

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**February 16 - February 29, 2020**

## **FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY**

<i>Committee Chair</i>	Jasdeep Gill
<i>Summary</i>	This committee did not meet during this period.
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	N/A

## **ACCESSIBILITY FUND**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **UNIVERSITY & ACADEMIC AFFAIRS**

<i>Committee Chair</i>	Shina Kaur
<i>Summary</i>	Hosted Board TownHall, approved funding for Transmountain pipeline awareness event, filmed more content for OER Video, appointed two at-larges to the committee
<i>Ongoing Projects</i>	OER Video, OER Pledge cards, Gondola Working Group
<i>Relevant Strategic Priorities:</i>	Student Engagement, student financial health, University relations

## **EVENTS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **FINANCE & AUDIT**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **GOVERNANCE**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **NOMINATION**

<i>Committee Chair</i>	Andrew Wong
<i>Summary</i>	This committee did not meet during this period.
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	N/A

## **SURREY CAMPUS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **VANCOUVER CAMPUS**

<i>Committee Chair</i>	
<i>Summary</i>	
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

# SFSS BOARD WORK REPORT

This report reflects the Board work from  
**Feb 16 - Feb 29, 2020**

## PRESIDENT (GIOVANNI HOSANG)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[Feb 19] ED Check-in
	<i>Parties Attending:</i>	SFSS ED and President
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Weekly meeting</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• To discuss society matters, HR etc</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Follow up on action items</li> </ul>
	<i>Meeting and Date:</i>	[Feb 19] Exec Meeting
	<i>Parties Attending:</i>	SFSS ED and Executive Committee
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Discussed various matters on Exec Agenda</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Voted to recommend space options to BoD meeting</li> <li>• Spoke on letter of engagement for audit</li> <li>• Other matters as in minutes</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• BoD meeting report</li> </ul>
	<i>Meeting and Date:</i>	[Feb 21] Student Safety Group meeting agenda setting meeting
	<i>Parties Attending:</i>	SFSS President, UR and SFU Risk and Safety Director, Public Safety Director
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• To Discuss various matters on upcoming Agenda</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Added multiple items onto the agenda</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• BoD meeting report</li> </ul>
	<i>Meeting and Date:</i>	[February 24] Blaney Youth Day
<i>Parties Attending:</i>	Climate Justice organizers across BC	
<i>Reason:</i>	To bring together folks to discuss climate justice in conference manner	
<i>Summary and Outcome:</i>	Represented the SFSS and brought our perspective to the table	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	[Feb 24] UAA Committee Meeting	
<i>Parties Attending:</i>	Myself, UAA Committee members, staff, guests	
<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Bi-weekly meeting (didnt attend)</li> </ul>	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Please refer to meeting minutes</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Confirm past Board members attendance for Town Hall</li> <li>• Begin OER FARM letter with VP University, Education Rep, and Health Sciences Rep</li> </ul>	

<i>Meeting and Date:</i>	[February 26] JOG agenda setting
<i>Parties Attending:</i>	Erin Biddlecombe, Matt McDonald, Shaneika Blake
<i>Reason:</i>	Set the agenda for upcoming JOG meeting
<i>Summary and Outcome:</i>	Agenda set
<i>Next Steps:</i>	JOG meeting March 5

<i>Meeting and Date:</i>	[February 26] SFSS Board Meeting
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, Guests
<i>Reason:</i>	Bi-weekly board meeting
<i>Summary and Outcome:</i>	Please refer to meeting minutes. Board passed motion to present options to the Rotunda Community
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	[February 26] SFSS Council Meeting
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, Guests
<i>Reason:</i>	Bi-weekly Council meeting
<i>Summary and Outcome:</i>	I presented the Board liaison report this meeting to give Council the update on the space situation
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	[February 27] SFSS Board Town Hall
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, Guests
<i>Reason:</i>	Bi-weekly Council meeting
<i>Summary and Outcome:</i>	I presented the overview of the Board's activities of the year and took part on the panel for students to ask questions
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	[February 28] SFU Budget Response
<i>Parties Attending:</i>	SFSS EA, Policy Coordinator, President, GSS DER
<i>Reason:</i>	To discuss SFU's budget and things that stick out
<i>Summary and Outcome:</i>	Discussed way forward in writing the budget to the University
<i>Next Steps:</i>	Write and send budget

