

SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
June 16 - June 30, 2020

EXTERNAL & COMMUNITY AFFAIRS

<i>Committee Chair</i>	Samad Raza
<i>Summary</i>	Committee is working on developing a term advocacy plan.
<i>Ongoing Projects</i>	Just Recovery, TMX campaign, UPass
<i>Relevant Strategic Priorities:</i>	Fall term Upass is at the moment a priority, we are working on making a survey to consultate with our membership.

ACCESSIBILITY ADVISORY

<i>Committee Chair</i>	Jennifer Chou
<i>Summary</i>	No meeting during this period
<i>Ongoing Projects</i>	Appointing at-larges
<i>Relevant Strategic Priorities:</i>	Student well-being

UNIVERSITY & ACADEMIC AFFAIRS

<i>Committee Chair</i>	Gabe Liosis
<i>Summary</i>	The Committee is focusing its time on projects that are helping students during this time of great uncertainty, including COVID-19 academic advocacy, Food Hub project on Burnaby Mountain. We are also working to fight racism on campus, by working to get university-wide anti-black racism courses at SFU, as well as demanding that SFU change the SFU Athletics Team name.
<i>Ongoing Projects</i>	<ul style="list-style-type: none">- Food Hub Project (via the Working Group on Emergency Response and Student Engagement)- COVID-19 Academic Advocacy (Asynchronous Learning, no Exam Invigilation)- Anti-Black Racism Initiatives (via the Working Group on Anti-Black Racism, alongside the BIPOC Committee)<ul style="list-style-type: none">- Demanding that SFU actively work to change the "Scottish Clan" team name, due to the high number of students demanding this change to be made.- University-Wide initiative to implement mandatory anti-racism courses- Started drafting a document for what asynchronous teaching could look like if implemented for the Fall/Spring semesters- Planning the SFSS Student Town Hall (lead by At-Large Representative Balqees Jama)- Developed infographics from the quantitative data collected from the SFSS COVID-19 Survey conducted in the Spring Semester
<i>Relevant Strategic Priorities:</i>	University Relations, Student Engagement, Student Well Being, Student Financial Health

EVENTS

<i>Committee Chair</i>	Jennifer Chou
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<i>Summary</i>	No meeting during this period
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> • Financial Literacy workshop being planned & hosted • Care packages giveaway being planned • Photography workshop being planned
<i>Relevant Strategic Priorities:</i>	Student well-being Student engagement

FINANCE & ADMINISTRATIVE SERVICES

<i>Committee Chair</i>	Corbett Gildersleve
<i>Summary</i>	No meeting during this period as we are waiting on student-at-large appointments to fill the committee.
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> • Annual Audit • Student Union and Club Funding Model Review
<i>Relevant Strategic Priorities:</i>	Organizational Development

GOVERNANCE

<i>Committee Chair</i>	Gabe Liosis
<i>Summary</i>	<ul style="list-style-type: none"> - Met once during this period - Mainly set the groundwork to most forward on specific projects, namely the By-Law Review and Elections Policy review
<i>Ongoing Projects</i>	<ul style="list-style-type: none"> - By-Law Review - Planning for the Annual General Meeting - Execution of Governance Restructuring <ul style="list-style-type: none"> - Enacting new policy manuals passed by the Board of Directors - Began putting together a plan to review the Elections and Referenda Policies
<i>Relevant Strategic Priorities:</i>	Organizational Development

NOMINATION

<i>Committee Chair</i>	Matt Provost VP Services
<i>Summary</i>	Set up applications online through SFSS website and put our recruitment for at-large members to apply for different committees Been organizing applications Contacting committee chairs to share that applications are posted online Ensuring that applications are being shared on social media platforms Set deadline for applications this will be July 3rd
<i>Ongoing Projects</i>	Collecting application questions from outstanding committees Posted meeting for the July 7th to go through submitted applicants for committees Will be notifying committees Outstanding committees will have there questions posted at this meeting and we will start with the recruitment process for the next round of applications
<i>Relevant Strategic Priorities:</i>	Student Engagement

SURREY CAMPUS

<i>Committee Chair</i>	Mehtaab Gill, Business Representative
<i>Summary</i>	The committee is currently in the process of getting applications questions approved via the nominating committee. The questions have been sent and will be uploaded on to the website after next week.
<i>Ongoing Projects</i>	Hiring process with the support of nominating committee
<i>Relevant Strategic Priorities:</i>	Hire at-large members so that the committee can have an official meeting with quorum

VANCOUVER CAMPUS

<i>Committee Chair</i>	Haider Masood, FCAT Rep
<i>Summary</i>	Has not yet met
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

FIRST YEARS

<i>Committee Chair</i>	Haider Masood, FCAT Rep
<i>Summary</i>	Has not yet met
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

BLACK, INDIGENOUS, PERSONS OF COLOR

<i>Committee Chair</i>	Co-chairs: Mattew Provost (VP Student Services); Balqees Jama (At-large Representative)
<i>Summary</i>	Co-chairs met to plan. The first meeting has been called for Monday, July 6 and At-Large applications are currently open. We will start strategic planning for the BIPOC committee goals.
<i>Ongoing Projects</i>	Anti-racism initiatives at SFU
<i>Relevant Strategic Priorities:</i>	Student Well Being Student Engagement

MEMBERS SERVICES ENGAGEMENT

<i>Committee Chair</i>	Phum Lukkid, At-Large Rep
<i>Summary</i>	Has not yet met
<i>Ongoing Projects</i>	
<i>Relevant Strategic Priorities:</i>	

SFSS BOARD WORK REPORT

This report summarizes SFSS committee activities that took place from
June 16 - June 30, 2020

PRESIDENT (Osob Mohamed)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	Meeting with Caleb Burd, UVSS VP Operations and Finance - June 16, 1h
	<i>Parties Attending:</i>	Caleb (UVSS), Corbett (VP Finance)
	<i>Reason:</i>	Talking about their operating structure
	<i>Summary and Outcome:</i>	Caleb gave us an overview of their operation structure, and how much involvement their board members have in it. Since we are moving towards a structure that brings the board back into operational matters, it was a good chance to ask for some clarifications around reporting structures, how their management works, etc.
	<i>Next Steps:</i>	Follow-up with any questions that have come up in recent weeks
	Meetings:	
	<i>Meeting, Date, Hours:</i>	UAA Committee - June 16, 2hrs
	<i>Parties Attending:</i>	UAA Committee members, staff
	<i>Reason:</i>	Bi-weekly meetings
	<i>Summary and Outcome:</i>	We discussed some efforts being made regarding academic advocacy, particularly for the fall semester, UPass, and how to incorporate information we gained from the COVID-19 undergraduate survey. We also discussed the SFU RA agreement and how we can support the campaign, and also the potential of implementing anti-racism courses in the faculty of Education, but also extending to other faculties.
	<i>Next Steps:</i>	N/A
	Meetings:	
	<i>Meeting, Date, Hours:</i>	Check in With Ashley Brooks, OOC Coordinator - June 17, 0.5hr
	<i>Parties Attending:</i>	Ashley Brooks, OOC Coordinator
	<i>Reason:</i>	Update on Administrative Restructuring
	<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
	<i>Next Steps:</i>	N/A
	Meetings:	
	<i>Meeting, Date, Hours:</i>	Executive Committee - June 17, 2hr
<i>Parties Attending:</i>	Executive committee members, staff	
<i>Reason:</i>	Weekly meeting	
<i>Summary and Outcome:</i>	Provided updates on administrative restructuring, and what the transition period will look like. We also discussed the financial literacy workshops, the first of which was launched.	
<i>Next Steps:</i>	N/A	
Meetings:		
<i>Meeting, Date, Hours:</i>	SFSS Staff Meeting - June 18, 0.5hr	
<i>Parties Attending:</i>	SFSS Staff, Matt (VP Services), Corbett (VP Finance)	
<i>Reason:</i>	Providing updates re:Administrative restructuring	
<i>Summary and Outcome:</i>	We attended the monthly staff meeting to provide a group update on the restructuring, and also to make ourselves available for any questions and/or concerns	
<i>Next Steps:</i>	N/A	
Meetings:		
<i>Meeting, Date, Hours:</i>	Joint Operations Group Meeting - June 18, 1.5hr	

<i>Parties Attending:</i>	JOG members (GSS, SFU Admin), June 18, 1.5hr
<i>Reason:</i>	Monthly meeting
<i>Summary and Outcome:</i>	We discussed getting the Student affordability project started again, with a focus on creating initiatives to save students money, including through OERs. We had a discussion around the University's budget, and asked for some clarification around the reported "carry-over" of \$45M, and how it will be allocated (particularly in the context of the financial burden being reported by the University in light of the pandemic. We discussed anti-Black racism at SFU including the issue with the "Clan", and the steps we expect the University to take to address.
<i>Next Steps:</i>	Follow up on the items discussed before the next meeting

<i>Meeting, Date, Hours:</i>	Check in with Kurt Belliveau, Finance Coordinator - June 18, 0.5hr
<i>Parties Attending:</i>	Kurt Belliveau, Finance Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Sindhu Dharmarajah, Communications Coordinator - June 18, 0.5hr
<i>Parties Attending:</i>	Sindhu Dharmarajah, Communications Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with John Walsh, Building Manager - June 18, 0.75hr
<i>Parties Attending:</i>	John Walsh, Building Manager
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	We scheduled a follow-up meeting to catch up on SUB related stuff

<i>Meeting, Date, Hours:</i>	Check in with Nancy Mah, Clubs Coordinator - June 18, 0.5hr
<i>Parties Attending:</i>	Nancy Mah, Clubs Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with John Tseng, MSC-Generalist - June 18, 0.5hr
<i>Parties Attending:</i>	John Tseng, MSC-Generalist
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	SFU Surrey FoodHub - June 18, 1hr
<i>Parties Attending:</i>	Gretchen Ferguson (Associate Director, Programs & Partnerships, SFU), Aman Chandi (Urban Studies Graduate Student), Matt (VP Services), Weichun (Science rep), Samad (VP External)
<i>Reason:</i>	Discussing the potential of extending the project to Surrey
<i>Summary and Outcome:</i>	There are some locations available for us to potentially use, and we discussed some of the logistics around extending the project to Surrey. We will be trying out the project in Burnaby as a pilot, and if successful, extending to the Surrey Campus.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Athena Guertin, Women's Centre Coordinator - June 19, 0.5hr
<i>Parties Attending:</i>	Athena Guertin, Women's Centre Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Dipti Chavan, Events Coordinator- June 19, 0.5 hr
<i>Parties Attending:</i>	Dipti Chavan, Events Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Melanie Ling, MSC Clubs - June 19, 0.5hr
<i>Parties Attending:</i>	Melanie Ling, MSC Club
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Ricky Che, MSC Clubs - June 19, 0.5hr
<i>Parties Attending:</i>	Ricky Che, MSC Clubs
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting re: Systemic Racism at SFU - June 19, 1.25hr
<i>Parties Attending:</i>	Matt (VP Services), Weichun (Science rep), Anuki (Environment rep), and various SFU community members
<i>Reason:</i>	Identifying areas for us to work on, in order to have SFU better address instances of racism at SFU
<i>Summary and Outcome:</i>	Some of the topics we explored included how we can get SFU to cut ties with the police/RCMP, anti-Racism projects that are ongoing at SFU, and some of the demands made by the GSS and how we can potentially sign onto them

<i>Next Steps:</i>	N/A
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<i>Meeting, Date, Hours:</i>	Meeting with Marc Fontaine, Build SFU General Manager - June 19, 0.5hr
<i>Parties Attending:</i>	Marc Fontaine, Build SFU General Manager
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Board Development Session - Strengths Deployment Inventory - June 19, 3hrs
<i>Parties Attending:</i>	Board of Directors, Shaneika Blake (Executive Assistant), Lori Charvat (facilitator)
<i>Reason:</i>	Board development
<i>Summary and Outcome:</i>	We learned about our and each others' motivations when it comes to working more effectively together, and also how to address conflict within a team. We are a pretty diverse group, so I believe this has helped us to gain a better understanding of how to work together effectively.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Kristin Kokkov, Administrative Assistant - June 22, 0.5hr
<i>Parties Attending:</i>	Kristin Kokkov, Administrative Assistant
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	

<i>Meeting, Date, Hours:</i>	Meeting with Studentcare - June 22, 1.5hr
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, Finance Manager Rowena de la Torre, VP Student Services Matt Provost,, Health Sci Rep Nafoni Modi, Studentcare Kristen Foster, Studentcare Bahareh Jokar, Studentcare Robyn Paches
<i>Reason:</i>	Discussing the health and dental plan
<i>Summary and Outcome:</i>	We were provided with an overview of what is provided in the plan, and also how COVID has impacted claims being made by our members. We got a cost breakdown in different categories, and updates on some projects they are working on.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	External and Community Affairs - June 22, 1hr
<i>Parties Attending:</i>	ECA Committee members
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	Discussed some ongoing external advocacy initiatives, such as the TMX project, and other items.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Anna Reva, MSC Student Unions - June 22, 0.5hr
<i>Parties Attending:</i>	Anna Reva, MSC Student Unions
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Shelley Durante, Surrey Campus Coordinator - June 22, 0.5hr
<i>Parties Attending:</i>	Shelley Durante, Surrey Campus Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with David Chin, Finance Coordinator - June 22, 0.5hr
<i>Parties Attending:</i>	David Chin, Finance Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	AGM Planning Committee - June 22, 0.5hr
<i>Parties Attending:</i>	Corbett (VP Finance), Matt (VP Services), Gabe (VP University), Nafoni (HSCI rep), Shaneika (Executive Assistant), Sarah (CRPC)
<i>Reason:</i>	To plan our Annual General Meeting
<i>Summary and Outcome:</i>	Discussed platform to hold the meeting on, how we will adapt to the online format and what impact that will have, the chairship of the meetings, voting threshold to pass resolutions, etc.
<i>Next Steps:</i>	Continue working on the logistics alongside staff

<i>Meeting, Date, Hours:</i>	SFSS/CUPE Meeting - June 23, 1hr
<i>Parties Attending:</i>	Gabe (VP University), Corbett (VP Finance), Fiona Brady-Lenfesty, Bryan Bickley, Nancy Mah, Melanie Ling (CUPE Reps)
<i>Reason:</i>	Discuss ongoing Administrative and Governance Restructuring
<i>Summary and Outcome:</i>	We provided an update on major changes, and how it impacts our relations with staff and reporting relationships
<i>Next Steps:</i>	Receive feedback on potential policy changes, and call a working conditions meeting

<i>Meeting, Date, Hours:</i>	Meeting with Rowena de la Torre, Finance Manager - June 23, 0.25hr
<i>Parties Attending:</i>	Rowena (Finance Manager), Corbett (VP Finance)
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Had a discussion with Rowena as to how the administrative restructuring will impact her position with the SFSS
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Sarah Edmunds, Campaign, Research and Policy Coordinator - June 23, 0.5hr
<i>Parties Attending:</i>	Sarah Edmunds, Campaign, Research and Policy Coordinator
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support coordinators through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting with Kalamity Hildebrandt, SFPIRG - June 23, 1hr
<i>Parties Attending:</i>	Kalamity, Shaneika (Executive Assistant)
<i>Reason:</i>	Preparation for development session

<i>Summary and Outcome:</i>	We brainstormed some ideas for our upcoming development session.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Check in with Zoya Nari, Administrative Assistant - June 24, 0.5hr
<i>Parties Attending:</i>	Zoya Nari, Administrative Assistant
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Checking in to offer any clarifications, and also to ask how the board can support through the restructuring. Provided some information, and checked-in on current initiatives going through the department.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting with Shubhangi Jain, Administrative Services Manager - June 24, 0.25hr
<i>Parties Attending:</i>	Shubhangi Jain, Administrative Services Manager, Corbett (VP Finance)
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Had a discussion with Shubhangi as to how the administrative restructuring will impact her position with the SFSS
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting with BCCampus re: Mental Health and COVID-19, June 24, 1hr
<i>Parties Attending:</i>	BC Campus, Student Union reps from all over BC
<i>Reason:</i>	Monthly meeting
<i>Summary and Outcome:</i>	Discussing mental health resources for students, particularly some being offered through BC Campus
<i>Next Steps:</i>	Follow up, if any can be potentially offered at SFU

<i>Meeting, Date, Hours:</i>	Council/Board Exec Meeting - June 24, 1hr
<i>Parties Attending:</i>	Board Executives, Council Chair Zaid Lari, Vice Council Chair Helen Pahou
<i>Reason:</i>	Meeting and introductions
<i>Summary and Outcome:</i>	Discussed some common goals for the year, and how we may be able to work together on some initiatives. We had a chance to introduce ourselves and talk a bit about what we are working on
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	SFSS Council Meeting - June 24, 2.5hrs
<i>Parties Attending:</i>	SFSS Councillors, Board of Directors, Staff
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	We provided updates to Council, alongside an introduction of ourselves and our respective portfolios, committees, and Councillors received some presentations on council committees as well. Discussed SFU Clan name change.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting re:SUB Projects - June 25, 1.5hr
<i>Parties Attending:</i>	John (Building Manager) Corbett and I
<i>Reason:</i>	Updates on SUB
<i>Summary and Outcome:</i>	A lot of things are happening, and we received updates from John on the IT MOU, office allocations, keys and access control, and how we are intending to manage some of the SUB spaces such as kitchen, nap room etc.
<i>Next Steps:</i>	Check out the files John sent, and attended a SUB tour with other board members as well

<i>Meeting, Date, Hours:</i>	Governance Committee - June 25, 2hrs
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<i>Parties Attending:</i>	Governance Committee members, staff
<i>Reason:</i>	Weekly meeting
<i>Summary and Outcome:</i>	Discussed our next steps for the ongoing bylaw review project, and how we intend to move forward. We will not be continuing with our current consultant, and seek other advice. We also developed a plan for our ongoing new policies review.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Anti-Racism Meeting - June 25, 0.5hrs
<i>Parties Attending:</i>	Gabe (VP University) Health Sciences Representative Nafoni; Environment Representative Anuki .; Education Student Jasmine Peachey, Emerly (Education rep)
<i>Reason:</i>	Invited to the meeting
<i>Summary and Outcome:</i>	Discussed some efforts to implement mandatory anti-racism training in Education, and how we as the SFSS can help to bolster and support this initiative
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting with Shaneika Blake, Executive Assistant - June 26, 0.25hrs
<i>Parties Attending:</i>	Shaneika Blake, Executive Assistant, Corbett (VP Finance)
<i>Reason:</i>	Update on Administrative Restructuring
<i>Summary and Outcome:</i>	Had a discussion with Shaneika as to how the administrative restructuring will impact her position with the SFSS
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	SUB Walk-through - June 26, 1.5hrs
<i>Parties Attending:</i>	John (Building Manager), Gabe (VP University), Corbett (VP Finance), Weichun (Science rep)
<i>Reason:</i>	Tour of SUB
<i>Summary and Outcome:</i>	We did a walk through of the SUB, and John updated us on what has changed since the last time we were able to take a walk around.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	SFSS Board Meeting - June 26, 3hrs
<i>Parties Attending:</i>	Board of Directors, staff, guests
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Voted to allow SUs to make donations to Black/Indigenous organizations - Approved funding for the FoodHub project being led by Samad and Matt - Appointed members to both the HR and Personnel Committee and Members Services Advisory Committee - Discussed GLOs and how we may be able to support them - SFU Clan name change, and how we can support the students organizing this initiative.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	Meeting with Terry Beech, MP (Burnaby North) - June 29, 0.5hr
<i>Parties Attending:</i>	Terry Beech, Samad (VP External)
<i>Reason:</i>	Introductory meeting
<i>Summary and Outcome:</i>	Samad and I were able to bring forward some of the important advocacy pieces we would like to see pushed through the federal government, particularly around funding to postsecondary institutions, and eliminating student loans like the province did.
<i>Next Steps:</i>	Ask for some introductions with other local MPs, and see who we may be able to work with on this.

