

# SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from  
**September 16 - September 30, 2019**

## FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## ACCESSIBILITY FUND

<i>Committee Chair</i>	Christina
<i>Summary</i>	Did not meet during this time period because of the AGM
<i>Ongoing Projects</i>	Accessibility Standard Policy, Grant re-work, Online feedback system
<i>Relevant Strategic Priorities:</i>	Student wellbeing, Organizational development

## UNIVERSITY & ACADEMIC AFFAIRS

<i>Committee Chair</i>	Shina Kaur
<i>Summary</i>	Approved funding to send Osob and Shina to the Open Education Conference; discussed logistics of the upcoming debate; created the gondola group and connected SFU x SFSS
<i>Ongoing Projects</i>	Federal Election Debates; Gondola Group; Get Out the Vote Campaign
<i>Relevant Strategic Priorities:</i>	Student engagement, university relations, government and stakeholder relations

## EVENTS

<i>Committee Chair</i>	Jessica Nguyen
<i>Summary</i>	This is the Events Committee.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> <li>• Fall Kickoff</li> <li>• After Party Pub Night</li> <li>• Spooky Pumpkin Carving</li> <li>• Halloween Pub Night</li> </ul>
<i>Relevant Strategic Priorities:</i>	#moreevents

## **FINANCE & AUDIT**

<i>Committee Chair</i>	Tawanda Nigel Chitapi
<i>Summary</i>	The Committee did not meet during this period
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	Student Financial Health

## **GOVERNANCE**

<i>Committee Chair</i>	Christina
<i>Summary</i>	Did not meet during this period
<i>Ongoing Projects</i>	Ends Policies, General Board Policies
<i>Relevant Strategic Priorities:</i>	Organizational Development

## **NOMINATION**

<i>Committee Chair</i>	Andrew Wong
<i>Summary</i>	Did not meet during this period
<i>Ongoing Projects</i>	Receiving updates periodically when chairs want to amend at-large reps
<i>Relevant Strategic Priorities:</i>	Student engagement

## **SURREY CAMPUS**

<i>Committee Chair</i>	Nick Chubb
<i>Summary</i>	This is the committee that represents the needs of students on Surrey campus through running events.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> <li>• Fall Icebreaker</li> <li>• Halloween Photobooth</li> <li>• Pub Night Collab</li> </ul>
<i>Relevant Strategic Priorities:</i>	Working with Surrey DSUs, clubs, and students to help improve the quality of all at Surrey campus.

## **VANCOUVER CAMPUS**

<i>Committee Chair</i>	Fiona Li
<i>Summary</i>	The VCC did not meet during this period
<i>Ongoing Projects</i>	The VCC has no ongoing projects at the moment
<i>Relevant Strategic Priorities:</i>	Working with DSU's downtown to collaborate on events. Working with Precious Ile from Student Services to collaborate on student consultations with SEI at Woodward's campus.



**Board of Directors**

Maggie Benston Centre 2220  
Simon Fraser University  
8888 University Drive  
Burnaby, BC V5A 1S6  
Unceded Coast Salish Territories  
**sfss.ca**

# SFSS BOARD WORK REPORT

This report reflects the Board work from  
**Sep16 - Sep 30, 2019**

## **PRESIDENT (GIOVANNI HOSANG)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[Sep 16] Joint Operations Group Meeting
	<i>Parties Attending:</i>	SFU: Tracey Mason, Rammanna Khan, Allison Blaire, Jeff Dirckson, Wayde Parkhouse GSS: Harjap, Pierre, Matt McDonald SFSS: Giovanni HoSang, Shina Kaur, Sylvia Ceacero
	<i>Reason:</i>	JOG meetings are a multiparty avenue for sharing of high-level information between University administration and the two student societies
	<i>Summary and Outcome:</i>	SFSS communicated updates on <ul style="list-style-type: none"> <li>• Federal Elections Debate coming up</li> <li>• Fall Kickoff</li> <li>• SUB Opening Date being pushed back</li> </ul> GSS communicated updates on <ul style="list-style-type: none"> <li>• Rental Agreement with SFU</li> <li>• Elections Canada</li> </ul> SFU briefed us on: <ul style="list-style-type: none"> <li>• Prayer Space for Muslim Students Association being established in Surrey through the IFC</li> <li>• UVic condolences sent by Petter two SFU students were on the bus</li> <li>• Keeling and Associates re doing a student services review</li> </ul> <b>Budget Consultation:</b> We asked to see options relating to 2%/2% tuition increase split and more information on some of the capital projects and line by line information regarding budgets.
	<i>Next Steps:</i>	SFU to provide additional information regarding the budget before SFU Budget Consultation
	<i>Meeting and Date:</i>	[Sep 16] Elections Canada
	<i>Parties Attending:</i>	Shina Kaur, Giovanni HoSang, Elections Canada Representative
	<i>Reason:</i>	To find out how to spread the word for the upcoming elections
<i>Summary and Outcome:</i>	This meeting was held for EC to figure out a way how to provide a new method to spread the information regarding elections. The outcome is that SFSS shall help disseminate information regarding the EC polling stations on campus from Oct 5 to Oct 9	
<i>Next Steps:</i>	Shina to book the rooms for the tabling. I am to share the elections Canada boothing information with everyone. To share the information of Jobs Available with the computing science student society (CSSS)	
<i>Meeting and Date:</i>	[Sep 18] Debate Risk Assessment	
<i>Parties Attending:</i>	SFSS Exec Asst, Giovanni HoSang, Shina Kaur, SFU Safety and Risk, SFU Student Services et al	

