

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
July 16 - July 31, 2019

FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY

- This committee did not meet during this time period.

ACCESSIBILITY FUND

- [July 16] Updates on Accessibility Standard policy, see minutes for details

UNIVERSITY ADVOCACY & LOBBYING

- [July 25] Mayors Council Meeting where the Gondola was unanimously approved
- [July 25] Committee Meeting
 - Federal Debate Updates
 - SFU Gondola Update
 - OER Working Group invitation

EVENTS

- [July 22] Events Committee Meeting
 - Please read meeting minutes
- [July 22] Events Committee Social

FINANCE & AUDIT

- The Finance and Audit Committee did not meet during this period

GOVERNANCE

- [July 16] Finalizing elections policy, used IEC recommendations as a guide

NOMINATION

- The Nomination Committee did not meet during this period.

SURREY CAMPUS

-

VANCOUVER CAMPUS

- Did not meet during this period

SFSS BOARD WORK REPORT

This report reflects the Board work from
July 16 - July 31, 2019

PRESIDENT (GIOVANNI HOSANG)

Named SFSS Committee Work & Action Items

- [July 25] University and Academic Affairs Meeting
 - Federal Debate Updates
 - SFU Gondola Update
 - OER Working Group invitation

Meetings & Action Items

- [July 19] Conversation with the Executive Director
 - Had a conversation around various issues. We missed the week before. Sylvia has started to do the Risk Mitigation Plan, New Finance Manager Hired, the new Executive Assistant also hired, spoke about new reporting guidelines where ED reports to the Board every other meeting. This will help keep a wider check in place. Will be implemented upon my return.
- [July 25] Conversation with the Executive Director
 - Spoke about reporting guidelines and the spaces for improvements on the current Work report structure. I raised that the ED might be able to zone in on some of these reports to be able to have a wider look at what the board members are doing in the capacity of board members. Discussed a PR Plan, Space Meetings with the Rotunda Community, and Updates regarding Fall Kickoff and the Contract for the Production Company
- [July 25] University and Academic Affairs Committee Meeting
 - Got consensus from the committee to forge ahead with booking the space for the Federal Elections debate. Pending SFU confirmation of room. Action Item was to go ahead and figure out available dates as well as to confirm with candidates availability
 - Gave an update regarding the Gondola. Gondola Working group to be established. Got the go ahead to work with other Gondola advocates to create a terms of reference to communicate to membership and see expression of interests
- [July 25] SFSS Board Meeting
 - Many Discussions took place such as FASS Fest motion, and other matters that can be reviewed. I will be publishing a Board Meeting Review for this meeting soon.
- [July 31] Update Call with Jasdeep Gill
- TBC

Projects

- Federal Election Debate
 - Met with Shina, Derek from TSSU, Matt from GSS to discuss the logistics of the collaboration. Awaiting various endpoints and follow up from each party.
- SFU x SFSS Welcome Day 2019
 - Received updates on plan. Project is pending a vote from the Events Committee or another committee for \$1000.00 to be spent to contribute to the Week of Welcome
- Budget Consultation
 - Received updates from VP UR to talk about how SFSS alongside GSS can be in the Budget Co-Creation process. Next JOG meeting will be an avenue for this
- Board Month in Review
 - Will talk to Jasdeep July 31 and will discuss
- Single Use Plastics Ban
 - Need an update. Will sync with Julian and Sylvia.
- SFU Free Menstrual Products Initiative
 - Sent of expression of interest document to SEI leads
 - Currently in the application process

Office/Engagement Hours

- Social Media Posts and Outreach

Events

- N/A

Administrative

- Calls, Text, Social Media, Statements

VP STUDENT SERVICES (CHRISTINA LOUTSIK)

Named SFSS Committee Work & Action Items

- [July 16] Governance Meeting
- [July 16] AFAC Meeting
- [July 18] Board Development Session
- [July 26] Build SFU Committee Meeting

Meetings & Action Items

- [July 18] Elections Policy meeting with CRPC
- [July 22] Guest at Events Committee Meeting
- [July 23] Communications Meeting with Studentcare
- [July 24] Meeting with Ajit for Vaccine program
- [July 25] Board Meeting
- [July 26] Mental Health Package Assembly with Jennifer, Jessica, Emerly, and Ritu

Projects

- Peer Support
- Health and Wellness Centre
- Supporting Accessibility Standard Policy

Office/Engagement Hours

- Office hours are available by request. Please contact vpsservices@sfss.ca for an appointment.

