

1. CALL TO ORDER

Call to Order by the Chair – 10:32 am

2. TERRITORIAL ACKNOWLEDGEMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

1. Vice President Student Life (Chair): Curtis Pooghkay
2. VP Student Services & (Interim President) Larissa Chen
3. Board of Directors Member Mudi Bwakura
4. Board of Directors Member Blossom Malhan
5. Board of Directors Member Pritesh Pachchigar
6. Board of Directors Member Vacant
7. Student At-Large Simryn Atwal
8. Student At-Large Nina Savkovic
9. Student At-Large Vacant
10. Student At-Large Drake Henry
11. Student At-Large Kevin Kumar
12. Student At-Large Panteya Niazi

3.2 Society Staff

13. Administrative Assistant.....Mandeep Aujla
14. General Office Coordinator.....Lawrence Jones

3.3 Regrets

3.4 Guests

4. ADOPTION OF THE AGENDA

MOTION EVENTS 2016-07-25:01

Mudi/Blossom

Be it resolved that the agenda be adopted as presented.

Discussion:

- Add announcement regarding the Fall kick-off week.

→ Motion amended as follows:

MOTION EVENTS 2016-07-25:02

Mudi/Blossom

Be it resolved to adopt the agenda as amended to include 'Fall kick-off week' under Announcements.

CARRIED AS AMENDED

**Lawrence Jones arrived at 10:37 am

5. RATIFICATION OF REGRETS

MOTION EVENTS 2016-07-25:03

Mudi/Panteya

Be it resolved to ratify regrets from Nina Savkovic, Pritesh Pachchigar, and Drake Henry.

Discussion:

- Nina and Pritesh sent their regrets into the Chair over a day ago; Nina sent in regrets due to employment reasons whereas Pritesh had academic reasons.
- Drake sent his regrets to the Chair right before the meeting, due to a drivers' test.

CARRIED

6. MATTERS ARISING FROM THE MINUTES

MOTION EVENTS 2016-07-25:04

Mudi/Blossom

Be it resolved to receive and file the following minutes:

EventsCommittee2016-07-04

CARRIED

7. DISCUSSIONS

- Fall Kick-off
 - The finalized Production Company for Fall Kick-off week will be Blue Print Events; this decision was made via an RFP process (a call was sent out for companies to show interest in hosting the event and give their proposals, after about three meetings with the four-person committee, the company with the best proposal was chosen).
 - A contract with the Production Company is being worked on and will be finalized by the end of this week.
 - The work for the concert will begin after this meeting; next week the marketing portion will commence, and the Chair hopes to have tickets printed in two weeks time.
 - The Chair suggested there be a purchase limit of three tickets for SFU students (with valid I.D.); non-SFU students will have to pay \$5.00 extra for the tickets.

- The Chair plans on consulting with SFU to discuss what they want the online ticket sales procedure to be.
- For the time being, online ticket sales will be exclusively available to SFU students until a certain point.
- The goal for the number of attendees is 2, 300 people.
- Summer Pub Night
 - Food and Beverage Services was able to get enough material to operate the pub.
 - The estimated number of attendees is approximately 200-250.
 - The Chair will be working on a few logistical pieces within the next few days.
- Speaker Expenditure Options
 - The Chair looked at quite a few options for the speakers, the ones that seem to be the best option are the QSC K10 2-Way Powered PA Speakers, which cost approximately \$900.00 each.
 - These speakers are very similar to the ones that the committee usually rents from Long and McQuade.
 - The Chair is planning on writing an in depth proposal for the Board regarding how much money will be saved, as a result of this purchase.
 - The speakers will most likely be stored in the General Office or the Pub if there is enough space, and stands may be purchased later on for the speakers or they can be rented from SFU.
 - There will be a discussion with the Board regarding whether student groups will be allowed to rent these; the committee suggested that if they were allowed to rent them, then there would have to be a damage fee.
 - In the case of a mixer being needed, they can be borrowed from committee members or the highland pub; in the worst-case scenario, they can be borrowed/rented from SFU.
 - These speakers will be used for basic events, which are usually about 85% of the events that the Committee does on Campus.
 - The General Office Coordinator offered to prepare a report for the Chair with all past expenses related to renting speakers outlined; he and Curtis will discuss the format of this report offline.

8. ANNOUNCEMENTS

- Fall kick-off week
 - Last month, Mudi was speaking with the University to discuss whether a Faculty Cup event is a viable option for the Fall Kick-off week; the University decided that it is not due to safety hazards associated with this event taking place at Convocation Mall.

- Hosting the event in the gym was an alternate option; Mudi emailed recreation to see if a gym can be booked for that week, however, the gym schedule hadn't been built yet so they weren't sure which gym would be free.
- Mudi suggested a Pokémon Go Party instead, and opened the discussion for feedback.
- During the day, the party will be held at Convocation Mall; the Facilities department will set up the tables and chairs, and SFSS catering can provide food.
- The day total for this Party will be at approximately \$1,400.
- In order to allow for funds to be available for the Pokémon Go Party, the Dunk Tank Barbeque food expenditure has been slightly adjusted.
- The total expenditure for the entire fall kick-off week (not including the Fall kick-off concert) will be approximately \$4,120.
- Mudi has asked for the committee to communicate with him via email regarding any feedback they have for this new event.
- The tentative timeline is as follows:
 - Monday: Open day, Tuesday: Pokémon Go Party, Wednesday: Welcome Day, Thursday: Set up Day, Friday: Concert.

9. ADJOURNMENT

MOTION EVENTS 2016-07-25:05

Mudi/Blossom

Be it resolved to receive to adjourn the meeting at 11:01 am

CARRIED