

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
November 16 - November 30, 2019

FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY

<i>Committee Chair</i>	Jasdeep Gill
<i>Summary</i>	Committee met to review the year plan for the remainder of our Board term
<i>Ongoing Projects</i>	Spring provincial lobbying trip, spring federal lobbying trip, and various lobbying opportunities
<i>Relevant Strategic Priorities:</i>	Government relations, stakeholder relations

ACCESSIBILITY FUND

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

UNIVERSITY & ACADEMIC AFFAIRS

<i>Committee Chair</i>	Shina Kaur
<i>Summary</i>	Final Committee Meeting - discussed projects and plans for the spring term
<i>Ongoing Projects</i>	OER Working Group, Gondola Open House, SAAM Collaboration with Women's Center
<i>Relevant Strategic Priorities:</i>	Student Financial Health, Engagement, University Relations

EVENTS

<i>Committee Chair</i>	Jessica Nguyen
<i>Summary</i>	#morevents
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> • Munchie Mondays • Tuesday Treats • Social Media Scavenger Hunt • Black History Month Collab • Valentines Day Card Making • Candy Apple & Candy Grams Bar • Valentines Day Pub Night • Women of the Year Awards • Carnival X Red Bull • St. Patty's Day Pub Night • Mental Health Care Packages

	<ul style="list-style-type: none"> • March Madness X SAAC • Club & DSU Collab
<i>Relevant Strategic Priorities:</i>	Student Engagement

FINANCE & AUDIT

<i>Committee Chair</i>	Tawanda Nigel Chitapi
<i>Summary</i>	The committee did not meet during this period
<i>Ongoing Projects</i>	Investment Portfolio
<i>Relevant Strategic Priorities:</i>	Financial Health

GOVERNANCE

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

NOMINATION

<i>Committee Chair</i>	Andrew Wong
<i>Summary</i>	This committee seeks, identifies, and recruits qualified members to participate in Board committees. They provide the Board with formal recommendations relating to the appointment of at-large members to Board committees.
<i>Ongoing Projects</i>	Ongoing Improvements to SFSS website - committees/join a committee tab
<i>Relevant Strategic Priorities:</i>	Student Engagement

SURREY CAMPUS

<i>Committee Chair</i>	Nick Chubb
<i>Summary</i>	This is the committee that represents the needs of students on Surrey campus through university level advocacy and running events.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> • Winter Warm-Up • Winter Wonderland • Exam De-Stressing • January Pub Night • January Club day • Spring Pizza Party
<i>Relevant Strategic Priorities:</i>	Working with Surrey DSUs, clubs, and students to help improve the quality of life at Surrey campus.

VANCOUVER CAMPUS

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

SFSS BOARD WORK REPORT

This report reflects the Board work from
Nov 16 - Nov 30, 2019

PRESIDENT (GIOVANNI HOSANG)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	[November 18] Gondola Group Meeting
	<i>Parties Attending:</i>	Nav and Jim (SFU VP External office), VP University Relations Shina Kaur, Rayhaan, and Giovanni (SFSS), and Colin (SFU Senate),
	<i>Reason:</i>	Update on SFU Communications Plan for the Gondola in January
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - SFU rolling out a campaign in January - Asked to collaborate on the logos and branding - Requested update on the Gondola Open House
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Work with Sarah for the Open House materials - Update the UAA Committee on their plans
	<i>Meeting and Date:</i>	[Nov 29] Student Safety Group Meeting
	<i>Parties Attending:</i>	Various SFU Admin, co-chaired by Safety and Risk Services, SFSS, and GSS
	<i>Reason:</i>	Initial Meeting to create a safety group oriented towards student and perception of safety on campus
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Debriefed safety incidents on campus - Discussed better ways for SFU to communicate to their membership - Set up meeting times in the Spring term
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Approve meeting minutes - Send time for spring meeting - Invite the RHA and SFU Comms
	<i>Meeting and Date:</i>	[Nov 19] Student Residence Coalition Group Meeting
	<i>Parties Attending:</i>	SFSS, GSS, and RHA
	<i>Reason:</i>	First meeting with all three student societies on campus
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Debriefed SRS Safety Group Meeting - Discuss private investor concerns on residence - Roundtable with pain points
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - GSS to chair next meeting
	<i>Meeting and Date:</i>	[Nov 29] Joint Operations Group
<i>Parties Attending:</i>	SFU, SFSS, and GSS	
<i>Reason:</i>	Monthly meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Presented the Student Affordability Plan - Discussed transit strike and SFU plans for accomodation - International Student Health Fee and the repercussions on students financial health - Controversial Events planning, staying ahead and keeping student safety in mind 	

<i>Next Steps:</i>	- Revisit the student affordability plan with the GSS after SFU recommendations
<i>Meeting and Date:</i>	[Nov 22] SFSS Club/DSU Executives Meet n Greet
<i>Parties Attending:</i>	Club/DSU executives, SFSS Board, SFSS Staff, silent protesters
<i>Reason:</i>	Familiarize executives with the new granting process, have them meet some Board members
<i>Summary and Outcome:</i>	- Presentation on changes in grant system
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	November 24 - Hosting Climate Strike Canada
<i>Parties Attending:</i>	Board members, Staff and Guests
<i>Reason:</i>	Hosted the CLimate Strike Canada organizing group downtown SFU Harbour Center regarding a plan for establishing a Post Secondary Organizers Coalition
<i>Summary and Outcome:</i>	Decided on a plan to go forward with a meeting for Dec 1 which would be a small General assembly
<i>Next Steps:</i>	Book room for Dec 1
<i>Meeting and Date:</i>	[Nov 25] SFSS University and Academic Affairs Meeting
<i>Parties Attending:</i>	SFSS University and Academic Affairs Committee Members, SFSS Staff, some guests
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	- Went over gondola open house event in January - Discussed Spring 2020 plans - Set meeting time for Spring 2020
<i>Next Steps:</i>	- Support Shina on her work for Gondola Week for 3rd week of January
<i>Meeting and Date:</i>	NOV 25 Meeting with Jagmeet Singh
<i>Parties Attending:</i>	Jasdeep, Sarah, Giovanni, Shanika, Sylvia and NDP Staff Member
<i>Reason:</i>	Discussing federal lobbying priorities after the most recent election
<i>Summary and Outcome:</i>	Jagmeet wants to reconnect in the Spring to organize student engagement events on campus
<i>Next Steps:</i>	We will be reconnecting prior to the Federal Lobbying trip
<i>Meeting and Date:</i>	NOV 25 ED Feedback Survey Meeting

