

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
June 1 - June 15, 2020

EXTERNAL AND COMMUNITY AFFAIRS

<i>Committee Chair</i>	Samad Raza
<i>Summary</i>	Committee have start working on projects such as letter on TMX, Just recovery, and BC budget consultation presentation
<i>Ongoing Projects</i>	BC budget consultation
<i>Relevant Strategic Priorities:</i>	Report on the BC Budget consultation is ready but needs little editing. Just Recovery document is underway.

ACCESSIBILITY ADVISORY

<i>Committee Chair</i>	Jennifer Chou
<i>Summary</i>	The purpose of this committee is to make and report on the development of recommendations to Board regarding the needs of, and supports available to, students with disabilities, as well as Accessibility Grant applications
<i>Ongoing Projects</i>	<ul style="list-style-type: none">• Sent in application details for at-large committee members• Asked for Accessibility Policies (most updated version) and sent in a work order to get it published on the SFSS website
<i>Relevant Strategic Priorities:</i>	Student engagement Student well-being

UNIVERSITY & ACADEMIC AFFAIRS

<i>Committee Chair</i>	Gabe Liosis
<i>Summary</i>	The Committee has worked on many projects such as: developing graphics from our COVID-19 Survey results to use on social media, Planning a town hall with student groups on campus, and many more, outlined below.
<i>Ongoing Projects</i>	<ul style="list-style-type: none">- COVID-19 academic advocacy,- OER Letter Campaign,- COVID-19 Coalition,- Student Advocate,- SFSS Town Hall with other student groups on campus,- Anti-Racism Education advocacy
<i>Relevant Strategic Priorities:</i>	Student Engagement, University Relations, Student Wellbeing, Student Financial Support, Organizational Development

EVENTS

<i>Committee Chair</i>	Jennifer Chou
<i>Summary</i>	This committee plans and hosts events.
<i>Ongoing Projects</i>	<ul style="list-style-type: none">• Sent in application details for at-large committee members• Meeting discussing potential events• Went through so many agenda items in under an hour WOW• Draft event ideas:

	https://drive.google.com/file/d/1XSdGdRHrqF35AD7zWNaojFZoln2ODmg/_view?usp=sharing
<i>Relevant Strategic Priorities:</i>	Student engagement Student well-being

FINANCE & AUDIT

<i>Committee Chair</i>	Corbett Gildersleve
<i>Summary</i>	<p>First meeting of FAC, reviewing previous year's work, any continuing projects, upcoming projects, as well as discussing the annual work plan for the committee. (1.5 hrs)</p> <p>Some proposed projects for this year are:</p> <ul style="list-style-type: none"> ● Implement the Investment Policy ● Discuss an Enterprise Risk Management Review ● Research Participatory Budgeting ● Research Large-Event Guidelines and Fund Exploration ● Review Club and Student Union Funding Model ● Discuss a Fiscal Plan Development ● Review SFSS Fee Options During Covid ● Review the Reimbursement Process
<i>Ongoing Projects</i>	Develop an annual plan along with a rough timeline of when these projects could be worked on and in what order.
<i>Relevant Strategic Priorities:</i>	Organizational Development

GOVERNANCE

<i>Committee Chair</i>	Gabe Liosis
<i>Summary</i>	The Committee recommended a broad set of policies to the Board of Directors for approval, which passed at the Board table on June 12th, 2020
<i>Ongoing Projects</i>	The Committee's main project has been the Governance Restructuring. Now, the Committee will begin focusing on our ongoing By-Law Review.
<i>Relevant Strategic Priorities:</i>	Student Engagement, Organizational Development,

NOMINATION

<i>Committee Chair</i>	Matthew Provost VP Services
<i>Summary</i>	Nominating committee will be supporting the other committees in recruitment and applications for at large members for the 2020-21 board year. We had our first official meeting this past Tuesday the 9th. We passed the motion to start the application process and main committees have sent their applications. We also had an introductory meeting last Tuesday the 2nd, this was to inform committees members of duties and roles and how the nominating committee supports the other committees in the recruitment process. There were no records of meeting minutes or agendas from the last couple years of the nominating committee.
<i>Ongoing Projects</i>	<p>We have passed the motion to update the applications on the SFSS website for the recruitment of at large committee members. There are still a number of committees who need to submit their application questions. We will be following up with them so we can pass these at our next meeting.</p> <p>We have started a relevant document that outlines the roles of the nominating committee and have committed to ensuring there is proper documentation of this committee meeting through agendas and meeting minutes.</p>

	<p>We are looking at ways to ensure fair recruitment, especially working remotely we have taken into consideration that there are students who would have applied to these committees but due to COVID we understand that there are barriers i.e. access to internet that the majority of membership may not know about the application process</p> <p>We are looking at ways to have a online presence for better recruitment of these committees for better student involvement</p> <p>Applications are going out on the 15-16 to start the recruitment process after this the nominating committee will be reviewing the applicants</p> <p>After the application period is finished on July 3rd we will review if this needs to be extended and from here we will be opening the applications of the Surrey, First Year Engagement and BIPOC committee and we will begin the application process for these committees.</p>
<i>Relevant Strategic Priorities:</i>	Student Engagement

SURREY CAMPUS

<i>Committee Chair</i>	Mehtaab Gill
<i>Summary</i>	Had our first informal meeting with committee members and staff (Shelley) while we are working virtually - on using our budget to help support club events by offering SCC sponsored gift cards etc to get the SCC name out. Meetings will be held bi-weekly to start with to get things moving faster. Potential collab events with events committee
<i>Ongoing Projects</i>	Our next step is to hire at-large members with the support of the nominating committee
<i>Relevant Strategic Priorities:</i>	Budgeting for the year, considering next semester will mostly be online and creatively brainstorming event ideas

VANCOUVER CAMPUS

<i>Committee Chair</i>	Haider Masood
<i>Summary</i>	No work this period
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	Student Engagement, University Relations, Student Wellbeing, Student Financial Support, Organizational Development

FIRST YEAR ENGAGEMENT

<i>Committee Chair</i>	Sude Guvendik
<i>Summary</i>	First meeting being set up
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	Student Engagement, University Relations, Student Wellbeing, Student Financial Support, Organizational Development

SFSS BOARD WORK REPORT

This report reflects the Board work from
June 1 - June 15, 2020

PRESIDENT (Osob Mohamed)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	Overview of Nomination Committee - June 1
	<i>Parties Attending:</i>	Matt (VP Student Services), Sarah (Campaigns, Research and Policy Coordinator), Sylvia (Executive Director), Shubhangi (Administrative Services Manager)
	<i>Reason:</i>	Meeting proposed by Matt to discuss the roles and goals within Nominating Committee
	<i>Summary and Outcome:</i>	We discussed how to get the committee started, and received some clarification on how the committee ran last year. Unfortunately, there were not minutes/notes from the previous chair of the committee, which made getting the committee started difficult, but the chair was able to successfully gather info and get the committee up and running pretty quickly. The committee has been able to meet, and get started on approving application questions and getting those out.
	<i>Next Steps:</i>	N/A on my end
	<i>Meeting and Date:</i>	Policy Review - Board - June 2
	<i>Parties Attending:</i>	Gabe (VP University Relations), Sylvia (Executive Director), Sarah (Campaigns, Policy and Research Coordinator)
	<i>Reason:</i>	Reviewing current Board Policies, and discussing the governance restructuring
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Reviewed current Board policies, and talked a bit about what would be valuable to keep, and what to remove - Discussed bylaw review, and what changes we wanted to see that would tie into the governance restructuring <p>We took the time to meet with Sylvia and Sarah to receive feedback on the policies, to help inform the governance committee. For the most part, we just discussed the Governance committee's plan to review some of the old Board policies (the ones that had been repealed in 2015), and edited some of our current policies to reflect the governance model we would be proposing.</p>
	<i>Next Steps:</i>	Discussed at Governance Committee
	<i>Meeting and Date:</i>	University and Academic Affairs Committee Meeting - June 2
	<i>Parties Attending:</i>	UAA Committee members, Society staff
<i>Reason:</i>	Bi-weekly meetings	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Gave the UAA committee updates on JOG meeting from Gabe (VP UR) and myself - Discussed the SFSS Town Hall, being led by Balqees (At-Large) <p>We also gave the committee updates on our conversations with the SFU C19 Coalition, and heard back from Samad (VP External) on the emergency response and student engagement working group (ERSE)</p>	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	SFSS/Student Services meeting - June 3	
<i>Parties Attending:</i>	Gabe (VP University Relations), Erin, Tracy and Carolyn (SFU Student Services)	

<i>Reason:</i>	To discuss communication with SFU
<i>Summary and Outcome:</i>	The meeting was originally set up to discuss some gaps in communication between the SFSS and SFU. We talked about the JOG meeting that had passed, and some potential areas of collaboration for the future.
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	Meeting with Vancity - June 3
<i>Parties Attending:</i>	Corbett (VP Finance), Sylvia (Executive Director), Rowena (Finance Manager), Vancity investment manager
<i>Reason:</i>	Talking with Vancity investment manager about our investment policy, and what next steps are
<i>Summary and Outcome:</i>	We received more information on what our investment with Vancity would look like if we are to go through, and what their policy looks like. Some concerns around their definition of "fossil free" came up, along with general q&a
<i>Next Steps:</i>	Look more into their investment policy, to ensure that it aligns with ours

<i>Meeting and Date:</i>	Weekly Check-in with Sylvia - June 3
<i>Parties Attending:</i>	Sylvia (Executive Director)
<i>Reason:</i>	Weekly check-in meetings
<i>Summary and Outcome:</i>	Quick call with Sylvia to discuss the SUB leases, recommendations for the collective agreement bargaining, and the disbursement of SFSS funds for the Emergency Fund. Also received a staff update, spoke about the disbursement of the FNSA fund, and report on the SUB
<i>Next Steps:</i>	Follow-up on getting a report from the financial aid office re: Emergency Fund

<i>Meeting and Date:</i>	Administrative Policy Review - June 3
<i>Parties Attending:</i>	Gabe (VP University Relations), Corbett (VP Finance), Sarah (Campaign, Policy and Research Coordinator), Shubhangi (Administrative Services Manager)
<i>Reason:</i>	Reviewing the 2015 Policy Manual administrative policies
<i>Summary and Outcome:</i>	We went over the 2015 policy document, and Shubhangi went over some pieces that were not compliant with the Collective Agreement, and provided some notes to us for our governance and administrative reviews. We used this information to support our review, and inform the policies that were brought to the Board.
<i>Next Steps:</i>	We took that information back to Governance committee for review

<i>Meeting and Date:</i>	Health Promotion meeting with HCS - June 3
<i>Parties Attending:</i>	Matt (VP Student Services), Jennifer (VP Student Life), Balqees (At-Large), Corbett (VP Finance), Mishaa (Health and Counselling Services)
<i>Reason:</i>	We discussed some areas of collaboration between the SFSS and Health and Counselling services
<i>Summary and Outcome:</i>	Mishaa prepared a presentation for us to update us on what HCS has been working on, and we also spoke about some potential collaborations, such as a development session for the Board, helping HCS to promote some of their initiatives, and how we could use the data we gathered on HCS services and MySSP to support students' mental health
<i>Next Steps:</i>	Follow up on the development session, and support their marketing

<i>Meeting and Date:</i>	Metro Vancouver Students Unions - UPass - June 3
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<i>Parties Attending:</i>	Samad (VP External), Mona (GSS), Grace (CapU), Alireza (UBC GSS), Kalith and Saad (AMS)
<i>Reason:</i>	Talking about Fall UPass
<i>Summary and Outcome:</i>	Meeting with different student union reps in the area alongside the GSS, to talk about some short and long-term plans regarding UPass. Translink has not given any indication that they will offer us another suspension, or any options for opting-out. We recognize that undergrad and graduate students have very different needs regarding UPass, which makes our situation a bit more difficult. We spoke about what their respective student unions have been doing regarding transportation, and also developing a plan to lobby the BC government and Translink to provide students with better options
<i>Next Steps:</i>	Samad and I are co-leading on this initiative, so following up with the group to develop some action items

<i>Meeting and Date:</i>	Governance Committee - June 4
<i>Parties Attending:</i>	Governance committee members Society staff
<i>Reason:</i>	Weekly meetings
<i>Summary and Outcome:</i>	Some items on the agenda included the BIPOC committee terms of reference, which we reviewed and approved for adoption by the Board, We also discussed the drafted Inter-Director Conflict Resolution policy, which we decided was not appropriate for adoption at the Board. We also went over the IEC report and suggestions, leaving some more in-depth review for later in the year. We also approved the Governance Review and Restructuring report.
<i>Next Steps:</i>	Report for the Board meeting on June 12th

<i>Meeting and Date:</i>	Finance and Audit Committee Meeting - June 5
<i>Parties Attending:</i>	FAC committee members, Society staff
<i>Reason:</i>	Monthly meeting
<i>Summary and Outcome:</i>	We discussed some continuing and upcoming projects, including our investment policy implementation, an enterprise risk management review, participatory budgeting, large-event funding guidelines and potentially having a separate fund, reviewing Club and Student Union funding, the development of a fiscal plan, reviewing SFSS fee options during the COVID-19 pandemic, and our reimbursement processes
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	Board Development Session - Disability and Accessibility- June 5
<i>Parties Attending:</i>	Board of Directors, Heather McCain (Creating Accessible Neighbourhoods)
<i>Reason:</i>	Accessibility and Disability session
<i>Summary and Outcome:</i>	We spoke about disability and accessibility, the impacts of ableism, the importance of access needs and universal design, and other tips and reminders for how we can combat ableism in our day-to-day operations.
<i>Next Steps:</i>	It may be helpful for the SFSS to complete an accessibility audit

<i>Meeting and Date:</i>	Emergency Response working group - Food Hub - June 8
<i>Parties Attending:</i>	Samad (VP External), Matt (VP Student Services), Gabe (VP University Relations), Tara Flynn (SFU)
<i>Reason:</i>	Foodhub project
<i>Summary and Outcome:</i>	Discussing the logistics of the Foodhub project that Samad and Matt have been leading, including the extension of the project to the Surrey campus, some details about space and the distribution of the food, and how we can get the program off the ground in coming weeks

<i>Next Steps:</i>	Support Samad and Matt as requested
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<i>Meeting and Date:</i>	Meeting with Andy (SSSS President) - June 8
<i>Parties Attending:</i>	Andy (SSSS President)
<i>Reason:</i>	Meeting on request
<i>Summary and Outcome:</i>	Andy and I discussed SFSS's statement regarding BLM, and how we can get SU's and clubs involved in some advocacy efforts. He had a lot of great advice as to how we can strengthen our relationships with student groups, particularly by regular communication through emails and newsletters, and making sure the DSU are informed when events like town halls happen
<i>Next Steps:</i>	Create an action plan for SU and club outreach

