in the most independent and natural manner possible... by any persons of any age or size or having any particular physical, sensory, mental health or intellectual ability or disability".
 - Universal design in a university setting can include recording lectures and creating a more inclusive environment in general
- Definitions should avoid stigmatizing language like "impairment" and "handicap", which suggest that there is something inherently bad about having a disability, or that people with disabilities are not normal.
- Definitions should be detailed but not too long or needlessly wordy.

OPTIONS

- Retain the definitions suggested by AFAC, which are as follows:
 - **Disability:** Disability includes long-term or episodic physical, mental, intellectual, sensory or communication needs, visible or invisible, which in interaction with barriers may hinder a person's full and effective participation in society on an equal basis with others.

December 1, 2017

- **Barriers:** Attitudinal, environmental, and organizational structures and practices that prevent a student with a disability from participating in activities, accessing services, and being accepted by others, as much as students without disabilities.
- **Accessibility:** Countering and eliminating barriers by providing specific accommodations; changing attitudes, environments, structures and processes; and implementing practices of universal design.
- Use the WHO (World Health Organization) definition of disability – WHO defines disability as “an umbrella term covering impairments, activity limitations, and participation restrictions”
 - **Impairment** is a problem in body function or structure
 - **Activity limitation** is any difficulty encountered by an individual in executing a task or action
 - **Participation restriction** describes any problem experienced by an individual in involvement in life situations.
- The social model of disability defines disability as “the loss or limitation of opportunities to take part in the normal life of the community on an equal level with others due to physical and social barriers”
 - Also states that disability is caused by the way that society is organized
 - Using the term “normal” may also be stigmatizing, as it suggests that people with disabilities are abnormal

RECOMMENDATION

The AFAC recommends retaining the CRPD definition of disability, but also expanding on the term “universal design” – only the definition of accessibility would be slightly altered. The updated definition of accessibility is as follows, with the updated part italicized:

- **Accessibility:** Accessibility includes countering and eliminating barriers by providing specific accommodations as well as changing attitudes, environments, structures and processes. In addition, it encompasses practices of universal design, *which involves designing an environment or device to be used independently by anyone, regardless of age, size, or disability status.*

The term “impairment” from the WHO definition of disability and the term “normal” from the social model of disability’s definition are both stigmatizing, as they suggest that people with disabilities are abnormal and that there is a “problem” with them. As a result, it is better not to use the WHO definition or the social model of disability definition.

Next Steps

- Formalize the working terminology; inform the Board of the decision
- Include the definition in the committee mandate and in the Terms of Reference
 - Bring a recommendation to Board

Director Stipend Reduction Schedule

Recommendations:

Add:

- A. Directors must attend all Board committee meetings, except for academic, health, and society related work obligations that have been communicated to the Board Chair in advance and by email, and which are approved by motion at the board meeting.
 - i. The stipend of an executive board member will be reduced by \$100 where they fail to attend a board meeting.
 - ii. The stipend of a non-executive board member will be reduced by \$50 where they fail to attend a board meeting.
- B. Directors must send in regrets 12 hours in advance to the Chair for Board meetings or Board committee meetings if it is for academic, health, or other society related obligations.
- C. The Chair of each committee is responsible for communicating violations of GP-13 to the VP of Finance via email.
- D. All reductions to a Director's stipend must be communicated to the Director so that they can have the ability to choose to appeal.

Modify:

- G. For Late arrival at Board meetings, reduce 15 minutes to 10 minutes.
- H. For Late arrival at Board committee meetings, reduce 15 minutes to 10 minutes.

Honours Designation Research Proposal

Title: Student Informed Recommendations for Reducing Sugary Beverage Consumption at
Simon Fraser University

Student: Marco Antonio Zenone (301225150)

Supervisors: Dr. Jeremy Snyder (Supervisor) & Dr. Kate Tairyan (Secondary Supervisor)

Background:

Introduction to Sugary Beverages

Sugary beverages are drinks that contain added sugar, monosaccharides, disaccharides, or naturally present sugars such as honey, syrups, or juice concentrate for the purpose of sweetening the beverage.¹ These ingredients are commonly found in carbonated soft drinks, energy drinks, fruit drinks, sweetened teas, sports drinks, to go yogurts and various other types of drinks.¹ These types of beverages are widely documented as products that can be detrimental to health when consumed in large amounts or as a regular beverage option.¹

Sugary Beverage Epidemiology

A recent study commissioned by leading health organizations estimates that sugary drinks will be responsible for approximately 1 million cases of type 2 diabetes, 300,000 cases of ischemic heart disease, 100,000 cases of cancer, and approximately 40,000 strokes in Canada over the next 25 years.¹ The study further predicts that approximately 3 million cases of obesity and an additional 1 million cases of overweightness are likely to occur from sugary beverage consumption.¹ In total, an estimated 62,000 deaths and 1.2 million DALYs will be attributable to sugary beverage consumption with a direct healthcare cost of \$50 billion dollars.¹ More concerning, several types of sugary beverages have increased in popularity over the past 10 years. These drinks include energy drinks (+638%), sweetened coffees (+579%) and flavoured water (+527%) (Jones et al., 2017).¹ In 2015, sugary drinks sales were near historic highs in sales due to the emergence of new categories of beverages that offset declining purchases of traditional soft drinks.¹ Sugary beverages are consumed most prominently by youths aged 12-18 (678ml per day) and young adults aged 19-24 (504ml per day) and these rates appear to be increasing.¹

Consumption Interventions

To combat the health and well-being challenges posed by these beverages, several public health agencies, non-profit, and academic researchers/institutions have posed several population level strategies to curb consumption. These include excise taxes, bans, restrictions, and media campaigns.

Sugary Beverage Excise Taxes:

A very publicized and contentious strategy used to reduce sugary beverage consumption is an excise tax. The rationale behind introducing this tax is to influence purchasing behaviours to avoid sugary beverages in favour of healthier options such as water. These taxes are implemented at various levels of government, from municipal to national levels. These taxes have been implemented in France, Hungary, Mexico, Barbados and several municipalities in the United States: Philadelphia, San Francisco, Oakland, Albany, Boulder, and Chicago.²⁻³ Several

countries such as Portugal, South Africa, and Great Britain are additionally in the process of introducing these taxes.² The World Health Organization recommends a tax rate of 20% to significantly influence purchasing habits and sugary beverage consumption.⁴ Despite the recommendations from the WHO, tax rates differ by area and context. Several evaluations of excise taxes have found conflicting results of decreased sugary beverage consumption.⁵ These claims typically have issue with the tax being solely on sugary beverages as there are alternatives a consumer can choose.⁶ There are also claims an excise tax is regressive, harms the poor, and isn't appropriate as sugary beverage consumption has decreased while obesity and overweightness has increased.⁷ Despite these claims, the majority of studies evaluating a sugary beverage excise tax show decreased consumption attributable to the introduction of the tax.⁸⁻⁹ An example of a highly publicized success is the municipality of Berkeley in California, USA. Their city legislators implemented a \$0.01/oz tax on sugar-sweetened beverages and observed a 21% decrease in consumption of sugary beverages compared to an increase in consumption of 4% in surrounding cities without the tax.⁸ Their tax additionally had the outcome of increased water consumption (+63%).⁸ Another notable example is when the Mexico implemented a 1 peso per little excise tax on sugar-sweetened beverages and observed a purchase decline of 9.7% over 3 years.⁹ The introduction of these taxes have been successful in the jurisdictions where implemented. Despite this success there are significant barriers to introducing sugary beverage taxes.

Sugary beverage taxes are contentious as it significantly affects large businesses who serve these products and raises concerns among some of freedom of autonomy and choice. Large corporations such as the American Beverage Association and the Canadian Beverage Association publicly renounce these taxes as being ineffective, unfair, and interfering with the choice and autonomy of their customers.¹⁰⁻¹¹ These organization have launched media campaigns demonizing and discrediting sugary beverage taxes by relating local circumstance and values which has been very successful in swaying public opinion.¹² For example, when the city of El Monte, California tried to implement a sugary beverage tax industry associations and industry-sponsored non-profits attacked the city's financial status and questioned their government competence.¹² Similar attacks have happened in other municipalities such as Richmond (CA), San Francisco (CA), Berkeley (CA) and Telluride (CO).¹² Sugary beverage Industry association companies claim to be partners in public health and in the fight to reduce obesity but the associations that represent them continually reject any regulation.¹² This has put those trying to introduce healthy public policy in difficult positions to succeed. This can be observed in the United States, where 47 municipalities have tried to introduce an excise tax and only 7 have succeeded.¹³ An important consideration of this tax is that it is not trying to punish certain corporations or impact their businesses negatively. This tax is trying to influence consumer choice to avoid unhealthier options and consume healthier alternatives. This tax is not against business but rather promoting socially responsible business. While excise taxes continue to be a

positive policy option with proven results, it is still a contentious issue that requires public support prior to implementation.

Sugary Beverage Bans

A second strategy commonly used is the banning of sugary beverage for purchase. While this intervention is not implemented on the population as a whole, it is implemented at certain types of locations such as health centres, recreation and cultural centres, workplaces, and elementary/secondary schools.¹⁴⁻¹⁵ The rationale behind this approach is to create environments where sugary drinks are not available on site and replace them with healthier options such as water. This strategy has been implemented in a substantial number of locations globally. Most recently, there is traction to make hospitals and schools sugary beverage free. The NSW government hospital system in Australia has introduced policy to ban the sale of all sugary beverages on hospital grounds, including third party vendors.¹⁶ In British Columbia, Canada, an elementary school in Duncan, BC, introduced an initiative to make their school sugary beverage free.¹⁷ A limitation in knowledge dissemination is that there is a lack of research on the effectiveness of sugary beverage bans. The limited evidence available is primarily from interventions at primary and secondary schools but the evidence available has shown the effectiveness of banning these beverages in certain contexts. A study in 2013 found that students exposed to sugary drinks at their school cafeteria/vending machines were 3x more likely to consume versus those not exposed.¹⁸ Another prominent example of a ban predicted to have success is UC San Francisco. They prohibited the sale of sugary beverages in 2015 on their campus.¹⁹ Their policy involved removing sugar-sweetened beverages from the entire campus, replacing them with low-calorie drinks or products that did not have added sugar.¹⁹ The results of this study are ongoing but early proceedings found that it has been received well and consumption is predicted to have dropped.¹⁹ Sugary beverage bans have significant promise in being able to reduce consumption. However, there are significant barriers that prevent the bans from reducing sugary beverage consumption on a population level.

Most of the policies introduced are on a case by case basis of an organization or municipal government, versus at the province/state, or national levels. An optimal approach will be from a higher level of government setting standards and restrictions for a larger geographic area. This can include classification of certain types of government facilities that are not permitted to sell sugary beverages. This approach shares the controversial nature of sugary beverage excise taxes. Historically, sugary beverage companies have fought to be included in school lunch programs and have their products available for sale.²⁰ For example, in 1983 the USDA attempted to change the offerings of the school lunch program as there were concerns with the nutritional value of their existing program.²⁰ In response, the National Soft Drink Association challenged the policy and this resulted in sugary beverages remaining for sale in schools.²⁰ Despite the historical resistance, certain sugary beverage companies have been

supportive of bans in certain types of locations where consumers may be more vulnerable, such as hospitals and schools. For example, Pepsi Co announced it would stop selling soft drinks in primary and elementary schools in 2012.²¹ Despite this, there are still issues of the product offerings that remain. Bans will not be effective if they are implemented on a case by case basis and ban strategies are organized in siloes. On a population level, sugary beverage bans need to be standardized and have specific policies in place that lessen ambiguity for the companies offering the beverages and the location where the beverages are not permitted. The existing structure of organizations/municipalities working in siloes is not effective on a larger population scale. Despite the drawbacks and difficulties encountered with bans, there is significant opportunity for bans to reduce sugary beverage consumption.

Sugary Beverage Restrictions

A third strategy that is commonly used to reduce sugary beverage consumption is restrictions surrounding the marketability and attraction of sugary beverages. This type of intervention places restrictions on the packaging, labelling, advertising, size, colour, and shape of sugary beverages. The rationale of this approach is to reduce exposure to certain characteristics of sugary beverages that consumers find appealing. There are several Interventions that have been proposed and implemented under this category. The first is limiting the size of sugary beverages for sale in restaurants and challenging corporate policies that increase consumption of sugary drinks in restaurants such as free refills. New York attempted to introduce a city policy that would limit the size of beverages that were allowed to be served in restaurants.²² This policy did not seek to ban sugary beverages but rather prevent excessive consumption. This policy was dismissed due to strong resistance from fast food retailers and sugary beverage associations as their position said it infringed upon their rights to serve and attract customers.²² France in 2016 introduced an innovative policy that barred restaurants from offering free refills of sugary beverages in an attempt to reduce consumption.²³ These policies have been contentious due to the fine line between business rights and the role and reach of public health policies. Another intervention in the proposal stage is making sugary beverages have restrictions on the physical appearance of their product. This includes plain packaging and the introduction of warning labels. This has not been implemented in any settings the author is aware of but studies have been done to assess the impact it could potentially have. For example, an exploratory study found that plain packaging of sugary beverages has a negative impact on sugary beverage preference and reduced their likelihood of purchase.²⁴ The next strategy under this sub-section is the restriction of advertising sugary beverages. This is a policy that faces significant opposition due to the ingrained culture of sugary beverage advertisements on television, the sponsorship of events, and corporate sponsorships with health and athletic organizations.²⁵⁻²⁶ Despite this, the Canadian government is seeking the introduction of policy that would ensure advertising to children is appropriate.²⁵ The proposed

policy of the Canadian government would ban advertisements on weekday morning and evenings and the majority of the day on weekends.²⁵ This policy would be enacted on television, and in public spaces such as schools, theme parks, movie theatres, grocery stores and digital media.²⁵ To be effective this policy must be clearly defined and not allow for potential loopholes. The sugary beverage and associative industries of fast food are against this policy.