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	<i>Project/Event Title:</i>	Menstrual Products Initiative
	<i>Updates and Upcoming Plans:</i>	Meeting occurred that I wasn't available to attend regarding a funding split for the initiative
	<i>Relevant Strategic Priorities:</i>	Student wellbeing
	<i>Project/Event Title:</i>	Sexual Assault Awareness Month
	<i>Updates and Upcoming Plans:</i>	Brought up idea of collaborating for Pancake breakfast for the New Year In the UAA committee. To follow up with this by emailing Simran and bringing the conversation to board table to ask for volunteers. TO also email SVSPO for material
	<i>Relevant Strategic Priorities:</i>	Student wellbeing

VP STUDENT SERVICES (CHRISTINA LOUTSIK)

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VP EXTERNAL RELATIONS (JASDEEP GILL)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	NOV 22 Federal Provincial Municipal Advocacy and Lobbying Committee
	<i>Parties Attending:</i>	Jasdeep, Sarah, Shanieka, Jessica, Julien, Maneet and Nick
	<i>Reason:</i>	Reviewing remainder of year plan for Board term
	<i>Summary and Outcome:</i>	Spring lobbying trips, WUSC Forum, National Fair Trade Conference, and local lobbying initiatives
	<i>Next Steps:</i>	Committee will meet again in January 2020 to finalize who will be attending which trip/conference
	<i>Meeting and Date:</i>	NOV 22 SFSS Meet and Greet
	<i>Parties Attending:</i>	SFSS staff and some Board members
	<i>Reason:</i>	Engaging with the membership
	<i>Summary and Outcome:</i>	SFSS staff introduced some services and resources to members
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	NOV 22 Check-in Meeting
	<i>Parties Attending:</i>	Jasdeep and Sylvia
	<i>Reason:</i>	General check-in on various internal files
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	NOV 22 Board Development Session
<i>Parties Attending:</i>	Check agenda	
<i>Reason:</i>	Board and staff professional development	
<i>Summary and Outcome:</i>	N/A	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	NOV 25 Meeting with Jagmeet Singh	
<i>Parties Attending:</i>	Jasdeep, Sarah, Giovanni, Shanieka, Sylvia and NDP Staff Member	
<i>Reason:</i>	Discussing federal lobbying priorities after the most recent election	

	<i>Summary and Outcome:</i>	Jagmeet wants to reconnect in the Spring to organize student engagement events on campus	
	<i>Next Steps:</i>	We will be reconnecting prior to the Federal Lobbying trip	
	<i>Meeting and Date:</i>	NOV 25 ED Feedback Survey Meeting	
	<i>Parties Attending:</i>	Jasdeep, Giovanni and Tawanda	
	<i>Reason:</i>	Creating a feedback survey for ED performance	
	<i>Summary and Outcome:</i>	Giovanni will be taking feedback and creating a survey	
	<i>Next Steps:</i>	Survey will be sent out to Board and then feedback will be submitted to ED	
	<i>Meeting and Date:</i>	NOV 26 Executive Committee Meeting	
	<i>Parties Attending:</i>	Refer to meeting minutes	
	<i>Reason:</i>	Refer to meeting minutes	
	<i>Summary and Outcome:</i>	Refer to meeting minutes	
	<i>Next Steps:</i>	Refer to meeting minutes	
	Project/Events Updates and Upcoming Plans	<i>Projects/Events:</i>	
		<i>Project/Event Title:</i>	Spring Provincial Lobbying
		<i>Updates and Upcoming Plans:</i>	Proposed Dates: February 24th to March 5th Next Steps: Develop a lobbying document; begin setting up meetings with relevant MLAs and Ministers
<i>Relevant Strategic Priorities:</i>		Government Relations and Advocacy	
<i>Project/Event Title:</i>		Spring Federal Lobbying	
<i>Updates and Upcoming Plans:</i>		Proposed Dates: April 20th to April 30th Next Steps: Develop a lobbying document; begin setting up meetings with relevant MPs and Ministers	
<i>Relevant Strategic Priorities:</i>		Government Relations and Advocacy	

VP FINANCE (TAWANDA NIGEL CHITAPI)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	November 18 - Finance Policy Drafting
	<i>Parties Attending:</i>	Tawanda and Alejandro
	<i>Reason:</i>	We are working on improving the sfss cheque requisition processes and procedures
	<i>Summary and Outcome:</i>	We are compiling data from other student societies to guide us, our process has so many gaps and an improvement will bring efficiency to society operations
	<i>Next Steps:</i>	Continue compiling data, project should be complete by the end of January
	<i>Meeting and Date:</i>	November 25 - ED review survey
	<i>Parties Attending:</i>	Giovanni, Jasdeep, Tawanda
	<i>Reason:</i>	Board members need to review the ED's performance thus far
	<i>Summary and Outcome:</i>	Recommended survey structure and questions to Giovanni as he is the point person creating the survey
	<i>Next Steps:</i>	Giovanni will be sending out survey to board members first week of december.
	<i>Meeting and Date:</i>	November 26 - Executive Meeting
	<i>Parties Attending:</i>	SFSS Execs
	<i>Reason:</i>	Receive feedback and updates on the ED's meetings with the rotunda groups regarding space in the forum chambers and undergrounds
	<i>Summary and Outcome:</i>	The rotunda groups did not specify what their needs are regarding space structuring.
	<i>Next Steps:</i>	The execs asked Sylvia to meet with the rotunda groups again and ask the groups to provide their specific needs in order to help us plan accordingly
	<i>Meeting and Date:</i>	November 28 - Investment Manager Reviews
<i>Parties Attending:</i>	Sylvia, Rowena, Tawanda	
<i>Reason:</i>	To review and discuss investment managers	
<i>Summary and Outcome:</i>	Rowena and I interviewed 3 investment managers from RBC, Scotia & VanCity and we are screening them to pick the best suit for the SFSS and its values	
<i>Next Steps:</i>	Sylvia will be conducting a second round of interviews with the investment managers	
<i>Meeting and Date:</i>	November 29 - Board Meeting	
<i>Parties Attending:</i>	Board members, Staff and Guests	
<i>Reason:</i>	Bi-weekly Meeting	
<i>Summary and Outcome:</i>	Refer to minutes	
<i>Next Steps:</i>	Refer to minutes	

