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SFSS BOARD WORK REPORT

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SFSS BOARD COMMITTEE UPDATE

This report summarizes SFSS committee activities that took place from
July 1 - July 15, 2020

Accessibility Advisory

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	0
Total Time (Hrs)	0 hours
Summary	<ul style="list-style-type: none"> • At-large members appointed • Committee Chair (Jennifer Chou) emailed at-larges for availability for meetings
Ongoing Projects	<ul style="list-style-type: none"> • N/A
Relevant Strategic Priorities:	Student well-being

Black Indigenous People of Color

Committee Chairs	Matt Provost (VP Student Services) and Balkees Jama (At-Large Representative)
# of Meetings	1
Total Time (Hrs)	2 hrs
Summary	<p>Motion: Problematic Athletics Team Name Change</p> <ul style="list-style-type: none"> - BIPOC Committee agreed to submit a motion to the Board to urge that SFU stop using the 'Clan' until a new name is selected after consultation <p>Discussion: Anti-Racism Campaign</p> <ul style="list-style-type: none"> - Discussed ideas surrounding what an Anti-Racism Campaign would look like and the kinds of things we could advocate for, such as hiring of Black faculty, removal of colonial art pieces in North AQ and statues of racist figures- Gandhi statue was mentioned. - Read through the SFU Equity, Diversity, and Inclusion (EDI) Advisory Council's statement, and saw areas we can collaborate
Ongoing Projects	<ul style="list-style-type: none"> - Athletics Team Name Change from the C[k]lan - Anti-Racism Campaign
Relevant Strategic Priorities:	Student Wellbeing University Relations

Events

Committee Chair	Jennifer Chou (VP Student Life)
# of Meetings	1
Total Time (Hrs)	1 hour
Summary	<p>Passed some motions about:</p> <ul style="list-style-type: none"> • Replacing a SFSS Women of the Year trophy that was broken and shipping it to the winner again • Collaborating and providing prizes for SFU Anime x SFU eSports x SFSS Events games week • Initiating the Mental Health Mondays project, which would <p>Discussed</p> <ul style="list-style-type: none"> • Photography workshops (teaching portrait photography with phone, editing photos) • SFU Peak Frequency Virtual Concert (meeting coming up soon for an IG Live collaboration) • Froshbox (boxes to give away - we'd rather spend money on sustainable and local businesses) • SFSS Financial Literacy Workshops (June 29 & July 9 - future workshops may bring in the folks (SFU Alum) who hosted Finance for Millennials)
Ongoing Projects	<ul style="list-style-type: none"> • Collaborations (SFU Peak Frequency, SFU Anime x SFU eSports, SFU uPhoto) • Financial Literacy Workshops • Mental Health Mondays Giveaways • Photography Workshops • At-large students (emailing)
Relevant Strategic Priorities:	<p>Student engagement</p> <p>Student well-being</p>

External & Community Affairs

Committee Chair	Samad Raza (VP External)
# of Meetings	13 July, Monday
Total Time (Hrs)	1 hr
Summary	Committee did not formally meet due to lacking quorum - But informally went through the updates on ongoing project and advocacy work.
Ongoing Projects	TMX pipeline letter, UPass for Fall
Relevant Strategic Priorities:	Meeting GSS next week to discuss their concerns over upass.

Faculty and At-Large Representatives

Committee Chair	Haider Masood (FCAT Representative) - Chair position rotates between members
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# of Meetings	1
Total Time (Hrs)	46 min
Summary	<p>Had the following discussions:</p> <ul style="list-style-type: none"> • Having a meet and greet with our faculty deans. Talking about challenges the students are facing during online learning. Faculty reps showed concerns that faculty deans are not cooperative as they are not replying to our emails. VP UR Gabe Liosis suggested that we should try reaching out to the associate dean if that is the issue. • Carrying out an unofficial survey within our DSUs. The purpose of the survey is to find out how many students will not be enrolling next semester due to the condition of online classes.
Ongoing Projects	N/A
Relevant Strategic Priorities:	

Finance & Audit

Committee Chair	Corbett Gildersleve (VP Finance)
# of Meetings	0
Total Time (Hrs)	0
Summary	Did not meet during this period, the next meeting is on July 17th
Ongoing Projects	Develop the annual plan for the committee
Relevant Strategic Priorities:	Student Financial Wellbeing, Organizational Development

First Year Engagement

Committee Chair	Haider Masood (FCAT Representative)
# of Meetings	The committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	Hiring At-large members
Relevant Strategic Priorities:	

Governance

Committee Chair	Gabe Liosis (VP University Relations)
# of Meetings	<ul style="list-style-type: none"> - No official meetings this period - next meeting Monday, July 20th, 2020 - 1 Hr unofficial meetings to develop an annual plan for the 2020/21 Board term.
Total Time (Hrs)	Did not meeting during this period
Summary	<ul style="list-style-type: none"> - Developed an Annual Plan for the 2020/21 Board term - Developed a Briefing Note on the ongoing By-Law Review
Ongoing Projects	<ul style="list-style-type: none"> - Policy Review <ul style="list-style-type: none"> - Privacy Policies - By-Law Review
Relevant Strategic Priorities:	Organizational Development

Member Services Advisory

Committee Chair	Phum Luckkid (At-Large Representative)
# of Meetings	1
Total Time (Hrs)	1 hour 15 minutes
Summary	<p>Discussions of Greek Life Organizations</p> <ul style="list-style-type: none"> - Problems largely due to SFU Policy and insurance - More to be discussed at Board table <p>Published At-Large member recruitment questions</p> <p>Notified about Funding Guidelines and Clubs terms of Reference</p> <p>Suggested that Prize limits for grants be increased permanently to \$50</p> <p>Decided go give more leniency to gift card purchases during COVID due to clubs not being able to spend money on purchasing food gift cards due to previous limits</p> <p>"Member Resources Project" - a pdf guidebook of everything about how to start your own club to how to book rooms and make grants - to be published soon</p>
Ongoing Projects	Greek Life Organization recognition, Funding Guidelines and Clubs terms of Reference, At-Large recruitment
Relevant Strategic Priorities:	Student financial health, student engagement

Nomination

Committee Chair	Matthew Provost (VP Student Services)
# of Meetings	1
Total Time (Hrs)	1.5 hours
Summary	Finalizing the short listed applicants for the at large committee members. Approving the last few committee applications
Ongoing Projects	Reviewing candidate applications
Relevant Strategic Priorities:	Student engagement