The policies above have tremendous potential to impact the consumer and consumption habits of sugary beverages. These policies however are controversial and require significant public awareness and support prior to implementation. This is a challenge as sugary beverages have become a normal part of global culture. Sugary beverage companies sponsor large scale events such as the Olympics that have global reach and the association of sugary beverages with athletic events has become the norm.²⁶⁻²⁷ Additionally, the rights of businesses must be respected. Any action should be collaborative when possible and done with the intention to reduce sugary beverage consumption and not punish business. Sugary beverage restriction policies should continue to be explored and advocated for as viable options for sugary beverage control.

Sugary Beverage Strategies in BC Post-Secondary Institutions

Despite the various options available, sugary beverage control strategies are lacking within post-secondary institutions in British Columbia. If an intervention strategy exists it is usually an individual level strategy that promotes proper nutrition versus a systematic or structural strategy that incorporates holistic determinants.²⁸⁻²⁹ This is problematic as the large majority of students who attend post-secondary institutions are young adults, the main consumers of sugary beverages. It is rare to find a university or college that specifically has policy on restricting or reducing sugary beverages from their campuses. The existing policies of various universities reflect this context where a standard of beverage offerings is not present or considered. For example, the University of British Columbia has a policy that states vending machines are acceptable to dispense hot or cold drinks with the approval of the administrative head of that respective area.³⁰ This policy does not define what is acceptable to offer within vending machines and has not been updated since 1997. Another issue with university policies is the requirements of advertising for certain products, which can include specific sugary beverages being promoted via direct advertisements or naming rights on buildings and events from sponsorship. These policies are subject to the discretion of the university's objectives or are reviewed on a case by case basis, which implies no specified consistent standard.³¹⁻³² This approach provides challenges to sugary beverage control as the economic benefits to the institution may be valued over reducing consumption among their students. There is a substantial opportunity and need for an innovative Canadian university to explore strategies to reduce consumption of sugary beverages on their campuses. The introduction of a sugary

beverage control policy within a university environment will have a sizable impact not only on the campus it is implemented in but rather all Canadian universities as the initial policy can be used as a template and learning experience for others.

Simon Fraser University: Sugary Beverage Context

Simon Fraser University has the potential and resources available to introduce a comprehensive sugar beverage control strategy. Currently no strategy exists specific to sugary beverages. The availability of sugary beverages is exceptionally high and there are a significant number of vending machines for sugary beverages on SFU campuses and advertising for these beverages is common. The current stance taken to reduce sugary beverages is individual nutritional counselling and information based approaches versus systematic and structural approaches. This approach has minimal effective outputs and implies responsibility on the student to make healthy choices. While the student population has responsibility for their choices, SFU has the responsibility of ensuring a health promoting environment where making the healthier choice is the easiest choice for students to make. The university student population of approximately 30,000 further reinforces the effect a sugary policy could have on student health and well-being.³³ For these reasons, the university is in need and responsible to introduce a policy. Prior to SFU being able to implement an effective control strategy an in-depth study is needed to assess several key topics related to sugary beverages.

Thesis:

The research I will undertake will use exploratory surveying and focus group facilitation that will take place among SFU's seven faculties to better understand sugary drinks consumption and views at SFU. The topics that will be examined include consumption habits among undergraduate students at each SFU campus, a review of existing SFU policies and actions that could promote consumption, the view of undergraduate students on sugary beverages and the receptiveness of students to various control strategies. The results of this study will be critically important to developing a control strategy as we need to examine the context in which we are trying to reduce sugary beverage consumption. This research will be student focused. The recommendations that will be derived from this survey will identify an appropriate first step and subsequent path to introducing a proper approach to reduce the prevalence of sugary beverage consumption at SFU.

Rationale for Research

Prior to SFU being able to commit to introducing a sugary beverage control strategy more research is needed to understand the context of the university student population in relation to sugary beverages. Currently there is no data available specific to SFU regarding sugary beverage

consumption habits. Without this information university administrators and staff cannot define the extent of the problem and ascertain the proper action needed. If an intervention were carried on without retrieval of this information it would be based on assumptions and anecdotal evidence. There would also be no baseline to compare to see if consumption has dropped in an evaluation of the prospective strategy. Additionally, the current thoughts and reactions of students to and preference for certain interventions must be retrieved and considered. This data is needed to identify the proper approach to introducing a sugary beverage control strategy. If an intervention is launched without this information from students, SFU administrators risk introducing an intervention that is not context appropriate. This would risk students perceiving university administration as imposing policy on them without consultation or knowledge of their views on the subject. This information will allow administrators to properly know the stage of change of SFU students and design a control strategy that will be based on student input and attitudes. This research is paramount to designing a proper intervention. This research must be carried out prior to implementing any control measures to maximize potential effect. Without this research sugary beverage consumption may continue to be normalized and a feasible option to enhance student health and well-being may be missed.

Research Objectives:

1. To describe sugary beverage consumption prevalence and consumption habits in undergraduate students at Simon Fraser University campuses (Surrey, Burnaby, & Vancouver).
2. To determine if any Simon Fraser University policies or actions are contributing to increased consumption of sugary beverages among undergraduate students.
3. To describe the existing views of undergraduate students on sugary beverage consumption benefits and drawbacks.
4. To understand the receptiveness of undergraduate students across the university community to various sugary beverage control strategies.
5. To identify feasible and effective opportunities to increase support of sugary beverage interventions at Simon Fraser University.
6. To summarize the finds findings and present it to senior SFU administration and health promotion staff as a first step toward developing strategies for reducing sugary beverage consumption at Simon Fraser University.

Proposed Methods:

The research that will be undertaken will utilize two methods: general surveying and focus groups. The rationale behind the purpose, instrumentation, recruitment strategy, and data analysis plan is elaborated upon below for each strategy.

Sugary Beverage Survey

My research will use surveying as the primary method to collect information from undergraduate students regarding several topics related to sugary beverages at Simon Fraser University. A comprehensive survey has been developed in collaboration with Dr. Jeremy Snyder and Dr. Kate Tairyan to meet the research objectives above and look into the themes of: sugary beverage consumption prevalence and habits, existing SFU policies that affect sugary beverage consumption, perceptions of sugary beverages among students and receptiveness to various control strategies (appendix A). The survey has both categorical questions and open-text questions in order to more accurately capture the thoughts and ideas of potential research participants. The survey takes approximately 7 to 10 minutes to complete and can be completed either online or in-person. This is an appropriate technique as the survey is meant to be descriptive and is intended to describe the aforementioned themes and identify potential areas of action. The data analysis that will occur from the survey will be summary descriptive statistics. Additionally, since there is no data available specific to sugary beverages at SFU, a context-specific survey on sugary beverage fills an important gap in knowledge. The data collected may be useful to other on-campus organizations concerned with student health and well-being such as SFU Health and Counselling.

Students will be recruited to participate in the survey portion of this research study utilizing two methods during the Spring 2018 semester. The first is by electronic communication. The principal investigator will use several outlets to market the survey to the undergraduate student population. This will include contacting professors from various faculties to share the survey with their class via email/canvas messages, social media and asking various student groups to share the survey with their members. In electronic recruitment and participation of the survey, students will have to log-in to the SFU hosted survey using their SFU ID to ensure that only SFU undergraduate students are participating. The second method of recruitment is in-person communication. The principal investigator will visit various classes, student meetings, and similar gatherings to invite students to participate in the survey. In these instances, potential participants may fill out an in-person survey or use the link to complete the survey online. It is important to note that an invitation for focus groups will be accompanied by the message inviting students to participate in the survey and this will be described under the focus group section.

Informed consent and maintenance of confidentiality is considered with exceptional thought within both recruitment and completion of the survey. We obtain informed consent by

providing a detailed study description on the first page of our survey and subsequently specifically stating that completion/submission of the survey means that consent has been given to use the data obtained. We include study details such as the purpose of the research, the investigators, that completion of the survey is completely voluntary, responses will be kept confidential, where the information will be stored, and where/in what form the information may be shared. Confidentiality measures include keeping study documents containing any personal responses in a locked file on a locked computer or in a locked cabinet in a secure location. Any personal identifiers from either electronic survey submissions (SFU log-in ID's) will be removed from the database and replaced with study participant numbers. In-person surveys do not require the participants name to be inserted but will be giving a study participant number as well. The electronic survey will be through an SFU server and the data will be stored in Canada.

Sugary Beverage Focus Groups

The second method that will be used for this research study is focus groups exploring the themes of sugary beverages. A focus group guide with specific instructions and 4 specific questions to sugary beverages has been developed with strong collaboration from both Dr. Jeremy Snyder and Dr. Kate Tairyan. The rationale of the focus groups is to explore the qualitative thoughts and observations from our participants that cannot be answered from our survey. A focus group setting allows the researchers and research participants to work together to really describe personal accounts of several themes related to sugary beverages and adds benefits our survey alone cannot accomplish. Participation in the focus group is a 45-60 minute process with 3-8 participants. The researchers intentionally made the survey groups relatively small and with short duration in order to accommodate and attract more research participants. Focus groups will be recorded both using an audio recording device and from the notes of the focus group facilitator. The data obtained will then be entered into a database for analysis. The data will be thematically organized and used in conjunction with survey data to better explain the trends we observe and identify possible areas of action to control sugary beverage consumption at Simon Fraser University.

The recruitment of participants in the focus group is the same as the survey section above and the principal investigator will invite potential participants in the same invitation as the survey. The difference between the survey and focus-group recruitment procedure is that those who are interested in the focus group opportunity will indicate to the principal investigator that they would like to participate through an email or sign-up sheet. After indicating they would like to participate they will be scheduled into an appropriate focus group. They will also be reminded of the focus group date, time, and location the day prior to the focus group taking place.

Informed consent and confidentiality is a priority in this research study and is upheld with our approach to the focus groups. All potential participants prior to engaging in a focus

group will be given a study details document outlining the purpose of the research, the researchers, who to contact if they have any concerns, the benefits of participating, the disadvantages of participating, reiteration that participating is voluntary and consent can be withdrawn at any time, and what will be done with the information they provide. The focus group facilitator will ask potential participants to read this document and will then prompt the group present if there are any questions. If potential research participants at this point do not want to continue the focus group facilitator will emphasize that the study is entirely voluntary and that participants can leave at any time without reason. If the participants choose to engage in the focus group they will submit a consent form prior to the start of the focus group. Although SFU has students who are considered minors, in this context it is not expected to obtain consent from a parent or guardian as the SFU Research Ethics Board considers all students to be adults. The confidentiality of the focus group participants will be upheld to the strictest degree possible. Any audio recordings, notes, or data will be protected either via locked cabinet or password protected files on a password protected computer. All data collected will be assigned a study ID number to avoid inclusion of personal information. The principal investigator will also not take notes using study participant names or identifiable information. Although efforts will be made to protect confidentiality, the nature of focus groups does not allow for complete confidentiality as other participants are present. The researchers will emphasize that anything heard in the focus group should not be shared with others but cannot control nor enforce this. Additionally, confidentiality cannot be maintained when signing up for the focus group in an in-person setting as they will need to mark their contact confirmation on the sign-up sheet.

Formulation of Recommendations

Both the results of the survey and focus groups will inform any recommendations that are needed to control sugary beverage consumption at Simon Fraser University.

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Internal Monitoring Report: New Program, Service, or Enterprise

I hereby present my monitoring report on your Executive Limitations policy “New Program, Service, or Enterprise” (EL-9, Page 32, SFSS Board Policies). I certify that the information contained in this report is true.

Signed: _____, Chief Executive Officer

Date: _____

Broadest Policy Provision:

The Chief Executive Officer may not initiate any new enterprise that will jeopardize the fiscal integrity or public image of the Society.

The Chief Executive Officer shall not initiate any new enterprise that:

Policy Provision #1:

Is inconsistent with the End Policies of the Board.

CEO Interpretation:

I interpret this provision to mean that new programs, services or enterprises will need to be explicitly linked to improving the academic, social, financial and/or health and wellbeing condition of our members.

Data:

I have not developed any new programs, services or enterprises during the 2017/2018 fiscal year.

Status:

I report compliance.

Analysis:

I have no analysis at this time.

Recommendation(s):

I have no recommendations at this time.

Policy Provision #2:

Is inconsistent with the values of social responsibility.

CEO Interpretation:

I interpret this provision to mean that new programs, services and enterprises will benefit our members and the University community at large and be sensitive toward social, cultural, economic and environmental issues.

Data:

I have not developed any new programs, services or enterprises during the 2017/18 fiscal year.

Status:

I report compliance.

Analysis:

I have no analysis at this time.

Recommendation(s):

I have no recommendations at this time.

Policy Provision #3:

Is initiated without a business plan that assesses financial risk or provides fiscal projections and sources of capital.

CEO Interpretation:

The provision is clear and requires no further interpretation.

Data:

I have not developed any new programs, services or enterprises during the 2017/18 fiscal year.

Status:

I report compliance.

Analysis:

I have no analysis at this time

Recommendation(s):

I have no recommendations at this time.

Policy Provision #4:

Is not communicated to the Board.

CEO Interpretation:

I interpret this provision to mean that new programs, services or enterprises will be communicated to the Board by way of a written report that is reviewed during a Board meeting.

Data:

I have not developed any new programs, services or enterprises during the 2017/18 fiscal year.

Status:

I report compliance.

Analysis:

I have no analysis at this time.