<i>Meeting and Date:</i>	[February 28] WUSC Referendum Question meet up
<i>Parties Attending:</i>	Wusc folks, Sarah Edmunds, IEC chief and commissioner
<i>Reason:</i>	To discuss the WUSC referendum
<i>Summary and Outcome:</i>	Decided to discuss how the WUSC referendum rules would apply
<i>Next Steps:</i>	Work with WUSC to submit posters and other material for approval

<i>Meeting and Date:</i>	[February 28] FAC Meeting
<i>Parties Attending:</i>	Rowena, Shanika, Tawanda, Giovanni, Andrew, Jasdeep (phone)
<i>Reason:</i>	Monthly FAC meeting
<i>Summary and Outcome:</i>	Please refer to meeting minutes.
<i>Next Steps:</i>	N/A

<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	Tuition Freeze Now
	<i>Updates and Upcoming Plans:</i>	N/A for this period
	<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations, student well-being
	<i>Project/Event Title:</i>	Student Affordability Plan
	<i>Updates and Upcoming Plans:</i>	Waiting on the next JOG meeting to discuss who will be on the working group
	<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations, student well-being
	<i>Project/Event Title:</i>	Gondola Advocacy
	<i>Updates and Upcoming Plans:</i>	Distribute buttons and shared the Oped that VPUR wrote.
	<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations, student well-being
	<i>Project/Event Title:</i>	SFU Budget Consultation
	<i>Updates and Upcoming Plans:</i>	GSS and SFSS to submit budget feedback to the Budget Committee
	<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations, student well-being
	<i>Project/Event Title:</i>	Menstrual Products Campaign
	<i>Updates and Upcoming Plans:</i>	- No update in this period
	<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations
<i>Project/Event Title:</i>	[Feb 22] Your Edu Connect 2020	
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Create conference report with President and FCAT Rep to present to the Board</li> </ul>	
<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> <li>• University relations</li> </ul>	

## **VP STUDENT SERVICES (CHRISTINA LOUTSIK)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	
	<i>Parties Attending:</i>	
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	
<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	

## VP EXTERNAL RELATIONS (JASDEEP GILL)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	February 19 - Executive Meeting
	<i>Parties Attending:</i>	Refer to meeting minutes.
	<i>Reason:</i>	Refer to meeting minutes.
	<i>Summary and Outcome:</i>	Refer to meeting minutes.
	<i>Next Steps:</i>	Refer to meeting minutes.
	<i>Meeting and Date:</i>	February 20 - Check-in Meeting with ED
	<i>Parties Attending:</i>	Sylvia and Jasdeep
	<i>Reason:</i>	Check-in various files
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	February 20 - Check-in Meeting with President
	<i>Parties Attending:</i>	Giovanni and Jasdeep
	<i>Reason:</i>	Checking in on upcoming space motion
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	February 20 - Meeting with Student
	<i>Parties Attending:</i>	Student wishes to remain anonymous
	<i>Reason:</i>	Discussing upcoming SFSS opportunities
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	February 26 - Board Meeting	
<i>Parties Attending:</i>	Refer to meeting minutes.	
<i>Reason:</i>	Refer to meeting minutes.	
<i>Summary and Outcome:</i>	Refer to meeting minutes.	
<i>Next Steps:</i>	Refer to meeting minutes.	