Surrey Campus

Committee Chair	Mehtaab Gill (Business Representative)
# of Meetings	Did not meet during this period
Total Time (Hrs)	
Summary	
Ongoing Projects	Hiring at-large members
Relevant Strategic Priorities:	Complete hiring and have the first meeting

University & Academic Affairs

Committee Chair	Gabe Liosis (VP University Relations)
# of Meetings	1
Total Time (Hrs)	2 Hrs
Summary	<ul style="list-style-type: none">- Main project right now is developing a second COVID-19 survey to send out to students at the end of the Summer 2020 semester, alongside a petition with the SFSS's demands of the University.- VP External Samad Raza's Food Hub project is in its final stages, with a launch date of July 22nd.
Ongoing Projects	<ul style="list-style-type: none">- COVID-19 Academic Advocacy- Anti-Black Racism Initiatives:<ul style="list-style-type: none">- Mandatory Courses on Anti-Black Racism from SFU- Changing the SFU Team name- COVID-19 Coalition Town Hall
Relevant Strategic Priorities:	Student Engagement, Student Wellbeing, Student Financial Health, University Relations

Vancouver Campus

Committee Chair	Haider Masood (FCAT Representative)
# of Meetings	Committee did not meet
Total Time (Hrs)	
Summary	
Ongoing Projects	
Relevant Strategic Priorities:	

SFSS BOARD WORK REPORT

This report reflects the Board work from
July 1 - July 15, 2020

President (Osob Mohamed)

Meeting Summary and Comments

Meeting, Date	HR Meeting - July 2
Parties Attending	Corbett (VP Finance), Alejandro (General Manager)
Meeting Length (Hrs)	0.25hrs
Reason	Administrative restructuring
Summary and Outcome	To discuss the administrative restructuring
Next Steps	N/A

Meeting, Date	Meeting re: Freedom Square Plaque - July 3
Parties Attending	Gabe (VP University), Marc (Build SFU General Manager)
Meeting Length (Hrs)	0.5hr
Reason	To gain some information regarding the Freedom Square plaque
Summary and Outcome	We were able to gain some insight as to how the decision to change the wording of the engraving was changed, where the plaque is now, and who within SFU to contact regarding the returning of the plaque to Freedom Square
Next Steps	Follow up with Gabe on his meeting with SFU Facilities

Meeting, Date	Board Development Session - July 3
Parties Attending	Board of Directors, Ruth Hoffman (CSU Accounting)
Meeting Length (Hrs)	3hrs
Reason	Financial Management for the Board of Directors
Summary and Outcome	We received a lot of useful information and help in interpreting our budget and financial statements, to ensure that we all have the info needed to maintain the good financial health of the society
Next Steps	N/A

Meeting, Date	BIPOC Committee - July 6
Parties Attending	BIPOC Committee members
Meeting Length (Hrs)	2hrs
Reason	Bi-weekly meeting
Summary and Outcome	Discussing the SFU clan team name change, potential anti-racism courses being introduced into the faculty of Education and other faculties, and potential future anti-racism campaigns
Next Steps	N/A

Meeting, Date	Meeting with Studentcare - July 7
Parties Attending	Robyn Paches (Studentcare program manager)
Meeting Length (Hrs)	1hr
Reason	Checking in
Summary and Outcome	We discussed some of the issues around the use of our Health and Dental plan that have come up because of COVID, and potential ways to support international students through something like an updated opt-out program.
Next Steps	Follow up on the status of the opt-out program

Meeting, Date	Student Town Hall - July 7
Parties Attending	Representatives from GSS, SFU C19 Coalition, TSSU, SFSS
Meeting Length (Hrs)	2.5hrs
Reason	Planned event
Summary and Outcome	I got to speak as the panelist representing the SFSS, where we discussed some of the academic and financial issues facing students during the pandemic. The recording is available via the C19 Facebook page.
Next Steps	N/A

Meeting, Date	Board and Student Staff Meet & Greet - July 8
Parties Attending	Board of Directors, SFSS Student staff
Meeting Length (Hrs)	0.5hrs
Reason	Introductory meeting
Summary and Outcome	We did a roundtable of introductions with the student staff on the suggestion of Melanie, our clubs coordinator, so that as board members we can get to know some of the staff we interact with less. It was an opportunity to ask questions and also get to know each other.

Next Steps	N/A
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Meeting, Date	Executive Committee Meeting - July 8
Parties Attending	Executive committee, Lawrence (Transition Manager)
Meeting Length (Hrs)	1.5hrs
Reason	Weekly meeting
Summary and Outcome	We discussed some new developments and issues surrounding the administrative restructuring and our next steps. We also discussed the freedom square plaque, and SFU Surge's project.
Next Steps	N/A

Meeting, Date	Meeting re: Police Recruitment on Campus - July 9
Parties Attending	Gabe (VP University), Erin Biddlecombe (SFU Student Services), Tony Botelho (SFU Career Services)
Meeting Length (Hrs)	0.5hr
Reason	Discussing police presence on campus
Summary and Outcome	We brought forward our desire to see SFU stop allowing police recruitment to happen on campus during career days, and also to see the University rethink their relationship with police/RCMP.
Next Steps	We are having a Student Safety Group meeting in the coming weeks, where we will be able to discuss with other stakeholders

Meeting, Date	Governance Committee Planning Session - July 9
Parties Attending	Corbett (VP Finance), Weichun (Science rep)
Meeting Length (Hrs)	1hr
Reason	Discuss upcoming plans for Governance
Summary and Outcome	We talked about some of the long-term projects we would like to take on, including reviewing the new policies, elections and referenda policies, and how to proceed with the ongoing bylaw project.
Next Steps	Bring the plans to governance committee

Meeting, Date	Board Meeting - July 10
Parties Attending	Board of Directors, Society staff, student guests, the Peak
Meeting Length (Hrs)	3 hrs
Reason	Bi-weekly meeting

Summary and Outcome	It was a very productive meeting, in which we assigned signing authority and SLO status to our Transition manager, had a discussion and voted on a new space layout for the rotunda groups in the 1000-level of the SUB. We also discussed the issue of police recruitment on campus, got an update on the town hall, and an update from the events committee.
Next Steps	N/A

Meeting, Date	Member Services Committee Meeting - July 13
Parties Attending	Members services committee members, society staff
Meeting Length (Hrs)	1hr
Reason	Bi-weekly meeting
Summary and Outcome	We discussed a number of items such as Greek Life Organizations (GLOs) on campus and their status, student at-large recruitments, funding guidelines and clubs terms of reference, clubs days, in-person events during COVID-19, funding for virtual events, and other relevant items.
Next Steps	N/A

Meeting, Date	JOG Agenda Setting Meeting - July 13
Parties Attending	Matt McDonald (GSS), Erin Biddlecombe (SFU)
Meeting Length (Hrs)	0.5hrs
Reason	To set agenda items for upcoming JOG meeting
Summary and Outcome	Some of our items included exam invigilation and fall enrollment, mySSP use and promotion, and the SFU Clan team name change
Next Steps	Attend JOG meeting

Meeting, Date	Meeting with Michelle Verbrughe - July 14
Parties Attending	Myself, Michelle Verbrughe (SFU Student Services)
Meeting Length (Hrs)	0.5hr
Reason	Discuss student concerns
Summary and Outcome	There has been an ongoing issue with a particular student being mistreated by an instructor, and how to address privacy concerns. There is a form that can be filled out that will satisfy privacy requirements when it comes to disclosing information to an instructor.
Next Steps	Get the form from Michelle and forward to student

Meeting, Date	University and Academic Affairs Meeting - July 14
Parties Attending	UAA Committee members, society staff

Meeting Length (Hrs)	2hrs
Reason	Bi-weekly meeting
Summary and Outcome	<p>We discussed updates from the Town Hall and C19 Coalition, Joint operations group, and the different working groups such as</p> <ul style="list-style-type: none"> - Emergency Response and Student Engagement - Student Town Hall - Anti-Black racism <p>We also discussed the potential of putting out a new COVID survey in the late summer semester, and the ongoing UPass survey</p>
Next Steps	N/A

Meeting, Date	Meeting with GSS, SFU President and SFU VP Students and International - July 15
Parties Attending	Matt McDonald (GSS), Andrew Petter and Rummana Khan Hemani (SFU)
Meeting Length (Hrs)	1hr
Reason	Monthly meeting
Summary and Outcome	<p>We discussed a number of items, including</p> <ul style="list-style-type: none"> - SFU Clan team name change - Exam invigilation and fall enrollment issues - Student financial issues and SFU's \$48M in "carry over" funding <p>There is an ongoing consultation regarding the name change, and the results will be presented to SFU by early August. There has still been no formal commitment to change the name, despite strong student push back.</p>
Next Steps	N/A

Meeting, Date	Discussion on Greek Life Organizations (GLOs) - July 15
Parties Attending	Jennifer (VP Student Life), Ricky (Clubs Coordinator), Lawrence (Transition Manager)
Meeting Length (Hrs)	1hr
Reason	Discuss GLO status
Summary and Outcome	Ricky was able to provide us a lot of context on previous decisions made by SFU and the SFSS, issues that have been ongoing (particularly with the social frats and sororities), and how some of the professional groups have been impacted as well.
Next Steps	Have a discussion at the Board level

Meeting, Date	SFU Student Services Meet & Greet - July 15
Parties Attending	Board of Directors, various SFU Student Services staff
Meeting Length (Hrs)	1hr
Reason	Introductory meeting

Summary and Outcome	Erin (SFU) set up this virtual meet and greet, where we went into various breakout rooms and got to have quick chats with the people working in student services, particularly in some important areas such as Health and Counselling and Student Engagement.
Next Steps	Follow up re: welcome day contributions, and other topics of discussion

Meeting, Date	Executive Committee Meeting - July 15
Parties Attending	Executive committee members, society staff
Meeting Length (Hrs)	2hrs
Reason	Weekly meeting
Summary and Outcome	We discussed office and student group spaces in the SUB, some HR related issues regarding the administrative restructuring, our current Health and Dental plan fees, and the Freedom Square plaque.
Next Steps	N/A

Projects and Events

Project/Event Title	Student Advocate- Job description and hiring
Updates and Upcoming Plans	Hiring a student advocate as per last year's mandate, working on JD, and striking a hiring committee
Relevant Strategic Priorities	Student advocacy- academic wellbeing
Total Time (Hrs)	2hr

Project/Event Title	Administrative restructuring
Updates and Upcoming Plans	The Board approved the report and proposed Administrative structure. I, alongside the Executive Committee have been tasked with executing the objectives outlined in the report in coming weeks. Recently, this has included executing releases, working out the details during the transition period, and now developing job descriptions and beginning the hiring process for the new Organizer staff.
Relevant Strategic Priorities	Organizational development
Total Time (Hrs)	15-20hrs

VP Student Services (Matthew Provost)

Meeting Summary and Comments

Meeting, Date	Nominating Committee, 7/7/20
Parties Attending	Matthew, Mehtaab, Corbett
Meeting Length (Hrs)	1.5 hour
Reason	Regular meeting
Summary and Outcome	<p>To discuss shortlisted candidates for the at large members committees. We discussed and compared our short listed candidates so we were prepared to bring these forward to the respected committee chairs.</p> <p>We came to the conclusion that we forwarded our shortlisted candidates as the nominating committees recommendations and from there we left it up to the committee chairs to review all applicants and make an informed decision based on what was provided.</p> <p>We were able to approve the Surrey committee and First year engagement committee application questions now. From here we will be going through the same process with these final committees</p>
Next Steps	<p>Corbett will be bringing shortlisted candidate spreadsheet to respected committee chairs</p> <p>We will be waiting to review applications for the last couple committees</p>

Meeting, Date	Executive Meeting, 7/8/20
Parties Attending	Osob, Corbett, Jennifer, Gabe, Samad, Lawrence (Transition Manager)
Meeting Length (Hrs)	2 hr
Reason	Bi-Weekly Meeting
Summary and Outcome	<p>Osob gave updates around the restructuring and next steps</p> <p>Gabe was able to speak around the issues with freedom square and the plaque. Went into an overview and what support will be needed and provided.</p> <p>There was a proposal to reallocate the space for 1000-level of the SUB for the Rotunda groups. This will be brought to the next board meeting on the 10th</p>
Next Steps	These will brought to the board on 7/10/20