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VP STUDENT LIFE (JESSICA NGUYEN)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Nov 15 - Board Meeting
	<i>Parties Attending:</i>	Board Members
	<i>Reason:</i>	NA
	<i>Summary and Outcome:</i>	Please read meeting minutes.
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	Nov 19 - Meeting with Events Coordinator
	<i>Parties Attending:</i>	Dipti
	<i>Reason:</i>	One on One meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Review plans for next semester • Debrief on previous semester • Discuss about how the Committee has been doing
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	Nov 22 - FPMALC Meeting
	<i>Parties Attending:</i>	FPMALC members
	<i>Reason:</i>	To discuss upcoming initiatives and lobbying trips.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Committee to choose who will be attending what trips
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	Nov 22 - Board Development Session
	<i>Parties Attending:</i>	Board members and society staff
	<i>Reason:</i>	Workshop on how to present yourself
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Learned about what to do to show your "true self"
	<i>Next Steps:</i>	NA
<i>Meeting and Date:</i>	Nov 26 - Events Committee Meeting	
<i>Parties Attending:</i>	EC members	
<i>Reason:</i>	To prepare for the Spring Semester	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Tentative timeline was created for upcoming events • Events have assigned project leads and coordinators 	
<i>Next Steps:</i>	NA	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Nov 20 - Cookie Decorating
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Lead by Events Coordinator - Chandni • Collaborated with SAAC to give athletes an avenue to the student body and engage with them • Located in Convo Mall • Students could stop by and decorate cookies in theme of the Holidays
	<i>Relevant Strategic Priorities:</i>	Student engagement & well being.
	<i>Project/Event Title:</i>	Nov 22 - Meet & Greet
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • SFSS meet and greet event led by staff • Invited DSU & Club executives to attend
	<i>Relevant Strategic Priorities:</i>	Student engagement & well being.
	<i>Project/Event Title:</i>	Nov 27 - Winter Warm Up Collab
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Lead by Julian • Located in Convo Mall • Hired Santa and created a photobooth setting where students can take pictures • Handed out candy canes and chocolates
	<i>Relevant Strategic Priorities:</i>	Student engagement & well being.

VP UNIVERSITY RELATIONS (SHINA KAUR)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[November 18] Gondola Group Meeting
	<i>Parties Attending:</i>	Nav and Jim (SFU VP External office), Rayhaan, and Giovanni (SFSS), and Colin (SFU Senate)
	<i>Reason:</i>	Update on SFU Communications Plan for the Gondola in January
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - SFU rolling out a campaign in January - Asked to collaborate on the logos and branding - Requested update on the Gondola Open House
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Work with Sarah for the Open House materials - Update the UAA Committee on their plans
	<i>Meeting and Date:</i>	[Nov 29] Student Safety Group Meeting
	<i>Parties Attending:</i>	Various SFU Admin, co-chaired by Safety and Risk Services, SFSS, and GSS
	<i>Reason:</i>	Initial Meeting to create a safety group oriented towards student and perception of safety on campus
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Debriefed safety incidents on campus - Discussed better ways for SFU to communicate to their membership - Set up meeting times in the Spring term
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Approve meeting minutes - Send time for spring meeting - Invite the RHA and SFU Comms
	<i>Meeting and Date:</i>	[Nov 19] Student Residence Coalition Group Meeting
	<i>Parties Attending:</i>	SFSS, GSS, and RHA
	<i>Reason:</i>	First meeting with all three student societies on campus
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Debriefed SRS Safety Group Meeting - Discuss private investor concerns on residence - Roundtable with pain points
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - GSS to chair next meeting
	<i>Meeting and Date:</i>	[Nov 29] Joint Operations Group
<i>Parties Attending:</i>	SFU, SFSS, and GSS	
<i>Reason:</i>	Monthly meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Presented the Student Affordability Plan - Discussed transit strike and SFU plans for accomodation - International Student Health Fee and the repercussions on students financial health - Controversial Events planning, staying ahead and keeping student safety in mind 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Revisit the student affordability plan with the GSS after SFU recommendations 	
<i>Meeting and Date:</i>	[Nov 22] SFSS Club/DSU Executives Meet n Greet	
<i>Parties Attending:</i>	Club/DSU executives, SFSS Board, SFSS Staff, silent protesters	