Recommendation(s):

I have no recommendations at this time.

SFSS January 2018 Movie Night Proposal

Date & Time: January 17, 2017, 6:00 pm – 9:00 pm

Overview:

Movie nights are casual way of getting SFU students to come out with friends, relax, interact with other students. While this event is considered a small-scale event, it is important to make this a reoccurring event, so students have more informal, low budgeted events to attend around campus. This event is not looking to make profit, rather it is looking to create better on campus experience.

Goals and Objectives:

- To have more small-scale events around campus
- To create a better on-campus experience
- To get students to come out, interact, and relax.

Stakeholders:

- The SFSS membership
- SFU Dining (Pizza)
- SFU Cleaning services

Target Audience:

- SFU students off all ages

Marketing:

- Posts on SFSS social media: Facebook, Instagram
- Posters around campus

Production:

- There is a production to carry out this event. Creating a calm and interactive environment is the focus of the night. We are going to be using the projector in the room that the event is going to be taking place in to show the movie. SFSS has a popcorn machine maker that we going to use make popcorn for students. Dining services is going to be providing pizza which is going

to be set to come for before the movie starts so students could grab their pizza settle down and enjoy the movie. Although the pizza will be free, it will be on a first come first serve basis.

Logistics:

- Facilities will do the set up and clean up
- We will be doing a call out to all clubs and student unions and ask them to make a quick 30-45 second “trailer” about their club. This will be played before the movie.
- The event is going to be 3 hours long. The event will begin at 6 pm, club trailers will begin at 6:15 pm, and the movie will begin at 6:30 pm.
- Potential classrooms: Images Theatre, AQ 3181, AQ 3182
 - Committee will be updated once a venue is confirmed
- Suggested Movies: Hitman’s bodyguard, Deadpool, 21 Jump Street, 22 Jump Street,

Budget:

	Price	Quantity	Total
Assorted soft drinks	\$2.39 each	30	\$71.70
Pizza (10 slices)	\$20.99 each	3	\$62.97
Popcorn (kernels, oil, bags)	\$50.00	-	\$50.00
Room Booking w/AV	\$125.00	-	\$125.00
Contingency	\$100.00	-	\$100.00
Promotions	\$90.33		\$90.33
Total	-	-	\$500.00

SFSS HALLOWEEN PUB NIGHT 2017

POST-EVENT REPORT

**simon fraser
student society**

OCTOBER 26, 2017

SIMON FRASER STUDENT SOCIETY
HIGHLAND PUB

PREPARED BY: ALAM KHEHRA, VP STUDENT LIFE 2017/2018

Purpose:

- The purpose of this event was to host a fun and safe event that students can attend at a cheap price. The purpose of the event was to provide the most amount of value to students rather than make money or even breakeven.

Objectives:

- Have a sellout event (300 tickets sold)
 - Tickets sold out with 4 days. One reason could be that it was our first Pub Night of the year in the Highland, another reason may have been the momentum from the Fall Kickoff
- Donate coat check money to Food Bank
 - Raised \$102
- No 911 phone call
 - No 911 phone call was made. Guardteck and SFU was happy with the way the event turned out. Only a few incidents occurred (confiscations, etc.), but no use of force or first aid were required
- Did not go over budget
 - Stayed well below budget
- Have all board members be sober volunteers
 - All volunteers and board members were present and active during their scheduled shifts and no one was intoxicated.
- Have an enjoyable event
 - Photo booth, cheap tickets, costume prizes, production, and good music all added to the value of the event



2017 Halloween Pub Night Budget					
Expenses		Revenue		Total	
Security	\$ 1,087.67				
Facebook Promo	\$ 39.95				
DJ (Drake)	\$ 100.00	Early Bird	\$ 500.00	Revenue	\$ 2,780.00
DJ (Jono)	\$ 100.00	Tier 1	\$ 1,530.00	Expenses	\$ 3,239.66
DJ (Sajjid)	\$ 100.00	Tier 2	\$ 750.00		
DJ (FKYA)	\$ 200.00				
Photo booth	\$ 604.80				
Candies	\$ 151.56				
Zap Straps	\$ 14.47				
Coat Check Tickets	\$ 8.96				
Bowls for Candies	\$ 10.56				
Prizes	\$ 87.13				
Sound/Light Rentals	\$ 740.12				
Total	\$ 3,255.22	Total	\$ 2,780.00	Total	-\$475.22

Expenses			
	Estimated	Actual	
Security	\$ 900.00	\$	1,087.67
Decoration	\$ 500.00	\$	-
Promo	\$ 500.00	\$	216.54
DJ	\$ 1,000.00	\$	500.00
Volunteer Food	\$ 100.00	\$	-
Photo booth	\$ 750.00	\$	604.80
Prizes	\$ 100.00	\$	87.13
Free drink tickets	\$ 800.00	\$	-
Production	\$ 150.00	\$	740.12
Coat Check Tickets	\$ 20.00	\$	8.96
Contingency	\$ 300.00		
Total	\$ 5,120.00	\$	3,255.22

Ticket sales began on Monday, Oct 16. All tickets were sold out by Oct 19.

99 tickets were sold at the GO and 204 on Showpass.



What went well:

- Strong graphics and social media content.
- Sharing the event/inviting students to the event via Board & Events Committee.
- No major incidents.
- Having a photographer and videographer.
- Students were pleased to see the free pizza at the end of the event.
- Students had a great time.
- Health peer were outside the Pub to provide consent tool boxes and information kits
- Red Frogs was outside the Pub to provide Timbits and water for intoxicated students.

Improvements for the future:

- It was the first Pub Night for SFU to host, so it required many meetings with SFU to sort out the logistics. This became a time consuming task. This task should solve itself out as we host more Pub Nights with SFU.
- Have a facilities agreement signed and in place well before the event date.
- Tracking both GO and Showpass sales to ensure we don't over sell.
- Including a media release statement on the back of tickets.
- Ensuring the Videographer is aware about using royalty-free music for the post video.



Recommendations:

1. Work with Anwar to complete all logistical work with SFU well in advance. This included, but not limited to; booking the Pub, booking security, signing the license agreement, confirming drink menu, and confirming food/food-menu for the night.
2. Create a budget based on the “Actual” for this event.
3. Integrate Showpass with GO so all tickets and revenue are on one database.



SFSS REFERENDUM FALL 2017 RESULTS

REFERENDUM RESULTS

QUESTION 1 – SFSS REFERENDUM FALL 2017 RESOLUTION

Question	<p>Whereas the current Universal Transit Pass Agreement expires in April 2018;</p> <p>Whereas the terms of the current Universal Transit Pass Agreement may be extended until December 31, 2019 at the existing rate of \$41.00, per undergraduate student, per month of study;</p> <p>Whereas a “no” result to this referendum would result in SFU undergraduate students no longer having access to the Universal Transit Pass after the Spring 2018 semester;</p> <p>Be it resolved to authorize the Simon Fraser Student Society to continue to collect the mandatory fee of \$41.00 per month of study from each undergraduate student as detailed in the agreement, as a prescribed, program Student Society Fee until December 31, 2019, effective November 24th, 2017, after the results of the referendum are finalized.</p>
Votes in Favour	6,942 (96%)
Votes Against	300 (4%)
Threshold for Passing	50%
Results <i>Pass/Fail</i>	Pass

Dee Gorn

Chief Electoral Commissioner • Independent Electoral Commission
elections.cheif@sfss.ca

Prepared for the SFSS Board of Directors:

Subject: Request of Assistance in Distribution of a Survey to the SFU Undergraduate Population during the second week of the Spring 2018 semester.

Reason: I (Marco Zenone) am surveying SFU undergraduate students to learn about sugary beverage consumption habits and perceptions. This research project is to fulfil the thesis requirement for honours designation upon graduation. More importantly, this research will be used to explore opportunities to improve the health and well-being of the SFU undergraduate population and hopefully initiate special attention to the topic of sugary beverages.

Rationale for SFSS Involvement: I have been a member of various clubs under the SFSS umbrella and know the SFSS to be a supportive and enabling outlet for undergraduate students. By assisting in this project the SFSS is helping one its members directly and is indirectly helping in the development of healthy public policy for the university. If the SFSS is able to assist, recognition will be given on any publications, presentations, or related media.

Background: I have attached my honours research proposal to inform the respective board members of the purpose of my project, the methods I will be employing, and to prove I have appropriate permissions to be undertaking this research. This proposal explains in depth the emerging issue of sugary beverages at SFU and the need to initiate control policies. The research will not harm any students and will be cleared by the Simon Fraser University Research Ethics Board.

Proposed email content:

Subject Line: Give Your Feedback About Sugary Beverages at SFU!

Dear SFU Student:

A research study is being completed to learn more about sugary beverage consumption and perceptions among SFU students. This email serves as an invitation to participate in the study by completing the survey found in the link below. All participants in the survey will have the chance to win a \$50 gift card to the SFU Book Store."

Link to survey: (to be inserted)

If you have any questions or concerns about the survey or the research study, please contact marcoz@sfu.ca.

Follow-up Information: If any additional information is needed, please let me know. I am happy to attend a board meeting or complete any additional activities.

ADVOCACY LOBBY TRIP

Victoria - October 30 - Nov 01, 2017



Introduction

The Simon Fraser Student Society teamed up with UBC's Alma Mater Society (AMS) and the University of Victoria Student Society (UVSS) to lobby on behalf of our collective 96,000 students' issues. Four key areas of concern were identified within our student bodies and meetings were set up with 10 relevant MLA's. The purpose of meeting the MLAs was to start the discussion about the student issues and to advocate for their priority in the new government. The SFSS Advocacy Committee, chaired by Vice President External Relations—Prab Bassi, led this initiative along with the support of the SFSS Faculty of Education Representative—Jamie Zhu. This report contains notes from each individual meeting.

Meeting Notes

ANDREW WEAVER

MLA Oak Bay- Gordon Head

Leader of Green Party

- Supports Needs-Based Grants (NBG) but did not provide a timeline to indicate when NBG will be implemented
- He did indicate that he will discuss Needs-based Grants in question period
- He also indicated that he does not agree with NDP's approach about NBG and agrees with the Liberal's approach.
- Andrew Weaver supports the design and implementation of the financial needs based grants program and will bring up

SELINA ROBINSON

MLA Coquitlam- Maillardville

Minister of Municipal Affairs and Housing.

- Indicated that student housing is in her mandate letter
- Her main interest is in Housing and has indicated that she is working on a timeline
- We discussed Rents with Rights and the Rental Tenancy Act.
- She agreed that students should not be in the Rental Tenancy Act and instead should have their Act

STEPHANIE CADIEUX

MLA Surrey South

Opposition Critic for Advanced Education

SIMON GIBSON

MLA Abbotsford - Misson

Opposition Critic for Advanced Education

- Recognized that students do need funding
- They are in favor of the completion grant opposed to up-front needs-based grants
- Mentioned issue of needing to give students incentive to finish
- Questioned logistics of completion grant - completion of what? (Diplomas, certificates, Bachelor's, Master's, etc.)
- They discussed how Newfoundland's needs based grants program is exemplary
- They discussed how universities cannot borrow money to build student housing due to the international accounting rules
- The goal of the British Columbia government is to main a Triple-A credit rating and universities taking loans to pay the construction of student housing will decrease the credit rating
- A decrease credit rating makes it difficult to maintain international business especially since BC is known for their timber export industry.
- Proposed the idea of a 3-tier housing system:
- Percentage of student housing should be giving on a year to year basis
- the 4-year degree should allow a student to live in student housing for 4 years
- Semester to semester student housing (the current model)
- Universities should have percentage of flex space to accommodate a student degree

DAVID EBY

MLA Vancouver- Point Grey

Minister of Justice and Attorney General

- Indicated that in government there is competition for Bills to pass and Student RTA is a part of the competition
- Indicated the need for moral persuasion
- David served as Opposition Spokesperson for Housing, Liquor, Gaming, Translink, BC Housing, and BCLC
 - o Thus, he indicated support for Harm Reduction and encourage us to share of material on Harm Reduction to the government

BOWINN MA

MLA North Vancouver- Lonsdale

Parliamentary Secretary for Translink

- Recognizes the philosophy behind the Rents for Rights
- Supports the work done by student associations
- Discussed the fair review and that student housing is part of the long-term plans

SAM SULLIVAN

MLA Vancouver- False Creek (SFU Vancouver)

Seeking leadership of BC Liberals Party

- Discussed that consequences of increasing the debt ceiling for student housing
- Also discussed credit rates and recommended that the government should remove the borrowing restrictions
- Was a resident at Louis Riel House at Simon Fraser University

JUDY DARCY

MLA New Westminster

Minister of Mental Health and Addictions

MELANIE MARK

MLA Vancouver- Mount Pleasant

Minister of Advanced Education

- We met Minister Darcy and Minister Mark together along with their deputy officials
- Mark indicated that completion grants are on the Premier Horgan's mandate letter
- Also discussed that access to education leads to people gain information which empowers them
- Discussed debt leverage
- Mandated (Darcy) to create 114,000 units over 10 years for students
- The strategy is to look at all schools and provide services according to what would best serve everyone (education ecosystem)
- Government wants to allow universities to build housing, however, stressed that student housing will be a taxpayer-supported debt

- Hence the goal is to create student housing on self-supported debt (not traditional debt like Liberals were expressing)

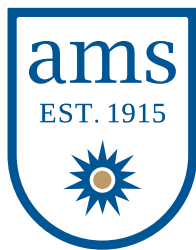
SPENCER CHANDRA HERBERT

MLA Vancouver- West End

- Recognized need for rental housing improvements
- Recognizes lack of movement in government in regard to passing new legislation if going down the path of requesting a RTA specific for University housing

Conclusion

The lobbying trip was successful, we were able to discuss student issues directly to the current Members of the Legislative Assembly and illustrate that students should be a priority of the government. We learned that many of the mandate letters of the MLAs include student specific priorities. We found an overall consensus to prioritize mental health issues, student housing, and needs-based grants. The SFSS Advocacy Committee recommends that the society should go to a secondary lobby trip with empirical data on the issues discussed to the government. The SFSS Advocacy committee will be hosting campaigns in regard to the 4 issues in the Spring 2018 semester.