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VP STUDENT SERVICES (Matthew Provost)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	At-Large Committee Application Meeting 6/16 [1 hr]
	<i>Parties Attending:</i>	Sindhu (Communications)
	<i>Reason:</i>	Posting committee applications on sfss website
	<i>Summary and Outcome:</i>	Start setting up the online applications and also set a tentative deadline for applicants. We discussed that there will be 2 week application period and that applications will be forwarded to the NOM CMTE Discussed it will be set on all social media platforms
	<i>Next Steps:</i>	Waiting for deadline and also discussed applicants for upcoming outstanding committees
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	Meeting w/ Womens Centre 6/17 [1 hr]
	<i>Parties Attending:</i>	Athena (Women's Centre Coordinator)
	<i>Reason:</i>	Planning upcoming events w/ womens and BOD Working towards events for the upcoming fall semester and also end of summer community events
	<i>Summary and Outcome:</i>	Made some tentative plans to discuss further how the SFSS BOD can collaborate with Women's centre in order to establish community and build support through online Working towards a meet and greet with women's centre collective and membership for fall
	<i>Next Steps:</i>	Upcoming meeting will be scheduled
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	Executive Meeting 6/17 [2 hr]
	<i>Parties Attending:</i>	Executive Board Members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Next steps for the transition plan with the updated governance and admin restructuring. We went in camera for the rest of discussion due to discussion around staff. Financial Literacy: VP Student Life Jen Chou brought up financial literacy event. There was a good discussion around how this will be helpful for student and also how this can something that can be done as engagement event to support students
	<i>Next Steps:</i>	Financial Literacy event planning
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	SFSS Staff Meeting 6/18 [1 hr]
<i>Parties Attending:</i>	SFSS Staff, Osob (Pres.), Corbett (VP Finance)	
<i>Reason:</i>	Meeting with SFSS Staff	
<i>Summary and Outcome:</i>	Connected to SFSS staff to give updates on the restructuring and to answer any questions they may have	
<i>Next Steps:</i>	n/a	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	Food Hub meeting with Surrey Campus 6/18 [1 hr]	
<i>Parties Attending:</i>	Samad (VP External), Osob (Pres), Gabe (VP University Relations), WeiChun (Sci Rep), Aman Chandi, Surrey Campus Staff	
<i>Reason:</i>	Continued meetings	
<i>Summary and Outcome:</i>	Met with folks from Surrey campus to discuss partnering with the food hub project with Surrey campus, also updates on where we are with the Food Hub Burnaby project. We discussed that there maybe be multiple areas of collaboration. We also discussed that we want to see how the Burnaby Food Hub will	

	work out for the duration of the summer and we will be in contact before fall semester starts with Surrey campus in order to plan the on going food hub projects and we understand this is a necessary project to focus on.
<i>Next Steps:</i>	Follow up with the Food Hub Burnaby project and before summer semester is over be in contact with Surrey.

Meetings:

<i>Meeting, Date, Hours:</i>	Health and Counselling Services 6/19 [1 hr]
<i>Parties Attending:</i>	Martin ED of HCS
<i>Reason:</i>	Potential Collaboration
<i>Summary and Outcome:</i>	Met with Martin to discuss where Health Counselling Services and SFSS can collaborate in order to support the well being of students. We discussed the relationship with HCS and SFSS now and we would like to work together to make it better We talked about different ways HCS could support SFSS with workshops and services they already provide We discussed areas of culturally safe wellness groups that can be established Having a board development session that centered around wellness and also working from home way to support ourselves through covid
<i>Next Steps:</i>	We will be having a meeting soon and from there we will create action items and projects that can be implemented throughout the summer and the rest of the year

Meetings:

<i>Meeting, Date, Hours:</i>	Interview Indigenous Gathering House 6/19 [1 hr]
<i>Parties Attending:</i>	SFU communications department
<i>Reason:</i>	Interview
<i>Summary and Outcome:</i>	Asked questions about the Gathering House announcement
<i>Next Steps:</i>	Will be posted through SFU communications and media

Meetings:

<i>Meeting, Date, Hours:</i>	Solidarity/ Social Justice Meeting 6/19 [1 hr]
<i>Parties Attending:</i>	SFSS, TSSU, GSS, SOCA, FNSA
<i>Reason:</i>	Meeting for Anti-racism work
<i>Summary and Outcome:</i>	Initial meeting and introductions from different groups that are working together to address anti-racism at SFU There was a lot of conversation around what has been happening recently and addressing how SFU can do better to handle racism ensure there is accountability
<i>Next Steps:</i>	Another meeting Will be set and from there action items will be addressed

Meetings:

<i>Meeting, Date, Hours:</i>	SFSS Board Development Sessions 6/19 [3 hr]
<i>Parties Attending:</i>	SFSS Board of Directors
<i>Reason:</i>	Bi-Weekly Development session
<i>Summary and Outcome:</i>	Learning more about our BOD and how we can support and work cohesively together. We went more in depth around how we all deal with conflict and to be more aware about how we can be more aware of each other and what we need to be a successful board https://totalsdi.com/
<i>Next Steps:</i>	n/a

Meetings:

<i>Meeting, Date, Hours:</i>	Student Care Orientation/ COVID-19 6/22 [1.5 hr]
<i>Parties Attending:</i>	Student Care Reps, Osob, Corbett
<i>Reason:</i>	Introduction to student care and our plan

<i>Summary and Outcome:</i>	More in depth introduction from student care our plan, we have the opportunity to ask questions about the plan for SFSS. We got an overview from past plans and what we should expect and what has been changing over the last couple plans.
<i>Next Steps:</i>	There will be another meeting happening soon

Meetings:

<i>Meeting, Date, Hours:</i>	AGM Committee 6/22 [1 hr]
<i>Parties Attending:</i>	Osob, Gabe, Corbett Nafoni, Society Staff Shaneika and Sarah
<i>Reason:</i>	Planning AGM for Fall
<i>Summary and Outcome:</i>	Discussion around how we can plan the AGM that will be happening in the Fall semester, what to expect and how this will be executed online. We are currently creating a working group dedicated to the AGM and how this will be successful and how we can get student engagement for attendance. We will be looking at different online video conferencing to see which one will be better for our AGM
<i>Next Steps:</i>	Awaiting next meeting

Meetings:

<i>Meeting, Date, Hours:</i>	Check in 6/23 [45 min]
<i>Parties Attending:</i>	Corbett and Gabe
<i>Reason:</i>	Discuss Gathering house
<i>Summary and Outcome:</i>	We had a conversation on the Gather House announcement that took place the previous week. I gave them some background information on how this Gathering house started through the Aboriginal Reconciliation council and Calls to action through the university. We discussed how SFSS can support this initiative and proper advocacy for Indigenous students
<i>Next Steps:</i>	I will be reaching out to the ARC Steering Committee and following up with the board

Meetings:

<i>Meeting, Date, Hours:</i>	Council and SFSS Exec Meet-up 6/24 [1 hr]
<i>Parties Attending:</i>	Council members and SFSS Execs
<i>Reason:</i>	Introductory Meetings
<i>Summary and Outcome:</i>	Quick introductions and also for the ability of council to ask us questions of how we can work together and ensure transparency.
<i>Next Steps:</i>	Keep communications ongoing with council

Meetings:

<i>Meeting, Date, Hours:</i>	SFSS Council Meeting 6/24 [2.5 hr]
<i>Parties Attending:</i>	SFSS Council and SFSS BOD
<i>Reason:</i>	Ongoing Council meetings
<i>Summary and Outcome:</i>	The BOD were able to make introductions and also give updates of what we have been working on since our term started. We also went over our committees and how council can apply to the open committees I gave an overview with Balqees about the BIPOC committee and how we are accepting applications
<i>Next Steps:</i>	Will be attending council meetings

Meetings:

<i>Meeting, Date, Hours:</i>	Governance Committee 6/25 [1.5 hr]
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, At-large Rep Balqees Jama, Science Rep WeiChun Kua, VP Student Services Matt Provost, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, Administrative Assistant Kristin Kokkov
<i>Reason:</i>	Weekly meeting

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VP EXTERNAL RELATIONS (Samad Raza)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 16 Thompson River University Student Union
	<i>Parties Attending:</i>	Kole Lawrence, VP External Relations & Leif Douglass, campaign staff from TRUSU and Myself
	<i>Reason:</i>	TRUSU were in the same panel for the BC Budget presentation and we thought it was a good idea to touch base before presentation.
	<i>Summary and Outcome:</i>	It was a successful meeting where we were able to build understanding and help each other in developing strong presentation.
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	UAA 16, June
	<i>Parties Attending:</i>	UAA members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Matters around student concerns and university issues were discussed. Projects such as FoodHub and student engagement were also updated.
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 16
	<i>Parties Attending:</i>	Nicole Rogers and myself
	<i>Reason:</i>	Discuss BC Budget presentation from SFU
	<i>Summary and Outcome:</i>	Nicole provided great insights and helped make our argument strong. She also provided me with Andrew Petter's presentation.
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	17 June
	<i>Parties Attending:</i>	EXEC Meeting
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	Administrative concerns and structure were discussed . some of the topics are confidential.
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	18 June BC Budget follow up
<i>Parties Attending:</i>	CapU, UBC GSS, TRUSU, SFSS	
<i>Reason:</i>	discuss presentation strategy.	
<i>Summary and Outcome:</i>	We all went through our presentation point and decided to help make each other point stronger.	
<i>Next Steps:</i>	N/A	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	18 Jun, Food Hub Surrey	
<i>Parties Attending:</i>	SFU Staff Gretchen, Matt, Osob, Samad, WeiChun, Gabe	
<i>Reason:</i>	To see the potential opening of foodhub in surrey	
<i>Summary and Outcome:</i>	We have discussed that it would be difficult to open foodhub at surrey campus since building is closed. But we are looking into possible locations and logistics to make surrey foodhub happen.	
<i>Next Steps:</i>	Follow up with Gretchen.	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	19 June, BC budget consultation.	

<i>Parties Attending:</i>	We presented at the finance and government service committee.
<i>Reason:</i>	
<i>Summary and Outcome:</i>	We presented 3 recommendations. Increase operating grants funding for post secondary university, eliminate or reduce MSP for international and put 2% cap on international tuition fees.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	22 June
<i>Parties Attending:</i>	Dipti
<i>Reason:</i>	Discuss logistics of food hub
<i>Summary and Outcome:</i>	Dipti provided great insights on which space is beneficial and how we can successfully operate the program.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	ECA Committee Meeting
<i>Parties Attending:</i>	ECAC members
<i>Reason:</i>	Regular meeting
<i>Summary and Outcome:</i>	ECAC have put down a plan for this term and have started working on advocacy related to TMX and Just recovery and raced based data collection.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	June 24 UAC prep
<i>Parties Attending:</i>	Lori, Carole and myself
<i>Reason:</i>	To prep for UAC as a co-chair
<i>Summary and Outcome:</i>	Updates on Upass situation and translink.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	UAC Meeting
<i>Parties Attending:</i>	All UAC members
<i>Reason:</i>	Discus fall UPass
<i>Summary and Outcome:</i>	We have decided to consultate with our membership and make decision regarding fall upass
<i>Next Steps:</i>	Create and release the survey.

Meetings:

<i>Meeting, Date, Hours:</i>	Board meeting 26, June
<i>Parties Attending:</i>	Board members
<i>Reason:</i>	Regular meeting
<i>Summary and Outcome:</i>	Motion discussed and passed regarding foodhub. Upass fall situation was discussed.
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	29, June Terry Beech
<i>Parties Attending:</i>	Terry, Osob and myself
<i>Reason:</i>	Advocacy discussion
<i>Summary and Outcome:</i>	Discussed matters regarding student loan interest, operating grants.
<i>Next Steps:</i>	N/A

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<i>Parties Attending:</i>	All UAA members										
<i>Reason:</i>	Bi-weekly meeting										
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VP FINANCE (Corbett Gildersleve)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	Chat with University of Victoria Student Society VP Finance and Operations, June 16, 1 hour
	<i>Parties Attending:</i>	UVSS VP Operations and Finance Caleb Burd, President Osob Mohamed, VP Finance Corbett Gildersleve
	<i>Reason:</i>	Learn more about the UVSS's governance and administrative structure
	<i>Summary and Outcome:</i>	We discussed Caleb's portfolio, the UVSS's governance and administrative structure, how their committees work, their administrative roles and responsibilities, how their board and executive groups function and their responsibilities. It was a very informative discussion.
	<i>Next Steps:</i>	Osob and I drafted some follow up questions which I have sent off to Caleb.
	Meetings:	
	<i>Meeting, Date, Hours:</i>	SFU Stadium Photo Op, June 17, 0.5 hours
	<i>Parties Attending:</i>	VP University Relations Gabe Liosis, VP Finance Corbett Gildersleve, SFU, Athletics, and Construction representatives
	<i>Reason:</i>	Photo Opportunity on the progress of the SFU Stadium construction project
	<i>Summary and Outcome:</i>	Gabe and I, along with representatives from SFU, SFU athletics, and the building contractor had a socially distant photo shoot on the Terry Fox field for a future SFU promotion of the SFU Stadium
	<i>Next Steps:</i>	Request a copy of the photos and/or newsletter for sharing to the student membership
	Meetings:	
	<i>Meeting, Date, Hours:</i>	Executive Committee, 1 hour
	<i>Parties Attending:</i>	VP University Relations Gabe Liosis, VP Finance Corbett Gildersleve, President Osob Mohamed, VP External Relations Samad Raza, VP Student Services Matt Provost, VP Student Life Jennifer Chou, Executive Assistant Shaneika Blake, Administrative Assistant Kristin Kokkov
	<i>Reason:</i>	Weekly Meeting
	<i>Summary and Outcome:</i>	I gave an overview of the Administrative Restructuring Transition Plan which we discussed further in-camera as it contained confidential information about administrative staff. VP Student Life Jennifer pitched to the committee the need for the SFSS to research and seek out a COVID-19 focused financial literacy workshop.
	<i>Next Steps:</i>	The financial literacy workshop will be researched. Vancity was mentioned as a possible workshop provider. President Osob and I were tasked with continuing to carry out the next steps of the Administrative Restructuring Transition Plan.
	Meetings:	
	<i>Meeting, Date, Hours:</i>	SFU Staff Meeting, June 18th, 1 hour
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP Student Services Matt Provost, President Osob Mohamed, SFSS Staff	
<i>Reason:</i>	Discuss with staff the Governance and Administrative Restructuring	
<i>Summary and Outcome:</i>	We talked about the reasonings behind the Board's decision to review and restructure the SFSS's governance and administrative structure, what our vision was going forward, and our hope for a better relationship between the board and staff.	
<i>Next Steps:</i>	Osob has set up one-on-one meeting times with each coordinator over the next week to give them the opportunity to ask questions and talk about their experiences working for the SFSS.	
Meetings:		
<i>Meeting, Date, Hours:</i>	Meeting with Haider, June 19th, 1 hour	
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, VP Finance Corbett Gildersleve, FCAT Rep Haider Masood	
<i>Reason:</i>	Discuss Steps Concerning FIC Membership	

Summary and Outcome:	We discussed the steps involved in providing FIC with SFSS membership status. This status would give FIC students more benefits and a voice. We need to discuss with SFU a process to allow FIC members a vote to join the SFSS as associate members. This new membership status would have to be passed by the SFSS members in a bylaw change in the Fall term. Additionally, the SFSS-FIC service agreement would have to be re-approved for January 1st. FIC students would then have to agree to become SFSS associate members in their own vote in the spring term.
Next Steps:	Haider and Gabe will set up a meeting with SFU to begin the conversation.

Meeting, Date, Hours:	Board Development Session, June 19th, 2 hours
Parties Attending:	Board, Executive Assistant Shaneika Blake, Lori () (Facilitator)
Reason:	SDI Info
Summary and Outcome:	This development session focused on learning about our motivations and how we deal with conflict (small and large) using a system called SDI that helps a person map out what motivates them when things are going well, and the process in which they handle conflicts. There are 7 categories along a tri-spectrum. After answering survey questions in preparation for this session, it was determined I'm highly altruistic in my motivations but highly analytical in my conflict resolution skills. Other board members were mapped out as well and we discussed what that meant in relation to resolving conflict, especially with board members who had different "styles". https://totalsdi.com/
Next Steps:	Personally, the session made me think about what I might need to change about myself to better serve as a board member and advocate for students. Do I need to be more assertive? Fight for my values more? Or, do I rather play to my strengths?

Meeting, Date, Hours:	SFSS Studentcare Pre-Meeting, June 22nd, 1.5 hours
Parties Attending:	VP Finance Corbett Gildersleve, Finance Manager Rowena de la Torre, VP Student Services Matt Provost, President Osob Mohamed, Health Sci Rep Nafoni Modi, Studentcare Kristen Foster, Studentcare Bahareh Jokar, Studentcare Robyn
Reason:	Initial meeting around the health and dental plan, our accounting method, and costs, as well as the agreement.
Summary and Outcome:	We went through what is offered in the Health and Dental Plan, their average cost per student, as well as a breakdown of cost summaries, for instance how much money was spent on dental cleanings. It was a very informative meeting.
Next Steps:	There will be a follow up meeting between me, Kristen, and Rowena around the financial side of the Health Care and Dental Plan

Meeting, Date, Hours:	SUB commercial lease amendment, June 22nd, 1 hour
Parties Attending:	VP Finance Corbett Gildersleve, Build SFU GM Marc Fontaine
Reason:	Discuss amendments to the SUB Commercial Lease
Summary and Outcome:	Due to COVID-19 and SFU's decision to go into online classes, amendments need to be made to the commercial leases for the coffee shop and convenience store.
Next Steps:	

Meeting, Date, Hours:	AGM Committee, June 22nd, 1 hour
Parties Attending:	VP Finance Corbett Gildersleve, VP Student Services Matt Provost, VP University Relations Gabe Liosis, Health Sci Rep Nafoni Modi, President Osob Mohamed, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds
Reason:	Initial meeting about the AGM as well as the logistics of hosting a virtual AGM in relation to the Provincial guidelines.