Meeting, Date	Meet and Greet with SFSS/ GSS and Student Services Directors, 7/15/20
Parties Attending	SFSS BOD/ GSS BOD/ SFU Directors
Meeting Length (Hrs)	1 hr
Reason	Introductions to make connections and points of contact at the university

Summary and Outcome	We spent an hour via zoom making connections with different directors at SFU. we were able to make connections and hopefully find areas of collaboration.
Next Steps	Traded contact info for relevant SFU Staff

Meeting, Date	Executive Meeting, 7/15/20
Parties Attending	Osob, Corbett, Jennifer, Gabe, Samad
Meeting Length (Hrs)	2 hr
Reason	Weekly Meeting
Summary and Outcome	<p>Update on the Freedom Square Plaque issue: Gabe was able to give us updates around where the location of the plaque is. We went over different discussions about next steps and what can be done.</p> <p>I brought up the idea of setting up on-campus COVID-19 testing for students. I thought this would be useful especially for students living on campus and moving back to residents in the fall. I will be contacting health and counselling and having discussions with the university to see if this is possible</p> <p>Corbett brought update on SUB Staff Office allocations and SUB 1000-level org suite allocations</p> <p>Updates were discussed about the Health and Dental Plan fees and costs</p> <p>Rest of meeting was In-Camera due to talking about restructuring</p>
Next Steps	Next meeting set

Projects and Events

Project/Event Title	COVID-19 Campus testing
Updates and Upcoming Plans	Planning to meeting with SFU staff and admin around gathering information for having a COVID testing site on campus for the Fall semester
Relevant Strategic Priorities	Reaching to Health and Counselling Researching how this can be brought onto campus to have accessible testing for students
Total Time (Hrs)	2 hr

VP External Relations (Samad Raza)

Meeting Summary and Comments

Meeting, Date	UAC Working group meeting - 2 July
Parties Attending	SFSS, CAPU, BCIT, ECSU
Meeting Length (Hrs)	1 hr
Reason	Discussion regarding UPass negotiations for Fall term
Summary and Outcome	Few suggestions were brought up regarding language around press releases and suggestions for province and translink.
Next Steps	Conversation with province

Meeting, Date	SFSS board dev session - 3 July
Parties Attending	SFSS board member
Meeting Length (Hrs)	2-3 hr
Reason	Dev session around finances
Summary and Outcome	Very informative session on sfss finances and managing - provided with idea on financial duties.
Next Steps	N/A

Meeting, Date	Food Hub Meeting - 6 July
Parties Attending	Tara, Simon, Samad
Meeting Length (Hrs)	1 hr
Reason	Preparation for 22 July - going over logistics and building understanding of operations.
Summary and Outcome	Things are almost prepared and ready to go - applications are collected.
Next Steps	Hope for the best on Wednesday.

Meeting, Date	UAC related - 7 July
Parties Attending	Lia, Lori and Samad
Meeting Length (Hrs)	1 hr
Reason	Get updates from the province on the UPass program and provide updates from the UAC side.
Summary and Outcome	N/A

Next Steps	N/A
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Meeting, Date	Exec Meeting - 8 July
Parties Attending	All Sfss exec
Meeting Length (Hrs)	2 hr
Reason	weekly meeting
Summary and Outcome	Conversations around freedom square , sfu surge project, and some confidential discussion around restructuring
Next Steps	N/A

Meeting, Date	UPass planning - 10 July
Parties Attending	Carole, Harmon, Linda, Lori, Andrea, Samad
Meeting Length (Hrs)	1 hr
Reason	UPass fall planning
Summary and Outcome	Would not consider disclosing any info till we have reached conclusion on the negotiation.
Next Steps	Prepare for the UAC meeting on 22 July.

Meeting, Date	UAC working group - 10 July
Parties Attending	Working Group members
Meeting Length (Hrs)	1 hr
Reason	Updated translink on the current status of negotiation - and received updates from translink.
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	SFSS board meeting - 10 July
Parties Attending	Board, and staff
Meeting Length (Hrs)	3 hrs
Reason	Bi weekly
Summary and Outcome	Motion on new SUB space allocation, signing authority provided to lawrence, appointed council reps to the committee. Appointed Anuki on the hiring committee for admin assistant.
Next Steps	N/A

Meeting, Date	ECAC - 13 July
Parties Attending	ECAC members
Meeting Length (Hrs)	1 hr
Reason	Bi weekly meeting
Summary and Outcome	Unofficial meeting due to lack of quorum :(
Next Steps	Committee meeting on Monday, July 20 for official meeting.

Meeting, Date	Upass chat with Province - 14 July
Parties Attending	Lori, Snoddon, Michael, Lia, Lori, Samad
Meeting Length (Hrs)	1 hr
Reason	Upass negotiations with province
Summary and Outcome	Could not consider releasing ongoing negotiation information.
Next Steps	N/A

Meeting, Date	UAA -- 14 July
Parties Attending	UAA member
Meeting Length (Hrs)	2 hr
Reason	Bi weekly
Summary and Outcome	Introduction to new student at-large members, discussion on proctoring software and raising student concerns, updates on JOG, FoodHub and town hall.
Next Steps	N/A

Meeting, Date	SFU Meet and Greet - 15 July
Parties Attending	SFU staff, GSS, SFSS
Meeting Length (Hrs)	1 hr
Reason	Casual meet and greet to build better relationship
Summary and Outcome	N/A
Next Steps	N/A

Meeting, Date	Exec meeting - 15 July
Parties Attending	Lawrance, and all sfss exec

Meeting Length (Hrs)	2 hr
Reason	weekly
Summary and Outcome	Conversations around freedom square , covid testing on campus, and some confidential discussion.
Next Steps	Provide Matt support on Covid testing project

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

VP Finance (Corbett Gildersleve)

Meeting Summary and Comments

Meeting, Date	Board Dev Session Prep - SFSS Finances, July 2nd
Parties Attending	VP Finance Corbett Gildersleve, Financial Consultant Ruth Hoffman
Meeting Length (Hrs)	2 hrs
Reason	Last meeting before Friday's dev session with the presentator
Summary and Outcome	<p>I answered additional follow up questions that Ruth had around the SFSS's finances including the budget and the audit. Clarified:</p> <ul style="list-style-type: none">• SFSS revenue• Expenditure line items• Fund history <p>She also ran through her presentation and the documents she provided.</p>
Next Steps	The presentation will be at the board development session on July 3rd