	<table border="1"> <tr> <td data-bbox="370 191 597 260"><i>Meeting and Date:</i></td> <td data-bbox="597 191 1336 260">February 27 - Board Townhall</td> </tr> <tr> <td data-bbox="370 260 597 317"><i>Parties Attending:</i></td> <td data-bbox="597 260 1336 317">Various Board Members and SFSS Staff</td> </tr> <tr> <td data-bbox="370 317 597 373"><i>Reason:</i></td> <td data-bbox="597 317 1336 373">To promote the upcoming SFSS election.</td> </tr> <tr> <td data-bbox="370 373 597 430"><i>Summary and Outcome:</i></td> <td data-bbox="597 373 1336 430">N/A</td> </tr> <tr> <td data-bbox="370 430 597 487"><i>Next Steps:</i></td> <td data-bbox="597 430 1336 487">N/A</td> </tr> </table> <table border="1"> <tr> <td data-bbox="370 487 597 564"><i>Meeting and Date:</i></td> <td data-bbox="597 487 1336 564">February 28 - Finance and Audit Committee Meeting</td> </tr> <tr> <td data-bbox="370 564 597 621"><i>Parties Attending:</i></td> <td data-bbox="597 564 1336 621">Refer to meeting minutes.</td> </tr> <tr> <td data-bbox="370 621 597 678"><i>Reason:</i></td> <td data-bbox="597 621 1336 678">Refer to meeting minutes.</td> </tr> <tr> <td data-bbox="370 678 597 735"><i>Summary and Outcome:</i></td> <td data-bbox="597 678 1336 735">Refer to meeting minutes.</td> </tr> <tr> <td data-bbox="370 735 597 791"><i>Next Steps:</i></td> <td data-bbox="597 735 1336 791">Refer to meeting minutes.</td> </tr> </table>	<i>Meeting and Date:</i>	February 27 - Board Townhall	<i>Parties Attending:</i>	Various Board Members and SFSS Staff	<i>Reason:</i>	To promote the upcoming SFSS election.	<i>Summary and Outcome:</i>	N/A	<i>Next Steps:</i>	N/A	<i>Meeting and Date:</i>	February 28 - Finance and Audit Committee Meeting	<i>Parties Attending:</i>	Refer to meeting minutes.	<i>Reason:</i>	Refer to meeting minutes.	<i>Summary and Outcome:</i>	Refer to meeting minutes.	<i>Next Steps:</i>	Refer to meeting minutes.
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<i>Updates and Upcoming Plans:</i>	Dates decided: April 27-29 Setting up meetings with MPs and relevant stakeholders in Ottawa																				
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**VP FINANCE (TAWANDA NIGEL CHITAPI)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p>	
	<p><i>Meeting and Date:</i></p>	
	<p><i>Parties Attending:</i></p>	
	<p><i>Reason:</i></p>	
	<p><i>Summary and Outcome:</i></p>	
	<p><i>Next Steps:</i></p>	
	<p><i>Meeting and Date:</i></p>	
	<p><i>Parties Attending:</i></p>	
	<p><i>Reason:</i></p>	
<p><i>Summary and Outcome:</i></p>		
<p><i>Next Steps:</i></p>		
<p><b>Project/Events Updates and Upcoming Plans</b></p>	<p><u>Projects/Events:</u></p>	
	<p><i>Project/Event Title:</i></p>	
	<p><i>Updates and Upcoming Plans:</i></p>	
	<p><i>Relevant Strategic Priorities:</i></p>	

## **VP STUDENT LIFE (JESSICA NGUYEN)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	
	<i>Parties Attending:</i>	
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	
<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	

## VP UNIVERSITY RELATIONS (SHINA KAUR)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[Feb 19] Exec Meeting
	<i>Parties Attending:</i>	SFSS ED and Executive Committee
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>Discussed various matters on Exec Agenda</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Voted to recommend space options to BoD meeting</li> <li>Spoke on letter of engagement for audit</li> <li>Other matters as in minutes</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>BoD meeting report</li> </ul>
	<i>Meeting and Date:</i>	[Feb 21] Student Safety Group meeting agenda setting meeting
	<i>Parties Attending:</i>	SFSS President, UR and SFU Risk and Safety Director, Public Safety Director
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>To Discuss various matters on upcoming Agenda</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Added multiple items onto the agenda</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>BoD meeting report</li> </ul>
	<i>Meeting and Date:</i>	[Feb 24] UAA Committee Meeting
	<i>Parties Attending:</i>	UAA Committee members, staff, guests
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>Bi-weekly meeting</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>approved funding for Transmountain pipeline awareness event</li> <li>Discussion for more content for OER Video</li> <li>appointed two at-larges to the committee</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Begin OER FARM letter with VP University, Education Rep, and Health Sciences Rep</li> <li>Host board town hall</li> <li>Reach out to new at-larges and sent appointment request</li> </ul>
	<i>Meeting and Date:</i>	[Feb 25] Call w/ Jim Rutsowksi
<i>Parties Attending:</i>	Jim (SFU VP EX office) and myself	
<i>Reason:</i>	Gondola Campaign update	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Updates on the SFU campaign launch date</li> <li>Request for student volunteers</li> </ul>	
<i>Next Steps:</i>	Stay updated	
<i>Meeting and Date:</i>	[Feb 25] Meeting with Sindhu	
<i>Parties Attending:</i>	Sindhu (SFSS Comms), myself	
<i>Reason:</i>	Communications plan for the town hall	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed the year in review presentation</li> <li>More ideas to promote the event</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Review presentation before event</li> </ul>	
<i>Meeting and Date:</i>	[February 26] SFSS Board Meeting	
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, Guests	
<i>Reason:</i>	Bi-weekly board meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Board passed motion to present options to the Rotunda Community</li> </ul>	
<i>Next Steps:</i>	N/A	