<i>Summary and Outcome:</i>	There are certain communication requirements for the meeting to be considered valid by the Provincial guidelines, including allowing attendees to both talk to each other and the speaker. Shaneika conducted some research on possible software that we could use that allows for poll voting. Additional challenges are to tie in the student list so that only SFSS members can log in, speak, and vote at the meeting.
<i>Next Steps:</i>	Shaneika will reach out to SFU AV services to learn about what options they have that could support us.

<i>Meeting, Date, Hours:</i>	SFSS/CUPE meeting, June 23rd, 1 hour
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations, CUPE President Fiona Brady Lenfesty, CUPE National Representative Bryan Bickley, Vice President Nancy Mah, CUPE Unit 5 Rep Melanie Ling
<i>Reason:</i>	Update CUPE on the Administrative and Governance changes
<i>Summary and Outcome:</i>	We had a good chat with the CUPE about the changes made to the organization, policy changes, upcoming governance committee work, and bargaining, as well as the transition period.
<i>Next Steps:</i>	Gabe and I will send CUPE leadership a document on the administrative changes and an updated organizational chart for the transition period.

<i>Meeting, Date, Hours:</i>	SFU Gathering House Debrief, June 23rd, 1 hour
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, VP Student Services Matt Provost
<i>Reason:</i>	Learn more about the history of the Gathering House
<i>Summary and Outcome:</i>	I asked Matt to host the meeting so that we could learn about the history of the Gathering House, the consultation process, and if there were ways the SFSS could be involved, be it contributing to the project, advocating to correct any issues raised by First Nations students, etc. The project is new and will not be completed for at least 5 years.
<i>Next Steps:</i>	Once FNSA's elections are completed, we will consult with them as to how we can support them on this SFU project.

<i>Meeting, Date, Hours:</i>	Administrative Restructuring, HR Meeting, June 23rd, 0.25
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, President Osob Mohamed
<i>Reason:</i>	Giving notice to affected Administration
<i>Summary and Outcome:</i>	We met with the Administrative staff member to discuss the notice and severance package.
<i>Next Steps:</i>	We have given the person time to review the package and get back to us if there are any questions or concerns.

<i>Meeting, Date, Hours:</i>	Administrative Restructuring, HR Meeting, June 24th 0.25 hours
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, President Osob Mohamed
<i>Reason:</i>	Giving notice to affected Administration
<i>Summary and Outcome:</i>	We met with the Administrative staff member to discuss the notice and severance package.
<i>Next Steps:</i>	We have given the person time to review the package and get back to us if there are any questions or concerns.

<i>Meeting, Date, Hours:</i>	Council and Board Exec Meeting, June 24th, 1 hour
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, VP Student Services Matt Provost, President Osob Mohamed, Council Chair Zaid Lari, Council Vice Chair Helen Pahou
<i>Reason:</i>	A meet and greet between SFSS Board execs and the Council Chair and Vice Chair
<i>Summary and Outcome:</i>	We talked about ways in which we can work together better for this year, with a focus on both keeping Council in the loop but also encouraging and receiving feedback on the board's actions and in-actions.

<i>Next Steps:</i>	Zaid will set up a meeting with myself and Gabe to discuss ways to use the Council budget for this year.
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<i>Meeting, Date, Hours:</i>	SFSS Council Meeting, June 24th, 2 hours
<i>Parties Attending:</i>	Council, Board Executives
<i>Reason:</i>	Council's Monthly Meeting
<i>Summary and Outcome:</i>	I gave an executive report about my portfolio and the projects I want to work on this year. Additionally, I gave a quick overview of the Finance and Administrative Services Committee and the projects we would be covering, as we want up to 1 council member on the committee this year.
<i>Next Steps:</i>	I will be sending to the Chair a request for feedback on the content of the Board Committee and Work Reports, as well as feedback on the design of a new work report.

<i>Meeting, Date, Hours:</i>	SUB Projects Meeting, June 25th, 1.5 hours
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, President Osob Mohamed, Building Manager John Walsh
<i>Reason:</i>	Receive an overview of ongoing SUB Projects
<i>Summary and Outcome:</i>	We discussed a wide variety of topics related to the SUB's operation including possible operating hours, IT agreements, staff and board office allocations, room booking software and process, access control, specialized room usage like the napping room, community kitchen, gaming room, and workshop, as well as the main entrance support desk and external group needs.
<i>Next Steps:</i>	We need to review more documents around these items and give him feedback around some areas like office allocations within the next few weeks so he can coordinate the moves

<i>Meeting, Date, Hours:</i>	Governance Committee, June 25th, 1 hour
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, At-large Rep Balqees Jama, Science Rep WeiChun Kua, VP Student Services Matt Provost, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, Administrative Assistant Kristin Kokkov
<i>Reason:</i>	Weekly Meeting
<i>Summary and Outcome:</i>	We discussed the bylaw consultation session from the previous week as well as possible next steps. We decided not to review the elections and referenda policy as we believe it would need to be changed anyways if we were to update our elections bylaws and ask the membership to pass them in the fall. Gabe and I also gave an update on the governance restructuring progress in that we decided it would be good to develop a schedule for reviewing the policies we recently passed to capture any conflicts, copy/paste errors, etc.
<i>Next Steps:</i>	CRPC Sarah Edmunds has agreed to develop a policy review schedule, I have agreed to provide the committee with a high-level bylaw review/mapping of core sections that need to be updated for the next meeting.

<i>Meeting, Date, Hours:</i>	Studentcare Pre-Meeting Financials, June 26th, 1 hour
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, Finance Manager Rowena de la Torre, , Studentcare Kristin Foster, Studentcare Bahareh Jokar
<i>Reason:</i>	Deeper financial discussion
<i>Summary and Outcome:</i>	We went through the Health and Dental plan's financials in greater detail, as well as the accounting system, potential costs for future years with COVID
<i>Next Steps:</i>	Studentcare will need to present to the board the financial and usage report

<i>Meeting, Date, Hours:</i>	Administrative Restructuring, HR Meeting, June 26th 0.25 hours
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, President Osob Mohamed

<i>Reason:</i>	Giving notice to affected Administration
<i>Summary and Outcome:</i>	We met with the Administrative staff member to discuss the notice and severance package.
<i>Next Steps:</i>	We have given the person time to review the package and get back to us if there are any questions or concerns.

<i>Meeting, Date, Hours:</i>	SUB Building Tour, June 26th, 2 hours
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, Science Rep WeiChun Kua, Building Manager John Walsh
<i>Reason:</i>	Building Tour
<i>Summary and Outcome:</i>	To help us decide on some of the ongoing SUB projects like office allocation, John thought it would be a good idea to provide a detailed tour of the SUB. We went through every floor and most of the rooms, planned usages of space like the ballroom, meeting rooms, board rooms, etc.
<i>Next Steps:</i>	We need to provide John with office allocations by next week so that he can coordinate the office moves.

<i>Meeting, Date, Hours:</i>	Board Meeting, June 26th, 3 hours
<i>Parties Attending:</i>	Board, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, Administrative Assistant Kristin Kokkov, Council Liaison Ryan Vansickle
<i>Reason:</i>	Biweekly Meeting
<i>Summary and Outcome:</i>	<p>The Board has a productive meeting where we approved a number of motions.</p> <p>Motions:</p> <p>We approved temporarily suspending the policy preventing student unions from donating core funding to charities and causes, as the SFSS had donated funds and encouraged students to donate as well. Additionally, due to COVID, much of these core funds that normally support student union events were not being used as much. Credit to At-Large Rep Balqees Jama for pushing for this motion at the board table.</p> <p>Appointing co-chairs and board members to the BIPOC Committee</p> <p>Approving the Food Hub Project from the ERSE Working Group, which is an SFU supported program that operates a secondary food hub on campus to provide a no-questions-asked packaged food. They were in need of a space to operate out of, and some carry-over funding. The Board agreed to provide the Forum Chambers and \$5000 of carry-over funding to help maintain the service between external funding allocations.</p> <p>Approving an amendment to our Partial Surrender of Lease for MBC. Because the SUB project has not finished, we are unable to move out of our MBC space, so the lease was amended to a move out in the fall term. It was previously set for the middle of the summer term.</p> <p>Appointing the chair and board members to the HR and Personnel Committee.</p> <p>Appointing the chair and board members to the Member Services Advisory Committee.</p> <p>Changing the chair of the First Year's Committee from FASS Rep Sude Guvendik to FCAT Rep Haider Masood.</p> <p>We also had multiple discussions around Greek Life Organizations, specifically if we should recognize Professional Greek Life groups and/or Social Greek Life groups as SFSS clubs so that they could book space and run their events on campus. Consensus on the board seemed to be around recognizing PGLs on a trial basis and then exploring that for the SGLs. However, more research is needed, and we need to reach out to</p>

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Gabe ran the first meeting but will support the committee as needed going forward (the chair rotates between FARM members). I attended to help provide historical context to the committee and advice on possible starting projects.</p> <p>Members gave updates on meetings they've attended in their faculty and what projects they were working on. 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At-Large Rep Balqees Jama spoke at the Vancouver City Council meeting on behalf of the SFSS. It passed unanimously.</p>	<i>Next Steps:</i>	Next meeting will be July 10th	<i>Meeting, Date, Hours:</i>	FARM Committee Meeting, June 29th, 1 hour (left early)	<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Faculty and At-Large members, MSC-Student Union Anna Reva, Administrative Assistant Kristen Kokkov	<i>Reason:</i>	Introductory meeting	<i>Summary and Outcome:</i>	<p>The FARM committee is for faculty and at-large members to meet, plan, and organize projects that benefit multiple faculties and student groups. Gabe ran the first meeting but will support the committee as needed going forward (the chair rotates between FARM members). 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<i>Next Steps:</i>	Science Rep WeiChun would like to coordinate a student union space campaign as a starting project.																								
<i>Meeting, Date, Hours:</i>	SFSS Board Games Night, June 30th																								
<i>Parties Attending:</i>	VP University Gabe Liosis and Environment Rep Anuki Karunajeewa (hosts), other board members (numbers fluctuated throughout the event)																								
<i>Reason:</i>	De-stressing event																								
<i>Summary and Outcome:</i>	Gabe and Anuki organized a gaming night where attendees played Kahoot.it. People answered quiz questions and scored bonus points on speed and winning streak. Quizzes covered politics, movies, geography, etc. Standard trivia night type stuff. Somehow I won the Astrology quiz.																								
<i>Next Steps:</i>	The next one will be hosted in a month by another pair of board members																								
<p>Project/Events Updates and Upcoming Plans</p>	<p>Projects/Events:</p> <table border="1"> <tr> <td data-bbox="373 1423 584 1455"><i>Project/Event Title:</i></td> <td data-bbox="584 1423 1336 1455">Administrative Restructuring</td> </tr> <tr> <td data-bbox="373 1455 584 1665"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="584 1455 1336 1665">The board on May 12th, 2020 approved the recommendations made by the Executive Committee's Administrative Review and Restructuring Report and tasked the committee to carry out its implementation. I have drafted up a Transition Plan that will help guide the committee through this process. President Osob has already sent out statements to SFU, GSS, Rotunda Groups, the Peak, CUPE, and our staff about the upcoming administrative changes. We are consulting with our auditors and legal advisor to make sure the release process is fair, clear, and compassionate.</td> </tr> <tr> <td data-bbox="373 1665 584 1728"><i>Relevant Strategic Priorities:</i></td> <td data-bbox="584 1665 1336 1728">Organizational Development</td> </tr> <tr> <td data-bbox="373 1728 584 1770"><i>Project/Event Title:</i></td> <td data-bbox="584 1728 1336 1770">Board and Committee Work Report Document Revamp</td> </tr> <tr> <td data-bbox="373 1770 584 1875"><i>Updates and Upcoming Plans:</i></td> <td data-bbox="584 1770 1336 1875">As VP Finance, it's my responsibility to coordinate the completion and posting of the Board Committee and Work Reports that you're reading right now. The current design is an improvement over the previous versions in early 2019. However, the format does cause some copy/paste issues due to</td> </tr> </table>	<i>Project/Event Title:</i>	Administrative Restructuring	<i>Updates and Upcoming Plans:</i>	The board on May 12th, 2020 approved the recommendations made by the Executive Committee's Administrative Review and Restructuring Report and tasked the committee to carry out its implementation. I have drafted up a Transition Plan that will help guide the committee through this process. President Osob has already sent out statements to SFU, GSS, Rotunda Groups, the Peak, CUPE, and our staff about the upcoming administrative changes. We are consulting with our auditors and legal advisor to make sure the release process is fair, clear, and compassionate.	<i>Relevant Strategic Priorities:</i>	Organizational Development	<i>Project/Event Title:</i>	Board and Committee Work Report Document Revamp	<i>Updates and Upcoming Plans:</i>	As VP Finance, it's my responsibility to coordinate the completion and posting of the Board Committee and Work Reports that you're reading right now. The current design is an improvement over the previous versions in early 2019. However, the format does cause some copy/paste issues due to														
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	<p>it being a table within a table. Therefore, I've started to create a revamp that simplifies the layout and improves readability without changing the reporting requirements.</p> <p>I have developed a draft and have sent it out to the board and council for feedback. Accessibility Committee to receive feedback as well for areas for improvement. I hope to have this project done by the end of June.</p>
<i>Relevant Strategic Priorities:</i>	Organizational Development
<i>Project/Event Title:</i>	Donating Student Union Core
<i>Updates and Upcoming Plans:</i>	A motion was approved by the board on June 26th to suspend the policy banning student unions from contributing core funds to charities or causes. We wanted to give student unions time to meet and pass the motion so they have until August 1st to meet. I have given direction to staff. I have requested to receive a report on how many student unions donated, the amounts, and the groups/causes were donated to, and any issues that arose. This will allow us to develop new guidelines if we want to suspend the policy again or change it completely.
<i>Relevant Strategic Priorities:</i>	Student Wellbeing, Organizational Development
<i>Project/Event Title:</i>	SFSS Financial Workshop - Board Dev Session, July 3rd, 2020
<i>Updates and Upcoming Plans:</i>	I have been assistant consultant with their understanding of the SFSS's finances in their educational presentation for a July 3rd board dev session. This person is tasked with helping educate the board on its core financial documents (budget and audit) and its financial responsibilities as a board. It's been a great experience as someone coming to the SFSS with fresh eyes, she has been able to ask questions that have been
<i>Relevant Strategic Priorities:</i>	Organizational Development

VP STUDENT LIFE (Jennifer Chou)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 16 - 1.5 hours] Emerge SFU Executive Meeting
	<i>Parties Attending:</i>	Myself, other Emerge SFU Executive members (including Samad Raza - SFSS VP External and Director of Emerge SFU)
	<i>Reason:</i>	Touch base
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Talked about promoting videos to be released soon Talked about upcoming interview Talked about meetings coming up to collab with co-op departments Went over Count on Me details (financial program from Enactus SFU, a Beedie club, that they're handing over to Emerge SFU)
	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 17 - 1 hour] Senior Welcome Leader Co-op Presentation/Training
	<i>Parties Attending:</i>	Myself, other FASS Senior Welcome Leaders
	<i>Reason:</i>	Listen to co-op presentation
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Learned about the Arts Co-op program Asked questions about the co-op program
	<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 17 - 30 mins] SFSS x Phi Delta Epsilon
	<i>Parties Attending:</i>	Myself, Phi Delta Epsilon member/representative
	<i>Reason:</i>	Touch base because Phi Delta Epsilon's club status expires in April 2021
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> https://docs.google.com/document/d/1JjAY8-OSE3LXUt-qullhN-Tx2q2KoyN1xcxppPx7YrAQ/edit?usp=sharing Went over brief overview of Greek life on campus Discussed future directions and action items
	<i>Next Steps:</i>	<ul style="list-style-type: none"> Send Greek life to Osob (President) as agenda item (discussion item) Send notes to Board members
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 17 - 1.5 hours] Executive Committee Meeting
<i>Parties Attending:</i>	Myself, SFSS Executive Board members (Osob Mohamed - SFSS President, Samad Raza - SFSS VP External, Matt Provost - SFSS VP Student Services, Gabe Liosis - SFSS VP University Relations)	
<i>Reason:</i>	Regular meeting time	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed administrative restructuring 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> N/A 	
Meetings:		
<i>Meeting, Date, Hours:</i>	[June 18 - 45 min] Touch base with SFSS Events Coordinator, Dipti	
<i>Parties Attending:</i>	Myself, SFSS Events Coordinator	
<i>Reason:</i>	Touch base regarding June events	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Discussed possible promo on the SFSS Events Instagram Discussed possibly improving structure of events committee Went over June events <ul style="list-style-type: none"> https://drive.google.com/file/d/1XSdGdRRHrqF35AD7zWNaofZoln2ODmq/view?usp=sharing 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> Email Vancity for financial literacy workshop details Search up care package items Send Discord message to Board members asking for their thoughts on changing the (informal) events structure <ul style="list-style-type: none"> This would be having event leads get their ideas 	

	<p>approved at committee level, then bring details and budget to myself and SFSS Events Coordinator</p> <ul style="list-style-type: none"> ○ This would ensure events and purchases don't get delayed by meetings which need to be called in advance
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<i>Meeting, Date, Hours:</i>	[June 19 - 30 min] Meeting with Hi-FIVE
<i>Parties Attending:</i>	Myself, Hi-FIVE co-coordinators, SFSS at-large rep (Phum)
<i>Reason:</i>	Discuss peer support program
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● SFSS can support with promotion of the program ● Went over details of program and how training would go for the peer supporters
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● Update Board

<i>Meeting, Date, Hours:</i>	[June 19 - 2 hours] SFSS Board Development Session
<i>Parties Attending:</i>	Myself, other SFSS Board members, facilitator for SDI (Strength Deployment Inventory), SFSS Executive Assistant
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Talked about my results for the SDI assessment - I was Blue (people-oriented)
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● N/A

<i>Meeting, Date, Hours:</i>	[June 22 - 30 min] Emerge SFU Meeting with Communications Co-op Coordinator
<i>Parties Attending:</i>	Myself, Emerge SFU co-director, Communications Coordinator
<i>Reason:</i>	Explore partnership, expand reach
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Went over Emerge SFU and what we do ● Discussed possible partnership details - like promoting our workshops, getting new learners/teachers/panelists/interviewees
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● N/A

<i>Meeting, Date, Hours:</i>	[June 22 - 30 min] Emerge SFU Meeting with Arts Co-op Coordinator
<i>Parties Attending:</i>	Myself, Emerge SFU co-director, Arts Coordinator
<i>Reason:</i>	Explore partnership, expand reach
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Went over what we do ● Discussed partnership details
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● Contact Career Services

<i>Meeting, Date, Hours:</i>	[June 22 - 1.5 hours] Emerge SFU Board Meeting
<i>Parties Attending:</i>	Myself, other Emerge SFU Board members
<i>Reason:</i>	Regular meeting time
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Went over updates from meetings ● Discussed acquisition of Count on Me
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● N/A

<i>Meeting, Date, Hours:</i>	[June 23 - 1 hour] Emerge SFU Meeting with Enactus
<i>Parties Attending:</i>	Myself, other Emerge SFU Board members, some students from Enactus
<i>Reason:</i>	Discuss Emerge SFU's acquisition of the Count on Me program from Enactus
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Discussed what Count on Me was about