<i>Reason:</i>	Familiarize executives with the new granting process, have them meet some Board members
<i>Summary and Outcome:</i>	- Presentation on changes in grant system
<i>Next Steps:</i>	
<i>Meeting and Date:</i>	[Nov 25] SFSS University and Academic Affairs Meeting
<i>Parties Attending:</i>	SFSS University and Academic Affairs Committee Members, SFSS Staff, some guests
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	- Went over gondola open house event in January - Discussed Spring 2020 plans - Set meeting time for Spring 2020
<i>Next Steps:</i>	- Send out meeting availability - Meet with Sarah for Gondola Open House logistics
<i>Meeting and Date:</i>	[Nov 26] Executive Meeting
<i>Parties Attending:</i>	Executive Committee members, Sylvia, Shaneika, Alejandro
<i>Reason:</i>	Multiple agenda items needed discussion
<i>Summary and Outcome:</i>	- Discussed space meetings with Sylvia in attendance - Debriefed silent protestors at the SFSS Staff event w/ Alejandro - Discussion around Social Media posting
<i>Next Steps:</i>	- Draft letter to send to Rotunda Groups regarding meeting expectations and send to Exec
<i>Meeting and Date:</i>	[Nov 26] Enrollment Appeals Committee Meeting
<i>Parties Attending:</i>	Enrollment Appeals Committee Members
<i>Reason:</i>	Regular Meeting
<i>Summary and Outcome:</i>	- Reviewed Enrollment Appeals and discussed approval/ denial with committee
<i>Next Steps:</i>	- n/a
<i>Meeting and Date:</i>	[Nov 27] OER meeting
<i>Parties Attending:</i>	VP University Relations, OERWorking Group Chair
<i>Reason:</i>	Open Ed Week
<i>Summary and Outcome:</i>	- Discussion revolved around student campaigns to raise awareness about OER and student benefits - Faculty campaigns to encourage professors to use OER in their courses
<i>Next Steps:</i>	- Introduce the idea to Faculty reps to advocate for OER to their Deans - Debrief Osob on the meeting
<i>Meeting and Date:</i>	[Nov 28] Gondola Campaign FAQ's
<i>Parties Attending:</i>	Sarah and myself
<i>Reason:</i>	Gondola Open House Discussion

	<table border="1"> <tr> <td data-bbox="435 403 639 508"><i>Summary and Outcome:</i></td> <td data-bbox="639 403 1354 508"> <ul style="list-style-type: none"> - Booked Saywell Atrium for Gondola Open House January 20 - 21 - Creation of FAQ's for the UAA committee members engaging students - Review the Gondola Background Document and make additions </td> </tr> <tr> <td data-bbox="435 508 639 571"><i>Next Steps:</i></td> <td data-bbox="639 508 1354 571"> <ul style="list-style-type: none"> - Share the FAQ's with the UAA committee and Nav and Jim from SFU </td> </tr> <tr> <td data-bbox="435 592 639 623"><i>Meeting and Date:</i></td> <td data-bbox="639 592 1354 623">[Nov 29] Accessible Menstrual Products Initiative Meeting</td> </tr> <tr> <td data-bbox="435 623 639 655"><i>Parties Attending:</i></td> <td data-bbox="639 623 1354 655">Laya (SEI Manager), Noortje (GSS), Sylvia and Shaneika (SFSS)</td> </tr> <tr> <td data-bbox="435 655 639 686"><i>Reason:</i></td> <td data-bbox="639 655 1354 686">Update on Initiative</td> </tr> <tr> <td data-bbox="435 686 639 770"><i>Summary and Outcome:</i></td> <td data-bbox="639 686 1354 770"> <ul style="list-style-type: none"> - SEI can fund 50% of the project - Requesting SFSS to fund the other 50% - Discussion around sustainability of the project </td> </tr> <tr> <td data-bbox="435 770 639 833"><i>Next Steps:</i></td> <td data-bbox="639 770 1354 833"> <ul style="list-style-type: none"> - Debrief Giovanni, Fiona, and Osob on the meeting - Meet with Sylvia to discuss next steps </td> </tr> <tr> <td data-bbox="435 886 639 917"><i>Meeting and Date:</i></td> <td data-bbox="639 886 1354 917">[Nov 30] Board Meeting</td> </tr> <tr> <td data-bbox="435 917 639 949"><i>Parties Attending:</i></td> <td data-bbox="639 917 1354 949">Board members, society staff, guests</td> </tr> <tr> <td data-bbox="435 949 639 980"><i>Reason:</i></td> <td data-bbox="639 949 1354 980">Bi-weekly meeting</td> </tr> <tr> <td data-bbox="435 980 639 1043"><i>Summary and Outcome:</i></td> <td data-bbox="639 980 1354 1043"> <ul style="list-style-type: none"> - Reports for conferences given - Pro-choice policy moved to next meeting </td> </tr> <tr> <td data-bbox="435 1043 639 1075"><i>Next Steps:</i></td> <td data-bbox="639 1043 1354 1075">- n/a</td> </tr> </table>	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Booked Saywell Atrium for Gondola Open House January 20 - 21 - Creation of FAQ's for the UAA committee members engaging students - Review the Gondola Background Document and make additions 	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Share the FAQ's with the UAA committee and Nav and Jim from SFU 	<i>Meeting and Date:</i>	[Nov 29] Accessible Menstrual Products Initiative Meeting	<i>Parties Attending:</i>	Laya (SEI Manager), Noortje (GSS), Sylvia and Shaneika (SFSS)	<i>Reason:</i>	Update on Initiative	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - SEI can fund 50% of the project - Requesting SFSS to fund the other 50% - Discussion around sustainability of the project 	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Debrief Giovanni, Fiona, and Osob on the meeting - Meet with Sylvia to discuss next steps 	<i>Meeting and Date:</i>	[Nov 30] Board Meeting	<i>Parties Attending:</i>	Board members, society staff, guests	<i>Reason:</i>	Bi-weekly meeting	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Reports for conferences given - Pro-choice policy moved to next meeting 	<i>Next Steps:</i>	- n/a
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<i>Relevant Strategic Priorities:</i>	University Relations, Student Engagement																								

AT-LARGE REPRESENTATIVE (MANEET AUJLA)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 20] AFAC Meeting
	<i>Parties Attending:</i>	AFAC Committee members, Staff
	<i>Reason:</i>	See agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Nov 22] FPMALC Meeting
	<i>Parties Attending:</i>	FPMALC Committee members, Staff
	<i>Reason:</i>	See agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Nov 22] Board Development Session
	<i>Parties Attending:</i>	Board members, Staff
	<i>Reason:</i>	Professional image presenter
	<i>Summary and Outcome:</i>	NA
	<i>Next Steps:</i>	NA
	<i>Meeting and Date:</i>	[Nov 26] Events Meeting
	<i>Parties Attending:</i>	AFAC Committee members, Staff
	<i>Reason:</i>	See agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	NA
<i>Meeting and Date:</i>	[Nov 29] Board Meeting	
<i>Parties Attending:</i>	Board members, staff, guests	
<i>Reason:</i>	See agenda	
<i>Summary and Outcome:</i>	See meeting minutes	
<i>Next Steps:</i>	NA	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	[Nov 20] Cookies and Cocoa
	<i>Updates and Upcoming Plans:</i>	NA
	<i>Relevant Strategic Priorities:</i>	Student engagement

AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 18] FASS Formal Marketing Meeting
	<i>Parties Attending:</i>	Myself, FASS Rep Jennifer Chou, FASS Formal Marketing team, FASS Student Engagement Coordinator Brian Fox
	<i>Reason:</i>	Promote FASS Formal
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed upcoming social media promotional strategies Discussed hiring a shuttle service due to Transit Strike Made FASS buttons to give out during promotions and at the event
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Watch for updates regarding Transit Strike and plan accordingly Promote FASS Formal online & in-person
	<i>Meeting and Date:</i>	[Nov 18] Gondola Group Meeting
	<i>Parties Attending:</i>	Nav and Jim (SFU VP External office), Shina Kaur (SFSS VPU), and Giovanni HoSang (SFSS President), and Colin Fowler (SFU Senator)
	<i>Reason:</i>	Update on SFU Communications Plan for the Gondola in January
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> SFU intends to begin campaign in January Discussed collaborations of logos/branding Requested update on the Gondola Open House
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Discuss with UAA Committee their comfortability with speaking with students about the Gondola
	<i>Meeting and Date:</i>	[Nov 20] AFAC meeting
	<i>Parties Attending:</i>	AFAC members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Please refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 25] UAA Committee meeting
<i>Parties Attending:</i>	UAA Committee members, SFSS Staff, some guests	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Please refer to meeting minutes 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> Learn more about the Gondola project to better educate students on it's importance/feasibility Begin campaigning planning for Sexual Assault Awareness Month (SAAM) in January 	
<i>Meeting and Date:</i>	[Nov 27] FASS DSUs Meeting / FASS Formal General Meeting	
<i>Parties Attending:</i>	Myself, FASS Rep Jennifer Chou, FASS DSU Representatives, FASS Student Engagement Coordinator Brian Fox	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Finalized FASS Formal logistics 	

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<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> Student Engagement 																								

APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 18] SCC Meeting
	<i>Parties Attending:</i>	SCC, Shelley
	<i>Reason:</i>	Bi-weekly SCC meeting
	<i>Summary and Outcome:</i>	Discussion about: <ul style="list-style-type: none"> • Christmas events • Pub Night • Welcome Back Breakfast
	<i>Next Steps:</i>	N/a
	<i>Meeting and Date:</i>	[Nov 22] FPMALC Meeting
	<i>Parties Attending:</i>	FPMALC, Staff, BoD Members
	<i>Reason:</i>	I wanted to see what the FPMALC does and potential ways I can get involved in the future.
	<i>Summary and Outcome:</i>	Refer to Jasdeep's agenda
	<i>Next Steps:</i>	N/a
	<i>Meeting and Date:</i>	[Nov 23] SFU Aerospace Meeting
	<i>Parties Attending:</i>	SFU Aerospace
	<i>Reason:</i>	To discuss the SCC collab pub night
	<i>Summary and Outcome:</i>	Refer to notes
	<i>Next Steps:</i>	N/a
	<i>Meeting and Date:</i>	[Nov 25] SCC Meeting
	<i>Parties Attending:</i>	SCC, Shelley
	<i>Reason:</i>	Bi-weekly SCC meeting
	<i>Summary and Outcome:</i>	Refer to minutes
	<i>Next Steps:</i>	N/a
	<i>Meeting and Date:</i>	[Nov 25] ESSS BoD Meeting
	<i>Parties Attending:</i>	ESSS, Engineering Clubs
	<i>Reason:</i>	Monthly meeting hosted by Alvin
<i>Summary and Outcome:</i>	Refer to Alvin's agenda	
<i>Next Steps:</i>	N/a	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	[Nov 16] Skytrain Open House
	<i>Updates and Upcoming Plans:</i>	Attended open house about Surrey-Langley SkyTrain line at Surrey Central mall on behalf of the Surrey Campus Committee.
	<i>Relevant Strategic Priorities:</i>	Outreach
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Nov 20] Cookies and Cocoa
	<i>Updates and Upcoming Plans:</i>	Event to give free hot chocolate and cookie decorating in convo mall
	<i>Relevant Strategic Priorities:</i>	Engagement
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Nov 22] Student Centre Club and Student Union Meet and Greet
	<i>Updates and Upcoming Plans:</i>	Event for club and student union execs to come out and meet staff/BoD members
	<i>Relevant Strategic Priorities:</i>	Engagement
	<u>Project/Event Title:</u>	
	<i>Project/Event Title:</i>	[Nov 22] No One Sees your Skills: Image Workshop
<i>Updates and Upcoming Plans:</i>	Image Workshop	
<i>Relevant Strategic Priorities:</i>	Engagement	
<u>Project/Event Title:</u>		
<i>Project/Event Title:</i>	[Nov 22] SCC Winter Warm-Up	
<i>Updates and Upcoming Plans:</i>	SCC collab at SFU winter warm-up	
<i>Relevant Strategic Priorities:</i>	Engagement	
<u>Project/Event Title:</u>		
<i>Project/Event Title:</i>	[Nov 22] VCC Winter Warm-up	
<i>Updates and Upcoming Plans:</i>	VCC collab at sfu winter warm-up	
<i>Relevant Strategic Priorities:</i>	Engagement	
<u>Project/Event Title:</u>		
<i>Project/Event Title:</i>	[Nov 22] SCC Winter Wonderland	
<i>Updates and Upcoming Plans:</i>	Free hot chocolate and cookies at Surrey campus provided by the SCC	
<i>Relevant Strategic Priorities:</i>	Engagement	
<u>Meeting and Date:</u>		
<i>Meeting and Date:</i>	[Nov 29] SFSS Board of Directors Meeting	
<i>Parties Attending:</i>	SFSS Board members, SFSS staff, some guests	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over Fall Kickoff budget Postponed pro-choice policy motion again Presentation from Human Resources Office 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 	