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<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Do a walk-through of SFU Burnaby with Fiona (FCAT) and Jennifer (FASS) to decide which boards we want to replace</li> </ul>																																								
<i>Meeting and Date:</i>	[February 27] OER Working Group meeting																																								
<i>Parties Attending:</i>	OER Working Group members																																								
<i>Reason:</i>	Discuss Open Ed week																																								
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussion revolved around events for Open Ed week</li> <li>creating a petition to raise awareness of OER among students and Faculty</li> <li>OER Student Campaign progress</li> </ul>																																								
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Help w/ campaign video</li> <li>Write draft letter for faculty reps and share with working group</li> </ul>																																								
<i>Meeting and Date:</i>	[February 27] Building Committee Meeting																																								
<i>Parties Attending:</i>	Building Committee Members																																								
<i>Reason:</i>	Monthly Meeting																																								
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Updates on SUB progress</li> </ul>																																								
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>n/a</li> </ul>																																								
<i>Meeting and Date:</i>	[February 27] SFSS Board Town Hall																																								
<i>Parties Attending:</i>	SFSS Board, SFSS Staff, Guests																																								
<i>Reason:</i>	UAA Committee Event																																								
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Spearheaded this event w/ board members and staff in attendance</li> <li>Presented an overview of our year accomplishments</li> <li>Answered questions about multi-campus involvement</li> </ul>																																								
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Post presentation on website</li> </ul>																																								
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<i>Project/Event Title:</i>	Gondola Advocacy
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Wrote an Op-Ed that was published by Burnaby Now</li> <li>• Working closely with SFU on their campaign .</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations, student well-being

<i>Project/Event Title:</i>	SFU Budget Consultation
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• GSS and SFSS to submit budget feedback to the Budget Committee</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations, student well-being

<i>Project/Event Title:</i>	Menstrual Products Campaign
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• No update in this period</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student financial health, University Relations

<i>Project/Event Title:</i>	OER Working Group student campaign
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Filmed OER working group members</li> <li>• Submitted working order to Communications Department for video</li> <li>• Write draft letter for faculty reps</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student financial health, university relations

## AT-LARGE REPRESENTATIVE (MANEET AUJLA)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Feb 24] Meeting for Carnival X Red Bull
	<i>Parties Attending:</i>	Dipti
	<i>Reason:</i>	Carnival X Red Bull
	<i>Summary and Outcome:</i>	Finalized event details Developed a plan layout for day of event
	<i>Next Steps:</i>	Get budget approved, order games, order food, etc
	<i>Meeting and Date:</i>	[Feb 25] AFAC Meeting
	<i>Parties Attending:</i>	Committee members, SFSS staff
	<i>Reason:</i>	See agenda
	<i>Summary and Outcome:</i>	See meeting minutes
	<i>Next Steps:</i>	See meeting minutes
	<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>
<i>Project/Event Title:</i>		Carnival X Red Bull
<i>Updates and Upcoming Plans:</i>		Working on finalizing BBQ details Developing a layout for the event Order games, etc
<i>Relevant Strategic Priorities:</i>		Student engagement

## **AT-LARGE REPRESENTATIVE (RAYHAAN KHAN)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[Feb 18] SFU MSA General Meeting
	<i>Parties Attending:</i>	Myself, MSA members
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Debrief fundraiser event</li> <li>• Discuss upcoming events (Eid Social, youth engagement, halaqa, iftars, etc.)</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Locations, dates, and vendors were finalized for iftars during Ramadan</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
	<i>Meeting and Date:</i>	[Feb 24] SFU PSU Meeting
	<i>Parties Attending:</i>	Myself, PSU members
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Weekly meeting</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Ratify amended PSU constitution</li> <li>• Discuss upcoming events</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
	<i>Meeting and Date:</i>	[Feb 24] UAA Committee Meeting
	<i>Parties Attending:</i>	Myself, UAA Committee members, staff, guests
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Bi-weekly meeting</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Please refer to meeting minutes</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Confirm past Board members attendance for Town Hall</li> <li>• Begin OER FARM letter with VP University, Education Rep, and Health Sciences Rep</li> </ul>
	<i>Meeting and Date:</i>	[Feb 26] Events Committee Meeting
<i>Parties Attending:</i>	Myself, Events Committee members, staff	
<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Bi-weekly meeting</li> </ul>	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Please refer to meeting minutes</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Coordinate with Environment Rep and The Study staff to plan March Mayhem Pub Night</li> </ul>	
<i>Meeting and Date:</i>	[Feb 26] SFSS Board Meeting	
<i>Parties Attending:</i>	Myself, Board members, staff guests	
<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Bi-weekly meeting</li> </ul>	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Please refer to meeting minutes</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	[Feb 22] Your Edu Connect 2020
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Create conference report with President and FCAT Rep to present to the Board</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> <li>• University relations</li> </ul>
	<i>Project/Event Title:</i>	[Feb 26] Hi-FIVE x PSU Mental Health Workshop
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Connect PSU execs with H&amp;C co-op students/staff to plan future collaborations</li> </ul>
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> <li>• Student engagement</li> <li>• Student well-being</li> </ul>

