

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**May 16 - May 31, 2020**

## **FEDERAL, PROVINCIAL, MUNICIPAL ADVOCACY**

<i>Committee Chair</i>	Samad Raza
<i>Summary</i>	Committee is meeting on June 1, Monday
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

## **ACCESSIBILITY**

<i>Committee Chair</i>	Jennifer
<i>Summary</i>	The purpose of this committee is to make and report on the development of recommendations to Board regarding the needs of, and supports available to, students with disabilities, as well as Accessibility Grant applications
<i>Ongoing Projects</i>	<ul style="list-style-type: none"><li>• Changing the application from last year to be more reflective of what the committee does</li><li>• Discussing possibility of setting up scholarship/award using the fund</li></ul>
<i>Relevant Strategic Priorities:</i>	Student engagement Student well-being

## **UNIVERSITY & ACADEMIC AFFAIRS**

<i>Committee Chair</i>	Gabe Liosis
<i>Summary</i>	The Committee met for the first time this work report period, and we discussed some preliminary items to get going for the year, such as Senators Inclusion, Priorities for the year, on going projects from last year.
<i>Ongoing Projects</i>	COVID-19 Advocacy, OER Working Group, Student Advocate, and many more.
<i>Relevant Strategic Priorities:</i>	Student Engagement, University Relations, Student Wellbeing, Student Financial Support

## **EVENTS**

<i>Committee Chair</i>	Jennifer
<i>Summary</i>	This committee plans and hosts events.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"><li>• Changing the structure of last year's events committee to have event leads instead of positions (marketing, external, etc.)</li><li>• Updating the application to reflect this</li></ul>
<i>Relevant Strategic Priorities:</i>	Student engagement Student well-being

## **FINANCE & AUDIT**

<i>Committee Chair</i>	Corbett Gildersleve
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<i>Summary</i>	We will hold our first meeting on June 5th
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	N/A

## **GOVERNANCE**

<i>Committee Chair</i>	Gabe Liosis
<i>Summary</i>	The Committee met for the first time this work period, and we focused mainly on the ongoing Governance Restructuring, By-Law Review, and other priorities for the year
<i>Ongoing Projects</i>	Governance Restructuring, By-Law Review
<i>Relevant Strategic Priorities:</i>	Organizational Development

## **NOMINATION**

<i>Committee Chair</i>	Matthew
<i>Summary</i>	The nominating committee has set a date for an informal information and overview of the committee and roles
<i>Ongoing Projects</i>	Setting a date for official meeting
<i>Relevant Strategic Priorities:</i>	Supporting committees and their nominees

## **SURREY CAMPUS**

<i>Committee Chair</i>	Mehtaab
<i>Summary</i>	To host events for Surrey campus and support Surrey clubs & DSUs
<i>Ongoing Projects</i>	Meeting with Shelley and previous committee members
<i>Relevant Strategic Priorities:</i>	Student Engagement

## **VANCOUVER CAMPUS**

<i>Committee Chair</i>	Haider
<i>Summary</i>	To host events for Vancouver campus and support Vancouver/downtown based FSUs.
<i>Ongoing Projects</i>	N/A
<i>Relevant Strategic Priorities:</i>	

# SFSS BOARD WORK REPORT

This report reflects the Board work from  
**May 16 - May 31, 2020**

## **PRESIDENT (Osob Mohamed)**

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	AVPSI Search Committee - May 19
	<i>Parties Attending:</i>	Search committee members
	<i>Reason:</i>	Currently acting as SFSS on this committee, search for incoming SFU Associate Vice-President, Students and International
	<i>Summary and Outcome:</i>	Conducting interviews
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Overview of Governance Committee - May 20
	<i>Parties Attending:</i>	Governance committee members,
	<i>Reason:</i>	Brief pre-meeting
	<i>Summary and Outcome:</i>	Going over some of the responsibilities of Governance committee, and what our main priorities/plans will be over the course of the year
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Meeting re: Return to work plan - May 20
	<i>Parties Attending:</i>	Myself, Sylvia, Shubhangi
	<i>Reason:</i>	Discussing staff return-to-work plan
	<i>Summary and Outcome:</i>	Work-from-home thus far has been quite successful, and there haven't been any major issues. Considering that students are not back on campus and there is limited need for face-to-face service, we decided to postpone the back-to-work initiative until it is safe to be on campus again. Staff will continue to work from home for the time being.
	<i>Next Steps:</i>	Revisit plan if restrictions are lifted further
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	JOG Agenda setting - May 21
	<i>Parties Attending:</i>	Myself, Matt (GSS), Erin (SS)
	<i>Reason:</i>	Setting agenda for JOG meeting
	<i>Summary and Outcome:</i>	Outlined some SFSS priorities for the upcoming JOG meeting, and allotting time for each agenda item
	<i>Next Steps:</i>	Meeting has happened
<u>Meetings:</u>		
<i>Meeting and Date:</i>	Meet & Greet w/CUPE President - May 21	
<i>Parties Attending:</i>	Myself, Sylvia, Fiona & Bryan (CUPE)	
<i>Reason:</i>	Introductory meeting	
<i>Summary and Outcome:</i>	Introductory meeting between myself, Sylvia and CUPE President Fiona, and rep Bryan. We discussed our intentions to re-negotiate the collective agreement this year, rebuilding relationships with the Union, and exchanged contact info	
<i>Next Steps:</i>	Preparing for collective bargaining	
<u>Meetings:</u>		

<i>Meeting and Date:</i>	Governance Committee - May 21
<i>Parties Attending:</i>	Governance committee members, staff
<i>Reason:</i>	Weekly meeting
<i>Summary and Outcome:</i>	Discussing governance initiatives, including governance restructuring
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	AVPSI Search Committee- May 21
<i>Parties Attending:</i>	Search committee members
<i>Reason:</i>	Currently acting as SFSS on this committee, search for incoming SFU Associate Vice-President, Students and International
<i>Summary and Outcome:</i>	Conducting interviews
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	UAA Committee - May 22
<i>Parties Attending:</i>	UAA Committee members, staff
<i>Reason:</i>	BI-weekly meetings
<i>Summary and Outcome:</i>	Getting in touch with Student Senators, discussing the year plan, COVID-19 advocacy, OERs and other initiatives we are hoping to push internally this year
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	Coordinator meet & greet - May 22
<i>Parties Attending:</i>	Board of Directors, SFSS Coordinators
<i>Reason:</i>	Introductory meeting
<i>Summary and Outcome:</i>	Had a chance to meet with the different SFSS Member Services Coordinators, including Clubs, Student Unions, Surrey, Generalist, Events etc. They each took some time to speak about their respective roles, and it was a good chance for new board members to become acquainted with them.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	BCFS Intro meeting - May 22
<i>Parties Attending:</i>	Myself, Samad, Tanysha & Jenelle (BCFS)
<i>Reason:</i>	Introductory meeting
<i>Summary and Outcome:</i>	Discussing external advocacy efforts with the BCFS, and the upcoming BC Budget Consultation in June.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	Policy review meeting: Member Services - May 25
<i>Parties Attending:</i>	Myself, Sindhu, Alejandro
<i>Reason:</i>	Support for governance review
<i>Summary and Outcome:</i>	Going over the different member resources documents, looking into ways to compile them into a more accessible source for students
<i>Next Steps:</i>	Establish a working group and discuss goals

Meetings:

<i>Meeting and Date:</i>	Executive Committee Meeting- May 26th
<i>Parties Attending:</i>	Executive committee members, staff
<i>Reason:</i>	Weekly meeting

<i>Summary and Outcome:</i>	Discussing student fees, board management software, and administrative restructuring
<i>Next Steps:</i>	Bring report re: administrative restructuring to board on June 12th

Meetings:

<i>Meeting and Date:</i>	UVSS Intro meeting - May 27
<i>Parties Attending:</i>	Myself, Samad, Sarina & Emily (UVSS)
<i>Reason:</i>	Introductory meeting
<i>Summary and Outcome:</i>	Discussing external advocacy initiatives, and the upcoming BC Budget Consultation
<i>Next Steps:</i>	Setting up a monthly meeting to sync up on advocacy initiatives

Meetings:

<i>Meeting and Date:</i>	SFSS Council meeting - May 27
<i>Parties Attending:</i>	SFSS Council, Board of Directors, staff
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	Chaired the first meeting of council, went over presentations re: orientation, the appointment of a new chair and vice-chair, and signing onto the DNA's letter calling for academic accommodations
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	JOG Meeting - May 28th
<i>Parties Attending:</i>	Myself, Gabe, Sylvia, Shaneika (SFSS) Matt, Mona, Pierre (GSS) SFU Administration
<i>Reason:</i>	Monthly meeting
<i>Summary and Outcome:</i>	Presented COVID report and SFSS' asks for financial and academic accommodations, discussed UPass, RA agreement etc
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	Governance committee meeting - May 28th
<i>Parties Attending:</i>	Governance committee members, staff
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	Discussed governance restructuring
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	Check in w/ED - May 29
<i>Parties Attending:</i>	Myself, Sylvia
<i>Reason:</i>	Weekly meeting
<i>Summary and Outcome:</i>	Check in on various items, including JOG meeting, CA bargaining, and staff work-from-home updates
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting and Date:</i>	SFSS Board Meeting - May 29
<i>Parties Attending:</i>	Board of Directors, staff, guests
<i>Reason:</i>	Bi-weekly meetings
<i>Summary and Outcome:</i>	Established first year engagement committee, revisited LLO motion, passed a motion regarding "Living your truth" award for LGBTQ+ students, and discussed the potential for a student town hall
<i>Next Steps:</i>	N/A

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<i>Priorities:</i>	
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<i>Project/Event Title:</i>	SFSS Student Townhall
<i>Updates and Upcoming Plans:</i>	Supporting Balqees (project lead) in creating a student town hall in response to the disappointing town hall hosted by SFU. Creating a project plan, and executing in coming months
<i>Relevant Strategic Priorities:</i>	Student academic/financial wellbeing

<i>Project/Event Title:</i>	SFSS Financial Support Campaign
<i>Updates and Upcoming Plans:</i>	Working on a finance campaign as suggested at exec committee, to make resources readily available to students, and also to let them know what we've been working on on their behalf, as we continue to collect student fees.
<i>Relevant Strategic Priorities:</i>	Student financial wellbeing

## VP STUDENT SERVICES (Matthew Provost)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Governance Committee 5/20/20
	<i>Parties Attending:</i>	Governance Committee, SFSS Staff
	<i>Reason:</i>	Overview and informational session and expectations for 2020/21 governance committee
	<i>Summary and Outcome:</i>	Understanding the function of the governance committee, and how to implement our strategic plan and goal setting for the committee. Understanding roles and responsibilities of the governance committee
	<i>Next Steps:</i>	Official meeting on the 5/21/20
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Indigenous Student Centre Town Hall 5/20/20
	<i>Parties Attending:</i>	Indigenous Student Centre students and Staff, and SFU Staff
	<i>Reason:</i>	Checking in with Indigenous students need, covering next steps for community support. Being available to support and listen to student concerns and relay information back to the board if needed
	<i>Summary and Outcome:</i>	ISC Town Hall is a monthly event where Indigenous students attend to check in. This town hall specifically there was Indigenous students' experience shared around covid and also voicing concerns around how COVID has impacted our community. We talked to SFU Staff on how to better support students throughout the summer and also upcoming fall semester and what to expect.
	<i>Next Steps:</i>	Will be attending the next ISC town hall.
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Governance Committee 5/21/20
	<i>Parties Attending:</i>	Governance Committee, SFSS Staff
	<i>Reason:</i>	To formally meet and start our goals for the upcoming terms and assess the goals of this committee. Governance restructuring, Bylaw review, future town halls
	<i>Summary and Outcome:</i>	Research new governance models, look over 2015 policy manual, planning for the fall AGM (virtually), working towards and taking action items for the by law review.
	<i>Next Steps:</i>	Review current policies, review alternates to carver model, research universities models and structures familiarize on 2015 policy manual
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Governance Committee 5/21/20
	<i>Parties Attending:</i>	Governance Committee, SFSS Staff
<i>Reason:</i>	To formally meet and start our goals for the upcoming terms and assess the goals of this committee. Governance restructuring, Bylaw review, future town halls	
<i>Summary and Outcome:</i>	Research new governance models, look over 2015 policy manual, planning for the fall AGM (virtually), working towards and taking action items for the by law review.	
<i>Next Steps:</i>	Review current policies, review alternates to carver model, research universities models and structures familiarize on 2015 policy manual	
<u>Meetings:</u>		
<i>Meeting and Date:</i>	ISC Meeting 5/22/20	
<i>Parties Attending:</i>	ISC Check in with community	
<i>Reason:</i>	Being able to connect with community and also FNSA membership	
<i>Summary and Outcome:</i>	N/A	
<i>Next Steps:</i>	N/A	



Meetings:

<i>Meeting and Date:</i>	Food Hub 5/25/20
<i>Parties Attending:</i>	Samad VP External Relations and Tara Flynn
<i>Reason:</i>	Informally make introductions with Tara who has shown interested in working SFSS to offer some resources for food security
<i>Summary and Outcome:</i>	Gaining more information on the planned project proposed, taking into account to see if this could benefit membership, understanding how this project can fall within future plans of food security
<i>Next Steps:</i>	Waiting on proposal from Tara and also 6 month tentative plan and overview of this project. Setting another meeting to go over this information and touch base and speak further when more information will be provided.

Meetings:

<i>Meeting and Date:</i>	Executive Committee 5/26/20
<i>Parties Attending:</i>	Executive Committee, SFSS Staff
<i>Reason:</i>	Regular Bi-weekly meeting
<i>Summary and Outcome:</i>	Governance Committee Update, Board collaboration software, student fees, CA Bargaining plans
<i>Next Steps:</i>	Staying updated on the Governance committee, waiting on feedback for software, seeking legal council on the collective agreement bargaining plans

Meetings:

<i>Meeting and Date:</i>	Mandatory Supplementary Fee 5/28/20
<i>Parties Attending:</i>	Steve Birnie
<i>Reason:</i>	Informal check in and updates on the Supplementary Fee Committee
<i>Summary and Outcome:</i>	Understanding the my role on the MSP committee and updates on the expectations over the summer and meeting day
<i>Next Steps:</i>	Touch base with Steve around the next committee meeting, looking at the current policy, creating a strategic plan until November. Waiting for the committee meeting invitation

Meetings:

<i>Meeting and Date:</i>	Governance Committee 5/28/20
<i>Parties Attending:</i>	Governance Committee, SFSS Staff
<i>Reason:</i>	Governance restructuring update, Executive Committee Update
<i>Summary and Outcome:</i>	Updates on the restructuring and goal setting
<i>Next Steps:</i>	Continuing to research and thoroughly look through current policies and the 2015 policy manual

Meetings:

<i>Meeting and Date:</i>	SUB Committee 5/29/20
<i>Parties Attending:</i>	VP University Relations, VP Finance, Marc Fontaine, Ian Abercrombie, Erin Biddlecomb, Sylvia Ceacero, Wade Parkhouse, Larry Waddell, John Walsh, Todd Farup
<i>Reason:</i>	Updated on the SUB Building and timeline for summer
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"><li>- SUB Project Update</li><li>- SUB Operations Panning Update</li><li>- Effects of COVID 19 on the SUB Building</li></ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"><li>- Marc is going to submit terms of reference for the new committee for the SUB.</li><li>- Waiting to see what happens after occupancy</li></ul>

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		<p>also follow up on logistics for this as pilot project</p> <ul style="list-style-type: none"> <li>- Welcome week: how to engage students via online to participate in welcome week. Looking into how to have a more online presence since we have to work remotely. Looking into getting support to create media events in the future for the fall semester.</li> </ul>
	<p><i>Relevant Strategic Priorities:</i></p>	<ul style="list-style-type: none"> <li>- Planning food hub project and bringing this to board table</li> <li>- Planning upcoming projects for the fall semester</li> <li>- Next meeting on June 8th</li> </ul>

## VP EXTERNAL RELATIONS (Samad Raza)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	UVSS introductory meeting 5/27/2020
	<i>Parties Attending:</i>	Osob, Samad, UVSS outreach Director Sarina
	<i>Reason:</i>	Build relationship and start communication line, also to gather thoughts on BC budget consultation
	<i>Summary and Outcome:</i>	Successful meeting, possibility of collaborating on a bigger campaign and sharing information to support each other.
	<i>Next Steps:</i>	Share BC budget report once its ready
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Executive Committee 5/26/20
	<i>Parties Attending:</i>	Executive Committee, SFSS Staff
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Updates on the governance committee, managing softwares, student engagement fee.
	<i>Next Steps:</i>	Seek legal council
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Food Hub 5/25/20
	<i>Parties Attending:</i>	Matt, Tara Flynn, Samad
	<i>Reason:</i>	Discuss possibility of collaboration on food hub, collect more information on the program
	<i>Summary and Outcome:</i>	Tara Flynn proposed to start a food service f=program at bby SFU and need SFSS help to do so.
	<i>Next Steps:</i>	Review proposal and list out possible approaches to UAA
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	ERSE working group meeting 5/29/2020
<i>Parties Attending:</i>	Samad, Osob, matt, Phum, WeiChun, Abishek, gabe	
<i>Reason:</i>	Discuss possible projects and review food hub proposal from Tara Flynn	
<i>Summary and Outcome:</i>	Decided to collaborate on a food hub project and start a weekly game show as a student engagement response.	
<i>Next Steps:</i>		
<u>Meetings:</u>		
<i>Meeting and Date:</i>	SFSS Council Meeting, May 27	
<i>Parties Attending:</i>	Board, Executive Director, Support Staff, Council Members	
<i>Reason:</i>	First Council meeting of the term	
<i>Summary and Outcome:</i>	First council meeting and orientation.	
<i>Next Steps:</i>	N/A	

<b>Project/Events Updates and Upcoming Plans</b>	<i>Projects/Events:</i>	
	<i>Project/Event Title:</i>	ERSE
	<i>Updates and Upcoming Plans:</i>	ERSE working group is moving forward with the food hub and game show plan, and will be proposing it in the UAA meeting on Tuesday.
	<i>Relevant Strategic Priorities:</i>	At the moment we are working on structure and laying out semester plan.

## VP FINANCE (Corbett Gildersleve)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Governance Committee Overview, May 20th
	<i>Parties Attending:</i>	Governance Committee members and staff
	<i>Reason:</i>	Going over the purpose of the committee
	<i>Summary and Outcome:</i>	We discussed the purpose of the committee, what it worked on last year, and as well as plans for the year.
	<i>Next Steps:</i>	Hold our first meeting and start working on the governance review and restructuring as tasked by the Board on May 15th
	<i>Meeting and Date:</i>	Governance Committee, May 21
	<i>Parties Attending:</i>	Committee members and staff
	<i>Reason:</i>	First meeting of the committee
	<i>Summary and Outcome:</i>	We went into more detail on plans for the year including the Governance Review and Restructuring, Bylaw Review, Council Orientation, We also reviewed the Terms of Reference (TOR) for the First Year Engagement Committee as was tasked by the Board on May 15th
	<i>Next Steps:</i>	Report to the committee on progress made in reviewing the 2015 Policy Manual, Operations Policies, and Governance Model research
	<i>Meeting and Date:</i>	Board Development Session, May 22
	<i>Parties Attending:</i>	Board, Executive Director, Support Staff, Department Coordinators
	<i>Reason:</i>	Learn more about the department coordinators and their experiences in the previous year
	<i>Summary and Outcome:</i>	Staff members for each service department introduced themselves, gave an overview of their position and the department. Additionally, they shared their experiences of the previous years and how the Board can work with staff on issues. There is a lot of interest for staff members to work with the board more collaboratively.
	<i>Next Steps:</i>	During the discussion, there was mutual interest from staff and some board members (including myself) to look into a Large-Event Fund and review the club and student union funding models. We will discuss these later at the first Finance and Audit Committee meeting
	<i>Meeting and Date:</i>	Exec Committee, May 26th
	<i>Parties Attending:</i>	Committee members and staff
	<i>Reason:</i>	Update on the Administrative Review and Restructuring
	<i>Summary and Outcome:</i>	I did not attend due to illness
	<i>Next Steps:</i>	Receive an update from the committee members
<i>Meeting and Date:</i>	SFSS Council Meeting, May 27	
<i>Parties Attending:</i>	Board, Executive Director, Support Staff, Council Members	
<i>Reason:</i>	First Council meeting of the term	
<i>Summary and Outcome:</i>	Attended the first Council meeting of the term, listened to the Council orientation. I left early to attend the Alumni Association AGM. After the meeting was completed, I chatted with the new Council chair, Zaid Mohammad Lari and gave some advice on chairing as well as the importance of setting up Council committees developed by Gabe Liosis, the previous Council Chair.	
<i>Next Steps:</i>	Reach out to the Chair and Vice Chair before the next meeting to see if they need any support or advice	

<i>Meeting and Date:</i>	SUB Computers, May 28
<i>Parties Attending:</i>	Marc Fontaine, John Walsh, and I
<i>Reason:</i>	Talk about technology in the SUB in general and for the Game Lounge
<i>Summary and Outcome:</i>	Due to my past work experience with IT Services in the AV department, we talked about technology in the SUB and potential service needs. Additionally, we discussed some of the original ideas for the Game Lounge and the need to check with relevant stakeholders to see if needs have changed.
<i>Next Steps:</i>	Initial outreach with stakeholders will be handled by staff and we will meet again later to get an update.

<i>Meeting and Date:</i>	Special Governance Committee Meeting, May 28
<i>Parties Attending:</i>	Committee Members, Executive Director, Support Staff
<i>Reason:</i>	Update on AGM prep and the Governance Review and Restructuring
<i>Summary and Outcome:</i>	The AGM has a tentative date for October and committee members have registered for an information session about hosting a virtual Annual General Meeting (an online meeting).  Additionally, the Chair and I gave an update on our progress concerning the Governance Review and Restructuring. As tasked by the Board on May 15th, we reviewed the 2015 Policy Manual to see what policies, rules, and standing orders were still viable, what was outdated/redundant, and what needed to be amended. The Policy Manual is broken up into three main sections: Administrative Policies, Standing Orders, and Rules. Gabe and I were able to complete a review of the Standing Orders and Rules where we cleaned up, added, or updated a number of the sections. Items that were removed were old committees that no longer existed and whose purpose could be handled by an existing committee. Other items like elections and council policies were removed to be made into their own self-standing policies.
<i>Next Steps:</i>	Present this draft to the board for review and comment, continue work on the Administrative and Operational Policies with the goal of presenting them to the governance committee for review and comment.

<i>Meeting and Date:</i>	Building Committee, May 29
<i>Parties Attending:</i>	Build SFU GM, Building Manager, VP University Relations, VP Student Services, SFU Committee Members
<i>Reason:</i>	Receive an update on the progress of the SUB construction project
<i>Summary and Outcome:</i>	The SUB project is progressing and looks to be finishing this summer. Build SFU GM brought up the need to start forming the Building Management Committee for when the SUB is complete. This committee is a joint SFU-SFSS committee that will deal with any issues that arise with using the building.
<i>Next Steps:</i>	We will meet again in July to receive the next set up updates to the project

<i>Meeting and Date:</i>	Board of Directors Meeting, May 29
<i>Parties Attending:</i>	Board, Executive Director, Support Staff
<i>Reason:</i>	Receiving updates, re-motioning
<i>Summary and Outcome:</i>	This meeting was lengthy, but more due to discussions rather than the number of motions unlike the May 15th meeting. We received progress reports from the Governance and Exec committees, re-motioned a few committees and the vice-chair appointments due to missing a mover/seconded at the May 15th meeting. As well we re-motioned for the new Legal Liaison position to help address concerns by board members. Additionally, we approved the creation of a new First Year's Experience Committee. We also discussed the creation of a BIPOC committee to center the SFSS around lived experiences of Black, Indigenous, and

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We have reviewed a number of student society governance structures in Canada to help inform our work. In this review, we have added, updated, and/or removed a number of sections so that we can have a "best of both worlds" between our current and past policies (2015 Policy Manual). Anything that was redundant or out of date was removed or amended. Some sections like the Council and Elections Policies were removed to form their own standalone policies. A first draft of the Standing Orders and Rules was presented to the Governance Committee on May 28th and will be presented to the Board on May 29th for review and feedback.</p> <p>Next steps are to review the feedback that the Board gives and implement it where needed, as well as to complete work on the Administrative and Operations Policies to be presented to the committee next week.</p> </td> </tr> <tr> <td data-bbox="370 1058 591 1115"><u>Relevant Strategic Priorities:</u></td> <td data-bbox="591 1058 1338 1115">Organizational Development</td> </tr> <tr> <td colspan="2" data-bbox="370 1115 1338 1157"><u>Projects/Events:</u></td> </tr> <tr> <td data-bbox="370 1157 591 1184"><u>Project/Event Title:</u></td> <td data-bbox="591 1157 1338 1184">Administrative Review and Restructuring</td> </tr> <tr> <td data-bbox="370 1184 591 1499"><u>Updates and Upcoming Plans:</u></td> <td data-bbox="591 1184 1338 1499"> <p>On May 15th, the Board of Directors decided to begin a Governance and Administrative Review and Restructuring as we wished to move away from our current model (Policy Governance) as we believe it is not the right fit for a number of reasons. 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## VP STUDENT LIFE (Jennifer Chou)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 22] SFU Disability & Neurodiversity Alliance Meeting
	<i>Parties Attending:</i>	Myself, other SFU DNA members
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Petition for asynchronous learning launched: <a href="http://chnq.it/xgGpCRvG6h">http://chnq.it/xgGpCRvG6h</a></li> <li>Created Instagram account</li> <li>Went over email newsletter schedule/details</li> <li>Discussed setting up meetings with SFU admin regarding accessibility concerns</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Send email to members</li> <li>Promote new Instagram: <a href="http://instagram.com/sfudna">http://instagram.com/sfudna</a></li> <li>Ask SFSS Board if we are endorsing petition (<a href="http://chnq.it/xgGpCRvG6h">http://chnq.it/xgGpCRvG6h</a>)</li> </ul>
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 22] SFSS Coordinator Meet & Greet
	<i>Parties Attending:</i>	Myself, SFSS Board members, SFSS staff
	<i>Reason:</i>	Intro to what coordinators do
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Asked questions regarding grant requests for external venues (\$ is unpredictable when venues are outside of SFU, so grant won't cover it)</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 25] FASS DSU Meeting
	<i>Parties Attending:</i>	Myself, other SFSS reps, and FASS DSU reps
	<i>Reason:</i>	Regular meeting time
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Went over clubs days/arts week online</li> <li>Discussed SASS (Society of Arts and Social Sciences) blog vs newsletter</li> <li>Went over student engagement opportunities for DSUs (study rooms, Zoom sessions)</li> <li>I came up with ideas for quizzes (engaging things students can take) for classes or clubs students should check out based on their interests</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 26] Virtual Events discussion with SFSS At-Large (Phum)
<i>Parties Attending:</i>	Myself, Phum	
<i>Reason:</i>	Discuss virtual events, looking at SFU Anime Club and CSSS for examples	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Table simulator game</li> <li>Icebreakers in Discord</li> </ul>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>Contact nominating committee chair about changing Events committee application</li> </ul>	
<b>Meetings:</b>		
<i>Meeting and Date:</i>	[May 26] SFSS Executive Committee Meeting	
<i>Parties Attending:</i>	Myself, SFSS Execs (VPs and President), SFSS staff	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Updates from governance committee</li> <li>Board task management collaboration tools/software</li> <li>Student fees               <ul style="list-style-type: none"> <li>We can't charge how we charge fees unless there is referendum</li> <li>Can't change fees, but asking SFU to waive fees (athletics, UPass suspended), 2% late tuition penalty</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>• Potential financial resources flyer with explanation of where student activity fee goes</li> <li>• Collective agreement bargaining plans - need to seek legal counsel</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<i>Meeting and Date:</i>	[May 27] SFSS Council Meeting
<i>Parties Attending:</i>	Myself, SFSS Board members, SFSS staff, Council reps
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Delivered my board report to council:  <a href="https://docs.google.com/document/d/10eiKBM_C_fTHW2n6Z1y8UTXYY_PeH5Zb6W3-4BqN6kg/edit?usp=sharing">https://docs.google.com/document/d/10eiKBM_C_fTHW2n6Z1y8UTXYY_PeH5Zb6W3-4BqN6kg/edit?usp=sharing</a> </li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<i>Meeting and Date:</i>	[May 29] SFSS Accessibility Committee Meeting
<i>Parties Attending:</i>	Myself, other SFSS Accessibility Committee Members, SFSS Staff
<i>Reason:</i>	Discuss applications and year goals
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussed application details and changing the questions to be more reflective of the committee</li> <li>• Discussed possibility of setting up a scholarship/award using the accessibility fund</li> <li>• Discussed collaborating with SFU Disability and Neurodiversity Alliance / Centre for Accessible Learning to ensure accessible online learning especially in Fall 2020</li> <li>• Talked about ongoing projects like psychoeducational assessments (identifies learning challenges for students, costs a lot of \$ to get) and working on appendices (accessible events/spaces guide) of Accessibility Standard Policy</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Email Sarah for thoughts/advice</li> </ul>

<i>Meeting and Date:</i>	[May 29] SFSS Board Meeting
<i>Parties Attending:</i>	Myself, other SFSS Board members, SFSS Staff, Guests
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Find my summary of the meeting in this Council report:  <a href="https://docs.google.com/document/d/1k6jyybC0SGZzPUXT6RLD5Hiy1W1i_fzHLUjoerB9Fw8/edit?usp=sharing">https://docs.google.com/document/d/1k6jyybC0SGZzPUXT6RLD5Hiy1W1i_fzHLUjoerB9Fw8/edit?usp=sharing</a> </li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<i>Meeting and Date:</i>	[May 29] Call with VP External, Samad Raza
<i>Parties Attending:</i>	Myself, Samad
<i>Reason:</i>	Updating about the food pantry initiative
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Samad updated me about his project as part of the emergency response working group</li> <li>• Possible support from Events committee once at-larges are appointed</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<i>Meeting and Date:</i>	[May 30] SFSS Board/Council Meeting/Orientation
<i>Parties Attending:</i>	Myself, other SFSS Board members, SFSS Council Chair and Vice Chair
<i>Reason:</i>	A general overview of what the role of Council is, the role of the Chair, possible areas of collaborations for the year, current initiatives of the Board that Council could become involved in
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• VP University Relations (Gabe) set up the meeting and went through BC Societies Act, SFSS constitution, bylaws, policies,</li> </ul>

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<i>Project/Event Title:</i>	ISF Eid 2020 May 24th Event
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• ISF reached out to me to help with the Eid event on May 24th</li> <li>• I contacted SFU Residence to ask the dining hall to collaborate for this event to ensure safety measures with social distancing are being followed</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being University Relations
<i>Project/Event Title:</i>	SFU Anti-Asian Racism Seminar/workshop
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• A student approached me proposing an event on how to address the anti-Asian racism rising, and strategies to prevent the bystander effect</li> <li>• Collaborating with International Services for Students (potentially)</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being University Relations
<i>Project/Event Title:</i>	[May 22] How to Succeed in Online Courses Panel Event
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>• I spoke about my experience learning online and offered some tips <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/document/d/1LbMl8MOYrxZ6jZxFGo94NwdCpKQB_pgKRTjD2lx3cy0/edit?usp=sharing">https://docs.google.com/document/d/1LbMl8MOYrxZ6jZxFGo94NwdCpKQB_pgKRTjD2lx3cy0/edit?usp=sharing</a></li> </ul> </li> <li>• Briefly talked about SFSS and its role in webcam usage during exams (advocacy)</li> </ul>
<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being University Relations

## VP UNIVERSITY RELATIONS (Gabe Liosis)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	SFU Senate Meeting (05-19-2020)
	<i>Parties Attending:</i>	Via Webcast
	<i>Reason:</i>	To stay informed on any updates on academic accommodations in the face of COVID-19
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Meet With Zaina Khan, SASU President (05-20-2020)
	<i>Parties Attending:</i>	Myself, Zaina Khan
	<i>Reason:</i>	Creating a Discord channel for SASU
	<i>Summary and Outcome:</i>	I helped lead the PSSU Executive through the steps of how to set up a discord server for a student union, as well as how to use the features of discord and how to moderate and encourage active participation in the online realm
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Political Science Student Union (05-20-2020)
	<i>Parties Attending:</i>	PSSU Executive Members; Myself
	<i>Reason:</i>	Discuss Academic Advocacy for Students in the face of COVID19
	<i>Summary and Outcome:</i>	I helped facilitate a discussion around what SFSS is advocating and asking of the University, and how Student Unions, especially the PSSU, can participate in this advocacy at the departmental level.
	<i>Next Steps:</i>	Follow Up with PSSU Executive members and provide the relevant information where necessary.
	<i>Meeting and Date:</i>	15 Minute Governance Committee Overview Meeting (05-20-2020)
<i>Parties Attending:</i>	Members of the Governance Committee; Shaneika, EA; Sarah, CRPC.	
<i>Reason:</i>	Overview of what the role of the Governance Committee is and what projects can be undertaken by this Committee during this next Board term.	
<i>Summary and Outcome:</i>	N/A	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	15 Minute UAA Committee Overview Meeting	
<i>Parties Attending:</i>	Members of the UAA Committee; Shaneika, EA; Sarah, CRPC.	
<i>Reason:</i>	Overview of what the role of the UAA Committee is and what projects can be undertaken by this Committee during this next Board term.	
<i>Summary and Outcome:</i>	N/A	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	Board of Governors Meeting (05-21-2020)	
<i>Parties Attending:</i>	Webcast of the Board of Governors Meeting	
<i>Reason:</i>	I attended the BoG meeting to watch out for potential updates on decisions made regarding the University's response to COVID-19 and its impact on students, especially regarding decisions made regarding online classes.	
<i>Summary and Outcome:</i>	N/A	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	Governance Committee Meeting (05-21-2020)	

<i>Parties Attending:</i>	Governance Committee Members; Osob, President.
<i>Reason:</i>	Regularly Scheduled Governance Committee Meeting.
<i>Summary and Outcome:</i>	Discussion on: Priorities for the Year, Governance Restructuring, The By-Law Review, Orientation for Council
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Set Dates for Board Consultation, Student Town Hall, and the AGM in September.</li> <li>• Research different Governance Models used by Student Societies.</li> <li>• Familiarize ourselves with the current Board policies and 2015 Board Policies.</li> </ul>

<i>Meeting and Date:</i>	GSS/TSSU RA Meeting (05-22-2020)
<i>Parties Attending:</i>	GSS Representatives; TSSU Representative; Gabe, VP University Relations.
<i>Reason:</i>	Bringing Representatives from GSS, SFSS and TSSU to discuss the ongoing issues with the RA Unionization process
<i>Summary and Outcome:</i>	
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Stay in contact with this group to decide what the next steps SFSS can take to assist this campaign</li> </ul>

<i>Meeting and Date:</i>	SFSS Board Development Session (05-22-2020)
<i>Parties Attending:</i>	Members of the Board of Directors; SFSS Staff; SFSS Coordinators
<i>Reason:</i>	Meet & Greet With SFSS Coordinators
<i>Summary and Outcome:</i>	Board members learned the roles of various SFSS Coordinators, and had an opportunity for questions and comments
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Stay in contact with this group to decide what the next steps SFSS can take to assist this campaign</li> </ul>

<i>Meeting and Date:</i>	Executive Committee Meeting (05-26-2020)
<i>Parties Attending:</i>	Members of the Executive Committee; Executive Director; Executive Assistant
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussed Upcoming Collective Agreement Bargaining</li> <li>• Discussed Ongoing Administrative Restructuring</li> </ul>
<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Report back to the Board and Governance Committee on the Administrative Restructuring</li> </ul>

<i>Meeting and Date:</i>	SFU Student Townhall (05-27-2020)
<i>Parties Attending:</i>	Via Webcast
<i>Reason:</i>	Special Town Hall Event
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• SFU administration such as President Petter, Dr. Driver, and the Graduate Studies Dean answered questions from students on the University's response to COVID-19.</li> </ul>
<i>Next Steps:</i>	Report back to the Board on the outcome and effects of this event, give feedback to SFU Administrators at the upcoming Joint Operations Group meeting.

<i>Meeting and Date:</i>	Call With Samad, VP External Relations (05-27-2020)
<i>Parties Attending:</i>	Gabe, VP University Relations; Samad, VP External Relations
<i>Reason:</i>	Discuss Possible initiatives for the Working Group on Emergency Response and Student Engagement
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussed possible initiatives the working group could take on, such as a Food HUB on campus and a comprehensive plan for fall semester operations</li> </ul>
<i>Next Steps:</i>	Develop these ideas further and bring to the Working Group for further discussion.

<i>Meeting and Date:</i>	Political Science Student Union (05-27-2020)
<i>Parties Attending:</i>	Members of the Political Science Student Union Executive; Gabe, VP University Relations
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed Advocacy efforts for changes to the academic structure of teaching online classes: asynchronous teaching</li> </ul>
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	Council Meeting (05-27-2020)
<i>Parties Attending:</i>	Members of Council; various Members of the Board of Directors
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Attended the regularly scheduled meeting, as an Honorary Member of Council</li> </ul>
<i>Next Steps:</i>	Work with the newly elected Chair and Vice Chair to ensure they are supported in their new roles, and continue working with these two individuals to ensure the Board and Council are working together as efficiently as possible

<i>Meeting and Date:</i>	Call With Osob and Matt (GSS) (05-27-2020)
<i>Parties Attending:</i>	Osob, SFSS President; Gabe, SFSS VP University Relations; Matt McDonald, GSS Director of External Relations
<i>Reason:</i>	Plan for Upcoming Joint Operations Group meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Discussed items on the agenda and what our messaging would be</li> </ul>
<i>Next Steps:</i>	Attend the JOG meeting on 05-28-2020.

<i>Meeting and Date:</i>	Joint Operations Group Meeting (05-28-2020)
<i>Parties Attending:</i>	SFU Admin; GSS Representatives; SFSS Representatives
<i>Reason:</i>	Regularly scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>SFSS presented the COVID-19 survey results</li> <li>Asked questions regarding late fees, tuition costs for summer and fall, and emergency funding for summer and fall.</li> <li>Questions about course delivery, including asynchronous delivery, what courses will be in-person in the fall, etc.</li> <li>Discussed the current status of the RA agreement</li> <li>Discussed concerns about library access</li> <li>Discussion around the U-pass program</li> </ul>
<i>Next Steps:</i>	Attend the JOG meeting on 05-28-2020.

<i>Meeting and Date:</i>	Call With Matt Provost (05-28-2020)
<i>Parties Attending:</i>	Matt Provost, VP Student Services; Gabe Liosis, VP University Relations; Balqees Jama, At-Large Representative
<i>Reason:</i>	Drafting the creation of a BIPOC Committee
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>Went over an idea created by Matt Provost to potentially establish a BIPOC (Black Indigenous People of Colour) Committee of the Board.</li> <li>Went over a draft terms of reference</li> </ul>
<i>Next Steps:</i>	Continue working on the terms of reference, and bring to the Governance Committee for review.

<i>Meeting and Date:</i>	SFU Building Committee Meeting (05-29-2020)
<i>Parties Attending:</i>	Board of Directors Representatives from SFSS; Representatives from SFU; Marc Fontaine, SFSS Build SFU General Manager; John Walsh, Building Manager
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and</i>	

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	<i>Relevant Strategic Priorities:</i>	Student Engagement

## AT-LARGE REPRESENTATIVE (Balqees Jama)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	Governance Committee Meeting   May 21
	<i>Parties Attending:</i>	Governance Committee Members; Osob, President.
	<i>Reason:</i>	Regularly Scheduled Governance Committee Meeting.
	<i>Summary and Outcome:</i>	- Conversations about governance restructuring, Fall AGM, By-Law Review, Council Orientation
	<i>Next Steps:</i>	- Research governance models used by student societies - Examine current and 2015 Board policies - Set important dates
	<i>Meeting and Date:</i>	SFSS Board Development Session   May 22
	<i>Parties Attending:</i>	Board Members; Staff
	<i>Reason:</i>	Meet & Greet With SFSS Coordinators
	<i>Summary and Outcome:</i>	- Staff coordinators explained what they do - Board heard experiences, concerns, and suggestions
	<i>Next Steps:</i>	Stay updated and keep them in loop re: governance restructuring
	<i>Meeting and Date:</i>	SFU Virtual Student Town Hall   May 26
	<i>Parties Attending:</i>	SFU Admin, Several Board of Directors
	<i>Reason:</i>	To update students and answer questions regarding the university's COVID-19 response.
	<i>Summary and Outcome:</i>	Vague responses; no live-participation;; all moderated by SFU Admin Erin Biddlecombe; major student concerns left unaddressed
	<i>Next Steps:</i>	Update board on events and discussions from the town hall; consider doing our own Town Hall
	<i>Meeting and Date:</i>	SFSS Council Meeting   May 27
	<i>Parties Attending:</i>	SFSS Councillors and several Board of Directors
	<i>Reason:</i>	Stay informed and involved; Honorary Member of Council
	<i>Summary and Outcome:</i>	New Chair and Vice Chair appointments
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	SFSS Board of Directors Meeting   May 29	
<i>Parties Attending:</i>	Members of the Board of Directors	
<i>Reason:</i>	Regularly Scheduled Meeting	
<i>Summary and Outcome:</i>		
<i>Next Steps:</i>	N/A	
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	BIPOC Committee
	<i>Updates and Upcoming Plans:</i>	- Finish Terms of Reference and send to Governance Committee - Establish committee - Appoint At-Large members
	<i>Relevant Strategic Priorities:</i>	Student Wellbeing Student Engagement
	<i>Project/Event Title:</i>	Student Town Hall
	<i>Updates and Upcoming Plans:</i>	Work with COVID-19 Coalition and other partners that endorsed the campaign such as the GSS x TSSU x SFPIRGto organize a town hall for students to raise their concerns
<i>Relevant Strategic</i>	Student Engagement	

	<i>Priorities:</i>	Student Wellbeing
	<i>Project/Event Title:</i>	First Year Engagement Committee Establishment
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>- Finalized Terms of Reference and had Governance Committee review it</li> <li>- To be sent to Board for approval</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Student Engagement
	<i>Project/Event Title:</i>	Governance Restructuring
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> <li>- Reviewing 2015 Board Policy manual edits</li> <li>- Assigned tasks</li> <li>- Plan to meeting weekly instead of biweekly until restructuring is done</li> </ul>
	<i>Relevant Strategic Priorities:</i>	Organizational Development

## AT-LARGE REPRESENTATIVE (Phum Luckkid)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	University and Academic Affairs Committee 5.22
	<i>Parties Attending:</i>	UAA committee
	<i>Reason:</i>	Biweekly meeting
	<i>Summary and Outcome:</i>	Discussion of <ul style="list-style-type: none"> <li>- Appointing new At-Larges</li> <li>- Update on initiatives from last year</li> <li>- Inclusion of senators in UAA</li> </ul>
	<i>Next Steps:</i>	Hiring At-Larges, OER video
	.	
	<i>Meeting and Date:</i>	Board development session
	<i>Parties Attending:</i>	SFSS staff, SFSS BOD
	<i>Reason:</i>	To become acquainted with SFSS general office staff such as club and dsu coordinators
	<i>Summary and Outcome:</i>	Received recommendations from staff about board
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	FASS DSU meeting 5.25
	<i>Parties Attending:</i>	FASS reps, FASS rep, VP student life
	<i>Reason:</i>	Weekly FASS DSU meeting
	<i>Summary and Outcome:</i>	Discussion of <ul style="list-style-type: none"> <li>- FASS newsletter</li> <li>- Asynchronous learning support</li> <li>- FASS engage discord</li> <li>- First year committee and virtual clubs days</li> </ul>
	<i>Next Steps:</i>	Discord moderator training, establishing first year committee, council meeting, asynchronous learning support
	<i>Meeting and Date:</i>	Virtual events discussion with VP Student Life 5.25
	<i>Parties Attending:</i>	VP Student life Jennifer
	<i>Reason:</i>	Ideas about virtual events for events committee and other SFSS events
	<i>Summary and Outcome:</i>	Looked at examples of other club icebreakers such as CSSS and SFU Anime  Explored options such as Tabletop Simulator, and online websites such as scribblio and cards against humanity
	<i>Next Steps:</i>	Appointment of at-larges for Events Committee, first Events committee meeting

<i>Meeting and Date:</i>	CSSS Meeting 5.25
<i>Parties Attending:</i>	Computing science student society members and execs
<i>Reason:</i>	Appointment of new Execs and FAS updates
<i>Summary and Outcome:</i>	Updates: <ul style="list-style-type: none"> <li>- Discussion about upcoming events</li> <li>- Hiring of new TA's in CMPT and new courses and course structure</li> <li>- Attended Exec election</li> </ul>
<i>Next Steps:</i>	

<i>Meeting and Date:</i>	Council meeting 5.27
<i>Parties Attending:</i>	SFSS staff, BOD, and Councillors
<i>Reason:</i>	SFSS Council meeting
<i>Summary and Outcome:</i>	Brief explanation of Roberts' Rules Election of new Council chair and Vice-chair Endorsement of Disabilities and Neurodiversity Alliance letter
<i>Next Steps:</i>	

<i>Meeting and Date:</i>	Meeting with SFSS President concerning Club Policy Manual 5.28
<i>Parties Attending:</i>	Osob, Myself
<i>Reason:</i>	Osob and I discussed a SFSS clubs and SU Resource manual that will be regularly updated as well as the formation of a working group to improve policies surrounding Club/SU resource
<i>Summary and Outcome:</i>	Debrief on what she has been working on and plans for manual and working group
<i>Next Steps:</i>	Discussion and formation at SFSS Board meetings

<i>Meeting and Date:</i>	SFSS Accessibility Committee meeting 5.29
<i>Parties Attending:</i>	SFSS Access Committee
<i>Reason:</i>	<ul style="list-style-type: none"> <li>- Formation of committee (intro of members and resignation)</li> <li>- Review and revision of student at-large applications</li> <li>- Discussion of Bursary using Accessibility fund</li> </ul>
<i>Summary and Outcome:</i>	Approved At-large applications and discussed bursary
<i>Next Steps:</i>	Fund reallocation discussion on FAC

<i>Meeting and Date:</i>	SFSS Board meetings 5.29
<i>Parties Attending:</i>	SFSS Board and staff, the Peak
<i>Reason:</i>	Biweekly board meeting

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<i>Relevant Strategic Priorities:</i>	Student financial health																								

## APPLIED SCIENCES REPRESENTATIVE (Harry Preet Singh)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	May 29th, BOD Meeting
	<i>Parties Attending:</i>	SFSS BoD and staff
	<i>Reason:</i>	Weekly Board meeting
	<i>Summary and Outcome:</i>	Discussed and voted on agenda items
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	May 22nd, Board Development Session
	<i>Parties Attending:</i>	SFSS BoD and staff
	<i>Reason:</i>	Weekly Board meeting
	<i>Summary and Outcome:</i>	Development session for board members
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	SFU Townhall
	<i>Parties Attending:</i>	SFU students and staff, sfss
<i>Reason:</i>	Weekly Board meeting	
<i>Summary and Outcome:</i>	Development session for board members	
<i>Next Steps:</i>		
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	
	<i>Updates and Upcoming Plans:</i>	
	<i>Relevant Strategic Priorities:</i>	

## ARTS & SOCIAL SCIENCES REPRESENTATIVE (Sude Guvendik)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Meet with Zaina Khan SASU president
	<i>Parties Attending:</i>	Myself and Zaina Khan
	<i>Reason:</i>	SASU's discord channel, activities and virtual clubs day
	<i>Summary and Outcome:</i>	We talked about alternatives for clubs day and the ways we could improve welcome day.
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	SFU Student Townhall (05-27-2020)
	<i>Parties Attending:</i>	Via Webcast
	<i>Reason:</i>	Town Hall Evet
	<i>Summary and Outcome:</i>	SFU administration such as President Petter, Dr. Driver, and the Graduate Studies Dean answered questions from students on the University's response to COVID-19.
	<i>Next Steps:</i>	To give feedback to SFU Administrators at the upcoming Joint Operations Group meeting.
	<i>Meeting and Date:</i>	External Committee June 1
	<i>Parties Attending:</i>	Committee members, president and administrative staff
	<i>Reason:</i>	Bi weekly meeting
	<i>Summary and Outcome:</i>	Discussion on crafting a letter with DogwoodSFU and Justice, No Pipeline to have other student unions sign on opposing the TMX project
	<i>Next Steps:</i>	
	<i>Meeting and Date:</i>	SFSS Board meeting May 29
<i>Parties Attending:</i>	BOD and staff	
<i>Reason:</i>	Bi weekly meeting	
<i>Summary and Outcome:</i>	Voted on establishing the First year engagement committee. Discussed the points of the COVID-19 survey.	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>		
<i>Parties Attending:</i>		
<i>Reason:</i>		
<i>Summary and Outcome:</i>		
<i>Next Steps:</i>		



<b>Project/Events Updates and Upcoming Plans</b>	<i>Projects/Events:</i>	
	<i>Project/Event Title:</i>	First Year Engagement Committee Establishment
	<i>Updates and Upcoming Plans:</i>	Getting the Terms of Reference by the Governance committee
	<i>Relevant Strategic Priorities:</i>	Student engagement

## **BUSINESS REPRESENTATIVE (Mehtaab Gill)**

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	May 22 Coordinator Meet & Greet - Board Development Session
	<i>Parties Attending:</i>	BoD, staff
	<i>Reason:</i>	Meet SFSS coordinators
	<i>Summary and Outcome:</i>	Met with the coordinators and understood their roles
	<i>Meeting and Date:</i>	May 29 SFSS Board Meeting
	<i>Parties Attending:</i>	BoD, staff
	<i>Reason:</i>	Bi-weekly Board Meeting
	<i>Summary and Outcome:</i>	Refer to meeting minutes
<i>Next Steps:</i>	N/A	
<b>Project/Events Updates and Upcoming Plans</b>	<b>Projects/Events:</b>	
	<i>Project/Event Title:</i>	SCC planning
	<i>Updates and Upcoming Plans:</i>	Communicating and arranging a meeting with Shelley to brainstorm ideas for this semester
	<i>Relevant Strategic Priorities:</i>	Student engagement
	<i>Project/Event Title:</i>	First year info sheet
	<i>Updates and Upcoming Plans:</i>	Creating a pdf document with classmates to assist a first year Beedie student's journey
	<i>Relevant Strategic Priorities:</i>	Student engagement, student support

**COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (Haider Masood)**

<p><b>Meeting Summaries and General Comments</b></p>	<p><u>Meetings:</u></p> <table border="1"> <tr> <td data-bbox="386 296 589 327"><i>Meeting and Date:</i></td> <td data-bbox="589 296 1308 327">29th May,2020</td> </tr> <tr> <td data-bbox="386 327 589 359"><i>Parties Attending:</i></td> <td data-bbox="589 327 1308 359">BOD execs and staffs.</td> </tr> <tr> <td data-bbox="386 359 589 390"><i>Reason:</i></td> <td data-bbox="589 359 1308 390">Bi-weekly board meeting.</td> </tr> <tr> <td data-bbox="386 390 589 474"><i>Summary and Outcome:</i></td> <td data-bbox="589 390 1308 474">Appointed President to be the legal liaison office. Established the first year engagement committee and appointed its chair and members. Discussed the Covid19 survey. Discussion of another townhall to be conducted.</td> </tr> <tr> <td data-bbox="386 474 589 506"><i>Next Steps:</i></td> <td data-bbox="589 474 1308 506">FCAT President's meeting</td> </tr> </table>	<i>Meeting and Date:</i>	29th May,2020	<i>Parties Attending:</i>	BOD execs and staffs.	<i>Reason:</i>	Bi-weekly board meeting.	<i>Summary and Outcome:</i>	Appointed President to be the legal liaison office. Established the first year engagement committee and appointed its chair and members. Discussed the Covid19 survey. Discussion of another townhall to be conducted.	<i>Next Steps:</i>	FCAT President's meeting
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<i>Relevant Strategic Priorities:</i>											

## EDUCATION REPRESENTATIVE (Emerly Liu)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 18] Meeting with Associate Dean
	<i>Parties Attending:</i>	Associate Dean
	<i>Reason:</i>	Student Experience Think Tank (SETT)
	<i>Summary and Outcome:</i>	- The Associate Dean and I will facilitate an Education undergrad student focus group to learn about student experiences during the transition to remote classes and how the Faculty can further support
	<i>Next Steps:</i>	- Enlist the help of 9 undergrads
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 22] UAA Committee meeting
	<i>Parties Attending:</i>	UAA members, Senate reps
	<i>Reason:</i>	Bi-weekly
	<i>Summary and Outcome:</i>	- Refer to meeting minutes
	<i>Next Steps:</i>	Update OER video and letter
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 22] BoD Development Session
	<i>Parties Attending:</i>	BoD, SFSS staff
	<i>Reason:</i>	Coordinator meet and greet
	<i>Summary and Outcome:</i>	- BoD gained insight from SFSS staff about the distinct departments and their roles and responsibilities
	<i>Next Steps:</i>	N/A
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 25] Faculty Council meeting
	<i>Parties Attending:</i>	Faculty of Education, Faculty staff
	<i>Reason:</i>	Monthly
	<i>Summary and Outcome:</i>	- Discussion revolved around instructors' experiences with remote teaching, new opportunities, and constraints
	<i>Next Steps:</i>	N/A
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	[May 27] Student Experience Task Force (SETT) Education Focus Group
	<i>Parties Attending:</i>	Associate Dean, Director of UPC, Manager of UPC, education students
	<i>Reason:</i>	To discuss remote learning in preparation for the fall semester
<i>Summary and Outcome:</i>	- Discussion revolved around students' experience transitioning to remote learning, ways to stimulate social engagement in the fall, teaching strategies to stop academic dishonesty, other ways that the Faculty can support students	
<i>Next Steps:</i>	- Discuss with SETT members about constructing a survey	
<b>Meetings:</b>		
<i>Meeting and Date:</i>	[May 28] ESA meeting	
<i>Parties Attending:</i>	ESA members	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Appointed new executives - Discussion about June virtual event	
<i>Next Steps:</i>	N/A	
<b>Meetings:</b>		
<i>Meeting and Date:</i>	[May 29] Accessibility Committee meeting	
<i>Parties Attending:</i>	Accessibility Committee members	
<i>Reason:</i>	Bi-weekly	
<i>Summary and Outcome:</i>	- Refer to meeting minutes	
<i>Next Steps:</i>	N/A	

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<i>Relevant Strategic Priorities:</i>	- Student well-being, student financial health																								

## ENVIRONMENT REPRESENTATIVE (Anuki Karunajeewa)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	SFSS board meeting May 29, 2020
	<i>Parties Attending:</i>	BOD execs, staff, guests and myself
	<i>Reason:</i>	Bi-weekly board meeting
	<i>Summary and Outcome:</i>	Refer to meeting minutes
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Accessibility committee meeting May 29, 2020
	<i>Parties Attending:</i>	Committee members and myself
	<i>Reason:</i>	To resign from this committee
	<i>Summary and Outcome:</i>	Passed my resignation and explained my reasons for resigning The reason for my resignation is that I can not balance adding a 3rd committee to my list, so I would not have been able to give this committee my best.
	<i>Next Steps:</i>	N/A
	<i>Meeting and Date:</i>	Faculty of Environment social May 27, 2020
	<i>Parties Attending:</i>	Faculty of Environment staff, Current students, new students and myself
	<i>Reason:</i>	To welcome new coming students
	<i>Summary and Outcome:</i>	I spoke to new coming students and spoke about my experience in my major, at SFU and a little about the SFSS I also welcomed new students and shared resources with them
	<i>Next Steps:</i>	Connect with new students on facebook groups
	<i>Meeting and Date:</i>	Frosh meeting May 20, 2020
	<i>Parties Attending:</i>	Donna Dove, Geography student union chairs, faculty of environment students and myself
	<i>Reason:</i>	To discuss the upcoming faculty social
	<i>Summary and Outcome:</i>	Went over what will happen at the social Demonstrated a game we would play with the students
	<i>Next Steps:</i>	Attended social
	<i>Meeting and Date:</i>	University & Academic Affairs committee May 22, 2020
	<i>Parties Attending:</i>	Committee members and myself
	<i>Reason:</i>	Regular scheduled meetings
<i>Summary and Outcome:</i>	First UAA meeting Went over Open Education Resources (OER), discussed including student senators, talked about initiatives from last year and established an Emergency Response and Student Engagement working group (ERSE)	
<i>Next Steps:</i>	N/A	
<i>Meeting and Date:</i>	Council meeting May 27, 2020	
<i>Parties Attending:</i>	Board execs, council, staff, and myself	
<i>Reason:</i>	To meet the council and learn about council	
<i>Summary and Outcome:</i>	First council meeting and orientation.	
<i>Next Steps:</i>	N/A	