<i>Meeting and Date:</i>	Executive Committee meeting - June 9
<i>Parties Attending:</i>	Executive committee members, Society staff
<i>Reason:</i>	Discussing, reviewing and accepting the Administrative review and restructuring report
<i>Summary and Outcome:</i>	We gave an update on the project, and discussed most of the report in camera as it did contain privileged information. We did, however, prepare an additional report for distribution and report ex-camera. The in-camera version of the report included information specific to individual employment contracts, including release costs and other information.
<i>Next Steps:</i>	Bring the report to the Board on the 12th

<i>Meeting and Date:</i>	How to hold a virtual AGM - June 10
<i>Parties Attending:</i>	Webinar by PLEO
<i>Reason:</i>	Learning about how to hold a virtual AGM, as we will likely have to hold ours online and it is a requirement for the SFSS per the Societies Act
<i>Summary and Outcome:</i>	Free webinar by PLEO, which went over some basic changes between holding an AGM in person vs. online. Some of the information didn't really apply to us.
<i>Next Steps:</i>	Working alongside the AGM working group, to prepare our regular business but also see how we can adapt to our new online format

<i>Meeting and Date:</i>	JOG Agenda setting meeting - June 10
<i>Parties Attending:</i>	Matt (GSS), Erin (SFU Student Services)
<i>Reason:</i>	Setting agenda for JOG
<i>Summary and Outcome:</i>	Brought up the anti-Black racism statements put out by SFU and what action they are intending to take to address anti-Black racism on campus, issues with transit, addressing the SFU budget "carry-over", as it seems they have actually budgeted for a substantial surplus but are also trying to push the narrative that the university is in a financial bind even though enrollment totals are the same.
<i>Next Steps:</i>	Attend JOG meeting on June 18th

<i>Meeting and Date:</i>	Meeting with Auditors - June 10
<i>Parties Attending:</i>	Corbett (VP Finance), Sylvia (Executive Director), Rowena (Finance Manager), Pamela and Gary (Auditors)
<i>Reason:</i>	Pre-audit meeting
<i>Summary and Outcome:</i>	Discussed the audit plans, our materiality limit and what that means for us, and informed them of any major financial events for the SFSS over the year.
<i>Next Steps:</i>	The audit has begun, and they will be interview staff and reviewing our

	records as is standard, The draft report should be completed around July
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<i>Meeting and Date:</i>	President meeting with GSS - June 11
<i>Parties Attending:</i>	Matt (GSS), Andrew Petter and Rummana Khan Hemani (SFU)
<i>Reason:</i>	Monthly meeting
<i>Summary and Outcome:</i>	Discussed some updates from the SFSS including the near-finished SUB project, SFU's turnover of a number of administrative positions, the SFU C19 Coalition and student advocacy during the pandemic, the statement put out by Andrew Petter on anti-Black racism, and transportation issues amongst other things
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	Governance Committee meeting - June 11
<i>Parties Attending:</i>	Governance committee members
<i>Reason:</i>	Weekly meeting
<i>Summary and Outcome:</i>	We reviewed and approved the new Board Policies to suggest to the Board for adoption, and went over some plans for ongoing policy review and development as we recognize that it isn't going to be a project that is simply completed and moved on from. We essentially reviewed our current and old (2015) policies, and created a new policy document that would reflect the administrative structure we were proposing as well. It is all going to be posted on the SFSS website for students to review
<i>Next Steps:</i>	Present at Board meeting on June 12th

<i>Meeting and Date:</i>	Board Meeting - June 12
<i>Parties Attending:</i>	Board of Directors, society staff, guests
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	We had a fairly lengthy meeting, where we presented both our reports from the Executive and Governance committees, and approved the proposed models for our administrative structure and governance models respectively. We also contributed \$3000 to Black in BC Community Support fund, discussed our position in relation to the TMX pipeline project and what steps we can take to prevent it, hiring a Black student support staff for the SFSS, signing onto the principles of a Just Recovery and making a submission to the House of Commons, our plans to host an SFSS town hall for students to attend, ask live questions and engage with us, re-ratifying the SFSS-FNSA agreement, the TSSU Research is Work campaign and how we can support them, an Open Education Resource campaign letter for distribution to faculty, amongst other initiatives led by different Board members.
<i>Next Steps:</i>	The Executive committee has been tasked with executing on the Administrative restructuring report over coming weeks

<i>Meeting and Date:</i>	Meeting with Biology Student Union Execs - June 13
<i>Parties Attending:</i>	BSU Executives, WeiChun (Science rep)
<i>Reason:</i>	Talking about some internal issues
<i>Summary and Outcome:</i>	Some issues with the BSU's handling of the anti-Black racism statement were brought to our attention, so WeiChun set up a meeting for us all to meet, talk a bit about the situation, and how we could best support them moving forward.
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	Meeting with Craig (SFPIRG) - June 15
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<i>Parties Attending:</i>	Craig Pavelich (SFPIRG)
<i>Reason:</i>	Check-in meeting
<i>Summary and Outcome:</i>	Set up a time to chat with Craig, to talk about plans for SFPIRG to transition into the SUB and how we can best support them. We also discussed some of the history between the SFSS and SFPIRG, and how we can work to hopefully mend some of the broken relationship between our groups
<i>Next Steps:</i>	N/A
<i>Meeting and Date:</i>	Bylaw presentation - June 15
<i>Parties Attending:</i>	Board of Directors, Shaneika (Executive Assistant), Deborah Krause (consultant)
<i>Reason:</i>	Go over proposed bylaw changes
<i>Summary and Outcome:</i>	We had another session with Deborah to get the new Board members acquainted with the bylaw project, and to iron out some issues regarding member resolutions, AGMs, and some confusion between the two. There were some substantial issues in the drafted bylaw, some of which may be because the consultant we have contracted does not specialize in student societies, nor does she work in BC or with the BC Societies Act.
<i>Next Steps:</i>	Discuss next steps with the Board, and potentially take the Bylaw review project on under Governance Committee and use the information we gained through the member surveys to make our own edits and suggestions

Project/Events Updates and Upcoming Plans	<i>Projects/Events:</i>	
	<i>Project/Event Title:</i>	COVID-19 Survey Campaign
	<i>Updates and Upcoming Plans:</i>	Developing a plan to get out the results of our COVID survey to students online and via Social Media
	<i>Relevant Strategic Priorities:</i>	Student financial and academic wellbeing
	<i>Project/Event Title:</i>	Student Advocate- Job description and hiring
	<i>Updates and Upcoming Plans:</i>	Hiring a student advocate as per last year's mandate, working on JD, and striking a hiring committee
	<i>Relevant Strategic Priorities:</i>	Student advocacy- academic wellbeing
	<i>Project/Event Title:</i>	BC Budget Consultation
	<i>Updates and Upcoming Plans:</i>	Working alongside Samad (VP External) to prepare a presentation for June 19th.
	<i>Relevant Strategic Priorities:</i>	Student financial wellbeing
	<i>Project/Event Title:</i>	AGM Working group
	<i>Updates and Upcoming Plans:</i>	Working alongside AGM working group members to work out some of the logistics of planning out Annual General Meeting. The AGM is typically an avenue for students to engage directly in Society matters, so we need to develop a plan to ensure student attendance
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	Administrative restructuring
	<i>Updates and Upcoming Plans:</i>	The Board approved the report and proposed Administrative structure. I, alongside the Executive Committee have been tasked with executing the objectives outlined in the report in coming weeks
	<i>Relevant Strategic Priorities:</i>	Organizational development

<i>Project/Event Title:</i>	FIC Agreement
<i>Updates and Upcoming Plans:</i>	Our agreement with FIC expires in January 2021. I will be engaging in conversation with the Board and FIC to see how we can ensure that our partnership with FIC is long lasting
<i>Relevant Strategic Priorities:</i>	Student engagement, organizational development

<i>Project/Event Title:</i>	FoodHub Surrey
<i>Updates and Upcoming Plans:</i>	Extending the the FooHub project to the Surrey campus, and engaging in preliminary conversations with the Surrey branch of the FoodHub initiative
<i>Relevant Strategic Priorities:</i>	Student wellbeing

<i>Project/Event Title:</i>	Exam/Academic Advocacy
<i>Updates and Upcoming Plans:</i>	Supporting students on an ad-hoc basis by email instructors on their behalf when violations of policy or guidelines set out by the university occur. Working alongside Jennifer (VP Student Life) and Laura (SFU Ombudsperson)
<i>Relevant Strategic Priorities:</i>	Student academic wellbeing

<i>Project/Event Title:</i>	Townhall Collaboration with C19 Coalition, GSS, TSSU, TFN
<i>Updates and Upcoming Plans:</i>	Supporting Balqeess (project lead) in creating a student town hall in response to the disappointing town hall hosted by SFU. Creating a project plan, and executing in coming weeks
<i>Relevant Strategic Priorities:</i>	Student academic/financial wellbeing

<i>Project/Event Title:</i>	SFSS Financial Support Campaign
<i>Updates and Upcoming Plans:</i>	Working on a finance campaign as suggested at the exec committee, to make resources readily available to students, and also to let them know what we've been working on on their behalf, as we continue to collect student fees.
<i>Relevant Strategic Priorities:</i>	Student financial wellbeing

VP STUDENT SERVICES (Matthew Provost)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	6/1/20 [30 min] Nominating Committee Overview w/ Staff
	<i>Parties Attending:</i>	Osob President, and Society Staff
	<i>Reason:</i>	Answer questions around roles for the nominating committee
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Setting up next steps and getting clarification around this committee • There are no meeting minutes or previous agendas from the last year of this committee • Finding a starting point in order to get this committee working productively and committee members are on the same page
	<i>Next Steps:</i>	Committee meeting over view with other members and also finalizing the meeting for the following week, call for agenda items for the 9th
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	6/1/20 [30 min] Meeting w/ Accessibility and Events Committee Chair
	<i>Parties Attending:</i>	Jennifer Chou VP Student Life
	<i>Reason:</i>	Check in with the committee chair
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Finalizing application questions
	<i>Next Steps:</i>	Passing these application questions at the NOM meeting on the 9th
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	6/1/20 [30 min] Meeting w/ University and Academic Affairs Committee Chair
	<i>Parties Attending:</i>	Gabe Liosis VP University Relations
	<i>Reason:</i>	Check in with the committee chair
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Finalizing application questions
	<i>Next Steps:</i>	Passing these application questions at the NOM meeting on the 9th
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	6/1/20 [30 min] Meeting w/ External Government Affairs Committee Chair
<i>Parties Attending:</i>	Samad Raza VP External Relations	
<i>Reason:</i>	Check in with the committee chair	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Finalizing application questions 	
<i>Next Steps:</i>	Passing these application questions at the NOM meeting on the 9th	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	6/1/20 [30 min] Meeting w/ Financial and Audit Committee	
<i>Parties Attending:</i>	Corbett Gildersleve VP Finance	
<i>Reason:</i>	Check in with the committee chair	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Finalizing application questions 	
<i>Next Steps:</i>	Passing these application questions at the NOM meeting on the 9th	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	6/2/20 [30 min] Nominating Committee Overview w/ Staff	
<i>Parties Attending:</i>	Corbett Mehtaab, and Society Staff	
<i>Reason:</i>	Answer questions around roles for the nominating committee	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Setting up next steps and getting clarification around this committee • Informal discussion to get the committee started • Shared the Nominating Committee Document so Committee Members could go over before the 9th 	
<i>Next Steps:</i>	Meeting on the 9th	
<u>Meetings:</u>		

<i>Meeting and Date:</i>	6/3/20 [1.5 hr] SFSS and Health Promotion Meeting
<i>Parties Attending:</i>	Balqees Jama At Large, Osob Mohamed President, Corbett Gildersleve VP Finance, Jennifer Chou VP Student Life and Mishaa Khan from Health and Counselling
<i>Reason:</i>	SFSS collaboration with Health and Counselling
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Introduction to health and counselling on going projects ● Sharing ideas on how SFSS could potentially collaborate with HCS to support students ● SFSS is able to share and has direct ties to student ● We understand that mental health is really important especially right now ● Online events that can be directed towards students. ● HCS may want to conduct a board development session for SFSS
<i>Next Steps:</i>	Will be in contact with Mishaa further after they are able to bring our discussion back to HCS, I have been put into contact with Martin [ED of HCS] will be contacting him further

Meetings:

<i>Meeting and Date:</i>	6/4/20 [2 hr.] Governance Meeting
<i>Parties Attending:</i>	Osob President, Gabe Liosis VP University Relations, Corbett G. VP Finance, Balqees Jama At-Large, Society Staff
<i>Reason:</i>	Weekly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● BIPOC Committee Terms of Reference <ul style="list-style-type: none"> ○ Went through the draft TOR in order to ensure there were no issues around language and create a sounds document ● Updated Draft: Inter-Director Conflict Policy <ul style="list-style-type: none"> ○ This was drafted by Sarah and Shaneika ○ This document was drafted to find ways in order to work through conflict ○ This was reviewed ● IEC Report <ul style="list-style-type: none"> ○ Reviewed and looked at suggestions that were made by IEC ● Governance Restructuring
<i>Next Steps:</i>	Waiting for the Final Report, BIPOC TOR will be brought to BOD meeting

Meetings:

<i>Meeting and Date:</i>	6/5/20 [2 hr] Meeting w/ Indigenous Student Centre
<i>Parties Attending:</i>	ISC community
<i>Reason:</i>	Supporting Indigenous Student Workshops
<i>Summary and Outcome:</i>	N/A
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	6/8/20 [1 hr] Emergency Response Working Group
<i>Parties Attending:</i>	Samad, WeiChun, Gabe
<i>Reason:</i>	Weekly working group meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Responding to the urgent need of students during COVID ● Finding ways to engage with students during this time ● Ensuring that we are researching and configuring different projects ● Food Hub: working on establishing a food hub on campus so students can access goods on campus
<i>Next Steps:</i>	Meeting with Tara and Food Hub Project Planning for the fall semester and engaging with students Researching ways to get some projects around supporting students via

Online Meeting on the 15th

Meetings:

<i>Meeting and Date:</i>	6/9/20 [1.5 hr] Nominating Committee
<i>Parties Attending:</i>	Corbett Mehtaab, and Society Staff
<i>Reason:</i>	First Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Pass motion to get started on application process and recruitment • Make sure application are put our for at large members • Plan for the upcoming year for nominating committee and roles • Finding general guidelines on how we want to conduct nominating committee • Discuss new committees that are being established this yeat i.e. First year engagement and BIPOC committee • Discuss how recruitment will work for this upcoming year • Discuss options for fair recruitment VIA online
<i>Next Steps:</i>	<p>Loop in communications staff and work towards getting applications on line</p> <p>Follow up with outstanding committees that havent submitted application questions, work with new committees to establish questions for applications and recruitment process</p> <p>Advertisements for recruitment</p> <p>Call for another meeting after we have received applicants so we can discuss and follow up with committee chairs</p>

