

1. CALL TO ORDER

Call to Order – 2:32 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), Sk̓w̓x̓wú7mesh Úxwumixw (Squamish), Sel̓íl̓wítulh (Tsleil-Waututh), k^wík^wə́ləm (Kwkwetlem) and q̓ícəy̓ (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Board Composition

President (<i>Chair</i>)	Giovanni HoSang
VP External Relations	Jasdeep Gill
VP Finance	Tawanda Chitapi
VP Student Services	Christina Loutsik
VP Student Life.....	Jessica Nguyen
VP University Relations	Shina Kaur
At-Large Representative	Maneet Auja
At-Large Representative	Rayhaan Khan
Faculty Representative (Applied Sciences).....	Nick Chubb
Faculty Representative (Arts & Social Sciences).....	Jennifer Chou
Faculty Representative (Business).....	Andrew Wong
Faculty Representative (Communications, Art, & Technology)	Fiona Li
Faculty Representative (Education)	Emerly Liu
Faculty Representative (Environment)	Julian Loutsik
Faculty Representative (Health Sciences)	Osob Mohamed
Faculty Representative (Science).....	Simran Uppal

3.2 Society Staff

Campaign, Research, and Policy Coordinator.....	Sarah Edmunds
Executive Director.....	Sylvia Ceacero
Administrative Assistant	Kristin Kokkov
Executive Assistant	Shaneika Blake
Archival and Administrative Assistant	Aimee de Viveiros
Finance Manager	Rowena de la Torre

3.3 Guests

Council/Board Liaison	Gabe Liosis
Director of Communications	Craig Pavelich
SFPIRG BOD	Anastasiia Lozitskaia
Student.....	Raaj Chatterjee

SFPIRG BOD Simran Randhawa

3.4 Regrets

VP Student ServicesChristina Loutsik
Faculty Representative (Communications, Art, & Technology)Fiona Li
Faculty Representative (Science)..... Simran Uppal
Faculty Representative (Environment) Julian Loutsik

4. RATIFICATION OF REGRETS

4.1 MOTION BOD 2020-01-08:01

Jasdeep/Shina

Be it resolved to ratify regrets from Fiona Li, Simran Uppal, Julian Loutsik, and Christina Loutsik.

CARRIED AS AMENDED

4.1.1.MOTION BOD 2020-01-08:01-01

Giovanni/ Rayhaan

Be it resolved to remove regrets from Maneet Aujla.

Be it further resolved to add regrets from Fiona Li, Simran Uppal, Julian Loutsik, and Christina Loutsik.

CARRIED

5. ADOPTION OF THE AGENDA

5.1 MOTION BOD 2020-01-08:02

Rayhaan /Maneet

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

Amendment: presentation moved before the agenda item “Report from Council Liaison”.

6. APPROVAL OF THE MINUTES

6.1 Board Minutes – MOTION BOD 2020-01-08:03

Maneet/Tawanda

Be it resolved to receive and file the following minutes:

- BOD 2019-12-13

CARRIED

7. PRESENTATIONS

7.1 SFU Got Talent Presentation 2020 – Peak Frequency

- About 400 attendees are expected to attend.
- The approved budget is \$ 3756.25.
- SFSS was asked to sponsor the event in the amount of \$ 3756.25.

7.2 SFPIRG Fee Change Proposal Presentation – SFPIRG

- Refer to the attachment “SFPIRG Member Fee Referendum Proposal”
 - The motion will be voted on at the next meeting.

[Break for 5 minutes; the meeting resumes at 3:13 PM]

8. REPORT FROM COUNCIL LIAISON

- At the last Council meeting there was a motion to condemn the Board’s decision about the SUB.
 - A letter was sent to the Board. The Council gave the deadline until December 14, however this was inconvenient to the Board members. The Board acknowledged that the letter was received.
 - The next Council meeting will be January 15 and this item will be on the agenda.

9. NEW BUSINESS

9.1 BCFS AGM and Conference 2020 – MOTION BOD 2020-01-08:04

Rayhaan/Nick

Whereas the Board of Directors were asked to submit interest for the BCFS AGM having been invited by the BCFS at the Board meeting on December 13, 2019 Board Meeting;

Whereas this AGM will include skills development for the Board and Board of Directors as attached in the Meeting Notice and the attached package;

Be it resolved to approve and send 5 delegates - Executive Director Sylvia Ceacero and Board members Giovanni HoSang, Shina Kaur, Osob Mohamed, and Fiona Li to the BCFS AGM and Symposium as attached in the BCFS AGM and Conference proposal, to be disbursed from the Campaigns Research and Policy Coordinator line item.

CARRIED

9.2 SFU GOT TALENT 2020 – MOTION BOD 2020-01-08:05

Jasdeep/Tawanda

Whereas, for the past two years, SFU Peak Frequency has collaborated with the SFSS on SFU’s Got Talent, a large-scale talent show;

Whereas, this event has been extremely successful in providing massive student engagement, showcasing SFU student talent, and exceeding previous limitations to create never-before-seen production value by student organizations.

Be it resolved to approve \$3756.25 from the Events line item for the SFSS and SFU Peak Frequency “SFU’s Got Talent” event in March 2020.

CARRIED AS AMENDED

9.2.1.SFU GOT TALENT 2020 – MOTION BOD 2020-01-08:05-01

Tawanda/Jasdeep

Be it resolved to change the amount from \$3745.50 to \$3756.25.

Be it further resolved to remove the words ‘up to’ from the motion.

CARRIED

10. DISCUSSION ITEMS

10.1 Response to the SFSS Council Letter of Condemnation of Board Decision

- The response letter will be drafted with the input of all the Board members.
 - The Council has the right to put forward the referendum
 - If there is any other options besides the referendum, then this should be looked into.
 - It was suggested that since the Board is liable for this organization, the Board could put forward the referendum.
 - It was proposed to have a meeting for discussing this option.
 - There are still ongoing discussions to come up with the alternative housing possibilities for the groups.
 - There are no proposals ready yet.

10.2 Review of statement of revenues and expenditures for the 6 months ended October 31, 2019 | General Fund - (Finance Manager)

- Our revenues have been up to target of budget.
 - When approving the budget, it was thought that we are in the SUB already by now, therefore the budget and actual revenues are not the same.
 - We predict to have about \$265k of surplus which can be used to support initiatives in the future years.
 - Finance manager can be contacted if anyone have any more questions.

10.3 Solidarity with students and student leaders attacked at JNU

- On January 5th 2020 students in New Delhi were attacked.
 - Police did not intervene, because they did not get permission to enter the university campus.
 - Ambulances were blocked from helping injured people.
 - No arrests have been made so far.
 - SFSS was called on to stand in solidarity with the students and students leaders who were attacked.
- It was proposed to write a letter of support and solidarity to JNU president.

11. GUEST 30 MIN Q&A

- A guest asked, why now that the Council is threatening with the referendum, there are consultations taking place.
 - The consultations with the groups have been ongoing constantly. This is not the reaction to the Council's letter – the discussions took place already before.
- It was asked if there is a document of the meetings with Executive Director and the groups.
 - There are no official minutes or notes, because the meetings were informal.

12. ANNOUNCEMENTS

12.1 Next Board Meeting Jan 22, 2020 at 2:00pm at the MBC 2296/94

12.2 Clubs Days Jan 14-16

12.3 Next Board meeting strat plan check-in

12.4 Simon Fraser University's Board of Governors has named Professor Joy Johnson as the university's next president and vice-chancellor, a letter of congratulations will be sent.

12.5 Tabling for SFSS – there is a need for volunteers on January 15th and 16th.

13. ATTACHMENTS

- SFU Got Talent.pdf
- SFU Got Talent - General Budget (GT2020).pdf
- SFU Got Talent - Event Proposal 2020.pdf
- BCFS AGM and Conference Proposal.pdf
- GM-2020 01-Notice-Second-Final.pdf
- GM-2020 01-Notice-Second-Agenda.pdf
- Council Letter of Condemnation of Board Decision.pdf
- Oct 19 FS review.pdf
- Oct 19 fund balances.pdf
- Oct 19 financial statements projection.pdf
- SFPIRG Member Fee Referendum Proposal.pdf
- JNU Attacks SFSS.pdf

14. ADJOURNMENT

14.1 MOTION BOD 2020-01-08:06

Jasdeep/Emerly

Be it resolved to adjourn the meeting at 4:06 PM.

CARRIED

Conference Proposal

BCFS AGM

Description and Purpose

On behalf of the Simon Fraser Student Society, five representatives will attend the BCFS AGM and Conference in Richmond, to build coalition and learn useful skills for issues affecting our membership and community. The purpose of this trip is to generate awareness of student concerns, and to openly discuss student advocacy issues with the other student societies across the province.

Topics and Breakdown of AGM

- Lobby priorities
- Working with other student unions on various campaigns
- Open Sessions
- Skills Development
- Speakers and Panels
- Workshops
- Campaigns Development
- Forums
- Plenary Sessions

Logistics

LOCATION

The general meeting will be held at the Sheraton Vancouver Airport Hotel, at 7551 Westminster Highway in Richmond.

DATES AND TIME

Delegates should plan to arrive no later than 3:30pm on Thursday, January 16 and depart no earlier than 1:00pm on Sunday,

January 19. Registration is scheduled from 2:30pm to 3:30pm on Thursday, January 16.

Skills training sessions will be provided prior to the commencement of the meeting, beginning at 3:30pm.

Note:

Annual Budget Advocacy Initiatives under the Campaigns Research Policy Office is \$30,000 roughly between the two advocacy committees. Currently at the Nov 30 still to be spent 26,821.