Student Society
of UBC Vancouver



BC Provincial Advocacy

October/November 2017



The UBC AMS, the SFSS, and the UVSS

The Alma Mater Society of the University of British Columbia Vancouver (AMS), Simon Fraser Student Society (SFSS), and University of Victoria Students' Society (UVSS) are non-profit student societies incorporated under the BC Societies' Act. The student societies collectively represent over 96,000 students studying, living, and working in British Columbia.

The UBC AMS, SFSS, and UVSS advocate for the interests and issues of their students to their universities as well as various levels of government. The student societies also provide a range of free services to their membership, run a number of student-operated initiatives, and organize high quality social events.

Summary of AMS, SFSS, and UVSS

Post-secondary education is a primary path to unlocking higher economic mobility, contributing to research and innovation, attracting talent to BC, and aligning knowledge to industry mobilization. For this reason, accessibility and affordability of post-secondary education remains a key concern for students across the province. The recommendations are presented with the aim of moving towards the elimination of barriers to accessing postsecondary education, ensuring that this education remains as affordable as possible, and providing students with essential protections and supports during their academic pursuits at post-secondary institutions.

1. Redirect the proposed \$1000 post-secondary completion grants towards instituting a comprehensive system of up-front needs-based grants targeting low-income students.
2. Remove the legal barriers that prevent post-secondary institutions from borrowing money to build on-campus housing.
3. Institute rental protection for students living in institutional housing, in line with the government's commitment to providing stronger protection for renters by amending the Residential Tenancy Act.
4. Provide targeted funding to on-campus initiatives within the areas of mental health, harm reduction, and sexual violence prevention, education, and support services.

Needs-Based Grants

The up-front cost of education poses a barrier for lower-income students hoping to access a post-secondary institution. The elimination of BC's student grant program in 2004 left a significant gap in BC's post-secondary financial aid programs. With almost every other province offering grants or a free tuition guarantee for low-income students, BC's students are being left behind in this regard.

An assessment by BC Statistics shows that obtaining an undergraduate degree leads to additional lifetime earnings of at least \$577,000 over a high school diploma.¹ Students from lower-income families are likely to have fewer financial resources, as it is likely that their parents have not saved for their children's education, started saving later or ultimately saved less than families with higher-incomes. This in turn means that a larger burden of financing education falls onto the students who have the least contribution from family, and these students are then forced to borrow to finance that education. In 2016/17 a student with no loans in BC paid an average of \$17,696,² but a student with loans, after accounting for interest wound up paying \$23,168 for tuition.³ That means students with the least

financial resources are paying 35% more for their education than those who can afford the upfront cost.

	Borrowers	Non-borrowers
Savings/ Investments	39%	47%
Home owners	71%	74%
Average assets	\$60,700	\$106,300

Furthermore, those who do take on debt face lasting impacts that extend beyond a students' time in post-secondary education. A 2010 study by Statistics Canada displays the stark difference in net-worth and assets between borrowers and non-borrowers.⁴ This analysis shows that graduate borrowers are less likely to have savings and investments compared to non-borrowers (39% vs 47%), less likely to own a home (71% vs 74%) and have lower average assets (\$60,700 vs. \$106,300). Studies also show that students from lower-income neighbourhoods are less likely to attend post-secondary institutions and those that do are significantly less likely to enrol in university compared to students from higher-income neighbourhoods.⁵

“Students with the least financial resources are paying 35% more for their education than those who can afford the up front cost.”

Delaying the burden of paying for a post-secondary education will not in and of itself increase access to these programs. Reducing barriers for lower-income students to access

¹ BC Statistics, [Summary of Lifetime Earnings: Analysis by BC Stats](#).
² Using provincial weighted average tuition taken from [The Ministry of Advanced Education](#).
³ Note that this compares only the cost of tuition based on the [StudentAid BC's loan repayment calculator](#), and to the Government of Canada's loan repayment estimator. Further note that the median amount of government student loans borrowed by BC students is \$23,000 (according to the BC Stats report 2015 Baccalaureate Graduates Survey Report of Findings: The Class of 2013 Two Years After Graduation).
⁴ Luong, May, "The financial impact of student loans," Perspectives on Labour and Income 11, no. 1 (2010).
⁵ Dooley, M.D., Payne, A.A., Robb, L, "Understanding the Gaps in Postsecondary Education Participation Based on Income and Place of Birth: The role of high school course selection and performance," Toronto: Higher Education Quality Council of Ontario, 2016.

post-secondary education provides the key to upward economic mobility and greater lifetime earnings. Although financial considerations are not the only barrier for lower-income students to access post-secondary education, the provision of up-front needs-based grants will help to reduce the impact of this particular road block. While the government's intention to provide completion grants is laudable, the AMS, SFSS and UVSS would like to see these monies reinvested as up-front grants.

Last year, the Government of Ontario reformed its student financial aid system to make college and university tuition free for 185,000 low- and middle-income students. In Ontario, full-time students whose parents make a combined household income of less than \$50,000 per year receive non-repayable needs-based grants that enable them to access post-secondary education. The Government of Ontario is eliminating barriers to accessing post-secondary education as a part of its strategy to create jobs and grow its economy. It is doing this by investing in its people and providing people from lower socioeconomic backgrounds with an opportunity that will transform their lives and improve their economic futures. BC should follow the lead of the other jurisdictions across the country by providing up-front financial assistance to those students who need it most.

Recommendation 1: Redirect the proposed \$1000 post-secondary completion grants towards instituting a comprehensive system of up-front needs-based grants targeting low-income students. The determination of low-income students should follow the same criteria as the Canada Student Grants. program.

Student Housing Access-

The demand for housing on university campuses far outstrips the supply. At UBC, SFU, and UVic, approximately 14,000 applicants will not be able to access student housing.⁶ As a result of the shortfall, these students will be left to fend for themselves in a very competitive housing market, competing with renters who often have more financial capacity to pay exorbitant rents, as opposed to the students, often of more modest means, who are still carrying debt to finance their post-secondary educations. With vacancy rates as low as 0.5% in some parts of the province, students who cannot afford the higher rental prices in neighborhoods surrounding campus are forced to live further away from the university. They endure long and tiresome commutes to school on a transit system that is well over service capacity. In some cases, students are having to settle for dangerously poor or unfavourable living conditions.

“ **Removing these impediments will allow post-secondary institutions to meet demand for new student residences.**

Addressing the legal and policy impediments that pose unnecessary roadblocks to the construction of new student housing is a no-cost solution to a pressing housing crisis that can benefit the broader community - not just students. Removing these impediments will allow post-secondary institutions to meet demand for new student residences. In turn, this increase in student housing will remove many students from the competitive market and provide more housing opportunities for the general public.

The UBC AMS, UVSS and SFSS support solutions that would allow universities to finance the construction of new student housing either through the removal of legislative or policy restrictions on debt accruals or other innovative housing mechanisms, allowing institutions to finance self-supported capital projects. This recommendation has seen the widespread support of the University of Victoria administration, the Union of BC Municipalities, and student associations across the province. It is also one of the recommendations of the Select Standing Committee on Finance and Government Services.

Recommendation 2: The AMS, SFSS, UVSS recommend the government remove the legal barriers that prevent post-secondary institutions from borrowing money to build on campus housing.

⁶ This is estimated based on the number of applicants to student housing against the number of beds at UVic, and the wait list for student housing at UBC and SFU.

Student Tenancy Rights

The exemption of student housing from the BC Residential Tenancy Act (RTA) in 2002 left thousands of student tenants without rental rights. In the wake of this legislative change, student housing contracts have become one-sided, ignoring the fact that these are homes to students. These contracts often disregard the rights of the students as tenants, instead favouring the institution and their assets. Examples of tenant rights absent in student housing range from their right to reasonable privacy in their own homes, to their right to an unbiased appeals process. These gaps are concerning in the context of the relationship between a post-secondary institution and their students, where significant power imbalances exist. It is the institution which hold ultimate control, as they preside over the academic future and living arrangements of the student.



These gaps are concerning in the context of the relationship between a post-secondary institution and their students, where significant power imbalances exist.

However, the RTA is not suitable given the uniqueness of housing run by post-secondary institutions. The main reason for this is because the RTA does not allow the institution to reserve student housing for the exclusive use of students. This being said, student housing tenants should still receive the same protections afforded to their peers living off-campus. Separate legislation is therefore required to ensure equal protection under the law for students living in student housing, as all other tenants in BC.

The AMS, SFSS and UVSS have developed nine recommendations for provincial legislation of student housing. The Alliance of BC Students (ABCS) has also extended formal support for these recommendations. This proposal now has the support of over 156,000 students in British Columbia who are eager to see change. These recommendations are designed to balance the need for student tenant rights, with the administrative challenges that post-secondary institutions face as operators and landlords of student housing. In principle, each recommendation is based on rights guaranteed by the RTA, and adapted to fit the unique structure and environment of student housing.

Recommendation 3: Institute rental protection for students living in institutional housing, in line with the government's commitment to providing stronger protection for renters by

Targeted Funding for Student Health & Wellness

Long term academic and professional success is closely tied to student mental health and well being, thus the provision of quality professional services to students is essential in order to support their academic success, professional development, and social well-being. During their time in post-secondary, students face developmental change and build character as part of their transition from secondary education to the workforce. When students are well-equipped with knowledge beyond classroom learnings, they are not only better situated to practice self-care, but can also carry these skills and contribute positively to their communities.

“ When students are well-equipped with knowledge beyond classroom learnings, they are not only better situated to practice self-care, but can also carry these skills and contribute positively to their communities. ”

Over the past decade, post-secondary institutions have faced a number of reductions in core funding which have limited their capacity to provide support to students in the areas of mental health, sexualized violence, and harm reduction. Per-student operating grants to post-secondary institutions in BC have not kept pace with inflation or with the rate at which the provincial government allowed domestic student tuition to increase. Consequently, the burden of funding student services is being shouldered by students through tuition increases. The most up-to-date

data available from Statistics Canada shows that, in BC, the proportion of post-secondary funding from the government has decreased from 69% in 1990 to 55% in 2009, while the proportion funded by students has increased from 24% to 35% in the same time period.⁷ This is an alarming trend which indicates clearly that core funding is not keeping pace with the true cost of education. This chronic underfunding has led to decreased support for services to students. The student experience constitutes much more than just in-class time, encompassing activities that support social, personal and academic growth. The areas of mental health, sexualized violence and harm reduction are critical and often intersecting. Institutions need the financial resources to provide students with the tools and supports that they need for academic success and well-being.

Mental Health

While attending university, students experience significant developmental change, explore their values and identity, and make important academic, social, and life choices. In order to build a society where individuals are empowered to contribute positively to their surroundings, it is necessary to support them emotionally and mentally throughout their post-secondary experience. It is also imperative to recognize that post-secondary students are in an age range (18-25) when many mental illnesses first present and are initially diagnosed.⁸ A 2016 national survey conducted across 41 Canadian public post-secondary campuses found that within the found that within the last 12 months, 89.5%

⁷ Erika Shaker and David Macdonald (with Nigel Wodrich), *Degrees of Uncertainty: Navigating the Changing Terrain of University Finance*, Ottawa, Canadian Centre for Policy Alternatives, September 2013, p. 15.

⁸ British Columbia, *B.C.'s Mental Health and Substance Use Strategy*, (Ministry of Health, 2017).

of post-secondary students reported feeling overwhelmed from all they had to do, 60.6% of students reported having more than average or tremendous amounts of stress, 64.5% felt overwhelmed anxiety.⁹ Alarming, 8.7% of the performed intentional self-harm, and 13% of students reported having seriously considered suicide. Out of these students, only 8.4% have received diagnosis or received treatment by a professional for their mental illnesses. This is one indicator of a lack or diminished accessibility of services for students.

“ Within the last 12 months, 89.5% of post-secondary students reported feeling overwhelmed from all they had to do, 60.6% of students reported having more than average or tremendous amounts of stress.

The Government of Alberta heeded recommendations from the Albertan Advisory Panel on Post-Secondary Mental Health, and recently invested \$25.8 million over three years as a province-wide effort to improve the accessibility and quality of mental health services and resources for post-secondary students. We are pleased to see that the BC government has made commitments of \$5 million over three years to tackle the issue of mental health.¹⁰ The student societies further encourage the province to development a comprehensive multi-year post-secondary student mental health strategy and allocate funding to mental health initiatives on post-secondary campuses.

Harm Reduction

The culture of heavy alcohol drinking, substance use and abuse, and partying throughout post-secondary campuses puts students increasingly at risk due to the changing landscape of drugs. With the opioid crisis across BC and the rest of Canada, students are increasingly susceptible to the effects of the illicit drugs. In the recent 2017 report by the BC Coroners Service, approximately 81% of overdose deaths due to illicit drugs are detected with fentanyl. The period between January and August 2017 also saw 151% increase of overdose deaths in contrast against the same period in 2016, where 1 in 5 of the deaths are individuals aged 19-29.¹¹

ACHA-NCHA II	Actual	Perceived
Marijuana Use	17.9%	86.4%
Alcohol Use	79.3%	95%

The issue of substance abuse and binge consumption is also a two part challenge. The current context demands reactive solutions, and in doing so disregards the importance of proactive and preventative measures based on data. Surveying demonstrates a significant gap between perceived and actual use of drugs and alcohol on post-secondary campuses by students.¹² Within the past 30 days of the survey, the perceived marijuana use amongst post-secondary students was be 86.4%, when only 17.9% of students actually used the drug. 69.3% of students actually participated in drinking events, whereas they perceived that 95% of students would drink alcohol.