Board of Directors

Maggie Benston Centre 2220
Simon Fraser University
8888 University Drive
Burnaby, BC V5A 1S6
Unceded Coast Salish Territories
sfss.ca

ARTS & SOCIAL SCIENCES REPRESENTATIVE (JENNIFER CHOU)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 17] Skill Development Workshop Meeting and Team Photo
	<i>Parties Attending:</i>	Myself, team members of the workshop
	<i>Reason:</i>	Finalize details like workshop name, team photo and headshots
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over curriculum Decided on the name Emerge Had team photo and individual headshots
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Write up a bio
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 18] SFSS Surrey Campus Committee Meeting
	<i>Parties Attending:</i>	SFSS Surrey Campus Committee Members
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed winter events Went over welcome back breakfast Discussed pub night in January
	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 18] FASS Formal Photobooth Meeting
	<i>Parties Attending:</i>	Myself, person providing photobooth
	<i>Reason:</i>	Touch base on progress
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Checked out the backdrop Discussed next steps and action items (i.e. creating a template for how the print photos will look)
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Check in again in a few weeks
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 20] FASS DSU Meeting
	<i>Parties Attending:</i>	FASS DSU Representatives
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over updates from each DSU
	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[Nov 20] SFSS Accessibility Committee Meeting	
<i>Parties Attending:</i>	SFSS Accessibility Committee Members	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed accessibility of Forum Chambers 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[Nov 22] FASS Formal Logistics Meeting	
<i>Parties Attending:</i>	FASS Formal Logistics Committee Members	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed centrepieces, activities, food orders 	

<i>Next Steps:</i>	<ul style="list-style-type: none"> Send email to SFSS to communicate with MECS about questions we had and final food orders
<i>Meeting and Date:</i>	[Nov 22] SFSS Club/DSU Executives Meet n Greet
<i>Parties Attending:</i>	Club/DSU executives, SFSS Board, SFSS Staff, silent protesters
<i>Reason:</i>	Familiarize executives with the new granting process, have them meet some Board members
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Presentation on changes in grant system
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
<i>Meeting and Date:</i>	[Nov 22] SFU MINS Social
<i>Parties Attending:</i>	Myself, SFU MINS members and execs
<i>Reason:</i>	Get to know each other and learn about what SFU MINS is
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Found out that the club plays music and performs in elderly homes to combat loneliness
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
<i>Meeting and Date:</i>	[Nov 22] SFSS Board Development Session
<i>Parties Attending:</i>	SFSS Board members, SFSS Staff
<i>Reason:</i>	Regular development session time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Notes here: https://drive.google.com/open?id=1ShTHPxyIw84TPVhjlkkXqj1XKBzWxsY49l1k-o07o-w
<i>Next Steps:</i>	<ul style="list-style-type: none"> Send out notes to people
<i>Meeting and Date:</i>	[Nov 22] FASS Mentorship Nacho Outing
<i>Parties Attending:</i>	Myself, my mentees
<i>Reason:</i>	Touch base with mentees before finals, treat them to free nachos
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Talked about the faculty with my mentees
<i>Next Steps:</i>	<ul style="list-style-type: none"> Send them study tips (https://bit.ly/sfuexamstudytips)
<i>Meeting and Date:</i>	[Nov 25] SFSS Surrey Campus Committee Meeting
<i>Parties Attending:</i>	SFSS Surrey Campus Committee Members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Decided to cut down materials for winter events this week due to transit strike and the fact that many students wouldn't be on campus near the end of the term anyway
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
<i>Meeting and Date:</i>	[Nov 25] FASS Formal Photobooth Meeting
<i>Parties Attending:</i>	Myself, photobooth provider
<i>Reason:</i>	Check in

<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Designed template for print photos Set up sample photobooth as a test
<i>Next Steps:</i>	<ul style="list-style-type: none"> Remind photobooth provider to get steamer for the backdrop
<i>Meeting and Date:</i>	[Nov 25] SFSS University and Academic Affairs Meeting
<i>Parties Attending:</i>	SFSS University and Academic Affairs Committee Members, SFSS Staff, some guests
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over gondola open house event in January Discussed Spring 2020 plans Set meeting time for Spring 2020
<i>Next Steps:</i>	<ul style="list-style-type: none"> Fill out meeting availability
<i>Meeting and Date:</i>	[Nov 27] SFU Society of Arts and Social Sciences Meeting
<i>Parties Attending:</i>	Myself, Society of Arts and Social Sciences members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed Spring 2020 Clubs Days table booking
<i>Next Steps:</i>	<ul style="list-style-type: none"> Send in my receipts for reimbursement for next meeting
<i>Meeting and Date:</i>	[Nov 27] FASS DSUs Meeting / FASS Formal General Meeting
<i>Parties Attending:</i>	Myself, FASS DSU Representatives
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Did a run through of FASS Formal logistics info Discussed engagement ideas for Spring 2020
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Nov 28] SFU Board of Governors Meeting
<i>Parties Attending:</i>	Myself, representatives from SFU Tuition Freeze now, representatives from SFU350, other representatives from SFSS
<i>Reason:</i>	To see the outcome of the fossil fuel investment motion and budget
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> SFU passed a motion to cut the carbon footprint of its endowment investments 45%
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
<i>Meeting and Date:</i>	[Nov 28] Tabling for SFU Disability and Neurodiversity Alliance
<i>Parties Attending:</i>	Myself
<i>Reason:</i>	Raise awareness about the group
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> 2 new students signed up Some students came by and took buttons and lollipops Some students asked about us
<i>Next Steps:</i>	<ul style="list-style-type: none"> Put email signups in MailChimp
<i>Meeting and Date:</i>	[Nov 28] Student Experience Initiative Policy Working Group