Budget

	Item Description	Cost Breakdown	Total Cost
Attendance at Conference	Delegate Cost	\$600.00 per delegate for 5 delegates	\$3000.00
Accommodations	Delegates traveling from home, didn't take the hotel	\$0	\$0
Travel	Travel cost for delegates to travel each day from home to Richmond	\$10 per person for 5 persons for 4 days	\$200.00
Food	3 meals per day for 3 days (food will also be provided)	\$10 per meal x 2 meals a day x 4 days x 5 people	\$400.00
Contingency	10% of total trip cost	\$3,600.00 x 10%	\$360.00
Cost per person:			\$990.00
Total cost for 3 people:			\$3960.00

December 11, 2019

SFSS Council: Open Letter to the SFSS Board of Directors

On December 4th, 2019, the SFSS Council voted to condemn the SFSS Board's decision to deny SOCA, SFPIRG, CJSF, and Embark space in the Student Union Building and is urging the Board to reconsider their decision.

Council does not believe that the Forum Chambers and Undergrounds Alternative Plan is ideal for these groups, and the Board is actively ignoring accessibility concerns with their decision to renovate. The Disability and Neurodiversity Alliance (DNA) – an SFSS constituency group that advocates for students with disabilities and neurodivergent students – have consistently communicated a wealth of accessibility concerns regarding the Forum Chambers renovation plan, but they have largely been disregarded by the Board. The Council Representative for DNA sits on the SFSS Accessibility Committee, and has stated their astonishment at the inability of the Board to take these accessibility concerns at face value.

Moreover, the Board continues to use the prioritization of space for DSUs and Clubs as its main argument for not providing the Rotunda Community with permanent space in the SUB. The Board is using Student Unions and Clubs as a wedge between the Rotunda Groups and their secure, permanent space in the SUB. Council refuses to be used as such.

Council does not *consent* to being used as pawns by the Board in conversations regarding space in the SUB at the detriment of these organizations that are important parts of our community. As an advisory body to the Board of Directors, and as a voice for student unions and constituency groups, Council overwhelmingly believes that DSUs and Clubs should not be used as pawns when both the current model and the Improved SUB Space Model have semesterly bookable rooms available for Clubs and DSUs. The Board's defense of prioritizing "all students" over the Rotunda Groups is disingenuous. Space cannot be provided for *all* students without prioritizing and actively seeking to include marginalized groups.

Furthermore, the argument that these groups are external to the SFSS is void of substance, as they share the same membership with the SFSS and fill the gaps where SFSS internal services are lacking in order to better serve both marginalized students and the whole student body. If the Board is truly committed to upholding the SFSS's constitutional mandate of "[acquiring] and [holding] any lands, buildings, facilities or other assets for the use or benefit of the Society **or the undergraduate students of Simon Fraser University,**" then it will allow these groups to continue providing these services in the only space that will allow them to flourish. Four groups should not be forced to be crammed into such unworkable, inaccessible and small spaces that the Board is offering while maintaining their standard of services to students.

Council firmly believes that the Board is not accurately acting in the best interests of students by denying these groups space, and by doing so, is directly violating their own constitution. Consequently, Council formally condemns the Board's decision to reject the Improved SUB Space Model. Additionally, Council supports the Improved SUB Space Model as presented at the November 1st, 2019 Board of Directors meeting, and calls on the Board to reconsider the decision not to implement the model. If the Board does not respond to this letter by December 14, 2019 in a way that makes a clear effort to take Council's concerns into consideration, then Council, at its next meeting, will consider putting the matter to referendum for Spring 2020, so that this decision can accurately reflect the interests of the student body.

In solidarity,

The SFSS Council

DRAFT OPENING PLENARY AGENDA

38th Annual General Meeting of the British Columbia Federation of Students
Thursday, January 16 to Sunday, January 19, 2020

OPENING PLENARY – 7:30 PM, Thursday, January 16

1. **ACKNOWLEDGEMENT OF TERRITORY**
2. **ROLL CALL OF MEMBER LOCAL UNIONS**
3. **RATIFICATION OF PLENARY SPEAKER AND REVIEW OF PLENARY PROCEDURES**
4. **ADOPTION OF PLENARY AGENDA**
5. **ADOPTION OF GENERAL MEETING AGENDA**
6. **OVERVIEW OF PROCEDURES**
 - a. **Rules of Order and Plenary Procedures**
 - b. **Anti-Harassment Procedures for the General Meeting**
 - c. **Presentation by the Staff Relations Officer**
7. **ADOPTION OF 76th SEMI-ANNUAL GENERAL MEETING MINUTES**
8. **PREPARATION FOR ELECTIONS**
 - a. **Introduction of Chief Electoral Officer**
 - b. **Overview of Election Schedule and Procedures**
 - c. **Striking of Electoral Committee**
9. **PREPARATION FOR COMMITTEES**
 - a. **Striking of General Meeting Committees and Forums**
 - b. **Adoption of Committee Agendas**
10. **PRESENTATION OF UPDATE FROM THE EXECUTIVE COMMITTEE**
11. **CHANGES IN MEMBERSHIP**
12. **CONSIDERATION OF MOTIONS**
 - a. **Consideration of Motions Served by Member Local Unions**

The following motions were submitted with due notice for consideration at this meeting. They will require a seconder during opening plenary.

2020/01:N01

MOTION

Local 6/

Whereas OOHLALA Mobile Inc. is now doing business as Ready Education; and

Whereas the Federation has renewed its bulk user agreement with Ready Education effective August 2019 until July 2021; therefore

Be it resolved that Internal Affairs Policy Section M be amended to be titled "Ready Education Partnership Service"; and

Be it further resolved that Internal Affairs Policy Section M be amended to change all references to OOHLALA Mobile Inc. to Ready Education; and

Be it further resolved that Internal Affairs Policy Section M.4. be amended to read:

This policy shall expire July 2021 unless renewed at a general meeting.

PAGE 2–DRAFT OPENING PLENARY AGENDA

38th Annual General Meeting of the British Columbia Federation of Students

Thursday, January 16 to Sunday, January 19, 2020

2020/01:N02

MOTION

Local 10/

Whereas the BCFS releases an annual campaigns and government relations strategy for the member locals to use as a guide for the implementation of campaigns on their campuses; and

Whereas the BC office sends paper campaigns materials to each member local for distribution on campus; and

Whereas some member locals don't have the available resources, skills, or tools to create campaigns materials adequate for social media marketing; and

Whereas the BCFS already uses Dropbox to share documents; and

Whereas the ability to have digital campaigns materials allows for each member local to customize messaging and adjust material for social media; therefore

Be it resolved that along with physical campaigns materials, the BC office shares a Dropbox folder with digital copies of campaign materials and social media shareables all campaign with the member locals for every campaigns launch; and

Be it further resolved that the Federation upon request and in collaboration with local unions create customisable materials when requested.

2020/01:N03

MOTION

Local 13/

Whereas the Moosehide campaign "is a grassroots movement of Indigenous and non-Indigenous men and boys who are standing up against violence toward women and children"; and

Whereas women have been on the forefront of eliminating violence in our society, this campaign has an important and increased focus on men supporting this work while at the same time being inclusive of all people;

Whereas we, as an organisation, have taken pro-active steps to reduce the siloing of equity conversation outside of the groups primarily affected;

Whereas the campaign encourages conversation to understand and create awareness about the effects of inter-generational trauma caused by violence in our homes and in our communities;

Whereas in November 2019 the Provincial Government passed landmark legislation to implement the UN Declaration on the Rights of Indigenous Peoples – a recommendation of the Truth and Reconciliation Commission;

Whereas our organisations support the TRC calls to action and the Moosehide campaign goals align with action in the areas of Child Welfare, Education and Justice;

Whereas resources are available for locals to put to use immediately and whereas the campaign is increasing the resources that support on campus organising;

Whereas VIUSU has formally endorsed the Moosehide Campaign;

Whereas our combined involvement would greatly enhance the reach and effectiveness of this campaign; therefore

Be it resolved that the Federation officially endorse the Moosehide Campaign; and

Be it further resolved that that the Moosehide campaign be included under coalition campaigns in the 2020-21 Campaigns and Government Relations Plan; and

Be it further resolved that the Executive Committee explore the possibility of having proponents of the Moosehide present at the next general meeting; and

Be it further resolved that member locals be encouraged to participate in the Moosehide campaign.

2020/01:N04

MOTION

Local 2/

Whereas private auto insurance costs more to the user than public auto insurance; and

Whereas private insurance focuses on profits instead of people; and

Whereas in jurisdictions that rely on private auto insurance up to 20 percent of drivers are uninsured, making the roads less safe for everyone; and

Whereas private car insurance discriminates based on age, gender, and marital status; and

Whereas public insurance keeps jobs, profits, and investments in the province; therefore

Be it resolved that the Federation endorses the Driving Public campaign; and
Be it further resolved that member locals be encouraged to share the campaign's online tool through social media and to send letters to their MLAs.