Outcome:	<ul style="list-style-type: none"> Talked about funding and partnerships (G&F)
Next Steps:	<ul style="list-style-type: none"> N/A

Meeting, Date, Hours:	[June 24 - 2 hours] SFSS Council meeting
Parties Attending:	Myself, other SFSS Board members, other SFSS Councillors, SFSS staff
Reason:	Regular meeting time
Summary and Outcome:	<ul style="list-style-type: none"> Reported to council about the previous 2 Board meetings <ul style="list-style-type: none"> May 29 June 12 Gave an overview of my role as VP Student Life Gave an overview of the committees I chair - Events and Accessibility Council passed a motion to support the SFU Clan name change Discussed Zoom vs Google Hangouts for meetings - how Google Hangouts is used by SFSS organizationally
Next Steps:	<ul style="list-style-type: none"> N/A

Meeting, Date, Hours:	[June 26 - 40 min] Touch base with SFSS Events Coordinator, Dipti
Parties Attending:	Myself, SFSS Events Coordinator, Dipti
Reason:	Touch base about events and ideas
Summary and Outcome:	<ul style="list-style-type: none"> Went over what the mental health care packages giveaway will look like: <ul style="list-style-type: none"> https://docs.google.com/document/d/1XF7xKLFowcOnm9RfhMh7jjK6mb4K_Yl4ehc9PpKSq4Q/edit?usp=sharing
Next Steps:	<ul style="list-style-type: none"> Talk to Sindhu about promoting care packages Post about Financial Literacy Workshop on Events Instagram Poll students about what gift cards they'd want Double check with events committee members they're okay with care packages event as we discussed last meeting

Meeting, Date, Hours:	[June 26 - 2.5 hours] SFSS Board meeting
Parties Attending:	Myself, other SFSS Board members, other SFSS Councillors, SFSS staff
Reason:	Regular meeting time
Summary and Outcome:	<ul style="list-style-type: none"> My notes: <ul style="list-style-type: none"> https://docs.google.com/document/d/1O-7rTwmeuc-WUFBDwJPmzxcO5hki6M8-fk4Sa7_RX0/edit?usp=sharing
Next Steps:	<ul style="list-style-type: none"> N/A

Meeting, Date, Hours:	[June 28 - 30 min] Photography workshop discussion
Parties Attending:	Myself, other photographer
Reason:	Discuss workshop
Summary and Outcome:	<ul style="list-style-type: none"> Talked about posing, composition, and other things to teach to students about portrait photography DIY reflector using cardboard and tinfoil
Next Steps:	<ul style="list-style-type: none"> N/A

Meeting, Date, Hours:	[June 29 - 2 hours] SFU Disability & Neurodiversity Alliance Meeting
Parties Attending:	Myself, other SFU DNA Members
Reason:	Regular meeting time
Summary and Outcome:	<ul style="list-style-type: none"> Updates from council and other groups Went over our annual review doc since DNA is now just over a year old Talked about joint workshop collaboration with SFSS Women's

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<i>Relevant Strategic Priorities:</i>	Student Engagement
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<i>Project/Event Title:</i>	Care packages gift card giveaway
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<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Planning to host a giveaway on the first Monday of every month • First month will be a Visa prepaid card or something • Every month after that will be for local businesses
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<i>Relevant Strategic Priorities:</i>	Student Engagement Student Well-being
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<i>Project/Event Title:</i>	Photography & Photo Editing workshop
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<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Contacting photographers to teach students how to take self-portraits with phones • A student photographer from UPhoto club was willing to teach photo editing
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<i>Relevant Strategic Priorities:</i>	Student Engagement
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<i>Project/Event Title:</i>	GLO/Fraternities
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<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Had a meeting with a professional fraternity where we discussed what they wanted and how it aligns with SFSS' goals (wanting club status permanently) • This was brought to the Board meeting where the Board decided myself and President Osob Mohamed would connect with GLOs and SFSS staff about next steps
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<i>Relevant Strategic Priorities:</i>	Student Engagement
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<i>Project/Event Title:</i>	SFSS Events Committee x SFU Peak Frequency Live Concert
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<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Possible concert via Instagram or Facebook live • SFSS At-Large Rep, Phum Luckkid, is liaising between SFU Peak Frequency and SFSS
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<i>Relevant Strategic Priorities:</i>	Student Engagement
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VP UNIVERSITY RELATIONS (Gabe Liosis)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	University and Academic Affairs Committee (06-16-2020) (2 Hours)
	<i>Parties Attending:</i>	Members of University and Academic Affairs Committee; Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, President Osob Mohamed, At-Large Representatives Balqees Jama and Phum Lukkid
	<i>Reason:</i>	Regularly Scheduled Meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Updates from Committees & Working Groups: <ul style="list-style-type: none"> ○ COVID-19 Coalition: no major developments at the moment. Meetings will continue to occur ○ Joint Operations Group: discussed topics that would be arising on the agenda and what Osob and I should be bringing as discussion points. ○ Working Group: Emergency Response and Student Engagement: updates on the Food HUB program and gameshow. ○ Working Group: SFSS Town Hall: discussed logistics of polling questions, and did some brainstorming. • Had discussion around academic advocacy: <ul style="list-style-type: none"> ○ Efforts will be mainly focused on Fall Semester (still advocating for demands based on SFSS COVID-19 survey) ○ Had a discussion around U-pass, and its future ○ Discussed making infographics out of the quantitative data from SFSS COVID-19 Survey. • Had discussion and update around the RA-SFU issue <ul style="list-style-type: none"> ○ How the SFSS can help ○ Where the mediation process is situated currently • Anti-Racism Mandatory Courses <ul style="list-style-type: none"> ○ A student approached some board members asking to get the Faculty of Education to implement mandatory anti-racism courses. ○ This could be a university-wide initiative
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Email campaign – amplifying the campaign through hashtags and photos of people holding up signs. - Taking the quantitative data and turning that into graphics and post to social media. - Emailing the deans and program chairs. - Taking the concerns to the SFU administrator. - Looking into the Campaign Gears Software - Send email to SCUS
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	SFSS Townhall Check-In (06-17-2020) (30 minutes)
	<i>Parties Attending:</i>	At-Large Rep. Balqees Jama; Science Rep. WeiChun Kua; Communications Coordinator Sindhu Dharmarajah
	<i>Reason:</i>	Planning for SFSS Town Hall
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Discussing the software we are using and the logistics of using them. - What still needs to be purchases/looked into
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - 2 more test-runs before the actual Town Hall
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	SFU Stadium Team Photo (06-17-2020) (30 Minutes)
<i>Parties Attending:</i>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Construction Manager, some other students	
<i>Reason:</i>	SFU wanted a photo of the construction project for the SFU Stadium with some faces who are part of the project!	

<i>Summary and Outcome:</i>	N/A
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	Executive Committee (06-17-2020) (2 Hours)
<i>Parties Attending:</i>	Members of Executive Committee; Executive Assistant Shaneika Blake
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Updates on Administrative Restructuring and Transition Period (both In-Camera and Ex-Camera). - Discussion around having a Financial Literacy Workshop for students offered by the SFSS.
<i>Next Steps:</i>	VP Student Life Jennifer and I to reach out to different companies, including Vancity Credit Union, to offer some options to the Board.

Meetings:

<i>Meeting, Date, Hours:</i>	Joint Operations Group (06-18-2020) (1.5 Hours)
<i>Parties Attending:</i>	Members of the Joint Operations Group
<i>Reason:</i>	Regularly Scheduled Monthly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Discussion on Student Affordability Project <ul style="list-style-type: none"> - A working group will be established soon with equal representation from the University and the SFSS to discuss ways to make student life more affordable for students (for example, making OER more prevalent) - Discussion on the university budget, and where the reported "carry over" of \$45 M come from, and where it will carry forward to (where it will be allotted) - SFSS gave updates from our side, including: <ul style="list-style-type: none"> - Updates on the progress of the SUB - Had a discussion around Anti-Black Racism <ul style="list-style-type: none"> - What the University can do - What the SFSS is doing/advocating for - Had discussion around Fall enrolment and what the projects are <ul style="list-style-type: none"> - It is too early to tell or project for a decline/increase in enrolment - Had discussion around what safety measures are being put in place for labs reopening in the Fall - Conveyed concerns around transportation costs for students going into the Fall
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	First Year Engagement Committee Working Meeting (06-19-2020) (1 Hours)
<i>Parties Attending:</i>	At-Large Rep. Balqees Jama, FCAT Rep. Haider Masood, VP University Relations Gabe Liosis
<i>Reason:</i>	Regularly Scheduled Monthly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Drafted First Year Engagement Committee application questions to go up on the SFSS Website - Reviewed how the Chair calls a meeting and collects agenda items - Brainstormed initiatives for the Committee to take on this year - More details here: https://docs.google.com/document/d/1OiGA2rZoyf5OSj-d6BltasztzNuvw6k9mqgGW1SGtC4/edit?usp=sharing
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Call first FYEC meeting - Send Application questions to the Nominating Committee Chair

(VP Student Services Matthew Provost)

Meetings:

<i>Meeting, Date, Hours:</i>	SFSS-FIC Membership Planning (06-19-2020) (1 Hours)
<i>Parties Attending:</i>	At-Large Rep. Balqees Jama, FCAT Rep. Haider Masood, VP University Relations Gabe Liosis, VP Finance Corbett Gildersleve
<i>Reason:</i>	Regularly Scheduled Monthly Meeting
<i>Summary and Outcome:</i>	- Had a discussion around brining FIC students in as members of the SFSS
<i>Next Steps:</i>	- Connect with Erin Biddlecomb and FIC Principal to organize a referendum among FIC students on this topic - Follow-up on the necessary By-Law changes that need to occur to include FIC students as SFSS Associate members

Meetings:

<i>Meeting, Date, Hours:</i>	SFSS Development Session (06-19-2020) 3 hours
<i>Parties Attending:</i>	Members of the Board of Directors; Executive Assistant Shaneika Blake
<i>Reason:</i>	Regularly Scheduled Biweekly Meeting
<i>Summary and Outcome:</i>	- Workshop on working as a team - SDI test and breakdown
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	External and Community Affairs Committee (06-22-2020) 1 hour
<i>Parties Attending:</i>	Members of External and Community Affairs Committee, VP University Relations Gabe Liosis
<i>Reason:</i>	Regular Scheduled Meeting; Attended as Guest
<i>Summary and Outcome:</i>	Attended as Guest
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	Annual General Meeting Planning Committee (06-22-2020) 1 hour
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, President Osob Mohamed, VP Student Services Matthew Provost, VP Finance Corbett Gildersleve, Health Science Rep. Nafoni Modi, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds
<i>Reason:</i>	Regular Meeting to Initiative AGM planning process
<i>Summary and Outcome:</i>	- See detailed notes here: https://docs.google.com/document/d/13kXJ2v8CaaELJihhaCrVRbwxF6X4p2X3ruwp3c9HH4o/edit?usp=sharing - Discussion around what platform to use for the AGM: - Will be using Zoom and ElectionBuddy for voting - Discussed the voting threshold issue, as flagged by our By-Law consultant - It was decided that we only need a 2/3 majority vote at the AGM to make a change to our By-Laws - Discussed Agenda items for the AGM, which include the usual business as detailed in our By-Laws, as well as the By-Law Review - Discussion around whether we are still planning on doing a student town hall - The answer was yes, but we will need to start planning this immediately if we are to stay on track of time
<i>Next Steps:</i>	1. AGM Working Group will discuss with Board members to find out whether they have any items for the agenda;

	<ol style="list-style-type: none"> 2. Osob to put a motion to the upcoming Board meeting to appoint her as Chair for the AGM 3. Governance Committee will discuss the next steps in the By-Law Review process - get a second opinion, schedule consultation for students; 4. Zoom is the preferred platform to use for the AGM - Shaneika to schedule meeting with SFU IT services/MECS to discuss (Corbett and Sarah will be included) 5. Electionbuddy is the proposed software to use for voting (will test with Working Group at a date to be announced) 6. Shaneika to start drafting the agenda - will share with Working Group via Google docs
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Meetings:

Meeting, Date, Hours:	Meeting W Council Executive (06-22-2020) 1.5 hour
Parties Attending:	VP University Relations Gabe Liosis, Council Chair Zaid Lari, Vice Council Chair Helen Sofia Pahou, former SFSS President Giovanni Hosang
Reason:	Prepare for the Council Chair's first Council meeting
Summary and Outcome:	<ul style="list-style-type: none"> - Overview of Robert's Rules of Order - Council Chair asked the Executive Officers to come to Council to give a report. <ul style="list-style-type: none"> - I communicated this to the Board Executives. - Council Chair asked the Board to give a presentation on our various Board Committees and invite Councillors to motivate for the Council Rep. seat on each committee. <ul style="list-style-type: none"> - I communicated this with our Committee Chairs, and organized a short presentation.
Next Steps:	<ul style="list-style-type: none"> - Work with Executives to plan the reports - Work with Committee Chairs to organize presentation

Meetings:

Meeting, Date, Hours:	Meeting With Lawyer (06-23-2020) 0.5 hours
Parties Attending:	President Osob Mohamed, VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Lawyer
Reason:	Administrative Restructuring
Summary and Outcome:	Administrative Restructuring
Next Steps:	N/A

Meetings:

Meeting, Date, Hours:	Meeting with CUPE 3338 (06-23-2020) 1 hour
Parties Attending:	President of CUPE 3338 Fiona, Service Rep Bryan, MSC and VP for CUPE Nancy, Club Coordinator and Shop Steward Melanie, SFSS President Osob Mohamend, SFSS VP Finance Corbett Gildersleve, SFSS VP University Relations Gabe Liosis
Reason:	Discuss ongoing Administrative and Governance Restructuring
Summary and Outcome:	<ul style="list-style-type: none"> - President Osob Mohamed gave a quick update on the major changes happening as a result of the Admin/Gov. Restructuring, and how that impacts reporting relationships of Unionized staff; changes to SFSS policies; hiring a transition manager
Next Steps:	<ul style="list-style-type: none"> - Send Fiona: new SFSS Policies, description of changes to reporting relationships, and an organizational chart detailing the new reporting relationships and org. structure

Meetings:

Meeting, Date, Hours:	Meeting Re: First Nations Gathering House (06-23-2020) 0.75 hours
Parties Attending:	VP University Relations Gabe Liosis, VP Student Services Matthew

	Provost, VP Finance Corbett Gildersleve
<i>Reason:</i>	To discuss the First Nations Gathering House project by SFU
<i>Summary and Outcome:</i>	- Discussing the history behind this new project and some potential concerns with the consultation process.
<i>Next Steps:</i>	- VP Student Services will communicate these concerns to the project manager and the three of us will reconvene to discuss any further actions

Meetings:

<i>Meeting, Date, Hours:</i>	Meeting Re: First Year Engagement Committee (06-23-2020) 0.25 hours
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, FASS Representative Sude Guvendik
<i>Reason:</i>	Discuss the direction of the First Year Engagement Committee
<i>Summary and Outcome:</i>	- discuss the direction of the First Year Engagement Committee - Discussed how each Committee member could support one another - Projects the Committee could take on
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	Meeting Re: First Year Engagement Committee (06-24-2020) 0.25 hours
<i>Parties Attending:</i>	VP University Relations Gabe Liosis, FCAT Representative Haider Masood
<i>Reason:</i>	Discuss the direction of the First Year Engagement Committee
<i>Summary and Outcome:</i>	- discuss the direction of the First Year Engagement Committee - Discussed how each Committee member could support one another - Projects the Committee could take on
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	Meeting Council Chair/Vice Chair and Board Executive (06-24-2020) 1 hour
<i>Parties Attending:</i>	Board Executives, Council Chair Zaid Lari, Vice Council Chair Helen Pahou
<i>Reason:</i>	Meet-and-Greet b/w Board Executives and Council Executives
<i>Summary and Outcome:</i>	- Discussed our intentions for the year, and potential areas of collaboration. - Executive members expressed a desire to work with Council as much as possible to ensure that Council's can be kept in the loop as much as possible.
<i>Next Steps:</i>	- Continue communicating with Council Executive - Prepare for Reports and Presentation to Council later tonight

Meetings:

<i>Meeting, Date, Hours:</i>	OER Working Group Meeting (06-24-2020) 1 hour
<i>Parties Attending:</i>	VP University Relations Gabe Liosis; Education Representative Emerly Liu; Members of OER Working Group
<i>Reason:</i>	Regularly Scheduled meeting
<i>Summary and Outcome:</i>	- round table introductions and brief updates from our areas - OER grants program update - OER workshop for faculty (July 8, 1pm, via Zoom): https://www.lib.sfu.ca/help/research-assistance/format-type/oer/35527 - working group priorities for summer/fall
<i>Next Steps:</i>	N/A

Meetings:

<i>Meeting, Date, Hours:</i>	Council Meeting (06-24-2020) 2 hours
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<i>Parties Attending:</i>	Members of Council; Members of the Executive Committee; At-Large Rep. Balqees Jama; Science Rep. WeiChun Kua
<i>Reason:</i>	Regularly Scheduled Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - VP Student Life gave update on what the Board has done at its meetings since the last Council meeting - Executive Officers have updates on their respective portfolios to the Council - Received presentation from Council Chair on the different Council Committees - I gave a presentation to Council on the different Board committees and how Council can become members of these Committees. - Received presentation on the role of the Council Liaison to the Board - An election for the Council Liaison and Alternate Council Liaison occurred: <ul style="list-style-type: none"> - Ryan Vansickle was elected as main Liaison - Kayla Chow was elected as the Alternate - Council voted on a motion support a petition to change the name of "Scottish Clan" - Discussion Items: <ul style="list-style-type: none"> - Frequency of Council Meetings - Council Outreach
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Prepare next report for Council
Meetings:	
<i>Meeting, Date, Hours:</i>	Board of Governors Webcast (06-25-2020) 1.5 hours, 8:30am-10am (open session)
<i>Parties Attending:</i>	Members of the Board of Governors via SFU Webcast
<i>Reason:</i>	Regularly Scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - See agenda here: http://www.sfu.ca/content/dam/sfu/bog/bog_docs/2020-06%20PEN%20AND%20CLOSED%20AGENDAS%20FOR%20JUNE%202020.pdf - Attended webcast to look for any updates of notable interest to students
<i>Next Steps:</i>	N/A
Meetings:	
<i>Meeting, Date, Hours:</i>	Governance Committee meeting (06-25-2020) [1 hour]
<i>Parties Attending:</i>	Members of Governance Committee; Executive Assistant Shaneika Blake; CRPC Sarah Edmunds
<i>Reason:</i>	Regularly Scheduled meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Had a discussion around the last By-Law consultation had with Board members: <ul style="list-style-type: none"> - Where do we want our By-Law review process to go? - Key Concerns: we need some better expertise in student societies in British Columbia - Do we want to do our By-Law review concurrently with a review of our Elections Policies? - Had a discussion around the next steps in our Governance Restructuring, specifically around continuing our review on the newly established policies. <ul style="list-style-type: none"> - See action items below.
<i>Next Steps:</i>	Action Items: <ul style="list-style-type: none"> - Corbett to do a high-level scan of the By-Laws to determine what needs to be changed at our Fall AGM. - Over the next month, CRPC will review policies and make recommendations on any changes <ul style="list-style-type: none"> - Over the next little while, the Committee members will

	also do the same
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Meetings:

Meeting, Date, Hours:	Anti-Racism Meeting (06-25-2020) 0.5 hours
Parties Attending:	VP University Relations Gabe Liosis; Health Sciences Representative Nafoni Modi; Environment Representative Anuki K.; Education Student Jasmine Peachey
Reason:	Regularly Scheduled meeting
Summary and Outcome:	<ul style="list-style-type: none"> - Discussion around the current efforts to implement Anti-Black courses within the Faculty of Education and the University as a whole
Next Steps:	<ul style="list-style-type: none"> - Submit motion to UAA Committee to strike a Working Group on Anti-Black Racism

Meetings:

Meeting, Date, Hours:	SUB Walkthrough (06-26-2020) [2 hours]
Parties Attending:	President Osob Mohamed, VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Science Representative WeiChun Kua, SFSS Building Manager John Walsh
Reason:	Tour of the SUB; Get an idea for the layout of Staff/Board spaces
Summary and Outcome:	<ul style="list-style-type: none"> - Tour of the entire Student Union Building - Discussed potential space assignments for our Staff and Board members
Next Steps:	<ul style="list-style-type: none"> - Discuss amongst the Executives how the office space should be organized amongst our staff/Board - Do a scan of the current Board office and determine what will be moving to the Student Union Building

Meetings:

Meeting, Date, Hours:	Board of Directors Meeting (06-26-2020) 2 hours
Parties Attending:	Members of the Board of Directors; Executive Assistant Shaneika Blake; CRPC Sarah Edmunds
Reason:	Regularly Scheduled Meeting
Summary and Outcome:	<ul style="list-style-type: none"> - Voted in favour on a motion that will allow Student Unions to donate to charities that related to the BLM movement using their core funds - Approved the Food HUB project (organized by the Working Group on Emergency Response and Student Engagement, under the UAA Committee) put forward by the VP External Relations Samad Raza - Appointed new members to the HR & Personnel Committee and the Member Services Advisory Committee <ul style="list-style-type: none"> - I was appointed to the Member Services Advisory Committee - Appointed Haider Masood as Chair of the First Year Engagement Committee - Had discussion around the SFSS's role in recognizing Greek Life Organizations <ul style="list-style-type: none"> - Discussion to continue at the Board table going forward - Discussed appointing Osob Mohamed as Chair of the Annual General Meeting in October - Created a working group that would work alongside our Communications Staff to revamp the SFSS
Next Steps:	<ul style="list-style-type: none"> - Organize first Working Group meeting with Sindhu

Meetings:

Meeting, Date, Hours:	FARM (Faculty and At-Large Representatives Members) Committee Meeting (06-29-2020) 1.5 hours
Parties Attending:	Members of the FARM Committee

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	- The Governance Committee will continue making amendments to these policies in the coming months, in consultation with Board members, SFSS Staff, Council, Students, and CUPE 3338.
Relevant Strategic Priorities:	Organizational Development

Projects/Events:

Project/Event Title:	Administrative Restructuring
Updates and Upcoming Plans:	<ul style="list-style-type: none"> - The Executive Committee is executing the Administrative Restructuring plan as approved by the Board. - Supporting Staff and Board members in this transition. - Communicating the impacts this restructuring will have to all affected parties (SFU, GSS, etc)
Relevant Strategic Priorities:	Organizational Development, Student Engagement

Projects/Events:

Project/Event Title:	Letter to new SFU Chancellor Tamara Vrooman
Updates and Upcoming Plans:	<ul style="list-style-type: none"> - Drafted a letter on behalf of the SFSS Board of Directors to welcome Tamara Vrooman as SFU's new Chancellor
Relevant Strategic Priorities:	University Relations

Projects/Events:

Project/Event Title:	Working to Reinststate the Freedom Square Plaque
Updates and Upcoming Plans:	<p>In 1967, 5 teaching assistants at SFU were fired, a decision made by SFU Board of Governors at that time, for signing on to an open letter to Students at Templeton Secondary School. The letter called on Templeton students to take a stand for their fellow grade 12 student, who was expelled for distributing a parody of a poetry book criticizing the views of a teacher at their school. 2,500 students, teaching assistants, and faculty members rallied at Freedom Square (the space between Convo Mall and the AQ Steps) and did a sit-in from March 17-20, 1967, to protest the decision of firing the 5 TAs. As a result of the collective actions of the SFU Community, the 5 TAs were reinstated. A plaque was made to commemorate the rallies that took place. Over the years, this plaque has gone missing, but has always seemed to find its way back to where it belongs - freedom square. We have seen also that there is no plaque since the completion of the renovation project, and there is now an engraving on the concrete reading the following:</p> <p><i>"In memories of the rallies that took place in this square in the defence of academic freedom."</i></p> <p>This new engraving fails to include an integral line that was included in the original plaque:</p> <p><i>"Freedom Square: So named in commemoration of the rallies held here, March 17th, 1967, and of the students, teaching assistants, and faculty who have themselves in the cause of academic freedom."</i></p> <p>The new engraving fails to uphold the key part of the original plaque - unity in students, TAs, and Faculty members. This is seemingly a total erasure of history and unity in the SFU community. There is a history of activism and radicalism deep in the roots of SFU, and this must continue to be documented, reflected upon, and appreciated. We are asking that the plaque be reinstated, in respect for this history of unity and activism amongst the SFU community, and are currently communicating with the University to ensure this happens.</p>
Relevant Strategic Priorities:	University Relations

AT-LARGE REPRESENTATIVE (Balqees Jama)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	University and Academic Affairs Committee June 16 2 hrs
	<i>Parties Attending:</i>	Members of UAA; Osob Mohamed (President); Balqees Jama (At-Large Rep); Staff - Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shanika Blake (Executive Assistant)
	<i>Reason:</i>	Regularly scheduled meeting
	<i>Summary and Outcome:</i>	Heard updates from the Emergency Response and Student Engagement working group updated us on the Food HUB program. The Town Hall working group discussed logistics and we brainstormed polling questions for the TH. We had discussion around academic advocacy during COVID-19, referencing the survey COVID-19 SFSS conducted. Also discussed advocating for anti-racism mandatory courses at SFU.
	<i>Next Steps:</i>	N/A personally except the town hall, but I will be working on anti-racism via the BIPOC Committee with the support of UAA.
	<i>Meeting, Date, Hours:</i>	First Year Engagement Committee Informal Meeting June 19 1 hr
	<i>Parties Attending:</i>	Balqees Jama (At Large Rep); Haider Masood (FCAT Rep); Gabe Liosis (VP University Relations)
	<i>Reason:</i>	To discuss matters relating to operation of FYEC
	<i>Summary and Outcome:</i>	We finished the At-Large Application and discussed ideas, events, initiatives relevant for the FYEC committee.
	<i>Next Steps:</i>	Review applicants and recommend their appointment to the Board
	<i>Meeting, Date, Hours:</i>	SFSS Board Development Session June 19 3 hrs
	<i>Parties Attending:</i>	Board of Directors
	<i>Reason:</i>	Regularly scheduled development session
	<i>Summary and Outcome:</i>	We went over the Strength Deployment Inventory (SDI) that Board Members filled out. This tool is used to discover and influence the motives that drive behaviors and is supposed to help build an effective team. I found it vague, but interesting, to see how my teammates prefer to be approached when working on things, as well as their behaviours during conflict-resolution.
	<i>Next Steps:</i>	Consider everyone's different motives and behaviours moving forward with teamwork.
	<i>Meeting, Date, Hours:</i>	External and Community Affairs Committee June 22 1 hr
<i>Parties Attending:</i>	Balqees Jama (At Large Rep); Samad Raza (VP External Relations), WeiChun Kua (Science Rep); Anuki Karunajeewa (Environment Rep); Harry Preet Singh (Applied Science Rep); Sude Guvendik (FASS Rep)	
<i>Reason:</i>	Regularly ECA scheduled meeting	
<i>Summary and Outcome:</i>	Samad provided an update about SFSS lobbying the government during the BC Budget Consultation. I updated the committee about the Just Recovery brief we submitted to the House of Commons. WeiChun updated us on the status of the anti-TMX letter he and Anuki are leading, with the intention of having multiple student societies sign on to it. We discussed the U-Pass Advisory Committee and also SFSS speaking in support of a Vancouver City Council Motion regarding the collection of disaggregated Race-Based Data in BC. Lastly, we discussed the Advocacy Initiatives Annual Plan.	
<i>Next Steps:</i>	WeiChun and Anuki to finish the TMX letter, and ECA continue with external advocacy initiatives surrounding student finances and well-being. Samad is to create a survey to see if membership wants Fall U-Pass.	

Meeting, Date, Hours:	Athletics Team Name-Change Organizer Meeting June 25 1 hr
Parties Attending:	Balqees Jama (At Large Rep); Student Organizers Othneil Spence and Marrie Haddad
Reason:	To discuss the campaign and SFSS role in supporting Black athletes' and allies' calls for a name-change from the "Clan".
Summary and Outcome:	Checked in with the organizers to hear what kind of support they need and we discussed the role various parties play in this campaign - This includes student organizers, SFSS Board and Council, EDI Advisory Committee, and SFU Admin
Next Steps:	<ul style="list-style-type: none"> - Set up a meeting between the various parties helping with the campaign ASAP - SFSS BIPOC Committee and UAA to work closely with student organizers and SFSS to pressure SFU to consult students on a new sporting team name.

Meeting, Date, Hours:	Governance Committee June 25 2 hrs
Parties Attending:	Balqees Jama (At-Large Rep); Gabe Liosis (VP University Relations) (Chair); Corbett Gildersleve (VP Finance); Matthew Provost (VP Student Services); WeiChun Kua (Science Rep); Society Staff: Sarah Edmunds (Campaign, Research, and Policy Coordinator) and Shanieka Blake (Executive Assistant)
Reason:	Regularly scheduled meeting
Summary and Outcome:	We debriefed about the By-Law Consultation and the Elections & Referenda Policy Review
Next Steps:	Continuation of governance restructuring. Go over By-Laws and move forward with a new By-Law consultant.

Meeting, Date, Hours:	BIPOC Chairs Planning for Committee June 25 1 hr
Parties Attending:	Balqees Jama (At-Large Rep); Matthew Provost (VP Student Services)
Reason:	Fulfilling Chairs duties
Summary and Outcome:	We finalized the BIPOC Committee At-Large applications to be published on the SFSS website. Matt (Co-chair) and I also discussed logistics of chairing meetings.
Next Steps:	Review applicants and recommend appointees to the Board.

Meeting, Date, Hours:	Board of Directors Meeting June 26 3 hrs
Parties Attending:	Board of Directors: Osob Mohamed (President); Matthew Provost (VP Student Services); Jennifer Chou (VP Student Life); Samad Raza (VP External Relations); Corbett Gildersleve (VP Finance); Gabe Liosis (VP University Relations); Balqees Jama (At- Large Rep 1); Phum Luckkid (At-Large Rep 2); Harry Preet Singh (Applied Science Rep); Sude Guvendik (FASS Rep); Mehtaab Gill (Business Rep); Haider MASood (FCAT Rep); Emerly Liu (Education Rep); Anuki Karunajeewa (Environment Rep); Nafoni Modi (Health Science Rep); WeiChun Kua (Science Rep); Society Staff: Council Liaison (Ryan); The Peak; Marrie Haddad (Student)
Reason:	Regularly scheduled Board meeting
Summary and Outcome:	<p>Motions:</p> <p>Student Union Donations</p> <ul style="list-style-type: none"> - Board voted to suspend MGP-4 4.14.a until August 1st, 2020 to allow student unions to donate core funding to BLM and/or Indigenous-focused charities. <p>BIPOC Committee Appointment</p> <ul style="list-style-type: none"> - Board appoint Matthew Provost and Balqees Jama as Co-Chairs of the BIPOC Committee

	<ul style="list-style-type: none"> - Board also appointed Anuki Karunajeewa, and Nafoni Modi, WeiChun Kua, and Monique Leslie as members of the BIPOC Committee for the 2020-21 term. <p>FoodHub Project</p> <ul style="list-style-type: none"> - We approved the Food hub project from the ERSE working group as attached in the Briefing note. - We also voted to allocate Forum Chambers for the food hub, and allocate \$5,000 from an appropriate line item to be decided by the VP Finance <p>Second Amendment to Partial Surrender of Lease for MBC</p> <ul style="list-style-type: none"> - Since this SUB is not yet complete, we cannot vacate the MBC space at the moment. The lease was amended to a move out in the fall term. <p>HR and Personnel Committee Appointment</p> <ul style="list-style-type: none"> - Board appointed Osob Mohamed as Chair of the HR and Personnel Committee, and appointed Matthew Provost, Corbett Gildersleve and Balqees Jama as members of the committee <p>Member Services Advisory Committee</p> <ul style="list-style-type: none"> - Appointed chair and members to the committee <p>Discussion Items:</p> <p>Greek Life Organizations</p> <ul style="list-style-type: none"> - Currently, GLOs are not recognized by the SFSS, therefore cannot book rooms or have access to membership privileges. We agreed to recognize Professional Greek Organizations. When discussing Social Greek Organizations, we agreed that it is within our responsibility to make sure that GLO activities our members take part in are safe. More research is needed in how to safely acknowledge and support Social Greek Organizations <p>SFSS Just Recovery Brief on Canada's COVID-19 Response to the House of Commons</p> <ul style="list-style-type: none"> - I delivered updates on the brief we submit <p>SFSS In Support of Vancouver City Council Motion B4. A Call for Race-Based and SocioDemographic Data in B.C.</p> <ul style="list-style-type: none"> - I spoke on behalf of the SFSS in support of the motion, emphasizing support for the fact that the data-collection should be led by researchers who identify as having racialized identities, and that the data is to be understood as indicators of structural racism, and drive the anti-racism efforts moving forward .The motion passed unanimously.
<i>Next Steps:</i>	Next Board meeting is on July 10th at 2:30pm
<i>Meeting, Date, Hours:</i>	Faculty and At-Large Representatives (FARM) Committee June 29 2 hr
<i>Parties Attending:</i>	Balqees Jama (At Large Rep); WeiChun Kua (Science Rep); Anuki Karunajeewa (Environment Rep); Nafoni (Health Science Rep); Harry Preet Singh (Applied Science Rep); Sude Guvendik (FASS Rep); Gabe Liosis (VP University Relations); Corbett Gildersleve (VP Finance)
<i>Reason:</i>	First FARM meeting
<i>Summary and Outcome:</i>	We did an overview of the FARM Committee and agreed on hosting a Robert's Rules of Order training session, as chairing is new to most of us FARM reps. We decided on the Chair of the next meeting (the Chair rotates every FARM meeting). We also discussed priorities for the year and the idea of establishing an Advisory Committee in different faculties. Each FARM rep gave us updates on projects they are working on as well as upcoming projects.
<i>Next Steps:</i>	Haider Masood (FCAT Rep) to Chair the next meeting; Review At-Large applicants.

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<i>Relevant Strategic Priorities:</i>	Student Wellbeing University Relations
<i>Project/Event Title:</i>	SFSS Statement in favour of Vancouver City Council Motion - <i>A Call for Race-Based and Socio-Demographic Data in B.C</i> : 2020 Jun 23
<i>Updates and Upcoming Plans:</i>	I spoke on behalf of the Society in favour of the motion. SFSS is to continue supporting Black communities' calls for effective race-based data that centralize Black / Indiginous researchers and communitie in order to advocate for anti-racism
<i>Relevant Strategic Priorities:</i>	Government & Stakeholder Relations Student Wellbeing

AT-LARGE REPRESENTATIVE (Phum Lukkid)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	UAA committee meeting:, June 16:, 2 hours
	<i>Parties Attending:</i>	UAA committee
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	<p>Updates from JOG</p> <ul style="list-style-type: none"> - University statement discussing BLM was not adequate - No actions from SFU other than to plug their EDI committee which we feel does very little <p>Food hub update</p> <ul style="list-style-type: none"> - Possible location opening in Surrey <p>Game show update</p> <ul style="list-style-type: none"> - List of board members interested soon to be published <p>Town hall</p> <ul style="list-style-type: none"> - Question brainstorming
	<i>Next Steps:</i>	For next meeting: Motion for funding the food hub at BoD table, Town hall updates and Game show update
	Meetings:	
	<i>Meeting, Date, Hours:</i>	Fall Clubs Day planning: June 18: 1.5 hours
	<i>Parties Attending:</i>	SFSS Member Services Coordinators (all), myself
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	<p>Discussion of possible ideas for Fall Clubs day</p> <ol style="list-style-type: none"> 1. A virtual table which allows for clubs to list their social media and all their events for people to click on the club portal 2. Zoom breakout rooms in which an exec from a club or SU is positioned within individual breakout rooms 3. Combination of the 2
	<i>Next Steps:</i>	Will return with updates after discussion on sfu clubs facebook group
	Meetings:	
	<i>Meeting, Date, Hours:</i>	SFU Virtual Fair: June 18: 6 hours
	<i>Parties Attending:</i>	Myself, VP Student Life (Jennifer)
	<i>Reason:</i>	
	<i>Summary and Outcome:</i>	<p>Answered questions from students regarding SFSS and the BoD.</p> <ul style="list-style-type: none"> - Only one student came, mostly did nothing in the breakout room
	<i>Next Steps:</i>	
	Meetings:	
	<i>Meeting, Date, Hours:</i>	Meeting with HI-FIVE: June 19: 1 hour
	<i>Parties Attending:</i>	HI-FIVE Chairs Cassidy and Pratih, VP Student Life, myself
	<i>Reason:</i>	Updates on "Peer Support" program
	<i>Summary and Outcome:</i>	<p>Program is being spearheaded by SFU Health and Counselling.</p> <p>Role of the SFSS is promotion and possibly funding if required</p>
	<i>Next Steps:</i>	Project starts in Fall 2020 semester
	Meetings:	
	<i>Meeting, Date, Hours:</i>	SFSS Board Development session: June 19: 3 hours
	<i>Parties Attending:</i>	SFSS BoD, Executive Assistant
<i>Reason:</i>	Board development session	
<i>Summary and Outcome:</i>	Found out all the personality types of the different board members. What are their strengths, weaknesses in terms of work. How to manage conflict using personality types	
<i>Next Steps:</i>		
Meetings:		
<i>Meeting, Date, Hours:</i>	FASS DSU Meeting: June 22: 1 hour	
<i>Parties Attending:</i>	FASS DSU Executives, SASS executives	
<i>Reason:</i>	Bi-weekly meeting	

Summary and Outcome:	Discussion of <ul style="list-style-type: none"> - Indigenizing FASS initiative <ul style="list-style-type: none"> - What we have learned from Indigenous Peoples Day and how we can integrate that into our events/advocacy - Some indigenous students don't have internet, discussion of recorded meetings - Provided SFSS Update on Core funding donations to charities <ul style="list-style-type: none"> - WLLSU(World Literature and Languages Student Union) ran into an issue with donating, they can't get their funds reimbursed, <p>Round table on current status of all FASS DSU's</p>
Next Steps:	For next meeting: check with WLLSU if they have gotten their reimbursement, implementation of Indigenizing FASS initiatives, give update on motions passed in BoD

