

1. CALL TO ORDER

Call to Order – 2:36 PM

2. TERRITORIAL ACKNOWLEDGMENT

We acknowledge that this meeting takes place on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəy̓əm (Musqueam), Sk̓wx̓wú7mesh (Squamish), Sel̓ílwítulh (Tsleil-Waututh), k^wík^wəł̓əm (Kwkwetlem) and Katzie Nations, on which we are privileged to live, work and play. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Board Composition

President.....	Giovanni HoSang
VP External Relations.....	Jasdeep Gill
VP Finance.....	Tawanda Chitapi
VP Student Services.....	Christina Loutsik
VP Student Life	Jessica Nguyen
VP University Relations.....	Shina Kaur
At-Large Representative	Maneet Aujla
At-Large Representative	Rayhaan Khan
Faculty Representative (Applied Sciences)	Nick Chubb
Faculty Representative (Arts & Social Sciences).....	Jennifer Chou
Faculty Representative (Business)	Andrew Wong
Faculty Representative (Communications, Art, & Technology)	Fiona Li
Faculty Representative (Education).....	Emerly Liu
Faculty Representative (Environment)	Julian Loutsik
Faculty Representative (Health Sciences).....	Osob Mohamed
Faculty Representative (Science).....	Simran Uppal

3.2 Society Staff

Build SFU General Manager	Marc Fontaine
Campaign, Research, and Policy Coordinator.....	Sarah Edmunds
Executive Director	Sylvia Ceacero
SUB Project Assistant	Zoya Nari

3.3 Guests

CJSF Volunteer Coordinator	Caitlin Van der Have
CJSF Radio Kids Camp Coordinator.....	Ciara Reid
CSJF Music Coordinator.....	Ricky Castanedo Laredo
CSSS President	Kia Mirsalehi
Embark Executive Director.....	Ali White
Indian Student Federation Vice President	Rubab Singh

Indian Student Federation VP Marketing & Sales	Neil Shah
Nigerian Students Association Secretary.....	Ummi Ibrahim
SFPIRG Board Member.....	Adriano D’Alessandro
SFPIRG Board Member.....	Anatasiia Lozitskaia
SFPIRG Board Member.....	Balqees Jama
SFPIRG Board Member.....	Simran Randhawa
SFPIRG Member.....	Mia Nissen
SOCA Events Coordinator.....	Juanita Ndyamukama
SOCA External Relations Officer.....	Flourish Adeogun
SOCA Secretary	Eileen Kimaro
SOCA Exec At-Large	Osob Mahdi
Student.....	Travis Friday
Student.....	Rakiya Momoh
Student.....	Fegor Obuwoma
Student.....	Natasha Kimathi
Student.....	Adnan Abubakar
Student.....	Tagura Ali
The Peak News Member	Onosholema Ogoigbe
The Peak Copy Editor	Zach Siddiqui

3.4 Regrets

Faculty Representative (Education).....	Emerly Liu
Faculty Representative (Arts & Social Sciences).....	Jennifer Chou

4. RATIFICATION OF REGRETS

4.1 MOTION BOD 2019-05-30:01

Rayhaan/Shina

Be it resolved to ratify regrets from Emerly Liu (academic) and Jennifer Chou (academic).

CARRIED AS AMENDED

- Amendment: Remove “Rayhaan Khan”

5. ADOPTION OF THE AGENDA

5.1 MOTION BOD 2019-05-30:02

Jessica/Christina

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

- Discussion Items: 9.8 Point of Contact for the Board President and 9.9 Budget 2020 Consultations
- New Business: 8.9 Change name of UAL Committee and 8.10 BCFS Skills Symposium Expenses
- Move 9.5 CUPE Survey and Workplace Situation Response to In-Camera

6. MATTERS ARISING FROM THE MINUTES

6.1 MOTION BOD 2019-05-30:03

Jasdeep/Jessica

Be it resolved to receive and file the following minutes:

- Board_of_Directors_2019_05_16.pdf

CARRIED

7. OLD BUSINESS

7.1 MOTION BOD 2019-05-30:04

Shina/Rayhaan

Whereas SFU Students of Caribbean and African Ancestry (SOCA) has been instrumental to advocating for and raising issues relevant to the black community and allies on campus since 1994;

Whereas the definition of a Constituency group aligns with SOCA's structure of being a "student-run body that represents undergraduate students that share an experience of oppression, systemic discrimination and/or barriers";

Whereas SOCA has been recognized as a representative Constituency group with the intention of becoming a full Tier 2 constituency group to fully reflect the work of representing issues within the framework of marginalized communities similar to SUDS and ISG, with the further intention of becoming Levi funded group with support from the student body similar to the First Nations Student Fund,

Be it resolved that SOCA be designated as a Constituency group under the Resource office as a Tier 2 Constituency Group.

CARRIED

- Board has reviewed the Tiers and is ready to vote for the motion
- It is noted that funding may be restrictive for SOCA as a Tier 2 if they do not meet the basic requirements
 - Suggestion: to amend the policies before making SOCA a Constituency group
- Benefits that SOCA would be receiving:
 - Addition of \$300 to their core funding per semester if they meet the membership requirement
 - 10% of core funding will be used to pay for grants
 - Will receive similar funding to DSUs
- SOCA is currently identified as a Club where grants are fully covered under a certain amount
- Abstentions: Jasdeep Gill, Simran Uppal, Christina Loutsik, Jessica Nguyen, plus 1 abstention from a Board member

8. NEW BUSINESS

8.1 Motion to rescind "7.7 Voting at Board Meeting – MOTION BOD 2019-04-18:10" – MOTION 2019-05-30:05

Giovanni/Osob

Whereas the previous Board had moved to discontinue the practice of listing the voting records of Board members;

Whereas students would like to have better transparency in Board meetings and want to hold the Directors accountable for the decisions they make,

Be it resolved to rescind Motion "Voting at Board Meeting - BOD 2019-04-18:10" that discontinued the practice of listing voting records, and therefore resume the practice of listing the

positions of directors who have voted against the result of motion and who have abstained from such motion.

COMMIT

- Board members noted:
 - That members who attend the meetings already see which Board members vote for what
 - Adding the names of Board members' votes will contribute to the SFSS values
 - This will add an element of transparency for SFSS members, however, members who only read the minutes but do not attend the meetings will not have the context as to why or the reasons behind Board members' votes
- A guest asked how would the process be conducted as it may be messy trying to record all the votes for motions where votes are distributed between the different types of votes (ie. For, Against, Abstentions)
- Suggestion:
 - A working group to be created to work with staff to create a proposal on how the process would be conducted

8.1.1. MOTION BOD 2019-05-30:05-01

Shina/Jasdeep

Be it resolved to postpone the motion to the next Board meeting.

WITHDRAWN

8.1.2. MOTION BOD 2019-05-30:05-02

Shina/Jessica

Be it resolved to refer the above motion to the Governance Committee for further discussion.

CARRIED

8.2 Leaders Hall Conference – MOTION BOD 2019-05-30:06

Christina/Jasdeep

Be it resolved to approve up to \$3,862.75 from budget line 814/20 for the Leader's Hall Conference for 2 Board Members to attend.

CARRIED AS AMENDED

- Amendment: Change “\$3,777.75” to “\$3,862.75” to reflect the change in flight tickets
- This amount will go over the budget that was made for the fiscal year
- Purpose: This conference is for all student societies across Canada to learn how they student societies are conducted across the country and to expand on leadership abilities
- A report will be created by the individuals who attend the conference and will be sent to the Board
- Leadershall.com is where more information can be found for members who wish to learn more
- It is noted that this conference will be a great method to connect with other students

8.3 President Stipend Spilt Up – MOTION BOD 2019-05-30:07

Giovanni/Christina

Whereas the President of SFSS has requested that his stipend for the months of June, July and August while he is away at his internship, be distributed among the Executive team who will be carrying part of his duties during his absence;

Be it resolved that the VP Finance will apportion the \$875 between the other 5 executives (\$175 per person) on each payroll time sheet for the months of June, July and August.