Meeting, Date	HR Meeting, July 2nd
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, General Manager Alejandro Reyes
Meeting Length (Hrs)	0.25 hrs
Reason	Administrative Restructuring
Summary and Outcome	Discussion the administrative restructuring with affected staff
Next Steps	Receive the transition report and SFSS equipment

Meeting, Date	Building Committee, July 3rd
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, VP Student Services Matt Provost, Build SFU Marc Fontaine, Building Manager John Walsh, SFU Project Managers James Bremer and Todd Farup
Meeting Length (Hrs)	1 hr
Reason	Receive an update on the progress of the SUB construction
Summary and Outcome	There was a small delay to the Burnaby city inspection which should be fixed soon with the goal of the Occupancy inspection being completed by the start of August.
Next Steps	Continue to plan the board and staff office move for August

Meeting, Date	SFSS Board Development Session, July 3rd
Parties Attending	Board Members, Presenter Ruth Hoffman

Meeting Length (Hrs)	2 hrs
Reason	Board receives training on how to read and understand our budget documents and audited financial statements
Summary and Outcome	<p>We learned about the basics of the SFSS financials:</p> <ul style="list-style-type: none"> ● Revenue ● Expenditures ● Departments ● How to analyse the records ● Questions to ask the auditor ● Our responsibilities as board members <p>This seems timely as our 2019-2020 audit report should be completed soon.</p>
Next Steps	Fill out the feedback survey. I've recommended SFSS Council receives a similar or the same presentation to help train them on how to read our financial records.

Meeting, Date	Board Meets the Transition Manager, July 3rd
Parties Attending	Board Members, Transition Manager Lawrence Jones
Meeting Length (Hrs)	1 hr
Reason	Meet and Greet
Summary and Outcome	Board members got to officially meet Lawrence, ask him questions about his experiences, perspective, vision, and goals in his temporary role
Next Steps	N/A

Meeting, Date	Council - VP Finance Meetup, July 4th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Council Chair Zaid Lari, Council Vice-Chair
Meeting Length (Hrs)	1 hr
Reason	Discuss Council Budget
Summary and Outcome	<p>We discussed the council budget (\$2000) and possible uses for it. Some items that were brainstormed were:</p> <ul style="list-style-type: none"> ● Training sessions for Council similar to Board Dev sessions <ul style="list-style-type: none"> ○ SFSS Financials ○ EDI training ○ Anti-Ableism training ● Paying for special speakers to present to Council ● Research project support for council committees
Next Steps	I've offered to send the council chair the list of Board Dev sessions for this term and last year to help give the Chair and Vice-Chair ideas on possible training options

Meeting, Date	Discussion: Event Committee Budget, July 7th
Parties Attending	VP Finance Corbett Gildersleve, MSC-Events Dipti Chavan

Meeting Length (Hrs)	1 hour
Reason	Discuss changes to the Event Committee budgeting and proposal process
Summary and Outcome	<p>The Governance Review and Restructuring did not include carrying over the Committee Budgeting guidelines as they were not in-line with the governance structure.</p> <p>Dipti wanted to know more about how the budgeting approval process for event committee events will go forward.</p> <p>The new process is to mirror the board and other committees:</p> <ol style="list-style-type: none"> 1. Committee Budget is monitored by Chair and support staff 2. Proposals require budgets and are voted on at the committee 3. If the committee goes over budget, they need board approval for an increase, which the board can deny
Next Steps	Review the new process in FASC and Governance Committee

Meeting, Date	Nominating Committee, July 7th
Parties Attending	VP Student Services Matt Provost, VP Finance Corbett Gildersleve, Business Representative Mehtaab Gill
Meeting Length (Hrs)	1 hr
Reason	Review student-at-large committee applications
Summary and Outcome	<p>We reviewed the applications for:</p> <ul style="list-style-type: none"> ● Events Committee ● Finance and Administrative Services Committee ● Vancouver Campus Committee ● Accessibility Committee ● External and Community Affairs Committee ● University and Academic Affairs Committee <p>A total of 38 applications received, VCC and ECA still have room for more students</p> <p>We discussed our shortlists based on the criteria of the committees and the applications received.</p>
Next Steps	Submit our shortlist candidates to the committee chair to receive feedback and their recommendations. Once Council recommends their at-large committee members, cross reference that with the shortlists and craft a final motion for Board on July 10th

Meeting, Date	Board and Student Staff Meetup, July 8th
Parties Attending	Board members and student staff
Meeting Length (Hrs)	1 hr
Reason	Officially meet our student staff
Summary and Outcome	Discussed our vision for the SFSS, learned about each staff member, their studies, reasons for working for the SFSS, and issues they encountered during their time here
Next Steps	N/A

Meeting, Date	Exec Meeting, July 8th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP University Relations Gabe Liosis, VP Student Services Matt Provost, VP External Relations Samad Raza, VP Student Life Jennifer Chou, At-Large Representative Phum Lukkid, Transition Manager Lawrence Jones,
Meeting Length (Hrs)	2 hrs
Reason	Weekly Exec Meeting
Summary and Outcome	Osob gave an update the administrative restructuring progress Gabe gave an overview of the Freedom Square Plaque issue and asked for Exec's support going forward, which we gave Corbett presented a proposal to reallocate space for the 1000-level of the SUB building to allow for SFPIRG, Embark, and SOCA to have dedicated space, allowing for them to operate better and/or have room to grow over the next 10 years. Exec committee recommended the proposal to the board for the July 10th meeting
Next Steps	All three items will be presented at the Board meeting on July 10th, either as a motion or a discussion item

Meeting, Date	SFSS Council Meeting, July 8th
Parties Attending	Council Members, VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, VP Student Life
Meeting Length (Hrs)	1.5 hrs
Reason	Monthly Meeting
Summary and Outcome	Council appointed members to their council committees and recommended members to board committees. I was late by 30 minutes due to the overlap between Exec Committee and Council meeting times
Next Steps	Approve the board committee placements at the July 10th board meeting