Meetings:

<i>Meeting and Date:</i>	6/9/20 [2 hr] Executive Committee
<i>Parties Attending:</i>	Osob President, Gabe Liosis VP University Relations, Corbett G. VP Finance, Samad Raza VP External Relations, Jen Chou VP Student Life Society Staff
<i>Reason:</i>	Weekly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Administrative restructuring and updates, going over the report and discussing the next steps of what needs to be done and will bring recommendations to the board - Most of the discussion was in camera for this meeting
<i>Next Steps:</i>	- Bring report to the friday BOD meeting

Meetings:

<i>Meeting and Date:</i>	6/11/20 [2 hr] Governance Committee
<i>Parties Attending:</i>	Osob President, Gabe Liosis VP University Relations, Corbett G. VP Finance, Balqees Jama At- Large, Society Staff
<i>Reason:</i>	Weely GOV meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Went forward with the governance review and went through all the policies that have been brought forth which were tasked to the governance committee. We went through the 2015 policy manual • There were numerous changes that were made • Administrative policies from 2015 were merged with the current operations policies
<i>Next Steps:</i>	This will be brought to the BOD Meeting and have them approved on the 12th

Meetings:

<i>Meeting and Date:</i>	6/12/20 [4 hr] Board Meeting
<i>Parties Attending:</i>	SFSS board of directors, and Society Staff, guests
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Osob (president) Gave a very thorough overview of the executive committees report and recommendations. There was in camera

	<p>discussion around the review and the board went forward with passing the admin review and restructuring recommendations</p> <ul style="list-style-type: none"> • Governance restructuring Gabe (VP University Relations) went over the governance review and recommendations and from there the BOD passed the motion to repeal the current policies and implement the new Board Policies and Administrative policies that the GOV committee was mandated in the first week. • Approved \$3000 for Black in BC Community Support Fund • Endorsement for Just Recovery For All • Opposition of the TMX pipeline; The BOD took a stance on the TMX pipeline for opposition • Committing SFSS to hiring a Black Student Support Position in order to ensure Black students on campus are properly supported • Signing off on Letter for Open Educational Resources • Re-Ratifying the FNSA/ SFSS agreement and supporting the FNSA COVID Emergency Fund. <p><i>Next Steps:</i> - Going forward with restructuring</p> <p><u>Meetings:</u></p> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>6/15/20 [2 hr] Bylaw Preview/ Consultation</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>Board of Directors and Society Staff</td> </tr> <tr> <td><i>Reason:</i></td> <td>Ongoing review for our By-laws</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td> <ul style="list-style-type: none"> • Went through the process of the bylaw review and we were able to get more insight on the draft by law and was has been done so far • There seems to be issues with the current draft and information around certain topics i.e. councils role, referenda, and what to do in the case of Electronic general meetings </td> </tr> <tr> <td><i>Next Steps:</i></td> <td>- Going back to the BOD to discuss next steps where there were concerns</td> </tr> </table> <p><u>Meetings:</u></p> <table border="1"> <tr> <td><i>Meeting and Date:</i></td> <td>6/15/20 [1 hr] Emergency Response Working Group</td> </tr> <tr> <td><i>Parties Attending:</i></td> <td>Samad, WeiChun, Gabe, Phum</td> </tr> <tr> <td><i>Reason:</i></td> <td>Weekly meeting</td> </tr> <tr> <td><i>Summary and Outcome:</i></td> <td> <ul style="list-style-type: none"> • Following up on the food hub project and next step. Samad is going to follow up with Gabe at UAA committee • Phum is going to reach out to the peak in order to reach students • </td> </tr> <tr> <td><i>Next Steps:</i></td> <td>Finalizing next steps to get the food hub established</td> </tr> </table>	<i>Meeting and Date:</i>	6/15/20 [2 hr] Bylaw Preview/ Consultation	<i>Parties Attending:</i>	Board of Directors and Society Staff	<i>Reason:</i>	Ongoing review for our By-laws	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Went through the process of the bylaw review and we were able to get more insight on the draft by law and was has been done so far • There seems to be issues with the current draft and information around certain topics i.e. councils role, referenda, and what to do in the case of Electronic general meetings 	<i>Next Steps:</i>	- Going back to the BOD to discuss next steps where there were concerns	<i>Meeting and Date:</i>	6/15/20 [1 hr] Emergency Response Working Group	<i>Parties Attending:</i>	Samad, WeiChun, Gabe, Phum	<i>Reason:</i>	Weekly meeting	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Following up on the food hub project and next step. Samad is going to follow up with Gabe at UAA committee • Phum is going to reach out to the peak in order to reach students • 	<i>Next Steps:</i>	Finalizing next steps to get the food hub established
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	<i>Upcoming Plans:</i>	on campus
	<i>Relevant Strategic Priorities:</i>	

VP EXTERNAL RELATIONS (Samad Raza)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 1
	<i>Parties Attending:</i>	EAC committee member
	<i>Reason:</i>	Committee meetings
	<i>Summary and Outcome:</i>	Discussed BC budget consultation, TMX pipeline letter, Annual advocacy plan
	<i>Next Steps:</i>	Put the annual advocacy plan together, present a budget consultation recommendation on Friday.
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 2
	<i>Parties Attending:</i>	UAA committee meeting
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	ERSE program were discussed, sfss town hall working group was formed
	<i>Next Steps:</i>	Develop plan for game show
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 3 Translink solution meeting - hosted by AMS
	<i>Parties Attending:</i>	AMS, SFSS, Douglas, GSS
	<i>Reason:</i>	Discuss problems faced by students regarding transit and UPass
	<i>Summary and Outcome:</i>	Develop plan for Fall term
	<i>Next Steps:</i>	Conduct surveys and develop plans for fall.
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 5. Board development session
	<i>Parties Attending:</i>	Board members and staff
	<i>Reason:</i>	Development session
	<i>Summary and Outcome:</i>	Better understand accessibility needs and develop board understanding on providing support for each other and community.
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 8, ERSE
	<i>Parties Attending:</i>	Tara Flynn, Osob, Matt, Samad, Gabe
	<i>Reason:</i>	Food Hub program
<i>Summary and Outcome:</i>	Plan out a food hub program and decide the start date.	
<i>Next Steps:</i>	Develop communication material, get space ready, bring up motion to the board.	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	June 9, Exec meeting	
<i>Parties Attending:</i>	Execs	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	Confidential	
<i>Next Steps:</i>	N/A	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	June 12, UPass	
<i>Parties Attending:</i>	Student unions in BC	
<i>Reason:</i>	Discuss plans for UPass	

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VP FINANCE (Corbett Gildersleve)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	Collaboration Software Meeting, June 1, 20 minutes
	<i>Parties Attending:</i>	Executive Director Sylvia Ceacero, Executive Assistant Shaneika Blake, and I,
	<i>Reason:</i>	Discuss the use of potential project and board management software Review possible collaboration software
	<i>Summary and Outcome:</i>	We discussed multiple types of software that the Executive Director has experience with in her past roles in other organizations, their strengths and weaknesses and appropriateness for the SFSS. There was strong agreement on the need for any chosen software to be easy to use and learn to help improve buy-in from this board and following boards. At least one software solution seems like a good fit and pricing is being researched. The SFSS
	<i>Next Steps:</i>	Receive a report on pricing and implementation and meet again to discuss.
	<i>Meeting and Date:</i>	Nomination Committee, June 2, 30 minutes
	<i>Parties Attending:</i>	Committee members, Support Staff, and I
	<i>Reason:</i>	Introduction to the committee
	<i>Summary and Outcome:</i>	We went over the purpose of the committee, its history, and our next steps
	<i>Next Steps:</i>	Requests for interview questions and a deadline have been submitted to each committee chair. Most have already submitted some questions
	<i>Meeting and Date:</i>	Investment Policy Meeting, 1 hour
	<i>Parties Attending:</i>	President Osob Mohamed, Executive Director Sylvia Ceacero, Finance Manager Rowena de la Torre, and I
	<i>Reason:</i>	Discuss with the Vancity investment manager the next steps in implementing the policy
	<i>Summary and Outcome:</i>	We discussed the way Vancity would go about investing based on the restrictions we have provided, possible investment strategies, performance review, and quarterly reporting processes
	<i>Next Steps:</i>	The Finance Committee will need to discuss the possible strategies and how they might be impacted by our future funding needs during and after COVID
	<i>Meeting and Date:</i>	Administration Policy Review Meeting, 1 hour
<i>Parties Attending:</i>	President Osob Mohamed, VP University Relations Gabe Liosis, Administrative Services Manager Shubhangi Jain, Campaigns, Research and Policy Coordinator Sarah Edmunds, and I	
<i>Reason:</i>	Reviewing the 2015 Policy Manual Administrative Policies	
<i>Summary and Outcome:</i>	The Administrative Services Manager along with the Campaigns, Research, and Policy Coordinator went through a number of 2015 Administrative Policies that were or were not compliant with the Collective Agreement, legislative acts, and other matters.	
<i>Next Steps:</i>	This was to help inform the Governance committee on its development of the Admin Policy draft.	
<i>Meeting and Date:</i>	SFSS and Health Promotion Meeting, June 3rd, 1 hour	
<i>Parties Attending:</i>	President Osob Mohamed, VP Student Services Matt Provost, VP Student Life Jennifer Chou, At-Large Rep Balkees Jama, Mishaa Khan	
<i>Reason:</i>	Discussing current Health Promotions being conducted by Health and Counselling as well as any possible areas of collaboration between the SFSS and HCS	

Summary and Outcome:	We discussed a number of programs and areas that both groups would like to do or plan on doing over the summer and fall terms.
Next Steps:	There's a potential for a board dev session run by the HCS team to learn more about improving mental health for board members. An idea was floated around coordinating on promoting HCS services as we found in the SFSS COVID survey that a large number of respondents knew about HCS but very few actually used their services.

Meeting and Date:	Governance Committee, June 4th, 2 hours
Parties Attending:	VP University Relations Gabe Liosis, President Osob Mohamed, VP Student Services Matt Provost, Science Rep WeiChun Kua, At-Large Rep Balqees Jama, Executive Assistant Shaneika Blake, Administrative Assistant Kristin Kokkov, and I
Reason:	Weekly Meeting
Summary and Outcome:	The committee met and discussed the BIPOC committee terms of reference, reviewed the Inter-Director Conflict Resolution Policy as submitted by Executive Assistant Shaneika Blake, the recommendations from the IEC report, as well as approving the recommendations of the Governance Review and Restructuring Report.
Next Steps:	The report will be sent out to board members for review and approval at the board meeting on June 12th.

Meeting and Date:	Finance and Audit Committee, June 5th, 1.5 hours
Parties Attending:	President Osob Mohamed, Business Rep Mehtaab Gill, At-Large Rep Phum Lukkid, VP Student Life Jennifer Chou, Executive Director Sylvia Ceacero, Finance Manager Rowena de la Torre, and I
Reason:	Monthly committee meeting
Summary and Outcome:	<p>First meeting of FAC, reviewing previous year's work, any continuing projects, upcoming projects, as well as discussing the annual work plan for the committee. (1.5 hrs)</p> <p>Some proposed projects for this year are:</p> <ul style="list-style-type: none"> ● Implement the Investment Policy ● Discuss an Enterprise Risk Management Review ● Research Participatory Budgeting ● Research Large-Event Guidelines and Fund Exploration ● Review Club and Student Union Funding Model ● Discuss a Fiscal Plan Development ● Review SFSS Fee Options During Covid ● Review the Reimbursement Process
Next Steps:	As chair, I will work with Finance Manager Rowena to plan out a timeline for these projects to be submitted and approved by the Board of Directors.

Meeting and Date:	Board Development Session, June 5th 2 hours
Parties Attending:	Board, Heather McCain (Citizens for Accessible Neighbourhoods), and I
Reason:	Accessibility and Inclusion Training
Summary and Outcome:	The board learned more about accessibility, ableism, the need for universal design, and a number of tips for everything from daily life, to meetings, events, and social media. It was a very informative presentation that taught me additional areas around ableism that I didn't know or think about.
Next Steps:	I would encourage the Accessibility committee to incorporate the information given into how we can make the SFSS more accessible

Meeting and Date:	Nomination Committee, June 9th, 1 hour
Parties Attending:	VP Student Services Matt Provost, Business Rep Mehtaab Gill,

	Administrative Assistant Krisitin Kokkov, Executive Assistant Shaneika Blake, Executive Director Sylvia Ceacero
<i>Reason:</i>	Reviewing and accepting the committee questions
<i>Summary and Outcome:</i>	We reviewed the questions as submitted by various committee chairs and approved them to start the call-out process. We also discussed that due to previous nominating committees having little-to-no documentation, we have the opportunity to develop guidelines and changes to the committee to make it better for ourselves and future boards.
<i>Next Steps:</i>	Send out the callout for student-at-large members for committees

<i>Meeting and Date:</i>	Executive Committee, June 9th, 2 hours
<i>Parties Attending:</i>	President Osob Mohamed, VP Student Services Matt Provost, VP Student Life Jennifer Chou, VP External Relations Samad Raza, VP University Relations Gabe Liosis, Executive Assistant Shaneika Blake, and I
<i>Reason:</i>	Review and Approve the Executive Committee's Administrative Review and Restructuring Report
<i>Summary and Outcome:</i>	The committee discussed the Administrative Review and Restructuring Report that made a recommendation to the Board. This was primarily done in-camera as the detailed report contained confidential information about administrative contracts, release costs, and other relevant information.
<i>Next Steps:</i>	Develop a redacted version of the report that we can provide to members that gives them the recommendation and explains our reasonings.

<i>Meeting and Date:</i>	PLEO Webinar - How to Host Virtual AGMs, June 10th, 1 hour
<i>Parties Attending:</i>	President Osob Mohamed, VP University Relations Gabe Liosis, and I
<i>Reason:</i>	Learn about challenges with hosting a Virtual AGM
<i>Summary and Outcome:</i>	This was a free webinar run by PLEO. It was very general and not very relevant to our needs as it was open to anyone in the nonprofit sector.
<i>Next Steps:</i>	Board members will be forming an AGM Working Group soon to start the planning process for the AGM.