CARRIED

- The executives will be sharing the responsibilities of the President while he is away on co-operative education for the summer
- A Board member noted that FARM reps are not receiving an increase
 - The Executives noted that the responsibilities are already put in place for them to take on
 - A Board member suggested that if FARM reps were to pick up Presidential responsibilities down the road, then the stipend should be split with them as well
- Last year's Board was missing 2 FARM reps and their President, hence, it is difficult to establish if FARM reps during this Board term would have to pick up any presidential responsibilities or not
- Stipends will be split for a couple pay periods, in which it will later be brought back to Board if it is found that FARM reps' responsibilities have increased as well

8.4 Board Policies Change – Events Committee – MOTION BOD 2019-05-30:08

Jessica/Jasdeep

Be it resolved to approve the amendments made to the SFSS Board Policies - Appendix 2: Board Committee Structure - Events Committee: Membership Voting Members to read: "at least 2 and up to 5 Board members in addition to the chair; Up to 7 at large members";

Be it further resolved to appoint Julian Loutsik to the Events Committee.

CARRIED

- Noted that the Events committee is the best engagement opportunity
- The update to the policies is to improve the committee's structure
- Board members who are Project Coordinators do not have voting rights, only Portfolio and Executive committee members do

8.5 Events Committee At-Large Appointments – MOTION BOD 2019-05-30:09

Jessica/Andrew

Be it resolved to appoint Mohnish Farswani, Pratit Mohar, Alicia Heng, Mehtaab Gill, and Andrew Araneta as Student At-Large members to the SFSS Events Committee for the Summer 2019 semester.

CARRIED

- These are the committee members who have voting rights

8.6 Board Policies Change – Federal, Provincial, Municipal Advocacy and Lobbying Committee – MOTION BOD 2019-05-30:10

Jasdeep/Rayhaan

Be it resolved to approve the amendments made to the SFSS Board Policies - Appendix 2: Board Committee Structure - Federal, Provincial, Municipal Advocacy and Lobbying Committee: Membership Voting Members to read: "at least 2 and up to 5 Board members in addition to the chair; Up to 7 at large members";

Be it further resolved to appoint Simran Uppal to the Federal, Provincial, Municipal Advocacy and Lobbying Committee.

CARRIED

- A follow-up discussion to change the policies to include an additional Board member

8.7 Appointment of new Board of Directors Chair – MOTION BOD 2019-05-30:11
Giovanni/Jasdeep

Be it resolved to appoint Rayhaan Khan as Chair of the Board for the rest of the summer semester
CARRIED

- Will be working with the President to create a streamline approach for comments made by guests

10 minute break was taken

Continued the meeting at 3:43 PM

8.8 Strategic Planning Workshop – MOTION BOD 2019-05-30:12
Jasdeep/Christina

Be it resolved that the Board approve the proposal as per attached “Strategic Planning 2019-2020.docx” and that the funds are taken from the account 814/20.

CARRIED

- Refer to attachment
- The Executive Director was tasked to find a facilitator
 - The facilitator that was suggested was based on the Executive Director’s previous experience with the individual
- The suggested facilitator will bring a difference perspective on topics and views
- It is noted by a Board member that Strategic Planning should be Board’s priority
- “Expenses” in the briefing note may refer to parking, kilometers, etc.

8.9 Change the Name of UAL Committee – MOTION BOD 2019-05-30:13
Shina/Rayhaan

Be it resolved to change the name of the University Advocacy and Lobbying Committee to University and Academic Affairs Committee.

CARRIED

- First committee meeting was last night
- The committee is working to prioritize Board of Governors and Senates tasks
 - Main focus is Academic Affairs
- The name change will better reflect the work the committee conducts

8.10 BCFS Skills Symposium Expenses – MOTION BOD 2019-05-30:14
Jessica/Christina

Be it resolved to spend \$90.00 from line item 820/18 to cover travel expenses for Tawanda Nigel Chitapi, Jessica Nguyen, and Jasdeep Gill for the BCFS Skills Development Symposium.

CARRIED

- To cover the additional travel expenses to go to Victoria for the symposium
- The rest of the fees will be covered through the symposium fee

9. DISCUSSION ITEMS

9.1 Burnaby Gondola Update – Burnaby City Council

- Years of lobbying have been conducted towards the Burnaby Gondola project

- The Burnaby City Council voted in favor of the principle, now TransLink is to move forward with consultations (which will address concerns that may arise)
 - The Burnaby City Council addressed the possible noise disruption to the residences who are located at the bottom of the SFU Mountain
- Federal, Provincial, and Municipal Advocacy and Lobbying Committee (FPMALC) and University and Academic Affairs Committee (UAAC) will be working on advocating for the Gondola
- The Executive Director went to a transportation 2050 meeting where they discussed different transportation options on a larger scale e.g. self-driving car
- There are currently 3 different proposed routes for the Gondola

9.2 Indian Student Federation (ISF) Holi Event

- Refer to attachment
- Holi is a yearly event that occurs in March, however, due to weather conditions on campus, it has been moved to the summer semester (July)
 - Holi is a festival of colours
- Issues from last year:
 - Cleaning did not go according to plans due to the increased number of attendees
 - Most of the funds/revenue was put towards paying all the cleaning fees
- Logistics for this year has been finalized and the ISF is currently working on implementing the event
 - Venue to be one level of the East Parking lot
 - A 40% deposit for the DJ and set-up must be made before the event
- Organic dry colours will be used for the event at a cost for attendees
- Cleaning stations will be provided by SFU Recreation
- It is noted that revenue is currently less than the expected expenses
 - The forecasted revenue and budgeted expenses are based on the worst-case scenario
- Questions
 - Have there have been any fundraising?
 - Sponsors have been contacted, however, due to the change in dates from June to July, there are no confirmed sponsors anymore
 - Costs compared to last year's?
 - Costs have increased since last year due to the change in venue, security fees, and the possible increase in attendees
 - Fixed costs for this year include the 15-20 security guards, cleaning stations, food trucks, etc.
 - Last year, the cost was \$7,000 compared to the \$14,000 for this year
- The ISF is requesting a loan that is to be repaid to the SFSS
 - As an SFSS Club, a contract cannot be drafted up, hence, there is no method of guaranteeing the possible loan would be repaid
 - A guest suggested to have up to \$14,000 to be repaid to the SFSS
- A meeting to be conducted with the ISF and the Executive Director, in which a proposal will be brought back to the Boards

9.3 Asserting Pro-Choice Stance and Issues Policies

- Lifeline believes in the criminalization of abortion
- Notes:
 - Students are in favor of a policy being created
 - SFSS is pro-choice
- How would funding work for religious groups who are pro-life?
 - The policy would be for pro-choice, which is how an individual conducts their life, not based on what they practice in their life
- Suggestion:
 - Staff to draft a policy and bring it back to Board for review as it may be more efficient then passing it to the Governance committee before bringing it back to Board for approval

9.4 Accessibility Standard Policy

- It is noted that Board meetings may not be accessible for all members
- A guest expressed that differently abled students are not attending Board meetings because it is not made accessible to them

9.5 Presentation and Discussion on BN – Improved Model for the SUB

- The President did a presentation on his suggested use of the SUB spaces
- There are 7 student organization suites with 11 offices and 22 bookable rooms for students
 - 3 suites are allocated to the Women’s Centre, Out On Campus, and First Nations Student Association
- 2013/2014 consultations were conducted with students for SUB spacing
- Suggestions:
 - To decrease the number of bookable rooms to students and have Student groups be allocated into the team rooms
 - The Rotunda groups be allocated into the student organization suites on level 1000
 - Proposal: decrease bookable rooms for students to 15, decrease bookable offices on a semester basis for student groups to 8, and allocate all 7 student organizational suites to the rotunda groups (SOCA, Embark, SFPIRG, CJSF) and SFSS (Out On Campus, Women’s Centre, and First Nations Student Association)
- Notes:
 - A Board member mentioned that there aren’t as many bookable rooms at SFU as mentioned in the presentation since most of them are classrooms
 - A guest expressed their concern of inaccessibility if and when student groups are rotate on a semester basis
- The Executive Director is currently conducting meetings with the Rotunda groups, along with 2 Board members and the Build SFU General Manager
- Further discussion will be discussed throughout the summer

9.6 Student Union Development Summit

- To be discussed at a later time

9.7 Point of Contact for the Board President

- Based on the presentation that was conducted by the President at the previous Board meeting
- Discussion has been conducted with the executives where it has been decided that the VP External, Jasdeep Gill, will be the point of contact for emergency concerns while the President is away on co-operative education
 - It is noted that the executives will be sharing the responsibilities

9.8 Budget 2020 Consultations

- Will re-introduce specific topics to the government through a larger online submission
- GSS and TSSU are conducting similar consultations

10. IN-CAMERA

10.1 MOTION BOD 2019-05-30:15

Jessica/Christina

Be it resolved to go in-camera for the remainder of the meeting.

CARRIED

10.2 Utile Housing

10.3 CUPE Survey and Workplace Situation Response

11. EX-CAMERA

11.1 MOTION BOD 2019-05-30:16

Jasdeep/Shina

Be it resolved to go ex-camera.

CARRIED

12. ATTACHMENTS

- Asserting SFSS Pro-Choice Stance and Issues Policies.pdf
- Accessibility Standard Policy
- Indian Student Federation Holi Event – Loan for Events.pdf and Final Layout.pdf
- BN – CUPE Survey and Workplace Situation Response.pdf
- BN – Leaders Hall.pdf
- BN – Improved Model for the SUB
- Strategic Planning Workshop 2019-2020.docx

13. ADJOURNMENT

MOTION BOD 2019-05-30:17

Shina/Tawanda

Be it resolved to adjourn the meeting at 5:35 PM.

CARRIED

MOTION

Whereas the previous Board moved to adopt a space allocation model in the Student Union Building;
Whereas there are concerns raised by multiple stakeholders with this model surrounding the allocation of space for student groups and/or the Rotunda community;
Be it resolved to amend the previously adopted MOTION BOD 2019-02-01:14, to read:

Whereas, there are several suites and rooms in the Student Union Building such as 22 Bookable open rooms(see map 3) and 7 Organizational Suites with each housing 2-3 offices and one lounge (see map 1, purple shaded rooms);

Whereas, The Rotunda Community groups were consulted in the creation of the Student Union Building architectural plan and have been consulted throughout the process leading to 7 organizational suites (view Background to read about the consultation process), and there being 6 Rotunda Community groups;

Whereas, the [lease](#) between SFU and SFSS for the SUB states under 'use' that 'offices for the Society and other non-profit organizations whose primary function is to serve students of the University' which is similar to the language in the [lease](#) for the current Rotunda space under 'Society's Covenants';

Whereas, the board had since decided to allocate 11 offices within these organizational suites for clubs and DSUs and would have 22 open bookable rooms for general students and groups that would not be as efficiently used as is the current case with the [100+ other bookable](#) rooms around campus which are underutilized and already available for students and clubs to book;

Whereas, not allocating space in the SUB for the Rotunda Community would create a possible risk of displacement of these groups from campus;

Whereas, it is preferred to determine an alternative model (see Recommendations below) of space allocation to ensure the best outcomes for all groups such as the independent student societies, clubs and DSUs, and student-serving groups on campus;

Whereas, allocating 8 of the Open Bookable rooms to Clubs and DSUs would still leave Open Bookable rooms that would be available and shall have minimal impact in terms of availability of bookable rooms for students and groups;

Be it resolved that 8 of the 22 Bookable Open Rooms be assigned to clubs and DSUs for a period of one semester with the possibility of extension by additional periods of one semester at a time;

Be it further resolved that each of the 8 open bookable rooms be assigned to one club or student union except if two groups wish to share a room;

Be it further resolved that staff be tasked to determine the next steps in the process of allocating the 8 Open Bookable Rooms as semesterly bookable spaces to clubs and student unions and to report back to the Board with recommendations.

Be it further resolved that the remaining 4 organizational suites be allocated to SFPIRG, Embark, CJSF and SOCA, in addition to the ones already allocated to Women's Center, Out on Campus and First Nation Students Association.

ISSUE

There are several suites in the Student Union Building (SUB) that have been in the midst of controversy regarding Space Allocation in the SUB and various groups advocating for space in the SUB. There are 22 open rooms and 7 organizational suites and it is necessary to determine the best method of allocating these suites in order to ensure effective long-term use of the space.

BACKGROUND

In 2013/14, there were various consultations done with independent student societies, groups in the Rotunda, clubs, DSUs, students at large, and the Architectural report was created as a result of this consultation. As a result of this consultation, there were 7 organizational suites that were originally slated for student organizations serving the university community, a Clubs Centre for clubs and DSUs, team rooms and open bookable spaces for students and groups. Of the seven suites, three have been slated for Women Centre, Out on Campus and First Nations Students Association. The remaining four were expected by multiple stakeholders to be for the groups in the Rotunda who have been consulted with throughout the process e.g. SOCA, SFPIRG, CJSF and also Embark. The Peak was also a part of these consultations but have settled on their current space in the Forum Chambers.

These groups, as well as SFU believed that the groups would be transitioning to the new SUB as per the invites by SFSS to numerous consultations with these societies, announcements at board meetings about creating new space with the groups, emails from Board Members, and groups working with the SFSS on the SUB, with the current spaces being given back to SFU when the SUB is complete. However, the 2017/18 board had a new direction that they would allocate no permanent space in the SUB and as such, sent out in September 2017, a request for expressions of interest (RFEOI) in which student groups and external groups were invited to show their interest in being assigned space in the SUB. 30 Clubs sent in Requests, 22 Student Unions (many of which already have space) and 6 independent societies and 1 off campus group.

Since then, the groups have continuously showed their disapproval with the decision of the SFSS as they have been making the argument that they are all serving undergrad students and that the board should act in alliance with the original purpose of the SUB. Some launched campaigns for space in the SUB, some stayed silent and some tried to negotiate to get better alternatives.

CURRENT STATUS

The 2018/19 board decided on creating a model that allocates 11 offices to clubs and DSUs splitting up the original organizational suite ideas. Of the three suites that are available for clubs and student unions, each includes a large room and two or three interior offices.

