

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**August 01 - August 15, 2019**

## **FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY**

- Did not meet during this period.

## **ACCESSIBILITY FUND**

- Met to discuss and give feedback on the accessibility standard policy

## **UNIVERSITY ADVOCACY & LOBBYING**

- Did not meet during this period

## **EVENTS**

- 

## **FINANCE & AUDIT**

- The Committee did not meet during this period

## **GOVERNANCE**

- Finalize edits on elections policies, discuss pro-life policy, and GP-13

## **NOMINATION**

- The Committee did not meet during this period.

## **SURREY CAMPUS**

- Informal Meeting held to discuss event planning.

## **VANCOUVER CAMPUS**

- The committee met to discuss logistics for upcoming september events.
- The committee met with Precious Ile from student services to collaborate on community engagement events to be held in the fall at harbour centre and woodward's campus.

# SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**August 01 - August 15, 2019**

## **PRESIDENT (GIOVANNI HOSANG)**

### **Named SFSS Committee Work & Action Items**

- N/A

### **Meetings & Action Items**

- [August 12] Emergency Board Meeting
  - The board had a meeting to increase kickoff budget
- [August 12] Call with Executive Director Sylvia Ceacero
  - Got updates on Society Matters including updates
  - Extended
- [August 15] Call with Executive Director Sylvia Ceacero
  - Got updates on Society Matters including updates
- [August 15] Call with President Petter
  - Petter and I discussed the new change in the SFU Administration and the fact that the work Peter Keller and the SFSS have been doing alongside the GSS won't go to the wayside due to Jon Driver taking over from the role as VP Provost Academic. Petter reiterated the importance of keeping the same strategic vision. I implored Petter that we can't waiver on student's voices being heard and being a part of the Budget Creation process alongside the VP University Relations.
- [August 14] Single Use Plastics Ban the Bottle Rep
  - Had a call with the Single Use plastics Ban the Bottle rep to discuss areas of collaborating on an information campaign in September

### **Projects**

- SFU Budget Consultations
- SFU Tuition Freeze Now
- Federal Elections Debate at SFU

### **Office/Engagement Hours**

- Online

### **Events**

- N/A



**Board of Directors**

Maggie Benston Centre 2220  
Simon Fraser University  
8888 University Drive  
Burnaby, BC V5A 1S6  
Unceded Coast Salish Territories  
**sfss.ca**

**Administrative**

- Calls, Emails, Slack

## **VP STUDENT SERVICES (CHRISTINA LOUTSIK)**

### **Named SFSS Committee Work & Action Items**

- [August 13] Governance Meeting
- [August 13] AFAC Meeting

### **Meetings & Action Items**

- [August 1] Exec Meeting
- [August 1] Board Development Session
- [August 1] Kickoff Marketing Meeting
- [August 7] Policy and Bylaw discussion with ED and CPRC
- [August 8] Board Meeting
- [August 9] SUDS Conference
- [August 10] SUDS Conference
- [August 11] SUDS Conference
- [August 12] Accessibility - Accommodation and Design
- [August 12] Emergency Board meeting
- [August 15] AGM Prep Meeting

### **Projects**

- Accessibility Policy Support
- Peer support with HCS

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [vpsservices@sfss.ca](mailto:vpsservices@sfss.ca) for an appointment.

### **Events**

- N/A

### **Administrative**

- emails , calls etc.

## **VP EXTERNAL RELATIONS (JASDEEP GILL)**

### **Named SFSS Committee Work & Action Items**

- N/A

### **Meetings & Action Items**

- [Aug 1] Campaign Planning Meeting with Sarah
- [Aug 1] Exec Meeting
- [Aug 1] Board Meeting
- [Aug 8] Board Meeting
- [Aug 9 - 11] SUDS Conference
- [Aug 12] Emergency Board Meeting
- [Aug 13] Weekly Check-in with Executive Director
- [Aug 13] Kick-off After Party Meeting
- [Aug 13] Governance Meeting
- [Aug 13] Call with Sylvia and Alejandro

### **Projects**

- Knock-out Interest Campaign
- Kick-off After Party Team

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [vpexternal@sfss.ca](mailto:vpexternal@sfss.ca) for an appointment.