Meeting, Date	Financial Literacy Workshop, July 9th
Parties Attending	VP Finance Corbett Gildersleve, Thomas Hilario (Vancity), Student Attendees
Meeting Length (Hrs)	1 hour
Reason	Hold a primer on RRSPs and TFSAs for students
Summary and Outcome	I hosted and recorded the one hour presentation over Zoom. Thomas went through the basics of Registered Retirement Savings Plan (RRSP) and Tax Free Savings Accounts (TFSA). <ul style="list-style-type: none"> ● Their pros and cons ● When to use them ● Tax benefits ● Future costs
Next Steps	I submitted the video to Sindhu, Communications Coordinator, to see if she could clean

	up some audio issues with the recording so that we could later post the video.
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Meeting, Date	Informal Governance Meeting, July 9th
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, Science Representative Weichun Kua
Meeting Length (Hrs)	1 hr
Reason	Discussion on the committee and future projects for the year
Summary and Outcome	With the governance review and restructuring project in primarily completed, we needed to have a discussion on future projects <ul style="list-style-type: none"> ● Policy Review Schedule ● Bylaw Review and Development ● Board Training Program <ul style="list-style-type: none"> ○ More structured training schedule ○ Training for committees ● Projects that relate to campaign promises and the strategic plan
Next Steps	Ready a high-level review of the Bylaws for the next Governance Committee meeting on Monday, July 13th. Start an Governance Committee Annual Plan doc

Meeting, Date	Key Drop Off, July 10th
Parties Attending	VP Finance Corbett Gildersleve, Previous General Manager Alejandro Reyes
Meeting Length (Hrs)	30 minutes
Reason	Administrative Restructuring Process
Summary and Outcome	Received keys, laptop, and parking pass, provided Alejandro with final reimbursements, a copy of the signed release, and a copy of his Record of Employment
Next Steps	Contact our financial coordinators to process the key deposit reimbursement

Meeting, Date	SFSS Board Meeting, July 10th
Parties Attending	Board, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
Meeting Length (Hrs)	3 hrs
Reason	Bi-weekly board meeting
Summary and Outcome	We had another busy board meeting. Motions: <ul style="list-style-type: none"> ● Giving signing authority to Lawrence and made him and Staff Liaison Officer as per a requirement from our Collective Agreement ● Appointed student-at-larges and council reps to a number of board committees ● Approved a (hopefully) final space allocation for the student org rooms in the 1000-level of the SUB. <ul style="list-style-type: none"> ○ Dedicated each space to a specific organization to allow them the room to grow and/or offer current services effectively. ○ I led this proposal after viewing the spaces during a tour of the SUB

	<p>and realized the allocations passed by the previous board would not be effective for the organizations and the students we all serve</p> <p>Motions Passed:</p> <ul style="list-style-type: none"> ○ Appointed Enviro Rep Anuki to the hiring committee reviewing applications for the Admin Assistant role. <ul style="list-style-type: none"> ● Discussion Items: <ul style="list-style-type: none"> ○ VP Student Life Jennifer Chou update the board on Events Committee spending ○ President Osob Mohamed updated the board on the progress of the administrative restructuring ○ At-Large Rep Balqees Jama gave a run down of the COVID-19 Coalition Town Hall ○ VP University Relations Gabe gave an update on invigilation software and the impacts on students ○ We discussed the need for a second COVID-19 survey to provide the SFSS with updated information about how the pandemic and SFU's response to it has impacted students. ○ Science Rep WeiChun Kua and others discussed work towards stopping police and RCMP from recruiting on campus.
Next Steps	N/A

Meeting, Date	Meet with ESSS VP Finance, July 12th
Parties Attending	VP Finance Corbett Gildersleve, ESSS VP Finance Peter Zhang
Meeting Length (Hrs)	1 hr
Reason	Discuss financial options for the ESSS
Summary and Outcome	<p>Peter from the Engineering Science Student Society wanted to learn more about:</p> <ul style="list-style-type: none"> ● Accounting systems for student unions ● Revenue generation options ● Legal status of the ESSS in relation to the SFSS
Next Steps	I directed Peter to contact Anna Reva (MSC-Student Unions) to get more information, and to contact me in the middle of the Fall term to explore investment options for the ESSS

Meeting, Date	FARM Committee Meeting, July 13th
Parties Attending	
Meeting Length (Hrs)	
Reason	I did not attend due to feeling sick
Summary and Outcome	
Next Steps	

Meeting, Date	Member Services Advisory Committee, July 13
Parties Attending	
Meeting Length (Hrs)	

Reason	I did not attend due to feeling sick
Summary and Outcome	
Next Steps	

Meeting, Date	Meeting with the Lawyer, July 13th
Parties Attending	President Osob Mohamed, VP Finance Corbett Gildersleve
Meeting Length (Hrs)	0.50 hr
Reason	Administrative Restructuring
Summary and Outcome	Discussed matters arising from the restructuring
Next Steps	N/A

Meeting, Date	Governance Committee, July 13th
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, At-Large Rep Balqees Jama, Science Rep WeiChun Kua
Meeting Length (Hrs)	0
Reason	Meeting was cancelled by the Chair
Summary and Outcome	N/A
Next Steps	Hold a meeting on July 20th

Meeting, Date	SFSS Catch Up Day, July 14th
Parties Attending	VP Finance Corbett Gildersleve
Meeting Length (Hrs)	8 hours
Reason	I spent the day trying to catch up on a number of small tasks
Summary and Outcome	<p>I worked on the below tasks:</p> <ul style="list-style-type: none"> ● Emails ● Board reimbursements ● Prep for meetings over the next few days ● Started a doc breaking down our board committees by purpose, work product, board/admin/staff/student roles, and other info <ul style="list-style-type: none"> ○ Hope to use it to better see if some committees are missing things, lack resources, etc. ● Started and finished a spreadsheet tracking board membership in board committees <ul style="list-style-type: none"> ○ https://docs.google.com/spreadsheets/d/14TwI9JE0tU1OxqvcWly9n5fky1N-H72a0jHXi3whwfM/edit?usp=sharing ○ Also adds up how many committees board members are on and in what roles

Next Steps	Keep working on the committee breakdown doc as there's many new committees this year and it's easy to not see who they all interact with the SFSS, students, staff, and board members
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Meeting, Date	SFSS+GSS+SFU Student Services Meet and Greet, July 15th
Parties Attending	Board, GSS Execs and Student Services Directors
Meeting Length (Hrs)	2 hours
Reason	Student Services has an annual meet and greet with SFSS and GSS execs
Summary and Outcome	We all conducted multiple rounds of introductions in breakout rooms to learn more about Student Services staff and roles.
Next Steps	I want to reach out to SFU Student Services staff around the fee collection to see if we can get enrollment numbers from SFU to better inform our own financial forecasts for this year.