There are 22 other bookable open rooms in the SUB, some of which could be allocated for Clubs and DSUs. Since Clubs have no bookable spaces currently, we would primarily prioritize clubs and DSUs that don't have space for the Bookable Rooms on Floor 3000 and Floor 4000. If the groups are not allocated space in the SUB, they would have to be moved off campus or find space elsewhere on campus. Current talks to allocate and renovate alternative space would cost hundreds of thousands of dollars. The annual budget for these independent student societies is a fraction of the SFSS's

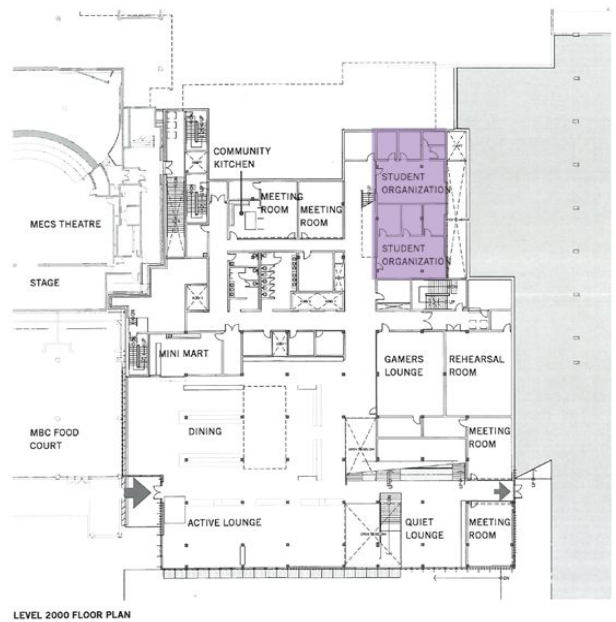
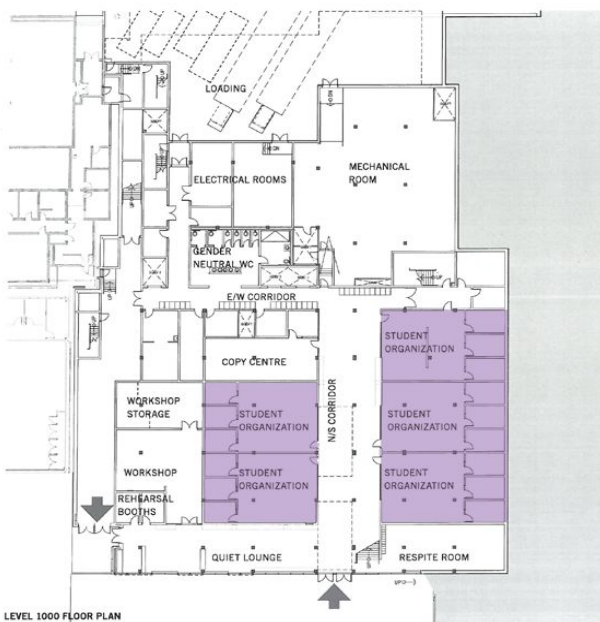
budget, and as such we, and/or SFU would be expected to pay for some of these renovation costs, both of which would be students money, either from fees to the Society, or from tuition. The Rotunda groups could be allocated the 7 organizational suites on the bottom floor that would be of little to no additional cost, as the rooms were already designed as organizational suites. Due to the myriad of support letters, public campaigns, multiple outreach done, and meetings we have had with these groups in the past. Due to the fact we have not finalized the allocation plan for these spaces, we can decide to allocate the spaces to these groups.

KEY CONSIDERATIONS

1. No club has yet been allocated space in the New Student Building, nor has a system for choosing which clubs are allocated space on a semesterly basis been developed. As such we may make changes to the current model.
2. We may decide to use the organizational suites in the SUB for Clubs and DSUs or for the organizations that were originally consulted. In the event that we choose the organizations consulted, then we will have to allocate additional offices for Clubs and DSUs. This could be done by using some of the 22 Open Bookable rooms. We could use 8 of those rooms for clubs and DSUs as shown below. For the suites, We can allocate these organizational suites to the independent student societies and student groups who have space currently and are at risk of losing space permanent space when SFU takes back space from the SFSS in the Rotunda.

PERKINS+WILL

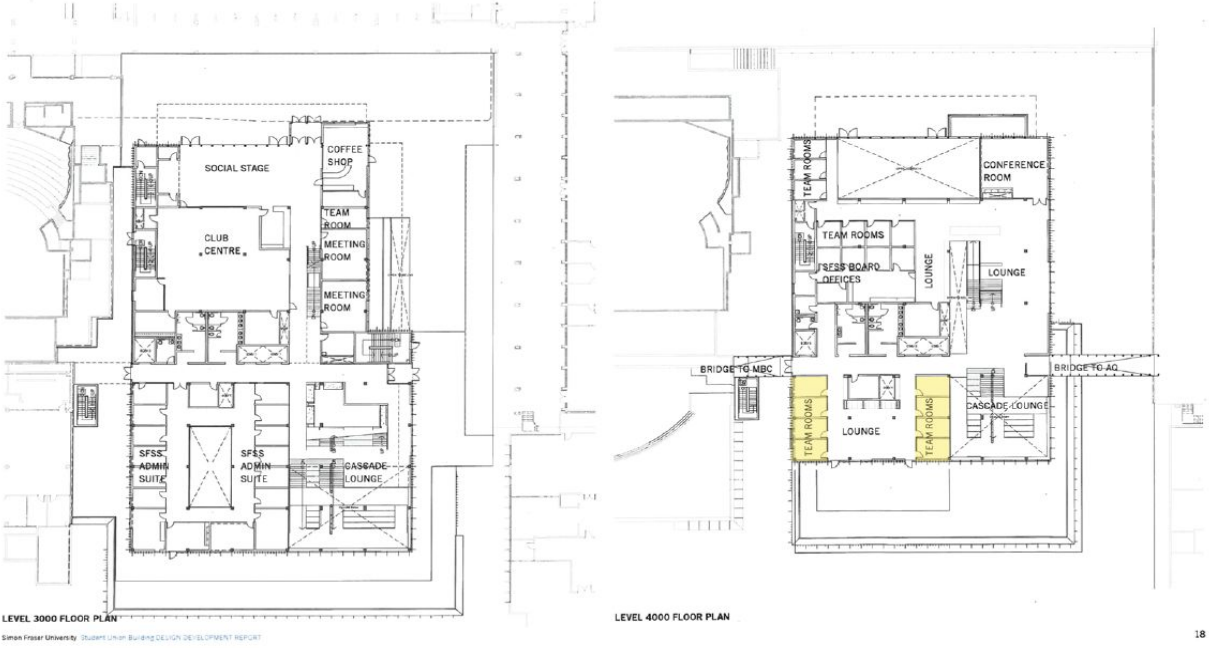
ARCHITECTURAL DESIGN



Map 1 - Organizational Suites for the Rotunda Community

PERKINS+WILL

ARCHITECTURAL DESIGN



Map 2 - 8 Semesterly Bookable Rooms for Clubs and DSUs

PERKINS+WILL

ARCHITECTURAL DESIGN



PERKINS+WILL

ARCHITECTURAL DESIGN



Map 3 - Open bookable rooms

OPTIONS

1. Continue ahead with our plan, and not grant the groups long-term space in the SUB, have 22 open bookable rooms, and have offices within the organizational suites' offices allocated to Clubs and DSUs. While spending approximately \$500k-\$1million of student's money on renovations in the Forum Chambers and Undergrounds to house two out of the four groups.
2. Allocate the space by continuing to use the practice of allocating space to these groups which include SOCA, SFPIRG, CJSF, and EMBARK, and use 8 of the Bookable rooms as Semesterly Bookable rooms for Clubs and DSUs.