<i>Meeting and Date:</i>	SFSS Pre-Audit Meeting, June 10, 1 hour
<i>Parties Attending:</i>	President Osob Mohamed, Executive Director Sylvia Ceacero, Finance Manager Rowena de le Torre, Gary Wozny (Auditor), Pamela Felix (Auditor), and I
<i>Reason:</i>	Review the audit process and ask preliminary questions
<i>Summary and Outcome:</i>	We had a good meeting with the auditor where we went over SFSS's Materiality level (\$80,000), as well as any big changes to the SFSS's finances for the fiscal year 2019-2020.
<i>Next Steps:</i>	The auditors will set up interview meetings with relevant staff and look over our documents in the coming weeks. The draft audit report should be completed sometime in early July.

<i>Meeting and Date:</i>	Governance Committee, June 11, 2 hours
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, President Osob Mohamed, VP Student Services Matt Provost, Science Rep WeiChun Kua, At-Large Rep Balqees Jama, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, Administrative Assistant Kristin Kokkov, and I
<i>Reason:</i>	Review and Approval of Policy change recommendations
<i>Summary and Outcome:</i>	As part of the governance review and restructuring project, the committee worked on reviewing the 2015 Policy Manual and making changes to the current board and operations policies. A number of changes were made to the board policies including more detail around board work expectations, policy update process, and other items. We also decided to merge the Administrative Policies from the 2015 manual with the current operations policies and then split them up into standalone documents for posting on

	the website to make it easier for students to look up and read the policies. Together they're over 100 pages long, so readability is important.
<i>Next Steps:</i>	The next step is to have them approved by the board of directors at the board meeting on June 12th

<i>Meeting and Date:</i>	Board Meeting, June 12, 4 hours
<i>Parties Attending:</i>	Board of Directors, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, Shop Steward Melanie Ling, Build SFU General Manager Marc Fontaine, guests, and I

<i>Reason:</i>	Bi-weekly board meeting
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<i>Summary and Outcome:</i>	<p>This was a very long meeting (4 hours) that included a lengthy in-camera session to discuss the confidential version of the executive committee's Administrative Review and Restructuring Report recommendations. We also had a number of motions added to the agenda at the meeting as well as discussion items.</p> <p>President Osob Mohamed gave an overview of the Executive committee's report and recommendations. We then went into in-camera to discuss the confidential aspects of the report where we had a lengthy conversation. After leaving in-camera, the board amended and passed a motion to task the executive committee to implement the recommendations in the Administrative Review and Restructuring Report.</p> <p>VP University Relations then gave a report on the Governance Committee's Governance Review and Restructuring Report recommendations. We passed a motion to repeal and replace our current governance documents with newly developed Board Policies and Administrative Policies that reflected the governance changes as recommended in the report.</p> <p>The board discussed and approved contributing \$3000 to Black in BC Community Support Fund for COVID-19, which is tailored to support Black people who cannot receive federal or provincial support like CERB including students.</p> <p>The board discussed and approved signing on to the Just Recovery principles and tasking the board to submit a brief to the House of Commons Standing Committee on Industry, Science, and Technology on it's COVID-19 response by June 19th.</p> <p>The board discussed and reaffirmed its opposition to the TMX pipeline on numerous grounds including safety concerns with the tank farm expansion.</p> <p>The board discussed and approved exploring the need for a black student support staff to support SOCA space in the SUB as well as SFSS's goals of combating anti-black racism..</p> <p>The board discussed and approved an Open Education Resource letter to be sent to faculty through the Board's faculty representatives encouraging them to use more OER items.</p> <p>The board discussed and approved re-ratifying the SFSS-FNSA agreement which respects the spending autonomy of the FNSA and the relevant FNSA fund that members contribute to.</p> <p>The board discussed and approved spending \$350 to support the Slido purchase to support the QA portion of its upcoming COVID-19 Townhall.</p> <p>Discussions: We also discussed the Research is Work campaign and SFU's delay in negotiating a collective agreement with TSSU and Research Assistants.</p> <p>Additionally, we discussed the board's support to Black Lives Matter and</p>
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	<p>combating anti-black racism. Statements have been sent online through social media.</p> <p>The board also discussed the need to start an AGM planning working group soon and the SFSS's COVID-19 Town Hall.</p>
<i>Next Steps:</i>	The executive committee will start implementing the administrative restructuring recommendations, and the governance committee with start looking at any issues in the recently approved governance policies as was mentioned by support staff.

<i>Meeting and Date:</i>	Board Dev Session - Pre-meeting, June 14th, 1.5 hours
<i>Parties Attending:</i>	Ruth (CSU Accounting) and I
<i>Reason:</i>	Review our 2018-2019 Financial Statements and SFSS Budget
<i>Summary and Outcome:</i>	An upcoming board development session will involve learning about the SFSS's finances, their documents, and how to read them. The goal is to improve the Board's financial literacy so they can be more effective at oversight and understanding not only where student fees are spent, but in what areas, and how the records are organized. Therefore, the presenter wished to meet with me to go over our documents so that she can understand the context for how they're laid out, how money is spent, etc.
<i>Next Steps:</i>	A number of questions and requests for documents came out of the meeting. I have sent some already to Ruth and will need to contact the finance department for the others.

<i>Meeting and Date:</i>	Bylaw Review, June 15th, 2 hours
<i>Parties Attending:</i>	Board, Executive Assistant Shaneika Blake, and I
<i>Reason:</i>	Go over the recommended changes to the bylaws as developed by an external consultant
<i>Summary and Outcome:</i>	<p>We were presented the bylaw recommendations by the consultant and their rationale for the changes. I asked a question related to the 5% threshold for member's petitions in relation to Annual General Meetings when a petition is developed during the summer term for a fall AGM, and due to the significant change in membership numbers (up to 50%) between the two terms, which membership numbers would count. The consultant believed it would be the summer membership numbers if the petition was submitted to the board in the summer.</p> <p>There was significant disagreement between board members and the consultant on the voting threshold needed to pass special resolutions (reserved for changing the constitution, bylaws, and a few other areas of the organization). Generally, the consultant believed that due to the need to hold a virtual AGM this year, that because we will need to vote using an online electronic method that would trigger the higher threshold of 75% for referendums in our bylaw. Board members disagreed as referendums are a different process for making decisions than an AGM. There was also strong disagreement about the validity of referendums as a decision making system under the new Societies Act.</p>
<i>Next Steps:</i>	The board needs to seek second opinions about these matters as well as other concerns about the recommended changes to the bylaws as this would impact the planning of the AGM as well as plans to submit bylaw changes to the membership for a vote.

Project/Events Updates and Upcoming Plans	Projects/Events:	
	<i>Project/Event Title:</i>	Administrative Review and Restructuring
	<i>Updates and Upcoming Plans:</i>	The Executive Committee has finished their Administrative Review and will be recommending a restructuring plan to the Board of Directors at the June 12th meeting.
	<i>Relevant Strategic Priorities:</i>	Organizational Development
	Project/Event Title: Board Reimbursement Guidelines	
	<i>Updates and Upcoming Plans:</i>	Reimbursement types and amounts had been developed from board to board and nothing was writing down in a central document. A draft has been developed by Rowena, Finance Manager, that covers the different types of reimbursements and the process. This will help the current and future boards know about what options they have. These options include up to \$50/month for cell phones, up to \$600 for transportation (U-Pass or Parking Passes), and meals, flights, and rentals for conference travel. The last one requires a motion to be passed at the board table and requires itemized receipts. Next steps are to provide the board with a copy for feedback and then approval.
	<i>Relevant Strategic Priorities:</i>	Organizational Development
	Project/Event Title: Student Union Charity Donation	
	<i>Updates and Upcoming Plans:</i>	A number of student unions have asked about being able to donate to charities to support anti-black and anti-indigenous racism and the issues we are seeing in both Canada and the US. Being that the SFSS released a statement in support of Black and Indigenous struggles, and encouraging students to support and donate to groups, I have started looking into ways to for student unions to donate. Currently, our policies only allow student unions to give with their Trust account, which is money they have raised themselves. Core funding and grants are supplied by the SFSS and we are accountable for its use. So I have been talking with the board and admin around options that could allow student unions to donate and reduce any risk to both them and the SFSS.
	<i>Relevant Strategic Priorities:</i>	Organizational Development, Student Wellbeing
	Project/Event Title: Board Reimbursement Guidelines	
	<i>Updates and Upcoming Plans:</i>	Reimbursement types and amounts had been developed from board to board and nothing was writing down in a central document. A draft has been developed by Rowena, Finance Manager, that covers the different types of reimbursements and the process. This will help the current and future boards know about what options they have. These options include up to \$50/month for cell phones, up to \$600 for transportation (U-Pass or Parking Passes), and meals, flights, and rentals for conference travel. The last one requires a motion to be passed at the board table and requires itemized receipts. Next steps are to provide the board with a copy for feedback and then approval.
	<i>Relevant Strategic Priorities:</i>	Organizational Development
Project/Event Title: Board Drive Archive		
<i>Updates and Upcoming Plans:</i>	The Board of Directors currently has no central archive of records on projects board members have worked on, meeting notes, etc. Currently if someone takes over an existing project, they need to gather items from other members' google drives and their own emails. This decreases efficiency and increases the loss of information. This project has been explored in past boards and I have found examples of work that I hope to	

		build off of. Currently, I have started a "board drive" in the VP Finance google drive and have developed a basic folder structure and have started to populate it with this year's board work. Ideally, when we have settled on a home for such a drive, it will be easier to transfer it over rather than create it from scratch.
	<i>Relevant Strategic Priorities:</i>	Organizational Development

VP STUDENT LIFE (Jennifer Chou)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	[June 1 - 1 hour] SFU DNA Meeting
	<i>Parties Attending:</i>	Myself, other SFU DNA members
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Gave updates (asynchronous learning petition) Women's Centre attended and was interested in collaborating Discussed meeting with other SFU groups (SFU admin, Centre for Accessible Learning)
	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A (short meeting so might not be worth it to email out minutes)
	<i>Meeting and Date:</i>	[June 3 - 1 hour] Meeting with student about event idea
	<i>Parties Attending:</i>	Myself, SFU student/alumni
	<i>Reason:</i>	Discuss idea
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> A student reached out to me asking about clubs days/if we're doing it virtually, and since we weren't he wanted to propose an idea His idea, "Fun for 14," basically helped connect students with new friends where they can learn a new skill and network
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Help promote (after pilot)
	<i>Meeting and Date:</i>	[June 3 - 1.5/2 hours] SFSS & SFU Health Promotion Meeting
	<i>Parties Attending:</i>	Myself, SFU Health Promotion team, other SFSS Board members
	<i>Reason:</i>	Discuss collaboration opportunities
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> SFU Health Promotion gave an update about plans for Summer and Fall semester, and asked about collaboration SFU Health & Counselling possible presentation at an SFSS Board Town Hall (to be set up) Collect data on students' thoughts about mental health services
	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
	<i>Meeting and Date:</i>	[June 4 - 2 hours] SCUS Meeting
<i>Parties Attending:</i>	Myself, other student senator, SCUS members	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Talked about student advocacy around asynchronous course delivery Discussed exam proctoring 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 	
<i>Meeting and Date:</i>	[June 5 - 1.5/2 hours] Finance Advisory Committee meeting	
<i>Parties Attending:</i>	FAC members, SFSS staff	
<i>Reason:</i>	First meeting	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed investment policy and how we need to look into our definition of fossil fuel companies because a lot of companies use fossil fuels Went over Board reimbursement processes - I asked about gas reimbursement for event supply runs (not conference or meeting or event), and we do get reimbursed at 59 cents per km Talked about improving the reimbursement process to be able to be handled remotely Discussed SFSS fee options - fee changes can only happen via referendum (which can only happen in Fall or Spring) <ul style="list-style-type: none"> Bursary for students 	

	<ul style="list-style-type: none"> ○ Students select which fees are mandatory and which are optional (refundable) ● Talked about FIC - contract expires in December
Next Steps:	<ul style="list-style-type: none"> ● N/A

Meeting and Date:	[June 5 - 1 hour] UVSS Meeting
Parties Attending:	Myself, UVSS Director of Events
Reason:	Discuss events and ideas
Summary and Outcome:	<ul style="list-style-type: none"> ● Went over event ideas, like cooking workshops, speed dating, live streamed concerts, trivial nights
Next Steps:	<ul style="list-style-type: none"> ● Update Director of Events after Events meeting on June 12th

Meeting and Date:	[June 5 - 2 hours] Emerge SFU meeting with SFU FCAT
Parties Attending:	Myself, Emerge SFU Execs, SFU FCAT staff
Reason:	Potential partnership in the future, discuss grant request
Summary and Outcome:	<ul style="list-style-type: none"> ● Went over our roles and goals for Emerge SFU ● Reviewed past experiences, enrollment data ● Discussed expenses, which is why we needed a grant ● Discussed avenues for growth
Next Steps:	<ul style="list-style-type: none"> ● Debrief questions raised in meeting ● Decide next steps for the team ● Discuss posting schedule for videos ● Discuss interviewers (perhaps Black designers)

Meeting and Date:	[June 5 - 2 hours] SFSS Board Development Session
Parties Attending:	Myself, SFSS Board members, SFSS staff, presenters
Reason:	Disability and Accessibility Training
Summary and Outcome:	<ul style="list-style-type: none"> ● THIS WAS SUCH A GOOD WORKSHOP/DEVELOPMENT SESSION ● Learned about disability, ableism, systemic ableism ● Migraines can count as a disability, same with facial scars/disfigurations ● Systemic: BC had second highest BC police fatality interactions, Black or Indigenous peoples disproportionately affected, same with mental health issues ● Individual: using people with disabilities as a prop to make selves feel better ● Educational inequities due to ableism ● Academic ableism: rigidity in assignments and teaching (not taking diff learning styles into account, mandatory attendance & banning laptops discriminate, videos with no captioning) ● Accommodation vs accessibility <ul style="list-style-type: none"> ○ Accommodation = onus on disabled person, have to request ○ Accessibility = access needs are integrated into space already, for everyone - no need to request ● Blind spot, blind to his faults, deaf to me, crippled with debt, confined to wheelchair (it's more of a freedom for ppl with disabilities), "in spite of", watch "compliments" invalidating disability, etc. - watch language
Next Steps:	<ul style="list-style-type: none"> ● Have disability training for DSU execs and Club execs!!!