<i>Parties Attending:</i>	Myself, SFU working group members (from Senate committees)
<i>Reason:</i>	Background on what the group does, future directions
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Got some background on the group • Had a better understanding of pain points when it came to academic policies at SFU • Gave suggestions and feedback
<i>Next Steps:</i>	<ul style="list-style-type: none"> • N/A
<i>Meeting and Date:</i>	[Nov 28] FASS First Class Social
<i>Parties Attending:</i>	A FASS First class, myself, other FASS mentors
<i>Reason:</i>	Get to know first-year FASS students
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Talked to first-year FASS students about SFU
<i>Next Steps:</i>	<ul style="list-style-type: none"> • N/A
<i>Meeting and Date:</i>	[Nov 28] Humanities Student Union Headshots
<i>Parties Attending:</i>	Myself, executive members of Humanities Student Union
<i>Reason:</i>	Take a team photo and individual headshots
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Took a team photo and individual headshots
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Edit the photos • Send the photos
<i>Meeting and Date:</i>	[Nov 28] Meeting with Photobooth Provider of FASS Formal
<i>Parties Attending:</i>	Myself, photobooth provider
<i>Reason:</i>	Check in, test printing
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Did a sample set-up and got some test prints done
<i>Next Steps:</i>	<ul style="list-style-type: none"> • N/A
<i>Meeting and Date:</i>	[Nov 29] FASS Formal Logistics Meeting / Event Prep
<i>Parties Attending:</i>	FASS Formal Logistics Committee Members
<i>Reason:</i>	Regular meeting time, last-minute preparation before the event
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Made buttons • Went over post-event duties, feedback, and report • Discussed speeches
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Practice speech
<i>Meeting and Date:</i>	[Nov 29] SFSS Board of Directors Meeting
<i>Parties Attending:</i>	SFSS Board members, SFSS staff, some guests
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Went over Fall Kickoff budget • Postponed pro-choice policy motion again • Presentation from Human Resources Office
<i>Next Steps:</i>	<ul style="list-style-type: none"> • N/A

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Skills Development Workshop Series
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Got team photo and headshot done • Working on sponsorship package
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	[Nov 25] Winter Wellness Event
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Bought supplies for the event • Set up and cleaned up for the event • Took photos for the event • Taught people how to make cookie jars and heating bags • Edited photos after the event and posted it on social media
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student well-being • Student engagement
	<i>Project/Event Title:</i>	[Nov 29] FASS Formal
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Miscellaneous marketing and logistics work (see meetings above) • Coordinated between SFSS and MECS via email • Sent more items (nametags) to print • Bought decorations/items (Costco, Dollarama) • Set up decorations (got pinecones, branches, and spray painted pinecones) • Helped promote the event by walking around the school with free food and handbills and talking to students • Made buttons • Designed/put together buttons on template • Helped out at event (photobooth)
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement
<i>Project/Event Title:</i>	SFSS Brushes & Boba	
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Edited all the photos • Posted photos on social media 	
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement 	

BUSINESS REPRESENTATIVE (ANDREW WONG)

Meeting Summaries and General Comments	Meetings:
	<i>Meeting and Date:</i> [November 22] Board Development Session: Lazaruk Consulting
	<i>Parties Attending:</i> SFSS Board, SFSS Staff
	<i>Reason:</i> Bi-weekly development session
	<i>Summary and Outcome:</i> Notes thanks to Jennifer: https://docs.google.com/document/d/1ShTHPxylw84TPVhjjkXqj1XKBzWxsY49l1k-o07o-w/edit
<i>Next Steps:</i> N/A	
	<i>Meeting and Date:</i> [November 28] SEO Presidents Meeting
	<i>Parties Attending:</i> Beedie SEO, Beedie club presidents
	<i>Reason:</i> Introduction of new SEO staff & updates
	<i>Summary and Outcome:</i> The new SEO staff introduced themselves and explained their new roles. Club presidents gave updates and said what was going well as well as challenges. SEO staff inquired if this meeting was valuable and if there should be future group meetings or just one on one meetings.
	<i>Next Steps:</i> Meet with new SEO coordinator one on one to see how I can support Beedie clubs/students & give updates on what I've done in the past and what I will be doing
	<i>Meeting and Date:</i> [November 29] SFSS Board Meeting
	<i>Parties Attending:</i> SFSS Board, SFSS Staff, Guests
	<i>Reason:</i> Bi-weekly board meeting
	<i>Summary and Outcome:</i> Please refer to meeting minutes
	<i>Next Steps:</i> N/A

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<u>Project/Event Title:</u>	[November 27] BASS Mentorship Program: Pitch Off
	<u>Updates and Upcoming Plans:</u>	Supported my 2 first year mentees pitch themselves in front of industry professionals. Engaged with other peer mentors and first year mentees.
	<u>Relevant Strategic Priorities:</u>	Student engagement
	<u>Project/Event Title:</u>	
	<u>Project/Event Title:</u>	[November 27] Winter warm up
	<u>Updates and Upcoming Plans:</u>	Engaged with students and provided candy & santa photobooth
	<u>Relevant Strategic Priorities:</u>	Student engagement, Student wellbeing
	<u>Project/Event Title:</u>	
	<u>Project/Event Title:</u>	Month in Review
	<u>Updates and Upcoming Plans:</u>	Compile November photos into graphic and create facebook and website write up in collaboration with Giovanni
	<u>Relevant Strategic Priorities:</u>	Student engagement
	<u>Project/Event Title:</u>	
	<u>Project/Event Title:</u>	Website Improvements - Committees
	<u>Updates and Upcoming Plans:</u>	<p>"Joint a Committee" tab now under "Get Involved" tab.</p> <p>Sindhu:</p> <ul style="list-style-type: none"> • Written testimonies from at-larges & any pictures of committees <ul style="list-style-type: none"> ◦ Then will update website • Checked in to see if there is a need to update specific questions for application process for each committee
	<u>Relevant Strategic Priorities:</u>	Student engagement

COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)