	# of clubs with Semesterly Bookable Rooms	# of Groups with Permanent Space	# of Bookable Rooms for all students or clubs
Current SUB Space Model (Option 1)	9	3 (WC, OOC, FNSA)	22
Alternative Model (Option 2)	8-16	7 (WOMEN CENTRE, OOC, SFPIRG, SOCA, FNSA, CJSF, Embark)	15 - More bookable rooms than library currently has (plus 100+ around campus still available to book)

RECOMMENDATION

Option 2. Provide space to the Independent Student Societies and the Rotunda Groups who currently have space, as well as provide the Clubs and DSUs with 8 Semesterly Bookable Rooms in the SUB from the 22 Bookable Rooms available. This would show that the Society is acting to rekindle relationships with these groups as well as make the Clubs and DSUs which are now expecting semesterly bookable spaces to continue to get that. The impact from moving from 22 bookable open spaces to 15 is minimal in the grand scope of the project due to the other open space in the building such as rehearsal rooms, board rooms, conference rooms etc. And, this save the society and students considerable time and money as this is a simpler and quicker option than renovating Forum Chambers and the Underground to house two of the current independent student societies.

FULL MOTION WITH AMENDMENTS

Whereas the previous Board moved to adopt a space allocation model for clubs and student unions in the Student Union Building;
Whereas there are concerns raised by multiple stakeholders with this model surrounding the allocation of space for student groups and/or the Rotunda community;

Be it resolved to amend the previously adopted MOTION BOD 2019-02-01:14, to read:

~~Whereas there are several suites of offices in the Student Union Building that have been designated by the Board of Directors to be allocated to clubs and student unions;~~

~~Whereas each office will be accessed through a large room that will be furnished with lounge furniture, tables, desks, and chairs;~~

~~Whereas it is necessary to determine the best method of assigning these spaces in order to ensure effective use of the spaces.~~

Whereas, there are several suites and rooms in the Student Union Building such as 22 Bookable open rooms and 7 Organizational Suites with each suite housing 2-3 offices and 1 large lounge;

Whereas, The Rotunda Community groups were consulted in the creation of the Student Union Building architectural plan and have been consulted throughout the process leading to 7 organizational suites and there being 6 Rotunda Community groups;

Whereas, the lease between SFU and SFSS for the SUB states under 'use' that 'offices for the Society and other non-profit organizations whose primary function is to serve students of the University' which is similar to the language in the lease for the current Rotunda space under 'Society's Covenants'.

Whereas, the board had since decided to allocate 11 offices within these organizational suites for clubs and DSUs and would have 22 open bookable rooms for general students and groups that would not be as efficiently used as is the current case with the 100+ other bookable rooms around campus which are underutilized and already available for students and clubs to book,

Whereas it is necessary to determine the best method of assigning these spaces in order to ensure effective use of the spaces;

Whereas, not allocating space in the SUB for the Rotunda Community would create a possible risk of displacement of these groups from campus,

Whereas, it is preferred to determine an alternative model of space allocation to ensure the best outcomes for all groups such as the independent student societies, clubs and DSUs, and student-serving groups on campus,

Be it resolved that ~~each office for clubs and student unions be assigned~~ 8 of the 22 Bookable Open Rooms be assigned to clubs and DSUs for a period of one semester with the possibility of extension by additional periods of one semester at a time

~~Be it resolved that each large room be available for drop-in use by SFSS members during daytime hours and can also be booked by the clubs and student unions that are assigned space within the interior offices.~~

Be it further resolved that each of the 8 open bookable rooms be assigned to one club or student union except if two groups wish to share ~~an office~~ a room;

Be it further resolved that staff be tasked to determine the next steps in the process of allocating the 8 Open Bookable Rooms as semesterly bookable spaces to *clubs and student unions* and to report back to the Board with recommendations.

Be it further resolved that the remaining 4 organizational suites be allocated to SFPIRG, Embark, CJSF and SOCA, in addition to the ones already allocated to Women's Center, Out on Campus and First Nation Students Association.

Discussion Item: Accessibility Standard Policy

May 30, 2019

Issue

Meetings that are open to the public (committee meetings, Board of Director meetings) are inaccessible to students. This excludes certain groups of students from being a part of our decision-making process.

Background

According to the Simon Fraser Student Society (SFSS) Constitution, the SFSS is supposed to represent and advocate for the interests of undergraduate students at Simon Fraser University, as well as promote meaningful undergraduate student participation in all aspects of University governance.

The term “undergraduate students” includes students with disabilities and any other group of students that would need an accessibility standard policy.

According to the SFSS Board Policies, we are supposed to act in a manner consistent with SFSS’ fundamental values, one of which is inclusivity. If there is no accessibility standard policy, we are inevitably excluding a large group of our membership, the students we have been elected to represent.

During the past two years, the Accessibility Fund Committee has been working on how to improve accessibility in SFSS practices. There has been multiple reviews and reports from an accessibility worker as well as recommendations and suggestions made by members of the Accessibility Fund Committee.

In the Accessibility Fund Committee meeting minutes “AFAC 2016-07-27” there is an attachment titled “Accessibility Review.” Pages 13 and 21 of this review states that board language should be made accessible since meetings are “open to all.” It is important to consider students with learning/cognitive disabilities and ESL students when making accessibility policies. This review recommended doing accessibility check-ins during meetings.

Page 36 of the same review includes an Accessibility and Inclusivity Events Checklist, and pages 53-55 goes over recommendations for the website and social media accounts (for example, describing an image for those who are visually impaired).

The meeting minutes titled “AFAC 2017-04-07” also has a closed captioning services report.

According to page 3 of “AFAC 2019-03-26” meeting minutes, a policy to standardize accessibility to ensure that it is incorporated in SFSS practices was discussed.

Current Status

Currently, SFSS public meetings are inaccessible.

The Accessibility Fund Committee has not had a chance to meet to discuss this. I have submitted this as a discussion item for the Board of Directors to review.

The SFSS Board of Directors only recently started stating meeting dates, times, and locations in a Facebook event page. This page includes room accessibility information. Other accessibility information is limited and inconsistent.

There is nothing on the SFSS website about accessibility information for meetings open to the public. Communication of accessibility information is inconsistent and minimal.

Highlighted below are some accessibility issues that the SFSS currently face.

General

- SFSS is supposed to represent all undergraduate students, so we cannot just leave these students out of discussions and meetings just because it is not accessible for them

Location

- Board meeting room should be accessible (in the new Student Union Building too)

Inconsistency

- SFSS accessibility is inconsistent—meetings have captioning and amplification sometimes, but not all the time. This is why an Accessibility Standard Policy would be useful

Amplification

- It is difficult for some students to hear what is being said at meetings that are open to the public
- Many students commented that it was difficult to hear what was going on in the first board meeting of the term (May 16)
- It is necessary for some people (students and staff members alike) to have amplification

Captioning

- Meetings without captioning are currently inaccessible for students that are Deaf and/or Hard of Hearing, or have auditory processing disorders
- Currently there is no captioning system in place (whether it's by a person or if it's computer-assisted)
- Students that are Deaf and/or Hard of Hearing may already have assistive devices or live captioning apps on their phones
- However, these devices do not pick up all audio
- SFSS should also be making these meetings accessible; students should not have to get their own apps and devices

Livestreaming

- SFSS does not livestream meetings—however, sometimes student members come to meetings to livestream them
- Livestreaming provides access to students on the Vancouver and Surrey campuses and students to whom the meeting location is physically inaccessible

Language

- Meeting agendas and minutes use jargon (“line item 820/20”)
- There is no explanation of this jargon; it is assumed that the reader knows what it means
- SFSS does not use plain language where we can and should

Key Considerations

General

- Implementing an Accessibility Standard Policy would ensure that the SFSS is consistently including marginalized communities like students with disabilities

Location

- By making meetings more accessible, more students can voice their opinions and help us represent them better