Events

- SFSS Chill and Grill

Administrative

- Emails
- Coordinating meetings

VP EXTERNAL RELATIONS (JASDEEP GILL)

Named SFSS Committee Work & Action Items

- [July 16] Governance Meeting
- [July 18] Board Development Session

Meetings & Action Items

- [July 16] Weekly Check-in Call with Executive Director
- [July 17] Point Person Check-in with Rayhaan
- [July 18] Joint Operations Meeting Agenda Setting Meeting
- [July 18] Discussion on Federal Budget Submission
- [July 23] Weekly Check-in with Executive Director
- [July 24] Meeting to Discuss Plan of Action
- [July 29] Meeting with BCFS
- [July 31] Point Person Check-in with Rayhaan
- [July 31] Joint Operations Meeting with SFU

Projects

- Knockout Interest Campaign

Office/Engagement Hours

- Office hours are available by request. Please contact vpexternal@sfss.ca for an appointment.

Events

- N/A

Administrative

- Calls, emails, etc.

VP FINANCE (TAWANDA NIGEL CHITAPI)

Named SFSS Committee Work & Action Items

- Finance & Audit Committee
 - The Committee did not meet during this period
- Governance Committee
 - Please refer to committee minutes

Meetings & Action Items

- [July 18] Finance Policy Discuss with General Manager Alejandro Reyes
 - Discussed plan of action to put in place clear cut finance policies for both operations and board
 - Redefining the grant application process
 - Educating student groups on the new processes
- [July 18] Board Development Session
 - Financial Governance workshop from vantage point
 - The workshop did a great job of emphasizing the importance of understanding the organization's financial statements, for each and every board member
 - The workshop highlighted specific financial areas that the organization had to ensure are in accordance with CRA regulations and the BC Societies Act
- [July 24] SFSS Strat-Plan Execution Plan discussion with the Sylvia, Marc and Jasdeep
 - The SFSS has just put in place its 3 year strategic plan and we meet to discuss how best we can put the plan into action
 - Sylvia will be presenting the preferred execution plan to the board in the near future
- [July 25] Board Meeting
 - Please refer to the July 25, 2019 board minutes
- [July 26] Build SFU - SUB Committee
 - Discussed Completion progress of the SUB
 - If you have any questions you may ask me in person, some details are confidential and not for the public domain
- [July 26] Fallkick-Off Budget Meeting with Sylvia, Alejandro, Rowena and Jessica
 - Built a Draft Fallkick-Off Budget with expected revenues and expenses
 - Draft Budget has been sent out to all board members by VP Student Life

Projects

- SFSS Finance Policy Review and Update

Office/Engagement Hours

- Office hours are available by request. Please contact vpfinance@sfss.ca for an appointment.

Events

- N/A

Administrative

- Bank Reconciliations, SUB Progress Bank Withdrawals, Emails, Cheque Requisitions

VP STUDENT LIFE (JESSICA NGUYEN)

Named SFSS Committee Work & Action Items

- [July 22] Events Committee Meetings
 - Please read meeting minutes.
- FPMAL Committee did not meet during this time
- Nominating Committee did not meet at this time

Meetings & Action Items

- [July 18] Fall Kickoff Meeting with Campus Security, Andrea
 - Introduction meeting to go over COA and priorities for the next 8 weeks
- [July 18] Board Development Session
 - Financial Governance workshop from Vantage Point
- [July 19] Fall Kickoff Phone Call with Campus Security, Andrea
 - Confidential
- [July 22] Events Committee Meeting
 - Please read meeting minutes
- [July 22] Fall Kickoff Meeting with Dipti and Mohnish
 - Update meeting about MECs, Translink, and others
- [July 24] SFSS Strat-Plan Execution Plan discussion with the Sylvia, Marc and Jasdeep
 - The SFSS has just put in place its 3 year strategic plan and we meet to discuss how best we can put the plan into action
 - Sylvia will be presenting the preferred execution plan to the board in the near future
- [July 25] Board Meeting
 - Please refer to the meeting minutes
- [July 26] Purchasing of Chill N Grill Supplies with Emerly
 - From Costco
- [July 26] Mental Health Package Assembly with Jennifer, Christina, Emerly, and Ritu
- [July 26] Fall Kickoff Finance Meeting with Alejandro, Sylvia, Dipti, Maneet, Rowena, and Tawanda
 - Started the bare bones of Fall Kickoff 2019 Budget
 - Found an agreement that SFSS can not sell physical tickets for events
 - Adjustments were made in regards to taxes and fees
- [July 29] Fall Kickoff Meeting with SFU
 - Updates on various departments and working groups
- [July 29] Fall Kickoff Meeting with SFSS Staff
 - Internal updates in regards of Fall Kickoff
- [July 31] SFSS Council
 - Please read meeting minutes