2020/01:N05

MOTION

Local 15/

Whereas statistics of gender-based violence in post-secondary institutions have not improved since the 1970s and has become a high profile issue within Canada through the provincial mandating of sexualized violence policies and larger social movements since #MeToo; and

Whereas issues that contribute to anti-violence work require expertise in survivor-centered, trauma-informed language and approaches that differ from issues of affordability that student groups typically engage in; and

Whereas many post-secondary institutions and student groups in British Columbia do not have the capacity or expertise to provide campus communities with the educational resources needed to advance the elimination of gender-based violence; and

Whereas community organisations that employ experts in front line advocacy related to gender-based violence struggle with a similar lack of capacity as well as funding to create and implement resources specific for campuses; and

Whereas rural campuses face the added challenges in supporting members facing gender-based violence, including difficulty maintaining confidentiality in small communities and lack of access to organisational resources that would otherwise be available in larger metropolitan centres; and

Whereas the Ministry of Advanced Education, Skills, and Training hosted a conference in June 2019 in which students and post-secondary administrators identified a need for education resources such as workshops that discuss applied consent, colonialism and processes of disclosure and reporting specific to their institution, as well as include issues related to queer, Indigenous, and international students; and

Whereas the working group struck by the Ministry of Advanced Education, Skills, and Training to address this need has determined that creating resources is beyond the scope of the working group and instead will focus on grading the resources that currently exist for their quality; and

Whereas Students for Consent Culture Canada (SFCC), the country's only national student-survivor led organisation, is currently undertaking a project to create an education toolkit that will meet the everchanging needs of diverse student populations across the country that will function to create or supplement their own sexual violence trainings and workshops, including facilitation guides, activities, and other resources as well as the assistance of representatives of SFCC; and

Whereas the work of anti-violence advocacy is highly gendered, and that this labour is often unpaid or underpaid, which particularly affects women of Indigenous, racialised, queer, and disabled communities; and

Whereas support to create a much-needed education toolkit that would be adaptable to the needs of BC campuses would acknowledge the anti-violence labour undertaken by SFCC that has and will continue to benefit BC students; and

Whereas the 2019 campaigns plan identified SFCC as a partner in eliminating gender-based violence; therefore

Be it resolved that the \$2,000 be contributed towards the Students for Consent Culture project of the creation of an education toolkit for campuses; and

Be it further resolved that individual member local unions be encouraged to reach out to Students for Consent Culture to provide recommendations on what would be useful for this project; and

Be it further resolved that individual member local unions be encouraged to provide contributions towards Students for Consent Culture's creation of an education toolkit.

2020/01:N06

MOTION

Local 15/

Whereas despite the Federation's ongoing work of supporting members, period poverty continues to affect members and students across the province; and

Whereas at the Federation's July 2019 general meeting delegates voted to endorse the Period Promise campaign; and

PAGE 4—DRAFT OPENING PLENARY AGENDA

38th Annual General Meeting of the British Columbia Federation of Students

Thursday, January 16 to Sunday, January 19, 2020

Whereas the Federation's Executive Committee has signed and implemented the Period Promise Policy Agreement;

Whereas Issues Policy is an important tool which directs the Federation's advocacy work; therefore

Be it resolved the following policy be adopted as Social Issues Policy, to support the ongoing access to menstrual products and the end of period poverty for our members and campus society as a whole.

Access to Menstrual Products

Preamble

Period poverty is the lack of access to menstrual products due to financial limitations which affect girls, women, and trans and non-binary people who cannot afford menstrual products for themselves or are dependants of people who cannot afford menstrual products. Nearly one-quarter of Canadian females say they have struggled to afford menstrual health products for themselves or their children; this number increases for young people who have insecure or limited income.

People who are menstruating but do not have menstrual products available to them experience extreme social isolation by not being able to attend school, work, or community activities without experiencing stigma and shame. Further, people experiencing period poverty may use menstrual products for longer than their recommended time, or use unsanitary alternatives, thereby placing their health and security at risk.

Additionally, people are not required to bring their own toilet paper, paper towel, or soap when using public washrooms, nor are they expected to pay for it when in that space; menstruation is as unavoidable and natural as using the washroom. Menstrual products should be considered no different than other bathroom products and available in the same manner.

Policy

The Federation supports:

- the provision of menstrual products free of charge in all public washrooms;
- the inclusion of hygienic, private disposal units for used menstrual products in all public washrooms;
- the provision of diverse products in a variety of sizes and absorption ratings in recognition of the varying levels of menstrual flow and body shapes;
- the provision of preference to use organic, biodegradable, plastic free products with minimal packaging;
- the use of dispensers that ensure safety and hygiene of products while also assuring access to those with accessibility needs or limited mobility;
- the funding of on-campus provision of these products directly by universities, colleges, and institutes, where government mandates and funding don't exist; and
- the inclusion of free dispensers as a requirement in BC's building code.

The Federation opposes:

- the requirement of institutions to partner with students' unions or faculty associations to create ongoing, permanent funding for provision of free menstrual products in on-campus washrooms.

b. Consideration of Motions Served by the Executive Committee

The following motions were submitted with due notice for consideration at this meeting. They will require a mover and seconder during opening plenary.

2020/01:N07 MOTION

Whereas the Federation held a certification referendum amongst students at the Justice Institute of British Columbia from November 12 to 14, 2019; and

Whereas the certification referendum resulted in 80% of voters indicating support for membership in the Federation; and

Whereas members of member local unions have a representative on the Federation's Executive Committee; therefore

Be it resolved that Standing Resolution 12 be amended to add:

21 Justice Institute Students' Union

and

Be it further resolved that Bylaw V Section 5.2 be amended to add:

Representative—Local 21 Members

2020/01:N08

MOTION

Whereas at the 36th Annual General Meeting, the Executive Committee was directed to develop a mobile app based discount program; and

Whereas the mobile app, titled The Deals App, was launched in September 2019; and

Whereas the value and success of the program relies on collaboration between member local unions and the Federation; and

Whereas a large undertaking such as this should have policy to guide its implementation; therefore

Be it resolved that the following Internal Affairs Policy Section O be adopted;

DISCOUNT PROGRAM

1. Foundation of Service

The Federation will coordinate a provincial student discount program for the benefit of individual members. The program will be provided via a mobile app, available on iPhone and Android devices. The Program is a collaboration between member local unions and the Federation's central office, whereby all parties work together to secure discount partnerships and maintain relationships with local, regional, and province-wide businesses. The organisation of the Program will follow the following principles:

- a. the Federation will maintain its mobile app and provide access to it free to all individual members;
- b. the Federation will endeavor to resource member local unions in discount solicitation by providing support, training, and materials necessary to formalize discounts and partnerships;
- c. the Federation will endeavor to secure high-value discounts that are regional or provincial in scope to supplement the local-specific discounts secured and maintained by member local unions; and
- d. the Federation will provide materials to assist in the promotion of the Program on campus and on social media.

2. Solicitors

Through coordination with member local unions, the Federation will train individuals to solicit discounts for the Program. The officially-recognised solicitation season will be from March to July in preparation for the next academic year; however, new discounts may be added to the app year-round. Individuals doing this work on a voluntary basis or outside their role on their local board of directors may apply for remuneration from the Federation; payment will be issued on a tiered commission basis by cheque at the end of the solicitation season. Remuneration provided will be based on the value of the discount, as determined by the Federation in consultation with the respective member local union.

Discount Type	Amount
<u>New Discounts</u>	
satisfactory value	\$10
good value	\$15
excellent value	\$20
<u>Renewals and Bonuses</u>	
renewal of existing discount	\$5
renewal of existing discount at higher value	+ \$5
multiple year contract	+ \$2 per additional year

PAGE 6–DRAFT OPENING PLENARY AGENDA

38th Annual General Meeting of the British Columbia Federation of Students

Thursday, January 16 to Sunday, January 19, 2020

3. Non-Member Participation

Students who are not members of the Federation may use the app for a cost of \$15.00 per year. Registration and payment will be facilitated directly within the app, based on the rules of Google Play and Apple's App Store. A non-member students' union that wishes to partner with the Federation to provide the Program to its members may negotiate a participation fee with the Executive Committee.

Be it further resolved that subsequent sections be renumbered accordingly.

13. LOGISTICAL ANNOUNCEMENTS

14. RECESS

38TH ANNUAL GENERAL MEETING

BC FEDERATION OF STUDENTS

January 16 to 19, 2020

Richmond, BC

SECOND NOTICE

ARRIVAL AND DEPARTURE

LOCATION

The general meeting will be held at the Sheraton Vancouver Airport Hotel, at 7551 Westminster Highway in Richmond.

DATES AND TIME

Delegates should plan to arrive no later than 3:30pm on Thursday, January 16 and depart no earlier than 1:00pm on Sunday, January 19. Registration is scheduled from 2:30pm to 3:30pm on Thursday, January 16.

Skills training sessions will be provided prior to the commencement of the meeting, beginning at 3:30pm. Those locals with first-time delegates or new directors may choose to attend this session to provide those delegates with additional training opportunities.

LOGISTICS

ACCOMMODATION

Delegates will stay in double occupancy rooms, which will be available starting the evening of Thursday, January 16. The registration date has now passed, and the Federation may not be able to accommodate rooming requests unless submitted immediately.

The hotel is equipped with a pool and physical fitness room that are open to delegates.

FOOD

All meals will be provided at the meeting, beginning with dinner on Thursday, January 16 through to breakfast on Sunday, January 19. All special food requirements were due by Thursday, December 12. If your local is sending a delegate or delegates with special food requirements and have not informed the BC office of their requirements, please do so immediately by email to agm@thebcfs.ca.

ACCESSIBILITY REQUIREMENTS

Requests for accommodation for delegates with disabilities and/or special needs were due by Thursday, December 12 in order to ensure the Federation could make such accommodations. If your local is sending a delegate or delegates with accessibility requirements and have not yet informed the BC office of their requirements, please do so immediately by email to agm@thebcfs.ca.

TRAVEL ARRANGEMENTS

Please contact the BC office to discuss your local's travel plans and expense maximums. Travel arrangements must be pre-approved by the BC office. Each member local will be reimbursed for its delegation's pre-approved travel expenses upon request. Note that travel expenses will only be reimbursed to the maximum approved, and only upon presentation of itemized receipts. The BC office will arrange all flights for delegates traveling by air.