Inconsistency

- Having an Accessibility Standard Policy would ensure accessibility information is available to students consistently, so they know what to expect and can rely on their accessibility needs being met

Amplification

- Amplification is fairly easy to implement using microphones
 - 1 microphone to be passed around
 - 9 or so microphones (2 people on Board of Directors can share, and 1 microphone for audience)

Captioning

- Having the meeting minutes being drafted on screen (live) would help a little with understanding what is going on/keeping up with what is happening
- Having meeting minutes on a Google Doc where everyone can see them being drafted live would be a viable option as well

Livestreaming

- Some students cannot physically come to meetings, so they can rely on watching a livestream of the meeting
- Some students need time to process what has said. With livestreams, these students can rewind and re-watch to make sure they fully understand
- This topic has already been discussed—however, I want to emphasize that it is an accessibility issue as well

Language

- Students with learning/cognitive disorders, ESL students, etc. may find it difficult to understand what happens in meetings due to the inaccessible language used
- We could annotate confusing language and explain it in layman's terms
- Having a glossary is also a viable option

Recommendation

I would recommend working with the Campaigns, Policy and Research Coordinator to draft up an Accessibility Standard Policy to follow. This would ensure that meetings are accessible to all the students that the SFSS is supposed to represent.

An Accessibility Standard Policy should include:

- Requirements of basic accessibility measures for all public meetings
- Requirements for training of staff to carry out these measures

Next Steps

1. Board of Directors discuss what pieces to put in place immediately after the Board of Directors meeting on May 30th, 2019, and working with SFSS staff to do so
2. Consult with Campaigns, Policy and Research Coordinator
3. Bring this up in the first Accessibility Fund Committee meeting to check progress
4. Consult with Centre for Accessible Learning and/or other students with disabilities before finalizing a policy

ISSUE

CUPE has indicated that they wanted to move forward with a workplace investigation where the SFSS and CUPE split the costs towards an external survey that both parties agree upon, based on a CUPE survey done on represented staff that showed unfavourable results in the climate of working for the SFSS.

BACKGROUND

Canadian Union of Public Employees (CUPE) are the representative union of the Simon Fraser Student Society staff that have non-management positions. Last year the SFSS' staff, in a survey administered by the Canadian Union of Public Employees, indicated for example that up to a small percentage of unionized employees agreed or strongly agreed that they are in a positive work environment. The survey was completed with 19 of the staff at the SFSS.

CURRENT STATUS

The SFSS originally agreed to conduct to get the third party to conduct an investigation. We previously committed to going forward with the investigation. Then we discontinued due to the fact that we had a new Executive Director hired. The Union has reached out regarding continuing these discussions to have an external investigation be conducted

OPTIONS

1. Conduct the Investigation at 50% of the cost to see what recommendations and problems would be highlighted in a report
2. Don't go ahead with the investigation and communicate such to the Union and offer alternative ways of working with the Union on a better relationship
3. Invite the Union to work with Board to conduct another survey to see if the climate is the same as before and take appropriate steps then

Board of Directors Meeting Agenda Item (16/05/2019)

Whereas the following Appendices (A and B) highlights Ryerson Student Union (RSU)'s operational and issues-based policy regarding their official pro-choice stance as a student association;

Be it resolved to take a pro-choice stance as Board of Directors by using RSU Operational Policy #28 and Issues-Based Policy #15 as guidance for developing specific SFSS policy in accordance with listed terms and positions (28.1-5, 15.2 xiii-xvi, 15.3 i-v),

Be it further resolved to implement issue-based and groups-based policy regarding group vetting that addresses, but is not limited to: anti-racism, cultural/spiritual practice, LGBTQ+ discrimination (e.g. homophobia, biphobia, transphobia), women's issues (reproductive justice) by working with various campus stakeholders including, but not limited to: constituency groups (FNSA, SOCA, OOC, WCC, ISG, SUDS).

BACKGROUND:

SFU Lifeline is an anti-abortion club that has been recognized and funded by the SFSS as early as 2012. Their mandate states "SFU Lifeline advocates for pre-born children, whose human rights are violated by abortion, which is legal in all 9 months of pregnancy in Canada. We are dedicated to raising awareness about this issue, and providing women with the support and resources they need to make a life-affirming choice that respects both mother and child." Since 2012 the club has made numerous displays of graphic images of aborted fetuses on campus, most notably during their "Genocide Awareness Project" campaign, against the directions of the BOD. As of March 2019, the group openly supports and seeks to fundraise for local Crisis Pregnancy Centres (CPCs), anti-abortion establishments known to target Canadian universities with similar anti-choice propaganda. Through Lifeline's mandate, the group seeks to ban abortion in Canada, and legal repercussions established for any individual attempting to and/or successfully terminating a pregnancy, regardless of circumstance. Leading members of this group have conveyed that pregnancies resulting from rape or incest should be carried to term, and to terminate such a pregnancy is considered murder — as such, they advocate for laws that would convict individuals of murder if they were to follow through with an abortion. Through their efforts, Lifeline hopes to eliminate protections afforded to women through the Charter of Rights and Freedoms. Advocacy for "life-affirming choices" ultimately takes away any semblance of choice from women regarding their health and perpetuates reproductive oppression that is Canadian courts continue to recognize as being inherently misogynistic and harmful to women, including those on campuses.

Legal precedent set in the Supreme Court of Ontario in 2016 by Ryerson Student Union (RSU) favoured the RSU Board's decision to deny an anti-abortion club funding or status due to violation of RSU's policy regarding their pro-choice stance and their issue-based policy on women's issues. (RSU Issue-Based Policy 15.2 & 15.3, Operational Policy #28). While freedom of expression in public spaces is also protected under the Charter, by no means is a Student Association like SFSS obligated to fund or grant club status to any group that promotes oppressive ideologies which infringe upon human rights enshrined in the Charter. Policy statements can be published at any time in regards to SFSS taking formal stances for/against social justice issues. SFSS is not a public entity funded by the government, and as a student

association has the responsibility to maintain a safe environment at SFU. Taking a stance against sexism is well within the rights and responsibilities of the Board.

BC Human Rights Code defines harassment to “[include] but is not limited to — actions/ comments directed at no person in particular but create an intimidating, demeaning, or offensive environment, any objectionable comment/act/display that demeans, belittles, compromises, or causes personal humiliation/embarrassment.” Regarding discriminatory publication, “a person must not publish/issue/display any statement, sign, or representation that: indicates discrimination or an intention to discriminate against a person or group or class of persons (extends to sex and gender identity).”

SFU Human Rights Policy prohibits discrimination on the basis of your sex, defining examples of harassment to include: repeated references to negative, personalized stereotypes, directing commentary that is intended to shame or humiliate.

While Lifeline promotes and endorses oppressive ideologies that are inherently sexist, no SFSS policy currently exists that the group openly violates. The need for comprehensive policy development explicitly taking a pro-choice stance would put Lifeline, as well as any other groups openly promoting anti-abortion ideologies, in violation of SFSS policy and would formulate grounds for club dissolution and revocation of funding.

Furthermore, development of groups policy aimed at thorough vetting processes for existing and future clubs is required, as gaps in existing policy has allowed groups like Lifeline to maintain club status and funding while compromising the well-being of students on campus. Adequate screening of clubs in accordance with updated issue-based and groups-based policies would offer better protection to students and adequately address the issues raised by groups that promote oppressive ideologies that negatively impact students at SFU.