Projects

- Fall Kickoff 2019
- Mental Health Packages
- Wellness Booth
- Chill N Grill
- Pub Night: August 17th

Office/Engagement Hours

- vpstudentlife@sfss.ca

Events

- [July 22] Events Committee Social
 - This was rescheduled due to my medical emergency
 - For committee members to get to know each other, build the team culture and morale for the upcoming 8 weeks

Administrative

- Emails
- Phone calls

VP UNIVERSITY RELATIONS (SHINA KAUR)

Named SFSS Committee Work & Action Items

- Executive Committee
 - Did not meet
- University and Academic Affairs Committee
 - [July 25] Mayors Council Meeting where the Gondola was unanimously approved
 - [July 25] Committee Meeting
 - Federal Debate Updates
 - SFU Gondola Update
 - OER Working Group invitation
- Fall Kickoff Committee
 - Draft initial email to send to sponsors
 - Finalized graphics and sponsorship package
- Vancouver Campus Committee
 - Did not meet
- Finance and Audit Committee
 - Refer to meeting minutes

Meetings & Action Items

- [July 16] Meeting with Osob and Fiona
 - Brainstorm campaign ideas for the UAA committee and ways for Fiona to get involved
- [July 16] Governance Committee Meeting
 - Attended as a guest to weigh in on the policy to add names when voting at the board table
 - Refer to meeting minutes
- [July 16] Meeting with Sindhu
 - Meeting regarding Elections Canada Promotion and what SFSS can do to inform students about polling stations during the Federal Election
- [July 18] Board Development Session
 - Financial Literacy development session with Vantage Point
- [July 19] Meeting with GSS, SS, and Housing
 - Discussion increase in residence fees and how Residence sets the fees
- [July 22] Events Committee Meeting
 - Updates for Fall Kickoff 2019 with Cresendo1 present for committee questions
- [July 22] Enrollment Appeals Committee
 - Approved / Denied a series of enrollment appeals with the committee
- [July 24] BCFS Semi-Annual General Meeting
 - Currently working on report
- [July 25] BCFS Semi-Annual General Meeting
- [July 26] BCFS Semi-Annual General Meeting
- [July 27] BCFS Semi-Annual General Meeting
- [July 29] Meeting with Vice-Provost, SS, and GSS
 - Updates from SFSS and GSS on Federal Election Debate, perception of safety, and space
- [July 30] Meeting with Alejandro

- Discussion about providing rolling board to students in light of Lennon Wall situation on campus
- [July 31] Critical Review Incident Meeting
 - Meeting with university officials to finalize the consultant report for Critical Incident on Oct 3
- [July 31] Meeting with Safety and Risk Services
 - Establish a weekly update for the perception of safety for students on campus
- [July 31] Joint Operations Group Meeting
 - Meeting with University Officials and GSS for an update on SFU budget plan
- [July 31] Council Meeting
 - First council meeting of the semester with various DSU's and constituency groups for an orientation to council

Projects

- Federal Election Debate
- Fall Kickoff 2019
- SFU x SFSS Welcome Day 2019
- Car2Go on campus
- Budget Consultation
- Space in SUB
- #BoardMemberMondays

Office/Engagement Hours

- Office hours are available by request. Please contact vpuniversity@sfss.ca for an appointment.

Events

- BCFS Semi-Annual General Meeting

Administrative

- Phone calls, slack messages, emails

AT-LARGE REPRESENTATIVE (MANEET AUJLA)

Named SFSS Committee Work & Action Items

- Federal, Provincial, Municipal Advocacy and Lobbying Committee
 - Did not meet during this period.
- Events Committee
 - Refer to reading minutes
- Accessibility Committee
 - Refer to reading minutes
- Nomination Committee
 - Did not meet during this period.