<b>Project/Events Updates and Upcoming Plans</b>	<table border="1"> <tr> <td colspan="2" data-bbox="386 317 1312 342"><u>Projects/Events:</u></td> </tr> <tr> <td data-bbox="386 342 589 367"><i>Project/Event Title:</i></td> <td data-bbox="589 342 1312 367">First External committee meeting</td> </tr> <tr> <td data-bbox="386 367 589 422"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="589 367 1312 422">Will discuss letter that DogwoodSFU and Justice, no Pipeline are writing regarding TMX and the pipeline</td> </tr> <tr> <td data-bbox="386 422 589 476"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="589 422 1312 476">N/A</td> </tr> </table>	<u>Projects/Events:</u>		<i>Project/Event Title:</i>	First External committee meeting	<i>Updates and Upcoming Plans:</i>	Will discuss letter that DogwoodSFU and Justice, no Pipeline are writing regarding TMX and the pipeline	<i>Relevant Strategic Priorities:</i>	N/A
<u>Projects/Events:</u>									
<i>Project/Event Title:</i>	First External committee meeting								
<i>Updates and Upcoming Plans:</i>	Will discuss letter that DogwoodSFU and Justice, no Pipeline are writing regarding TMX and the pipeline								
<i>Relevant Strategic Priorities:</i>	N/A								

## HEALTH SCIENCE REPRESENTATIVE (Nafoni Modi)

<b>Meeting Summaries and General Comments</b>	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Wednesday, May 20, 2020] Overview of the University Academic Affairs Committee
	<i>Parties Attending:</i>	UAA Committee Board Members, Committee Staff
	<i>Reason:</i>	Overview of the committee from staff
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Friday, May 22, 2020] UAA Committee Meeting
	<i>Parties Attending:</i>	UAA Committee members, committee staff, sfu student senators
	<i>Reason:</i>	Regular meetings
	<i>Summary and Outcome:</i>	
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting and Date:</i>	[Friday, May 22, 2020] Board Development Session
	<i>Parties Attending:</i>	BOD, Staff
<i>Reason:</i>		
<i>Summary and Outcome:</i>		
<i>Next Steps:</i>		
<u>Meetings:</u>		
<i>Meeting and Date:</i>	[Friday, May 29, 2020] BOD Meeting	
<i>Parties Attending:</i>	BOD	
<i>Reason:</i>	Biweekly regular meeting	
<i>Summary and Outcome:</i>	Refer to meeting notes	
<i>Next Steps:</i>		
<b>Project/Events Updates and Upcoming Plans</b>	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	
	<i>Updates and Upcoming Plans:</i>	
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Projects/Events:

<i>Project/Event Title:</i>	
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<i>Relevant Strategic Priorities:</i>	

Projects/Events:

<i>Project/Event Title:</i>	
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<i>Relevant Strategic Priorities:</i>	

## SCIENCE REPRESENTATIVE (WeiChun Kua)

<b>Meeting Summaries and General Comments</b>	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	SUS Meeting, May 18, 2020
	<i>Parties Attending:</i>	WeiChun Kua (Science Representative), SUS and Science DSU Execs
	<i>Reason:</i>	Weekly SUS Meetings
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	N/A
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Science All-DSU Meeting, May 19, 2020
	<i>Parties Attending:</i>	WeiChun Kua (Science Representative), Thomas (Science Student Engagement Coordinator), Nick (SUS), Stephanie (Chemistry), Shariq (Physics), Zhi Yuh (Stats), Aaron (BNSS), Zaid (SUS, MBB)
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Roundtable updates from DSUs and SUS,</li> <li>• introduction to WeiChun's platform/priorities as Science Rep</li> <li>• Updates on plan for first year science students and SFU transition programming,</li> <li>• What student needs aren't yet being adequately addressed.</li> </ul>
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Frosh will be moved to Spring (emphasis on in-person being a crucial component),</li> <li>• Gift cards for volunteer appreciation,</li> <li>• Concerns on webcam, online proctoring softwares and textbooks access and delays (online orders not arriving on time for students) and affordability.</li> </ul>
	<i>Next Steps:</i>	<ul style="list-style-type: none"> <li>• Connecting Shariq and Nick w/ movie nights coordinator,</li> <li>• Asked look over SFSS lab courses survey</li> </ul>
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Overview of the University Academic Affairs Committee (UAA), May 20, 2020
	<i>Parties Attending:</i>	Members of the UAA Committee; Shaneika (EA), Sarah (CRP)
	<i>Reason:</i>	<ul style="list-style-type: none"> <li>• Introduction to UAA Committee and overview of past initiative and projects</li> </ul>
	<i>Summary and Outcome:</i>	N/A
	<i>Next Steps:</i>	Look over last year priorities and report, and decide on our priorities this year
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Meeting with Ritu (SUS VP External), May 20, 2020
	<i>Parties Attending:</i>	WeiChun Kua (Science Representative), Meeting with Ritu (SUS VP External)
	<i>Reason:</i>	Introduction and Overview of Advocacy Groups on Campus
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Gave a brief intro to different advocacy groups that SUS can reach out and collaborate with such as SFPIRG, Tuition Freeze Now, EMBARK, SFU350, ChangeSFU and TSSU</li> </ul>
	<i>Next Steps:</i>	N/A
	<b>Meetings:</b>	
	<i>Meeting and Date:</i>	Governance Committee Meeting, May 21, 2020
	<i>Parties Attending:</i>	Governance Committee Members, WeiChun Kua (Science Representative)
<i>Reason:</i>	Sitting in For Weekly Scheduled Governance Committee Meeting.	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussion on Priorities For The Year</li> <li>• Governance Restructuring</li> <li>• By-law Review</li> </ul>	
<i>Next Steps:</i>	N/A	

<i>Meeting and Date:</i>	University Academic Affairs Committee (UAA), May 22, 2020
<i>Parties Attending:</i>	Members of the UAA Committee, Shaneika (EA), Sarah (CRP)
<i>Reason:</i>	Weekly Scheduled UAA Committee Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Discussion and updates on Open Education Resources (OER),</li> <li>• Establishing a Emergency Response and Student Engagement working group (ERSE)</li> </ul>
<i>Next Steps:</i>	Samad (VP External Relations) will lead ERSE working group and set up meeting times

<i>Meeting and Date:</i>	Board Development Session - Coordinator Meet & Greet, May 22, 2020
<i>Parties Attending:</i>	Board Member, SFSS Staff, SFSS Coordinators
<i>Reason:</i>	Meet and Greet
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Staff and coordinators introducing their role,</li> <li>• Board members got the opportunities to ask questions</li> </ul>
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	Overview of the External and Community Affair (ECA) Committee, May 25, 2020
<i>Parties Attending:</i>	ECA Committee Members, Shaneika (Executive Assistant), Sarah (CRP)
<i>Reason:</i>	Introduction and briefing on ECA past projects and initiative
<i>Summary and Outcome:</i>	N/A
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	SUS Meeting, May 25, 2020
<i>Parties Attending:</i>	WeiChun Kua (Science Representative), SUS and Science DSU Execs
<i>Reason:</i>	Weekly SUS Meetings
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• Talks on hosting movie nights w/ coupons giveaways,</li> <li>• Upgrading to Discord Nitro to provide better streaming and service to membership for online engagement</li> </ul>
<i>Next Steps:</i>	SUS looking into funding for Discord Nitro and coupons

<i>Meeting and Date:</i>	SFSS Council Meeting, May 27, 2020
<i>Parties Attending:</i>	SFSS Council, Board Members and Staff
<i>Reason:</i>	Regularly Scheduled Council Meeting
<i>Summary and Outcome:</i>	N/A
<i>Next Steps:</i>	N/A

<i>Meeting and Date:</i>	SFU Student Townhall, May 27, 2020
<i>Parties Attending:</i>	Live Streaming by SFU w/ SFU Admins and VPs
<i>Reason:</i>	To see what are SFU's response to students' concerns
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> <li>• SFU Admins and VPs did not adequately address students' concerns, no live questioning or student representation in the town hall.</li> <li>• Answers to student questions were vague and very general that did not give assurance that they are responding appropriately to students' needs and difficulties during the pandemic.</li> </ul>
<i>Next Steps:</i>	Plan to host our own SFSS Student Town Hall

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