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## **APPLIED SCIENCES REPRESENTATIVE (NICK CHUBB)**

<b>Meeting Summaries and General Comments</b>	<p><b>Meetings:</b></p> <table border="1"><tr><td data-bbox="383 298 591 327"><i>Meeting and Date:</i></td><td data-bbox="597 298 1305 327"></td></tr><tr><td data-bbox="383 331 591 361"><i>Parties Attending:</i></td><td data-bbox="597 331 1305 361"></td></tr><tr><td data-bbox="383 365 591 394"><i>Reason:</i></td><td data-bbox="597 365 1305 394"></td></tr><tr><td data-bbox="383 399 591 449"><i>Summary and Outcome:</i></td><td data-bbox="597 399 1305 449"></td></tr><tr><td data-bbox="383 453 591 483"><i>Next Steps:</i></td><td data-bbox="597 453 1305 483"></td></tr></table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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<i>Relevant Strategic Priorities:</i>											

## **ARTS & SOCIAL SCIENCES REPRESENTATIVE (JENNIFER CHOU)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Feb 25] SFSS Accessibility Fund Advisory Committee Meeting
	<i>Parties Attending:</i>	Myself, committee members, SFSS staff
	<i>Reason:</i>	Approve funds
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Approved some funding requests (ASL interpreters)</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
	<i>Meeting and Date:</i>	[Feb 25] Care Packages
	<i>Parties Attending:</i>	Myself, SFU Health & Counselling, other SFU students
	<i>Reason:</i>	Hand out Care Packages at Dog Therapy
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• It was a fun time</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
	<i>Meeting and Date:</i>	[Feb 26] Care Packages
	<i>Parties Attending:</i>	Myself, SFU Health & Counselling, other SFU students
	<i>Reason:</i>	Hand out Care Packages at Dog Therapy
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• It was a fun time</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Write up post-event report</li> <li>• Debrief at Board meeting</li> </ul>
	<i>Meeting and Date:</i>	[Feb 26] SFSS Board meeting
	<i>Parties Attending:</i>	Myself, other Board members, SFSS staff, SFU students
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Passed motion to present space options for Rotunda groups in the SUB</li> <li>• Passed motion to approve up to \$5,000 for FASS on a Boat</li> <li>• Had a presentation from SFU Satellite Design team</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Email SFSS General Manager with FASS on a Boat motion update</li> </ul>
	<i>Meeting and Date:</i>	[Feb 27] SFSS Board in the Rear View Town Hall
<i>Parties Attending:</i>	Myself, other Board members, SFSS staff, SFU students	
<i>Reason:</i>	Town hall event to inform students of what we do	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Spoke about some projects I took on as a Board member</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
<i>Meeting and Date:</i>	[Feb 27] Tabling for FASS DSU days / FASS on a Boat	
<i>Parties Attending:</i>	Myself, other FASS students	
<i>Reason:</i>	Promote DSUs and FASS on a Boat	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• The English Student Union's Blind Date with a Book thing was so cool</li> <li>• We had Krispy Kreme doughnuts</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
<i>Meeting and Date:</i>	[Feb 29] SFU Disability and Neurodiversity Alliance	
<i>Parties Attending:</i>	Myself, other SFU DNA members	

