

1. CALL TO ORDER

Call to Order – 3:34 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kwx^wú7mesh Úxwumixw (Squamish), Selíłwítulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Accessibility Fund Committee Composition

VP Student Services (<i>Chair</i>)	Christina Loutsik
Board of Directors Representative	Jennifer Chou
Board of Directors Representative (<i>substituting Chair</i>)	Emerly Liu
At-Large Representative	Maneet Aujla
At-Large Representative	Rayhaan Khan
Student At-Large	Serena Bains
Student At-Large	Vivian Ly
Student At-Large	Anastasiia Lozitskaia
Student At-Large	Mikaela Basile

3.2 Society Staff

Campaigns, Research, & Policy Coordinator	Sarah Edmunds
Administrative Assistant	Kristin Kokkov
Executive Assistant	Shaneika Blake
Finance Manager	Rowena de la Torre

3.3 Regrets

VP Student Services (<i>Chair</i>)	Christina Loutsik
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4. RATIFICATION OF REGRETS

4.1 MOTION AFAC 2019-10-23:01

Rahyaan/Maneet

Be it resolved to ratify regrets from Christina Loutsik.

CARRIED

5. ADOPTION OF THE AGENDA

5.1 MOTION AFAC 2019-10-23:02

Maneet/Rahyaan

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

Amendment: regrets added from Christina Loutsik.

6. MATTERS ARISING FROM THE MINUTES

6.1 MOTION AFAC 2019-10-23:03

Maneet/Rahyaan

Be it resolved to receive and file the following minutes:

- AFAC 2019-10-09

CARRIED

7. NEW BUSINESS

7.1 Earplugs – MOTION AFAC 2019-10-23:04

Jennifer/Rahyaan

Be it resolved to approve up to 200\$ for earplugs.

CARRIED AS AMENDED

Amendment: the application form was rephrased and resubmitted during the meeting to give more explanation about the reason for needing earplugs.

Discussion:

- It is pointed out that the Accessibility Fund is for the purpose of removing accessibility needs;
 - The problem is that in the initial proposal ‘disabilities’ are not mentioned and therefore the application does not have the right purpose for the fund.
 - For the finance manager, the proposal as presented does not give permission for the cheque.
- It is decided that more background is needed – who are the ones who need earplugs?
 - Committee members give context for the proposal:
 - Everyone has access needs, not only the people who have disabilities;
 - People have been commenting that the noise is an issue and a distraction;
- It is asked if the committee members are allowed to resubmit the proposal right during the meeting if the proposal is amended.
 - Since the form does not require the meeting minutes to be attached, the Committee decides that the context is added to the form during the meeting and it is resubmitted before the end of the meeting.
- The question is raised, how the figure \$200 was decided;
 - Committee members looked up prices online and included some extra room for shipping, the average cost is \$150 for 1000 pairs.
- It is asked, how the earplugs are going to be advertised;
 - There is a proposal that the earplugs should be advertised as accessibility need, so that they are not just free earplugs for everyone, but only for people, who need them.
 - However, it is brought out that if the earplugs are only for the disabled,

then this excludes many people, who have the accessibility need.

- It is decided that this question will be discussed more in detail at the following meetings.
- It is suggested that the definitions ‘accessibility needs’ should be changed so that it would be more in lines with the values of disabled people.
- The wording of the application is changed during the meeting and the form is resubmitted.
- There is the voting and the new form is accepted by the committee members.

8. DISCUSSION

8.1 Accessibility fund information

- It is asked about how much money there is in the fund and if there are numbers about how much has been used;
 - Fund collects \$50000 from SFU students every fiscal year (from May to April) and this is not an opt-out fee.
 - The total amount of \$361712 is in the fund right now;
 - \$1600 has been used so far altogether.
- It is pointed out that once SFSS moves to SUB building, there might arise accessibility issues that we do not know about right now.
 - A question is raised, that if the SUB building is not properly accessible, where does the money come from to make it more accessible?
 - If somethings comes up during the construction process, the money comes from the building fund;
 - If the needs come up when the building is finished and open, the money comes from the accessibility fund.
- It is pointed out that previously there have been delays in the process of reimbursement – how can this be improved?
 - The new practice is about to be worked out and if this is approved, then SFSS finance office can arrange it so that the finance office pays to the vendors;
 - The application form is being updated by the committee.
 - SFSS does not want that students should have to pay large sums of money out of their own pockets.
 - Up to 50 dollars can be reimbursed in cash at the Student Centre.
 - In addition, SFSS can invoice purchases.
- Since this information is not generally known among the students and clubs, it is suggested that the information about grant application is sent around to students.
- There is a question about the approval process of grants – can the staff process this quicker?
 - It is suggested that committee could pre-approve a sum of money that could be allocated and used in a more direct way.
 - It is said that this is a question to the Executive Director and cannot be answered at the moment.