Meeting, Date, Hours:	Meeting with SFU Peak Frequency: June 22: 1 hour
Parties Attending:	SFU Peak Frequency executives, Myself
Reason:	Meet new execs, talk about virtual concert
Summary and Outcome:	More of an icebreaker than a meeting, had fun nonetheless Created an availability table for meeting with Sindhu on Virtual Concert
Next Steps:	Message SFU Peak Frequency and other parties about the meeting

Meeting, Date, Hours:	SFSS FARM committee: June 29: 1 hour
Parties Attending:	SFSS Faculty Representatives, Corbett, Gabe
Reason:	Establishing FARM committee
Summary and Outcome:	Discussion of the role of the committee and goal in establishment Round table discussion of all project Representatives are working on
Next Steps:	Submit agenda items for FARM committee, review Robert's Rules

Meeting, Date, Hours:	Meeting with SFU Esports and SFU Anime: June 29: 30 minutes
Parties Attending:	SFU Esports and SFU Anime executives
Reason:	SFSS x SFU Esports x SFU Anime collaboration
Summary and Outcome:	Executives are nearly done planning the event, all that is required is funding from SFSS side. I explained the funding and reimbursement procedure, was debriefed on progress of event planning
Next Steps:	Budget approval at Events Committee, tell VP Student life to prepare a report for BoD

Meeting, Date, Hours:	Policy consultation with VP SL and VP Finance: June 29: 2 hour
Parties Attending:	VP Student Life, VP Finance
Reason:	Had questions about BoD event policies and how to construct a motion
Summary and Outcome:	VP Finance Corbett generously explained to me the procedure which allows the Events Committee to spend money. I constructed a briefing note and a motion based on his recommendation
Next Steps:	Submitting briefing note and motion to Events Committee

Meeting, Date, Hours:	UAA committee: July 29: 1.5 hours
Parties Attending:	UAA committee
Reason:	
Summary and Outcome:	JOG updates <ul style="list-style-type: none"> - SFU is aware of the petition for the sports team name change

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<i>Project/Event Title:</i>	SFSS x SFU Esports Virtual event
<i>Updates and Upcoming Plans:</i>	<p>Event planning underway, event schedule such as which games to play on which day has already been decided.</p> <p>Created motion in Events Committee allocating a budget to the event along with a briefing note.</p> <p>Will send Communications coordinator graphics and event date when details get ironed out.</p>
<i>Relevant Strategic Priorities:</i>	Student engagement
<i>Project/Event Title:</i>	HI-Five Peer support
<i>Updates and Upcoming Plans:</i>	<p>Support for the project has been granted by SFU Health & Counselling, SFSS will provide promotional and financial contribution.</p> <p>Waiting for Fall semester to start</p>
<i>Relevant Strategic Priorities:</i>	Student engagement

APPLIED SCIENCES REPRESENTATIVE (Harry Preet Singh)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 18th, 2020,
	<i>Parties Attending:</i>	SSSS Exec
	<i>Reason:</i>	Reporting of sensitive issues by students
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Formalizing the process of complaints against TAs, Course structure, academics etc - Current process: - Additionally, here are some resources shared to us by the Ombudsperson: - - Ombudsperson - The Ombuds office is a good resource to consult at any stage of a concern to seek advice. They are a confidential, impartial and independent resource at SFU. They can provide information about relevant policies, coach students on how to approach challenging conversations, and help students navigate a complaint or appeal process. Visit them at https://www.sfu.ca/ombudsperson.html - Human Rights Director - The Human Rights Director will provide you with advice and guidance on a full range of human rights issues that may arise. More information can be found at http://www.sfu.ca/humanrights/guides-and-protocols/students-guide.html - TA issues should be brought to the instructor of the class. - Instructor issues should first be brought up with instructors themselves. If the issue cannot be resolved by speaking with the instructor, then you can consider speaking to the chair/director of the department. - Staff (i.e. non-faculty employees) issues should be directed to the staff member's supervisor or alternatively, the Ombudsperson
	<i>Next Steps:</i>	
	<i>Meeting, Date, Hours:</i>	June 19th, 2020,
	<i>Parties Attending:</i>	SFSS board and staff
	<i>Reason:</i>	SFSS BoD Development session
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Discussed SDI results of the board
	<i>Next Steps:</i>	
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 22nd, 2020,
	<i>Parties Attending:</i>	ECA committee members
	<i>Reason:</i>	Discussing committee agenda
	<i>Summary and Outcome:</i>	The following items were discussed and reported: 5.1 BC Budget Consultation 5.2 TMX Letter 6.1 Just Recovery 6.2 TMX Campaign Materials and Advocacy 6.3 Advocacy Initiatives Annual Plan 6.4 U-Pass Advisory Committee 6.5 Vancouver City Council - Race-Based Data Collection
	<i>Next Steps:</i>	
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	<i>Meeting, Date, Hours:</i>	June 22nd, 2020,
	<i>Parties Attending:</i>	Student IT advisory Council Members

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ARTS & SOCIAL SCIENCES REPRESENTATIVE (Sude Guvendik)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 19 SFSS Board Development Session- 2 hrs
	<i>Parties Attending:</i>	SFSS Board members
	<i>Reason:</i>	Bi-weekly meeting
	<i>Summary and Outcome:</i>	- Talked about the SDI results of board members and discussed how we could be more balanced
	<i>Next Steps:</i>	N/A
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 22 Emerge SFU Board Meeting- 2 hrs
	<i>Parties Attending:</i>	Other SFU Emerge members
	<i>Reason:</i>	Expand reach, more international chapters
	<i>Summary and Outcome:</i>	- Discussed my role as the brand ambassador and how I could promote Emerge to first-years students at the first year engagement committee
	<i>Next Steps:</i>	- Contact universities in Nigeria, Lebanon and Ghana for a collaboration
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 22 FASS/SASS Panel planning (Pro-tips for International Students)
	<i>Parties Attending:</i>	SASS President and EPA
	<i>Reason:</i>	Planning
	<i>Summary and Outcome:</i>	- We have discussed the timeline and how to monitor the chat while speaking to the panelists - Filtered out the questions of students and prepared a google doc
	<i>Next Steps:</i>	- Postpone the pro tips for international students and prepare for undecided majors panel - Promote the event on social media
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	June 22 FASS DSU Meeting : 20mins
	<i>Parties Attending:</i>	FASS DSU Executives, SASS Executives
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	- Could only join for a bit as I had a meeting with the SASS president - Indigenizing FASS initiative	
<i>Next Steps:</i>	- Submit agenda items for next week	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	June 29 SFU FARM committee: June 29: 1hr	
<i>Parties Attending:</i>	FARM members	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	- First meeting, revised our roles and talked about the importance of this committee - Discussed how the chair would be rotating so each member would get to chair a meeting - Talked about having a mock meeting to revise Robert's rule	
<i>Next Steps:</i>	- Send agenda items before the deadline	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	June 30 FASS Panel event meeting with Panelists	
<i>Parties Attending:</i>	SASS President, EPA, Panelists (Anuki Env Rep) (Teah SASS VP)	
<i>Reason:</i>	Event planning and promotion	

	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Talked to the panelists about their role and shared an outline with them - Discussed the monitoring of the event if more than 50 students join the panel
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Promote the Event
Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Cultural Groups Welcome video
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> - Waiting on videos from a few groups
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> - University Relations - Student Engagement
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Panel (Undecided Majors)
	<i>Updates and Upcoming Plans:</i>	Host a mock panel with the presenters on Thursday (Before the Panel)
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> - University Relations - Student Engagement
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Panel (FIC Students)
	<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> - Contact the panelists/ speakers and get confirmation - Start promoting the event - Create a Facebook Page to promote it
	<i>Relevant Strategic Priorities:</i>	<ul style="list-style-type: none"> - University Relations - Student Engagement

BUSINESS REPRESENTATIVE (Mehtaab Gill)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 17] Meet with Build SFU Manager
	<i>Parties Attending:</i>	Marc. Mehtaab
	<i>Reason:</i>	To discuss the SUB project
	<i>Summary and Outcome:</i>	Learn about the SUB finances and leasing agreement to better understand the future of the building and space as well as the financial plan for the lease
	<i>Next Steps:</i>	n/a
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 19] Board Development Session
	<i>Parties Attending:</i>	BoD, Guest Speaker
	<i>Reason:</i>	To review the SDI assessment results and learn more about how we can work best as a board and with other members
<i>Summary and Outcome:</i>	Learned about other members with similarities and how to understand the different personalities. It also allowed me to understand some aspects of how behaviour changes when you are faced with a conflict.	
<i>Next Steps:</i>	n/a	
Project/Events Updates and Upcoming Plans	Projects/Events:	
	<i>Project/Event Title:</i>	Hosted the SFU Real Estate club webinar
	<i>Updates and Upcoming Plans:</i>	Hosted a webinar to increase student engagement during COVID and remote learning. This gave SFU students interested in real estate an opportunity to network with industry professionals and learn about career paths. There was an incredible amount of positive feedback and support therefore, I plan to engage in planning more events of this type.
	<i>Relevant Strategic Priorities:</i>	Student engagement and involvement

COMMUNICATION, ART & TECHNOLOGY REPRESENTATIVE (Haider Masood)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	June 19th FIC-SFSS membership (1 hour)
	<i>Parties Attending:</i>	VP Finance (Corbett) VP UR (Gabe) Science Rep (Weichen)
	<i>Reason:</i>	Discussions around steps to take regarding FIC-SFSS membership
	<i>Summary and Outcome:</i>	Discussions around the necessary steps to take to provide FIC students with full membership rights. Right now FIC has partial membership rights, which does not provide them with health and dental benefits and U-pass benefits as well. This can be provided to FIC in the form of associate membership. The associate membership status has to be passed by all the board members in the by-law change in fall term.
	<i>Next Steps:</i>	
	Meeting, Date, Hours: June 19th FYEC informal meeting (1 hour)	
	<i>Parties Attending:</i>	At-large rep (Balqees) VP UR (Gabe)
	<i>Reason:</i>	Regularly scheduled meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> -Discussions around at-large applications. We came up with the application questions, - Discussions around the initiatives that the committee will take this year. -Advocacy, workshop and event ideas for the first years. - Targeting FIC first years as well. - Collaborating with RHA as well. -We searched up FYEC in other universities as well to get some more ideas.
	<i>Next Steps:</i>	
	Meeting, Date, Hours: June 19th Board development session	
	<i>Parties Attending:</i>	Board members and the staff
	<i>Reason:</i>	Bi-weekly session
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> -Characteristics of our board team were highlighted and described. -Breakdown of the SDI results that the board members took prior to the session.
	<i>Next Steps:</i>	
	Meeting, Date, Hours: June 26th Board Meeting	
	<i>Parties Attending:</i>	Board members and the Staff
	<i>Reason:</i>	Bi-weekly board meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> -Motion was passed regarding the food hub project. Students are facing issues regarding food security. -SFU athletics team name change. SFSS is endorsing the petition to call on SFU to change the name to the SFU athletics. - BIPOC committee members and chair appointment. -HR and personal members and chair appointments. - Working group established for the accessibility of sfss website. -Discussions around greek life organizations, AGM chair appointment, student union donations and fall u-pass.
<i>Next Steps:</i>		
Meeting, Date, Hours: June 29th FARM committee meeting		
<i>Parties Attending:</i>	Farm reps. VP Finance Corbett. VP UR Gabe	
<i>Reason:</i>	Regularly scheduled meeting	
<i>Summary and Outcome:</i>	<p>Gabe talked about what the farm committee is. It's a platform for the faculty reps to communicate and coordinate between the projects they have. The committee will have a rotating chair.</p> <p>Weichun talked about establishing an advisory committee of different faculties. The purpose of this committee is for different at-large and faculty reps to come together and discuss advocacy issues.</p>	

	<i>Next Steps:</i>	Next week Gabe will hold a practice meeting for Robert's Rule
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EDUCATION REPRESENTATIVE (Emerly Liu)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 17] Faculty of Education Education 101 meeting (0.5hr)
	<i>Parties Attending:</i>	Academic Advisor, Peer Mentor volunteers
	<i>Reason:</i>	Planning for upcoming event
	<i>Summary and Outcome:</i>	- Finalize icebreaker activities for the incoming first-year participants
	<i>Next Steps:</i>	Create an outline of roles for the volunteers
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 19] BoD Development Session (3hrs)
	<i>Parties Attending:</i>	Board of Directors (BoD), Facilitator of Strength Deployment Inventory (SDI), SFSS staff
	<i>Reason:</i>	To learn about the BoD's SDIs
	<i>Summary and Outcome:</i>	- Overview of each BoD's SDI, their strengths, how they work in group settings, and how they approach conflict
	<i>Next Steps:</i>	N/A
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 24] Faculty Undergraduate Programs Committee (UPC) meeting (1h)
	<i>Parties Attending:</i>	Director of Undergraduate Programs, UPC members
	<i>Reason:</i>	Monthly meeting
	<i>Summary and Outcome:</i>	- Discussion revolved around - Student engagement and community building during remote teaching for the Fall - Identifying areas we could strengthen in UG programs around our Faculty 5 year plan around the core values of Equity, Indigeneity and Culture of Inquiry
	<i>Next Steps:</i>	N/A
	Meetings:	
	<i>Meeting, Date, Hours:</i>	[June 24] OER Working Group meeting (1hr)
<i>Parties Attending:</i>	OER Working Group members, SFSS VP University Relations (UR)	
<i>Reason:</i>	To learn about the OER work that is being done in the university	
<i>Summary and Outcome:</i>	- Brief updates from the SFU Library, CEE, and ISTLD in regards to OER work - OER grants program update - OER workshop for faculty (July 8, 1pm, via Zoom): https://www.lib.sfu.ca/help/research-assistance/format-type/oer/35527 - Working group priorities for summer/fall	
<i>Next Steps:</i>	Work with SFU Library on upcoming workshop	
Meetings:		
<i>Meeting, Date, Hours:</i>	[June 25] Anti-Racism Education meeting (0.5hr)	
<i>Parties Attending:</i>	Jasmine Peachey (PDP student), SFSS President, VP UR, Faculty Health Sciences, Environment, Science Representatives	
<i>Reason:</i>	To discuss the advocacy work around Anti-Racism Education	
<i>Summary and Outcome:</i>	- Jasmine and I drafted a letter to the Faculty of Education - The Dean and Associate Deans and Directors will discuss this in their respective committees and update us on work to be done - It was decided that the SFSS VP UR will establish a working group for the university-wide initiative under the UAA committee	
<i>Next Steps:</i>	N/A	
Meetings:		
<i>Meeting, Date, Hours:</i>	[June 26] SFSS Board meeting (2.5hrs)	
<i>Parties Attending:</i>	BoD, SFSS staff	
<i>Reason:</i>	Bi-weekly meeting	
<i>Summary and Outcome:</i>	- Motions for the FoodHub project, Second Amendment to Partial Surrender of Lease for MBC, the SFU Athletics Team Name, student	

	group donations through core fund, and several Board committees were approved - Discussion items include: Greek Life Organizations, AGM Chair Appointment, SFSS Just Recovery Brief on Canada's COVID-19 Response to the House of Commons, SFSS In Support of Vancouver City Council Motion B4. A Call for Race-Based and Socio-Demographic Data in B.C., Fall U-Pass, SFU Health & Counselling Services Collaboration, and SFU Athletics Team Name
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	[June 29] Faculty of Education Council meeting (2.5hrs)
<i>Parties Attending:</i>	Faculty of Education, Faculty staff
<i>Reason:</i>	Monthly meeting
<i>Summary and Outcome:</i>	- Discussion revolved around how the Faculty is reaching and building community in a remote setting and Faculty Committees Changes - The Dean and Associate Deans presented their report updates and announcements
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	[June 30] University Academic Affairs (UAA) Committee meeting (1hr)
<i>Parties Attending:</i>	UAA members, SFSS staff
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	- Board members presented their updates on the Joint Operations Group, SFSS Student Town Hall, Emergency Response and Student Engagement, COVID-19 Coalition, Anti-Black Racism - Discussion revolved around COVID-19 infographics, problems with exam invigilations
<i>Next Steps:</i>	

Project/Events Updates and Upcoming Plans

<i>Projects/Events:</i>	
<i>Project/Event Title:</i>	[June 22] Education 101 (2hrs)
<i>Updates and Upcoming Plans:</i>	- Over 40 incoming education students participated in this pre-enrollment info session
<i>Relevant Strategic Priorities:</i>	- Student engagement
<i>Project/Event Title:</i> [June 25] ESA Music Madness (1.5hrs)	
<i>Updates and Upcoming Plans:</i>	- Approximately 10 education students participated in this social event
<i>Relevant Strategic Priorities:</i>	- Student engagement
<i>Project/Event Title:</i> [June 30] ESA Music Madness (1.5hrs)	
<i>Updates and Upcoming Plans:</i>	- Approximately 15 education students participated in this social event
<i>Relevant Strategic Priorities:</i>	- Student engagement
<i>Project/Event Title:</i> SFU Faculty of Education Resource Package	
<i>Updates and Upcoming Plans:</i>	- Research involvement opportunities (primarily those available virtually) related to education and working with children and consolidate information in a virtual resource package for easy access
<i>Relevant Strategic Priorities:</i>	- Student engagement, student well-being
<i>Project/Event Title:</i> OER Student Campaign Video & FARM Letter	
<i>Updates and Upcoming Plans:</i>	- Passed a motion at the Board meeting to mandate Faculty reps to send the OER letter to their respective faculties - Faculty reps sent out the letter the week of June 15. Some have received

	<p>positive responses</p> <ul style="list-style-type: none"> - Strategically re-thinking format of the OER student campaign video for Fall or Spring semester - Collaborate with SFSS Campaigns, Research and Policy Coordinator to create a petition
<i>Relevant Strategic Priorities:</i>	- Student engagement, student well-being, student financial health
<i>Project/Event Title:</i>	Learning Disability/Psychoeducational Assessment
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> - Conduct research on restrictions within the Health and Dental plan - Submitted a work order to the SFSS Campaigns, Research and Policies Coordinator to co-construct a policy for students to access the service, and another policy to outline how the SFSS administers the funds for the service
<i>Relevant Strategic Priorities:</i>	- Student well-being, student financial health