	<table border="1"> <tr> <td data-bbox="386 205 591 237"><i>Reason:</i></td> <td data-bbox="591 205 1308 237">Regular meeting time</td> </tr> <tr> <td data-bbox="386 237 591 321"><i>Summary and Outcome:</i></td> <td data-bbox="591 237 1308 321"> <ul style="list-style-type: none"> <li>• Talked about what we will discuss at our meeting with Centre for Accessible Learning</li> <li>• Talked about the social coming up</li> </ul> </td> </tr> <tr> <td data-bbox="386 321 591 380"><i>Next Steps:</i></td> <td data-bbox="591 321 1308 380"> <ul style="list-style-type: none"> <li>• Promote social</li> <li>• Get snacks/pizza for the social</li> </ul> </td> </tr> </table>	<i>Reason:</i>	Regular meeting time	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Talked about what we will discuss at our meeting with Centre for Accessible Learning</li> <li>• Talked about the social coming up</li> </ul>	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Promote social</li> <li>• Get snacks/pizza for the social</li> </ul>																		
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<i>Project/Event Title:</i>	Emerge SFU																								
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• I worked on marketing (designed graphics)</li> <li>• In process of hiring an assistant bc I can't handle all my work</li> <li>• Posted on social media (photos from Career in UI/UX event)</li> <li>• Emailed thank you to panelists</li> </ul>																								
<i>Relevant Strategic Priorities:</i>	Student Engagement																								
<i>Project/Event Title:</i>	Zero Waste Event																								
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• Room booking confirmed</li> <li>• Waiting on grant confirmation</li> </ul>																								
<i>Relevant Strategic Priorities:</i>	Student engagement																								
<i>Project/Event Title:</i>	Crochet Cat Hat Event																								
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• March 3</li> <li>• <a href="https://www.eventbrite.ca/e/crochet-cat-hat-workshop-tickets-95539359797">https://www.eventbrite.ca/e/crochet-cat-hat-workshop-tickets-95539359797</a></li> </ul>																								
<i>Relevant Strategic Priorities:</i>	Student engagement																								

## BUSINESS REPRESENTATIVE (ANDREW WONG)

<b>Meeting Summaries and General Comments</b>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>[February 26] SFSS Board Meeting</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>SFSS Board, SFSS Staff, Guests</td> </tr> <tr> <td><i>Reason:</i></td> <td>Bi-weekly board meeting</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td>Please refer to meeting minutes.</td> </tr> <tr> <td><i>Next Steps:</i></td> <td>N/A</td> </tr> </table>	<i>Meeting and Date:</i>	[February 26] SFSS Board Meeting	<i>Parties Attending:</i>	SFSS Board, SFSS Staff, Guests	<i>Reason:</i>	Bi-weekly board meeting	<i>Summary and Outcome:</i>	Please refer to meeting minutes.	<i>Next Steps:</i>	N/A
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<i>Meeting and Date:</i>	[February 28] FAC Meeting										
<i>Parties Attending:</i>	Rowena, Shanika, Tawanda, Giovanni, Andrew, Jasdeep (phone)										
<i>Reason:</i>	Monthly FAC meeting										
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<i>Next Steps:</i>	N/A										
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<i>Relevant Strategic Priorities:</i>	University Relations										

**COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (FIONA LI)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="386 296 591 323"><i>Meeting and Date:</i></td> <td data-bbox="591 296 1308 323"></td> </tr> <tr> <td data-bbox="386 327 591 354"><i>Parties Attending:</i></td> <td data-bbox="591 327 1308 354"></td> </tr> <tr> <td data-bbox="386 359 591 386"><i>Reason:</i></td> <td data-bbox="591 359 1308 386"></td> </tr> <tr> <td data-bbox="386 390 591 443"><i>Summary and Outcome:</i></td> <td data-bbox="591 390 1308 443"></td> </tr> <tr> <td data-bbox="386 447 591 474"><i>Next Steps:</i></td> <td data-bbox="591 447 1308 474"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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<i>Updates and Upcoming Plans:</i>											
<i>Relevant Strategic Priorities:</i>											