### **Events**

- N/A

### **Administrative**

- Phone calls, emails, etc.

## **VP FINANCE (TAWANDA NIGEL CHITAPI)**

### **Named SFSS Committee Work & Action Items**

- [August 01] Executive Committee
  - Discussed Lennon Wall Safety Precautions
  - Discussed SFSS stance on Greek Life
  - Discussed Point Person/President Work Relations
- [August 13] Governance Committee Meeting
  - Please refer to committee minutes

### **Meetings & Action Items**

- [August 01] Board Development Session
  - Discussed Lennon Wall safety precautions
  - Jeffery Leung briefed board members on Hong Kong protests
  - Discussed potential idea of housing the GSS in the SUB
- [August 06] Fall Kickoff Check-in
  - Discussed Budget Variances and potential adjustments
- [August 09] Finance Reports Discussion
  - Discussed the audit report with the society's auditors in preparation for the AGM
- [August 9-10] Student Union Development Summit
- [August 12] Emergency Board Meeting
  - Increased fall kickoff line budget from \$15,000 to \$60,000
- [August 13] Governance Committee Meeting
  - Please refer to committee minutes
- [August 13] AGM preparation with Finance Manager Rowena
- [August 15] Board Development Session

### **Projects**

- AGM (preparation)

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [vpfinance@sfss.ca](mailto:vpfinance@sfss.ca) for an appointment.

### **Events**

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### **Administrative**

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## **VP STUDENT LIFE (JESSICA NGUYEN)**

### **Named SFSS Committee Work & Action Items**

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### **Meetings & Action Items**

- [Aug 01] Executive Meeting
- [Aug 01] Board Development Session
- [Aug 06] Meeting with Events Committee member
- [Aug 06] SFSS X MECS Bi-weekly meeting
- [Aug 06] Fall Kickoff Check-In meeting
- [Aug 06] Events Committee meeting
- [Aug 12] SFSS Fall Kickoff Bi-weekly meeting
- [Aug 12] Fall Kickoff Meeting Budget
- [Aug 12] Board Meeting
- [Aug 12] Events Informal Meeting
- [Aug 12] Board Meeting
- [Aug 13]

### **Projects**

- Fall Kickoff 2019

### **Office/Engagement Hours**

- 

### **Events**

- 

### **Administrative**

-

## **VP UNIVERSITY RELATIONS (SHINA KAUR)**

### **Named SFSS Committee Work & Action Items**

- University and Academic Affairs Committee
  - Did not meet during this period
- Executive Committee
  - Updates from point person
- Fall Kickoff Committee
  - Updates on Sponsorship Packages
  - Need to send emails to potential sponsors
- Vancouver Campus Committee
  - Meeting about plans for engagement at Woodward's during Week of Welcome
  - Collaboration with Student Experience Initiative Peer Idea Activators
- Finance and Audit Committee
  - Did not meet during this period

### **Meetings & Action Items**

- [August 1] Meeting with Harjab and Osob
  - Gained context behind the work the GSS Student Advocate does
- [August 1] Exec Meeting
  - General Updates from Point Person, Discussion surrounding Greek Life on SFU
- [August 1] Board Development Session
  - Discussion around whether GSS should have space in the SUB
  - Presentation from Jeffrey Leung on the Hong Kong and China Situation
- [August 1] Emergency Board Meeting
  - Passed motion for SFU Lennon Wall and society stance on HK and China situation
- [August 6] Meeting with Jill and Sylvia
  - Discussion with CEO of BC Non-Profit Housing Association on presenting to the board regarding affordable housing
- [August 8] Board Meeting
  - Please refer to meeting minutes
- [August 8] Phone Meeting with Mehtaab
  - Updates on Sponsorships for Kickoff
- [August 9] SUDS Conference
- [August 10] SUDS Conference
- [August 11] SUDS Conference
- [August 12] Emergency Board Meeting
  - Increased budget for Fall Kickoff
- [August 13] Meeting with BCIT Student Advocates and Osob
  - Learned context about the work of the student advocates at BCI
- [August 14] Meeting with Sarah
  - Updating UAA Committee Terms of Reference to reflect the changes in the committee structure
- [August 14] Meeting with Sylvia
  - Discussion surrounding communications for the extended shuttle service and information about Osob and my project for a student advocate at SFU