Meetings & Action Items

- [July 16] AFAC Meeting
 - Approved stim toy library, ASL interpretation, updates on Accessibility Policy
- [July 18] Ticket Sales Meeting with Julian
 - Went over tier prices, and VIP
- [July 18] Board Development Session
 - Vantage Point Presentation about Financial Governance
- [July 22] Events Committee Meeting
 - Production company updates, kickoff ticket sales update, final exams wellness booth
- [July 23] Showpass Meeting with Dipti
 - Set up showpass
- [July 25] Ticket Sales Meeting with Dipti
 - Finalized showpass, and everything ticket sales related
- [July 26] Fall Kickoff Finance Meeting with Alejandro, Sylvia, Dipti, Jessica, Rowena, and Tawanda
 - Had to make changes regarding to ticket sales, as we cannot sell physics tickets anymore
 - Finalized taxes and fees

Projects

- Fall Kickoff: Ticket Sales

Office/Engagement Hours

- Office hours are available by request. Please contact atlarge1@sfss.ca for an appointment.

Events

- [July 22] Events Committee Social
 - To get to know other committee members, build morale
- [July 26] Chill n Grill BBQ
 - BBQ and Movie Night, in collab with SFU
- [July 31] Wellness Booth
 - Lemonade, cookies, mental health care packages



Board of Directors

Maggie Benston Centre 2220
Simon Fraser University
8888 University Drive
Burnaby, BC V5A 1S6
Unceded Coast Salish Territories
sfss.ca

Administrative

- Emails, meetings

AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)

Named SFSS Committee Work & Action Items

- Accessibility Committee
 - Please refer to the meeting minutes.
- University and Academic Affairs Committee
 - Please refer to the meeting minutes.

Meetings & Action Items

- [July 16] AFAC meeting
 - Please refer to the meeting minutes
- [July 17] Point of Contact/Chair meeting
 - Discussed upcoming Board Development Session schedules with Jasdeep
- [July 18] Meeting with Executive Director
 - Discussed accommodation to be made for the Peak to ensure they achieve comprehensive coverage
 - Discussed upcoming Board Development Session and the possibility of Marc leading a SUB transition plan for the Board
 - Reviewed my role as liaison between the Executive Director and Board regarding Board Development Sessions and Board Meetings
- [July 18] Board Development meeting
 - Presentation by Vantage Point about financial statements of not-for-profit organizations and the BC Societies Act.
 - Reviewed SFSS financial statements.
- [July 25] UAA meeting
 - Please refer to the meeting minutes
- [July 25] Meeting with Executive Director
 - Discussed my performance as Chair
 - Discussed August Board Development Sessions and Board member attendance
- [July 25] SFSS Board meeting
 - Please refer to the meeting minutes
- [July 27] President/Chair Meeting (via phone)
 - Discussed previous Board meeting and upcoming ones
 - Discussed my performance as Chair
 - Discussed President's return to campus and transition to him resuming role as Chair
- [July 31] Point of Contact/Chair meeting
 - Discussed Jasdeep assuming role of Chair for meeting I am away

Projects

- N/A

Office/Engagement Hours

- Office hours are available by request. Please contact atlarge2@sfss.ca for an appointment.

Events

- N/A

Administrative

- Emails, Slack messaging, Facebook messaging, phone calls

APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)

Named SFSS Committee Work & Action Items

-

Meetings & Action Items

-

Projects

-

Office/Engagement Hours

- Office hours are available by request. Please contact appscirep@sfss.ca for an appointment.

Events

-

Administrative

-

ARTS & SOCIAL SCIENCES REPRESENTATIVE **(JENNIFER CHOU)**

Named SFSS Committee Work & Action Items

- Accessibility Committee
 - [July 16] Went over updates on the Accessibility Standard Policy and how to improve accessibility at meetings and on SFSS website
- Surrey Campus Committee
 - [July 19] Went over possible events for the year, our budget, and welcome events (Clubs Days, Welcome Day)
- University and Academic Affairs Committee
 - [July 25] Discussed gondola updates (from the morning's Translink Mayors' Council meeting) and the Federal Debate Room Booking and Invitations
- Events Committee
 - [July 22] Went over Fall Kickoff planning and updated the committee on the progress of the Mental Health Care Packages project