Meeting and Date:	[June 8 - 1 hour] Events discussion with SFSS Events Coordinator
Parties Attending:	Myself, SFSS Events Coordinator (Dipti)
Reason:	Touch base regarding events
Summary and	<ul style="list-style-type: none"> ● Talked about event ideas for the upcoming year

<i>Outcome:</i>	<ul style="list-style-type: none"> Discussed possible club collabs and agenda items for Friday
<i>Next Steps:</i>	<ul style="list-style-type: none"> Contact at-large rep for clarification on agenda item that was sent in Email communications coordinator (Sindhu) about SFSS Events Instagram login Include events spreadsheet in agenda for next Events committee meeting

<i>Meeting and Date:</i>	[June 8 - 0.5 hours] FASS DSU Meeting
<i>Parties Attending:</i>	Myself, FASS DSU Reps
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> SASS (Society of Arts and Social Sciences) talked about newsletter, social advocacy group
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A

<i>Meeting and Date:</i>	[June 8 - 2.5/3 hours] Emerge SFU Board Meeting
<i>Parties Attending:</i>	Myself, Emerge SFU Board members
<i>Reason:</i>	Regular meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Debriefed workshops Discussed interview with design professionals, and whether we could ask our Instagram followers to submit questions or do a live Q&A in a zoom call
<i>Next Steps:</i>	<ul style="list-style-type: none"> Set up time to discuss with another Board member to talk marketing and interview questions Upload mental health video next week

<i>Meeting and Date:</i>	[June 9 - 1 hour] Emerge SFU Meeting with Board member
<i>Parties Attending:</i>	Myself, Emerge SFU Board member
<i>Reason:</i>	Discuss interview of designer from Pakistan
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over details of interview with design expert Discussed marketing schedule for interviews and promo posts Meeting was interrupted by an abnormal-looking spider multiple times
<i>Next Steps:</i>	<ul style="list-style-type: none"> Send email to interviewee Debrief marketing assistant on marketing schedule

<i>Meeting and Date:</i>	[June 9 - 0.5/1 hour] SFU Disability & Neurodiversity Alliance x Elizabeth Elle (Vice-Provost and Associate Vice-President, Learning and Teaching)
<i>Parties Attending:</i>	Myself, SFU DNA Member, Dr. Elizabeth Elle
<i>Reason:</i>	Discuss concerns regarding accessibility in online classes
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Talked about webcams, proctoring software pilot Talked about whether required anti-racism courses could be mandatory (not that feasible, can have unintended consequences) Discussed study spaces on SFU and campus safety
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A

<i>Meeting and Date:</i>	[June 9 - 0.5/1 hour] SFSS Executive Committee Meeting
<i>Parties Attending:</i>	Myself, SFSS Board members (execs)
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Had to attend and mute myself and everyone and just read captions because I was also in another meeting Was late sadly but caught the end part of the meeting Talked about governance model restructuring

<i>Next Steps:</i>	<ul style="list-style-type: none">• N/A
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<i>Meeting and Date:</i>	[June 10 - 1.5 hours] Senate Committee for University Teaching and Learning (SCUTL)
<i>Parties Attending:</i>	Myself, SCUTL members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none">• Discussed proctoring software<ul style="list-style-type: none">◦ I talked about how we should make students' lives easier if we can because they don't always have a choice to drop the course• Updates from Senate meeting, stuff that was approved• SCUTL report for Senate was reviewed/approved
<i>Next Steps:</i>	<ul style="list-style-type: none">• N/A

<i>Meeting and Date:</i>	[June 12 - 1 hour] SFSS Events Committee Meeting
<i>Parties Attending:</i>	Myself, SFSS Board members, SFSS Staff
<i>Reason:</i>	First meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none">• Updates for applications for at-larges• Event ideas for the upcoming year• Went through sooooo many agenda items in under an hour omg
<i>Next Steps:</i>	<ul style="list-style-type: none">• Event ideas (draft): https://drive.google.com/file/d/1XSdGdRHrqF35AD7zWNaojFZoIn2ODmg/view?usp=sharing• Email this draft to Events Director at University of Victoria Student Society

<i>Meeting and Date:</i>	[June 12 - 0.5 hours] SFSS Surrey Campus Committee Meeting
<i>Parties Attending:</i>	Myself, SFSS Board members, SFSS Surrey Campus Coordinator
<i>Reason:</i>	First informal meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none">• Discussed some possible events• Updates on applications and meeting times
<i>Next Steps:</i>	<ul style="list-style-type: none">• N/A

<i>Meeting and Date:</i>	[June 12 - 4 hours] SFSS Board Meeting
<i>Parties Attending:</i>	Myself, SFSS Board members, SFSS Staff
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none">• Took notes as the liaison between Board and Council<ul style="list-style-type: none">◦ https://docs.google.com/document/d/1TzkuQK5KzR-3zOhfZ0TmzALqc179VINb29IQtEvVpMQ/edit?usp=sharing• Moved to donate \$3,000 to Black in BC Community Emergency Support Fund• Discussed governance and administrative restructuring
<i>Next Steps:</i>	<ul style="list-style-type: none">• N/A

<i>Meeting and Date:</i>	[June 15 - 1 hour] SFSS Bylaw Consultation
<i>Parties Attending:</i>	Myself, SFSS Board members, SFSS Staff
<i>Reason:</i>	Go over draft bylaw
<i>Summary and Outcome:</i>	<ul style="list-style-type: none">• Pointed out a typo in the draft• Went over survey students took back in February• Went over draft by-laws highlights
<i>Next Steps:</i>	<ul style="list-style-type: none">• N/A

Project/Events Updates and Upcoming Plans	<p>Projects/Events:</p> <table border="1"> <tr> <td><i>Project/Event Title:</i></td> <td>Webcam/exam proctoring</td> </tr> <tr> <td><i>Updates and Upcoming Plans:</i></td> <td> <ul style="list-style-type: none"> Communicating with students about concerns brought up regarding professors not following recommendations from SFU Students need to be notified ahead of time (within first week or on syllabus), and accommodations need to be made SFU is trialling proctoring software as a pilot, and is collecting feedback from students who have used this software </td> </tr> <tr> <td><i>Relevant Strategic Priorities:</i></td> <td>Student well-being University relations</td> </tr> </table>	<i>Project/Event Title:</i>	Webcam/exam proctoring	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> Communicating with students about concerns brought up regarding professors not following recommendations from SFU Students need to be notified ahead of time (within first week or on syllabus), and accommodations need to be made SFU is trialling proctoring software as a pilot, and is collecting feedback from students who have used this software 	<i>Relevant Strategic Priorities:</i>	Student well-being University relations
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<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being University Relations
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<i>Project/Event Title:</i>	Fun for 14
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<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • A student approached me to start this Fun for 14 group/project • Basically, you'd get to chat with someone, share skills you have (cooking, arts & crafts, dancing, graphic design, talking about books/other cool subjects like quantum mechanics, learning a new language, etc.), and make a new friend • The goal of this project is to spread positivity, bring a sense of community, and remove the societal pressures/stigma for meeting strangers especially during these difficult times • FB group: https://bit.ly/373vRPp
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<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being
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<i>Project/Event Title:</i>	Possible lowkey/chill events collaboration with SFU Official Reddit Discord Server
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<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Contacted SFU Reddit Discord Server following the Events committee meeting
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<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being
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VP UNIVERSITY RELATIONS (Gabe Liosis)

Meeting Summaries and General Comments	<u>Meeting:</u>	
	<i>Meeting and Date:</i>	Review of Board Policies (06-02-2020) 1 Hour
	<i>Parties Attending:</i>	President Osob Mohamed; Myself; Executive Director Sylvia Ceacero,, CRPC Sarah Edmunds
	<i>Reason:</i>	Review the Current Board Policies and Discuss Ongoing Governance Restructuring
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Reviewed parts of the current policies that are working for us, parts we should keep, and parts we should remove. Discussed what Governance Model the Governance Committee is learning towards. Discussed how this could tie into the By-Law Review and any potential long-term goals we should be thinking about.
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Make relevant changes to the draft Board Policies, where necessary.
	<u>Meeting:</u>	
	<i>Meeting and Date:</i>	University and Academic Affairs Committee (06-02-2020) 2 hours
	<i>Parties Attending:</i>	Members of University and Academic Affairs Committee
	<i>Reason:</i>	Regularly Scheduled Meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Updates from members of University and student groups such as the Joint Operations Group (SFU), COVID-19 Coalition Discussed the planning stages of the SFSS Student Townhall with the Lead on this project, At-Large Representative Balkees Jama
	<i>Next Steps:</i>	N/A
	<u>Meeting:</u>	
	<i>Meeting and Date:</i>	Meeting With Erin Biddlecombe (06-03-2020) 30 minutes
	<i>Parties Attending:</i>	President Osob Mohamed, Myself, Erin Biddlecomb, Colleagues of Erin from Student Services
	<i>Reason:</i>	To discuss Communications b/w SFU and SFSS
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed areas that SFSS would like to focus on, in terms of advocacy Discussed our concerns with the last JOG meeting Discussed plans moving forward for better communication b/w SFSS and SFU.
	<i>Next Steps:</i>	Schedule further, more regular meetings to enhance communication.
	<u>Meeting:</u>	
	<i>Meeting and Date:</i>	Administrative Policy Review (06-03-2020) 1 hour
<i>Parties Attending:</i>	President Osob Mohamed, VP Finance Corbett Gildersleve, Myself, CRPC Sarah Edmunds, Administrative Services Manager Shubungi Jain.	
<i>Reason:</i>	Review the Administrative Policies portion of the 2015 Policy Manual	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over key parts of the Administrative Policies from 2015, and discussed areas that are important to keep, and areas that could potentially conflict with other governing documents such as the collective agreement. 	
<i>Next Steps:</i>	Schedule further, more regular meetings to enhance communication.	
<u>Meeting:</u>		
<i>Meeting and Date:</i>	Senate Orientation (06-04-2020)	
<i>Parties Attending:</i>	President Osob Mohamed, Myself, Applied Science Representative Harry Preet Singh	
<i>Reason:</i>	Orientation for student and faculty senators prior to the first senate meeting of June	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Went over key areas of the Senate, such as Robert's Rules, 	

<i>Outcome:</i>	Senate Committees, the general structure and timing of meetings.
<i>Next Steps:</i>	N/A

Meeting:

<i>Meeting and Date:</i>	Governance Committee (06-04-2020)
<i>Parties Attending:</i>	Members of Governance Committee, Executive Director Sylvia Ceacero, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Reviewed the draft Terms of Reference for a Black, Indigenous People of Colour Committee brought forward by VP Student Services Matthew Provost. Reviewed a draft policy on Inter-Director Conflict Reviewed and discussed the suggestions/recommendations made in the 2020 IEC Report Discussed the ongoing Governance Restructuring and its current stages.
<i>Next Steps:</i>	N/A

Meeting:

<i>Meeting and Date:</i>	SFSS Development Session (06-04-2020) 2.5 hours
<i>Parties Attending:</i>	Members of the Board of Directors
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Learned about disability, ableism, systemic ableism
<i>Next Steps:</i>	Think about how we, as an organization, but as individuals, view ableism and constantly challenge

Meeting:

<i>Meeting and Date:</i>	Food HUB Planning Meeting (Working Group on Emergency Response and Student Engagement) (06-12-2020) 1 hours
<i>Parties Attending:</i>	VP External Samad Raza, President Osob Mohamed, Myself, VP Student Services Matthew Provost
<i>Reason:</i>	To discuss a plan for bringing a food HUB program to SFSS and how SFSS can assist.
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed plan and purpose of the Food HUB program. Discussed what the SFSS could do to help.
<i>Next Steps:</i>	Bring this information to the Board of Directors, and subsequently bring any required motions to get this rolling.

Meeting:

<i>Meeting and Date:</i>	Senate Meeting (06-08-2020)
<i>Parties Attending:</i>	Members of the SFU Senate
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Report from the Senate Chair (President Andrew Petter) Report from Senate Committees (Open Session)
<i>Next Steps:</i>	N/A

Meeting:

<i>Meeting and Date:</i>	Vice President Advancement and Alumni Engagement Meeting (06-09-2020)
<i>Parties Attending:</i>	Members of the VPAAE Search Committee
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Unconscious bias training
<i>Next Steps:</i>	N/A

Meeting:

<i>Meeting and Date:</i>	Executive Committee Meeting (06-09-2020)
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<i>Parties Attending:</i>	Members of Executive Committee
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Administrative Restructuring (In-Camera)
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Send a Report from the Executive Committee Re: Administrative Restructuring to the Board of Directors

Meeting:

<i>Meeting and Date:</i>	AGM Online Webinar (06-10-2020)
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, VP Finance Corbett Gildersleve, VP Student Services Matthew Provost
<i>Reason:</i>	Special online webinar for planning online AGMs - in light of the fact that the SFSS AGM will almost certainly occur online
<i>Summary and Outcome:</i>	N/A
<i>Next Steps:</i>	Debrief at the next AGM Working Group meeting

Meeting:

<i>Meeting and Date:</i>	Meeting with Council Chair and Vice Council Chair (06-10-2020)
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, former SFSS President Giovanni Hosang, Council Chair Zaid Lari, Vice Council Chair Helen Pahou
<i>Reason:</i>	Open discussion between Board and Council
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Discuss how the Board can support the new Chair and Vice Chair in there positions • Areas of potential collaboration b/w Board and Council
<i>Next Steps:</i>	Schedule another meeting to have further discussions

Meeting:

<i>Meeting and Date:</i>	Governance Committee meeting (06-11-2020)
<i>Parties Attending:</i>	Members of Governance Committee, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds
<i>Reason:</i>	Regularly scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Discussion on ongoing Governance Review • Reviewed draft SFSS Board Policies and draft SFSS Administrative Policies <ul style="list-style-type: none"> ◦ Recommended drafts to the Board for approval.
<i>Next Steps:</i>	Send Policies to the Board for approval alongside a report from the Committee.

Meeting:

<i>Meeting and Date:</i>	SFSS Board of Directors Meeting (06-12-2020) 4 hours
<i>Parties Attending:</i>	Members of the Board of Directors
<i>Reason:</i>	Regularly scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Received report from Governance and Executive Committees on the Governance and Administrative Restructuring projects <ul style="list-style-type: none"> ◦ Voted on arising business • Passed a motion donating towards the Black in BC Community Support Fund for COVID-19 • Passed a motion to endorse Just Recovery Principles and submit a brief to the House of Commons • Passed a motion to oppose the TMX project • Passed a motion to investigate the hiring on a Black Student Support Staff.
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Submit work order to CRPC to get draft policies developed into a finalized document, and posted on SFSS website. - Contact FARM reps about the newly established FARM Committee. - Schedule a meeting for the AGM Working Group. - Discuss next steps in Administrative Restructuring with the

	<p>Executive Committee</p> <ul style="list-style-type: none"> - Talk with Balqees, At-Large Representative, about the planning for the SFSS Town Hall
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Meeting:

<i>Meeting and Date:</i>	Working Group on Emergency Response and Student Engagement (05-15-2020) 1 hour
<i>Parties Attending:</i>	Members of the WG-ERSE
<i>Reason:</i>	Regularly scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Burnaby Food HUB program update • Surrey Food HUB program update • Planning of SFSS Game Show
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Communicate with SFSS staff regarding finding space to host these events

Meeting:

<i>Meeting and Date:</i>	By-Law Consultation
<i>Parties Attending:</i>	Members of the Board of Directors
<i>Reason:</i>	Special Consultation for the ongoing By-Law review for the Board of Directors
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Reviewed the process of the ongoing By-Law review • Board members asked questions about the draft by-laws • Key Concerns: <ul style="list-style-type: none"> ○ Council's role needs to be stronger ○ There needs to be strong language around referenda ○ Language around the distinction between Electronic General Meetings and Referenda must be clear
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Review what direction the Board would like to see the By-Law review head in.