<i>Reason:</i>	To talk about the Oct 3 Federal Elections Debate to be held on campus and the safety and evacuation
<i>Summary and Outcome:</i>	We filled out a matrix for the Federal Elections Debate regarding all the risks associated with the debates
<i>Next Steps:</i>	Shina to write a script
<i>Meeting and Date:</i>	[Sep 18] Campus Shuttle
<i>Parties Attending:</i>	Giovanni HoSang, Christina Loutsik, SFU Ancillary et al, SFU Facilities, SFU Centre for Accessible Learning
<i>Reason:</i>	To talk about additional information for the RFP to be sent out
<i>Summary and Outcome:</i>	Certain accessibility features were requested such as priority seating. Another meeting to be hosted in the near future.
<i>Next Steps:</i>	There will be another meeting in the near future
<i>Meeting and Date:</i>	[Sep 19] CJSF Fall Kickoff Promotional Interview
<i>Parties Attending:</i>	Giovanni HoSang, JEsse from CJSF
<i>Reason:</i>	To talk about kickoff and promote. Link can be found CJSF <a href="https://www.cjsf.ca/contents/speak-GiovanniSFSS">https://www.cjsf.ca/contents/speak-GiovanniSFSS</a>
<i>Summary and Outcome:</i>	Promoted various SFSS events. Gave an overview of the Fall Kickoff, AGM, and Fed Elections Debate
<i>Next Steps:</i>	Prepare for everything for the rest of the month
<i>Meeting and Date:</i>	[Sep 23] , Joint Operations Group Additional Meeting
<i>Parties Attending:</i>	Giovanni HoSang, GSS, SFU Admin
<i>Reason:</i>	To get the required documents that we requested from SFU Admin
<i>Summary and Outcome:</i>	SFU did not give us enough information that we asked for. They gave us info that a 1% increase in international tuition brings in 1.3 million in funding. They are going with a 4% increase for international tuition. Conversation coming to an impasse.
<i>Next Steps:</i>	SFSS and GSS to go to our respective boards to recommend that we not support the planned increases and work towards a long term Student Affordability Plan
<i>Meeting and Date:</i>	[Sep 24] WUSC meeting on Funding shortfalls for their services
<i>Parties Attending:</i>	WUSC: Janvi, Rebekkah, Wafaa SFSS: Giovanni HoSang, Sylvia Ceacero, Shaneika Blake
<i>Reason:</i>	WUSC wants to present a referendum question to the student body
<i>Summary and Outcome:</i>	WUSC told us the challenges they are having to sustain themselves. Asks for guidance on the process to referendum. We told them to present at an upcoming board meeting and a subsequent vote of the board to put the question of a referendum to the student body
<i>Next Steps:</i>	WUSC to send a draft presentation and subsequently a final draft to submit for the board meeting.
<i>Meeting and Date:</i>	[Sep 24] Meeting on Safewalk Programme feedback with GSS
<i>Parties Attending:</i>	GSS: Matthew McDonald, Nicholas Page

	SFSS: Giovanni HoSang, Shina Kaur
<i>Reason:</i>	Safewalk is a programme to accompany students home when they might not feel safe. We are working with GSS to see what we can do to improve Safewalk.
<i>Summary and Outcome:</i>	We looked at comparable universities with Safewalk to see what they are doing as their Safewalk programs. Turns out many of the Safewalks have a strong student union presence. More information to be done
<i>Next Steps:</i>	Will be having more meetings through the newly established Student Safety Group with SFU/GSS
<i>Meeting and Date:</i>	[Sep 24] Debate Walkthrough
<i>Parties Attending:</i>	GSS: Matthew McDonald, SFSS: Giovanni HoSang, Shina Kaur, SYlvia, Shaneika, SFU: Safety and risk services
<i>Reason:</i>	Did a walkthrough for the Debates
<i>Summary and Outcome:</i>	Went through everything regarding the Debates. Evacuation route mapped. Finalized the MECS event plan
<i>Next Steps:</i>	Matt to get parking permit, write event script etc
<i>Meeting and Date:</i>	[Sep 27] Climate Strike
<i>Parties Attending:</i>	SFSS Board of Directors
<i>Reason:</i>	To support the global movement to call on govt to make more of a priority to reduce climate footprint and take more drastic action to address climate emergency
<i>Summary and Outcome:</i>	100,000 people were in attendance and called for more drastic action in addressing the climate emergency in advance of the Federal Elections
<i>Next Steps:</i>	Fed Elections Oct 21; Another Climate Strike coming Nov 29
<i>Meeting and Date:</i>	[Sep 30] Out on Campus Collective Meeting
<i>Parties Attending:</i>	OOC Collective, SFU Student Services
<i>Reason:</i>	To talk about the anti-trans event and SFSS' event
<i>Summary and Outcome:</i>	Everyone shared their thoughts and concerns about the event and that we should go forward with a letter and statement.
<i>Next Steps:</i>	Work with the OOC coordinator
<i>Meeting and Date:</i>	[Sep 30] University and Academic Affairs Committee
<i>Parties Attending:</i>	UAA Committee members
<i>Reason:</i>	To appoint members, gave updates on Gondola, talked about GOTV
<i>Summary and Outcome:</i>	Had the discussion about named issues above
<i>Next Steps:</i>	Execute the debate in the next two weeks
<i>Meeting and Date:</i>	[Sep 30] SFU Budget Consultation
<i>Parties Attending:</i>	Giovanni HoSang, SFU Faculty, TFN
<i>Reason:</i>	Tuition Freeze Now Budget Consultation

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**VP STUDENT SERVICES (CHRISTINA LOUTSIK)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sep 16] Build SFU Meeting
	<i>Parties Attending:</i>	Build SFU Committee
	<i>Reason:</i>	Updates on the SUB
	<i>Summary and Outcome:</i>	SUB tour dates confirmed.
	<i>Next Steps:</i>	Next meeting Oct 22
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sep 18] Campus Shuttle RFP
	<i>Parties Attending:</i>	Gio, and relevant SFU stakeholders (FIC, CAL)
	<i>Reason:</i>	To discuss any items to be added to the RFP for the campus shuttle
	<i>Summary and Outcome:</i>	Certain accessibility features were requested such as priority seating. Another meeting to be hosted in the near future.
	<i>Next Steps:</i>	Provide feedback upon request
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sep 20] Fall Kickoff Debrief
	<i>Parties Attending:</i>	Board
	<i>Reason:</i>	Logistics run-through for the event
	<i>Summary and Outcome:</i>	Walked through logs
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sep 20] Fall U-Pass BC Appeals committee
	<i>Parties Attending:</i>	SFU staff assigned to the committee, GSS rep emailed in his thoughts
	<i>Reason:</i>	Review U-Pass exemption appeals
	<i>Summary and Outcome:</i>	Granted exemptions for a few cases Discussed potentially reviewing TOR for exemption in the future
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sep 24] Meeting with Med Frat President
	<i>Parties Attending:</i>	Daria, President of Phi Delta, Pi
	<i>Reason:</i>	Discuss SFSS Relationship with SFSS Frats already clubs
<i>Summary and Outcome:</i>	Explained the SFU stakeholders relevant to GLO's. Current decision still stands, but new developments between this GLO and SFU can be brought back to the Board table.	
<i>Next Steps:</i>	PhiDP may reach out again if there are any updates	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	Meeting with Ban the Bottle Reps	
<i>Parties Attending:</i>	Teaghan and Alex	
<i>Reason:</i>	Wanted advice on how to conduct proper consultation before they begin any projects, especially in terms of Accessibility	
<i>Summary and Outcome:</i>	Developed a rough plan they can follow for any future projects, plan to attend the next AFAC meeting.	