Meetings & Action Items

- [July 15] FASS Fest General Meeting
 - Went over event details, activities, tasks, and sponsorships
 - **Action item:** email people who have bought tickets asking for more details (dietary restrictions, song requests, preferred email)
 - **Action item:** add territorial acknowledgement to website
- [July 16] SFSS Accessibility Committee Meeting
 - Went over updates on the Accessibility Standard Policy and how to improve accessibility at meetings and on SFSS website
- [July 16] Society of Arts and Social Sciences meeting
 - **Action item:** took a team photo
 - Passed a motion approving spending money on FASS Fest
- [July 17] FASS Fest headshots
 - **Action item:** took photos of more team members for the website and social media for marketing and promotion
- [July 17] FASS Fest Logistics Committee Meeting
 - Went over activities, budget
- [July 17] Meeting with Dipti (SFSS Events Coordinator)
 - Checked in on how the Mental Health Care Packages project was going
 - Finalized more items
 - **Action item:** I will be going to Costco to buy granola bars, oatmeal packets, and fuzzy socks (if I can find them) (I couldn't)
- [July 18] FASS Fest Security and Risk Meeting
 - **Action item:** filled out the event information form SFU Security sent over
- [July 18] SFSS Board Development Session (Vantage Point – Financial Governance)
 - Went over SFSS' financial statements
 - Talked about what financial governance means, not-for-profit organizations' board of directors' roles and responsibilities, and the Canadian Revenue Agency

- **Action item:** go over the recommended readings (Primer for Directors of Not-For-Profit Corporations and A Guide to Financial Statements of Not-For-Profit Organizations)
- [July 19] FASS Fest Marketing and Promotion Committee Meeting
 - Went over the plan for future Instagram posts (taking photos of each committee)
 - Talked about using short videos to promote FASS Fest
- [July 19] SFSS Surrey Campus Committee Meeting
 - See above
- [July 19] FASS Fest Communications Committee Meeting
 - **Action item:** wrote an email for incoming FASS students telling them about FASS Fest
 - **Action item:** created a promotional package (photos, captions, tags, and hashtags) for DSUs
 - It was decided that we had to meet up with the Marketing Committee since many of our tasks overlap
- [July 22] Meeting with Dipti, SFSS Events Coordinator
 - Updated each other on the progress of Mental Health Care Packages project
 - Finalized some items (still waiting on a few things to be shipped)
 - **Action item:** create list of what will be in each package (including ingredients) to be stapled on each bag
- [July 22] FASS Fest Team Photos
 - Took photos of the Communications Committee
 - Took individual headshots of people who haven't had their headshots taken yet
- [July 22] SFSS Events Committee Meeting
 - Updated the committee on Mental Health Care Packages progress
- [July 22] FASS Fest General Meeting
 - Could not attend this meeting due to conflicting meeting times with the SFSS Events Committee – however, I read the minutes and received updates through a group chat
- [July 22] Disability and Neurodiversity Coalition Meeting
 - Went over constitution, executive roles, and mental health support options
 - Voted to change the name to Disability and Neurodiversity Alliance (DNA)
 - **Action item:** email Sylvia, SFSS Executive Director to see if it would be a conflict of interest if I assumed the Secretary position (take minutes)
- [July 24] FASS Fest Security and Risk Committee Team Photo and Meeting
 - Took the team photo for Instagram
 - Talked about what to put on our presentation slide for the SFSS Board Meeting
 - Went over accessibility info for website and for the presentation slide
- [July 24] FASS Fest Finance Committee Team Photo
 - Took a team photo of the Finance Committee to be used for an Instagram post
- [July 24] FASS Fest Logistics Committee Team Photo and Meeting
 - Took a team photo of the Logistics Committee to be used for an Instagram post
 - Went over the budget and presentation for SFSS Board Meeting
 - **Action item:** finish the Accessibility section of the FASS Fest website (bit.ly/fassfest)
- [July 24] FASS Fest Communications Committee Meeting

- Assigned tasks (email, blog posts, contacting various DSUs, website edits) to specific people
- Assigned deadlines to our to-do list
- [July 25] SFSS University and Academic Affairs Committee Meeting
 - Discussed gondola updates (from the morning's Translink Mayors' Council meeting) and the Federal Debate Room Booking and Invitations
- [July 25] SFSS Board of Directors Meeting
 - FASS Fest presented; I had to leave the room due to a conflict of interest when it came to voting on the grant request
 - Discussed the Surrey Campus Committee, Board Development sessions, and Fall Kickoff
- [July 26] Meeting with Events Committee Members to Assemble SFSS Mental Health Care Packages
 - Cut up the item lists and prepared the items for assembly
 - Assembled around 200 packages and saved 50 for Surrey campus
 - Cleaned up (gotta separate plastic from recyclable cardboard)
- [July 27] FASS Peer Mentorship Training
 - Helped train the new mentors by sharing my experiences as a returning mentor
- [July 29] FASS Fest Committee Team Photos
 - **Action item:** took photos of the Volunteer Management and Marketing & Promotion committees
- [July 29] FASS Fest General Meeting
 - Talked about updates from committees
 - **Action item:** work on graphics and captions for Instagram posts for this week
 - **Action item:** work on a DSU promotional package schedule and an email schedule for attendees and incoming FASS students
- [July 29] Student Senators (Informal) Meeting
 - Discussed priorities and goals for the year
- [July 30] Vancity Bank Meeting
 - Had to change signing authority of Society of Arts and Social Sciences
- [July 31] FASS Deans Meeting
 - Please see <https://bit.ly/fassdean> for more details
 - **Action item:** email Bettina about things we talked about (Healthy Campus Community)
- [July 31] SFSS Council Meeting
 - Orientation presentations

Projects

- Mental Health Care Packages
 - Bought some items
 - Sent in a work order for promotion of the project
 - Assembled the packages
 - Distributed the packages
 - Collected feedback
- FASS Fest
 - Wrote and posted blog articles
 - Took headshots

- Designed some Instagram posts
- Went to meetings
- Updated the website
 - Published the Accessibility page of the website
- Accessibility Standard Policy
 - Currently waiting on Sarah to draft a policy
 - Intended to bring updates about this at the Disability and Neurodiversity Alliance (previously Disability and Neurodiversity Coalition) meeting, but we ran out of time
- Mental Health Nurses Promotion
 - In the process of creating a postcard advertising Mental Health Nurses
 - Will be meeting with Ruth (a mental health nurse) Monday July 29 to talk about promoting Mental Health Nurses on the SFU Health & Counselling website
 - Meeting has been postponed to Aug 1
- FASS Dean Meeting Preparation
 - List of items detailing issues to talk about for the meeting on July 31st
 - See <https://bit.ly/fassdean> for notes

Office/Engagement Hours

- Office hours are available by request. Please contact artsrep@sfss.ca for an appointment.

Events

- [July 22] Events Committee Social
 - Had some delicious vegan pizza!
 - Unfortunately, I had to leave early due to my co-op site visit being on the same day
- [July 25] Gondola Advocacy at Mayor's Council
 - SFU representatives presented on the SFU Gondola
 - A motion was passed to proceed with working on the gondola
- [July 26] Chill n Grill
 - Helped set up
 - Helped out with hamburger and hot dog buns, taking orders, handing out drinks and chips
 - Helped clean up and brought some supplies back to the SFSS Board Office
- [July 29] Linguistics Student Union x Philosophy Student Union Board Games & Bubble Tea Night
 - Filmed and photographed the event
 - Promoted event on Instagram, invited friends on Facebook
 - Edited photos and videos
- [July 31] Mental Health Care Packages
 - Walked around distributing the packages
 - Promoted on social media

Administrative

- Emails
- Slack messages



Board of Directors

Maggie Benston Centre 2220
Simon Fraser University
8888 University Drive
Burnaby, BC V5A 1S6
Unceded Coast Salish Territories
sfss.ca

- Meetings

BUSINESS REPRESENTATIVE (ANDREW WONG)

Named SFSS Committee Work & Action Items

- Finance and Audit Committee
 - Did not meet during this period
- Nomination Committee
 - Did not meet during this period

Meetings & Action Items

- [July 18] Board Development meeting
 - Presentation by Vantage Point about financial statements of not-for-profit organizations and the BC Societies Act
 - Reviewed SFSS financial statements
- [July 25] SFSS Board meeting
 - Please refer to the meeting minutes

Projects

- Beedie President Meetings
- Beedie Club Calendar

Office/Engagement Hours

- Office hours are available by request. Please contact busrep@sfss.ca for an appointment.