⁹ American College Health Association, *American College Health Association-National College Health Assessment II: Canadian Reference Group Executive Summary Spring 2016*, Hanover, MD: American College Health Association (2016).

¹⁰ British Columbia, *Budget and Fiscal Plan 2017/18 - 2019/20*, (Ministry of Finance, 2017).

¹¹ British Columbia Coroners Service, *Fentanyl-Detected Illicit Drug Overdose Deaths 2012-2017 YTD*, (Ministry of Public Safety and Solicitor General, 2017).

¹² American College Health Association, *ACHA-NCHA II Executive Summary Spring 2016*.

It is an easy fallacy to believe that substance prevalence is much higher than reality and results in a self-fulfilling prophecy where students are motivated to consume more heavily despite the lack of inherent desire. However, further surveys indicate that 1 in 3 students reported a heavy drinking pattern, and 16.1% of students were both heavy and frequent drinkers.¹³

“ **The knowledge acquisition of methods of harm-reduction and healthy consumption for students then not only support their own health, safety, and well-being, but students equipped with this knowledge are well positioned to bring safer practices back into their communities where incidents can occur.**

In order to change the culture of binge drinking and substance use on post-secondary campuses, conversations need to be more widespread and resources more readily available. Combatting the opioid crisis requires harm reduction training alongside of knowledge sharing of the depth of this crisis. At UVic, the UVSS provides monthly naloxone training which has seen high participation rates by students. In order to remain proactive and encourage healthier behaviours, services need to be in place that provide students with the correct information so that they can take steps to be safer. This is a task that will necessitate time and financial investment. The knowledge acquisition of methods of harm-reduction and healthy consumption for students then not only support their own health, safety, and well-being, but students equipped with this knowledge are

well positioned to bring safer practices back into their communities where incidents can occur.

Sexual Violence Prevention, Response, and Education

Students in BC were proud to support and celebrate the passing of Bill 23: Sexual Violence and Misconduct Policy Act in 2016. Bill 23 mandated public post-secondary institutions in BC establish and implement stand-alone sexual misconduct policies. Bill 23 was a historic step forward in addressing the endemic problem of sexual violence on post-secondary campuses and one that demonstrated leadership on the part of the Province. With Bill 23 coming into force on May 19, 2017, all post-secondary institutions in BC have now adopted stand-alone sexual violence policies. While institutions work to implement the provisions of these policies, it is equally important to recognize the consequent financial implications. Many institutions are expanding or developing comprehensive education and prevention programming, setting up dedicated offices for issues of sexual violence, and improving provision of support services to survivors. The task of carrying out these efforts under a trauma-informed manner is a complex undertaking, and require a significant investment of time and expertise at campuses across the province.

“ **The task of carrying out these efforts under a trauma-informed manner is a complex undertaking, and require a significant investment of time and expertise at campuses across the province.**

¹³ Adlaf, Edward M., Demers, Andrée, and Gliksman, Louis (Eds), "Canadian Campus Survey 2004", (Toronto: Centre for Addiction and Mental Health, 2005).

Across the campuses of UBC, SFU, and UVic, the new stand-alone policy has necessitated the creation of new investigations processes for reports of sexual misconduct and the hiring of a number of specialized staff for offices dedicated to issues of sexual violence. In all cases, not only are there additional costs associated with support staff, there are also capital costs involved in creating suitable locations for these important offices.

SASC 2016/17

\$277,000 annual budget
428 support interactions
166 unique clients

An example of potential costs is the AMS-operated Sexual Assault Support Centre (SASC), which has served students on the UBC Vancouver campus since 2002. Funded through student fees, this office has an annual budget of nearly \$277,000 and provided 428 support interactions for 166 unique clients in 2016/17.¹⁴ The SASC parallels the SFSS Women's Centre at SFU and the Sexual Assault Support Centre at UVIC, where support interactions have been steadily increasing on an annual basis, which indicates that costs will be even greater for a university-run office. Furthermore, Quebec's government recently committed \$23 million over 5 years to counter sexual violence in post-secondary institutions, as part of a broader strategy to combat sexual violence in the province. While BC is ahead of Quebec in institutional responses to sexual violence, there has been no funding committed to support post-secondaries in implementing their sexual misconduct policies. Financial support from the provincial government to aid in the

implementation of sexual misconduct response and prevention will not only help to alleviate some of the funding pressures that post-secondary institutions are already facing but will also ensure that student survivors across the province are receiving comparable levels of support, regardless of where they choose to undertake their education.

Recommendation 4: The AMS, SFSS, and UVSS recommend the provision of targeted funding to on-campus initiatives within the areas of mental health, harm reduction, and sexual violence prevention, education, and support services. It is further recommended that all funding takes into account the population size each institution will be servicing, the level of access to similar community support programs, and that the government consult not just institutions, but also student societies and student representation, and other relevant community groups.

¹⁴ Note that this number does not include interactions through the Healthier Masculinities outreach program or educational workshops.

Spring 2018 Clubs Days Proposal

Date & Time: January 16th – 19th

Overview:

- Clubs days is hosted every semester and it allows student clubs to showcase themselves. It is a signature SFSS event and generally pulls large number of students. This year we would like to enhance the engagement by adding in some free food and prizes.

Goals and Objectives:

- To promote the SFSS brand
- To provide an enjoyable event for students
- To continue to foster the sense of community within our SFU undergraduates

Stakeholders:

- The SFSS membership
- SFU Meeting, Events, and Conference Services

Targeted Audience:

- SFSS undergraduates

Marketing:

- Marketing will be completed by our SFSS communications office. We will be having constant social media presence on both channels (IG and FB), and putting up posters around campus.

Logistics:

- We will be having the cotton candy machine for all days
- We will be going around to each club station to take pictures.
- Prize for clubs: Best Table Presentation (\$100 to core fund)
- Prizes for SU: Best Table Presentation (\$100 to core fund)
- Prize for clubs or SU: Most social media engagement on Facebook. This will be determined by the max number of posts that have the hashtag #SFSSClubsDays with a picture/video of the clubs/SU table. (\$100 to core fund)

Budget:

Expenses (For all 4 days)



Alam Khehra

VP Student Life
Board of Directors

vpstudentlife@sfss.ca
Tel 604-782-5040

Maggie Benston Centre 2220.5
Simon Fraser University
8888 University Drive
Burnaby, BC V5A 1S6

sfss.ca

Cotton Candy Machine	\$300
Cotton Candy sugar (1000 servings)	\$300
Cotton Candy cones	\$80
Prizes	\$300
Contingency	\$400
Total	\$1,380

Spring 2018 Week of Welcome Proposal

Date & Time: January 3rd – 5th, 10:30am – 3:30pm each day

Overview:

- Hosted together with SFU Student Services, Week of Welcome consists of various games and activities in convocation mall. This is the first social event that students are exposed to in the beginning of a semester.

Goals and Objectives:

- To host a diverse station that appeals to the majority of undergraduates
- To continue to foster the sense of community within our SFU undergraduates

Stakeholders:

- The SFSS membership
- SFU Student Services
- SFU Meeting, Events, and Conference Services

Targeted Audience:

- SFSS undergraduates

Marketing:

- Marketing will be completed by our SFSS communications office. We will be having constant social media presence on both channels (IG and FB), and putting up posters around campus.
- SFU student services will also be promoting this on their channels
- Will discuss with Paige about co-marketing as “SFSS and SFU Week of Welcome..”

Student Services Contribution

- DJ (Club Ilia sponsored) for Friday
- DJ (CJSF sponsored) for Thursday/Friday (undecided)
- Marshmallow roasting and hot drinks for Wednesday and Thursday
- Mini games for all days

SFSS Contribution

- Engagement Table for all 3 days
- VR and display of the new SUB for all 3 days
- DJ for either Wednesday or Thursday
- Pancake Breakfast for Friday

- Popcorn for Wednesday and Thursday

Budget:

Expenses

Package Griddles	\$500
DJ	\$50
Popcorn (Oil, kernels, salt)	\$100
Contingency	\$250
Total	\$900

Sugary Beverages at SFU: Survey

This survey is being conducted to better understand sugary beverage consumption habits and related views among SFU students.

What is a sugary beverage? - Sugary beverages are drinks that contain added sugar or naturally present sugars such as honey, syrups, or juice concentrate for the purpose of sweetening the beverage

Please complete each section of this survey to the best of your ability. We appreciate your time in answering the survey questions. Confidentiality will be maintained throughout the survey process. By completing and submitting this survey, you are consenting to having the information you provided included in a research study.

If you have any questions or concerns, please contact the primary investigator at marcoz@sfu.ca.

Section 1: Demographics

How many years have you been studying at SFU?: _____

Major and Faculty: _____

If applicable, concentration: _____

Gender: _____

Are you an international student? (circle appropriate answer)

Yes No

Do you live on campus?

Yes No

Self-rated physical health (circle appropriate answer):

Poor Average Good Very Good Excellent

Section 2: Consumption habits

How many times do you have the following beverages on a typical day? Use a check mark to indicate your response.

	None	Once	Twice	Three times	More than four times
Fruit juice					
Fruit flavoured drink ex: Snapple					
Regular pop					
Ice tea					
Flavoured milk					
Bubble tea					
Slushies/slurpees					
Sports drinks (Gatorade, Powerade)					
Energy drink (Red Bull, Monster, etc.)					
Flavoured Coffee (Frappucino, etc.)					

How many times do you have the following beverages in a typical week at an SFU campus?
Please use a check mark to indicate your response.

	None	Once	Twice	Three times	More than four times
Fruit juice					
Fruit flavoured drink ex: Snapple					
Regular pop					
Ice tea					
Flavoured milk					
Bubble tea					
Slushies/slurpees					
Sports drinks (Gatorade, Powerade)					
Energy drink (Red Bull, Monster, etc.)					
Flavoured Coffee (Frappucino, etc.)					

Where did you purchase the beverages you consumed at an SFU campus? Please use a check mark to indicate your response.

	I did not buy this beverage	I bought the beverage off campus	Restaurant or Coffee Shop (on campus)	Vending Machine (on campus)	Convenience Centre (on campus)
Fruit juice					
Fruit flavoured drink ex: Snapple					
Regular pop					
Ice tea					
Flavoured milk					
Bubble tea					
Slushies/slurpees					
Sports drinks (Gatorade, Powerade)					
Energy drink (Red Bull, Monster, etc.)					
Flavoured Coffee (Frappucino, etc.)					

Section 3: Perceptions of Sugary Beverages

Please use an “x” to signify any benefits of consuming the following beverages known to you. You are able to select more than one benefit.

	No benefits	Quenches thirst/hydrates	Taste is pleasing	Energy/focus	Social benefits
Fruit juice					
Fruit flavoured drink ex: Snapple					
Regular pop					
Ice tea					
Flavoured milk					
Bubble tea					
Slushies/slurpees					
Sports drinks					
Energy drink (Red Bull, Monster, etc.)					
Flavoured Coffee					

Please use an “x” to signify any drawbacks of consuming the following beverages known to you. You are able to select more than one drawback.

	No drawbacks	Immediate health effects (ex: upset stomach.)	Long term health effects (ex: chronic disease risk)	Impact on sleep habits or restlessness	Reliance on beverage
Fruit juice					
Fruit flavoured drink					
Regular pop					
Ice tea					
Flavoured milk					
Bubble tea					
Slushies/slurpees					
Sports drinks					
Energy drink (Red Bull, Monster, etc.)					
Flavoured Coffee (Frappucino, etc.)					

Section 4: Simon Fraser University policies

Do you notice any advertisements on any SFU campus that let you know a sugary beverage is available for purchase? Please rate how often you see these advertisements:

- 1) I never see advertisements
- 2) I rarely see advertisements
- 3) I sometimes see advertisements
- 4) I normally see advertisements
- 5) I always see advertisements

If you have noticed any sugary beverage advertisements, where do you see these advertisements? Please use a checkmark to indicate the location(s) you see these advertisements:

- 1) Hallway (includes vending machines)
- 2) Lecture hall/classroom
- 3) Restaurant/coffee shop
- 4) Transportation Centres (bus loop, etc.)
- 5) On the street (ex: Univercity)
- 6) Sports facility (ex: gym)
- 7) Other: _____

Do sugary beverage advertisements influence you to buy sugary beverages?

- 1) No
- 2) Sometimes
- 3) Yes

If you answered sometimes or yes, why did you choose to buy the beverage after seeing the advertisement? Please use a checkmark to indicate the reason(s) why:

- 1) Recognition of brand name/beverage
- 2) Attractiveness of advertisement (colours, design)
- 3) Celebrity endorsement
- 4) Advertised benefits related to taste or hydration
- 5) Advertised benefits related to performance or alertness (athletic or not)

Do you think there are too many sugary beverage options available on campus relative to beverages without added sugar?

- 1) Yes
- 2) No

Optional: Please explain your answer to the question above below:

Section 5: Receptiveness to sugary beverage control strategies:

Recent literature has showed that consumption of sugary beverages is linked with chronic disease development. Based on this information please answer the following questions:

In your opinion, should SFU take any steps to reduce the sale and consumption of sugary beverages on its campuses?

1. Yes
2. No

If you answered no, please indicate why by selecting one or more of the options below:

- 1) Issues of freedom; people are able to make their own choices
- 2) Sugary beverages are not a problem at SFU
- 3) Other: _____

Would you support a 20% tax on sugary beverages for sale at any of its campuses to reduce sugary beverage consumption?

1. Yes
2. No

If you answered no, please indicate why by selecting one or more of the options below:

- 1) A tax is unfair to sugary beverage producers
- 2) A tax is unfair to sugary beverage consumers
- 3) A tax is not effective
- 4) The tax rate is too high (indicating you would support the tax at a lower rate)
- 5) Other: _____

Would you support a campus-wide awareness campaign to inform students and staff about the impact of sugary beverage consumption?

1. Yes
2. No

If you answered no, please indicate why by selecting one or more of the options below:

- 1) A media campaign could shame or make existing sugary beverage consumers uncomfortable
- 2) A media campaign unfairly demonizes sugary beverages
- 3) Other: _____

Would you support banning sugary beverages from SFU campuses in favour of healthier options?

1. Yes
2. No

If you answered no, please indicate why by selecting one or more of the options below:

- 1) A ban targeting a specific kind of beverage is unfair
- 2) A ban is unfair to certain sugary beverages (you think some but not all should be banned)
- 3) A ban interferes with freedom issues
- 4) Other: _____

Would you support introducing stricter advertising standards for sugary beverages on SFU campuses?

1. Yes
2. No

If you answered no, please indicate why by selecting one or more of the options below:

- 1) It is not fair to single out a single type of beverage
- 2) Responsibility of consumers to have sugary beverages in moderation
- 3) Business right to advertise sugary beverages
- 4) Other: _____

Would you support introducing policies that restrict title sponsorship of events or initiatives by sugary beverage companies (when using the logo attached to the product of sugary beverages)?

1. Yes
2. No

If you answered no, please indicate why by selecting one or more of the options below:

- 1) The sponsorships result in more good than harm
- 2) I do not care about the name of events (they do not influence you)
- 3) Other: _____

In your opinion, what is the best way to reduce consumption of sugary beverages among students at SFU? If you do not support reducing consumption, please explain why below.

Simon Fraser Student Society

The Art of Leadership Conference Report

October 26, 2017



Jamie Zhu

Education

Faculty Representative

Jeffrey Leung

Applied Sciences

Faculty Representative

Gini Kuo

Business

Faculty Representative

Baljinder Bains

VP Finance

Alam Khehra

VP Student Life

Hangue Kim

President

Table of Contents

[Table of Contents](#)

[Preface](#)

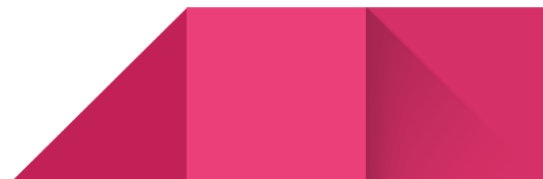
[Welby Altidor](#)

[Vince Molinaro](#)

[Tasha Eurich](#)

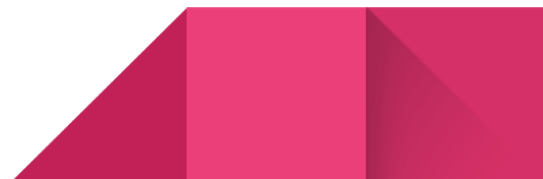
[Amanda Lang](#)

[Joe Biden](#)



Preface

The Art of Leadership Conference in Vancouver took place on October 26, 2017 at the Vancouver Convention Centre. The conference had an impressive panel of speakers who all spoke about their vision of leadership using their past experiences, and encouraging us to reflect on our own experiences to improve.



Welby Altidor

*Former Executive Creative Director
Cirque du Soleil*


Welby Altidor played a major role in the development of Cirque du Soleil global presence. He spent 16 years as the Creative Director and helped expand its operations. Below are some key highlights from his presentation.

Highlights:

- Don't have to be a superhero to have super powers
- Learning how to empower space by small questions
- Leading with creative courage
- Amazing work done amazingly
- Learn to grow and cultivate the superpower of your team (being a gardener)
- Set one beautiful, unattainable goal
- Using social and cultural tools to engage the government in diplomacy
- War on imagination is a big problem, but an invisible one
- Dysfunctional leadership - opposition is suppressed
- Grow → discover breakthroughs → dream → play with danger and limitations → foster trust → secure safety → care first
- Respect is a big product of trust

Key takeaway:

Overall, Altidor was attempting to communicate that there is a fine line between having business processes in place that are effective to having ones that police and restrict innovation. If the bureaucratic processes limit and suppress one's thoughts, the organization is killing innovation and solution within a team. You need to have processes that empower employees at




all levels of the organization to come together and fix them. Welby also discusses how creativity benefits businesses by allowing leaders to cultivate and nurture their team into sharing creative ideas to better their businesses. He also mentions to take time to play and not think too much of every situation. People need to start taking more action while thinking less and allowing things to play out more naturally. Playing with difficult situations allows people to push their boundaries and limitations to grow.

Recommendations:

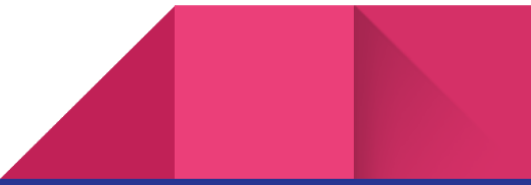
1. Business management should evaluate if front line employees play an active role in problem solving and empower them to solve problems.
2. Challenge ourselves to think more creatively and push our boundaries.
3. Develop procedures and policies that allow employees and board members to flourish.
4. The core of leadership is to care about followers' passion and interests in order to nurture development. This will allow the leader to build trust with followers and encourage them to flourish as they step out of their comfort zone in the safety net provided by the leader or the organization.

The following are questions to consider:

- Have employees in the past played an active role in solving problems?
 - What platforms exist that allow employees to identify problems and make recommendations to management?
 - How can we reward innovation?
- 

Vince Molinaro

New York Times Bestselling Author and Leadership Expert

- Do a role consistently well
 - Everyone needs to be a leader
 - Strong leadership is important
 - Do not wait for improvement
 - Accountability → people in leadership roles who are not leading is not good
 - 72% believe leadership accountability is a critical issue
 - Building a strong leadership culture
 - Behaviors of truly accountable leaders
 - Hold others accountable to high standards
 - Tackle tough issues and make different
 - Effectively communicate the strategy
 - Express optimism about the company
 - Leaders
 - 1. You excel at something technically
 - 2. Tenure (seniority)
 - Leadership is a decision and you have to make it
 - Step up → create value → deliver for shareholders
 - Leadership is a decision, an obligation, hard work and a community. Make the decision, step up, get tough and connect.
 - Always have each other's back
 - Self-awareness is a learner still
 - What culture would help you thrive?
- 

Key takeaway:

Vince identified that at many times leaders do not know what is expected of them. A large majority of leaders or management take on roles for money, prestige, experience, etc, however, many do not know what the expectations and responsibilities are. In order to be an effective leader, one must know and promise to commit to those expectations.

4 Key Components of Leadership Contract:

- Leadership is a decision: Make it
 - Are you all in?
- Leadership is an obligation: Step up
 - How are you leading the organization to be better?
 - Are you leading for the interests of the followers or yourself?
- Leadership is hard work: Get Tough
 - “Being liked” should not be your concern or desire
 - Get tough with yourself, stop finding excuses
 - Sense of toughness stem from care. Inaction does nobody any good.
- Leadership is a community: Connect
 - Build fundamental trust between colleagues

Recommendation:

The Board is newly elected by undergraduate students. However, some directors may not know the true meaning, expectations, or responsibilities of a successful Board. It is recommended to reduce this gap to ensure effective leadership.

The following are specific ways to improve effective leadership:

- Sign a leadership contract
- 


-
- Discuss in detail the roles of each individual with the entire Board
 - Create a transition plan to allow directors to have constructive discussions with outgoing directors

Tasha Eurich

New York Times Bestselling Author

Organizational Psychologist and Researcher

Tasha Eurich talked about self-awareness and the increasing need for it in leadership positions. Self awareness is deemed as the ability to both understand what and who we are and how we are seen by others around us. Though 95% of us believe we have it, Eurich's research has shown that only 10-15% actually are. Self-awareness dramatically decreases with higher-level positions. With less people to report to, the rules become unclear and the fear of reprimand from those leaders prevents employees from fully expressing their opinions. Eurich believes that the key to achieving this awareness is truly making it your priority. Actively seeking constructive criticism through asking yourself and others *what* you can do to improve and not *why* you are not improving, helps us redefine our ask to something achievable and prevents us from grasping for answers in our subconscious. Both professionally and personally, seeking out feedback from 'loving critics' about what we are doing to succeed, and what we are doing that is impeding our success is crucial. Prioritizing self-awareness gives us the power to be in control of our abilities to succeed.

- Self awareness is the ability to understand what we are (internal) and how we are seen (external)
 - Internal is seeing yourself clearly
 - External is knowing how others see you
 - It sets the upper limit for success
 - 95% of people think they're self aware & research shows 10%-15% of people actually are
 - Many hidden barriers to achieving self-awareness
- 


-
- The more successful you are - the less self-aware you are because more people are watching you and the standards are unclear
 - 7 pillars of insight
 - Values, passions, aspirations, fit, patterns, reactions, impact
 - *Rather than asking why, ask what you can do to improve (be constructive)*
 - Learn the ugly truth → feedback process; actively seek critical feedback
 - What am I doing that makes me successful and respected?
 - What am I doing which is annoying to others?

Key takeaway:

Self awareness allows individuals to find opportunities to improve one's self. Self awareness has two components, internal and external. For the internal, you must find a way to identify areas of improvements. For external, you must find areas that others believe that you should improve. The external component is important, as it helps you identify areas for improvement that you may not have known about.

Recommendation:

The following are ways to increase self awareness:

- Find time to reflect on yourself
 - Conduct truth lunches with 'loving critics'
 - Start building relationships where external self awareness is involved
- 


Amanda Lang


Anchor

Bloomberg TV Canada

Amanda Land is a Canadian business journalist and anchor, best selling author, and the former senior business correspondent for CBC news. She is current host of Bloomberg North on Bloomberg TV Canada. Amanda's presentation was focused around innovation. Through the topic of innovation, she covered other topics such as curiosity. She states that innovation begins with curiosity and the freedom to explore that curiosity. Toddlers ask a vast amount of questions as they are growing up, and to answers these questions inadequately or to dodge them is to suppress the curiosity of that child. To create a culture of innovation, you have to create an environment that lets you ask the questions Why? And Why not? A leader contributes to creating this sort of an environment, which will lead to innovation within their respective work.

She states that change is something that needs to be always enabled, which challenges organizations and pushes them forward. As a leader, you must pay close attention to your personal and professional actions in order to bring about change and innovation. It is the responsibility of a leader to create a space that allows people to be curious, because otherwise your organization cannot be innovative. Without innovation, your organization and the people involved will not to able to move forward or move the organization forward.

- Toddlers always ask why, as we get older, the why then gets lost
 - We teach kids that curiosity is annoying because we do not have the time to satiate it
 - People who love the system want to stay in it
 - Linearity is rewarded
- 

-
- Disruptive and curiosity has negative ramifications
 - Processes kill productivity at times
 - Turkey → lasik eye surgery (IBM)
 - 62% receive a pay cheque, 14% expand, 24% are malicious but do their work
 - Often forget to reconnect
 - How we think is who we are
 - Engagement like curiosity feels great
 - We don't always act on the answer
 - De-construct a question to ask the right question
 - Man's question isn't how to lose weight, question is how to keep the the weight off.
 - Past history is helpful
 - 3 M's
 - Mindset
 - How much we have to control
 - 60 vs 95
 - Evolutionarily wired to pay 10 times more attention to bad things than good things
 - Mindfulness
 - Meditation, keeping focus on what you are doing
 - Addiction of change → stages of change
 - Shorter amount of time in prep time leads to better something
 - Maintenance needs to occur (relapse) leads to failure
 - Meaning
 - Visceral meaning of something that matters
 - Organizations don't change as a group
 - Difficult understanding husband + wife about hot water, blanket + mother hugger her
- 

-
- Understanding that we have discomfort with change is important

Key takeaway:

- Ask questions, create a space that allows others to ask questions, curiosity will bring about innovation.

Recommendation:

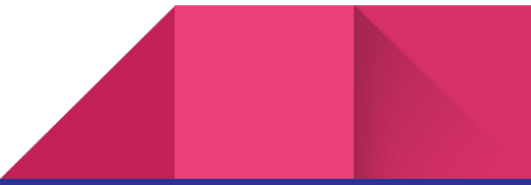
- Don't let process hinder creativity.
- 

Joe Biden

47th Vice President of the United States



- Be empathetic and put yourself in other people's shoes
- Make personal sacrifices for a cause you believe in
- Understand what your duties and responsibilities are, and accept them
- "Lead not by the example of our power, but by the power of our example." - Joe Biden
- Find people with good judgement who you can learn from
 - Surround yourself with people who are smarter than you
 - "I've found some really bright people who are really stupid."