- [August 14] Vancouver Committee Meeting
  - Please refer to Meeting Minutes

**Projects**

- Federal Election Debate
- Budget Consultation
- Car2Go on campus
- Student Advocate at SFSS
- SFU x SFSS Welcome Day 2019
- Fall Kickoff 2019

**Office/Engagement Hours**

- Office hours are available by request. Please contact [vpuniversity@sfss.ca](mailto:vpuniversity@sfss.ca) for an appointment.

**Events**

- [August 14] FASS Social
  - Meeting the Peer Mentor Team
  - Filming promo video for FASS Fest
- [August 9 - 11] Student Union Development Summit

**Administrative**

- Slack messages, Emails, Phone Calls

## **AT-LARGE REPRESENTATIVE (MANEET AUJLA)**

### **Named SFSS Committee Work & Action Items**

- Federal, Provincial, Municipal Advocacy and Lobbying Committee
  - Did not meet during this period.
- Events Committee
  - Refer to meeting minutes
- Accessibility Committee
  - Refer to meeting minutes
- Nomination Committee
  - Did not meet during this period.

### **Meetings & Action Items**

- [Aug 1] Farm Meeting
  - General updates from FARM members
- [Aug 1] Board Development Session
  - Refer to meeting minutes
- [Aug 6] Events Committee Meeting
  - Refer to meeting minutes
- [Aug 12] Informal Events Committee Meeting
  - Kickoff updates - Lineup, ticket sales
- [Aug 13] AFAC Meeting
  - Refer to meeting minutes

### **Projects**

- Kickoff - Ticket Sales

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [atlarge1@sfss.ca](mailto:atlarge1@sfss.ca) for an appointment.

### **Events**

- N/A

### **Administrative**

- Emails, slack and meetings

## **AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)**

### **Named SFSS Committee Work & Action Items**

- Accessibility Committee
  - Please refer to meeting minutes
- University and Academic Affairs Committee
  - Did not meet during this period

### **Meetings & Action Items**

- [Aug 1] SFSS FARM (Faculty/At Large Rep. Members) Meeting
  - Discussed personal projects
  - Discussed paperless agenda & email signatures
- [Aug 1] Board Development Session
  - Discussed GSS and whether they should get space in the SUB
  - Jeffrey Leung came in to do a presentation on the Lennon Wall
  - Discussed August Board Development Sessions
- [Aug 1] Emergency Board Meeting
  - Collected petition for the meeting and collected signatures
  - Created and finalized agenda with aid from Sindhu, Shina, & Sarah
  - Please refer to meeting minutes
- [Aug 8] Meeting with Sylvia
  - Discussed upcoming Board Development Sessions & Meetings
- [Aug 8] SFSS Board of Directors Meeting
  - Please refer to meeting minutes
- [Aug 10] Meeting with Giovanni (via phone)
  - Discussed previous Board meeting
  - Discussed SFU Gondola project and possible statements that would be made regarding its safety (in light of current events with the Sea to Sky Gondola incident)
- [Aug 12] Emergency Board Meeting
  - Please refer to meeting minutes
- [Aug 13] SFSS Accessibility Committee Meeting
  - Please refer to meeting minutes
- [Aug 15] Meeting with Sylvia
  - Discussed upcoming Board Development Sessions & Meetings
- [Aug 15] Board Development Session
  - Discussed Strategic Plan and how each Director is working towards fulfilling it

### **Projects**

- N/A

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [atlarge2@sfss.ca](mailto:atlarge2@sfss.ca) for an appointment.