Meeting:

<i>Meeting and Date:</i>	University and Academic Affairs Committee meeting
<i>Parties Attending:</i>	Members of UAA Committee
<i>Reason:</i>	Regularly scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Received updates from Joint Operations Group Members <ul style="list-style-type: none"> ○ Had discussion around agenda items for the upcoming meeting, and what committee members wanted discussed by Osob and Gabe. • Received updates from the COVID-19 Coalition. • Received updates from the Working Group on Student Engagement and Emergency Response <ul style="list-style-type: none"> ○ Discussed finding space for the Food Hub Program ○ Discussed planning of a SFSS Game Show • Received updates from the SFSS Town Hall Working Group <ul style="list-style-type: none"> ○ Brainstorm ways to engage students during the event, including polling questions • Discussed SFSS participation in assisting RAs during their unionization process. • Discussed Academic Advocacy, including <ul style="list-style-type: none"> ○ Anti-Racism Mandatory Courses/Curriculum <ul style="list-style-type: none"> ■ Nafoni, Gabe, Anuki and more are working with a student from the Faculty of Education on this project. ○ Creating graphics from the quantitative data collected from the SFSS COVID-19 Survey. ○ Developing an email campaign to: <ul style="list-style-type: none"> ■ Deans and Program Chairs (organized by FARM Reps) ■ SCUS Chair and Members (organized by Gabe) ■ SFU Admins (organized by Gabe)

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<table border="1"> <tr> <td data-bbox="370 667 591 777"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="591 667 1338 777"> <ul style="list-style-type: none"> - Worked with the Executive Committee to develop a plan for the ongoing Administrative Restructuring - Review finished on June 12th upon approval of the Report of the Executive Committee at the Board table. </td> </tr> </table>	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> - Worked with the Executive Committee to develop a plan for the ongoing Administrative Restructuring - Review finished on June 12th upon approval of the Report of the Executive Committee at the Board table. 	
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AT-LARGE REPRESENTATIVE (Balqees Jama)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	2 hrs June 2 University and Academic Affairs Committee
	<i>Parties Attending:</i>	Members of UAA Committee; Balqees Jama (VP At Large Rep); Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shaneika Blake (Executive Assistant)
	<i>Reason:</i>	Regularly Scheduled meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Updates from members of committee regarding COVID 19 Coalition and Joint Operations Group • Town hall planning
	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Follow up on town hall updates • Establish working group
	<i>Meeting and Date:</i>	1 hr June 3 SFSS and Health Promotion
	<i>Parties Attending:</i>	Mishaa Khan (Health Promotion Co-op Student SFSS: Balqees Jama (VP At Large Rep); Jennifer Chou (VP Student Life;), Matthew Provost (VP Student Services; Corbett Gildersleve (VP Finance); Osob Mohamed (President)
	<i>Reason:</i>	To discuss areas of collaboration between SFSS and Health Promotion team
	<i>Summary and Outcome:</i>	<p>Potential areas for collaboration include, but not limited to:</p> <ul style="list-style-type: none"> • Increasing awareness of mental health resources and how the services work. As shown in the COVID-19 Survey Report, • Providing wellness training to the SFSS Board Promoting Well-Being in Learning Environments • HCS member attend the town hall hosted by SFSS • Compiling a resource list of offerings by student services that students can easily navigate • Advocating for culturally inclusive resources across Student Services
	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Work on promoting what exactly the services are • Misha'a and board members to take ideas/suggestions back to the Health Promotion team and SFSS Board of Directors, respectively • Misha'a will connect Matt with Martin Mroz (Director of SFU Health and Counselling)
	<i>Meeting and Date:</i>	2 hrs June 4 Governance Committee
	<i>Parties Attending:</i>	Members of Governance Committee; Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shaneika Blake (Executive Assistant)
	<i>Reason:</i>	Regularly scheduled meeting
	<i>Summary and Outcome:</i>	<p>We discussed and reviewed:</p> <ul style="list-style-type: none"> • The BIPOC Committee Terms of Reference • Inter-Director Conflict Policy • Recommendations from the IEC Report • Recommendations for the Governance Review and Restructuring Report
	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Continue reviewing the 2015 Policy Manual and adjusting policies to fit our current Student Society context • Present recommendations from the report to the Board of Directors for approval on June 12 at the next Board Meeting
<i>Meeting and Date:</i>	2 hrs June 5 Disability and Accessibility (SFSS Board Development Session)	
<i>Parties Attending:</i>	Heather (Creating Accessible Neighbourhoods); Board Members; Shaneika Blake (Executive Assistant)	

<i>Reason:</i>	Regularly scheduled SFSS Board Development Session
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Intersectional breakdown of accessibility and ableism • Really informative. Would recommend this presentation to any person or board! • Made me consider language I use that upholds ableism and how I need to challenge that within my life • Learned about tips for everyday life tips, as well as for meetings/events, to make spaces more accessible • Learned social media accessibility tips
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Keep a list of things I notice me or others saying or doing that reinforce ableism and discuss this with family and friends so the knowledge doesn't stop with me • Partner with other board members to challenge each other to learn more online and hold each other accountable. • Look for more opportunities to learn about disabled people, Disability Justice, and ableism

<i>Meeting and Date:</i>	1 hr June 10 COVID 19-C Coalition
<i>Parties Attending:</i>	C-19 Coalition SFSS: Balqees Jama (At-Large Rep); Osob Mohamed (President) ; Samad Raza (VP External Relations)
<i>Reason:</i>	To hear C-19 updates and discuss town hall planning among
<i>Summary and Outcome:</i>	Mainly discussed town hall
<i>Next Steps:</i>	Follow up at next collab check-in for town hall with all the groups

<i>Meeting and Date:</i>	2 hrs June 11 Governance Committee
<i>Parties Attending:</i>	Members of Governance Committee; Sarah Edmunds (Campaigns, Research and Policy Coordinator; Shaneika Blake (Executive Assistant)
<i>Reason:</i>	Regularly scheduled meeting
<i>Summary and Outcome:</i>	Reviewed the Board Policies to be presented next board meeting
<i>Next Steps:</i>	Recommend Governance Review and Restructuring Report and policies for the Board of Directors to adopt and implement at next board meeting

<i>Meeting and Date:</i>	4 hrs June 12 SFSS Board Meeting
<i>Parties Attending:</i>	Board Members; Sarah Edmunds (Campaigns, Research and Policy Coordinator; Shaneika Blake (Executive Assistant); Peak News
<i>Reason:</i>	Bi-Weekly Board Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Osob and Gabe gave thorough overviews of the Executive Committee Report and Governance Report, respectively, and the board had a lengthy in-camera session to discuss privileged information regarding the administrative restructuring. The board voted to adopt the policies recommended by the Governance Committee, and mandated the Executive Committee to implement the recommendations in the Administrative Review and Restructuring Report. • The board discussed and voted to contribute \$3,000 to the Black in BC Community Emergency Support Fund.. • We voted to endorse the Just Recovery for All movement and to submit a brief to the House of Commons on Canada's COVID-19 response. • The board voted to officially oppose the TMX pipeline, as well as work with with student climate justice advocacy groups to deliver a letter to the student unions across Canada and the United States to sign on in support of calling on the Federal Government

	<p>of Canada to terminate the Trans Mountain Expansion project in pursuit of a Just Recovery.</p> <ul style="list-style-type: none"> • The board mandated the investigation of the hiring of a Black student support staff person to assist in effective support, advocacy, and service delivery for the space that has been allocated for the SFSS(SOCA constituency group in the new Student Union Building (SUB). We also discussed combating anti-Black racism on campus. • We re-ratified the Service Agreement between the First Nations Students Association (FNSA) and SFSS, which recognizes FNSA's autonomy over it's funds.
Next Steps:	<ul style="list-style-type: none"> • I will submit work order to CRPC to begin the investigation of a Black support staff person for the SOCA constituency group space in the SUB • Executive Committee will implement the administrative restructuring and the Governance Committee is to review and revise the recently approved governance policies

Meeting and Date:	1 hr June 12 Town Hall Prep
Parties Attending:	Balqees Jama (SFSS At-Large Rep); Vince (COVID 19-Coalition)
Reason:	To plan the collab town hall
Summary and Outcome:	Solidified plans for framing, polling questions, and graphics design
Next Steps:	I need to sort town hall technology and logistics and will be meeting with Sindhu (Communications Coordinator) on June 17th

Meeting and Date:	1 hr June 13 Student Preparation for SFU Sustainability Office Session on Climate Emergency Declaration
Parties Attending:	SFSS: Balqees Jama (At-Large Rep); Wei Chun Kua (Science Rep); Matt Provost (VP Student Services) SFU 350: Skye Noh and Abigail Herd
Reason:	Prep for SFU Sustainability Office Session on Climate Emergency Declaration
Summary and Outcome:	<p>We discussed what questions we want to ask the SFU Sustainability Office's transparency in the consultation process regarding SFU climate action with students, climate action strategy consultancies, and the host Nations of this land. We also considered answers we expect from the SFU Sustainability Office and how we should respond if they do not answer our questions adequately. We highlighted what exactly we want to see coming out of the next meeting:</p> <ul style="list-style-type: none"> • Sustainability Office to tell SFU to declare a climate emergency • VPs and President to vote in favour • Clear plans for actionable next steps
Next Steps:	Attend the next session on Climate Emergency Declaration to discuss and ask questions

Meeting and Date:	1 hr June 15 Bylaw Consultant Presentation
Parties Attending:	Board Members; Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shaneika Blake (Executive Assistant)
Reason:	To review the draft of recommendations for by-law updates with the consultant
Summary and Outcome:	<ul style="list-style-type: none"> • Reviewed by-law suggestions as presented by consultant Deborah Krause • Board did not agree with recommendations as they do not fit the context of SFSS • Review seems to have ignored Board's input from February

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		recently endorsed.
	<i>Relevant Strategic Priorities:</i>	Student wellbeing Government and stakeholder relations

AT-LARGE REPRESENTATIVE (Phum Luckkid)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	UAA Committee meeting 06.02
	<i>Parties Attending:</i>	UAA Committee
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	Updates from Joint Operations Group -SFSS Survey results Discussion of SFSS Town Hall ERSE Game Show proposal to UAAI
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	Psychology Students Union meeting 06.03
	<i>Parties Attending:</i>	PSU Execs and members, FASS Events, Myself
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	Discussion of future plans for PSU - future executive elections Discussion of current status of execs (active vs inactive) PSU Discord - Promotional methods - Recommendations on channels and roles Current functioning of SFU Psychology Labs - Which are active and inactive
	<i>Meeting and Date:</i>	FCAT President's meeting 06.04
	<i>Parties Attending:</i>	IATSU President, Theatre student union president and vice president, FCAT Rep (Haider), myself
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	FCAT Concerns: - Fall information (Fall clubs days? Welcome Day? Will they occur and how will they occur) - First year engagement - Contact with advisors TSU concerns: - TSU and FSU (film student union) plans a "picnic" for welcome day with upperclassmen, this can still be done through zoom IATSU concerns - Undergrad engagement - They are doing weekly events through their discords for first years, every week is a new event. It truly is a sight to behold. (they got a lot of people engaged)
	<i>Next Steps</i>	Update them on SFSS Fall plans.
	<i>Meeting and Date:</i>	FAC Committee meeting 06.05
<i>Parties Attending:</i>	FAC Committee	
<i>Reason:</i>		
<i>Summary and Outcome:</i>	Introductory meeting of committee - Discussed past FAC initiatives and future plans for committee Discussion items - Investment policy (from previous FAC) - Enterprise Risk Management Review, SFSS Large event guidelines, Participatory budgeting, Club and SU funding, SFSS Fee options and Board member reimbursement process	

<i>Next Steps:</i>	
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<i>Meeting and Date:</i>	Board Development Session 06.05
<i>Parties Attending:</i>	SFSS Board of Directors
<i>Reason:</i>	Development session of Accessibility, Access needs and Ableism
<i>Summary and Outcome:</i>	Learned about <ul style="list-style-type: none">- the difference between ableist and non-ableist language,- Accessibility needs (why we all benefit from them, not just those who require them)- Specific concerns and challenges of disabled communities- How to create an accessible space Very helpful! Best board development session
<i>Next Steps:</i>	

<i>Meeting and Date:</i>	FASS DSU Meeting 06.08
<i>Parties Attending:</i>	FASS DSU execs, VP Student life, SFSS FASS rep, FASS EPA
<i>Reason:</i>	
<i>Summary and Outcome:</i>	Formation of Social Advocacy group <ul style="list-style-type: none">- Group of SASS, FASS and others interested in advocating for knowledge of racialization and Black initiatives- Done through social media (newsletter)- Aim is for resources to be accessible on the sfu.ca page Discussion of Clubs day (what FASS will be doing) FASS e-lecture promotion
<i>Next Steps:</i>	

<i>Meeting and Date:</i>	ISSA (International Studies Students Association) Meeting 06.08
<i>Parties Attending:</i>	ISSA executive team, myself
<i>Reason:</i>	Weekly meeting
<i>Summary and Outcome:</i>	Endorsing a letter condemning black violence from the SFSS as well as writing ISSA's own letter Updates on Website <ul style="list-style-type: none">- One of the execs left and their credit card was still on the website, considering creating a new one Discussion of FASS Social Advocacy Group Discussion of participation in "Fass debates" project <ul style="list-style-type: none">- Project in which DSU's "debate" with each other on key differences in their respective majors
<i>Next Steps:</i>	

<i>Meeting and Date:</i>	PSU (Psychology Students Union) Meeting 06.10
<i>Parties Attending:</i>	PSU Exec team & Members, FASS Events Coordinator, Myself
<i>Reason:</i>	Weekly Meeting
<i>Summary and Outcome:</i>	Discussion of appointment of new exec team and election process <ul style="list-style-type: none">- What roles are available and how to advertise recruitment Discussion of new fundraiser event <ul style="list-style-type: none">- Fundraising in order to go to resources for mental health particularly BIPOC mental health initiatives- How to donate using trust/core funding PSU Discord suggestions
<i>Next Steps:</i>	

Meeting and Date:	Meeting with SFSS President (Osob) on Governance Restructuring 06.11
Parties Attending:	Myself, SFSS President
Reason:	Update on thoughts about governance restructuring
Summary and Outcome:	Gave my inputs on changes I liked in updated policies <ul style="list-style-type: none"> - Member Services Policy Committee - Core funding for clubs <p>Yea she asked for my thoughts that's about it, I told her I was in favor!</p>
Next Steps:	

Meeting and Date:	Events Committee meeting 06.12
Parties Attending:	Events Committee
Reason:	
Summary and Outcome:	Updates on committee At-Large applications <ul style="list-style-type: none"> - No update, nominating committee has not appointed at-larges <p>ERSE Game show</p> <ul style="list-style-type: none"> - Supported ERSE game show, however, board members would participate on an individual basis (not the entire committee) <p>Reviewed long list of events for upcoming year</p> <ul style="list-style-type: none"> - SFSS Town hall (already done by Balqees) - Welcome Day: will say hi to new students in whatever SFU decides to plan - Food workshops: more like a cooking livestream, idea was supported although it is unknown who will be cooking - Mental Health related event: possibility of collaborating with Hi-Five - Speed dating: Will be more "speed friending", idea was supported but logistics need to be ironed out - Concert: Will work with SFU music clubs on livestreaming a performance - Fun for 14: run independently by an sfu student, SFSS will not endorse but will support as individual students - Virtual Clubs days: will happen! Has not yet been planned by member services - Club/DSU Collaboration: Thinking of SFU Peak Frequency for virtual concert.
Next Steps:	

Meeting and Date:	BoD Meeting 06.12
Parties Attending:	SFSS Board of Directors, Executive Assistant, Campaigns Policy & Research Coordinator, The Peak, and guests
Reason:	BoD meeting
Summary and Outcome:	Governance and Executive committee presented their reports about the governance structure review <ul style="list-style-type: none"> - LONG discussion of alternative models for SFSS <p>Voted for a governance restructure after a lengthy review and discussion</p>
Next Steps:	

Meeting and Date:	ERSE Meeting 06.15
Parties Attending:	Myself, Samad, Gabe, Matthew, Weichun
Reason:	
Summary and Outcome:	Will be emailing The Peak about "Covid Stories" Food Bank update <ul style="list-style-type: none"> - Waiting on room booking confirmation (Samad suggests to speed up the process for earlier operation of food bank) - Discussed logistics of running Food bank (who can get food students vs non-students, expanding to SFU Surrey)

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APPLIED SCIENCES REPRESENTATIVE (Harry Preet Singh)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 5th, 2020
	<i>Parties Attending:</i>	BoD, SFSS staff
	<i>Reason:</i>	BoD Development session
	<i>Summary and Outcome:</i>	Accessibility, access needs of ableism
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 9th, 2020
	<i>Parties Attending:</i>	SFSS President
	<i>Reason:</i>	Check in
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 11th, 2020
	<i>Parties Attending:</i>	Corbett Gildersleve
	<i>Reason:</i>	Check in for developments
	<i>Summary and Outcome:</i>	Discussion of governance committee report
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 9th, 2020
	<i>Parties Attending:</i>	SCC chair, MSC surrey, Committee members
	<i>Reason:</i>	SCC meeting
	<i>Summary and Outcome:</i>	General introduction to events and planning for surrey
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	June 9th, 2020
	<i>Parties Attending:</i>	BoD meeting
	<i>Reason:</i>	SCC meeting
<i>Summary and Outcome:</i>	Agenda discussion and voting for governance restructure of SFSS admin	
<i>Next Steps:</i>		
<u>Meetings:</u>		
<i>Meeting and Date:</i>	June 7th, 2020	
<i>Parties Attending:</i>	Jeffrey Cheung	
<i>Reason:</i>	Check in for IT Student advisory council	
<i>Summary and Outcome:</i>		
<i>Next Steps:</i>		

Project/Events Updates and Upcoming Plans	<i>Projects/Events:</i>	
	<i>Project/Event Title:</i>	SFSS guidelines for SSSS formal and student focused process
	<i>Updates and Upcoming Plans:</i>	Talked to Andy Wang previously and planned to bring this up with BoD in the next BoD meeting
	<i>Relevant Strategic Priorities:</i>	Documentation or agreed upon procedure for raising issues

ARTS & SOCIAL SCIENCES REPRESENTATIVE (Sude Guvendik)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	External and Community Affair (ECA) Committee, June 1, 2020 (60 mins)
	<i>Parties Attending:</i>	UAA Committee members (Sude Guvendik, Anuki Karunajeewa), Weichun Kua , Chair (Samad Raza), President (Osob Mohamed), Staff (Campaigns, Research and Policy Coordinator, Executive Assistant)
	<i>Reason:</i>	Bi weekly ECA Meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Discussions on the importance of Race-based Data collection for BIPOC community and how COVID_19 has affected this community tremendously
	<i>Next Steps:</i>	<ul style="list-style-type: none"> -Members of ECA will be registered as lobbyists -Members will be filling in the application questions
	Meeting and Date: FASS Panel discussion planning June 3, 2020 (2 hrs)	
	<i>Parties Attending:</i>	Katya Letunovskaya (President of SASS)
	<i>Reason:</i>	Scheduling the time and eventbrites for the events
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - I created an excel sheet that included all the details of the events such as the presenters, descriptions, zoom links, eventbrites and contacts and shared it with Brian Fox (Student Engagement coordinator) and other DSU executives as well as other FASS coordinators and EPA - Katya and I created some zoom links for the events and discussed the theme of each poster
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - To fill in all the description for the events - Create zoom link for the events - Have a zoom call with FASS EA (Shahvir Sarkay)
	Meeting and Date: Board Development Session June 5, 2020	
	<i>Parties Attending:</i>	SFSS Board of Directors
	<i>Reason:</i>	Development session of Accessibility, Access needs and Ableism
	<i>Summary and Outcome:</i>	<p>Discussed and learned a lot</p> <ul style="list-style-type: none"> - the difference between ableist and non-ableist language, - Accessibility needs - Specific concerns and challenges of disabled communities - What we could do to create more accessible spaces
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Contact CAL
	Meeting and Date: BOD meeting June 6, 2020	
	<i>Parties Attending:</i>	SFSS Board of Directors, Executive Assistant, Campaigns Policy & Research Coordinator, The Peak, and guests
	<i>Reason:</i>	Bi weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Governance and Executive committee presented their reports about the governance structure models and review - Voted in favour of the governance restructure
<i>Next Steps:</i>		
Meeting and Date: FASS Panel Discussion Planning with Student Engagement Coordinator June 7, 2020 (2 hrs)		
<i>Parties Attending:</i>	Katya Letunovskaya (President of SASS), Brian Fox (Student Engagement Coordinator), Shahvir Sarkay (Events Assistant)	
<i>Reason:</i>	<ul style="list-style-type: none"> - Learning how to create Eventbrites for the zoom sessions - Pro tips on how to avoid any technical problems during the zoom sessions - Assigning deadlines 	

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BUSINESS REPRESENTATIVE (Mehtaab Gill)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	[June 2] Nominating Committee
	<i>Parties Attending:</i>	Staff & VP Finance, VP Student Services, Business Rep
	<i>Reason:</i>	introductory meeting to look over goal setting for the year and the purpose of the committee
	<i>Next Steps:</i>	Wait on committees to submit application questions and discuss them next meeting
	<i>Meeting and Date:</i>	[June 2] Nominating committee
	<i>Parties Attending:</i>	Committee Members + staff
	<i>Reason:</i>	Discuss timeline and committee application questions, discuss next steps for the hiring process and long term plan of the committee
	<i>Next Steps:</i>	Meeting next week
	<i>Meeting and Date:</i>	[June 4] Meeting with SCC Coordinator
	<i>Parties Attending:</i>	Shelley
	<i>Reason:</i>	Discuss the first steps for Surrey campus committee, overview of the positives and things to work on for the year, implementing a timeline and a plan to hire at large members as well as budget for the year. Learned how some things work with the committee and how they have been done in the past.
	<i>Next Steps:</i>	Informal meeting with the committee members
	<i>Meeting and Date:</i>	[June 4] Meeting with BASS president
	<i>Parties Attending:</i>	Mina
	<i>Reason:</i>	Supporting the DSU by providing up to date information for SFSS related news, discussed previous effective communication methods and established preferred communication methods as slack with other BASS exec members, discussed previous presidents meetings and their effectiveness. Additionally explored ways to support upcoming events and programs including the mentorship program which will be online
	<i>Next Steps:</i>	Arrange meeting with clubs under BASS and meet with presidents
	<i>Meeting and Date:</i>	[June 5] FAC Meeting
	<i>Parties Attending:</i>	Committee members + staff
	<i>Reason:</i>	Recurring meeting, understanding the roles and discussing items on the agenda, some topics of discussion include policies in place and how we can support the board/staff working through the pandemic. Additional reimbursements for staff and board
	<i>Next Steps:</i>	Next meeting
<i>Meeting and Date:</i>	[June 5] Board Development Session	
<i>Parties Attending:</i>	Board members and staff	
<i>Reason:</i>	To continue to learn and grow, develop professional and personal skills by becoming more aware and understand the current climate of the world	
<i>Next Steps:</i>	n/a	
<i>Meeting and Date:</i>	[June 9] Nominating Committee Meeting	
<i>Parties Attending:</i>	Committee members	
<i>Reason:</i>	Approve application questions and discuss the importance and value added by the committee, develop a continuance plan and strategy for the future,	

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COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (Haider Masood)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	[June 4] FCAT President meetings
	<i>Parties Attending:</i>	Presidents of IATSU, Film SU, Theatre SU. SFSS At-large Rep Phum Luckid (Others have work during the weekdays so for the next meeting I will push the schedule to the weekends so it is easy for the other presidents to attend)
	<i>Reason:</i>	Monthly meetings
	<i>Summary and Outcome:</i>	<p>-The president's overall showed concerns regarding fall term. Especially how the welcome day is going to be this year so they can plan and accommodate accordingly.</p> <p>- IATSU is doing their own events online through instagram. They did a design challenge where students recreated album covers. The winner got a gift card. This is an excellent initiative taken by IATSU to increase student engagement. They have another design challenge coming up where the participants are supposed to recreate a childhood photo.</p> <p>-The presidents also want to be updated and informed regarding fall clubs day.</p> <p>-TSU usually does picnics for their orientation. After the discussion in the meeting we concluded that it can still be done virtually via zoom etc.</p> <p>-FSU and TSU do their own welcome day. Which can still be planned and carried out virtually via zoom etc.</p>
	<i>Next Steps:</i>	
	Meetings:	
	<i>Meeting and Date:</i>	[June 5] Board Development Session
	<i>Parties Attending:</i>	Board Members
	<i>Reason:</i>	Bi-weekly development session
	<i>Summary and Outcome:</i>	<p>-A very useful session. Heather did an amazing job.</p> <p>- Learned alot about disability and accessibility.</p> <p>-Also learned that epilepsy is also considered a disability which was very interesting to know.</p>
	<i>Next Steps:</i>	
	Meetings:	
	<i>Meeting and Date:</i>	[June 12] Events Committee
	<i>Parties Attending:</i>	Committee Members and chair, SFSS staff, VP external Samad Raza
<i>Reason:</i>	First meeting	
<i>Summary and Outcome:</i>	<p>-Discussion around ERSE game show. Planning to do an online game show to increase student engagement. Winner gets a prize. ERSE can work together with the events committee to carry out this project.</p> <p>-Discussions around event ideas for the coming months.</p> <p>-Townhall engagement. We can ask students questions to raise their concerns regarding education or mental health.</p> <p>- Discussions around fall welcome day.</p> <p>-Discussions around food workshops. Teaching students how to cook. Could be online or recording as well. Due to the pandemic students don't have access to healthy food and are surviving on frozen food, so the purpose of this initiative is to teach them basic cooking skills which will also increase student engagement.</p> <p>-Discussions around mental health related events.</p> <p>-Discussions around speed dating for SFU students. People will fill things out according to their interest and they will get matched to their partners according to their interests.</p> <p>-Discussions around instagram engagement. We can upload stories/polls/questionnaires through instagram sfss events account to increase student engagement.</p>	

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<i>Summary and Outcome:</i>	<p>-Went through the report from the executive committee. Went through pros and cons of the carver model which is the current model used by the SFSS.</p> <p>- Discussions around different governance models. Policy governance(Carvel model). Working board and administrative board. And also Hybrid Governance model which is recommended for the SFSS to transition and adapt to. The hybrid model overcomes the disadvantages of the carver model and provides more transparency to the board.</p> <p>- Went through the report from GOvernance Committee.</p> <p>- Motions were passed regarding administrative and governance restructuring.</p> <p>-As I was feeling unwell I had to leave the meeting(I left the meeting around 5:40).</p>																
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<p>Project/Events Updates and Upcoming Plans</p>	<p><u>Projects/Events:</u></p> <table border="1"> <tr> <td data-bbox="386 1031 591 1062"><i>Project/Event Title:</i></td> <td data-bbox="591 1031 1308 1062"></td> </tr> <tr> <td data-bbox="386 1062 591 1115"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="591 1062 1308 1115"></td> </tr> <tr> <td data-bbox="386 1115 591 1167"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="591 1115 1308 1167"></td> </tr> </table>	<i>Project/Event Title:</i>		<i>Updates and Upcoming Plans:</i>		<i>Relevant Strategic Priorities:</i>											
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EDUCATION REPRESENTATIVE (Emerly Liu)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[June 4] Faculty Pre-enrollment event planning meeting
	<i>Parties Attending:</i>	Academic Advisors, student volunteers
	<i>Reason:</i>	To organize the logistics for the upcoming event
	<i>Summary and Outcome:</i>	- Discussion revolved around the schedule, topics, and activities for the event - We decided on the speakers and developed virtual icebreaker activities
	<i>Next Steps:</i>	Follow up with Academic Advisors
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[June 5] SFSS BoD Development Session
	<i>Parties Attending:</i>	SFSS BoD, SFSS staff
	<i>Reason:</i>	Presentation on Accessibility
	<i>Summary and Outcome:</i>	- Learned about ableism and disability culture, and practical ways to combat ableism in everyday life, meetings, and events
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[June 9] Semesterly meeting with the Dean
	<i>Parties Attending:</i>	Dean of Education, Director of Undergraduate Programs, Outgoing ESA President
	<i>Reason:</i>	Exchange updates with Faculty
	<i>Summary and Outcome:</i>	- Discourse revolved around updates about ESA membership and future events; creating community for first-years; the possibility of making Education emails more accessible by extending subscription to mailing list to students outside the Faculty - Discussion also involved news about Faculty Forum and how the information gathered from the Student Focus Group contributed to greater understanding of students, how instructors can conduct their courses, and solutions for preventing academic dishonesty
	<i>Next Steps:</i>	Follow up with the Director of Undergraduate Programs to learn about the ways the Faculty are supporting students in their courses
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[June 11] ESA meeting
	<i>Parties Attending:</i>	ESA members
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Discussion revolved around the upcoming events and the idea of creating incentives to encourage more engagement
	<i>Next Steps:</i>	N/A
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[June 12] Events Committee meeting	
<i>Parties Attending:</i>	Events Committee members, SFSS staff	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Discussion revolved around committee at-large applications, Emergency Response and Student Engagement event, future event ideas, fall 2020 virtual Clubs Day	
<i>Next Steps:</i>	N/A	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[June 12] SFSS BoD meeting	
<i>Parties Attending:</i>	BoD, SFSS staff	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Discussion revolved around governance restructuring, administrative restructuring, Black in BC Community Emergency Support Fund Contribution, Just Recovery for All, Investigation of a SFSS Black Student Support Staff Position, TMX Opposition, re-ratification of FNSA/SFSS agreement, OER Campaign, student town hall	

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ENVIRONMENT REPRESENTATIVE (Anuki Karunajeewa)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	External Committee meeting June 1, 2020
	<i>Parties Attending:</i>	External committee members, staff and myself
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Discussed the importance of Race-based Data collection - Discussed registering members as lobbyists - Science rep WeiChun and myself discussed our letter opposing the TMX pipeline
	<i>Next Steps:</i>	Register members as lobbyists
	<i>Meeting and Date:</i>	University and Academic Affairs Committee meeting June 2, 2020
	<i>Parties Attending:</i>	UAA Committee members, staff and myself
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	<p>Discussed the joint operations group (JOG), discussed findings through survey and issues students are facing</p> <ul style="list-style-type: none"> - Found that 10% of the membership has signed the survey <p>Updates from C19 coalition meeting Update from emergency working group</p> <ul style="list-style-type: none"> - Emergency response and food service program - Student engagement, planning a collab with events committee for a game show <p>Discussed a townhall for students to raise concerns and engage with students</p>
	<i>Next Steps:</i>	Work on creating town halls
	<i>Meeting and Date:</i>	Drafting motion with Science Rep June 3, 2020
	<i>Parties Attending:</i>	Science representative WeiChun and myself
	<i>Reason:</i>	To present the letter we are writing regarding the pipeline to the board
	<i>Summary and Outcome:</i>	Drafted a motion regarding opposing TMX pipeline letter
	<i>Next Steps:</i>	Finish letter and send it out
	<i>Meeting and Date:</i>	SFSS Board development session June 5, 2020
<i>Parties Attending:</i>	Board members, staff and myself	
<i>Reason:</i>	Board development	
<i>Summary and Outcome:</i>	Learned about implementing meaningful accessibility	
<i>Next Steps:</i>	Read and share resources	
<i>Meeting and Date:</i>	SFSS board meeting June 12, 2020	
<i>Parties Attending:</i>	Board members, staff, guests and myself	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	<p>mandated Sfss faculty reps to email the OER campaign letter to their respective faculty deans</p> <p>Support the FNSA & SFU terms of reference for the FNSA emergency assistance fund passed by the FNSA to provide funding to Indigenous students in light of Covid-19</p> <p>re ratified the FNSA SFSS agreement signed in March</p> <p>SFSS student town hall</p> <p>Allocated money for the use of Slido</p> <p>Carver model board restructuring</p>	

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HEALTH SCIENCE REPRESENTATIVE (Nafoni Modi)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	University and Academic Affairs Committee, June 2nd
	<i>Parties Attending:</i>	UAA Committee members
	<i>Reason:</i>	Regular bi-weekly meeting
	<i>Summary and Outcome:</i>	Updates from the various working groups (JOG, Covid-19 coalition, Townhall)
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Board Development Session, June 5th
	<i>Parties Attending:</i>	BOD
	<i>Reason:</i>	Bi-weekly development session for board
	<i>Summary and Outcome:</i>	Presentation on accessibility needs and how to better provide support to our members and community
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Surrey Campus Committee, June 12
	<i>Parties Attending:</i>	SCC members and staff
	<i>Reason:</i>	Regular meeting
	<i>Summary and Outcome:</i>	- Was our first meeting as a committee. Discussed what we would like to see moving forward. Essentially a brainstorming meeting.
	<i>Next Steps:</i>	- Brainstorm events ideas for the future
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Board of Directors Meeting, June 12
	<i>Parties Attending:</i>	BOD
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Discussed restructuring of our admins, reports from various committees such as executive committee and governance committee, passed a motion to contribute towards the Black in BC Mutual Aid, discussed TMX pipeline, discussed Just Recovery principles, OER
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Bylaw review, June 15
	<i>Parties Attending:</i>	BOD
	<i>Reason:</i>	Review the changes that were recommended to the board by a consultant
<i>Summary and Outcome:</i>	BOD did not agree with the suggestions provided by consultant	
<i>Next Steps:</i>	Seeking a second opinion in order to review bylaws	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	University and Academic Affairs Committee, June 16	
<i>Parties Attending:</i>	UAA committee members	
<i>Reason:</i>	Regular bi-weekly meeting	
<i>Summary and Outcome:</i>	Updates from various working groups (JOG, COVID-19 Coalition, townhall) Sfu participating in the RA campaign further Academic advocacy in regards to Anti-racism work at SFU	
<i>Next Steps:</i>		
<u>Meetings:</u>		

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SCIENCE REPRESENTATIVE (WeiChun Kua)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting and Date:</i>	External and Community Affair (ECA) Committee, June 1, 2020 (1 hour)
	<i>Parties Attending:</i>	ECA Committee Members: Samad Raza (VP External Relations), WeiChun Kua (Science Representative), Anuki Karunajeewa (Environment Representative), Sude Guvendik (FASS Representative), Balqees Jama (At Large Representative); Sarah Edmunds (Campaigns, Research and Policy Coordinator), Shaneika Blake (Executive Assistant), Kristin Kokkov (Admin Assistant)
	<i>Reason:</i>	Regularly Bi-weekly ECA Meeting
	<i>Summary and Outcome:</i>	<p>Discussions:</p> <ul style="list-style-type: none"> • TMX Pipeline letter w/ Anuki (Environment Rep), ECA in support of the letter. Sarah mentioned that a motion opposing the pipeline has been passed in previous years but Osob (President) mentions it will still be beneficial to bring up a motion again. Will bring up the letter at the next board meeting together with a motion. • Race-based Data Collection, Short discussion for Provincial and Federal government to collect race-based data on COVID-19. The pandemic has disproportionately affected the Indigenous, and Black communities so race-based data collection is important. • Sarah gave updates on registering as lobbyist in light of the new British Columbia's Lobbyists Transparency Act (LTA) • Advocacy Initiatives Annual Plan, we will follow last year's initiative due to the lack of progress on reduction of tuition fees — domestic and international. It is likely that SFU will operate on a deficit due to the financial crisis coming out of a pandemic like in the 2009 Global Financial Crisis. For that reason, the committee agrees that an alternative education funding model that is mostly publicly funded rather than privately, needs to happen. • Student At-Large Application, consensus that we will do interviews if we receive more than the number of open positions the committee has.
	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Every committee member will be registered as lobbyists. • Samad (VP External Relations) will start a document for committee application and committee members will work on the application's questions.
	<i>Meeting and Date:</i>	Science Undergraduate Society (SUS) Meeting, June 1, 2020, (1 hour)
	<i>Parties Attending:</i>	WeiChun Kua (Science Representative), SUS and Science DSU Execs
	<i>Reason:</i>	Weekly SUS Meetings
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Round table updates • Joint Operation Group (JOG) meeting updates from WeiChun, Jon Driver (SFU's Vice-President Academic And Provost) was not receptive with SFSS' recommendations to support students during the pandemic. • Frosh and Winter Formal will be planned for Spring 2021, in the case that in-person classes resume
	<i>Next Steps:</i>	<ul style="list-style-type: none"> • SUS and DSU will look into hosting movie nights and study sessions • SUS and DSU will prep the base plan for Frosh and Winter Formal throughout the Summer and Fall semester
	<i>Meeting and Date:</i>	Science All-DSU Meeting, June 2, 2020 (1 hr 30 mins)
	<i>Parties Attending:</i>	WeiChun Kua (Science Representative), Thomas Leischner (Science Student Engagement Coordinator), Raiyan Syeda (Behavioral Neuroscience), Zhi Yuh Yang (Statistic and Actuarial Science), Kennedy Hoven (Biology), Shariq Ahsan (Physics), Nick Chubb (Science Undergraduate Society, SUS), Ben Chang (BPK), Stephanie Sonea

	(Chemistry)
<i>Reason:</i>	Regularly Scheduled Bi-weekly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • DSU express concerns on how SFU has spent more effort on preventing cheating than on asking profs to be more accommodating and compassionate during the pandemic • Updates from the Joint Operation Group (JOG) meeting, SFSS COVID-19 Survey and Lab Survey • Discussion on Fall classes and if labs are in person, what that will look like and other concerns around it. Should know more by June 24th. • DSU like the idea of hosting weekly study session to help peers who are having troubles concentrating at home and fostering a sense of community to adapt to an online class environment
<i>Next Steps:</i>	<ul style="list-style-type: none"> • DSU will look into planning study sessions and movie night • DSU will continuously reach out to their members to get feedback on online classes so they can communicate with their faculty on how to improve or change the curriculum to better fit the needs of students
<i>Meeting and Date:</i>	University and Academic Affair (UAA) Committee, June 2nd, 2020 (2 hours)
<i>Parties Attending:</i>	UAA Committee Members: Gabe Liosis (VP University Relations), Osob Mohamed (President), WeiChun Kua (Science Representative), Anuki Karunajeewa (Environment Representative), Samad Raza (VP External Relations); Phum Luckkid (At Large Representative), Balqees Jama (At Large Representative); Shaneika Blake (Executive Assistant), Sarah Edmunds (Campaigns, Research and Policy Coordinator), Kristin Kokkov (Admin Assistant)
<i>Reason:</i>	Regular Bi-weekly UAA Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Joint Operations Groups (JOG) and COVID-19 (C-19) Coalition gave updates • Planning of SFSS Student Townhall, Balqees Jama will lead on this project
<i>Next Steps:</i>	Balqees will contact other groups such as GSS, TSSU, and C-19 Coalition to collaborate on SFSS Student Townhall
<i>Meeting and Date:</i>	SFU C-19 Coalition, June 10th, 2020 (30 mins)
<i>Parties Attending:</i>	SFSS Board of Directors, GSS Directors and TSSU Members
<i>Reason:</i>	Discussion on how to advocate for students during COVID
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Roundtable updates from SFSS and GSS • Planning for ramping up advocacy work before students accept this as the new norm while education fee stays the same and quality of education goes down • Discussion on organizing for our own Student Town Hall
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Planning details and outlining a timeline for SFSS Student Town Hall
<i>Meeting and Date:</i>	SFU350, June 10th, 2020 (1 hour)
<i>Parties Attending:</i>	WeiChun (Science Representative), SFU350 Members
<i>Reason:</i>	Regular Bi-weekly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Social media post on SFU's investment in TC Energy and Suncor • Discussion on climate emergency declaration at SFU • Discussion on donating SFU350's trust/core funds to Black organization
<i>Next Steps:</i>	<ul style="list-style-type: none"> • Meeting with Sustainability Office about climate emergency declaration at SFU
<i>Meeting and Date:</i>	Governance Committee (GOV) Meeting, June 11th, 2020 (2 hours)
<i>Parties Attending:</i>	GOV Committee Members:Gabe Liosis (VP University Relations), Osob Mohamed (President), Corbett Gildersleve (VP Finance), Balqees Jama (At

	Large Representative), Matthew Provost (VP Student Services); Sarah Edmunds (Campaigns, Research and Policy Coordinator), Shaneika Blake (Executive Assistant), Kristin Kokkov (Admin Assistant), WeiChun Kua (Science Representative)
<i>Reason:</i>	Regular Weekly GOV Committee Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Review of recommendations to Board of Directors on governance model restructuring Review of draft SFSS Board Policies, and Administrative Policies
<i>Next Steps:</i>	Sending policies and report for Board Approval
<i>Meeting and Date:</i>	SFSS Board Meeting, June 12, 2020 (4 hours)
<i>Parties Attending:</i>	SFSS Board Members, Sarah Edmunds (Campaigns, Research and Policy Coordinator), Shaneika Blake (Executive Assistant), Kristin Kokkov (Admin Assistant), Melanie Ling (Shop Steward), Marc Fontaine (Build SFU General Manager), guests
<i>Reason:</i>	Regular Bi-weekly Board Meeting
<i>Summary and Outcome:</i>	<p>Motions Passed:</p> <ul style="list-style-type: none"> Governance and Administrative Restructuring <ul style="list-style-type: none"> Executive Committee Report on Administrative Review: we went in-camera to discuss confidential details that were in the report. Motion was passed and Executive Committee will implement recommendations laid out in the report Governance Committee Report in Governance Overview: Governance Committee Chair, Gabe Liosis, gave an overview of the report. Motion was passed to replace Governance documents with new Board Policies and Administrative Policies in accordance with the recommended governance model in the report Black in BC Community Support Fund for COVID-19: Board passed motion to contribute \$3,000 to the support fund that is giving financial support to Black people that do not qualify for CERB during the pandemic Just Recovery: board endorsed the 6 principles of a Just Recovery and tasked the ECA Committee to submit a brief to the House of Commons Standing Committee on Industry, Science and Technology on it's COVID-19 response by June 19th. TMX Opposition: the board reaffirms its opposition to the Trans Mountain Expansion project based on the threat to student safety, environment, violation of Indigenous sovereignty, and in line with the principles of a Just Recovery Investigation into hiring a Black Student Support Staff to support SOCA space in the SUB, as well as SFSS's commitment to tackle anti-Black racism. Open Educational Resources Letter from Emerly Liu (Education Representative) was approved and passed. Faculty Reps will send out the letter for their respective Faculty Deans to encourage the use of OER and push for more affordable education at SFU. Approved spending of \$350 on the subscription of Slido app (for polling, and Q&A) that will be used in the upcoming SFSS Student Townhall <p>Discussions:</p> <ul style="list-style-type: none"> Discussed support for Research is Work campaign by TSSU that is unionizing research assistants at SFU and SFU's delay in honoring the Memorandum of Agreement of Voluntary Recognition with TSSU. Many undergrads are research assistants as well.
<i>Next Steps:</i>	Implementation of Administrative and Governance restructuring by Executive Committee

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