-
- When making a decision:
 - You rarely have all the facts
 - Do your due diligence
 - Use your own judgement
 - Accept the responsibility
 - **Take on the burden of the consequences of a decision**
 - **Be eager to give recognition when it is due**
 - When working with others:
 - Never underestimate the power of compromise
 - Act with integrity; what you say and agree to is what you should follow
 - On risks and scale:
 - Biden developed the Violence against Women Act and was ridiculed by it, but ushered in great change
 - Those who take risks can change culture
 - Work to achieve something bigger than you
 - “My dad used to have an expression - 'It is the lucky person who gets up in the morning, puts both feet on the floor, knows what they are about to do, and thinks it still matters.' ” - Biden
 - Be happy with what you have achieved at the end of your career
 - When making decisions, put your principles before your careers and make the right decision, not necessarily the easy one
- 

Key takeaway:

There is no formula to be an effective leader. Biden recommends that you make decisions that are principled and that you can stand behind. Once you have made the decision, take ownerships of the results, whether they are good or bad. In hindsight, it is always easy to reassess situations because more information is available. However, during the moment, you must always take the limited information you have, perform your due diligence, make a decision, and stand by it.

Recommendation:

Our recommendations to Board are to:

- Have discussions after decisions are made to assess the results. Learn from your mistakes; do not ignore them
- Decide what is so important to you that you're willing to lose, in order to stay true to your values
- Work on something truly meaningful to you and care about your accomplishments

"Far and away the best prize that life has to offer is the chance to work hard at work worth doing."

-Theodore Roosevelt"



Spring 2018 Welcome Back Pub Night Budget

Expenses			
		Estimated	Actual
Security	\$	1,100.00	
Decoration	\$	100.00	
Promo	\$	100.00	
DJ	\$	700.00	
Production	\$	500.00	
Photobooth	\$	610.00	
Contingency	\$	300.00	
Total	\$	3,410.00	\$ -

Revenue					
			Estimated		Actual
Early Bird	\$	5.00	100	\$	500.00
Regular	\$	10.00	150	\$	1,500.00
Door	\$	15.00	50	\$	750.00
Coat Check					
Total				\$ 2,750.00	\$ -

Total Revenue					
		Expected		Actual	
Total Expense	\$	3,410.00	\$	-	
Total Revenue	\$	2,750.00	\$	-	
Total Profit/Loss	\$	(660.00)	\$	-	

Welcome Back Pub Night Proposal

Date & Time: January 11, 2018, 9:00 pm – 1:00 am

Overview:

- The Welcome Back Pub Night will serve as the primary welcome back party event for the Burnaby campus. The event will serve as a signature welcome back pub night for the spring semester. This event should continue to build on the precedent and momentum set by previous events of building and maintaining an active social life on campus. All aspects other than the bar staff and security will be handled by the SFSS.

Goals and Objectives:

- To host a diverse series of events that appeals to the majority of undergraduates
- To continue to foster the sense of community within our SFU undergraduates

Stakeholders:

- The SFSS membership (19+)
- Some off-campus attendees (19+)
- SFU Dining Services and/or external bartending company
- SFU Meeting, Events, and Conference Services
- SFU Safety & Risk Services
- SFU Ancillary Services
- Lazy Gourmet Catering

Targeted Audience:

- SFSS members over the age of 19?
- Non-SFSS members over the age of 19?

Metrics/Measurables:

- Amount of tickets sold

Marketing:

- Marketing will be completed by our SFSS communications office. We will be having constant social media presence on both channels (IG and FB), putting up posters around campus, and distributing handbills. We will also have prizes for the winning teams.
- We can walk around the hallways giving out free candies/snacks with handbills for the event

Production:

- Production for any pub night event is one of the most important factors to consider. For this pub night, we are planning with going with an external DJ company (Decibel Entertainment) that will bring their own speakers and a stander lighting system. We will invest some more money to get more lights to give it that night-life atmosphere. We will also be decorating the pub (streamers, posters, etc.). We received great feedback from students regarding the photo booth, hence we will be having that at the bottom floor once again.

Ticket Sales:

- We will have 100 early bird tickets priced at \$5, 150 tier 1 tickets priced at \$10, and 50 tier 2 tickets prices at \$15
- Tickets will be sold through the Club and Student Union Center, few Board members, and online via Showpass.

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
November 1-15, 2017

ADVOCACY

The advocacy committee met and discussed the Translink survey campaign. Finalized outreach material, discussed rental rights, debriefed the SFSS advocacy lobby trip. During this period, the committee also tabled for the Advocacy Translink survey.

ACCESSIBILITY FUND

The Accessibility Committee met and passed a Disability Movie Night event to be held on November 29th or 30th. We approved a recommendation to Board regarding granting opportunities for external groups, with goal of having an external granting procedure set up in the near future. The accessibility designated assistant provided updates her Accessible Facilities Map Project, which is near completion. We discussed the definition of accessibility and have a formal definition to be sent to Board for adoption. We discussed the possibility of a disability peer space in the SUB or elsewhere on campus. We discussed barriers to the accessibility fund as currently the form has multiple barriers preventing individuals from accessing the form. The chair will speak to the chief executive officer to address this.

EVENTS

Met twice during this period and passed motions for Winter Carnival, Santa Pancake Breakfast, & Dodgeball Tournament. Continue to have on going updates from the Angel Tree Project. At the last meeting we began to plan events for the month of January, the goal is get some projects passed before the end of the semester.

FINANCE & AUDIT

FAC did not meet at this time. However, the committee did work on SFSS budget consultations.

GOVERNANCE

Governance committee met and reviewed the Board conflict procedures that was drafted per request to the CRPC. After some revisions, we are moving forward with presenting this to Board at our next BODs development session prior to bringing it forward to Board meeting. Additionally, we have also received a draft of the

NOMINATION

Nominations are closed until January 2018 at which point the committee will reconvene.

STRATEGIC ENGAGEMENT

SURREY CAMPUS

The committee met to discuss a distressing event which will be held on November 27th, as well as brainstormed potential event ideas for Week of Welcome. The committee was generally satisfied and happy with the Halloween Movie Night that was held, so we may consider doing a similar event in the future. During our next meeting, the committee will meet to approve the proposal for the pub night in January.

VANCOUVER CAMPUS

This committee met and passed the motion to have the Holiday Event proposal prepared for Board to approve by November 22nd, 2017. The Holiday Event will be held in early December in collaboration with the Angel Tree Food Bank initiative. In regards to the Halloween Movie Night held at HCC, the committee agreed it was a great engagement opportunity and that we should hold a similar event next year. We also passed the motion of submitting the Halloween Event Report to Board by Dec 1st, 2017. During our next meeting, the committee will meet to approve the proposal for the Holiday event.

SFSS BOARD WORK REPORT

This report reflects the Board work from
November 1-15, 2017

PRESIDENT

Named SFSS Committee Work & Action Items

- [November 1] Events and Promotions Committee
- [November 2] Executive Committee
- [November 3] Governance Committee
- [November 10] Board meeting

Meetings & Action Items

- [November 1] Pub night debrief with SFU
- [November 1] Graduate Student Society
- [November 1] SFSS CEO
- [November 1] SFU Director of Health and Counseling- Tour
- [November 2] Showpass-External
- [November 7] SFU AVP Academic, SFU Executive Director Surrey Campus
- [November 7] SFSS CEO
- [November 8] SFSS Admin Assistant Minutes/Agenda
- [November 8] Student Inquiry
- [November 8] SFSS VP Finance + University Relations
- [November 10] President/CEO meeting
- [November 10] Check in meeting- Health Sciences Rep
- [November 10] Week of Welcome Planning
- [November 10] Emergency Food Bank Program
- [November 10] SFU Ancillary Services - Pub + Coffeeshop
- [November 14] Interviews with RFEOI External Groups
- [November 14] SFU President Petter
- [November 15] Student Union Building Branding
- [November 15] Strategic Engagement Committee meeting with Chair

Projects

- Surrey Space Expansion Project
- Emergency Food Bank Program
- Mental Health Initiative
- Food and Beverage Services
- Student Union Building

Office/Engagement Hours

- Office hours are available by appointment on the Burnaby, Surrey, and Vancouver campus. Please e-mail president@sfss.ca to set up an appointment.

Events

- [November 3] SFSS Surrey Space Consultations
- [November 6] SFSS Surrey Space Consultation
- [November 7] Club Executive Social
- [November 15] U-Pass Referendum Tabling

Administrative

- E-mail
- Reviewed minutes, reports and compiled agenda items

VP STUDENT SERVICES

***This report covers the work done by me from October 15th-November 15th

Named SFSS Committee Work & Action Items

- [October 16] Accessibility Committee
- [October 19] Executive Committee
- [October 20] Board of Directors
- [October 27] Board of Directors
- [October 30] Accessibility Committee
- [October 31] Meeting with Student Health Care Insurance Company
- [November 2] Executive Committee
- [November 10] Board of Directors
- [November 15] Accessibility Committee
- [November 15] Vancouver Campus Committee Meeting

Meetings & Action Items

- [October 23] Upass Promotions Meeting
- [November 9] Health and Dental RFP Meeting

Projects

- Health and Dental Plan RFP
- Upass Referendum
 - [November 9] Filming Upass promotion video
 - [November 15] IEC Upass Q&A session

Office/Engagement Hours

- Office hours are available by appointment on the Burnaby, Surrey, and Vancouver campus. Please e-mail vpsservices@sfss.ca to set up an appointment.
- [November 14] Translink & Upass Referendum Campaign

Events

- [October 25] Vancouver Movie Night
- [October 26] Halloween Pub Night
- [October 27] SFU Budget Consultations
- [October 30] Surrey Movie Night

Administrative

- Reading/sending emails
- Reviewed minutes, reports and compiled Accessibility Committee agenda items

VP EXTERNAL RELATIONS

Named SFSS Committee Work & Action Items

- [November 2] Executive Committee
- [November 3] Board development session
- [November 3] Governance Committee
- [November 6] Advocacy Meeting
- [November 10] Board of Directors meeting
- [November 15] Vancouver Campus Committee

Meetings & Action Items

- [November 1] Meeting with MLA in Victoria
- [November 3] Board development session
- [November 9] U-Pass Video
- [November 15] Lyft Meeting
- [November 15] VanWit Meeting

Projects

- Mental Health Initiative
- Rental Rights
- Needs Based Grants
- Provincial Lobbying
- Government Relations
- U-pass referendum

Office/Engagement Hours

- Office hours are available by appointment on the Burnaby, Surrey, and Vancouver campus. Please e-mail vpexternal@sfss.ca to set up an appointment.

Events

- [November 15] VanWit Privacy Event

Administrative

- E-mail
- Lobby Report
- Advocacy Proposal
- Reviewed minutes, reports and compiled agenda items

VP FINANCE

****Sick during this reporting period****

Named SFSS Committee Work & Action Items

- [November 2] Executive Committee
- [November 9] Surrey Campus Committee Meeting

- [November 10] Board Meeting

Meetings & Action Items

- [November 8] Meeting with VP UR and President
- [November 8] Meeting with undergraduate student
- [November 9] Meeting with At Large Representative, CEO, and Surrey Campus Coordinator
- [November 9] Surrey JOAG Meeting
- [November 14] Surrey Healthy Campus Initiative
- [November 14] Meeting with student
- [November 15] Meeting with Arts Representative and President
- [November 15] Meeting with Events Coordinator
- [November 15] Meeting with student

Projects

- Board Evaluations
 - Completed. Ready for Board.
- Stipend Reduction Schedule
 - Getting feedback from Board.
- SFSS Budget Consultations
 - Start in-person consultations.
- SCC Destress Day Proposal
 - Drafted proposal to hand out hot chocolate in mez.
- SCC Week of Welcome
 - Coordinating with SFU.
- SCC Pub Night
 - Finalizing details.
- SFSS Fund Report
 - Waiting on staff.
- Surrey Space Expansion
 - Drafting up document for Board.
- External Promotion Criteria
 - Working group created.

Office/Engagement Hours

- Office hours are available by appointment on the Burnaby, Surrey, and Vancouver campus. Please e-mail vpfinance@sfss.ca to set up an appointment.

Events

- Not applicable

Administrative

- E-mail
- Reviewed minutes, reports and compiled agenda items
- Payroll
- Stipend Reduction
- Financial Statement Review

VP STUDENT LIFE

Named SFSS Committee Work & Action Items

- [Nov 1] Events Committee
- [Nov 2] Executive Meeting
- [Nov 8] Events Committee
- [Nov 19] Board Meeting

Meetings & Action Items

- [Nov 1] Pub Night Debrief
- [Nov 1] SAAC
- [Nov 2] Trivia Night Planning
- [Nov 2] Showpass
- [Nov 8] Blueprint Kickoff Debrief
- [Nov 9] Dead of Science Search Committee
- [Nov 10] Week of Welcome Pre-Discussion
- [Nov 10] Pub Night Discussion
- [Nov 14] Do604 - external
- [Nov 15] November Carnival Working Group

Projects

- Trivia Night (Co-Lead w/At Large Dustin Procee)
- November Carnival (Support, Lead is Gini Kuo)
- Dodgeball Tournament (Support, Lead is Jackson Freedman)
- Angel Tree (Support, Lead is Aarushi Sharma)
- Santa Pancake Breakfast (Support, Lead is Jaskaran Randhawa)

Office/Engagement Hours

- Office hours are available by appointment on the Burnaby, Surrey, and Vancouver campus. Please e-mail vpstudentlife@sfss.ca to set up an appointment.