### **Events**

- N/A

**Administrative**

- Email
- Phone calls
- Slack & Facebook messaging

## **APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)**

### **Named SFSS Committee Work & Action Items**

- Events Committee
  - Beginning Planning of Fall Kickoff Afterparty Pub Night
- Kickoff Committee
  - Been in constant conversation with Crescendo1 and the rest of the team about talent lineup
  - Gauging student interest in specific artists, genres, etc
- Surrey Campus Committee
  - Planned agenda for next meeting
- Vancouver Campus Committee
  - Attended my first meeting where we discussed Welcome Back BBQ at Woodward's Campus among other student outreach solutions downtown

### **Meetings & Action Items**

- [Aug 12] Fall Kickoff Budget Meeting
- [Aug 12] Informal Events Committee Meeting
- [Aug 13] IT Student Advisory Committee Meeting
- [Aug 14] Vancouver Campus Committee Meeting
- [Aug 15] CSSS Frosh Meeting with Sam, Kia, and VJ
- [Aug 15] Board Development Session

### **Projects**

- SEESS Planning and Recruitment
  - In the fall, the Sustainable Energy Engineering (SEE) program will be opening up in Surrey, and as FAS Rep I am taking on myself to try to get current students who are planning on switching programs to SEE interested in the new Student Union.
- Began "retreat" planning for all Surrey Clubs and SUs
  - This planned meeting would take place sometime in July and would promote collaborations between different clubs and student unions of Surrey, because currently there is a disconnect.
- FAS Frosh & Midnight Madness
  - Planning meeting with myself and all Frosh chairs to discuss the upcoming fall 2019 FAS Frosh. This is done so we can all stay in the loop about what each different department plans to do, so if there is overlap they can work together or plan different events, etc.
- Fall Kickoff
  - Continued search for artists, in contact with Crescendo1 and the rest of the team about artist selection
  - Began afterparty planning
- FAS Night
  - Yearly Faculty of Applied Science Formal Event.

**Office/Engagement Hours**

- Office hours are available by request. Please contact [appscirep@sfss.ca](mailto:appscirep@sfss.ca) for an appointment.

**Events**

- None

**Administrative**

- Emails, Slack, Calls, Meetings

## **ARTS & SOCIAL SCIENCES REPRESENTATIVE** **(JENNIFER CHOU)**

### **Named SFSS Committee Work & Action Items**

- Accessibility Committee
  - [Aug 13] Went over more specifics on the Accessibility Standard Policy – more details below
- Surrey Campus Committee
  - [Aug 2] Discussed events and budgets for the year, as well as possible future collaborations with Surrey DSUs
  - [Aug 16]
- University and Academic Affairs Committee
  - Did not meet during this period
- Events Committee
  - [Aug 6] Debriefed Mental Wellness Day (care packages), Fall Kickoff logistics
  - [Aug 12] Went over kickoff updates, decided on lineup