Appendix A

Ryerson Student Union Operational Policy # 28

Pro-Choice Student Union

ADOPTED: October 2007 AMENDED: N/A

Scope

Preamble

- 28.1 The Ryerson Students’ Union prohibits all forms of harassment and discrimination on the base of race, class, religion, sec, gender, or gender identity. As per section 2 of the Canadian Charter of Rights and Freedoms, all students have the right to the following fundamental freedoms:
 - i. Freedom of conscience and religion;
 - ii. Freedom of thought, belief, opinion and expression, including freedom of the press and other media of communications;

iii. Freedom of peaceful assembly; and

iv. Freedom of association.

- Definitions
- 28.2 Anti-choice groups or organizations are those which compromise and/or threaten the freedom and/or wellbeing of women who may contemplate an abortion or have chosen to have an abortion.
- 28.3 Pro-choice describes the view that a woman should have the right to determine what she does with her sexual and reproductive health. It is the moderate and widely supported stance which respects and acknowledges a women's intellectual and moral ability to make decisions on what choice is best for her body. Pro-choice is not pro-abortion; it simply defends the right of a woman to decide for herself what to do with her body.
Protocol
- 28.4 The RSU respects and affirms a women's right to choose. No RSU resources, space, recognition or funding will be allocated to enhance groups/individuals whose primary/sole purpose is anti-choice activities. Such activities are defined as any campaigns, actions, distribution, solicitation, or lobbying efforts that seek to limit an individual's right to choose what they can or cannot do with their own body.
- 28.5 Further, no RSU resources, space, or recognition or funding will be allocated to enhance groups/individuals who are members of or directly affiliated with external organizations with the primary/sole purpose of anti-choice activities.

Appendix B

Ryerson Student Union Issues Policy # 15

Women's Issues

ADOPTED: March 31 2012 AMENDED: N/A

Preamble

15.1 Although women have achieved formal legal equality in Canada, gender-based discrimination occurs structurally, individually and institutionally, which directly impacts women's access to post-secondary education and their experience as students. Despite some advancement in the participation of women in post-secondary education, women remain underrepresented in many areas of study including science, engineering and business. The inequity and socio-economic barriers faced by women are evident in the disproportionately high rates of poverty among women; lower wages of women relative to men; the over-representation of women in temporary or part-time work; less access to employment insurance relative to men;

the high rates of gender-based violence faced by women, particularly on university and college campuses; and the underrepresentation of women in all levels of government. The Ryerson Students' Union recognizes that women are entitled to equal access, freedoms, and initiatives that strive to empower women. The Ryerson Students' Union also recognizes that the promotion of women's rights is integral to a fully accessible post-secondary education system.

Policy

15.2 The Ryerson Students' Union Supports A Woman's Right To:

- i. Freedom of choice of lifestyle, employment, and education as full and equal participants in Canadian society;
- ii. Equitable access to post-secondary education;
- iii. Employment, and the right to equal opportunity of employment with equal pay for work of equal value;
- iv. Access to full, government subsidized, quality daycare, provided by adequately trained and paid child care workers, since equal access to education is limited by a lack thereof;
- v. Financial student assistance programs which meet the needs of full-time students, part-time students, and single parents, the majority of whom are women, and which does not require dependence on their parents or spouse;
- vi. Concrete programs for re-entry of women into post-secondary education, to aid women in overcoming the barriers of interrupted studies and inadequate backgrounds;
- vii. Academic counselling which informs women of all educational and employment opportunities available, in order to actively combat the streaming of women into traditional fields;
- viii. Women's right to organize, since women's organizations within the student movement are necessary to actively raise the issues faced by women students, to provide a place for all women to develop organizational and political skills, and to provide a forum where all women can develop a sense of unity and co-operation;
- ix. Organizations that recognize, promote and fund a women's organization on campus to facilitate involvement in women's issues;
- x. An education through non-sexist instruction, textbooks and materials, recognizing that some literature and materials must be viewed relative to their historical or social context but that all instruction, contemporary textbooks and materials should be free of sexual stereotyping and discrimination;
- xi. An educational environment free of advertisements, entertainment programming and/or materials which promote violence against women, sexual stereotyping and/or discrimination;
- xii. Government funded women's studies courses in post-secondary educational institutions;
- xiii. A women's right to control their own bodies, including but not limited to:
- xiv. freedom of expression of sexual orientation;
- xv. freedom of reproductive choice, including access to publicly-funded reproductive health services;

- xvi. freedom from sexual assault and all other forms of violence; and
- xvii. the right to an educational environment free of sexual harassment;
- xviii. Effective, legal, and academic grievance procedures recognized by students, faculty, and support staff; and
- xix. The celebration of International Women's Day on campus.

15.3 The Ryerson Students' Union Opposes:

- i. The exclusion, exploitation and marginalization of women, whether directly or indirectly within patriarchal societies;
- ii. Any government legislation, act or designation that directly or indirectly contravenes or limits women's reproductive rights;
- iii. Any governmental legislation, act or designation that implies or suggests, directly or indirectly, that women in Canada have achieved equality, equity, or fairness, and no longer need to advocate for the development of women's rights;
- iv. Sexism and discrimination against women, including structural, cultural, institutional and individual manifestations;
- v. Violence against women in all its forms, including but not limited to, physical, verbal, and economic violence, and violent representations of women in media;
- vi. Cuts to women's and gender studies courses and programmes and academic programmes that seek to, investigate, research, and address gender inequity;
- vii. Cuts to grants, scholarships or bursaries dedicated to the support of women students and faculty, and the investigation of gender and women's issues;
- viii. Cuts to government funding allocated for women's advocacy, support and research organizations;
- ix. Differential wages for women and the segregation, stereotyping and undervaluing of work traditionally performed by women and;
- x. x. Privatisation of public services including childcare, health care, education and social services.

BACKGROUND

Leaders hall is a non-profit conference focused on skill-building, leadership development and networking. Many student unions attend Leaders Hall Conference to bring back a wealth of experience to their home campuses.

CURRENT STATUS

Leaders Hall takes place from June 11, 2019 - June 14, 2019. We would need delegates to send to the conference which would require accommodation, flight and a 15% contingency

Possible Airbnb: <https://www.airbnb.ca/rooms/17095509>

Possible Flight Itinerary: <https://flights.app.goo.gl/8cBH8>

COST

Title	Unit Cost	Quantity	Total
Tickets	\$450	2 tickets	\$900
Accommodation	\$270 for each guest	2 guests	\$540+\$70 = \$610 (Including Service Fee)
Flight	\$1860	1 Flight for 2	\$1860.00
			SUBTOTAL: \$3285
Contingency	15% of Other Costs		\$492.75
TOTAL			\$3,862.75

Recommendation

That Board approve the cost to send two board members to the Leaders Hall Conference

Briefing note: Board strategic plan

Presented by: Sylvia Ceacero – SFSS Executive Director

To: SFSS Board of Directors

Meeting date: May 30 2019

Background / rationale:

One of the Board’s responsibilities is to craft a strategic plan to guide its and the work of the Society for the current year as well as setting vision and a potential direction for the coming years.

In order to assist the Board with this task, the Board requested that I engage the services of a consultant / facilitator.

The preferred consultant is Nicky Kahnamoui from NikNaz Consulting.

<https://niknazk.com/consulting/>

She is proposing 3 x 4 hour workshops:

- to create a framework for prioritizing and assessing current efforts
- to develop the groundwork for future planning efforts

Workshop 1: How do we know we’ve been successful?

- Setting the context (foundation for all workshops)
 - History of student societies
 - Guiding values
 - Lifecycle Assessment
 - Overview of planning process, long term vs short term
- Long term vision
- Indicators of success for each identified priority area

Workshop 2: What do we need to know to set the groundwork for future planning?

