

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**December 16 - December 31, 2019**

## **FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **ACCESSIBILITY FUND**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **UNIVERSITY & ACADEMIC AFFAIRS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **EVENTS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **FINANCE & AUDIT**

<i>Committee Chair</i>	
<i>Summary</i>	

<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **GOVERNANCE**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **NOMINATION**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **SURREY CAMPUS**

<i>Committee Chair</i>	Nick Chubb
<i>Summary</i>	This is the committee that represents the needs of students on Surrey campus through university level advocacy and running events.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> <li>• January Pub Night</li> <li>• January Club day</li> <li>• Spring Pizza Party</li> <li>• Valentine's event</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student engagement, outreach, advocacy

## **VANCOUVER CAMPUS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**Dec 16 - Dec 31, 2019**

### **PRESIDENT (GIOVANNI HOSANG)**

<b>Meeting Summaries and General Comments</b>	<p><u>Meetings:</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"><i>Meeting and Date:</i></td> <td style="padding: 2px;">N/A for this period</td> </tr> <tr> <td style="padding: 2px;"><i>Parties Attending:</i></td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;"><i>Reason:</i></td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;"><i>Summary and Outcome:</i></td> <td style="padding: 2px;"></td> </tr> <tr> <td style="padding: 2px;"><i>Next Steps:</i></td> <td style="padding: 2px;"></td> </tr> </table>	<i>Meeting and Date:</i>	N/A for this period	<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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**VP STUDENT SERVICES (CHRISTINA LOUTSIK)**

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**VP EXTERNAL RELATIONS (JASDEEP GILL)**

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**VP STUDENT LIFE (JESSICA NGUYEN)**

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**VP UNIVERSITY RELATIONS (SHINA KAUR)**

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**AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Dec 29] United Islam Awareness Week (uIAW) Meeting
	<i>Parties Attending:</i>	Myself, Muslim Student Association (MSA) executives, guests from the Muslim community
	<i>Reason:</i>	To discuss Islam Awareness Week activities & promotion
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Locations for in-person tabling were established</li> <li>• Social media marketing strategies/schedules were decided</li> <li>• Engagement opportunities (giveaways) were decided upon and orders were made for prizes</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Promote the event</li> </ul>
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	SFSS Club & Student Union Social
	<i>Updates and Upcoming Plans:</i>	Working with Education rep to organize a Bob Ross paint night
	<i>Relevant Strategic Priorities:</i>	Student Engagement
	<i>Project/Event Title:</i>	SFU MSA United Islam Awareness Week 2020
	<i>Updates and Upcoming Plans:</i>	Working with MSA executives to optimize marketing strategies and maximize student engagement through speakers, giveaways, etc.
	<i>Relevant Strategic Priorities:</i>	Student Engagement

**APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <p><i>Meeting and Date:</i></p> <p><i>Parties Attending:</i></p> <p><i>Reason:</i></p> <p><i>Summary and Outcome:</i></p> <p><i>Next Steps:</i></p>							
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<i>Updates and Upcoming Plans:</i>	N/a							
<i>Relevant Strategic Priorities:</i>	N/a							

**ARTS & SOCIAL SCIENCES REPRESENTATIVE  
 (JENNIFER CHOU)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[Dec 17] Call with Project Lead/Director of Emerge
	<i>Parties Attending:</i>	Myself, director
	<i>Reason:</i>	Touch base regarding marketing, next steps (room booking)
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Talked about next steps for marketing (which posts to post next)</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
	<i>Meeting and Date:</i>	[Dec 18] Call with Project Lead/Director of Emerge
	<i>Parties Attending:</i>	Myself, director
	<i>Reason:</i>	Emergency call
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>There was an email from FCAT saying SFSS was blocking the room booking process</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Email SFSS General Manager</li> </ul>
	<i>Meeting and Date:</i>	[Dec 20] Meeting with SFSS General Manager
	<i>Parties Attending:</i>	Myself, SFSS General Manager
	<i>Reason:</i>	Sort out the room booking
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>SFSS flagged the room booking because it was club-affiliated</li> <li>Amend grant to include room booking cost</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Connect with clubs to change grants</li> <li>Update team</li> </ul>
	<i>Meeting and Date:</i>	[Dec 26] Call with SFU Surge to talk about Emerge
	<i>Parties Attending:</i>	Myself, director of Emerge, SFU Surge project lead, SFU Surge co-founder and president
	<i>Reason:</i>	Update on project
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Talked about moving from Adobe XD to Figma, and the reasoning behind that</li> <li>Gave more updates on what has happened (SFSS room booking issues, grant updates)</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
	<i>Meeting and Date:</i>	[Dec 26] Call with Project Lead/Director of Emerge
	<i>Parties Attending:</i>	Myself, director of Emerge
	<i>Reason:</i>	Touching base, updates
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Talked about looking into getting FCAT to get panel speakers (industry experts) for the networking portion</li> <li>Talked about a possible promo video and whether to have it</li> <li>Talked about getting a photographer and videographer for the workshop</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Work on sponsorship package final edits</li> </ul>	