### **Meetings & Action Items**

- [Aug 1] Meeting with Ruth, a Mental Health Nurse
  - Talked about how to promote mental health nurses
  - Talked about how to improve appointment booking processes
  - Drafted up 3 possible versions of the postcard and printed
- [Aug 1] SFSS FARM (Faculty/At Large Rep. Members) Meeting
  - Discussed personal projects
  - Talked about meeting with faculty deans
- [Aug 1] Board Development Session
  - Discussed GSS and whether they should get space in the SUB
  - Jeffrey Leung came in to do a presentation on the Lennon Wall
- [Aug 1] FASS Fest Filming Promo Video
  - Was super fun but editing all the footage will be...a lot
- [Aug 2] SFSS Surrey Campus Committee Brainstorming Session
  - See above
- [Aug 6] SFSS Events Committee Meeting
  - Debriefed Mental Wellness Day (care packages), Fall Kickoff logistics
- [Aug 7] FASS Fest Logistics Meeting
  - Went over the activities one by one and amended them as needed
- [Aug 7] FASS Fest Security and Risk Meeting
  - Went over accessibility stuff
  - Went over safety script for beginning of event
- [Aug 8] SFSS Board of Directors Meeting
  - Presentation on SFU taking action to eliminate single-use plastic and products
    - asked about straws for students with accessibility needs (they have metallic straws and bendable plastic ones)
    - I mentioned student groups like Disability and Neurodiversity Coalition and SFSS Accessibility Committee for consultation
    - I also asked about the possibility of giving out cotton bags (instead of using plastic produce bags at Nesters and other grocery stores) as prizes

- **Action item:** send an email to the presenters about silicone straws, plant-based options for the dining hall, ChopValue, student groups for consultation (Disability and Neurodiversity Alliance, SFSS Accessibility Committee)
- FASS Futures Survey
  - FASS Dean's Office is planning to have another survey in November
  - I asked SFSS Board Members if there are questions (maximum 3) they wanted to bring up to include in the survey
  - It was mentioned that the survey sounds like the SFSS annual general membership survey and advocacy survey
  - It was suggested to ask the same questions and observe trends in students' answers
  - I mentioned that Financial Fluency was a popular choice for a potential workshop according to last year's survey
  - Sylvia, the SFSS Executive Director, said that Vancity can do workshops on financial literacy, budgeting, cell phone bills, credit card debt, etc.
- Student Conduct Office Presentation
  - I asked the director, Michelle, whether the office was going to promote/advertise that course hoarding is academic dishonesty
  - They are not currently actively promoting it, but maybe they will in the future
- SFSS Communications Plan
  - It was encouraged for SFSS Board of Directors to consult staff before posting certain things on personal social media
  - I asked about the broken sfss.ca links on Google (if it was possible to set up redirects), and this is currently being looked at and is part of the new plan
- Mental Wellness Day Post-Event Report
  - I asked the board for sponsor suggestions and student mental health groups who could volunteer in the future
  - I also mentioned that it would be awesome if board members could share SFSS posts about this to help promote it in the future
- Motion on Paperless Agendas
  - I clarified further why I put large print (24pt font) agenda in the motion
    - Inclusivity
    - Mitch, the director of Centre for Accessible Learning, highly recommended doing so
- Motion on pronouns and territorial acknowledgements in email signatures
  - Sylvia, the SFSS Executive Director, emphasized that putting pronouns on email signatures should be optional for those comfortable doing so
  - FNSA has authority on how to word the territorial acknowledgement
- [Aug 9] FASS Fest Communications Meeting
  - Went over email drafts, sponsorships
  - **Action item:** drafted up some emails, searched up sponsors
- [Aug 12] SFSS Kickoff Committee Meeting
  - See above
- [Aug 12] Emergency Board Meeting



- Confidential Fall Kickoff information
- [Aug 12] Disability and Neurodiversity Alliance Meeting
  - Discussed what we wanted the logo to look like
  - Someone from Student Experience Initiative came to consult us on how to survey and get input from students
  - **Action item:** create poll for Fall semester availability
- [Aug 13] SFSS Accessibility Committee Meeting
  - Went over Accessibility Standard Policy details
  - I had some questions:
    - Service animal relief area
      - There would need to be a map or clarification on where a service animal can go relieve themselves – and there would need to be a designated area for smokers so the smoke doesn't bother students who are sensitive to it
    - Website updates
      - There might be an accessibility tab on the website in the future so things are easier to find and all in one place
    - AGM advertisement
      - Sarah (Policy Coordinator) will contact Sindhu (Communications Coordinator) about edits on the poster (adding a point of contact email for accessibility inquiries, changing colours to high contrast so it's easier to read)
    - Clarification on no photos or videos allowed
      - Currently there is no livestreaming allowed at all
      - There may be more opportunities after moving into the SUB
    - Nametags with pronouns during meetings
      - Could use erasable boards but people need legible handwriting
    - Digital check-in sheet
      - Need a suitable alternative for guests who cannot sign in with pen and paper – make the process clear whether it's a digital form or if it's a specific staff member who can sign the guest in
- [Aug 14] FASS Fest Logistics Meeting
  - Figured out activities and volunteer training for next week
  - **Action item:** continue making graphics and publishing blog posts on DSUs
- [Aug 14] FASS Fest Security and Risk Meeting
  - Figured out more accessible activities
  - Worked on volunteer safety training video script
- [Aug 15] SFSS Board Development Session
  - Cancelled
- [Aug 16] SFSS Surrey Campus Committee Meeting
  - Discussed pancake breakfast logistics (and vegan options yay!!!)

