



# **The Simon Fraser Student Society Emergency Assistance Fund**

## **Annual Terms of Reference**

## **Terms of Reference Summary**

The Simon Fraser Student Society Emergency Assistance Fund was established in 2020 with a generous gift by the Simon Fraser Student Society. This fund was established to support SFU undergraduate students, both international and domestic, who face a sudden emergency situation related to the COVID-19 pandemic and have exhausted all other possible resources and for whom such financial hardship would affect their ability to attend and complete their program of study. The disbursement of these funds will be split equally between domestic and international students whereby half of the support will go to domestic students and half will go to international students.

## **The Simon Fraser Student Society Emergency Assistance Fund**

To be eligible to receive funding, the student is required to meet the following criteria:

1. Must be a registered SFU undergraduate student enrolled in classes (full-time, part-time) at the time of application;
2. Must be in good standing with the University (i.e. academic honesty, student conduct);
3. Must be faced with a sudden emergency situation;
4. Must have exhausted all other resources; and
5. Must have communicated with a member of the Financial Aid and Awards office and provided a completed application.

The funding will be administered upon the recommendation of the Student Aid Officer or Manager, Student Aid. The Director, Financial Aid and Awards and Manager, Student Awards will review applications and provide the final decision.

As this is emergency funding, students are only eligible to receive resources from this fund once during their academic career (exceptions to this may be considered on a case by case basis).

## Approved by:

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