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**VP EXTERNAL RELATIONS (JASDEEP GILL)**

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<i>Relevant Strategic Priorities:</i>	Annual meeting held to inform our membership of our activities and financial standing,																				

**VP FINANCE (TAWANDA NIGEL CHITAPI)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Sep 16 - Build SFU Committee
	<i>Parties Attending:</i>	<ul style="list-style-type: none"> <li>• Ian Abercrombie SFU Director, Campus Planning &amp; Development</li> <li>• Erin Biddlecombe [regrets noted] SFU Senior Director, Office of the Vice Provost Students &amp; Int'l</li> <li>• Sylvia Ceacero [regrets noted] SFSS Executive Director</li> <li>• Tawanda Chitapi SFSS Vice President, Finance (co-chair)</li> <li>• Shina Kaur [regrets noted] SFSS Vice President, University Relations</li> <li>• Christina Loutsik SFSS Vice President, Student Services</li> <li>• Wade Parkhouse SFU Associate VP, Academic</li> <li>• Larry Waddell SFU Chief Facilities Officer (co-chair)</li> </ul>
	<i>Reason:</i>	Build SFU – Student Union Building (SUB) and Stadium
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• The Sub is 90% complete, most of the construction is occurring inside the building now.</li> <li>• The contractor will be doing a final clean up and deficiency check in the next couple months</li> <li>• Exterior Signage plans are underway, SFU provided documentation containing standards to be adhered to</li> </ul>
	<i>Next Steps:</i>	Nothing much can be done at this point to push the contractor to expedite completion, however they are working as hard as they can to ensure students will be able to occupy the building next Spring 2020
	<i>Meeting and Date:</i>	Sept 16 - SUB Sneak Peak Logistics
	<i>Parties Attending:</i>	Marc Fontaine and Myself
	<i>Reason:</i>	Discuss Logistics for the upcoming SUB Sneak Peak
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• We decided to host the SUB Sneak Peak sessions on October 10th &amp; 11th (Fall Convocation Days)</li> <li>• We chose these dates because there would be high traffic of students and families whom are major stakeholders of the building, this would be the perfect opportunity for them to witness the progress made thus far, and get them excited for the Grand Opening Drawing night</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Reach out to board members whom are interested in guiding participants through the SUB on both days</li> <li>• Advertise and Market the Sneak Peak Sessions to student early in the week of the session through our social media and handing out brochures</li> </ul>

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Sept 20 - Fall Kickoff 2019
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Supervised Concert entrance check-ins and ticket sales</li> <li>• Check-in process went on smoothly, with the help from the crescendo box-office team that scanned tickets</li> <li>• We did not experience any material difficulties, the team was well staff and security was in close proximity as well</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Student Engagement

**VP STUDENT LIFE (JESSICA NGUYEN)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Sept 16 - Final SFSS Fall Kickoff Meeting
	<i>Parties Attending:</i>	SFSS (Alejandro, Dipti) & SFU Stakeholders
	<i>Reason:</i>	To prepare for the day of Kickoff and go over any last minute concerns/issues.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed logs for the day with all stakeholders</li> <li>Sorted out any issues/concerns that have arisen</li> <li>Wrapped up conversations from the sub-groups of Kickoff</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
	<i>Meeting and Date:</i>	Sept 17 - Events Committee Meeting
	<i>Parties Attending:</i>	Events Committee Members
	<i>Reason:</i>	To prepare for the day of Kickoff and go over any last minute concerns/issues.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed logs for the day within the committee</li> <li>Sorted out any issues/concerns for the day of</li> <li>Had a morale boosting conversation</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
	<i>Meeting and Date:</i>	Sept 19 - Informal Fall Kickoff Meeting
	<i>Parties Attending:</i>	Events Committee Members
	<i>Reason:</i>	Pivoting strategies to improve on the day of event attendance.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Made executive decisions about what course of action to take to improve attendance (last minute)</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
	<i>Meeting and Date:</i>	Sept 20 - Fall Kickoff Debrief
<i>Parties Attending:</i>	Events Committee Members & Board Members	
<i>Reason:</i>	Final logs run through of Fall Kickoff at venue.	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed an entire site visit so all in attendance knew where everything was located</li> <li>Completed a final logs run through so that last minute changes were communicated</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>	
<i>Meeting and Date:</i>	Sept 30 - Fall Kickoff Debrief	
<i>Parties Attending:</i>	SFSS & SFU	
<i>Reason:</i>	Debrief with all stakeholders about Fall Kickoff.	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed a workshop on the event of what happened and created a plan for the future years of Fall Kickoff</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	

<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	Fall Kickoff Tabling
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Sept 16 - Tabling in front of MBC (2 hours)</li> <li>Sept 16 - Tabling at FIC (2 hours)</li> <li>Sept 16 - Tabling in front of AQ, MBC &amp; Dining Hall (5 hours)</li> <li>Sept 17 - Tabling in front of MBC (3 hours)</li> <li>Sept 17 - Tabling in front of Dining Hall (2 hours)</li> <li>Sept 18 - Tabling in front of MBC &amp; Dining Hall (6 hours)</li> <li>Sept 19 - Tabling in front of MBC (5 hours)</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Wanted to increase ticket sales with Fall Kickoff presence on campus</li> </ul>
	<i>Project/Event Title:</i>	Sept 20 - Fall Kickoff
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Had the event</li> <li>Please ask VP Student Life for debrief document</li> </ul>
	<i>Relevant Strategic Priorities:</i>	N/A
	<i>Project/Event Title:</i>	Sept 20 - After Party
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Had the event</li> <li>Please ask VP Student Life for debrief document</li> </ul>
	<i>Relevant Strategic Priorities:</i>	N/A
	<i>Project/Event Title:</i>	SFSS Promotional Materials
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Compiling a list of promotional materials needed and a respective budget for each item</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Important to raise awareness that the SFSS is the one providing them with the items or event</li> </ul>
	<i>Project/Event Title:</i>	Events Committee Tentative Timeline
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Creating a year plan for Events Committee</li> </ul>	
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>To project this year's Events and respective budget for the year</li> </ul>	
<i>Project/Event Title:</i>	Halloween Pub Night	
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>Pratit Mohar from Events Committee will be lead on this project</li> <li>This pub night will be in full partnership and collaboration with JRG (they will be cost and revenue sharing)</li> </ul>	
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Building a fruitful relationship with JRG for future Pub Nights</li> <li>Keeping the reputation of SFSS Pub Nights from the After Party as it was very positive</li> </ul>	