SKILLS BOOT CAMP

In advance of the general meeting officially getting underway, the Federation provides training sessions on some key skills to help staff and elected directors develop skills for the day-to-day operations of a students' union, have a greater understanding of their role as elected student activists, and have the information necessary to do their job effectively. Pulled from our annual Skills Development Symposium, the sessions include Directors' Rights and Responsibilities; Students' Union Finances; and Effective Meeting Participation (Robert's Rules of Order). These sessions are open to all, and are typically attended by new directors and staff, those who have not attended a Skills Development Symposium in the past, or those who would like a refresher.

CONTACT INFORMATION

Please contact Brynn or Jenelle in the BC office at (604) 733-1880 with any questions about the meeting. Questions may also be emailed to agm@thebcfs.ca.

REGISTRATION DEADLINE

The deadline for registration has passed. Any outstanding delegate registration forms and payments should be submitted immediately.

CHILDCARE

A childcare subsidy request form was included with the first notice package. Only pre-approved childcare will be reimbursed to the amount specified on the pre-authorization form. Requests for childcare subsidies were due by Thursday, December 12. If your local is sending a delegate or delegates who will require a childcare subsidy and you have not yet submitted the form to the BC office, please do so immediately by email to agm@thebcfs.ca.

Please note that in accordance with Standing Resolution 10, a receipt or invoice from the childcare provider is required.

NOTICE FOR BYLAW AND POLICY PROPOSALS

Constitution, bylaw, and policy proposals were due at 5:00pm on Thursday, December 12. All motions served for consideration by the deadline are included in the attached draft opening plenary agenda.

ELECTIONS

In accordance with Bylaw 6, elections will be held at this meeting for the following positions on the Executive Committee for the 2020-21 term:

- i. Campaigns Coordinator
- ii. Chairperson
- iii. Indigenous Students' Representative
- iv. Secretary-Treasurer
- v. Services Coordinator
- vi. Women Students' Representative

As per Bylaw 6.8:

- a. A nominee for any position on the Executive Committee must be a member of the Federation.
- b. A nominee for any at-large position on the Executive Committee must be:
 - i. either a delegate at the general meeting at which the at-large position is being filled or in an at-large position on the Executive Committee; and
 - ii. nominated by at least two (2) member local unions.
- c. There shall be a minimum waiting period of one (1) year before a member, who has served three (3) consecutive full terms in any single at-large position on the Executive Committee, shall be eligible to run for the same position on the Executive Committee, unless waived by a two-thirds (2/3) vote of plenary.

Job descriptions for each of the positions are articulated in Bylaws 10 through 15. The procedure for elections at the general meeting is articulated in Internal Affairs Policy Section B.

CANDIDATE SEARCH COMMITTEE

In accordance with Interim Internal Affairs Policy P, the Executive Committee has struck a Candidate Search Committee for the purpose of ensuring there is at least one qualified candidate for each of the positions up for election at the general meeting. Any delegate interested in running may choose to contact a member of the Committee to seek information. Contacting the Committee is not mandatory to run in the election, it is only a tool delegates may volunteer to access. The Committee will be operational until the close of nominations on Saturday, January 18. Committee members are:

Santanna Hernandez	santanna.hernandez@gmail.com
Michael Olson	m.olson@thebcfs.ca
Chantelle Spicer	chantelle.spicer@outlook.com

MEETING APP AND DIGITAL DOCUMENTS

Please download the Federation's app in advance of the general meeting. The app contains agendas for plenaries, committees, and caucuses. It also contains information about the sessions (including opportunities to provide feedback about sessions); bylaws and policies; information about hotel amenities; campaign actions; and more. The app can be downloaded from bcfs.campusapp.com. Digital documents will be available on USBs at the registration desk for those who requested them on the registration forms. A link to a dropbox folder containing the documents will also be circulated in advance of the meeting.

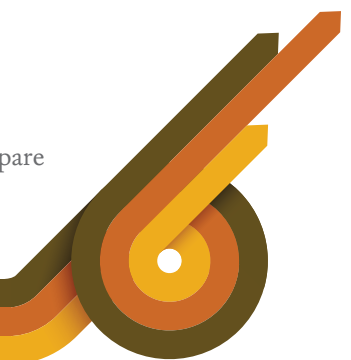
OPEN SESSIONS

As per the first notice, the Federation is testing a new meeting structure that includes open sessions, created with the intention of creating space to discuss pertinent issues or current event affecting our members from different equity seeking groups. Locals were encourage to submit open session proposals, that outlined the goals of the discussion, to advance of the meeting. Each session will run twice, to provide delegates an opportunity to not miss a session, but all sessions are optional.

For this meeting, three proposal were selected:

- Institutional discrimination and abuse of institutional policies & practices.
- Students with disabilities and academic accommodations
- Indigenous students in post-secondary education

Information on each session will be distributed in lead-up to the General Meetings so delegates may prepare accordingly.



DRAFT AGENDA

38th Annual General Meeting
January 16 to 19, 2020

	FRIDAY	SATURDAY	SUNDAY
8:30 am			
9:00 am	BREAKFAST	BREAKFAST	BREAKFAST
9:30 am	NOMINATIONS OPEN		
10:00 am	WORKSHOP: MINORITY GOVERNMENT	BC RENT BANK	MLA BOWINN MA
10:30 am	BREAK	OPEN SESSION	CLOSING PLENARY
11:00 am	OPEN SESSION	BREAK	
11:30 am	BREAK	CUPE-BC PRESIDENT	
12:00 pm	WORKSHOP: UNDRIP LEGISLATION	CAMPAIGNS FORUM	
12:30 pm			12:30 pm
1:00 pm			1:00 pm
1:30 pm	LUNCH	LUNCH	1:30 pm
2:00 pm			2:00 pm
2:30 pm	THURSDAY	CAMPAIGNS FORUM	PANEL: CLIMATE CRISIS ACTION
3:00 pm	REGISTRATION		2:30 pm
3:30 pm		WORKSHOP: PERIOD PROMISE	OPEN SESSION
4:00 pm		BREAK	3:30 pm
4:30 pm	SKILLS BOOT CAMP	CUFA-BC PRESIDENT	BREAK
5:00 pm		SERVICES FORUM	INTERNAL COMMITTEES
5:30 pm		MINISTER MARK	5:00 pm
6:00 pm			NOMINATIONS CLOSE
6:30 pm	DINNER	DINNER	DINNER
7:00 pm			6:30 pm
7:30 pm		INDIGENOUS STUDENTS' CAUCUS	ELECTION FORUM
8:00 pm	OPENING PLENARY		7:30 pm
8:30 pm			8:00 pm
9:00 pm			8:30 pm
9:30 pm	SOCIAL		SOCIAL (Committee and Forum report preparation)
			9:00 pm
			9:30 pm

Background: On January 5th 2020, students and faculty at Jawaharlal Nehru University (or JNU), in New Delhi, India were brutally beaten by a mob of over 50 masked people carrying metal rods and batons. Students and professors were beaten and stoned within the university campus roughly between 5pm and 7pm. 36 people were severely injured and sent to the hospital, including the JNU Student Union president. The police allegedly arrived on the scene at 5:30pm but stopped at the campus entrance because they did not receive permission from the administration to enter the campus. This allowed for 2 hours of extreme violence within the campus where students and faculty attending a peace rally and even students in their dormitories were beaten by an angry mob. Ambulances were allegedly stopped from helping injured people. And after the police finally entered the campus at 7:30, the mob had completely vanished, and no arrests were made.

Whereas an organized attack has occurred on our fellow university students under the negligence of the Delhi police and JNU administration, I call on the SFSS to stand in solidarity with the students of JNU and the JNU Student Union and issue messages of support through our channels. I further urge the SFSS to strongly condemn organized violence and terrorism playing out on university campuses, violence which has occurred under the oversight of the Central Indian Government who has offered no official response even days after this attack.

SIMON FRASER STUDENT SOCIETY
STATEMENT OF REVENUE AND EXPENDITURES
6 Months Ended October 31, 2019
Draft Statement Only - Unaudited
General Fund