### Projects

- Mental Health Care Packages
  - Handed out packages at the SFU Surrey campus
  - Finished event report: <http://bit.ly/mwdreport>
- FASS Fest

- Worked on Instagram Posts
- Worked on email schedules for students
- Fixed poster dimensions and sent to print
- FASS Fest Promo Video
  - Shot footage for the video
  - Edited the video
- Accessibility Standard Policy
  - Still waiting on Sarah to do more research
  - I have submitted motions (see “Paperless Agendas” and “Email Signatures” below) for easy-to-implement portions of things intended to be in the policy
- Mental Health Nurses Promotion
  - Talked about how to promote Mental Health Nurses
  - Talked about how to improve appointment booking processes
  - Drafted up 3 possible versions of the postcard and sent it to print
- FASS Associate Deans Meeting
  - List of items detailing issues to talk about for the meeting on July 31st
  - See <https://bit.ly/fassdean> for notes
- Paperless Agendas
  - Asked the board through email about their thoughts
  - Submitted a motion to stop printing paper agendas for every single board member
  - This motion includes having a large print copy of the agenda for every board meeting
- Email Signatures
  - Asked the board through email about their thoughts on incorporating pronouns and consistent territorial acknowledgements into SFSS email signatures
- FASS Futures Survey Questions
  - Sent in a discussion item about this so the board can discuss possible questions to include on the survey to be sent out in November
- Fall Kickoff Accessibility
  - Consult with students with disabilities

#### **Office/Engagement Hours**

- Office hours are available by request. Please contact [artsrep@sfss.ca](mailto:artsrep@sfss.ca) for an appointment.

#### **Events**

- [Aug 1] FASS Mentor Social
  - It was SO FUN
  - I love my FASS Fam <3
- [Aug 2] Mental Health Care Packages (Surrey)
  - Handed out around 40 packages and saved 10 for Week of Welcome

#### **Administrative**

- Emails
- Slack messages
- Meetings



**Board of Directors**

Maggie Benston Centre 2220  
Simon Fraser University  
8888 University Drive  
Burnaby, BC V5A 1S6  
Unceded Coast Salish Territories  
**sfss.ca**

## **BUSINESS REPRESENTATIVE (ANDREW WONG)**

### **Named SFSS Committee Work & Action Items**

- Nominating Committee
  - Did not meet during this period
- Finance and Audit Committee
  - Sent regrets for August meeting

### **Meetings & Action Items**

- [Aug 1] SFSS FARM (Faculty/At Large Rep. Members) Meeting
  - Discussed personal projects
  - Discussed paperless agenda & email signatures
- [Aug 1] Board Development Session
  - Discussed GSS and whether they should get space in the SUB
  - Jeffrey Leung came in to do a presentation on the Lennon Wall
  - Discussed August Board Development Sessions
- [Aug 12] Emergency Board Meeting
  - Please refer to meeting minutes

### **Projects**

- Board Month in Review
- Beedie President Meetings

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [busrep@sfss.ca](mailto:busrep@sfss.ca) for an appointment.