Meeting, Date	Executive Committee
Parties Attending	VP Finance Corbett Gildersleve, President Osob Mohamed, VP Student Services Matt Provost, VP External Samad Raza, VP Student Life Jennifer Chou, Transition Manager Lawrence Jones
Meeting Length (Hrs)	2 hours
Reason	Weekly Exec Meeting
Summary and Outcome	<p>We covered quite a few items today:</p> <ul style="list-style-type: none"> ● Update on the Freedom Square Plaque issue <ul style="list-style-type: none"> ○ Cost to redo the engraving would be prohibitively expensive ○ We need more information around the reasons for the giant ramp that is installed twice a year for convocation and why it can't be installed in an alternate location ● VP Student Services pitched the idea of setting up on-campus COVID-19 testing for the fall <ul style="list-style-type: none"> ○ SFU students living in residence, more expected activity on campus ○ Need to know if SFU and Residence has any plans for testing or mitigating COVID-19 infections and spreading ○ Might be an opportunity to do a joint-project ● I gave an update on SUB Staff Office allocations <ul style="list-style-type: none"> ○ I sent out a draft to Lawrence and John, building manager, on possible staff office arrangements. ○ Lawrence has sent it to staff for feedback and set up small group office space viewings for next week with interested staff ○ Once feedback has been received, if no serious changes, I will submit a motion to the board for approval ● I gave an update on the SUB 1000-level org suite allocations <ul style="list-style-type: none"> ○ Reallocation proposal was approved by the board on July 10th ○ The proposal was sent to the different orgs and we have two meetings already lined up, one with DNA, and one with Embark for next week. ○ So far, all responses have been positive ● I gave an update about the Health and Dental Plan fees and costs <ul style="list-style-type: none"> ○ Updated the exec committee about meetings Osob and I had with Studentcare

	<ul style="list-style-type: none"> ○ Fees for this year need to be decided, no expected change from last year's fees ○ Due to a change in the accounting system with our insurance provider, we had a number of years of surplus, but now we have a deficit, this has to be paid off. We have plenty in the health plan reserve fund ○ Need board to approve the payment ● We had an in-camera update on the administrative restructuring as it related to HR matters
Next Steps	<p>Action Items for me:</p> <ul style="list-style-type: none"> ● Send to the exec committee additional docs about the Health and Dental Plan fees <ul style="list-style-type: none"> ○ Draft a BN for the board for a motion on to pay the Health and Dental deficit ● Draft a BN for the staff office allocations

Projects and Events

Project/Event Title	Administrative Restructuring
Updates and Upcoming Plans	This period saw much of the implementation of the restructuring in that the transition manager Lawrence Jones started to work and met the board. President Osob and I worked together to finalize the releases of some administrative staff. This involved consulting with our lawyer, directing the financial coordinators to finalize payroll and severance packages, and meet with affected staff to receive SFSS keys, equipment, and sign release forms.
Relevant Strategic Priorities	Organization Development
Total Time (Hrs)	10 hours

Project/Event Title	SFSS Finance Dev Session
Updates and Upcoming Plans	Helped Ruth Hoffman, the facilitator, with her presentation of the SFSS Financial statement and budget documents to the Board of Directors at our July 3rd Dev Session. We had multiple zoom meetings to discuss areas of the budget that seemed unclear, or how to reconcile our budget with the audited financial statements. Additionally, Kurt and I tracked down multiple documents and answered questions through email.
Relevant Strategic Priorities	Operational Development (Board improvement)
Total Time (Hrs)	15 hours

Project/Event Title	Staff Office Allocation
Updates and Upcoming Plans	<p>Drafted up possible staff office allocations in the SUB.</p> <ul style="list-style-type: none"> ● 3000-level has a dedicated space for the majority of admin and union staff ● OOC, WC, FNSEA, and other resource coordinators have offices in their respective spaces ● Grouped people by department

	<p>Discussed the staff move, space tours, and other logistics with Lawrence, John, and Marc.</p> <ul style="list-style-type: none"> • Lawrence and John have set up small staff tours off the office space starting next week.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	15 hours

Project/Event Title	Board Move Liaison
Updates and Upcoming Plans	<p>Work with Build SFU GM Marc Fontaine and Building Manager John Walsh to coordinate the Board office move to the SUB in August.</p> <ul style="list-style-type: none"> • Sent photos of offices to Marc • Check with board members about computer requirements for the new offices • Check with execs about allocating board offices and space • Check with FARM reps about storage needs
Relevant Strategic Priorities	N/A
Total Time (Hrs)	10 hours

Project/Event Title	Board Work Report Revamp
Updates and Upcoming Plans	<p>The board is trying out the new format and I've asked for feedback on how it was to use it. I've also asked Council for feedback on work report content, format, etc. Also now that student-at-larges have been appointed to a number of core committees, the Accessibility Advisory Committee should be meeting soon. I will ask them for feedback on ways to improve the forms for readability.</p>
Relevant Strategic Priorities	Organizational Development (Report Readability)
Total Time (Hrs)	5 hours

Project/Event Title	SUB 1000-Level Space Reallocation Proposal
Updates and Upcoming Plans	<p>While working on the staff office allocation project, I realized the space allocated in the 1000-level of the SUB for student orgs by the last board would not be effective for those groups. If those groups are not effective, then students will not be served well. So, I proposed to the Exec Committee and then the Board that we reallocate the suites so that each group would have a dedicated space. The SFSS would "give up" two spaces, but as there were no concrete plans for these spaces I argued it would better use the spaces for known issues rather than some future "what ifs".</p> <p>The proposal was accepted by the board, and they tasked Osob and I to reach out to the groups to discuss the proposal and finalize any leases. We have reached out to each group, set up some meetings, and are waiting to meet with other groups. So far, the response has been positive.</p>
Relevant Strategic Priorities	Organizational Development (Service and Relationship Expansion)

Total Time (Hrs)	10 hours
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VP Student Life (Jennifer Chou)