ENVIRONMENT REPRESENTATIVE (Anuki Karunajeewa)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	UAA meeting Friday June 16th
	<i>Parties Attending:</i>	SFSS VP uni relations Gabe Liosis, SFSS President Osob Mohamed, SFSS VP external relations Samad Raza, SFSS Science rep WeiChun Kua, SFSS Health science rep Nafoni Modi, SFSS education rep Emerly Liu, SFSS staff and myself
	<i>Reason:</i>	Scheduled weekly meeting
	<i>Summary and Outcome:</i>	COVID-19 Coalition - There are no major developments at the moment. Now the focus is shifting from this semester to what can be done for future semesters. Meetings will continue to take place. Joint Operations Group updates Working Group on Emergency Response and Student Engagement updates - At the next Board meeting there will be a motion about asking to allocate the Forum Chambers for this program and \$5000 for reserve funding. Working Group on the SFSS Student Town Hall Anti racism courses at SFU discussion - It was brought out that the students from the department of education try to get the SFU to implement mandatory anti-racism courses. Nafoni and myself will be creating a working group.
	<i>Next Steps:</i>	Work on creating working group with Nafoni
	<i>Meeting, Date, Hours:</i>	Anti-racism meeting Friday June 16th, 45min
	<i>Parties Attending:</i>	SFSS health science rep Nafoni, SFSS science rep weichun and myself
	<i>Reason:</i>	To discuss next steps in anti-racism courses at SFU
	<i>Summary and Outcome:</i>	Jasmine Peachey from the faculty of education reached out to the Education rep and Nafoni and I wanted to take on this project of advocating for implementing anti-racism courses at SFU. Discussed the need for a working group and outlined next steps which will be social media campaign, petition and sending out letters to deans.
	<i>Next Steps:</i>	Create working group
	<i>Meeting, Date, Hours:</i>	June 19 meeting with Solidarity & Social Justice Commissioner to discuss ongoing incidents and practices of racism within SFU
<i>Parties Attending:</i>	SFSS president Osob, SFSS VP student services Matt, SFSS science rep WeiChun, Chantelle Spicer Solidarity & Social Justice Commissioner, Ed Graham organiser at TSSU, Harjap policy work & advocacy staff member at GSS, Fegor internal relations officer at SOCA, Claire Shapton masters student in geography department, Rahil Adeli director of academic relations at GSS, Hollis TSSU secretary, Alex chair IS and myself	
<i>Reason:</i>	Identifying issues of racism in SFU & how to tackle it	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Need to cut ties with RCMP and end recruitment on campus - Matt discussed the anti-racism project he was working on - Osob discussed updates from the JOG meeting - How do we report incidents of human rights violations - there's no proper place to report these - Discussed problems within the faculty of geography <p>Demands from the Graduate Student Society:</p> <ul style="list-style-type: none"> - 1. Establishing policies that limit the presence of police on campus - 2. Increasing scholarships for low income Black and Indigenous students - 3. Changing the name of SFU sports teams 	

	<ul style="list-style-type: none"> - 4. Critically examining how anti-Black and colonial narratives are perpetuated through their curriculum and teaching practices - 5. Preventing hate speech on campus and in classrooms - 6. Ensuring accountability for oppressive behaviour - 7. Improving hiring policies both to address equity and to prevent providing a platform to ignorant and oppressive ideas in all academic fields - 8. Limiting exposure of students to faculty with demonstrated ignorant or oppressive ideas - 9. Creating means for accountability of University partners, contractors and lease holders
<i>Next Steps:</i>	

<i>Meeting, Date, Hours:</i>	June 19 SDI development
<i>Parties Attending:</i>	SFSS board members, staff and myself
<i>Reason:</i>	Board development session
<i>Summary and Outcome:</i>	Went over SDI Inventory Questionnaire results and shared results with board members to learn more about how we all work together and about our personalities.
<i>Next Steps:</i>	N/A

<i>Meeting, Date, Hours:</i>	June 22 external committee 1 hour
<i>Parties Attending:</i>	Samad, Harry, Balqees, Gabe, Osob, Weichun, Sude, Shaneika, Kristen Admin Assistant and myself
<i>Reason:</i>	Scheduled meeting
<i>Summary and Outcome:</i>	Discussed BC budget consultation & MSP TMX pipeline letter update - getting confirmed signatures from UVIC and Concordia student unions, letter will be reviewed by Kayah and Cedar, then translated into french by Iulia, and sent out. Just recovery update from Balqees Advocacy initiative plan Discussed advocating & lobbying to defund the police
<i>Next Steps:</i>	

Meetings:

<i>Meeting, Date, Hours:</i>	Anti-racism courses meeting June 25 1.5 hours
<i>Parties Attending:</i>	SFSS VP uni relations Gabe, SFSS education rep Emerly, SFSS president Osob, SFSS health science rep Nafoni, SFSS science rep weichun, Jasmine Peachey and myself
<i>Reason:</i>	Introduce Jasmine to the SFSS and communicate ideas and create next steps
<i>Summary and Outcome:</i>	Discussed Jasmine to talk about: what they have done so far, how they would like SFSS to support, next steps Creating working group under UAA for Anti-Racism Talked about contacting SFU Human Rights Office to look into how SFU handles racism and overall discrimination cases. I.E., Who handles them and how, and what repercussions do instigators face Discussed cutting Ties with RCMP, IE, no longer hosting them on campus for recruitment purposes and lobbying to defund police in BC
<i>Next Steps:</i>	

<i>Meeting, Date, Hours:</i>	June 26 SFSS board meeting 3 hours
<i>Parties Attending:</i>	SFSS Board of Directors, Executive Assistant Shaneika Blake, CRPC Sarah Edmunds, guests and myself
<i>Reason:</i>	Weekly scheduled meeting

Summary and Outcome:	Motion was passed allocating money for the food hub project, SFSS is endorsing the petition for the SFU athletics team name change. - BIPOC committee members and chair were appointed -HR and personal members and chair were appointed - Working group established for the accessibility of sfss website. -Discussions around greek life organizations, AGM chair appointment, student union donations and fall u-pass.
Next Steps:	

Meeting, Date, Hours:	FARM (Faculty representatives committee) committee meeting
Parties Attending:	SFSS VP uni relations Gabe, SFSS VP finance Corbett, FARM reps and myself
Reason:	Scheduled meeting
Summary and Outcome:	Introduction meeting as it was the first one, we went over logistics of the committee. Faculty reps updated each other on their projects.
Next Steps:	

Meeting, Date, Hours:	FASS meeting June 29, 2020 45 min
Parties Attending:	FASS rep Sude Guvendik, Katya Letunovskaya, Shahvir Sarkary, Teah U-Ming and myself
Reason:	To prepare for the Coffee break with undecided majors panel event
Summary and Outcome:	We introduced ourselves to each other, discussed the outline of the event and Sude shared the main questions we will get. There will be a practice run on thursday before the event which I will be speaking as a panelist on.
Next Steps:	Attend practice event and speak at event on friday

Meeting, Date, Hours:	June 30 UAA committee 2 hours
Parties Attending:	Gabe Liosis, Nafoni Modi, Emerly Liu, Phum Luckkid, Samad Raza, WeiChun Kua, Sarah Edmunds, Admin Assistant and Jasmine Peachey
Reason:	scheduled meeting
Summary and Outcome:	JOG updates - student affordability working group, addressed SFU sports team name change and RCMP recruitment on campus SFSS townhall is being prepared and there is a test run happening Working group on emergency response and student engagement - food hub program updates Established a Anti-Black racism Working group, with Nafoni and Myself as leads. It will be alongside UAA and BIPOC committee Covid-19 coalition Discussed problems with exam invigilation and issues students are facing, we are considering escalating and creating a social media campaign or even taking it to the media Asynchronous learning advocation and plan
Next Steps:	Collect info from students regarding asynchronous learning. Set meetings for anti racism working group.

Project/Events Updates and Upcoming Plans	Projects/Events:	
	<i>Project/Event Title:</i>	Coffee break with undecided majors
	<i>Updates and Upcoming Plans:</i>	Speaking as a panelist at this event. Will discuss how I chose my minor and major, and answer any questions students have.
	<i>Relevant Strategic Priorities:</i>	Attend practice run on Thursday before the event starts on Friday.
	Projects/Events:	
	<i>Project/Event Title:</i>	Anti-racism courses at SFU working group
	<i>Updates and Upcoming Plans:</i>	UAA passed a motion to create the Anti-racism working group which will be also under the BIPOC committee. SFSS health science rep Nafoni and myself will be the leads of this group.
	<i>Relevant Strategic Priorities:</i>	Set up weekly meetings.
	Projects/Events:	
	<i>Project/Event Title:</i>	SFSS Board games night, hosting it with VP uni relations Gabe
	<i>Updates and Upcoming Plans:</i>	We played a game as a group to destress and we did check ins with each other
	<i>Relevant Strategic Priorities:</i>	N/A

HEALTH SCIENCE REPRESENTATIVE (Nafoni Modi)

Meeting Summaries and General Comments	<u>Meetings:</u>	
	<i>Meeting and Date, Hours:</i>	Town Hall meeting, June 17 (1 Hour)
	<i>Parties Attending:</i>	VP UR (Gabe), Science Rep (WeiChun), At-Large Rep (Balqees), Nafoni
	<i>Reason:</i>	To discuss issues relating to the Townhall SFSS will be hosting on July 7th
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Went over the platform we will be using (sli.do) - Discussed how we want the townhall to be structured (who will be moderating, how the day will look like) - Planned to have a run through of the platform to make sure all aspects work efficiently
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Have a run through of the platform
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	Mandatory Anti-Racism Education Meeting, June 16th, 45 minutes
	<i>Parties Attending:</i>	Science Rep (Weichun), Environment Rep (Anuki), Myself
	<i>Reason:</i>	To discuss how to implement anti-racism curriculum at sfu
	<i>Summary and Outcome:</i>	Action items: <ul style="list-style-type: none"> - Creating a working group under UAA for anti-racism - Create a petition to be circulated to undergraduates and a letter to be sent to faculty deans
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Passing a motion at UAA for out working group - Having a meeting with the working group to create our petition and letter
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	SFSS Board Development Session, June 19th, 3 Hours
	<i>Parties Attending:</i>	BOD, Facilitator
	<i>Reason:</i>	Bi-weekly development session
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Understanding how we work with others and how we react during conflict so that we are better equipped to working with the board
	<i>Next Steps:</i>	<ul style="list-style-type: none"> - Approaching others in a way that is suitable and works with them
	<u>Meetings:</u>	
	<i>Meeting, Date, Hours:</i>	BOD Check In, June 19th, 20 minutes
<i>Parties Attending:</i>	BOD	
<i>Reason:</i>	Check In with board	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - To talk about our current projects, discuss how we are doing. 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> - n/a 	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	Student Care Orientation, Plan Financials & COVID-19, June 22, 1.5 hour	
<i>Parties Attending:</i>	President, VP Finance, VP Student Services, Health Rep, Student Care	
<i>Reason:</i>	<ul style="list-style-type: none"> - To meet with student care and discuss their services 	
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Learned about the services provided by studentcare, how students can access these services 	
<i>Next Steps:</i>	<ul style="list-style-type: none"> - Another meeting to be schedules with them 	
<u>Meetings:</u>		
<i>Meeting, Date, Hours:</i>	AGM Committee, June 22, 1 hour	
<i>Parties Attending:</i>	VP UR Gabe, President Osob, VP Student Services Matt, Health Rep Nafoni, VP Finance Corbett, EA Shaneika, CRPC Sarah	

<i>Reason:</i>	Planning for our annual AGM
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Planning around voting bylaws, and what platforms to use as this will be a virtual agm - -osob to be our chair
<i>Next Steps:</i>	- Motion to be put in at Board meeting for osob to be our chair

Meetings:

<i>Meeting, Date, Hours:</i>	Mandatory Anti-Racism Education Meeting, June 25th, 1.5 hours
<i>Parties Attending:</i>	Nafoni, Anuki, Weichun, Emerly, Oosb, Gabe, Jasmine,
<i>Reason:</i>	To discuss with Jasmine how the SFSS can support them in the work they have done thus far
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Creating a working group with her - Circulating a petition and letter
<i>Next Steps:</i>	- Creation of working group, petition, and letter

Meetings:

<i>Meeting, Date, Hours:</i>	SFSS Board Meeting, June 26th, 3 hours
<i>Parties Attending:</i>	BOD, Staff
<i>Reason:</i>	Bi-weekly meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Food hub program funding was approved - To support sfu athletes in their call for sfu to change their team name from "the clan" - Student unions to be allowed to make donations to Black and Indigenous organizations
<i>Next Steps:</i>	n/a

Meetings:

<i>Meeting, Date, Hours:</i>	FARM Committee Meeting, June 29th, 2 hours
<i>Parties Attending:</i>	VP UR, VP Finance, FARM Reps
<i>Reason:</i>	First of our regular meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Discussing the purpose of FARM committee - Discussing our current projects
<i>Next Steps:</i>	- Haider to chair next meeting

Meetings:

<i>Meeting, Date, Hours:</i>	UAA Committee Meeting, June 30th, 2 hours
<i>Parties Attending:</i>	UAA Committee members, Jasmine Peachey
<i>Reason:</i>	Regular meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> - Anuki and Nafoni to lead anti-racism working group, with Jasmine as a member - Discussing what we would like to have as our mandate to the university for teaching structures in the fall <ul style="list-style-type: none"> - Asynchronous learning, lowered tuition, etc
<i>Next Steps:</i>	

Project/Events Updates and Upcoming Plans	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Anti-Racism working group
	<i>Updates and Upcoming Plans:</i>	- To schedule first meeting with our group to see what next steps look like
	<i>Relevant Strategic Priorities:</i>	
	<u>Projects/Events:</u>	
	<i>Project/Event Title:</i>	Working with HSUSU
	<i>Updates and Upcoming Plans:</i>	- Have yet to receive a reply from HSUSU, so still up in the air
	<i>Relevant Strategic Priorities:</i>	

SCIENCE REPRESENTATIVE (WeiChun Kua)

Meeting Summaries and General Comments	Meetings:	
	<i>Meeting, Date, Hours:</i>	Science All-DSU Meeting, June 16, 2020 (1hr 30mins)
	<i>Parties Attending:</i>	WeiChun Kua (Science Representative), Thomas Leischner (Science Student Engagement Coordinator), Raiyan Syeda (Behavioral Neuroscience Student Society), Tian Xing Yan (Statistics and Actuarial Science Student Association), Shariq Ahsan (Physics Student Association), Ben Chang (Biomedical Physiology and Kinesiology Student Association), Stephanie Sonea (Chemistry Student Union), Arshvir Kaur (Molecular Biology and Biochemistry Student Union)
	<i>Reason:</i>	Regular Bi-weekly Meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Roundtable updates <p>Discussions:</p> <ul style="list-style-type: none"> • Webcam and proctoring. We discussed how the current procedure of addressing issues with proctoring, which is emailing prof and escalating to department chair and then to ombudsperson, is inadequate and not particularly helpful in resolving it. Some DSUs also expressed some concerns with being caught in the middle wanting to support students but also discourage academic dishonesty. I emphasize the point of as DSUs, they are here to make sure students' wellbeing is looked after first. Profs should be compassionate and accommodating. Thomas expanded on the point that collaborating with peers after university is a common and beneficial practice, and there are other ways of non-traditional assessment of a student's learning ability. • Some DSUs plan on sending out a survey independent of their Department but giving them a heads up if they questions they like students to answer. It would focus on online instruction, assessment, as well as what they'd like to see from the DSUs • Thomas and I started an open conversation about white supremacy at SFU and making sure DSUs start thinking about how they can make a more safe and inclusive space for Black students within the Faculty of Science. Resources are shared with DSUs to educate themselves.
	<i>Next Steps:</i>	<ul style="list-style-type: none"> • Thomas, email out language about assessment generosity and flexibility while remote that was sent out by the Dean's Office when we first went remote. • DSU might draft out a letter to share with chairs to please pass along to faculty members about generosity
	<i>Meeting, Date, Hours:</i>	University and Academic Affair (UAA) Committee, June 16, 2020 (2 hours)
	<i>Parties Attending:</i>	UAA Committee members: Gabe Liosis (VP University Relations & Chair), WeiChun Kua (Science Representative), Anuki Karunajeewa (Environment Representative), Samad Raza (VP External Relations), Osob Mohamed (President); Phum Luckkid (At Large Representative), Balqees Jama (At Large Representative); Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shaneika Blake (Executive Assistant); Kristin Kokkov (Admin Assistant)
	<i>Reason:</i>	Regular Bi-weekly Meeting
	<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Joint Operations Group (JOG) meeting agenda <ul style="list-style-type: none"> ○ Gabe and Osob told us what's on the agenda and ask if there's anything else the committee thinks should be brought up at the JOG meeting, which consists of SFU Admins, Graduate Student Society (GSS) and SFSS • SFSS COVID19 Survey Report <ul style="list-style-type: none"> ○ Discussion of making digestible infographic chunks from the report. ○ Discussion on email campaign aimed at senate, deans and university admins. Sarah suggested

	<ul style="list-style-type: none"> ● Campaign Gears platform for this campaign ● SFSS Student Town Hall <ul style="list-style-type: none"> ○ Discussed polling question, framing of the Town Hall, and logistics. ● Mandatory anti-racism education at SFU <ul style="list-style-type: none"> ○ A PDP student approached Emerly Liu (Education Representative) on establishing an anti-racism curriculum in the Faculty of Education. Emerly connected her with Nafoni Modi (Health Science Rep) and Anuki about implementing mandatory anti-racism education at SFU
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● Starting the email campaign centered around our demands outlined in the SFSS COVID-19 survey report ● Turning quantitative data from the report into infographics and posting on our social media ● Look into Campaign Gears
<i>Meeting, Date, Hours:</i>	Mandatory Anti-racism Education, June 16, 2020 (45 mins)
<i>Parties Attending:</i>	Nafoni Modi (Health Science Representative), Anuki Karunajeewa (Environment Representative), WeiChun Kua (Science Representative)
<i>Reason:</i>	A PDP student, Jasmine Peachey emailed Emerly Liu (Education Representative) about creating a petition on mandatory anti-racism education at SFU
<i>Summary and Outcome:</i>	Discussions: <ul style="list-style-type: none"> ● Start discussion on establishing a working group in UAA that will be pushing the petition ● Looking at how SFU Humans Rights Office handles discrimination and racism cases between students ● Exploring SFU cutting ties with the RCMP that is directly used to oppress BIPOC. Also, notably the instance when the RCMP was tabling right above the First Nations Studies offices at the time when RCMP was removing the Wet'suwet'en people from their own land due to the ongoing CGL pipeline conflict.
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● Set up meeting with Emerly and Peachy
<i>Meeting, Date, Hours:</i>	SFSS Student Town Hall Test Run 1, June 17, 2020 (30 mins)
<i>Parties Attending:</i>	WeiChun Kua (Science Representative), Balqees Jama (At-Large Representative), Sindhu Dharmarajah (Communications Coordinator)
<i>Reason:</i>	Testing platforms, Slido and Zoom, that will be used for Town Hall
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Tested Slido's Zoom integrations and streaming to YouTube account
<i>Next Steps:</i>	N/A
<i>Meeting, Date, Hours:</i>	SFSS Student Town Hall Test Run 2, June 18, 2020 (1 hour)
<i>Parties Attending:</i>	SFU C-19 Coalition, WeiChun Kua (Science Representative), Balqees Jama (At-Large Representative)
<i>Reason:</i>	Testing and going through the tech for Town Hall with other co-host of the Town Hall
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> ● Went through how the tech works with other co-host of the Town Hall
<i>Next Steps:</i>	<ul style="list-style-type: none"> ● Look into closed captioning for accessibility of the Town Hall
<i>Meeting, Date, Hours:</i>	Sustainability Mobility Advisory Committee (SMAC), June 18, 2020 (2 hours)
<i>Parties Attending:</i>	Sid Mehta (Sr. Director Ancillary Services), David Agosti (Director - Parking & Sustainable Mobility), Mona Mehdizadeh (GSS Director of Graduate Services), Elizabeth Starr (SFU Development Planner, Facilities Services), Anavir Paur (SFU Facility Vancouver), Mike Devolin (SFU Associate Director, Facilities Services), Gwen Litchfield (Science Co-op Program Manager), Theresa Burley (SFU Research Project Manager &

