

## 1. CALL TO ORDER

Call to Order – 10:30 AM

## 2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting is being conducted on the unceded territories of the Coast Salish peoples; which, to the current knowledge of the Society include the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people.

## 3. ROLL CALL OF ATTENDANCE

### 3.1 Board Composition

President ( <i>Chair</i> ).....	Hangue Kim
VP External Relations .....	Prab Bassi
VP Finance .....	Baljinder Bains
VP Student Services .....	Jimmy Dhesa
VP Student Life .....	Alam Khehra
VP University Relations .....	Erwin Kwok
At-Large Representative .....	Raajan Garcha
At-Large Representative .....	Jaskarn Randhawa
Faculty Representative (Applied Sciences) .....	Jeffrey Leung
Faculty Representative (Arts & Social Sciences).....	Jackson Freedman
Faculty Representative (Business).....	Gini Kuo
Faculty Representative (Communications, Art, & Technology) .....	Juvina Silvestre
Faculty Representative (Education) .....	Jamie Zhu
Faculty Representative (Environment).....	Yun Oh
Faculty Representative (Health Sciences).....	Aarushi Sharma
Faculty Representative (Science) .....	Parham Elmi

### 3.2 Society Staff

Chief Executive Officer .....	Martin Wyant
Campaign, Research, and Policy Coordinator.....	Pierre Cassidy
Administrative Assistant .....	Zoya Nari

### 3.3 Guests

The Peak News Editor .....	Cecile Favron
Communications Coordinator .....	Sindhu
Dharmarajah	

### 3.4 Regrets

VP Student Life .....	Alam Khehra
Faculty Representative (Health Sciences).....	Aarushi Sharma

## 4. RATIFICATION OF REGRETS

### 4.1 MOTION BOD 2017-05-29:01

Baljinder/Erwin

*Be it resolved to ratify regrets from Alam Khehra (academic) and Aarushi Sharma (leave of absence).*

**CARRIED**

**MOTION BOD 2017-05-29:02**

**Raajan/Gini**

*Be it resolved to ratify regrets from Juvina Silvestre.*

**CARRIED**

## 5. ADOPTION OF THE AGENDA

**5.1 MOTION BOD 2017-05-29:02**

**Jaskarn/Jamie**

*Be it resolved to adopt the agenda as amended.*

*To add under Announcements: 8.4 Nomination Recruitment Update*

**CARRIED**

*\*Prab Bassi arrived at 10:33 AM\**

## 6. MATTERS ARISING FROM THE MINUTES

**6.1 MOTION BOD 2017-05-29:03**

**Yun/Baljinder**

*Be it resolved to receive and file the following minutes:*

- Board of Directors 2017-04-24.docx
- Board of Directors 2017-05-08.docx

**CARRIED**

## 7. NEW BUSINESS

**7.1 April 1-30, 2017 Board Work Report & Committee Updates – MOTION BOD 2017-05-29:05**

**Jimmy/Raajan**

*Be it resolved to approve the April 1-30, 2017 Board Work Report.*

**CARRIED**

- Suggestion: to have the Board terms approve their own reports

**7.2 May 1-15, 2017 Board Work Report & Committee Updates – MOTION BOD 2017-05-29:06**

**Jimmy/Prab**

*Be it resolved to approve the May 1-15, 2017 Board Work Report.*

**CARRIED**

**7.3 SFSS Operations Monthly Report April 2017 – MOTION BOD 2017-05-29:07**

**Prab/Jaskarn**

*Be it resolved to approve the SFSS Operations Monthly Report for the month of April, 2017.*

**CARRIED**

- Monthly reports commenced last year and its structure is still being worked on

- Social media tracking – there has been a steady increase in the past couple months in social media engagement
  - Board members are in favor of the social media tracking and wish to see its further development
- Member registry – roster of the members of the society along with basic content information
  - Consists of monthly reports to help with the direct communication towards members
  - There currently is no intake form to record which campus members who request services are from but is being worked on to achieve that point

*\*Sindhu Dharmarajah arrived at 10:42 AM\**

**7.4 SFSS Cleaning Supplies – MOTION BOD 2017-05-29:08**  
**Jimmy/Jaskson**

*Be it resolved to approve up to \$250 from line item 720/20 “Office Supplies/Expenses” for the procurement of office cleaning supplies.*

**CARRIED**

- A sanitary concern for Board members as no dollar amount has been spent on cleaning supplies for a while
- To possibly work on a policy to clarify the use of this line item

**7.5 SFSS 2017 Election Report – MOTION BOD 2017-05-29:09**  
**Prab/Jamie**

*Be it resolved to approve the 2017 SFSS Election Report.*

**CARRIED**

- Currently working on its development process
- Calculations were based on the number of students that came to the tables

**7.6 SFSS Outreach materials – MOTION BOD 2017-05-29:10**  
**Parham/Jeffrey**

*Be it resolved to approve \$6850 from line item 741/20 for outreach materials.*

**CARRIED**

- Branding guide was implemented last year with the same vendor as the previous years
- The estimated amount includes shipping and set up of the logos and the jackets
  - However, the requested amount is more than the budget for membership engagement
    - Suggestion: amount to possibly cover the entire year
- Changed “x” to \$6850

## 8. DISCUSSION ITEMS

### 8.1 Board Work Plan

- Purpose: To provide a brief update

- Roles such as: Lead, Board member support, and Staff support will be assigned at a later date
  - Board Leads will brainstorm possible ideas for the year

### **8.2 JDC West Letter of Support**

- JDC is an SFU club that hosts the largest case competition
- Purpose: Wants to bid and hold the 2019 case competition at the Burnaby campus and is requesting a letter of support and verbal commitment from SFSS for their bid
  - This does not include any extra monetary support, other than what they receive as a club
- Board members require key points, which will be brought to the next Board meeting, along with a draft of the letter

### **8.3 SFSS Operational Policies**

- Collection and remittance of student society fees is done by the University
  - Student society fees that are remitted are usually referred to external organizations
- In the reimbursement section, students are to be provided with the opportunity to be referred and advocated
- By-laws – for students to take semesters off and still be a member of the society
  - Campaigns, Policy, and Research Coordinator is currently working on the policy to enable Directors to continue holding their status when they are taking a semester off, by making sure they pay the Society fees

### **8.4 Nomination Recruitment Update**

- Update: 112 applications were received during the nomination period
- Interviews will be occurring this week
- Suggestion: to possibly have students who are not chosen for the committees, to still be involved in other aspects of the society

## **9. ATTACHMENTS**

- BOD67April1-30WorkReportCommitteeUpdate.pdf
- BOD67May1-15WorkReportCommitteeUpdate.pdf
- SFSS Ops Monthly Report April 2017.pdf
- JDC-West-Letter-of-Support-Package.pdf
- Budget-2019.pdf
- Student Society Fee Finance Policies.pdf
- 2017 Election Report.pdf
- Quote - May.pdf
- quote on May 11 2017.pdf
- SFSS Promotional Quotes (1) (1).pdf

## **10. ADJOURNMENT**

**MOTION BOD 2017-05-29:11**

**Baljinder/Gini**

*Be it resolved to adjourn the meeting at 11:32 AM.*

**CARRIED**