**VP UNIVERSITY RELATIONS (SHINA KAUR)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	September 16 - University and Academic Affairs Committee
	<i>Parties Attending:</i>	UAA Committee Members
	<i>Reason:</i>	Bi-Weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Approved funds to send Osob and Shina to Open Education Conference</li> <li>Update on Debate Logistics</li> <li>Discussion on Transport 2050 with Sarah</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Gain better foundational understanding of OER's</li> </ul>
	<i>Meeting and Date:</i>	September 16 - Joint Operations Group
	<i>Parties Attending:</i>	SFU: Tracey Mason, Rammanna Khan, Allison Blaire, Jeff Dirckson, Wayde Parkhouse GSS: Harjap, Pierre, Matt McDonald SFSS: Giovanni HoSang, Shina Kaur, Sylvia Ceacero
	<i>Reason:</i>	JOG meetings are a multiparty avenue for sharing of high-level information between University administration and the two student societies
	<i>Summary and Outcome:</i>	<p>SFSS communicated updates on</p> <ul style="list-style-type: none"> <li>Federal Elections Debate coming up</li> <li>Fall Kickoff</li> <li>SUB Opening Date being pushed back</li> </ul> <p>GSS communicated updates on</p> <ul style="list-style-type: none"> <li>Rental Agreement with SFU</li> <li>Elections Canada</li> </ul> <p>SFU briefed us on:</p> <ul style="list-style-type: none"> <li>Prayer Space for Muslim Students Association being established in Surrey through the IFC</li> <li>UVic condolences sent by Petter two SFU students were on the bus</li> <li>Keeling and Associates re doing a student services review</li> </ul> <p><u>Budget Consultation:</u>          We asked to see options relating to 2%/2% tuition increase split and more information on some of the capital projects and line by line information regarding budgets.</p>
	<i>Next Steps:</i>	SFU to provide additional information regarding the budget before SFU Budget Consultation
	<i>Meeting and Date:</i>	September 16 - Call with BCFS: Get Out the Vote Campaign
	<i>Parties Attending:</i>	Tanysha from the BCFS
<i>Reason:</i>	Update on their Get Out the Vote campaign	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Shared the resources from the BCFS regarding their Get Out the Vote campaign</li> </ul>	
<i>Next Steps:</i>	Able to connect with BCFS if we need support for this campaign	
<i>Meeting and Date:</i>	September 17 - Elections Canada	
<i>Parties Attending:</i>	Giovanni HoSang, Ravi - Elections Canada Representative	
<i>Reason:</i>	To find out how to spread the word for the upcoming elections	

<i>Summary and Outcome:</i>	This meeting was held for EC to figure out a way on how to provide a new method to spread the information regarding elections. The outcome is that SFSS shall help disseminate information regarding the EC polling stations on campus from Oct 5 to Oct 9
<i>Next Steps:</i>	I booked the tables for EC, and will share the elections Canada boothing information with everyone
<i>Meeting and Date:</i>	September 17 - Academic Integrity Advisory Committee
<i>Parties Attending:</i>	Arlette Stewart, Harjab Grewal, Donna McGee-Thompson, Heather Roberts, Kris Nordgren, Min-Ni Sharpe, Rebecca Goyan, Robert Gordon, Toby Donaldson, Catherine Murray
<i>Reason:</i>	Creation of new committee; SFSS is student representation
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Updated the Academic Integrity website</li> <li>Reviewing the TOR</li> <li>Brainstorm about Academic Integrity workshop</li> </ul>
<i>Next Steps:</i>	N/A for me
<i>Meeting and Date:</i>	September 18 - Federal Elections Debate Meeting
<i>Parties Attending:</i>	SFSS Exec Asst, Giovanni HoSang, Matt Mcdonald, SFU Safety and Risk, SFU Student Services et al
<i>Reason:</i>	To talk about the Oct 3 Federal Elections Debate to be held on campus and the safety and evacuation
<i>Summary and Outcome:</i>	We filled out a matrix for the Federal Elections Debate regarding all the risks associated with the debates
<i>Next Steps:</i>	Write the Safety brief and resources for the audience
<i>Meeting and Date:</i>	September 20 - Fall Kickoff Debrief
<i>Parties Attending:</i>	Events committee members and Board Members
<i>Reason:</i>	Ensure everyone is comfortable with their position and event plan
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Entire site walkthrough</li> <li>Finalized everyone's tasks</li> </ul>
<i>Next Steps:</i>	Fall Kickoff
<i>Meeting and Date:</i>	September 24 - SFU SafeWalk Improvement w GSS
<i>Parties Attending:</i>	Harjab Grewal, Matt Mcdonald, Ashley Brooks, Giovanni Hosang
<i>Reason:</i>	Discussion surrounding SafeWalk and potential of getting student society to support the program
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Model the SafeWalk program around student societies across Canada</li> <li>Get the Out on Campus perspective regarding the program</li> </ul>
<i>Next Steps:</i>	Connect with UBC AMS Safewalk coordinator
<i>Meeting and Date:</i>	September 24 - Elections Debate - Runthrough
<i>Parties Attending:</i>	GSS: Matthew McDonald, SFSS: Giovanni HoSang, Sylvia, Shaneika, SFU: Safety and risk services, MECS
<i>Reason:</i>	Did a walkoff for the Debates



<i>Summary and Outcome:</i>	Went through everything regarding the Debates. Evacuation route mapped. Finalized the MECS event plan
<i>Next Steps:</i>	- Finalize event script, get Sindhu to print evacuation routes
<i>Meeting and Date:</i>	September 25 - Event Safety Briefing for Debate - Phone call
<i>Parties Attending:</i>	SFU SRS: Laura Kerek
<i>Reason:</i>	Organize the event briefing for the Debates
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Modify the SRS event safety brief to fit the debate</li> <li>• Confirm safety procedures and evacuation route</li> </ul>
<i>Next Steps:</i>	- Create event script for myself as MC for Debate
<i>Meeting and Date:</i>	September 26 - SFU x SFSS Gondola Discussion
<i>Parties Attending:</i>	SFU VP External and CMNS office: Daniel Presnell, Angela Kristi Wilson, Jim Rutkoski, and Navjot Sanghera Colin Fowler
<i>Reason:</i>	Update on SFU's timeline for the gondola group plans and campaign
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• SFU wants a campaign organized before the end of October; inlign with the Translink consultations starting in November</li> <li>• Want to provide media training to the SFSS gondola group after the Federal Election Debate</li> </ul>
<i>Next Steps:</i>	- Update Gondola Group on this discussion
<i>Meeting and Date:</i>	September 30 - University and Academic Affairs Committee Meeting
<i>Parties Attending:</i>	UAA Committee Members
<i>Reason:</i>	Bi-weekly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Appoint 3 student at-large members to the committee</li> <li>• Update to Gondola Group</li> <li>• Updated logistics for the Federal Election Debate</li> </ul>
<i>Next Steps:</i>	- Host successful debate!
<i>Meeting and Date:</i>	September 30 - Meeting with president of Phi Delta Epsilon
<i>Parties Attending:</i>	Daria Elrick
<i>Reason:</i>	Update on the Greek Life situation from their perspective
<i>Summary and Outcome:</i>	- Gained more context behind the difference between Social and Professional Fraternities
<i>Next Steps:</i>	- Explain the difference at the next Exec Meeting

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Federal Election Debate
	<i>Updates and Upcoming Plans:</i>	Worked on organizing volunteers for the debate - Federal Elections candidates for this riding are coming to campus.
	<i>Relevant Strategic Priorities:</i>	Student Well-being, student engagement, Govt and Stakeholder Relations, Student Financial Health, University Relations
	<i>Project/Event Title:</i>	SFU Budget Consultation
	<i>Updates and Upcoming Plans:</i>	Since talks have broken down with the university, things will pivot to a conversation around Student Affordability Plan. However, we will organize students to attend the BC Budget Consultations
	<i>Relevant Strategic Priorities:</i>	Student Financial Health, Student Wellbeing, University Relations
	<i>Project/Event Title:</i>	Fall Kickoff
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>- Hosted 1500 students and people had a lot of fun.</li> <li>- Aided in tabling and promotions for the event.</li> <li>- Supported the execution of the event through checking ID's and overall support</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Student Well-being, Student Engagement
<i>Project/Event Title:</i>	Climate Strike	
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>- Represent the SFSS and support the Global Movement to call on government to make climate justice a priority</li> <li>- 100,000 people attended to call for drastic action in addressing the climate emergency</li> </ul>	
<i>Relevant Strategic Priorities:</i>	Student Engagement	
<i>Project/Event Title:</i>	Annual General Meeting	
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>- Update to the student body about the society matters</li> <li>- Financial Update with the 2018 - 2019 statements</li> </ul>	
<i>Relevant Strategic Priorities:</i>	Organizational Development,	
<i>Project/Event Title:</i>	Menstrual Products Initiative	
<i>Updates and Upcoming Plans:</i>	Noortje sent out another update of her meeting with Facilities. There are multiple options available to choose from in terms of dispensers. We are currently waiting on SEI's approval, but also looking into alternative budget options. Things will move along in the week when we hear back from SEI.	
<i>Relevant Strategic Priorities:</i>	Student wellbeing	
<i>Project/Event Title:</i>	OER at SFU	
<i>Updates and Upcoming Plans:</i>	OpenEd19- Oct 30-Nov 1st Attend SFU OER committee meetings to learn more about what is already being done	

	<i>Relevant Strategic Priorities:</i>	Financial wellbeing, OER availability
	<i>Project/Event Title:</i>	Student Advocate
	<i>Updates and Upcoming Plans:</i>	Met w/different student societies in the area (BCITSA,AMS) for more info Waiting to hear from Sylvia, but will be bringing it to UAA meeting soon.
	<i>Relevant Strategic Priorities:</i>	Student wellbeing

**AT-LARGE REPRESENTATIVE (MANEET AUJLA)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>[Sept 17] Events Committee Meeting</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>Events Committee</td> </tr> <tr> <td><i>Reason:</i></td> <td>Kickoff</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td>Went over logistics for Kickoff, any last minute concerns</td> </tr> <tr> <td><i>Next Steps:</i></td> <td>Kickoff</td> </tr> </table>	<i>Meeting and Date:</i>	[Sept 17] Events Committee Meeting	<i>Parties Attending:</i>	Events Committee	<i>Reason:</i>	Kickoff	<i>Summary and Outcome:</i>	Went over logistics for Kickoff, any last minute concerns	<i>Next Steps:</i>	Kickoff
<i>Meeting and Date:</i>	[Sept 17] Events Committee Meeting										
<i>Parties Attending:</i>	Events Committee										
<i>Reason:</i>	Kickoff										
<i>Summary and Outcome:</i>	Went over logistics for Kickoff, any last minute concerns										
<i>Next Steps:</i>	Kickoff										
<p><b>Project/Events Updates and Upcoming Plans</b></p>	<p><u>Projects/Events:</u></p> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td>[Sept 20] Fall Kickoff Event</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td>Ask Jessica for a debrief</td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>NA</td> </tr> </table>	<i>Project/Event Title:</i>	[Sept 20] Fall Kickoff Event	<i>Updates and Upcoming Plans:</i>	Ask Jessica for a debrief	<i>Relevant Strategic Priorities:</i>	NA				
<i>Project/Event Title:</i>	[Sept 20] Fall Kickoff Event										
<i>Updates and Upcoming Plans:</i>	Ask Jessica for a debrief										
<i>Relevant Strategic Priorities:</i>	NA										

**AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sept. 16] UAA Committee meeting
	<i>Parties Attending:</i>	University and Academic Affairs Committee members
	<i>Reason:</i>	BI-weekly meeting
	<i>Summary and Outcome:</i>	-Discussed the 2019 Federal Elections Debate -A motion was passed to allow two Board members to attend the Open Education Resource (OER) conference
	<i>Next Steps:</i>	-Schedule self for Debate shift
	<i>Meeting and Date:</i>	[Sept. 30] UAA Committee meeting
	<i>Parties Attending:</i>	University and Academic Affairs Committee members
	<i>Reason:</i>	BI-weekly meeting
<i>Summary and Outcome:</i>	-Appointed 3 new student-at-large members to the committee -Discussed the 2019 Federal Election Debate -Received updates on Gondola Group	
<i>Next Steps:</i>	-Attend shift at the 2019 Federal Elections Debate	
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Fall Kickoff 2019 Tabling
	<i>Updates and Upcoming Plans:</i>	-Promoted Fall Kickoff tickets on campus
	<i>Relevant Strategic Priorities:</i>	-Student engagement -Increase Fall Kickoff ticket sales
	<i>Project/Event Title:</i>	[Sept. 20] Fall Kickoff 2019
	<i>Updates and Upcoming Plans:</i>	-Distributed beer garden passes at check-in booth for those with valid IDs -"Eyes team": Walked around and kept an eye out for any unusual or risky behaviour -Checked on attendees who appeared unwell and referred them to aid -Assisted with exits at the end of the event -Assisted with returning Kickoff items to MBC
<i>Relevant Strategic Priorities:</i>	-Student engagement and student well-being	

**APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sept. 16] SCC Meeting
	<i>Parties Attending:</i>	Surrey Campus Committee, Shelley
	<i>Reason:</i>	Bi-Weekly Meetings
	<i>Summary and Outcome:</i>	Discussion items included -Halloween ideas -Pub nights -At-large appointments -Club collaborations etc.
	<i>Next Steps:</i>	Plan for future events, halloween, pub night
	<i>Meeting and Date:</i>	[Sept. 17] Events Committee Meeting
	<i>Parties Attending:</i>	Events Committee, Dipti
	<i>Reason:</i>	Bi-Weekly Meetings
	<i>Summary and Outcome:</i>	Discussion items included -Logistics for Fall Kickoff -Day-of concerns etc.
	<i>Next Steps:</i>	Final preparation for Kickoff
	<i>Meeting and Date:</i>	[Sept. 18] ESSS Execs Meeting
	<i>Parties Attending:</i>	Executive members of the Engineering Student Society
	<i>Reason:</i>	Discussion of important ESSS events, etc.
	<i>Summary and Outcome:</i>	Discussion items included -FAS Night etc.
	<i>Next Steps:</i>	Jeffrey (SFU Surge) will complete a proposal for ESSS about FAS Night, will continue to talk to DSUs about it
	<i>Meeting and Date:</i>	[Sept. 18] Kickoff Afterparty Logistics Meeting
<i>Parties Attending:</i>	Pratit, Jasdeep	
<i>Reason:</i>	To keep us on the same page of how the afterparty is being run	
<i>Summary and Outcome:</i>	Went over all the logistics including coat check, etc.	
<i>Next Steps:</i>	Running Afterparty	
<i>Meeting and Date:</i>	[Sept. 23] CSSS Meeting	
<i>Parties Attending:</i>	Computer Science Student Society and Members	
<i>Reason:</i>	Bi-Weekly Meetings	
<i>Summary and Outcome:</i>	Sat in on the meeting to give input from the SFSS side and be a resource if they need questions answered.	
<i>Next Steps:</i>	Continue attending meetings	

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**ARTS & SOCIAL SCIENCES REPRESENTATIVE (JENNIFER CHOU)**

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	<i>Meeting and Date:</i>	[Sept 16] SFSS Surrey Campus Committee Meeting
	<i>Parties Attending:</i>	Surrey Campus Committee Members
	<i>Reason:</i>	Discuss upcoming events
	<i>Summary and Outcome:</i>	Talked about Halloween activities, November pub night, and club collaborations
	<i>Next Steps:</i>	Keep Society of Arts and Social Sciences in the loop
	<hr/>	
	<i>Meeting and Date:</i>	[Sept 16] SFSS University and Academic Affairs Meeting
	<i>Parties Attending:</i>	University and Academic Affairs Committee Members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed the upcoming federal elections candidate debate</li> <li>Passed a motion to send two Board members to the Open Education Conference</li> </ul>
	<i>Next Steps:</i>	N/A for me
	<hr/>	
	<i>Meeting and Date:</i>	[Sept 16] Meeting with SFU Health & Counselling about Mental Health Care Packages
	<i>Parties Attending:</i>	Myself and two staff from Health & Counselling (one from Health Promotion, one from the Marketing team)
	<i>Reason:</i>	To discuss how to better incorporate themes of mental health into the SFSS Care Packages project
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Brainstormed logistics and other possible materials we would need</li> <li>Tentative dates: October 29th and 30th (Dog Therapy)</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Email updates to SFSS staff (Events Coordinator)</li> <li>Email updates to SFSS Events Committee</li> <li>Reach out to more sponsors (coffee places, bubble tea places)</li> <li>Send follow up email to SFU Health &amp; Counselling to set up another meeting with an SFU Health Peer (who can help out with the event)</li> </ul>	
<hr/>		
<i>Meeting and Date:</i>	[Sept 18] FASS DSU Meeting	
<i>Parties Attending:</i>	FASS staff, Linguistics, English, GSWS, International Studies, Criminology, Economics, Philosophy, Political Science, World Literature, and myself representing SFSS, Psychology, and the Society of Arts and Social Sciences	
<i>Reason:</i>	Roundtable updates for Fall events	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>DSUs gave updates on their upcoming events and collaborations</li> <li>Talked about having a merch pop-up by Arts Central for DSUs</li> <li>Talked about the possibility of having a FASS Formal</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Send my notes to Psychology Student Union and Society of Arts and Social Sciences</li> </ul>	
<hr/>		
<i>Meeting and Date:</i>	[Sept 19] SFU Disability and Neurodiversity Alliance Meeting	
<i>Parties Attending:</i>	Members of SFU Disability and Neurodiversity Alliance	
<i>Reason:</i>	Weekly meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Debriefed Clubs Days</li> <li>Talked about the Facebook group</li> <li>Went over the possibility of getting a locker to store items</li> <li>Discussed logistics for planning a welcome event for Clubs Days</li> </ul>	

	signups
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>● Ask SFU Recreation about a locker rental</li> <li>● Send emails to new members about the welcome event</li> </ul>
<i>Meeting and Date:</i>	[Sept 20] Meeting with Brian and Bettina from Arts Central
<i>Parties Attending:</i>	Myself, Brian Fox, and Bettina Cenerelli
<i>Reason:</i>	For me to bring up students' concerns
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>● Meeting notes <a href="#">here</a></li> <li>● Mostly talked about accessibility issues</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>● Email Brian and Bettina my meeting notes to ensure it is accurate for publication online</li> <li>● Follow up with the students who brought their concerns up with me</li> </ul>
<i>Meeting and Date:</i>	[Sept 20] FASS Fest Post-Event Meeting
<i>Parties Attending:</i>	FASS Fest Exec Team
<i>Reason:</i>	To debrief the FASS Fest event - what went well, what could be improved
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>● Went over ways to improve the event for next year</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>● Write a report for each committee about what we did and what could be improved on</li> </ul>
<i>Meeting and Date:</i>	[Sept 20] Fall Kickoff Debrief
<i>Parties Attending:</i>	Fall Kickoff Team (SFSS Events Committee and SFSS Board of Directors)
<i>Reason:</i>	Debrief before the event
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>● Went over event run of show, tasks, logistics, safety, and emergency contacts</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>● Continue setting up, stay by the SFSS tent, attempt to catch bees (LOL they flew back when I tried moving them outside though)</li> </ul>
<i>Meeting and Date:</i>	[Sept 23] Meeting with SFU Health & Counselling
<i>Parties Attending:</i>	Myself and Martin Mroz (the director of SFU Health & Counselling)
<i>Reason:</i>	Martin wanted to update me on the Active Listener Network (ALN)
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>● Talked about how it would work and the theory behind having one</li> <li>● Went over how other universities have already implemented ALNs</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>● Draft up a few questions for SFU students</li> <li>● Asked SFU students for feedback (personal social media, Must Knows for Courses at SFU)</li> <li>● Relay feedback back to Martin</li> </ul>
<i>Meeting and Date:</i>	[Sept 25] SFSS Annual General Meeting
<i>Parties Attending:</i>	Some SFSS Board of Directors, representatives from The Peak, students, and more
<i>Reason:</i>	We are legally required have to have one
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>● SFSS President and VP Finance gave their reports</li> <li>● SFSS Executive Director presented auditor's report</li> <li>● Students asked questions about FIC fees, SUB space</li> </ul>
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	[Sept 25] Meeting with SFU Health Peer
<i>Parties Attending:</i>	Myself and one of the SFU Health Peers

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<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>Student well-being</li> </ul>																				

<i>Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> </ul>
<i>Event Title:</i>	[Sept 16] SFSS Fall Kickoff Tabling
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Peer pressured students into buying tickets lol</li> </ul>
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> </ul>
<i>Event Title:</i>	[Sept 18] SFSS Fall Kickoff Tabling
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Same as above</li> <li>• Took many Ls trying to get students to buy tickets :(</li> </ul>
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> </ul>
<i>Event Title:</i>	[Sept 18] FASS Mentorship Bullet Journaling/Calligraphy Workshop
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Had to do my readings instead of doing the activities but I was there for moral support</li> </ul>
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> <li>• Student well-being</li> </ul>
<i>Event Title:</i>	[Sept 19] SFSS Fall Kickoff Tabling
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Last push in the last day before the event</li> </ul>
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> </ul>
<i>Event Title:</i>	[Sept 20] SFSS Fall Kickoff
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• It was lit af</li> <li>• Stayed at SFSS tent to watch over stuff and answer questions, hand out coupons/vouchers/goodies from sponsors</li> <li>• Kept an eye out for people in case anyone needed help</li> <li>• Cleaned up after the event</li> </ul>
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> </ul>