- Who are our members
- What do we know, what do we need to know, what don’t we know?
 - Review consultation activities and results to-date
 - What other data exists
- Planning data collection and analysis efforts

Workshop 3: Laying the foundation for a student society responsive to members' needs,

- Discussing findings from the work conducted following workshop 2
- Identifying SFSS mission statement
- Revising SFSS vision statement
- Determining Strategic Priorities for 2020-2022

Deliverables from these workshops could include:

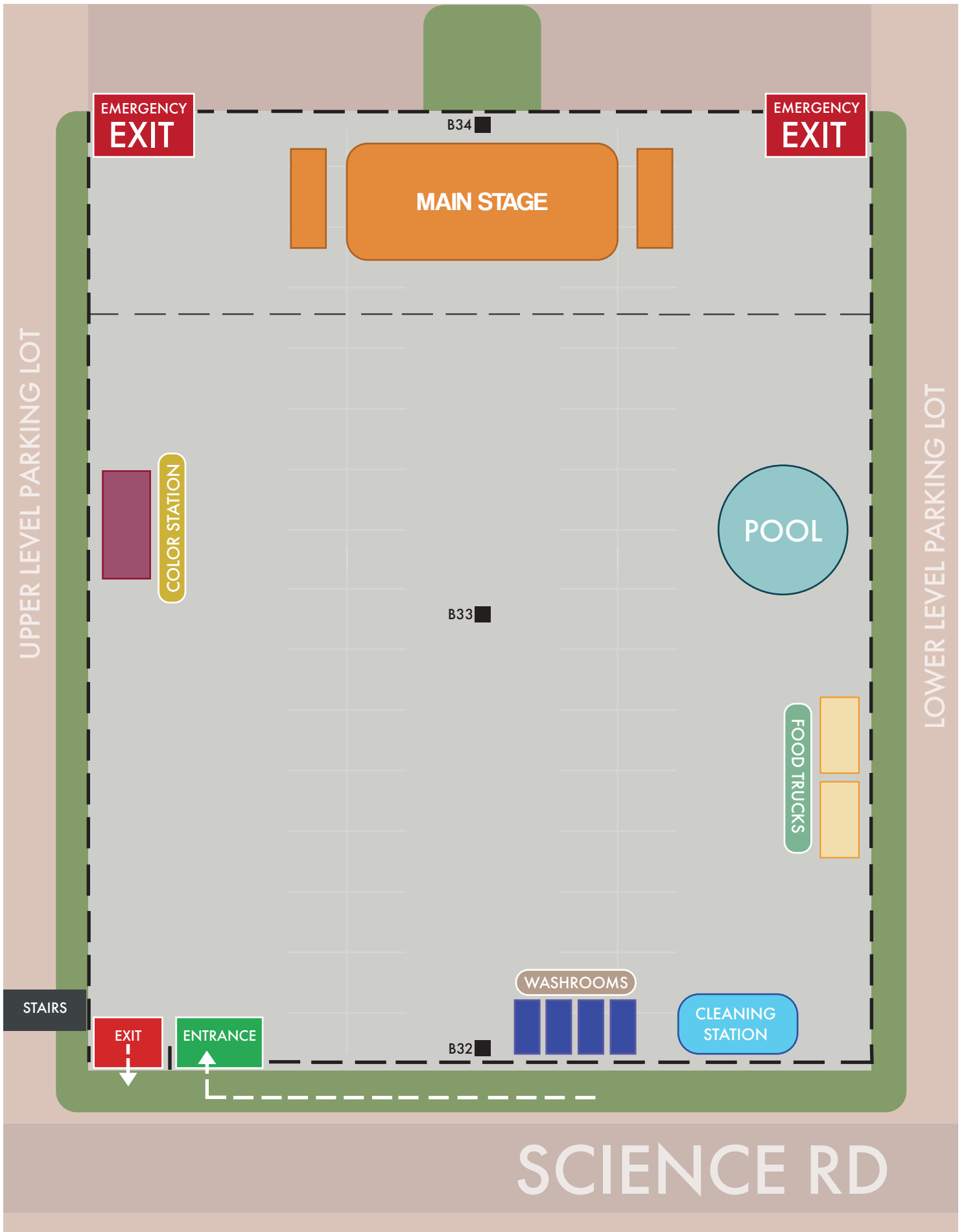
- Indicators of success for 2019-2020
- Long term vision statement
- Guiding values
- Membership consultation framework
- Lifecycle assessment
- Environmental scan and analysis of members' needs and aspirations

Costs:

The cost for each workshop is \$1800 + GST + expenses

Recommendation:

That the Board approve the proposal as per above and that the funds are taken from account 814 / 20 (Board retreat, orientation and development).



ISF HOLI BASH 2019

**COLOR
THE
SUMMER**

INDIAN STUDENT FEDERATION SFU

“SFU COLOR THE SUMMER 2019”

- **VENUE:** SFU East Parking Lot (Cornertone)
- **DATE:** July 13th, 2019
- **TIME:** 4:00PM-8:00PM



- Target Audience: University Students
- Expected Attendance: Around 1,500 attendees
- Security: Arranging for Garda World Security
- List of Activities: DJ Set up by Decibel Entertainment
Playing with dry color
Food

- Itinerary: DJ Set up (9AM-3PM)
 - Security check at 3:30PM
 - Doors open at 4:00PM
 - Event Wind up at 8:30PM

Key Contacts:

Title/Position	Name(s)	Contact Number
Event chair (president ISF)	Aayush Arora	(604) 551-6953
EventCoordinator (VP ISF)	Rubab Singh	(778) 957-4594

FINAL LAYOUT



FINAL_layout.pdf

OPERATIONS

- *DOOR: There will be security and a booth set up at the entrance for checking tickets, giving out wrist bands (arranged by the ISF team) and SFU ID check. The area will be marked with fencing.*
- *ACCESS: The entrance and exit points will be as marked in the layout, other than that the volunteers and execs will be trained to detach the fencing in case of any emergency and other suggestions from SFU Security will be implied.*

OTHER DETAILS

- *As this event includes the use of Dry Powder Color, will therefore need high pressure water pipe hoses to clean dry color off the parking lot post event with ease. SFU Recreation assisting in the provision of rinse stations.*
- *The ISF team and volunteers will take charge of clean up post event along with resources provided by SFU. Garbage cans will be provided by the SFSS, extra garbage bags and cleaning equipment arranged by the ISF team.*
- *We plan to rent out portable washrooms on the event site and lock all the building washrooms nearby to avoid and mess up.*

- *Site will be fenced from all four sides, with an opening at the entrance and the volunteers will be trained to detach the fencing.*
- *A notice will be provided to the cornerstone community regarding the event, at least 2 weeks in advance.*

REVENUE

SFU

Non-SFU

\$10-250

\$15-250

\$15- 500

\$20-250

\$20- 250

Total= \$15,000+\$8,750= \$23,750

EXPENSES

Expenses General

Description	Cost	Quantity	Total
Venue	0	0	0.00
Setup Costs	13000	1	13000.00
On Site Staff	0	0	0.00
Security	2300	1	2300.00
Decorations	500	01	500.00
Dry Colors	1200	0	1200.00
Prizes (\$25 maximum)	25	1	25.00
T-shirt subsidy	20	15	300.00
Fencing	4500	1	4500.00
Portable Toilets	1600	1	1600.00
water pipes	200	1	200.00
inflatable water pool	140	1	140.00
tents	200	1	200.00
wristbands	130	1	130.00
cleaning station	300	1	300.00
Cleaning equipment (broom and sheets	100	1	100.00
Miscellaneous cost	200	1	200.00

- TOTAL= 24,695