9. ATTACHMENTS

- Earplugs Request.pdf

10. ADJOURNMENT

10.1 MOTION AFAC 2019-10-23:05

Maneet/Rahyaan

Be it resolved to adjourn the meeting at 4:28 PM

CARRIED

SFSS ACCESSIBILITY GRANT APPLICATION FORM

1. APPLICANT INFORMATION

1.1 First Name	Jennifer
1.2 Last Name	Chou
1.3 Student Number	301328244
1.4 Telephone	6046538041
1.5 Email	artsrep@sfss.ca
1.6 I am an undergraduate student at SFU	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

2. TYPE OF APPLICATION

2.1 Is this request to increase the accessibility of, or reduce barriers to, a specific event? Yes
 No

IF YOU ANSWERED 'YES' TO QUESTION 2.1, COMPLETE SECTION 2

IF YOU ANSWERED 'NO' TO QUESTION 2.1, SKIP TO SECTION 3

2.2 Have any confirmed attendees expressly communicated their need for special accommodations? Yes
 No

2.3 Have you have already requested an SFSS grant in relation to this event? Yes
 No

IF YOU ANSWERED 'YES' TO QUESTION 2.3, ANSWER 2.4 AND SKIP 2.5

IF YOU ANSWERED 'NO' TO QUESTION 2.3, SKIP 2.4 AND ANSWER 2.5

2.4 If yes, please write the grant reference number _____

2.5 Please provide a brief description of the event or activity for which you are request support (be sure your description answers the ‘who,’ ‘what,’ ‘when,’ ‘where,’ ‘why,’ and ‘how’ of your event. Be sure to note how many attendees you expect to be impacted by the accessibility grant.

2.6 Please describe how this event will support the 4 pillars of the SFSS mission to improve the experience of undergraduate students at SFU. If applicable, how will the event improve the:

- 1. Social experience of undergraduate students
- 2. Academic experience of undergraduate students
- 3. Financial experience of undergraduate students
- 4. Health and wellbeing of undergraduate students

2.7 Please attach the final report for any previous SFSS grant or SFSS accessibility grant application you have been awarded

2.8 Please list the projected attendance of your event broken down into the following categories:

Group	Projected Attendance
1. SFU Students	
2. SFU staff/faculty	
3. Non-SFU students	

Group	Projected Attendance
4. Guest speakers and presenters	
5. General public	

2.9 Please list any groups, student, university, and other with which you will be participating

2.10 Please provide a projected list of your expenses.

Type	Value

2.11 Please provide a list of your projected revenues.

Type	Value

3. ACCESSIBILITY GRANT REQUEST DETAILS

3.1 Please describe how the event poses an accessibility challenge for students with disabilities.

With the construction noise around campus, it's been really difficult for students, especially students with disabilities, to find the campus accessible. I would like to get earplugs for the SFSS Student Centre where these students can go to pick up much-needed earplugs to help with the loud construction noise.

3.2 Please list the accessibility challenges you are trying to overcome, and the supports you are requesting using to overcome those challenges – include any estimates from service providers in the email submission of this form.

Support	Cost
Earplugs	150
Total	150

4. OTHER DETAILS

4.1 Please provide any other details you think may be relevant in considering this request.

Students with disabilities could pick up earplugs from SFSS Student Centre to prevent their hearing or other senses from being negatively impacted by the loud construction noise around campus.

This would impact everyone, from students with disabilities (d/Deaf and hard of hearing students, neurodivergent students) and all other students (students who are also parents, students sensitive to loud noises).

Please note that the SFSS requires at least 10 calendar days (excluding submission and event day) to process Accessibility Grant requests. Please refer to the SFSS Accessibility Granting Guidelines for more information.

FOR OFFICE USE ONLY

PROCESSING TIMELINE

Date received by Accessibility Designated Assistant	
Date submitted to the Member Services Coordinator – Clubs	
Date submitted to Accessibility Committee	
Date reviewed by Accessibility Committee	

DECISION

Approved

Not approved

ACCESSIBILITY COMMITTEE CHAIR

Name Signature Date

ADDITIONAL NOTES: