

1. CALL TO ORDER

Call to Order – 1:34 PM

2. TERRITORIAL ACKNOWLEDGMENT

We respectfully acknowledge that the SFSS is located on the traditional, unceded territories of the Coast Salish peoples, including the x^wməθk^wəyəm (Musqueam), S^kw^xwú7mesh Úxwumixw (Squamish), Selílwitulh (Tsleil-Waututh), k^wik^wəłəm (Kwkwetlem) and qícəy (Katzie) Nations. Unceded means that these territories have never been handed over, sold, or given up by these nations, and we are currently situated on occupied territories.

3. ROLL CALL OF ATTENDANCE

3.1 Committee Composition

VP Student Life (<i>Chair</i>).....	Jessica Nguyen
At-Large Representative	Maneet Aujla
At-Large Representative	Rayhaan Khan
Board of Directors Representative	Julian Loutsik
Board of Directors Representative	Emerly Liu
Board of Directors Representative	Nick Chubb
Board of Directors Representative	Jennifer Chou
Student At-Large	Mohnish Farswani
Student At-Large	Pratit Mohar
Student At-Large	Alicia Heng
Student At-Large.....	Mehtaab Gill

3.2 SFSS Staff

MSC Events	Dipti Chavan
Administrative Assistant.....	Kristin Kokkov
Executive Assistant.....	Shaneika Blake

3.3 Guests

Student	Abhishek Parmar
---------------	-----------------

3.4 Absent

Student At-Large.....	Mehtaab Gill
Board of Directors Representative	Julian Loutsik (<i>sick</i>)

4. ADOPTION OF THE AGENDA

4.1 MOTION EVENTS 2020-02-12:02

Monish/Maneet

Be it resolved to adopt the agenda as amended.

CARRIED AS AMENDED

Amendments:

- Regrets from Maneet Aujla removed

- New Business 7.1 Black History Month Partnership added.
- Added discussion items 8.7 YWIB updates and 8.8 Feb 13th Pub Night.

5. MATTERS ARISING FROM THE MINUTES

5.1 MOTION EVENTS 2020-02-12:03

Maneet/Pratit

Be it resolved to receive and file the following minutes:

- EVENTS 2020-01-29

CARRIED

6. NEW BUSINESS

6.1 Black History Month Partnership – MOTION EVENTS 2020-01-29:04

Monish/Nick

Be it resolved to approve this project: Black History Month Partnership.

CARRIED

- It was pointed out that the cash bar has to be removed from the Food/Beverage list, because we cannot sell alcohol.
- Events Committee does not have any money left in the budget, therefore this item has to go to Executive Committee meeting and they will approve the formal amount.

7. DISCUSSION ITEMS

7.1 March Mayhem

- Sponsors are looked for.
- There is a problem with finding basketball hoops, one option is to borrow personal basketball hoops.
- The event will probably take place on Thursday instead of Friday.

7.2 Bob Ross Paint Night

- The event will take place on March 6th.
- 50 Club and Student Union Executives across the campus are invited.
 - The aim is to make connections.
- The budget is \$500.

7.3 Valentines Day Card Making

- The event is taking place on the February 13th.
- Facilities are booked for the event.

7.4 Valentines Cookie Decorating

- Nature Valley cookies will be for decorating.
- The event will take place between 1:00 – 3:00 PM at SFSS Student Centre.

7.5 Carnival X Red Bull

- There was a meeting with Reb Bull.
- The logistics will be finalized soon.

- SFU Canadian Cancer Society will be participating.

7.6 Care Packages @ Dog Therapy

- The event will take place on February 25th and 26th.
- Some items were taken out of the list, because it was hard to find sustainable items.
- Sustainable candles and vegan cookies will be offered.
- The budget was somewhat changed, because Oteas tea company gave tea bags for free.

7.7 YWIB updates

- The event web page is launched now.
- It was reminded that if you want to nominate someone from your faculty, please do so soon.
- The event will be further promoted.
- There will be a pre-event to support this event.

7.8 Pub Night

- The event takes place on February 13th.
- About 70 hard copy tickets have been sold and 27 have been sold online (7 out of 27 are give-away tickets)
- It is expected that about 135 people will be attending.
- Tickets will also be sold at the door (\$15 per ticket).

8. ATTACHMENTS

- Valentines Day Cards-2.pdf
- Decorating on Valentines Day-2.pdf
- BHM Closing Ceremony Logistics.pdf

9. ADJOURNMENT

9.1 MOTION EVENTS 2020-02-12:05

Monish/Nick

Be it resolved to adjourn the meeting at 1:52 PM.

CARRIED

Black History Month Closing Ceremony: An Evening of Black Excellence

Date: February 29th

Time: 6pm

Location: Vancouver Campus ICBC Concourse and Salon 10 or Salon 30 (Theatre - Capacity 50 people)

Number of attendees: 50

Clubs Partnering for the event: African Students' Association (ASA), Students of Caribbean and African Ancestry (SOCA), Somali Students' Association (SSA) and Nigerian Students' Association (NSA).

Event Description: This will be a formal evening to conclude Black History Month. We will honor and recognize the work that Black students and other members of the community continue to do to support and uplift the Black community at SFU and beyond.

Students will also have the opportunity to network with Black professionals to end the night.

Venue Cost: **We called SFU Vancouver MECS and they informed us that they only accept inquiries directly from the SFSS. So we currently do not know the cost of the room. But we have gone ahead and submitted the room booking through the SFSS club portal. The link below directs you to the information about the room.**

<http://www.sfu.ca/mecs/vancouver-main/centre-for-dialogue/meeting-rooms/concourse-salons.html>

Grant Request

- The 4 clubs planning this event will put in a grant request by the end of the day on February 4th - Total amount to be requested **\$1787.25**
- The table below indicates the categories we will request for in the grant application

Event Budget

Vancouver Campus Catering Menu:

http://www.sfu.ca/content/dam/sfu/mecs/PDF/LazyGourmet/SFUSejalWosk_CateringMenu_FA_LL2019web.pdf.

CATEGORY		AMOUNT	COMMENTS
Venue	SUBTOTAL		
ICBC Concourse Salon 10 or Salon 30 (Theatre Capacity - 50 people)			The website does not stipulate the cost. We were informed that SFSS has this information. So we're waiting for further details regarding the cost. If you can assist us on this front we'd greatly appreciate it.
Décor	SUBTOTAL	\$25.00	
Balloons		\$25.00	
Food / Beverage	SUBTOTAL	\$1,240.00	
Assorted drinks and beverages		\$137.50	
Pitchers of water with ice For 50 people		\$0.00	
Mixed Greens Salad		\$67.50	
Cash Bar		\$200.00	MECS has an option for getting a cash bar. We will be going with this option for alcoholic drinks. More info is on the catering menu. Link attached above.
Ticket seller for host bar		\$100.00	
Chicken Ceasar Salad		\$102.00	
Beef Bolognese Lasagna		\$110.00	
Vegan Tofu Pad Thai		\$75.00	
Honey Butter Chicken Breast		\$38.00	
Mashed potatoes with gravy		\$38.00	
Fresh Fruit Platter		\$150.00	
Assorted Mini Cupcakes, Cookies, Tarts,		\$150.00	
Vegan Chocolate Avocado Mousse		\$72.00	
Entertainment	SUBTOTAL	\$200.00	

Music / DJ		\$0.00	
Honorarium for performers		\$200.00	
Event Documentation & AV Equipment	SUBTOTAL	\$233.25	
Photographer		\$100.00	
Digital Data Projector (PC/Mac)		\$97.50	
Room Speakers		\$16.00	
Wireless Microphone		\$49.00	
Podium Microphone		\$11.50	
Audience Response Floor Microphone		\$8.25	
Attendee / Guest Services	SUBTOTAL	\$40.00	
Certificates of Excellence (Printing)		\$40.00	
Invitations	SUBTOTAL		
Printing of posters (tabloid)			

Venue set up

Description	Quantity	Comments
Registration table	1	Draped and skirted
Ticket seller table	1	Draped and skirted
Cocktail round tables (back of the room)	4	Not draped
Podium	1	At the front
Poster stand	1	Outside the room
Black folding chairs	50	
Round tables	(depends on how many black folding chairs can go around each table)	Draped and skirted
Catering table	3	Draped and skirted

VALENTINES DAY DECORATING

Date: Friday, February 14th

Time: 12:00 pm- 3 pm

Where: Convo Mall

Event Lead: Ritu

Event Support: Dipti Chavan

Expected Attendance: 150+

Event Logistics:

- (4 Tables): Decorating cupcakes and cookies
- (1 Table): Where the cookies and cupcakes will be held.

What To Get:

- Frosting
- Basic Cutlery
- Bowls
- Sprinkles

- Decorations for Cupcakes and Cookies
- Tablecloths

What To Talk About?

- SFSS and how to get involved

Tabling

- Set Up: 10:30-12pm

HOW CAN YOU HELP OUT?:

- Each person is limited to taking one cookie or one cupcake to decorate
- Help prevent a lot of mess from happening

PLEASE SIGN UP FOR AT LEAST 2-3 SHIFTS!!!!

	Board Members	Events Members
10:30-12pm SET	-	-

UP	- - - - -	- - - - -
12-1:30	- - - - -	- - - - -
1:30-3	- - - - -	-Rayhaan (1:30-2:20) - - - -

VALENTINES DAY CARDS

Date: Thursday, February 13th

Time: 12:00 pm-3pm

Where: Convo Mall

Event Lead: Ritu

Event Support: Dipti Chavan

Expected Attendance: 150+

Event Logistics:

- (1 Table): Hot Chocolate
- (4 Tables): For Valentines Day Cards

What to Get:

- Construction Paper
- Pretty, Sketchbook Paper
- Stickers
- Glitter
- Scissors, Glue, Tape
- Table cloths
- Cups for hot chocolate
- Pub Night Flyers for Valentines Day
- Poster Board

What to Talk About?

- Pub night for Valentines Day
- SFSS and how to get involved

PLEASE KEEP SCROLLING FOR THE SIGN UP SHEET

Tabling

- Set up: 11-12 pm

HOW CAN YOU HELP OUT? :

- Help with Hot Chocolate (it gets very busy)
- Everyone can also come and get creative! It is all about having fun. Join in and make a Valentines Day Card.

PLEASE SIGN UP FOR AT LEAST 2-3 SHIFTS !!!

	Board Members	Events Members
11:00-12:00 (Set Up)	- - - - -	- - - - -
12:00-1:30	- - -	- - -

	- -	- -
1:30-3:00	- - - - -	-Rayhaan (1:30-2:20) - - - -