## EDUCATION REPRESENTATIVE (EMERLY LIU)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[February 19] Online meeting with YWiB
	<i>Parties Attending:</i>	YWiB chair and Marketing Coordinator
	<i>Reason:</i>	Graphic designs clarifications and updates
	<i>Summary and Outcome:</i>	- YWiB will be designing graphics and SFSS will list credit in post descriptions - Discussed marketing strategy
	<i>Next Steps:</i>	Finalize logistics for Women of the Year Awards
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[February 24] UAA Committee meeting
	<i>Parties Attending:</i>	UAA Committee members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	Work on OER Student Campaign video
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[February 25] AFAC meeting
	<i>Parties Attending:</i>	AFAC members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[February 26] Meeting about SFSS International Women's Month video
	<i>Parties Attending:</i>	SFSS Events Internal Coordinator and videographer
	<i>Reason:</i>	To discuss possibility of working with videographer
	<i>Summary and Outcome:</i>	- Discussion revolved around last year's video, any issues - General logistical planning of filming
	<i>Next Steps:</i>	Receive quote from videographer, get Committee approval and send budget to Events Coordinator
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[February 26] Events Committee meeting
	<i>Parties Attending:</i>	Events Committee members
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Refer to meeting minutes	
<i>Next Steps:</i>	N/A	
<b>Meetings:</b>		
<i>Meeting and Date:</i>	[February 26] Board meeting	
<i>Parties Attending:</i>	SFSS BOD	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Refer to meeting minutes	
<i>Next Steps:</i>	N/A	
<b>Meetings:</b>		
<i>Meeting and Date:</i>	[February 27] OER Working Group meeting	
<i>Parties Attending:</i>	OER Working Group members	
<i>Reason:</i>	Discuss Open Ed week	
<i>Summary and Outcome:</i>	- Discussion revolved around events for Open Ed week; creating a petition to raise awareness of OER among students and Faculty; OER Student Campaign progress	
<i>Next Steps:</i>	Put together campaign video	

<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	[February 28] ESA movie event
	<i>Updates and Upcoming Plans:</i>	- 25 attendees
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i> SFSS Club/SU Social	
	<i>Updates and Upcoming Plans:</i>	- Budget approved - Newsletters sent out with RSVP link
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i> YWiB x SFSS IWD Gala/Women of the Year Awards	
	<i>Updates and Upcoming Plans:</i>	- Extending deadline from March 1 to March 5, other timeline dates will remain the same - Focus on promotion
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i> OER Working Group student campaign	
	<i>Updates and Upcoming Plans:</i>	- Filmed OER working group members - Submitted working order to Communications Department for video
	<i>Relevant Strategic Priorities:</i>	Student financial health, university relations
	<i>Project/Event Title:</i> Learning Disabilities Assessment Pilot	
	<i>Updates and Upcoming Plans:</i>	- Scheduled meeting with Student Care to discuss potential of including Psychoeducational Assessments to the SFSS Health and Dental Plan
	<i>Relevant Strategic Priorities:</i>	Student well-being and student financial health

**ENVIRONMENT REPRESENTATIVE (JULIAN LOUSIK)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="383 298 591 327"><i>Meeting and Date:</i></td> <td data-bbox="597 298 1312 327"></td> </tr> <tr> <td data-bbox="383 331 591 361"><i>Parties Attending:</i></td> <td data-bbox="597 331 1312 361"></td> </tr> <tr> <td data-bbox="383 365 591 394"><i>Reason:</i></td> <td data-bbox="597 365 1312 394"></td> </tr> <tr> <td data-bbox="383 399 591 449"><i>Summary and Outcome:</i></td> <td data-bbox="597 399 1312 449"></td> </tr> <tr> <td data-bbox="383 453 591 483"><i>Next Steps:</i></td> <td data-bbox="597 453 1312 483"></td> </tr> </table>	<i>Meeting and Date:</i>		<i>Parties Attending:</i>		<i>Reason:</i>		<i>Summary and Outcome:</i>		<i>Next Steps:</i>	
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<i>Updates and Upcoming Plans:</i>											
<i>Relevant Strategic Priorities:</i>											



## HEALTH SCIENCE REPRESENTATIVE (OSOB MOHAMED)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	UAA Meeting- Feb 24
	<i>Parties Attending:</i>	Myself, UAA Committee members
	<i>Reason:</i>	Bi-weekly meetings
	<i>Summary and Outcome:</i>	Discussing Townhall, OER initiatives, and other initiatives
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Call with Tanysha (BCFS)- Feb 25
	<i>Parties Attending:</i>	Myself
	<i>Reason:</i>	OER materials
	<i>Summary and Outcome:</i>	Received materials and discussed campaign tactics for OER campaigns and Open Education week
	<i>Next Steps:</i>	Connect with Sindhu to get items made
	<i>Meeting and Date:</i>	Board Meeting- Feb 26
	<i>Parties Attending:</i>	bi-weekly meetings
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	FASS on a Boat, SFU Satellite team presentations, etc.
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Council Meeting- Feb 26
	<i>Parties Attending:</i>	Regularly scheduled meetings
	<i>Reason:</i>	Council, board members, guests etc.
	<i>Summary and Outcome:</i>	FASS on a Boat, council committee assignments etc
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	OER Working group meetings - Feb 27
	<i>Parties Attending:</i>	Myself, OER working group members
	<i>Reason:</i>	Regular meetings
<i>Summary and Outcome:</i>	Discussing Open Education Week, videos, letter writing campaigns, events, collaborations and more	
<i>Next Steps:</i>	Work on SFSS OER plans	
<i>Meeting and Date:</i>	Board townhall- Feb 27	
<i>Parties Attending:</i>	Myself, board members, staff etc	
<i>Reason:</i>	Student engagement	
<i>Summary and Outcome:</i>	Townhall with some board members in attendance, a review of what we have done over the course of the year	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	SUS Winter formal- Feb 28	
<i>Parties Attending:</i>	Myself	