Events

- [July 26] Chill n Grill
 - Helped bring supplies from MBC to AQ pond
 - Helped out during event with hamburger and hot dog buns, taking orders, handing out drinks and chips
 - Price of food was too low (\$1 per item) as the lineup of people was never ending and the burger patties were frozen which took too long

Administrative

- Emails, slack messages

COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE **(FIONA LI)**

Named SFSS Committee Work & Action Items

- Surrey Campus Committee
 - Met to go over priorities for the year
 - Discussed potential ideas for the upcoming Welcome Day event at the Surrey campus
- Vancouver Campus Committee
 - Did not meet during this period
- Finance and Audit Committee
 - Did not meet during this period
- Governance Committee
 - Continued discussion on the campaign election report

Meetings & Action Items

- [July 16] Governance Committee meeting
 - Continued discussion on campaign election report
 - Please refer to meeting minutes for more detail
- [July 18] Board Development Session
 - Financial statement workshop
- [July 19] FCAT President's Meeting
 - Gone over ideas for FCAT's Welcome Day session.
 - CMNSU and IATSU raised concerns over event planning and other roadblocks
 - FCAT will be offering a free event planning workshop for our DSUs in September
- [July 19] Surrey Campus Committee Meeting
 - Went over potential ideas for the upcoming Welcome Day event at the Surrey campus
 - Please refer to meeting minutes for more detail
- [July 30th] FCAT fund adjudication
 - Me and FCAT Director of Student Affairs will be adjudicating applications for this semester's FCAT fund.

Projects

- SFU Free Menstrual Products Initiative
 - Sent of expression of interest document to SEI leads
 - Currently in the application process
- Improve Motion Voting Transparency Project
 - In the process of fine tuning to feedback received from Governance Meeting
- FCAT Presidents Meetings
 - Ongoing project to bring FCAT DSU presidents (there are 7 spread across all 3 campuses) together every month to improve relationship with each other and get/give updates on what is being done in our Faculty.
 - August's will be held at the Vancouver campus. Currently compiling setting a date.
- Engaging the Woodward's and Harbour Centre campus
 - VCC to attend the 8th Annual Welcome Back BBQ at Woodward's Atrium.

- Waiting to confirm table in the Resource Fair at the Harbour Centre in September.
- VCC to collaborate with staff from student services to co-host design jams at the Vancouver campuses.
- Welcome Day Collaboration with Student Services
 - Finished a clear budget to present to the Events Committee at the next meeting.

Office/Engagement Hours

- Office hours are available by request. Please contact fcatrepreneur@sfss.ca for an appointment.

Events

- N/A

Administrative

- Emails, Slack, Facebook

EDUCATION REPRESENTATIVE (EMERLY LIU)

Named SFSS Committee Work & Action Items

- Accessibility Committee
 - Refer to meeting minutes.
- Events Committee
 - Refer to meeting minutes.
- University and Academic Affairs Committee
 - Refer to meeting minutes.

Meetings & Action Items

- [July 16] AFAC meeting
 - Passed funding for SFU Autistics United stim toy library.
 - Passed funding for ASL interpretation at a workshop co-hosted by SFU Autistics United.
 - Update on Accessibility policy.
- [July 18] Board Development meeting
 - Presentation by Vantage Point about financial statements of not-for-profit organizations and the BC Societies Act.
 - Reviewed SFSS financial statements.
- [July 22] Events Committee meeting
 - Passed funding for the SFSS x Better Life Food Drive.
 - Fall Kickoff Discussion.
 - Wellness Booth and Mental Health Care Packages initiatives.
- [July 25] FoE Ad Hoc Nominations & Awards Committee Meeting
 - Introduction meeting to review previous Faculty and staff awards.
 - Brainstorming the creation of new awards.
- [July 25] SFSS Board meeting
 - FASS Frosh budget discussion.
 - SFSS by-law review.
- [July 26] Assembling Mental Health Care Packages
- [July 29] FoE Peer Mentorship Training Preparation meeting
 - Discussed objectives and activities with the Academic Advisor for the upcoming Peer Mentorship logistics session.
- [July 30] SFU ED Review meeting
 - Updates and layout presentation.
- [July 30] AFAC meeting

Projects

- SFSS x Better Life Food Drive
- SFU ED Review Fall Symposium
- ESA EDventure Day

Office/Engagement Hours

- Office hours are available by request. Please contact edurep@sfss.ca for an appointment.