**BUSINESS REPRESENTATIVE (ANDREW WONG)**

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**COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	September 16th FCAT Presidents' Meeting
	<i>Parties Attending:</i>	FCAT Director of Student Affairs, FCAT DSU Presidents, SFSS FCAT rep.
	<i>Reason:</i>	We have a meeting every month to touch base on current projects and talk about potential collaborations with each other.
	<i>Summary and Outcome:</i>	SCA DSUs are creating a large Facebook Group with all team members. IATSU and FSU to collaborate on Film Fest. FSU to collaborate with VCC on upcoming events. TSU Cabaret to include collaborations with all SCA students on cross-disciplinary showcase. Event Planning workshop to take place on Sep 28th. FCAT Fund deadline is November.
	<i>Next Steps:</i>	Meeting again in October
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	September 25th SFSS Annual General Meeting
	<i>Parties Attending:</i>	Some SFSS Board of Directors, representatives from The Peak, students, and more
	<i>Reason:</i>	To report to students on our operations
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• SFSS President and VP Finance gave their reports</li> <li>• SFSS Executive Director presented auditor's report</li> <li>• Students asked questions about FIC fees, SUB space</li> </ul>
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	September 30 Surrey Campus Committee Meeting
	<i>Parties Attending:</i>	SCC members
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	We approved up to \$200 for icebreaker event. Also discussed executive positions and halloween photoshoot event.	
<i>Next Steps:</i>	There will be another meeting on monday the 7th.	
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Surrey Clubs Days
	<i>Updates and Upcoming Plans:</i>	Tabled at Mezz. It was a successful event to engage surrey students. We handed out a lot of swag and talked to a ton of 1st years about the SFSS and kickoff.
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Evolve 2019
	<i>Updates and Upcoming Plans:</i>	Was invited to co-host Evolve. It was a successful frosh event where we welcomed incoming CMNS students. CMNSU reported that they feel supported by the SFSS with Giovanni and I's attendance.
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Kickoff Concert

<i>Updates and Upcoming Plans:</i>	Was "eyes" team. Also checked IDs to give out wristbands.
<i>Relevant Strategic Priorities:</i>	Student wellbeing
<i>Project/Event Title:</i>	Changemaker Academy
<i>Updates and Upcoming Plans:</i>	Was invited as guest. Chatted with students about getting involved at SFU and the meaning of "changemaking" and chatted with other panelists.
<i>Relevant Strategic Priorities:</i>	Student engagement
<i>Project/Event Title:</i>	Menstrual Products Initiative
<i>Updates and Upcoming Plans:</i>	Noortje sent out another update of her meeting with Facilities. There are multiple options available to choose from in terms of dispensers. We are currently waiting on SEI's approval, but also looking into alternative budget options. Things will move along in the week when we hear back from SEI.
<i>Relevant Strategic Priorities:</i>	Student wellbeing
<i>Project/Event Title:</i>	Engagement at Woodward's campus
<i>Updates and Upcoming Plans:</i>	Connected Precious Ile to Vancouver DSUs, currently in the middle of setting up a meeting prior to consultations scheduled for the 16th and 17th.
<i>Relevant Strategic Priorities:</i>	Student engagement

**EDUCATION REPRESENTATIVE (EMERLY LIU)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Sept. 16] UAA Committee meeting
	<i>Parties Attending:</i>	University and Academic Affairs Committee members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	- Discussion about the Federal Elections 2019 Debate - Passed a motion for two Board members to attend the Open Education Resources Conference
	<i>Next Steps:</i>	Follow up with volunteer shift and tabling
	<i>Meeting and Date:</i>	[Sept. 17] Events Committee meeting
	<i>Parties Attending:</i>	Events Committee members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	- General logistics run
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	[Sept. 24] ESA meeting
	<i>Parties Attending:</i>	Education Student Association members
	<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	- Discussion about Halloween event - Appointed SFSS Council representative	
<i>Next Steps:</i>	Follow up with event logistic details	
<i>Meeting and Date:</i>	[Sept. 27] SFU Ed Review meeting	
<i>Parties Attending:</i>	SFU Ed Review Journal members and EGSA members	
<i>Reason:</i>	Symposium updates	
<i>Summary and Outcome:</i>	- Discussion about event logistics	
<i>Next Steps:</i>	Follow up about catering, access map, and raffle prizes	
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	SFSS x DSU/Club Ticket Giveaways
	<i>Updates and Upcoming Plans:</i>	- Maintained communication with all student groups to ensure that the terms and conditions were upheld and that they were choosing and announcing winners on time. - Kept record of winners contact info for guest list
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	Kickoff Tabling
	<i>Updates and Upcoming Plans:</i>	- Promoted Kickoff tickets in AQ
<i>Relevant Strategic</i>	Student engagement	



<i>Priorities:</i>	
<i>Project/Event Title:</i>	[Sept. 20] Fall Kickoff 2019
<i>Updates and Upcoming Plans:</i>	- Provided support where needed - Helped to take down and clean up
<i>Relevant Strategic Priorities:</i>	Student engagement and student well-being
<i>Project/Event Title:</i>	ESA Halloween Event
<i>Updates and Upcoming Plans:</i>	- Decided on activity - Designated members to purchase materials
<i>Relevant Strategic Priorities:</i>	Student engagement
<i>Project/Event Title:</i>	SFU Ed Review October Symposium
<i>Updates and Upcoming Plans:</i>	- Solidified catering menu - More updates from keynote speakers and other presenters - Looking for volunteers
<i>Relevant Strategic Priorities:</i>	Student engagement and university relations
<i>Project/Event Title:</i>	Learning Disabilities Assessment Pilot
<i>Updates and Upcoming Plans:</i>	- Reaching out to other institutes with centres for accessible learning - Researching viable assessment methods
<i>Relevant Strategic Priorities:</i>	Student well-being and student financial health