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	ANNUAL BUDGET	BUDGET REMAINING	YTD PROJECTION	VARIANCE TO BUDGET	NOTES
Revenue								
Activity Fee Revenue	1,320,340	1,334,122	(13,782)	3,036,192	1,715,852	3,019,352	(16,840)	
Health Plan SFSS Admin Fee	46,072	46,000	72	92,000	45,928	92,072	72	
Rent Revenue	13,568	10,436	3,132	14,600	1,032	17,732	3,132	
MBC Food Court Premium Payment	16,660	21,106	(4,446)	42,211	25,551	49,980	7,769	
Interest Revenue	28,451	12,500	15,951	25,000	(3,451)	56,902	31,902	
Advertising and Commission Revenue	5,243	132	5,111	264	(4,979)	5,243	4,979	
Total Revenue	1,430,334	1,424,296	6,038	3,210,267	1,779,933	3,241,281	31,014	1
Expenditures								
Administrative Costs								
Finance Office	66,951	70,399	3,448	148,329	81,378	147,803	526	
Member Services Office	155,296	173,010	17,714	367,428	212,132	352,263	15,165	2
Communications Office	53,125	76,764	23,639	158,742	105,617	143,125	15,617	2
Campaigns, Research & Policy Office	35,715	58,795	23,080	119,542	83,827	96,495	23,047	3
Independent Electoral Commission	6	10,371	10,365	20,741	20,735	20,741	-	
Surrey Campus Office	28,068	36,233	8,165	75,317	47,249	68,227	7,090	
Administrative Office	313,330	635,042	321,712	1,174,110	860,780	813,041	361,069	4
Operating costs	40,785	26,411	(14,374)	29,994	(10,791)	111,570	(81,576)	5
Total Administrative Costs	693,276	1,087,025	393,749	2,094,203	1,400,927	1,753,265	340,938	
BOD Allocations								
Stipends - Executive	61,320	63,000	1,680	126,000	64,680	124,320	1,680	
Stipends - Non-Executive	52,475	52,500	25	105,000	52,525	104,975	25	
Stipends - Council	2,145	11,700	9,555	23,400	21,255	7,145	16,255	6
Benefits	7,416	9,351	1,935	18,702	11,286	17,216	1,486	
Childcare	-	50	50	100	100	-	100	
Legal Consulting	5,920	2,500	(3,420)	5,000	(920)	8,420	(3,420)	
Telephone	1,150	4,800	3,650	9,600	8,450	5,950	3,650	
Copies / Printing	185	638	453	1,276	1,091	785	491	
Office Supplies / Expenses	163	1,500	1,337	3,000	2,837	1,663	1,337	
Conferences	7,229	4,000	(3,229)	8,000	771	11,229	(3,229)	
BOD retreat, Orientation and Dev.	19,298	5,750	(13,548)	11,500	(7,798)	24,298	(12,798)	
Council Expenditures	-	2,500	2,500	5,000	5,000	2,500	2,500	
Annual / Special General Meeting	4,023	2,000	(2,023)	4,000	(23)	4,023	(23)	
Advocacy	275	-	(275)	-	(275)	275	(275)	
Total BOD Allocations	161,599	160,289	(1,310)	320,578	158,979	312,799	7,779	
Services								
Student Union Resource Office	43,282	41,611	(1,671)	86,288	43,006	87,782	(1,494)	
Faculty Student Unions	1,460	7,875	6,415	15,750	14,290	10,438	5,313	7
Departmental Student Unions	31,182	81,989	50,807	163,975	132,793	124,648	39,327	7
Clubs	80,038	153,000	72,962	306,000	225,962	254,458	51,542	7
Ombuds Office	1,269	920	(349)	920	(349)	1,729	(809)	
Copy Centre	3,632	-	(3,632)	-	(3,632)	3,632	(3,632)	
Events	159,665	72,300	(87,365)	114,421	(45,244)	216,876	(102,455)	8
Women's Centre	40,654	53,833	13,179	111,593	70,939	101,118	10,475	9
Out on Campus	49,483	60,491	11,008	122,476	72,993	109,483	12,993	9
Total Services	410,665	472,019	61,354	921,423	510,758	910,163	11,260	
Total Expenditures	1,265,540	1,719,333	453,793	3,336,204	2,070,664	2,976,227	359,977	
Net Income	164,794	(295,037)	459,831	(125,937)	(290,731)	265,054	390,991	10

NOTES:

- 1 Revenues projected to be in line with budget.
- 2 These are projected to be below budget due to Part-time wages. The budget was increased for 19/20 but the hours have not been utilized.
- 3 Campaign, Research & Policy is projected to be below budget due to part time wages and advocacy initiatives.
- 4 This is under budget due to the separation agreement of the CEO expensed in the prior year and staff budgeted for the entire year but not starting on that date. Also, job development (professional development) is projected to be under utilized.
- 5 Operating costs are higher than budget as some operating costs were expected be discontinued with the SUB opening but these costs will likely continue to year end.
- 6 Council stipends projected to be below budget based on attendance at Council meetings (budgeted at full attendance).
- 7 Student, Faculty, and Department Student Union expenses projected to be below budget but consistent with the prior year.
- 8 Events over budget due to fall kick off.
- 9 These are projected to be below budget due to Part-time wages. The budget was increased for 19/20 but the hours have not been utilized. Also, there will be a gap in the Women's Centre coordinator wages as the position will have been vacant for 2 months.
- 10 There is a year to date net income of \$165k which is projected to increase to \$265k due to lower than projected admin office and part-time wages and lower than projected grants to clubs and student unions. Events projected to be over budget due to Fall Kick Off.

SFSS – Financial Statement Review and Projection to Year End for the 6 months ended October 31, 2019

Summary:

To October 31, or halfway through the fiscal year, the SFSS has a surplus of \$164k vs a projected deficit of (\$295k). This surplus is projected to increase to \$265k for the year. The budget for the year is a deficit of (\$126k). This surplus can be used for future years, to fund future initiatives, or internally restricted for a contingency reserve.

The budget was approved based on moving to the SUB in September; however, that date has been postponed. The date of substantial completion has not been finalized, but is not likely before January 31. Once substantial completion is achieved, SFSS will be paying operating costs for both the MBC and the SUB for a transition period of a few months. Also, the budget for part time hours was increased over prior years, but they are for the most part underutilized.

These results are unaudited, and projections to the year-end are based on current available information. The projection will be updated before year-end.

Highlights:

- Revenue is on budget year to date (YTD) and is projected to remain on budget to the year end.
- Administrative costs – the administrative office is under budget by \$321k and projected to be under budget for the year by \$361k due to lower salaries, benefits, job development and agency placement costs.
- Member service, Communications, Women’s Centre and Out on Campus costs are lower than budget due to wages (vacancies, resignations).
- The Campaign office is under budget due to lower than budgeted salaries and advocacy initiatives.
- Operating costs are over budget as expenses in MBC and the Rotunda continue, but were budgeted for 4 months.
- Overall, BOD allocations will be on budget. This assumes that legal expenses will not be significant for the last 6 months of the year as this category is already over the entire year’s budget. Also, BOD retreat, orientation and development is already \$8k over the annual budget (19.3k to October 31, the annual budget is \$11.5k). These overages are offset by Council Stipends being under budget.
- Services – are projected overall to be close to budget. Events is over YTD by \$87k because of higher than budget fall kick off costs for artists and staging. This is offset by lower costs in Faculty and Departmental Student Unions, and Clubs. These costs are projected to be consistent with the prior year.

SIMON FRASER STUDENT SOCIETY
Summary of Fund Balances and Operations
6 Months Ended October 31, 2019
Draft Statement Only - Unaudited

	YTD ACTUAL	YTD BUDGET	YTD VARIANCE	ANNUAL BUDGET	BUDGET REMAINING	YTD PROJECTION
General Fund						
Opening Balance	4,170,059					4,170,059
Total Revenue	1,430,334	1,424,296	6,038	3,210,267	1,779,933	3,241,281
Expenditures						
Total Administrative Costs	693,276	1,087,025	393,749	2,094,203	1,400,927	1,753,265
Total BOD Allocations	161,599	160,289	(1,310)	320,578	158,979	312,799
Total Services	410,665	472,019	61,354	921,423	510,758	910,163
Total Expenditures	1,265,540	1,719,333	453,793	3,336,204	2,070,664	2,976,227
Total - net income	164,794	(295,037)	459,831	(125,937)	(290,731)	265,054
Closing balance	4,334,853					4,435,113
Capital Asset Fund						
Opening Balance	1,143,048					1,143,048
Purchase of assets	2,752					17,752
Amortization	-					210,000
Totals and closing balance	1,145,800	-	-	-	-	950,800
Build SFU						
Opening Balance	12,827,902					12,827,902
Revenue	1,958,539	1,534,943	423,596	3,771,095	2,236,152	4,108,063
Build SFU Project	61,580	67,698	6,118	194,000	97,000	123,160
SUB Building costs	4,375,889	-	(4,375,889)	-	-	10,375,889
Totals and closing balance	10,348,972	1,467,245	4,793,367	3,577,095	2,139,152	27,188,694
Space Expansion						
Opening Balance	2,664,637					2,664,637
Revenue	194,788	183,000	11,788	366,000	171,212	377,788
Expenditure	33,084	10,682	(22,403)	21,363	(11,721)	65,034
Totals and closing balance	2,826,341	172,319	34,191	344,637	182,933	2,977,391
Undergraduate Health Plan						
Opening Balance	144,716					144,716
Revenue	4,880,632			5,040,000		5,040,000
Expenditure	2,298,248			4,925,000		4,925,000
Totals and closing balance	2,727,100			115,000		259,716
First Nations Student Fund						
Opening Balance	130,842					130,842
Revenue	33,403	32,054	1,349	49,600	16,197	49,403
Expenditure	277	20,746	20,469	50,600	50,323	5,277
Totals and closing balance	163,968	11,308	(19,120)	(1,000)	(34,126)	174,968
Accessibility Fund						
Opening Balance	361,712					361,712
Revenue	31,321	26,900		53,800	22,479	53,800
Expenditure	232	-		-	(232)	2,232
Totals and closing balance	392,801	26,900	-	53,800	22,711	413,280
Total fund balances	21,442,916					36,140,246

Notes:

No budget for capital asset fund

Undergraduate health plan not broken down monthly

Accessibility fund not broken down monthly in the budget - no expenses budgeted



Simon Fraser Public Interest Research Group

Engaging students and community in social and environmental justice since 1981

To: SFSS Board of Directors and GSS Executive Committee
From: Simon Fraser Public Interest Research Group (SFPIRG)
Date: January 7th, 2020

Re: Proposal for Member Fee Referendum in Spring 2020

Overview

The Simon Fraser Public Interest Research Group (SFPIRG) is an independent, non-profit student society based at SFU, dedicated to engaging students in social and environmental justice. SFPIRG was established in 1981 through student referendum, and has been an active and vital part of the SFU community for nearly 40 years. SFU students, both undergraduate and graduate, **contribute a semesterly member fee to SFPIRG. The last referendum establishing SFPIRG's member fee took place in Spring 1994, setting the semesterly member fee at \$3 per full-time student and \$1.50 per part-time student. When graduate students established the GSS in 2007, they voted to continue paying the SFPIRG member fee.**

Areas of SFPIRG's work include education, action, research, and community-building. SFPIRG provides a wide range of programming, including educational and skill-building workshops, discussion series and movie screenings, and more! Students come to SFPIRG for mentorship in a wide range of areas. We also provide students with access to many different resources, such as our social justice lending library with thousands of books and other materials, as well as practical organizing resources like poster-making materials, button-makers, and coffee-makers. Students can also get involved with SFPIRG through several different volunteer teams, like the Community Outreach Street Team, the Racial & Migrant Justice Peer Educator Team, and the Letters For The Inside Research Team. For more information about some of our activities and achievements, please see the attached Appendix 2. For testimonials about SFPIRG and our impact on students and the SFU community, please see the attached Appendix 3.