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Skills Development Workshop Series (Emerge SFU)
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Made and posted graphics on social media</li> <li>• Copywrote social media posts</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Student Engagement

**BUSINESS REPRESENTATIVE (ANDREW WONG)**

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**COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)**

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<p><b>Project/Events Updates and Upcoming Plans</b></p>	<p><u>Projects/Events:</u></p> <table border="1"> <tr> <td data-bbox="430 844 613 873"><i>Project/Event Title:</i></td> <td data-bbox="639 844 1356 873"></td> </tr> <tr> <td data-bbox="430 877 597 932"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="639 877 1356 932"></td> </tr> <tr> <td data-bbox="430 936 613 970"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="639 936 1356 970"></td> </tr> </table>	<i>Project/Event Title:</i>		<i>Updates and Upcoming Plans:</i>		<i>Relevant Strategic Priorities:</i>					
<i>Project/Event Title:</i>											
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**EDUCATION REPRESENTATIVE (EMERLY LIU)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="430 491 639 520"><i>Meeting and Date:</i></td> <td data-bbox="639 491 1360 520"></td> </tr> <tr> <td data-bbox="430 525 607 554"><i>Parties Attending:</i></td> <td data-bbox="639 525 1360 554"></td> </tr> <tr> <td data-bbox="430 558 516 588"><i>Reason:</i></td> <td data-bbox="639 558 1360 588"></td> </tr> <tr> <td data-bbox="430 592 570 642"><i>Summary and Outcome:</i></td> <td data-bbox="639 592 1360 642"></td> </tr> <tr> <td data-bbox="430 646 548 676"><i>Next Steps:</i></td> <td data-bbox="639 646 1360 676"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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<i>Project/Event Title:</i>											
<i>Updates and Upcoming Plans:</i>											
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**ENVIRONMENT REPRESENTATIVE (JULIAN LOUTSIK)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="430 491 639 520"><i>Meeting and Date:</i></td> <td data-bbox="644 491 1360 520"></td> </tr> <tr> <td data-bbox="430 527 607 556"><i>Parties Attending:</i></td> <td data-bbox="644 527 1360 556"></td> </tr> <tr> <td data-bbox="430 562 516 592"><i>Reason:</i></td> <td data-bbox="644 562 1360 592"></td> </tr> <tr> <td data-bbox="430 598 570 648"><i>Summary and Outcome:</i></td> <td data-bbox="644 598 1360 648"></td> </tr> <tr> <td data-bbox="430 655 548 684"><i>Next Steps:</i></td> <td data-bbox="644 655 1360 684"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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**HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="431 491 639 520"><i>Meeting and Date:</i></td> <td data-bbox="639 491 1360 520"></td> </tr> <tr> <td data-bbox="431 522 607 552"><i>Parties Attending:</i></td> <td data-bbox="639 522 1360 552"></td> </tr> <tr> <td data-bbox="431 554 516 583"><i>Reason:</i></td> <td data-bbox="639 554 1360 583"></td> </tr> <tr> <td data-bbox="431 585 570 640"><i>Summary and Outcome:</i></td> <td data-bbox="639 585 1360 640"></td> </tr> <tr> <td data-bbox="431 642 548 672"><i>Next Steps:</i></td> <td data-bbox="639 642 1360 672"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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**SCIENCE REPRESENTATIVE (SIMRAN UPPAL)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="431 491 639 520"><i>Meeting and Date:</i></td> <td data-bbox="639 491 1351 520"></td> </tr> <tr> <td data-bbox="431 522 607 552"><i>Parties Attending:</i></td> <td data-bbox="639 522 1351 552"></td> </tr> <tr> <td data-bbox="431 554 516 583"><i>Reason:</i></td> <td data-bbox="639 554 1351 583"></td> </tr> <tr> <td data-bbox="431 585 570 640"><i>Summary and Outcome:</i></td> <td data-bbox="639 585 1351 640"></td> </tr> <tr> <td data-bbox="431 642 548 672"><i>Next Steps:</i></td> <td data-bbox="639 642 1351 672"></td> </tr> </table>		<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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