**ENVIRONMENT REPRESENTATIVE (JULIAN LOUTSIK)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Sept 16 - Final SFSS Fall Kickoff Meeting
	<i>Parties Attending:</i>	SFSS (Alejandro, Dipti) & SFU Stakeholders
	<i>Reason:</i>	To prepare for the day of Kickoff and go over any last minute concerns/issues.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed logs for the day with all stakeholders</li> <li>Sorted out any issues/concerns that have arisen</li> <li>Wrapped up conversations from the sub-groups of Kickoff</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
	<i>Meeting and Date:</i>	Sept 17 - Events Committee Meeting
	<i>Parties Attending:</i>	Events Committee Members
	<i>Reason:</i>	To prepare for the day of Kickoff and go over any last minute concerns/issues.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed logs for the day within the committee</li> <li>Sorted out any issues/concerns for the day of</li> <li>Had a morale boosting conversation</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
	<i>Meeting and Date:</i>	Sept 19 - Informal Fall Kickoff Meeting
	<i>Parties Attending:</i>	Events Committee Members
	<i>Reason:</i>	Pivoting strategies to improve on the day of event attendance.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Made executive decisions about what course of action to take to improve attendance (last minute)</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
	<i>Meeting and Date:</i>	Sept 20 - Fall Kickoff Debrief
	<i>Parties Attending:</i>	Events Committee Members & Board Members
	<i>Reason:</i>	Final logs run through of Fall Kickoff at venue.
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed an entire site visit so all in attendance knew where everything was located</li> <li>Completed a final logs run through so that last minute changes were communicated</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Fall Kickoff</li> </ul>
<i>Meeting and Date:</i>	Sept 30 - Fall Kickoff Debrief	
<i>Parties Attending:</i>	SFSS & SFU	
<i>Reason:</i>	Debrief with all stakeholders about Fall Kickoff.	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Completed a workshop on the event of what happened and created a plan for the future years of Fall Kickoff</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	

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<i>Project/Event Title:</i>	Re-Use for good tour of recycling plant in New West										
<i>Updates and Upcoming Plans:</i>	Continuing the weekly meetings										
<i>Relevant Strategic Priorities:</i>	N/A										

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**HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	SCC Meetings- Sept 16
	<i>Parties Attending:</i>	SCC Committee members, Shelley
	<i>Reason:</i>	Bi-Weekly meetings
	<i>Summary and Outcome:</i>	Discussion items included -Halloween ideas -Pub nights -At-large appointments -Club collaborations etc.
	<i>Next Steps:</i>	Plan for Halloween events, pub night, club collaborations etc.
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	UAA Committee Meeting- Sept 16
	<i>Parties Attending:</i>	UAA Committee Members
	<i>Reason:</i>	Bi-Weekly meetings
	<i>Summary and Outcome:</i>	Discussion items included -OpenEd19 -Federal elections debate logistics
	<i>Next Steps:</i>	Attend OpenEd19 and provide board with a report. Attend federal debate & volunteer where needed.
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Fall Kickoff Prebrief- Sept 20
	<i>Parties Attending:</i>	Board, Events committee
	<i>Reason:</i>	Prepare for kickoff
<i>Summary and Outcome:</i>	Logistics discussion, safety precautions etc.	
<i>Next Steps:</i>	Preparation for the event	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	AGM- Sept 20	
<i>Parties Attending:</i>	Board and SFSS membership	
<i>Reason:</i>	Society business as per bylaws	
<i>Summary and Outcome:</i>	Annual meeting to update membership on SFSS affairs Q&A panel	
<i>Next Steps:</i>	N/A	

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Kickoff Tabling- Sept 17, 18
	<i>Updates and Upcoming Plans:</i>	Kickoff promo in Surrey - Handing out flyers - Selling tickets - Handing out SFSS promotional material
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	Kickoff Concert- Sept 20th
	<i>Updates and Upcoming Plans:</i>	Was "eyes" team. Also checked IDs to give out wristbands.
	<i>Relevant Strategic Priorities:</i>	Student wellbeing
	<i>Project/Event Title:</i>	OER at SFU
	<i>Updates and Upcoming Plans:</i>	OpenEd19- Oct 30-Nov 1st Attend SFU OER committee meetings to learn more about what is already being done
	<i>Relevant Strategic Priorities:</i>	Financial wellbeing, OER availability
	<i>Project/Event Title:</i>	Free Menstrual Products Initiative
	<i>Updates and Upcoming Plans:</i>	Waiting on SEI for feedback on proposal, while also continuing to look into other avenues for funding.
	<i>Relevant Strategic Priorities:</i>	Financial wellbeing
	<i>Project/Event Title:</i>	Pro-choice & Issues Policies
	<i>Updates and Upcoming Plans:</i>	Waiting to hear back from Sylvia abt drafted policy. Will be brought to the board for consideration soon.
	<i>Relevant Strategic Priorities:</i>	Student safety
	<i>Project/Event Title:</i>	Student Advocate
	<i>Updates and Upcoming Plans:</i>	Met w/different student societies in the area (BCITSA,AMS) for more info Waiting to hear from Sylvia, but will be bringing it to UAA meeting soon.
	<i>Relevant Strategic Priorities:</i>	Student wellbeing

**SCIENCE REPRESENTATIVE (SIMRAN UPPAL)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>
	<i>Meeting and Date:</i> [Sept 20th] SFSS Fall Kickoff Debrief
	<i>Parties Attending:</i> Board
	<i>Reason:</i> meeting prior to fall kick off to finalize responsibilities and recognize venue
	<i>Summary and Outcome:</i> Got familiar with the venue
	<i>Next Steps:</i>
	<u>Meetings:</u>
	<i>Meeting and Date:</i> [Sept 25] AGM
	<i>Parties Attending:</i> Board and SFU students
	<i>Reason:</i> Transparency
	<i>Summary and Outcome:</i> See meeting minutes
	<i>Next Steps:</i> N/A
	<i>Meeting and Date:</i> [Sept 25] Meeting with Thomas
	<i>Parties Attending:</i> Thomas and I
	<i>Reason:</i> Discuss All-DSU meeting and DSU social
<i>Summary and Outcome:</i> Sent out doodle to DSU exec's to attend meeting	
<i>Next Steps:</i> Wait for a reply and pick a meeting time. Collect agenda items	
<i>Meeting and Date:</i> [Sept 26] SUS meeting	
<i>Parties Attending:</i> SUS members	
<i>Reason:</i> Reimbursements , Thank you emails to sponsors with event report summary	
<i>Summary and Outcome:</i>	
<i>Next Steps:</i> Get receipt from Student Care for Buttons, sent ProSafe an email	
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>
	<i>Project/Event Title:</i> [Sept 17] Tabling SFSS → at surrey clubs day
	<i>Updates and Upcoming Plans:</i> -promoted fall kick off -sold tickets for fall kickoff -spin the wheel for SCC to win a prize
	<i>Relevant Strategic Priorities:</i> -sell tickets
	<i>Project/Event Title:</i> [Sept 17] Tabling for SUS (science undergraduate society)
	<i>Updates and Upcoming Plans:</i> -talk about other events that are going to take place in the year -Have a volunteer list -analysis whether or not students at the surrey campus are interested in

	getting involved with SUS
<i>Relevant Strategic Priorities:</i>	-promote future events -increase involvement at the Surrey campus
<u>Projects/Events:</u>	
<i>Project/Event Title:</i>	[Sept 20th] Fall Kickoff
<i>Updates and Upcoming Plans:</i>	-provide support -'eyes team' -walk around and report any unusual or risky situations -help with exits at the end of the event
<i>Relevant Strategic Priorities:</i>	-safety