	<table border="1"> <tr> <td data-bbox="297 191 505 237"><i>Reason:</i></td> <td data-bbox="505 191 1235 237">Student engagement</td> </tr> <tr> <td data-bbox="297 237 505 296"><i>Summary and Outcome:</i></td> <td data-bbox="505 237 1235 296">Attended event, marketing towards HSCI students</td> </tr> <tr> <td data-bbox="297 296 505 331"><i>Next Steps:</i></td> <td data-bbox="505 296 1235 331">N/A</td> </tr> </table>	<i>Reason:</i>	Student engagement	<i>Summary and Outcome:</i>	Attended event, marketing towards HSCI students	<i>Next Steps:</i>	N/A																		
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<i>Relevant Strategic Priorities:</i>	Student health and wellbeing																								

## SCIENCE REPRESENTATIVE (SIMRAN UPPAL)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Feb 17th Meeting with President on Cognitive Science
	<i>Parties Attending:</i>	Daniel and I
	<i>Reason:</i>	To discuss and organize Singularity event
	<i>Summary and Outcome:</i>	Finalize budget Finalize floor plan Discuss details such as food, ticket sales, marketing, volunteers
	<i>Next Steps:</i>	Send out email to volunteers Create orientation package for volunteer positions Set up meeting with MECS
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Feb 24th Meeting with SUS
	<i>Parties Attending:</i>	SUS Members
	<i>Reason:</i>	Winter Formal
	<i>Summary and Outcome:</i>	Gather decorations Speeches Decided on activities→ Kahoot and what's in my purse
	<i>Next Steps:</i>	n/a
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Feb 25th All DSU Meeting
	<i>Parties Attending:</i>	Chem, Cog Science, Stats, SUS and Thomas
	<i>Reason:</i>	Monthly Science DSU meeting
	<i>Summary and Outcome:</i>	Round table introduction Singularity event discussion Update about welcome day from Thomas
	<i>Next Steps:</i>	Send out email regarding next DSU meeting
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Feb 27th Meeting with MECS
<i>Parties Attending:</i>	John, Daniel	
<i>Reason:</i>	Singularity Event Details	
<i>Summary and Outcome:</i>	Approved floor plan Meals Potential after party	
<i>Next Steps:</i>	N/a	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	Feb 27th Meeting with Daniel	
<i>Parties Attending:</i>	Daniel and I	
<i>Reason:</i>	Singularity Event	
<i>Summary and Outcome:</i>	Define roles and responsibilities for volunteers Begin planning after party at the Study	
<i>Next Steps:</i>	Finalize email draft	

<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Feb 25th Tabling for SUS Winter Formal
	<i>Updates and Upcoming Plans:</i>	Trying to sell tickets for the formal
	<i>Relevant Strategic Priorities:</i>	N/a
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Surrey Science Undergraduate Society
	<i>Updates and Upcoming Plans:</i>	Hosting SUS meeting on Surrey campus
	<i>Relevant Strategic Priorities:</i>	n/a
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	SUS winter formal
	<i>Updates and Upcoming Plans:</i>	The formal was sold out, overall it was a very successful event
	<i>Relevant Strategic Priorities:</i>	n/a
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	All DSU Meetings
	<i>Updates and Upcoming Plans:</i>	Coordinating monthly DSU meetings with Thomas
	<i>Relevant Strategic Priorities:</i>	Send out emails
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	All DSU social
<i>Updates and Upcoming Plans:</i>	Encourage more executives to come out	
<i>Relevant Strategic Priorities:</i>	Talk with MBB	