	Equity in Research Lead), Kayla Blok (SFU Sustainability Office), Jao Dantes (Sustainability Office), Taylor Assion (SFU Manager of Marketing and Sustainability), Mark McLaughlin (Chief Commercial Services Officer)
<i>Reason:</i>	Filling in for Samad Raza (VP External)
<i>Summary and Outcome:</i>	<p>Parking Update, Burnaby Campus</p> <ul style="list-style-type: none"> Faculty and staff continue to have free parking but need to contact sfu and get on the list. I told the committee that students coming out of the pandemic will still be in an unstable financial position so parking should be free or lowered and imposing expensive parking tickets is not the solution to sustainability and discouraging driving. The focus should be on affordable and accessible public transport and on campus bus shuttles. <p>Cycling</p> <ul style="list-style-type: none"> New bike path down burnaby mountain parkway New Bike cage: Capacity is around 20. First come first serve. Dabid will visit the site on Tuesday, June 23rd and final signing next week. It will be FOB access. More formal announcement at the end of August. <p>Roundtable updates from other committee members</p>
<i>Next Steps:</i>	N/A
<i>Meeting, Date, Hours:</i>	ERSE Meeting for Surrey Food Hub Program, June 18, 2020 (1 hour)
<i>Parties Attending:</i>	Gretchen Ferguson (Associate Director, Programs & Partnerships, SFU), Aman Chandi (Urban Studies Graduate Student), WeiChun Kua (Science Representative), Osob Mohamed (President), Samad Raza (VP External Relations), Matthew Provost (VP Student Services)
<i>Reason:</i>	Start conversation on establishing a food hub at Surrey Campus
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Aman can provide The PLOT for space if we can't find a space on Surrey campus Gretchen has volunteers and connections to food hubs but need to find a safe space to distribute food SFSS can provide communication and funding resources
<i>Next Steps:</i>	<ul style="list-style-type: none"> Gretchen will gather information from the SFU side, now that she has relevant information from SFSS and organize things together
<i>Meeting, Date, Hours:</i>	Fraser International College (FIC) Associate Membership Meeting, June 19 2020 (30 mins)
<i>Parties Attending:</i>	Haider Masood (FCAT Representative), Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative), Corbett Gildersleve (VP Finance)
<i>Reason:</i>	Discuss making FIC students into associate members of the SFSS
<i>Summary and Outcome:</i>	<p>Discussion:</p> <ul style="list-style-type: none"> the current relationship and history of FIC students with the SFSS Including them in U-pass program
<i>Next Steps:</i>	<ul style="list-style-type: none"> Haider will contact Sharla Reid (Principal of FIC) and Erin Biddlecombe (Senior Director, Office of the Vice Provost) about FIC email list and tech support for voting capabilities at FIC Haider will also contact UBC AMS about their U-pass program inclusion of Vantage College students
<i>Meeting, Date, Hours:</i>	Systemic Racism at SFU Meeting, June 19, 2020 (1 hour)
<i>Parties Attending:</i>	Matthew Provost (VP Student Services), Anuki Karunajeewa (Environment Representative), WeiChun Kua (Science Representative), Graduate Student Society (GSS), Teaching Support Staff Union (TSSU)
<i>Reason:</i>	Identify key areas to focus on at SFU to address systemic racism
<i>Summary and Outcome:</i>	<p>Discussions:</p> <ul style="list-style-type: none"> Cutting ties/ban RCMP recruitment on campus

	<ul style="list-style-type: none"> Looking at the demands made by the GSS Establishing anti-racism working group at SFU that will include key members in the SFU community
<i>Next Steps:</i>	N/A
<i>Meeting, Date, Hours:</i>	SFSS Board Development Session - SDI, June 19, 2020, (3 hours)
<i>Parties Attending:</i>	SFSS Board Members, Shaneika Blake (Executive Assistant), Lori Charvat (Consultant at Sandbox Consulting)
<i>Reason:</i>	Strengths Deployment Inventory (SDI)
<i>Summary and Outcome:</i>	This development session looks at board members' motivation and conflict sequence. It gave the board members a better understanding of what motivates themselves and other board members, and how each of us respond to conflict.
<i>Next Steps:</i>	N/A
<i>Meeting, Date, Hours:</i>	Science Undergraduate Society (SUS) Meeting, June 22, 2020, (1 hour)
<i>Parties Attending:</i>	Nick Chubb (SUS Pres), Ritu Mehra (VP External), Pooria Arab (VP Design), Isabel Nelson (SUS Secretary), Zaid Lari (SUS Council Rep), WeiChun Kua (Science Rep), Shariq Ahsan (Physics Pres), Jason Spence (SUS Discord Admin), Michelle Tong (Chem Council Rep), TianXing Yan
<i>Reason:</i>	Regular Weekly SUS Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Exec picnic idea with social distancing for SUS and DSU execs to get to know each other Not many going on due to most execs busy with midterm season Jason going through how to use/moderate SUS discord for execs. We're expecting an influx of new Science students as SFU 101 will include the SUS discord link. I updated execs on SFSS Student Town Hall and asking them to promote it
<i>Next Steps:</i>	N/A
<i>Meetings:</i>	
<i>Meeting, Date, Hours:</i>	External and Community Affair (ECA) Committee, June 22, 2020 (1 hour)
<i>Parties Attending:</i>	Committee members: Samad Raza (Chair & VP External Relations), Harry Singh (Applied Science Representative), Sude Guvendik (Arts and Social Science Representative), Anuki Karunajeewa (Environment Representative), Balqees Jama; Guests: Gabe Liosis (VP University Relations), Osob Mohamed (President & Ex officio member); Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shaneika Blake (Executive Assistant); Kristin Kokkov (Admin Assistant)
<i>Reason:</i>	Regular Bi-weekly ECA committee meeting
<i>Summary and Outcome:</i>	<p>Updates:</p> <ul style="list-style-type: none"> Samad's BC Budget Consultation presentation Balqees updated the committee on the Just Recovery brief submission to the House of Commons Anuki and I gave an update on the TMX Letter and reaching out to student unions to sign on <p>Discussions:</p> <ul style="list-style-type: none"> U-Pass Advisory Committee Sending an SFSS rep to speak at Vancouver City Council Meeting in support of the motion regarding disaggregated Race-Based Data Collection in BC Advocacy Initiatives Annual Plan for the ECA Committee
<i>Next Steps:</i>	<ul style="list-style-type: none"> Committee members will decide on which lobbying initiatives to focus on for the year
<i>Meeting, Date, Hours:</i>	SFSS Council Meeting, June 24, 2020 (1hr 30mins)
<i>Parties Attending:</i>	SFSS Board Members, SFSS Councillors, SFSS Staff
<i>Reason:</i>	Regular Council Meeting

<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Jennifer Chou (VP Student Life) gave an overview of her role as VP Student Life Osob, Gabe, Jennifer, Matthew and Corbett explained their roles and gave updates on different work and projects that the Board of Directors are working on Presentation from Zaid and Helen on governance of council committees Presentation from Gabe on Board Committees. Committee chairs had the opportunity to speak on the various committees' roles and responsibilities. Appointment of Council-Board Liaison
<i>Next Steps:</i>	N/A
<i>Meeting, Date, Hours:</i>	Governance Committee Meeting, June 25, 2020 (1 hour)
<i>Parties Attending:</i>	Committee members: Gabe Liosis (VP University Relations), Osob Mohamed (President), Corbett Gildersleve (VP Finance), Balqees Jama (At-Large Representative), WeiChun Kua (Science Representative); Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator); Shaneika Blake (Executive Assistant)
<i>Reason:</i>	Regular Bi-weekly meeting
<i>Summary and Outcome:</i>	Discussions: <ul style="list-style-type: none"> By-Law Consultation <ul style="list-style-type: none"> We need a consultant who is familiar with student societies and the Society Act Next steps in Governance Restructuring and continue reviewing on newly established policies
<i>Next Steps:</i>	<ul style="list-style-type: none"> Sarah will review policies and make recommendations if changes are needed
<i>Meeting, Date, Hours:</i>	Anti-Racism Meeting, June 25, 2020 (1 hour)
<i>Parties Attending:</i>	Jasmine Peachey (PDP Student), Gabe Liosis (VP University Relations), Emerly Liu (Education Representative), Osob Mohamed (President), WeiChun Kua (Science Representative), Anuki Karunajeewa (Environment Representative), Nafoni Modi (Health Science Representative)
<i>Reason:</i>	Discussion on mandatory Anti-Racism Curriculum
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Emerly and Jasmine wrote letter to the Faculty of Education Jasmine reached out to SFPIRG who directed her to the Sexual Violence Support & Prevention Office and Chantelle Spicer
<i>Next Steps:</i>	N/A
<i>Meeting, Date, Hours:</i>	SUB Walkthrough, June 26, 2020 (2 hours)
<i>Parties Attending:</i>	Osob Mohamed (President), Corbett Gildersleve (VP Finance), Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative), John Walsh (SFSS Building Manager)
<i>Reason:</i>	Tour of the SUB to look at the layout of Staff/Board spaces
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> Tour of the entire SUB Discussed potential space assignments for our Staff and Board members
<i>Next Steps:</i>	<ul style="list-style-type: none"> Executives will discuss how the office spaces should be organized Start deciding what will be moved from current Board office into the SUB
<i>Meeting, Date, Hours:</i>	Board of Directors Meeting, June, 26, 2020 (3 hours)
<i>Parties Attending:</i>	SFSS Board Members; Staff: Shaneika Blake (Executive Assistant), Kristin Kokkov (Admin Assistant), Sarah Edmunds (Campaigns, Research and Policy Coordinator)
<i>Reason:</i>	Regular bi-weekly Board meeting
<i>Summary and</i>	Motions:

<p>Outcome:</p>	<ul style="list-style-type: none"> • Students unions and clubs can now donate their core funds to Black and/or Indigineous led causes or organizations. This is our call to action in support of Black Lives Matter. Suspended the policy that prevented student unions from doing so. • Food Hub project is approved. Forum Chambers and \$5,000 will be allocated to the project as well. • Appointed members to the HR and Personnel Committee, and the Member Services Advisory Committee • Appointed Haider Masood (FCAT Rep) as Chair of First Year Engagement Committee, replacing Sude Guvendik (FASS Rep) who is now appointed as a regular committee member. <p>Discussions and Updates:</p> <ul style="list-style-type: none"> • Discussed recognizing Greek Life Organizations (GLO) as Professional Greek Life (PGL) groups and/or Social Greek Life (SGL) groups so they can book space and run events on campus. Board seems to have consensus on recognizing PGL groups and then exploring it for SGL. Will need to reach out to UBC AMS on how they recognize/derecognize their GLO. • SFSS Just Recovery brief submission to the House of Commons • SFSS was represented by Balqees Jama (At-Large Representative) who spoke in support of the motion regarding Race-Based Data Collection at Vancouver City Council
<p>Next Steps:</p>	<p>N/A</p>
<p>Meeting, Date, Hours:</p>	<p>Faculty and At-Large Representatives Members (FARM) Committee , June 29, 2020, (1 hour 30 mins)</p>
<p>Parties Attending:</p>	<p>Nafoni Modi (Health Science Rep), Phum Luckkid (At-Large Rep 2), Corbett Gildersleve (VP Finance), Harry Singh (Applied Science Rep), Balqees Jama (At-Large Rep 2), Anuki Karunajeewa (Environment Rep), Haider Masood (FCAT Rep), Sude Guvendik (FASS Rep) , WeiChun Kua (Science Rep), Gabe Liosis (VP University Relations, Chair), Anna Reva (Member Services Coordinator), Shaneika Blake (Executive Assistant), Kristin Kokkov (Admin Assistant)</p>
<p>Reason:</p>	<p>Regular Biweekly FARM Committee Meeting</p>
<p>Summary and Outcome:</p>	<ul style="list-style-type: none"> • Gabe chaired the meeting since it's the very first meeting of the FARM Committee since 2015 due to the restructuring that year. Going forward it will be a rotating chair. • Gabe and Corbett went through what the FARM Committee is and the role of it, and why it was important to bring it back. • Gabe will host a meeting before the next meeting to let other FARM members practice Robert's Rule. • WeiChun pitch an idea of an Advisory Committee • Roundtable updates from FARM Reps • Haider was appointed to chair the next meeting
<p>Next Steps:</p>	<ul style="list-style-type: none"> • Reach out to Anna about Advisory Committee • Faculty Reps bring the idea of the Advisory Committee to
<p>Meeting, Date, Hours:</p>	<p>Student Town Hall Meeting, June 29, 2020 (30 mins)</p>
<p>Parties Attending:</p>	<p>Teaching Support Staff Union (TSSU), Graduate Student Society (GSS), Simon Fraser Student Society (SFSS), and Tuition Freeze Now (TFN)</p>
<p>Reason:</p>	<p>Check-in meeting for preparation on the Student Town Hall</p>
<p>Summary and Outcome:</p>	<p>Preparation for the event and check-ins with the other co-hosts</p>
<p>Next Steps:</p>	<p>Pre-rehearsal the next day, June 30</p>
<p>Meeting, Date, Hours:</p>	<p>Meeting with Arshvir Kaur, June 30, 2020 (45 mins)</p>
<p>Parties Attending:</p>	<p>Arshvir Kaur (Molecular Biology and Biochemistry Student Union President), Thomas Leischner (Science Student Engagement Coordinator), WeiChun Kua (Science Representative)</p>

<i>Reason:</i>	Arshvir is seeking advice on how to motivate MBBSU's execs
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Thomas give some advice such as, having 1 on 1 conversations about capacity with execs, how to adapt to with transitioning online, and that her difficulty is not unique to MBBSU • Arshvir have not gotten access to the MSSU pres account yet, I advised her that she should try and get it asap to get access to the MBB undergrad mailing list so she can reach out to her members more efficiently • Arshvir also brought up that she had to track down the execs when she was transitioning into her role as pres, and the whole transition was not smooth. The MBBSU's constitution only had the roles of the execs • I advised her to review and amend the MBBS's constitution to include handing over of accounts, which role has access to which accounts etc.
<i>Next Steps:</i>	Thomas will find out who has edit access to the DSU mailing list
<i>Meeting, Date, Hours:</i>	Science All-DSU Meeting, June 30, (1 hour)
<i>Parties Attending:</i>	Thomas Leischner (Science Student Engagement Coordinator), Nick Chubb (Science Undergraduate Society), Shariq Ahsan (Physics Student Association), TJ Zintel (Statistics and Actuarial Science Student Association), Ben Chang (Biomedical Physiology and Kinesiology Student Association), WeiChun Kua (Science Representative)
<i>Reason:</i>	Regular Bi-weekly Meeting
<i>Summary and Outcome:</i>	<ul style="list-style-type: none"> • Roundtable Updates <p>Discussion:</p> <ul style="list-style-type: none"> • Webcam and proctoring follow up. The Dean of Science will be sending out statements to Department Chairs and also students that focuses on students' well-being, and reminding profs to be accommodating and compassionate to build trusting relationships between profs and students that will foster a better learning environment. • Programming for incoming Fall Science students. More information will be available on July 7th. There will still be a faculty session and keynote speaker but shorter than previous in person sessions.
<i>Next Steps:</i>	<ul style="list-style-type: none"> • All DSUs will fill out a feedback survey so Thomas and I can see if there's anything we can change or improve about the meeting to ensure it is helping everyone be better DSU execs.
<i>Meeting, Date, Hours:</i>	University and Academic Affair (UAA) Committee Meeting, June 30, 2020 (2 hours)
<i>Parties Attending:</i>	<ul style="list-style-type: none"> • Committee members: Gabe Liosis (VP University Relations), WeiChun Kua (Science Representative), Nafoni Modi (Health Science Representative), Emerly Liu (Education Representative), Anuki Karunajeewa (Environment Representative), Staff: Kristin Kokkov (Admin Assistant), Sarah Edmunds (Campaigns, Research and Policy Coordinator); Guests: Phum Luckkid (At-Large Representative), Jasmine Peachey (PDP Student)
<i>Reason:</i>	Regular Bi-weekly UAA Committee Meeting
<i>Summary and Outcome:</i>	<p>Updates:</p> <ul style="list-style-type: none"> • Joining operations group (JOG) <ul style="list-style-type: none"> ◦ Student affordability project (new working group in JOG): Equal representation of students in the group, push for OER, housing and food, commuting, study spaces, and overall financial assistant. ◦ Anti-Black racism on campus: conversation about ending RCMP recruiting on campus. SFU's sports team name, 'The Clan, SFU 'intends' to start consultation.

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Relevant Strategic Priorities:	Student Safety and Wellbeing																		
Project/Event Title:																			
Updates and Upcoming Plans:	<ul style="list-style-type: none"> ● Food Hub is confirmed to start on July 27th ● There will be perishable food but the food provider will bring in their own fridge to store the food. The fridge will also be left with us after the program ends ● Matthew Provost (VP Student Services) intends to continue the program after the collab ends with Tara Flynn (SFU Coordinator, Civic and Community Engagement) as part of his campaign promise to establish a long-term food hub on campus 																		
Relevant Strategic Priorities:	Student wellbeing																		
Project/Event Title:																			
Updates and Upcoming Plans:	<ul style="list-style-type: none"> ● Met with Jasmine Peachey (PDP Student) and started conversation on potentially creating a petition 																		

	<ul style="list-style-type: none"> • Motion passed at the UAA Committee to establish a working group to work on this with Anuki Karunajeewa (Environment Representative) and Nafoni Modi (Health Science Representative) as leads of this working group.
<i>Relevant Strategic Priorities:</i>	Student Wellbeing and Student Engagement
<i>Project/Event Title:</i>	SFSS Student Town Hall
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • I mostly just assist Balqees Jama (At-Large Representative), who is the lead on this project. • Everything is almost ready but still looking for closed captioning options for accessibility.
<i>Relevant Strategic Priorities:</i>	Student Engagement and Student Wellbeing
<i>Project/Event Title:</i>	SFSS Just Recovery Brief Submission to the House of Commons
<i>Updates and Upcoming Plans:</i>	<ul style="list-style-type: none"> • Balqees Jama (At-Large Representative) and myself worked on the brief outlining the need for the Federal Government to adopt and follow the 6 principles of a Just Recovery as we recover from the COVID-19 pandemic. • Brief is submitted and more information can be found here.
<i>Relevant Strategic Priorities:</i>	Government and Stakeholder Relations, Student Wellbeing, and Student Financial Health