Unfortunately, member fees have not kept up with inflation, as other student societies and organizations on campus can attest. **Not only has inflation since 1994 impacted SFPIRG's ability to continue providing the same level of programming, resources, and opportunities to students, it has also restricted our ability to expand and enhance the work of our organization.** The inflation rate in British Columbia from 1994 to 2019 was 45.03%. This means that something that costs \$3 in 1994 would now cost \$4.35 – **significantly impacting how far SFPIRG's budget can be stretched.**

Proposal

In order to adjust for past losses due to inflation, and in order to expand a number of areas in **SFPIRG's programming and resources, we would like to put forward a referendum question to SFU students that would increase the SFPIRG member fee.** We would also like to ask SFU students to approve annually adjusting the fee for inflation according to the Canadian Consumer Price Index (CPI), so that future losses due to inflation are accounted for.

Since SFPIRG's last member fee referendum in 1994, other SFU student organizations have looked at including language that adjusts their fees according to inflation, including the SFSS, Embark, and WUSC. For example, the SFSS BuildSFU Levy established in 2012 has increased by

\$10 annually, and will be capped in 2022 and adjusted annually for inflation according to the CPI. Embark explored inflation as part of their most recent referendum question to SFU students in 2016. Most recently, WUSC is seeking an increase to their levy in Spring 2020, along with including annual adjustments according to inflation.

A breakdown of the proposed increase to SFPIRG's fee is included in Appendix 1 as rationale for the referendum question.

Referendum question

We would like to put forward the following referendum question to students, and are amenable to adjusting the language of the question in order to be compatible with other organizations' referendum questions:

BACKGROUND:

The Simon Fraser Public Interest Research Group (SFPIRG) is an independent student society at SFU that engages students in social and environmental justice, through education, action, research, and community-building. Established in 1981, SFPIRG provides a wide range of programming, resources, services, and volunteer and employment opportunities to students. Visit www.sfpirg.ca to learn more about SFPIRG.

All SFU students are members of SFPIRG, and contribute a member fee every semester as part of their Activity Fee. All SFU students currently contribute \$3 per semester, except students taking 3 credits or fewer who currently contribute \$1.50 per semester. This member fee was last set by referendum in 1994. The inflation rate in BC from 1994 to 2019 was 45.03%, meaning that something that cost \$3 in 1994 would now cost \$4.35 - significantly impacting SFPIRG's operating budget.

SFPIRG needs additional revenue to maintain current levels of programming and services, to expand and enhance the organization's scope and capacity, and to adjust for the inflation that has occurred over the last 25+ years. Without there being an increase, SFPIRG would not be able to continue operating at current levels, nor continue growing and developing new programs, services and opportunities for students.

RESOLUTION:

Be it resolved to increase the student levy for SFPIRG to \$5.50 per semester for students, except students taking 3 credits or fewer who would contribute \$2.75 per semester, adjusted annually for inflation according to the Canadian Consumer Price Index (CPI). (YES/NO)

Appendix 1

Breakdown of Levy Increase

- If the referendum question passes, adjusting the levy for inflation will allow SFPIRG to maintain most current levels of programming indefinitely. This includes but is not limited to: events such as educational and skill-building workshops; resources like our lending library and organizing materials; and volunteer and employment opportunities, such as the Racial & Migrant Justice Peer Educator Team, the Equity-Based Review of Academic Departments Research Team, and many other different workstudy positions.
- If the referendum question passes, increasing the levy to \$5.50 per student (\$2.75 per student enrolled in 3 credits or less) will restore funding to areas that have seen losses due to inflation, as well as expand and enhance a number of other areas in our operating budget. The estimated annual increase of \$193,000 would provide funding for the following areas:

Amount (approx.)	Expenditure
\$58,500	This funding would allow SFPIRG to hire a fourth co-Executive Director, whose main area of focus would be student engagement. This staff member would work directly with student volunteers, workstudy students, SFPIRG Action Groups, and other student staff. Currently, these duties are split ad-hoc between the other three co-Executive Directors, hindering the organization’s ability to fully support our volunteers the way we would like to.
\$23,000	<p>This funding would allow SFPIRG to hire an ongoing student employee to coordinate and administer the Letters For The Inside (LFTI) program, paid a Living Wage (currently \$19.50/hour) at 20 hours per week. Having an ongoing student employee coordinating the program would provide greater continuity for the program, as well as increase capacity for educational initiatives around issues like Prison Justice and Transformative Justice.</p> <p>Founded in 2004, the LFTI program connects volunteer student researchers with research inquiries from inmates on many different topics. LFTI is a unique, well-recognized program with international impact. LFTI has an organizational relationship with the Courthouse Libraries of BC, in which prisoner requests that come to them are channeled through our program. Student researchers have responded to thousands of letters over the years; we received over 100 requests in 2019, with volunteers responding to over 60 letters. Currently, the LFTI Coordinator is a workstudy position, which creates uncertainty about program continuity every semester.</p>
\$5,000	This funding would allow SFPIRG to create a dedicated “Campaigns” budget, allowing SFPIRG to mount one large-scale educational campaign per year, involving a variety of outreach and education methods. Large-scale educational campaigns topics under consideration include issues such as: scent reduction/chemical sensitivities;

	<p>accessibility and inclusion via universal design; participatory action research methods; and applying intersectionality and Transformative Justice to sexual violence prevention and support work.</p>
<p>\$5,000</p>	<p>SFPIRG (and all of SFU) occupies unceded Indigenous land belonging to Coast Salish peoples. Based on our current knowledge, this includes the territories of the Musqueam, Skwxwú7mesh (pronounced: <i>Skohomish</i>), Tsleil-Waututh (pronounced: <i>slay-wa-tooth</i>), and Kwikwetlem nations. We recognize Indigenous sovereignty over their peoples and their lands and seek to be in solidarity with Indigenous decolonial efforts. We recognize also that these Indigenous nations are at the forefront of the struggle to protect everyone who spends time on Burnaby Mountain through their efforts to stop the pipeline and expansion of the tank farm – a good example of this is the Sacred Trust Initiative of the Tsleil-Waututh Nation and their court cases. It is in all of our interests to support their work.</p> <p>One concrete way for organizations to act in solidarity with Indigenous efforts toward Decolonization and sovereignty, is to make funds available specifically for supporting these efforts. Although we are able to do so ad-hoc, it is not a sustainable practice. This funding would allow SFPIRG to create a dedicated “Indigenous Sovereignty and Decolonization Support” budget. Earmarking funds specifically to support Indigenous student organizing at SFU, as well as the work of the Coast Salish peoples whose lands we currently occupy, would be a tangible way to act on SFPIRG’s organizational values of Decolonization and Indigenous sovereignty.</p>
<p>\$43,000</p>	<p>This funding would allow SFPIRG to create a “Board of Directors Stipends” budget, at a rate of \$400/month for up to 9 Board members (the maximum number of Board members, as per SFPIRG bylaws). Support for this funding would reflect a culture of students supporting and recognizing when members of their student community work for the general good. Currently, SFPIRG’s bylaws do not allow Board members to be remunerated for their service; however, if this budget was created, it would provide SFPIRG with the mandate to develop bylaw language for approval by our membership (all SFU students) that would provide a stipend to Board members.</p> <p>The ability of any Board of Directors to dedicate time and energy to an organization is a core and integral component of non-profit governance. Providing a stipend for service is one way of both recognizing the care and diligence that go into governance, as well as compensating for time that might need to be booked off from work or studies. Examples of organizations that provide stipends in recognition of service include the SFSS providing a stipend to their Board of Directors and to their Council representatives, and the GSS providing a stipend to their Executive Committee and to their Council representatives. If such a bylaw were implemented, stipends would be provided to the incoming Board of Directors, not the presiding Board at the time.</p>

<p>\$115,000 (over 10 years)</p>	<p>This funding would allow SFPIRG to build up a contingency fund over the course of 10 years that would help safeguard against things like emergency or unexpected costs, or an interruption to the disbursement of student activity fees. This fund would also serve to support SFPIRG's commitment to funding fair and decent Pregnancy & Parental Leave.</p> <p>Once this contingency fund reaches the target threshold, any additional funds collected under this budget line could be reinvested in expanding SFPIRG's programming, or in other student-focused initiatives like grants and bursaries.</p>
<p>\$47,000</p>	<p>This funding would restore areas in SFPIRG's budget that have become chronically underfunded in recent years due to inflation and growing costs. Areas of funding that would see replenished funding include:</p> <ul style="list-style-type: none"> • Board and volunteer training • Educational material printing • Library resources • Outreach and marketing costs • Research funding • Programming and event funding • Grants for students and community groups • Action Group funding • Accessibility expenses • Dependent care subsidies