### **Events**

- N/A

### **Administrative**

- Emails
- Phone calls
- Slack

## **COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE** **(FIONA LI)**

### **Named SFSS Committee Work & Action Items**

- Surrey Campus Committee
  - Please refer to meeting minutes
- Vancouver Campus Committee
  - The committee met to discuss logistics for upcoming september events.
  - The committee met with Precious Ile from student services to collaborate on community engagement events to be held in the fall at harbour centre and woodward's campus.
  - Refer to meeting minutes for more detail
- Finance and Audit Committee
  - Did not meet during this period
- Governance Committee
  - Please refer to meeting minutes

### **Meetings & Action Items**

- [Aug 1] FARM meeting
  - Met with other farm reps to touch base
- [Aug 1] Board Development Session
  - Discussed SUB
  - Discussed Hong Kong lennon wall
- [Aug 8] Menstrual Product Initiative Meeting w/ Nicholas Page
  - Discussed his temporary departure and currently making arrangements for new primary contact
  - Trying to set up meeting with facilities
- [Aug 8] SFSS Board Meeting
  - Please refer to meeting minutes
- [Aug 13] Governance Meeting
  - Please refer to meeting minutes
- [Aug 13] FCAT meeting with Brittany Day
  - Confirmed FCAT fund funding for the fall semester
- [Aug 14] Vancouver Campus Committee meeting
  - Please refer to meeting minutes for more detail

### **Projects**

- SFU Free Menstrual Products Initiative
  - Due to the departure of a project lead, we are now confirming main contact and arranging meeting time with facilities
  - Currently in official project plan submission progress.
- Improve Motion Voting Transparency Project
  - On pause.
- FCAT Presidents Meetings
  - Ongoing project to bring FCAT DSU presidents (there are 7 spread across all 3 campuses) together every month to improve relationship with each other and get/give updates on what is being done in our Faculty.

- August meeting canceled. September's meeting will be held at the downtown campus.
- Engaging the Woodward's and Harbour Centre campus
  - VCC to attend the 8th Annual Welcome Back BBQ at Woodward's Atrium.
  - VCC to attend Resource Fair at the Harbour Centre in September.
  - VCC to help create student-voice questions for community engagement sessions in collaboration with the SEI.
- Welcome Day Collaboration with Student Services
  - Handing off budget to events committee for confirmation

**Office/Engagement Hours**

- Office hours are available by request. Please contact [fcatrepsfss.ca](mailto:fcatrepsfss.ca) for an appointment.

**Events**

- N/A

**Administrative**

- Emails, Facebook, Slack

## **EDUCATION REPRESENTATIVE (EMERLY LIU)**

### **Named SFSS Committee Work & Action Items**

- Accessibility Committee
  - Refer to meeting minutes.
- Events Committee
  - Refer to meeting minutes.
- University and Academic Affairs Committee
  - Did not during this period.

### **Meetings & Action Items**

- [August 1] FARM Meeting
  - Informal conversation about individual projects and progress
- [August 1] SFSS Board Development session
  - Discussion revolved around the SUB and SFSS Hong Kong Lennon Wall
- [August 1] Fall Kickoff Marketing meeting
  - Brainstormed general outline for social media postings and giveaways
- [August 6] Events Committee meeting
  - Please refer to meeting minutes
- [August 8] SFSS Board meeting
  - Please refer to meeting minutes
- [August 12] Events Committee meeting
  - Please refer to meeting minutes
- [August 13] AFAC meeting
  - Chaired meeting
  - Please refer to meeting minutes
- [August 14] Meeting with Faculty of Education Dean and Undergraduate Programs Acting Director
  - The purpose of this meeting was to discuss expansion of research and leadership development opportunities and support for students

### **Projects**

- SFSS Fall Kickoff DSU Giveaways and Merchandise
- FoE Peer Mentorship and Welcome Day logistics
- Learning Disability Assessment Pilot
- SFU ED Review Fall Symposium
- ESA EDventure Day

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [edurep@sfss.ca](mailto:edurep@sfss.ca) for an appointment.