<p>Meeting Summaries and General Comments</p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="428 491 639 520"><i>Meeting and Date:</i></td> <td data-bbox="644 491 1354 520"></td> </tr> <tr> <td data-bbox="428 527 607 556"><i>Parties Attending:</i></td> <td data-bbox="644 527 1354 556"></td> </tr> <tr> <td data-bbox="428 562 516 592"><i>Reason:</i></td> <td data-bbox="644 562 1354 592"></td> </tr> <tr> <td data-bbox="428 598 570 648"><i>Summary and Outcome:</i></td> <td data-bbox="644 598 1354 648"></td> </tr> <tr> <td data-bbox="428 655 548 684"><i>Next Steps:</i></td> <td data-bbox="644 655 1354 684"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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EDUCATION REPRESENTATIVE (EMERLY LIU)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Nov 20] AFAC meeting
	<i>Parties Attending:</i>	AFAC members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 22] Board meeting
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 25] UAA Committee meeting
	<i>Parties Attending:</i>	UAA Committee members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	Develop OER student campaign in collaboration with the OER working group
	<i>Meeting and Date:</i>	[Nov 25] FoE Student Services Task Force Meeting
	<i>Parties Attending:</i>	Faculty, Associate Dean, Undergraduate Programs Director, PDP manager
	<i>Reason:</i>	To create a terms of reference for the task force
	<i>Summary and Outcome:</i>	- Discussion revolved around student engagement initiatives - Proposal to review undergraduate exit surveys and create a more efficient tool for collecting student data
	<i>Next Steps:</i>	Relay information to student group and create sub-task forces
	<i>Meeting and Date:</i>	[Nov 26] FoE Ad Hoc Nominations & Awards Committee Meeting
	<i>Parties Attending:</i>	Associate Dean, Faculty
	<i>Reason:</i>	Review nominations
<i>Summary and Outcome:</i>	- Discussion revolved around determining award winners	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	[Nov 26] Events Committee meeting	
<i>Parties Attending:</i>	Events Committee members	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Refer to meeting minutes	
<i>Next Steps:</i>	Renegotiate with YWiB about contract conditions	
<i>Meeting and Date:</i>	[Nov 27] OER meeting	
<i>Parties Attending:</i>	VP University Relations, OERWorking Group Chair	

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	chairs, water station
<i>Relevant Strategic Priorities:</i>	Student engagement
<i>Project/Event Title:</i>	Learning Disabilities Assessment Pilot
<i>Updates and Upcoming Plans:</i>	- Researching other institutions that have implemented assessment initiatives - Plan to schedule meeting with Studentcare
<i>Relevant Strategic Priorities:</i>	Student well-being and student financial health

ENVIRONMENT REPRESENTATIVE (JULIAN LOUTSIK)

Meeting Summaries and General Comments	<i>Meeting and Date:</i>	[Nov 22] Board meeting
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Nov 26] Events Committee meeting
	<i>Parties Attending:</i>	Events Committee members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Project/Event Title:</i>	[Nov 27] Winter Warm Up
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Provided candy to students • Assisted in setting up Santa photo booth
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> • Student engagement
Project/Events Updates and Upcoming Plans	Projects/Events:	
	<i>Project/Event Title:</i>	
	<i>Updates and Upcoming Plans:</i>	-
	<i>Relevant Strategic Priorities:</i>	

HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	SCC Meeting- Nov 18
	<i>Parties Attending:</i>	Surrey campus committee members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Discussion around upcoming events and student feedback channels, please refer to minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Governance Meeting- Nov 20
	<i>Parties Attending:</i>	Governance committee members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Policy review, please refer to minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	SFSS Meet & Greet - Nov 22
	<i>Parties Attending:</i>	BoD, SFSS Staff, students
	<i>Reason:</i>	Meet with club/SU execs
	<i>Summary and Outcome:</i>	Better understanding of granting process
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Angel Tree Project Meeting - Nov 28
	<i>Parties Attending:</i>	HSUSU Execs
	<i>Reason:</i>	Discussing if we want to take this project on, looking into some logistical details of the project
	<i>Summary and Outcome:</i>	Need more info about how it was done in previous years, considering pushing it to January
	<i>Next Steps:</i>	Compile a project proposal for next meeting
<i>Meeting and Date:</i>	Board Meeting - Nov 29	
<i>Parties Attending:</i>	BoD, SFSS staff	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	Refer to minutes	
<i>Next Steps:</i>	N/A	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Pro-choice & Issues policy
	<i>Updates and Upcoming Plans:</i>	- Solicit feedback from lawyers - Bring back to board table for next meeting
	<i>Relevant Strategic Priorities:</i>	Student safety

SCIENCE REPRESENTATIVE (SIMRAN UPPAL)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	November 21st SUS Meeting
	<i>Parties Attending:</i>	SUS members
	<i>Reason:</i>	Bi weekly Meeting
	<i>Summary and Outcome:</i>	Discussed Science Hoodies Frosh Reimbursements This was the last meeting of the Semester
	<i>Next Steps:</i>	Present Surrey Science Undergraduate Society Proposal next semester
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	November 22 Board Meeting
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Bi Weekly
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	November 26th ALL DSU Meeting
	<i>Parties Attending:</i>	BPK, SUS, SFSS rep, Chemistry, MSU
	<i>Reason:</i>	Monthly DSU Meeting
	<i>Summary and Outcome:</i>	Roundtable CCR BPK - Course Availability Leadership Activity Interdisciplinary Discussion Forum Room booking
	<i>Next Steps:</i>	Look more into CCR Room Booking Talk to Thomas about Chemistry event Jan 22 Send out minutes Send out a When2Meet for next semester
<u>Meetings:</u>		
<i>Meeting and Date:</i>	November 29 Board Meeting	
<i>Parties Attending:</i>	Board Members, Peak, Guest	
<i>Reason:</i>	Weekly Meeting	
<i>Summary and Outcome:</i>	See meeting minutes	
<i>Next Steps:</i>	N/a	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Winter Formal
	<i>Updates and Upcoming Plans:</i>	SUS
	<i>Relevant Strategic Priorities:</i>	n/a
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	All DSU Meeting
	<i>Updates and Upcoming Plans:</i>	DSU Social Next semester
	<i>Relevant Strategic Priorities:</i>	