Appendix 2

List of Activities and Achievements
Works with SFU instructors and Teaching Assistants on inclusive program development for a diverse student body – for example, we have offered training to SFU staff in the University’s Sustainability Office, and their Student Engagement department, and to faculty and TA’s in the Criminology and Psychology Departments
Collaborates with SFU Student Engagement, such as offering consultation and workshop facilitation for SFU’s Passport to Leadership program, and supporting students running Peer Educator programs like Tumblershare
Mentors and supports students who wish to enhance their academic and project work through using an intersectional approach to the issues they are exploring
Supports campus community projects, like the Zero Waste Initiative’s “Re-Use For Good” campaign, by making reusable straws, cutlery, and educational materials available to students
Strengthens and encourages students in gathering and nurturing new communities and organizations, including: LGBTQ+ students on campus formed an SFPIRG Action Group in the 1990s which successfully advocated and lobbied for an inclusive physical space for LGBTQ+ community, resulting in Out On Campus being established in its current space in the Rotunda; and Embark originating from student advocacy and organizing as an Action Group at SFPIRG, growing and eventually separating to become an independent student society
Provides support and infrastructure for Action Groups, such as Left Alternative, which empowers students to create action and change in their communities; Left Alternative is one of the founding members of the Tuition Freeze Now campaign, along with TSSU and SOCA
Strengthens SFU’s efforts to build its reputation and stature by supporting the University’s successful application to receive Ashoka Changemaker accreditation
Produces programming and education directly related to the health and well-being of undergraduate students, including: healing from trauma; sexual health; ending sexual violence; and promoting health and sustainable activity through cycling
Mentors student leaders and researchers on practicing and developing inclusive facilitation skills, such as for Research 101: A Manifesto For Ethical Research In The Downtown Eastside
Assists and connects students interested in facilitating reading/discussion groups, putting on film series, and developing workshops
Offers multiple Workstudy positions through the SFU Financial Aid program, currently including: Letters For The Inside Coordinator; Equity-Based Review of Academic Departments and Education Guides - Project Developer; Racial & Migrant Justice Peer Educator; DisOrientation Coordinator; Community Outreach & Engagement Coordinator; and Resource Centre Coordinator
Participates in campus-wide advisory groups, such as SFU’s Sexual Violence Policy Advisory Group, and the Sexual Assault Awareness Month Working Group

Provides a space where students from diverse backgrounds can find community, and where they can clarify their values and practice being active, ethical, engaged members of the broader community
Trains campus service providers in Peer Support Skills, such as Out On Campus
Bolsters community organizing efforts, such as: running a workshop-fundraiser in support of the Pull Together campaign in Fall 2019, supporting Indigenous challenges of the TMX Pipeline in the courts; and collaborating with the SFSS Advocacy Committee to provide resources and support to the Land Defenders resisting the Kinder Morgan pipeline expansion in Fall 2014
Extends training to campus leadership groups, such as Governance training for the Peak's Board of Directors, and Inclusive Leadership training for the SFSS's Board of Directors
Supports groups like SFU Health Peers with training on recognizing and challenging bias and stigma in health-related settings and discourse
Maintains a social justice lending library with thousands of books and other materials, with an online database shared with Out On Campus and the Women's Centre
Helps students develop vital skills such as collaboration, working compassionately and respectfully with others, project planning, and advocacy
Administers community-building social space and bookable meeting space for all students, clubs and student unions in our lounge and meeting room
Participates in and supports intersectional community policy development, through events such as BCCIC's "Roundtable on UN Sustainable Development Goals" and ICCLR's and UBC SASC's "The Power of Our Collective Voices" conference
Cooperates with community organizations like the Radical Access Mapping Project (RAMP) in advocating for and training about accessibility issues, such as providing a workshop on accessible concert organizing to the SFSS Board and volunteers in Summer 2014

Appendix 3

Testimonials
<p>“SFPIRG has opened my eyes up to a plethora of issues that I was not aware of before... Like the other rotunda groups, SFPIRG is integral to the identity of SFU and contributes to the progressiveness that the university is known for.” – SFU Student</p>
<p>“SFPIRG has remained the cornerstone of the university's organizing efforts and a hub for student mobilization. SFPIRG bolsters a sense of community, purpose, and experiential learning on campus. SFPIRG has been a home on campus for me!” – SFPIRG Board Member</p>
<p>“I am grateful that SFPIRG exists. They are a great organization run by amazing, caring and very helpful people. Even though I have graduated from SFU, I am still in contact with SFPIRG.” – SFSS Board Member</p>
<p>“SFPIRG's trust and support was instrumental for us as a new grassroots project and helped us spread our message around SFU, and [the Greater Vancouver community] as well.” – SFU Student-Run Organization</p>
<p>“Having SFPIRG on campus is such a blessing. It's an accessible and safe space for everyone to use. It's rich in resources. The staff are so supportive. These are my reasons for why I love SFPIRG, and I'm sure the list goes on.” – SFPIRG Board Member</p>
<p>“I was in my first year and I remember coming into the SFPIRG space and falling in love with the sunlight coming through the giant windows and the comfortable seats with colourful pillows placed across from a vast and magical library.” – SFPIRG Board Member</p>
<p>“SFPIRG is a place where you can relax, be yourself, and have fun! For me, like many other students, SFPIRG became a home on campus. More important though than the skills and experience that I gained, were the friendships and connections I formed.” – SFPIRG Work Study Student</p>
<p>“Through SFPIRG and the other Rotunda Groups, I am slowly learning to be a member of a kinder, more generous, more compassionate and more inclusive community - and that is so valuable to me given the oppressive societies I grew up in.” – SFU Student</p>
<p>“Being involved in campus and community social & environmental justice work has made a huge difference in my graduate life. I am no longer simply discussing the issues of the day in seminars, but am practicing how to put those ideas into action with the SFPIRG community.” – SFPIRG Action Group Organizer</p>
<p>“Being on the SFPIRG board has been enlightening, challenging and rewarding. SFPIRG supports students & the campus community in their efforts towards making the world a better place, and the most fulfilling thing is knowing that I'm a part of that effort.” – SFPIRG Board Member</p>
<p>“My experience with SFPIRG has been overwhelmingly positive. Having a place to anchor the volunteer experience I need in order to obtain employment in the area of social justice has been very beneficial.” – SFPIRG Board Member</p>

"I feel very fortunate to have been in a position that helps me assist students in changing our school community and raising awareness of anti-oppression issues." – SFPIRG Work Study Student

"I have met so many passionate & driven individuals at SFPIRG and I've been exposed to a wide variety of perspectives on social issues. The centre has given me the ability to grow my network of compassionate people and allowed me to find my passion and voice within activism and advocacy." – SFPIRG Action Group Organizer

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"SFPIRG is my favourite place on campus... I really found myself in the community at SFPIRG, and because of this, there will always be a place in my heart for this beautiful student-led organization." – SFPIRG Board Member

"It's a bit sappy to say but SFPIRG has become this place that's a bit like home away from home. I love the fact that I have this amazing resource, not only for school related stuff, but for me and everything I do." – SFPIRG Work Study Student

"I am really enthusiastic about being a part of this incredible community, with people who care about the same types of social and environmental justice as I do, as well as the creation of awareness of other types of oppression and discrimination." – SFPIRG Board Member

"SFPIRG has positively impacted my undergrad experience. I have gained various skills throughout my volunteer time here. Along with meeting new people and making friends, I have learnt how to manage the library." – SFU Student

"As cliché as it sounds, this workshop truly put us into another's shoes through making us aware of the diversity of individuals and contentious issues regarding property around us." – SFSS Board Member

SFU's Got Talent 2020

by SFSS x SFU Peak Frequency

Event Proposal



Executive Summary

For the past two years, SFU Peak Frequency has collaborated with the SFSS on *SFU's Got Talent*, a large-scale talent show. This event has been extremely successful in providing

massive student engagement, showcasing SFU student talent, and exceeding previous limitations to create never-before-seen production value by student organizations.

We propose a third iteration of *SFU's Got Talent*, again led by SFSS & SFU Peak Frequency, to occur in March 2020, as one of the **signature annual events of SFU Burnaby**.

We also propose that this event be one of annual occurrence, to be finetuned and adjusted yearly for the Board to motion upon.

Motion

Be it resolved to approve up to \$3745.50 from the Events Department for the SFSS and SFU Peak Frequency "SFU's Got Talent" event in March 2020.

Event Details

Date March 6, 2020 (booking in progress)

Time 4:30 - 7:00 PM

Location Leslie & Gordon Diamond Family Auditorium

Target Attendance 400

SFU's Got Talent is a large-scale talent show held at SFU, by students for students. This event will showcase musical, cultural, and artistic talents and be advertised widely across campus as an example of active student life and engagement. It will consist of 20 acts (with a 15-minute intermission in between), each of which will be vetted and auditioned over a period of a month beforehand. 3 will comment on each performance and select winners to receive cash prizes at the end of the event. 1 judge will comment per performance to ensure the show does not run late.

Entrance will be free with no RSVP required, as in previous years. This lowers the bar for commitment and creates an inclusive environment for all students.

In the past we've planned for audiences of over 150-200 and have exceeded this by garnering a couple hundred attendees, not including stagehands and organizers. We are aiming to match this or even exceed this amount by having an audience of **400 people**.

[OPTIONAL: During intermission, food (cookies, fruits, baked goods from SFU Dining Services) will be purchasable through a **concession stand** (\$150). This significantly decreases food costs as opposed to providing prepaid food for the attendees.

OPTIONAL: During intermission, **tea, coffee, and water** will be free. This would be a cost of \$1.899 per person which, for 300 people and including a 15% service fee, would equal \$655.]

Last year, **the Board provided a popcorn stand**--however, the downside to this was the mess of food being leftover on the floor in the auditorium itself.

We are not allowing any discussion or promotion of the SFSS elections (which will be ongoing during that time) in any way, at or near the event.