### **Events**

- N/A

### **Administrative**

- Emails, Slack, phone calls, etc.

## **ENVIRONMENT REPRESENTATIVE (JULIAN LOUTSIK)**

### **Named SFSS Committee Work & Action Items**

- Events Committee
  - Refer to meeting minutes.
  - Federal, Provincial, Municipal Advocacy and Lobbying Committee
    - Did not meet during this period

### **Meetings & Action Items**

- [Aug 5th] Sprout meeting with dean's office
- [Aug 6th] SUPS meeting with SFU
- [Aug 12th] Sprout meeting with dean's office
- [Aug 13] SUPS meeting with SFU

### **Projects**

- Faculty of Environment Frosh planning committee
- Fall Kickoff
- SUPS meeting

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [envrep@sfss.ca](mailto:envrep@sfss.ca) for an appointment.

### **Events**

- n/a

### **Administrative**

- Emails, Slack, phone calls, etc.



## **HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)**

### **Named SFSS Committee Work & Action Items**

- Surrey Campus Committee
  - See notes below
- Governance committee
  - See minutes
- UAA Committee
  - Did not meet during this period

### **Meetings & Action Items**

- August 1- Meeting w/Harjap from GSS
  - Gathering information on his role as student advocate
- August 1- FARM Meeting
  - General updates from FARM member, also discussed plans for upcoming weeks
- August 1- Board development session
  - & emergency meeting
- August 2- SCC Brainstorming Session
  - Mapped out potential plans for the year and what kind of events we want to hold
- August 2-Handing out Mental Health care packages in Surrey
  - Distributed some care packages amongst students studying in Surrey
- August 13- Governance Committee Meeting
  - See minutes
- August 13- Meeting w/Robyn and Danielle from BCITSA
  - Discussed their roles as student advocates

### **Projects**

- Reproductive rights & issues policies
- FARM Meetings
- Improved voting practices
- Student advocate @ SFSS
- Free menstrual products initiative
- Surrey Campus Committee Pancake Breakfast

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [healthrep@sfss.ca](mailto:healthrep@sfss.ca) for an appointment.

### **Events**

- N/A

### **Administrative**

- Emails, slack etc.



**Board of Directors**

Maggie Benston Centre 2220  
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**sfss.ca**

## **SCIENCE REPRESENTATIVE (SIMRAN UPPAL)**

### **Named SFSS Committee Work & Action Items**

- Surrey Campus Committee
  - See notes below
- Federal, Provincial, Municipal Advocacy and Lobbying Committee
  - Did not meet during this period
- Kick off
  - Sales

### **Meetings & Action Items**

- [Aug 1] - SUS meeting → sponsorship packages, safety plan for FROSH, First Aid etc
- [Aug 1] - updates from FARM members
- [Aug 1] - Board Development Session
- [Aug 2] - SCC brainstorming session → came up with idea of potential events to have throughout the year
- [Aug 2]- Handed out mental health care packages at the Surrey Campus
- [Aug 8] - SUS meeting → timings for leader and volunteer orientation packages, check up on sponsorships, figure of colors for shirts (FROShees, leaders and volunteers)
- [Aug 8]- Board Meeting - See meeting minutes
- [Aug 9] - Update Frosh leader and volunteer packages
- [Aug 12] - Updating SFSS slide for Surrey Welcome Day
- [Aug 15] SUS meeting - Email shelley about SUS posters in Surrey, SFSS takeover, Button making, megaphone. FROSH TICKETS GO LIVE.

### **Projects**

- Kick off
- Surrey Pancake Breakfast
- Science Frosh 2019

### **Office/Engagement Hours**

- Office hours are available by request. Please contact [sciencerep@sfss.ca](mailto:sciencerep@sfss.ca) for an appointment.

### **Events**

- n/a



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**Administrative**

- Email, slack, meetings