Events

- [Nov 7] Club Social
- [Nov 14] Consent Tea Party- Active Bystander Network

Administrative

- E-mail
- Reviewed minutes, reports and compiled agenda items

VP UNIVERSITY RELATIONS

Named SFSS Committee Work & Action Items

- [November 2] Executive Committee
- [November 3] Governance Committee
- [November 10] Board of Directors meeting
- [November 15] Accessibility committee

Meetings & Action Items

- [November 1] Graduate Student Society meeting
- [November 3] Board development session
- [November 6] SFSS/GSS/SFU Sexual Violence Policy meeting
- [November 6] SLC Julia Lane meeting
- [November 7] SFU AVP Academic, SFU Executive Director Surrey Campus
- [November 7] CEO meeting
- [November 7] CRPC meeting
- [November 8] SFSS VP Finance + SFSS President meeting
- [November 14] CEO meeting
- [November 14] CRPC meeting

Projects

- Surrey Space Expansion (awaiting information to compile into report)
- Student sex worker support resource list (on standby for SVPSC Director to review document)
- External promotions criteria (to establish parameters for determining what sorts of external group promotion requests that we will assist)
- CEO monitoring reports (assessing standard practices to determine how to improve, if possible, our CEO monitoring reports)
- SFSS fund report (establishing follow-up meeting before presenting to Board)
- Governance engagement (in lieu of a referendum on bylaws we are engaging students to determine how to better meet their needs; the draft proposal is finalized and pending Governance review at our next meeting)
- SLC late night against procrastination and writing contest support (we have promoted these events on our social media platforms and provided SFSS promotional materials as prizes; completed)
- Emergency Food Bank Program (vision document drafted and awaiting revisions; working with Hsci rep to conduct a holiday hamper giveaway in December)
- SFSS budget consultations (awaiting doodle poll completion for final dates; ready to begin)

Office/Engagement Hours

- [November 2] individual student 'x' meeting
- [November 3] SFSS Surrey Space Consultations
- [November 6] SFSS Surrey Space Consultation
- [November 6] individual student 'y' meeting
- [November 14] Active Bystander Network tea party outreach
- [November 15] Advocacy transit u-pass outreach
- Office hours are by appointment. Please email vpuniversity@sfss.ca

Events

- [November 7] Club Executive Social
- [November 14] FASS smoothie fest social

Administrative

- Reading/sending emails
- Reviewed minutes, reports and compiled Governance agenda items

- Responded to student queries on joining committees
- Completed portion of club outreach post-event report alongside App Sci rep
- Provided feedback to preliminary research on Safewalk program by Env Rep

AT-LARGE REPRESENTATIVE (GARCHA)

Named SFSS Committee Work & Action Items

- Surrey Campus Committee (Chair)
- Governance Committee
- Advocacy Committee

Meetings & Action Items

- [November 3] Governance Meeting
- [November 6] SFSS/GSS/SFU Sexual Violence Policy Meeting
- [November 6] Meeting with Redbull
- [November 6] Advocacy Meeting
- [November 6] Meeting with student
- [November 7] Space Expansion Meeting
- [November 9] JOAG Pre-Meeting
- [November 9] JOAG Meeting
- [November 9] Surrey Pub Night Planning Meeting
- [November 9] SCC Meeting

Projects

- SFSS Sexual Violence Policy
 - Met with SFU to address concerns of the SFSS/GSS
 - Will be meeting with the working group to discuss next steps in developing the policy
- Surrey Space Expansion
 - The space consultations were held and survey was open until November 8th. Will now be working together with the space expansion working group to compile a final report for SFU.
- Surrey Pub Night
 - Finalizing pub negotiations
- Advocacy Translink & Upass Referendum Campaign
 - Tabled for survey and assisted lead in organizing volunteers.

Office/Engagement Hours

- Office hours are by appointment. Please email atlarge1@sfss.ca
- [November 3] Surrey Space Consultations
- [November 14] Advocacy Translink & Upass Referendum Campaign

Events

- N/A

Administrative

- Reading/sending emails
- Reviewed minutes, reports and compiled SCC agenda items

AT-LARGE REPRESENTATIVE (RANDHAWA)

Named SFSS Committee Work & Action Items

- Events Committee
- Build SFU Committee

Meetings & Action Items

- [November 1] Events committee meeting
- [November 3] Board Meeting
- [November 10] Board Meeting
- [November 14] CEO meeting
- [November 14] External Group SUB interviews
- [November 15] UPASS Referendum Tabling
-

Projects

- SFU Rec Pass
 - Meetings with Martin and Hangué
 - Set up meeting with director of recreation
 - Created questionnaire for university
- SFU Tax Services Program
 - Met with Martin to discuss steps moving forward
- Surrey Space expansion
- Santa Pancake Breakfast Proposal
- Upcoming Pub Night Proposal

Office/Engagement Hours

- Office hours are by appointment. Please email atlarge2@sfss.ca
- Surrey Space Consultations

Events

- [November 7] Club SU Social

Administrative

- Reading/sending emails
- Reviewed minutes, reports

APPLIED SCIENCES REPRESENTATIVE (Jeffrey Leung)

Named SFSS Committee Work & Action Items

- Governance Committee:
 - [November 3] Meeting
 - Discussed event to consult with various groups
 - Discussed and provided feedback on standard operating procedures for Board conflict resolution
- Surrey Campus Committee:
 - [November 9] Meeting
 - Discussed Surrey Space Expansion consultation results
 - Received update from JOAG on the policy on music in the Mezzanine

- Discussed post-event review of the Halloween Movie Night
- Discussed options for Destress Day
- Discussed options for Welcome Back Week in Spring
- Discussed update on the SCC Pub Night

Meetings & Action Items

- Board of Directors:
 - [November 10] Meeting
 - Approved contract with Rouge Media
 - Discussed motion to task staff to research a feedback system
 - Passed Events Committee's motions for a November Carnival, a Dodgeball Tournament, and a Winter/Christmas event
 - Watched presentation by Hi-Five on their request to become an external group affiliated with the SFSS
- Computing Science Student Society:
 - [November 8] Meeting
 - FAS Formal: Discussed status of the event organization and asked for financial contribution
 - FASSU: Provided opportunity to critique the club proposal
 - Discussed the Club Executive Social event
- Software Systems Student Society:
 - [November 5] Meeting
 - FAS Formal: Discussed status of the event organization and asked for financial contribution
 - FASSU: Provided opportunity to critique the club proposal
 - Discussed the Club Executive Social event
- Engineering Science Student Society:
 - [November 9] Meeting
 - FAS Formal: Discussed status of the event organization and asked for financial contribution
 - FASSU: Provided opportunity to critique the club proposal

Projects

- Surrey Space Expansion:
 - [November 3] In-person consultations with students
 - [November 6] In-person consultations with students
- FAS Formal 2018:
 - [November 5] Received financial contribution of \$150 from Software Systems
 - [November 6] Organizing Committee meeting
 - Discussed research on venue options
 - Went over the program agenda
 - Set action items for next meeting
 - [November 8] Received financial contribution of \$650 from Computing Science
 - [November 9] Received financial contribution of \$650 from Engineering Science

Office/Engagement Hours

- [November 15] Translink Survey and U-Pass Referendum: Setup, tabling, and takedown

- Office hours by appointment; email appscirep@sfss.ca
- Most meetings of the DSUs of FAS

Events

- [November 6] Game Developers Club Open Development Time
- [November 7] SFSS Club Executive Social
 - Assisted with setup and takedown
 - Led a discussion circle about SFSS Grants
- [November 8] SFU Peak Frequency Open Jam Session
- [November 8] UNICEF SFU Literature Initiative Teaching
- [November 8] UNICEF SFU General Meeting
- [November 8] SFU Peak Frequency Musical Meet-up
- [November 15] UNICEF SFU General Meeting

Administrative

- Read and commented on documentation
- Read and responded to emails
- Reviewed agenda items, minutes, and supporting documents

ARTS & SOCIAL SCIENCES REPRESENTATIVE (J. Freedman)**Named SFSS Committee Work & Action Items****Meetings & Action Items****Projects****Office/Engagement Hours****Events****Administrative****BUSINESS REPRESENTATIVE****Named SFSS Committee Work & Action Items**

- Events committee:
 - Director of Finance and Sponsorship Fall Kickoff Report
 - Event lead:
 - Club Exec Social
 - November Carnival
- FAC

Meetings & Action Items

- [Nov 1] Events committee
- [Nov 1] Meeting with Policy Researcher
- [Nov 3] Board development session
- [Nov 7] SFSS Member services feedback system meeting
- [Nov 8] Events committee meeting
- [Nov 8] Debrief with Blueprint

- [Nov 10] Planning session for WOW
- [Nov 10] Foodbank meeting
- [Nov 15] November carnival working group meeting

Projects

- Club Exec Social
- November Carnival
- Foodbank program
- JDC funding request

Office/Engagement Hours

- [Nov 15] Beedie SEO meeting

Events

- [Nov 1] BMP Midterm relief
- [Nov 4] Club exec social

Administrative

- Prepared documents for board meetings
- Prepared research and documents for events working group meetings
- Schedule and coordinate with staff for events
- Read and replied to emails
- Prepared for board meetings

COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE

(Juvina Silvestre)

Named SFSS Committee Work & Action Items

- [November 15] Accessibility Fund Committee
- [November 15] Vancouver Campus Committee

Meetings & Action Items

[November 6] Meeting w/ Lissy from RedBull

[November 7] FCAT Formal OC Meeting (Chairing)

- Draft Grant Proposal w/ Director of Finance
- Hold consistent weekly meeting dates

[November 9] SAP Update Meeting w/ Karin K.

[November 9] Health and Counseling Tour w/ Martin M.

[November 9] Mental Health Discussion Group Meeting

[November 10] BOD Meeting

Projects

- Mental Health Student Assistance Plan - Drafted the TOR, reviewed the organized Vision & Criteria document, attended both committee level and larger group meetings
- FCAT Formal - trained the Director of Logistics, drafted the agenda, and Chaired the first meeting with explicit action items and expectations
- Vancouver Campus Events - Planning the Holiday Celebration event
- FCAT DSU President "End of Semester" Meeting

Office/Engagement Hours

- Office hours are available by appointment on the Burnaby, Surrey, and Vancouver campus. Please e-mail fcatrepsfss.ca to set up an appointment.

Events

N/A

Administrative

- E-mail
- Reviewed minutes, reports and compiled agenda items
- Drafted several documents for meetings

EDUCATION REPRESENTATIVE**Named SFSS Committee Work & Action Items**

- Accessibility Committee
 - Defining accessibility and planning movie night
- Advocacy Committee
 - Went to Victoria to talk to local MLAs for a variety of student issues
 - Tabling for Translink survey
- Strategic Engagement Committee
 - The committee did not meet during this time

Meetings & Action Items

- [November 1] Victoria Lobby Trip
- [November 3] Search Committee
- [November 6] SFSS/GSS/SFU Sexual Violence Policy Meeting
- [November 6] Advocacy Meeting
- [November 8] ESA Meeting
- [November 10] Board Meeting
- [November 15] Accessibility Meeting

Projects

- ESA Mentorship
 - Planning Holiday Social for next week - met with Laurie Williams & Debbie Molnar about funding and faculty participation
- ESA Holiday Gala
 - Leading ESA through planning Holiday Gala

Office/Engagement Hours

- [November 14-15] Tabling for translink survey
- Office hours by email - email edurepsfss.ca

Events

- N/A

Administrative

- Reading and writing emails, phone calls, reviewing minutes, preparing for meetings

ENVIRONMENT REPRESENTATIVE

Named SFSS Committee Work & Action Items

- [November 3rd] Governance committee meeting, went over event to consult groups and SOPs for the board conflict resolution

Meetings & Action Items

- [November 2nd] Meeting with Hangu to ask help for project safewalk
- [November 9th] Safewalk meeting with Martin, went over the details of the projects and plans.
- [November 9th] Interdepartmental meeting briefing for faculty of environment
- [November 10th] EVSC student union dinner
- [November 15th] EVSC student union meeting, help organizing a trip in terms of planning and logistics

Projects

- EVSC trip planning for fall and spring
- Safewalk

Office/Engagement Hours

- **Office hours by email only.**

Events

N/A

Administrative

- **Email**
- **Phone calls**
- **Document reviews**
- **Drafted plans for DSUs**

HEALTH SCIENCE REPRESENTATIVE

Named SFSS Committee Work & Action Items

Advocacy Committee

- Translink Campaign
 - Organized schedule for campaign
 - Booked spaces, complied supplies
 - Speaking points for Translink/referendum

Events Committee

- Bought supplies for Angel Tree Project
 - Decor
 - Hamper supplies
- Created Hampers
- Set up Christmas Trees and donation boxes

- Online components
 - GoFundMe Pages/FB page
 - Posters
 - Promo Video

Meetings & Action Items

[November 1st] Events Meeting
[November 3rd] Board Meeting
[November 6th] Advocacy Meeting
[November 8th] Events Meeting
[November 8th] HSUSU meeting
[November 9th] Angel Tree working group
[November 9th] Mental Health committee Meeting
[November 10th] Board Meeting
[November 10th] Mental Health Meeting
[November 10th] Foodbank Meeting
[November 15th] Meeting with General Office Coordinator

Projects

1. Angel Tree Project
2. Translink
3. Mental Health provider

Office/Engagement Hours

Office hours by appointment book via healthrep@sfss.ca

Events

N/A

Administrative

- Checking and replying to emails
- Making schedules for translink
- Buying supplies for angel tree
- Making donation boxes
- Decorating trees
- Cutting up 150 ornaments
- Sending in work orders for GoFundMe, FB page, Ornaments, Posters etc.

SCIENCE REPRESENTATIVE**Named SFSS Committee Work & Action Items**

- [November 10] Board meeting

Meetings & Action Items

- [Nov 3] Meeting with Science Engagement Coordinator
- [Nov 15] Meeting with undergraduate student
- [Nov 16] Tabling for translink survey + Upass referendum

Projects

- OER
- Science Peer Mentorship Program
- Engagement

Office/Engagement Hours

- Office hours are available by appointment. Please email sciencerep@sfss.ca
 - Skype meetings are also available, please email for more information

Events

- N/a

Administrative

- E-mail
- Reviewed minutes, reports, and agenda items