Objectives

- Set a clear role model for **student life and activities** on campus
- Encourage **student engagement** in campus activities
- Showcase the unique **cultural, musical, and artistic talents** of SFU students
- Provide a much-needed **respite from midterms**
- Ensure **SFSS and SFU Peak Frequency** are widely known and well-known

Changes to the Budget

On January 18, 2019, the Board of Directors approved a budget of \$3829.68 for SFU's Got Talent 2019, with an attendance of a couple hundred students. Our actual expenses last year totalled to \$3,513.58.

This year, we target an attendance of 400 students and propose a budget of **\$3745.50**

The most significant changes allowing this **decrease** in the budget are:

- **Equipment:**

- Last year we went slightly over budget due to some equipment parts costing us slightly more than anticipated
 - Thankfully, the contingency allocated in last year's budget made up for this; the new equipment rental budget has been updated with last year's costs in mind
- Our club now has a videographer exec so we don't need to hire one for the event.

- **Food:**

- Last year we were provided a discount last minute from Nester's Market on select food and snacks for the event. We bought them and transported them to Forum Chambers, where we directed attendees to visit. This was enjoyable for many attendees. We hope to do the same again this year.
- Discussion is open to whether we should include **Catering** this year

- **Printing/marketing:**

- Due to the SFSS copy/print centre no longer being open, we will use the Cornerstone printing services. They have slight printing cost differences.
- We don't need to purchase 2 large hanging banners for the AQ anymore since our design from last year was made for the purpose of reuse in following

years! We only require the banners to be hung again along with 2 new 'sub-banners' advertising the date and time.



Our Proposal for Collaboration

What SFU Peak Frequency is good at

- Professional audio and lighting production
- Close connections with the musical and artistic community
- Logistics and coordination
- Event lead and organizers
- All executives for event work

Where the SFSS comes in

- Suggested additions to the organizing committee:
 - **Marketing and Social Media Coordinators** for promotions, contests, and pre-event engagement
 - **Logistics Coordinator(s)**
 - **Sponsorship Coordinator(s)**
 - **MC** (charismatic, well-spoken, confident) (may or may not need)
 - Suggestions?
- Graphic design work
- Directors' tabling engagement with students
- SFSS promotional items handed out at event
- 1 judge (chosen from the Board of Directors)

Terms of Collaboration

Both groups will provide/receive:

- Co-promotion (at minimum, both logos on all promotional material)
- Outreach and logistics work

- Day-of volunteers and organizers

Budget

\$3,745.50

Expenses

Item	Base Cost	Quantity	Planned	Notes
			\$3,745.50	
VENUE (Subtotal: \$348)				
Venue Rental (DFA)	\$200	N/A	\$200.00	
MECS Cleaning	\$28	N/A	\$28.00	
MECS Power Connection Fee	\$24	5	\$120.00	First connection is \$60. Additional connections are \$15. Price will average out if ordering more than one connection.
FOOD AND REFRESHMENTS (Subtotal: \$250)				
Coffee and Tea (SFU Dining Services)	\$1,899	0	\$0.00	\$18.99 per 10 people (if we do this)
Nester's Market Food	\$250	1	\$250.00	Last year, gave us a discount; hoping for similar
EQUIPMENT AND PRODUCTION (Subtotal: \$1080.08)				
Equipment (Long & McQuade)	\$725	N/A	\$725	See attached equipment budget
Photographer	\$300	N/A	\$300	Humans of SFU Photographer
Glowsticks	\$55	N/A	\$55	Was extremely popular last year.
Decorations	\$40	N/A	\$40	Table cloths, tape, ribbon
MARKETING AND PRINTING (Subtotal: \$450)				
Posters (Colour 11 x 17)	\$0.50	200	\$100	(estimated price) https://www.printcornerstone.com/pricelist.pdf
Mini paper banners (to attach to large ones)	\$35	2	\$70	https://www.printcornerstone.com/pricelist.pdf
Labour fee for hanging paper banners?	\$50.00		\$0	Amount unknown
Programs (Colour 8.5 x 11)	\$0.45	400	\$180	https://www.printcornerstone.com/pricelist.pdf
Social Media Gift Card Giveaway	\$50	1	\$50	May be replaced with sponsorship
Facebook Post Boosting	\$25	2	\$50	2 boosts to event page
CASH PRIZES (Subtotal: \$500)				
1st Place	\$250	N/A	\$250	Visa Gift Card
2nd Place	\$100	N/A	\$100	Visa Gift Card
3rd Place	\$75	N/A	\$75	Visa Gift Card
People's Choice	\$75	N/A	\$75	Visa Gift Card
Visa Prepaid Card Activation Fee	\$34.35	1	\$34.35	
Tax	\$3.35	1	\$3.35	
MISCELLANEOUS (Subtotal: \$999.72)				
Pizza for Organizers	\$23.06	5	\$115.30	For executives and organizers
Thank You gifts to judges and MC	\$40	N/A	\$40.00	
Tax	12%	N/A	\$260.17	Contingency spent in other lines
Contingency	20% of the budget	N/A	\$624.25	Contingency spent in other lines

SFU's Got Talent 2020

Audio & Light Equipment Budget

\$725.08

Rentals from Long and McQuade

Equipment Rentals \$554.18

Item	Model	Price Per Day	Quantity	Subtotal	Notes
SOUND EQUIPMENT (Subtotal: \$363.8)					
Speakers	Yorkville PS12P	\$21	2	\$42	
Speaker Stands	Yorkville SKS-09B	\$2	2	\$4	
Subwoofer	Yorkville PS15S	\$29	1	\$29	Call ahead to ensure stock
Stage Monitors	Yorkville Monitor 100KW	\$7	0	\$0	
	Yorkville Monitor NX10C	\$10	2	\$20	
Mixer	Allen & Heath W4 1602	\$33	1	\$33	Call ahead to ensure stock
	Equipment reservation fee	60%	N/A	\$19.80	
DI Boxes	ART Pro Audio Dual Active Direct Box	\$2	1	\$2	Guitars to line in (external power needed)
	ART Pro Audio Dual Passive Direct Box	\$2	2	\$4	Guitars to line in
Microphones (vocal)	Shure SM58-LC	\$6	5	\$30	
Microphones (instrumental)	Shure SM57-LC	\$5	3	\$15	
Microphones (drum overheads)	Sennheiser MKH-416	\$8	2	\$16	
Microphones (wireless)	Line 6 XD-V55	\$18	2	\$36	Call ahead to ensure stock
Microphone stands	Yorkville MS-206B	\$2	8	\$16	
Microphone stands	Yorkville MS-108	\$2	3	\$6	
Microphone cables	Yorkville XLR (25 foot)	\$1	6	\$6	Additional
	Yorkville XLR (50 foot)	\$1	9	\$9	Additional
	TS (1/4 inch) guitar cables	\$1	5	\$5	
Snake cable (100 ft)	Yorkville SN-244X	\$14	1	\$14	24 Channel x 4 XLR Returns
Other cables	Yorkville A206MPY (6')	\$1	0	\$0	Auxiliary TRS-M to 2x1/4"-M cable
	XLR-M to TRS cable	\$2	3	\$6	
	XLR-F to TRS cable	\$2	3	\$6	For mixers to speakers
Power cord	Link 3-Prong A125PC3 AC Cable (25 foot)	\$1	5	\$5	Additional
Extension cord	Woods 3-outlet extension cord (10m)	\$2	16	\$32	
Power strip	ART PDS8U Power Distribution System	\$2	4	\$8	

LIGHTING EQUIPMENT (Subtotal: \$159.4)					
Lighting controller	Yorkville LP-C12	\$9	1	\$9	
	Equipment Hold Fee	60%	N/A	\$5.40	
LED light can	Orion PAR56 Light Can	\$20	2	\$40	
	Equipment Hold Fee	60%	N/A	\$24.00	
LED light strips	Yorkville LP-LED4X	\$25	2	\$50	
LED light strip stands	Yorkville SKS-21B	\$3	2	\$6	
Spotlight	American DJ Spotlight FS600LED	\$25	1	\$25	
	Equipment Hold Fee	60%	N/A	\$3.60	
XLR for lighting	Yorkville XLR (25 foot)	\$1	6	\$6	Additional

ALL CABLES REQUIRED FOR BASIC OPERATION					
Microphone cables	Yorkville MC-5N				
	Yorkville MC-25N				
	Yorkville MC-50N				
Instrument cables	Yorkville PC-10				
	Yorkville PC-15				
	Yorkville PC-20				
Power cords	Yorkville A108PC3 (8')				
	Yorkville A125PC3 (25')				

LONG AND MCQUADE FEES (Subtotal: \$4)					
Rental Protection	N/A	\$4	1	\$4	
Equipment Problem Reimbursement	Speakers	-\$56	N/A	-\$56	

MISCELLANEOUS EQUIPMENT (Subtotal: \$73.38)					
Batteries	1 9V for guitar, 2 AA for each wireless mic	\$30	N/A	\$30	
Outlet Tester	Mastercraft Receptacle Tester	\$15	1	\$15	
Walkie-Talkies		\$20	0	\$0	For technicians, stage manager, spotlight volunteer
Cable/Safety Tape		\$28	1	\$28	

Miscellaneous \$170.90

Item	Model	Price Per	Quantity	Subtotal	Notes
EQUIPMENT TRANSPORTATION (Subtotal: \$170.9)					
U-Haul Van	9' cargo van (base rental per day)	\$19.95	2	\$39.90	
	Damage Waiver (per day)	\$15	2	\$30	
	Distance rate (per kilometre)	\$0.59	56	\$33.04	To Coquitlam or North Vancouver L&M and back, twice
	Utility dolly (per day)	\$7	2	\$14	
	Environmental fee; passenger rental tax	\$2.00	2	\$4	
	Tax	12%	N/A	\$14.51	
	Gas	\$35.45	N/A	\$35.45	