Events

- [July 22-26] SFSS x Better Life Food Drive

Administrative

- Emails, Slack, etc.

ENVIRONMENT REPRESENTATIVE (JULIAN LOUTSIK)

Named SFSS Committee Work & Action Items

- Events Committee
 - Refer to meeting minutes.
- FPML Committee
 - Did not meet during this period

Meetings & Action Items

- [July 22] “Sprout” committee meeting regarding Faculty of Environment Frosh
- [July 27] Sales call with At-Large Maneet Aujla regarding updates to sales strategy and set up giveaways
- [July 29] “Sprout” committee meeting regarding Faculty of Environment Frosh

Projects

- Fall Kickoff
- FEnv “Sprout” (frosh)
- FEnv engagement with SFU recruitment and Strategic Enrollment Manager

Office/Engagement Hours

- Office hours are available by request. Please contact envrep@sfss.ca for an appointment.

Events

- [July 26] SFSS Chill n Grill

Administrative

- Emails, Slack and Phone calls

HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)

Named SFSS Committee Work & Action Items

- UAA Committee
 - See minutes & notes below
- Governance Committee
 - See minutes & notes below
- Surrey Campus Committee
 - See minutes & notes below

Meetings & Action Item

- July 16- Governance Committee
 - Discussed and reviews elections report
- July 16- Meeting w/Shina and Fiona
 - Discussed how our priorities overlap within our committee & what we can get done over the next few months
- July 18- Board development
 - Finance workshop put on by Vantage point
- July 19- Surrey Campus Committee
 - Went over budget & how we might want to spend it, and some logistical pieces about how to book space if needed in the Mezzanine
- July 25- Policy review w/Paola
 - Quick review with Paola of the Reproductive rights policy, will contact Sarah to discuss and implement any suggestions
- July 25- UAA Committee
 - Discussed plans to host a debate during elections time, updates on the Build the SFU Gondola project from attendants of the Translink meeting, and OER committee interest
- July 25- Board meeting
 - See meeting minutes
- July 27- Meeting with FHS Peer Mentorship x HSUSU
 - Brief meeting w/FHS Advisor about priorities & Peer mentorship expectations
- July 31- Council meeting
 - See meeting minutes

Projects

- SFU x SFSS Welcome Day
- Reproductive rights & Issues policy development

- Free menstrual products initiative
- Improving voting transparency
- Coordinating FARM meetings/developing a FARM committee

Office/Engagement Hours

- Office hours are available by request. Please contact healthrep@sfss.ca for an appointment.

Events

- N/A

Administrative

- Emails, meetings, Slack

SCIENCE REPRESENTATIVE (SIMRAN UPPAL)

Named SFSS Committee Work & Action Items

- Federal, Provincial, Municipal Advocacy and Lobbying Committee
 - Did not meet during this period
- Surrey Campus Committee
 - Did not meet during this period
- Fall Kick off Committee
 - See meeting minutes

Meetings & Action Items

- [June 18] - SUS meeting - reviewed sponsorship package
- [June 18] - Board Development session - Presentation by Vantage Point about financial statements of not-for-profit organizations and reviewed how to read financial statements
- [June 19] - SCC meeting - discussed Welcome Day and volunteers, Aug 2 Meeting, events, social media, table treat Tuesdays, executive positions
- [June 24] - BCFS Conference - Knockout Interest, Open Textbooks Now, Grants not Loans, Fairness for International Students are the campaigns BCFS runs. First day was: Registration, Women's Caucus, Open plenary, social
- [June 25] - BCFS Conference - Session: Online Communities, Session: Women in the trades, Caucuses, Session: Precarious Employment, Session: Combating Politics of Hate and Fear, Committee Meetings, Workshop: Organizing Successful Campaigns
- [June 26] - BCFS Conference - Session: History of Student Organizing, Women's Caucus, Session: Federal Election Landscape, Caucuses, Committee Meetings, Election Forum, Social
- [June 27] - BCFS Conference - Closing Plenary
- [June 31] - All Science DSU Meeting - roundtable check up, general remainders, FROSH remainders
- [June 31] - Council Meeting - See meeting minutes

Projects

- Fall Kick off
- Science FROSH

Office/Engagement Hours

- Office hours are available by request. Please contact sciencerep@sfss.ca for an appointment.

Events

- N/A

Administrative

- Meetings, Email, Slack