Meeting Summary and Comments

Meeting, Date	July 2 - Check in with SFSS Events Coordinator, Dipti
Parties Attending	Myself, Dipti
Meeting Length (Hrs)	40 min or 0.67 hours?
Reason	Check-in regarding recent and future events
Summary and Outcome	<ul style="list-style-type: none">• Went over events (Financial Literacy Workshops)• Discussed the next day's Events Committee meeting and items on the agenda• Went over thoughts on collaborations with clubs and SFU students
Next Steps	<ul style="list-style-type: none">• Ask VP Finance about the changing process for approving money from the Events Committee• Search up e-Visa cards for Mental Health Mondays Giveaway

Meeting, Date	July 2 - Emerge SFU x Student Marketing Association (SMA) Meeting
Parties Attending	Myself, 2 other representatives from Emerge SFU (including SFSS VP External, Samad Raza), and 2 representatives from SFU SMA
Meeting Length (Hrs)	50 min
Reason	Discuss collaboration
Summary and Outcome	<ul style="list-style-type: none">• Talked about MeaningfulWork - help students find places to volunteer that matches up with their interests• Discussed potential workshop series about digital marketing - different topics happening every week instead of a cohesive series
Next Steps	<ul style="list-style-type: none">• N/A

Meeting, Date	July 3 - Events Committee Meeting
Parties Attending	Myself, other Events Committee members (SFSS Education Rep, Emerly Liu, SFSS At-large Rep, Phum Luckkid, SFSS FCAT Rep, Haider Masood), SFSS staff (Events Coordinator - Dipti, Administrative Assistant - Kristin)
Meeting Length (Hrs)	36 min
Reason	Pass motions regarding budgets for events, discuss future events
Summary and Outcome	Passed some motions about: <ul style="list-style-type: none">• Replacing a SFSS Women of the Year trophy that was broken and shipping it to the winner again• Collaborating and providing prizes for SFU Anime x SFU eSports x SFSS Events games week• Initiating the Mental Health Mondays project, which would Discussed

	<ul style="list-style-type: none"> • Photography workshops (teaching portrait photography with phone, editing photos) • SFU Peak Frequency Virtual Concert (meeting coming up soon for an IG Live collaboration) • Froshbox (boxes to give away - we'd rather spend money on sustainable and local businesses) • SFSS Financial Literacy Workshops (June 29 & July 9 - future workshops may bring in the folks (SFU Alum) who hosted Finance for Millennials)
Next Steps	<ul style="list-style-type: none"> • Contact photographer for the photography workshop to discuss details • Contact the SFU Alum for workshops on career development and finance • Post Mental Health Mondays Giveaway graphic with caption

Meeting, Date	July 3 - SFSS Board Development Session
Parties Attending	Myself, other SFSS Board members
Meeting Length (Hrs)	2 hours 10 minutes
Reason	Financial Governance
Summary and Outcome	<ul style="list-style-type: none"> • Talked about our budget and financial statements
Next Steps	<ul style="list-style-type: none"> • Take feedback survey

Meeting, Date	July 3 - Meet with new SFSS Transition Manager
Parties Attending	Myself, other SFSS Board members, new SFSS Transition Manager, Lawrence
Meeting Length (Hrs)	40 mins
Reason	Meet the new SFSS Transition Manager
Summary and Outcome	<ul style="list-style-type: none"> • Transition Manager gave an intro (he is a Pisces) • Asked him some questions like his favourite activist/social justice icon
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	July 7 - Emerge SFU x Charles Chang (Venture Connections)
Parties Attending	Myself, Emerge SFU Executive members, including the SFSS VP External (Samad Raza), Venture Connections folks
Meeting Length (Hrs)	40 minutes
Reason	Partnership/collaboration opportunities
Summary and Outcome	<ul style="list-style-type: none"> • Discussed Emerge SFU's background and future • Talked about goals and areas for collaborations
Next Steps	<ul style="list-style-type: none"> • Strategic planning and setting Key Performance Indicators (KPIs) for Emerge SFU in the future

Meeting, Date	July 7 - Navigate Webinar Meeting
Parties Attending	Myself, students hosting the Navigate Webinar
Meeting Length (Hrs)	30 min
Reason	Talked about the webinar
Summary and Outcome	<ul style="list-style-type: none"> • https://www.eventbrite.ca/e/navigate-webinar-tickets-112563480400 • I'll be a panelist at this event to talk about my role in the SFSS
Next Steps	<ul style="list-style-type: none"> • Prepare a presentation

Meeting, Date	July 8 - SFSS Meet & Greet with Student Staff
Parties Attending	Myself, other SFSS Board members, some SFSS student staff
Meeting Length (Hrs)	1 hour
Reason	Meet with SFSS student staff
Summary and Outcome	<ul style="list-style-type: none"> • Did some introductions
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	July 8 - SFSS Executive Committee Meeting
Parties Attending	Myself, other SFSS Executive Committee Members (President - Osob Mohamed, VP External - Samad Raza, VP University Relations - Gabe Liosis, VP Student Services, VP Finance - Corbett Gildersleve), SFSS At-Large rep (Phum Luckkid), SFSS Transition Manager (Lawrence)
Meeting Length (Hrs)	2 hours 2 min
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • Discussed the Freedom Square plaque which was replaced with a new version • Talked about an SFU Surge project that would work with US-based businesses and next steps to ensure due process
Next Steps	<ul style="list-style-type: none"> • N/A

Meeting, Date	July 8 - SFSS Council meeting
Parties Attending	Myself, other SFSS Board members, SFSS Council representatives
Meeting Length (Hrs)	1.5 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> • I gave my update as Board Liaison: https://docs.google.com/document/d/10-7rTwmeuc-WUFBDwUPmzsxcO5hki6M8-fk4Sa7_RX0/edit • Committee appointments • I was in this meeting at the same time as SFSS Exec meeting because they

	<ul style="list-style-type: none"> overlapped, it was very chaotic but sharpened my brain Discussed U-Pass options for the fall
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	July 8 - Emerge SFU interview with Dr. Khaliq
Parties Attending	Myself, Emerge SFU Co-director
Meeting Length (Hrs)	1 hour
Reason	Interview Dr. Khaliq
Summary and Outcome	<ul style="list-style-type: none"> My recording messed up :(did not record, but luckily we had a backup
Next Steps	<ul style="list-style-type: none"> Edit video recording Type up video notes

Meeting, Date	July 10 - SFSS Board Meeting
Parties Attending	Myself, other SFSS Board members, some SFSS Staff
Meeting Length (Hrs)	3 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Here are my notes from the meeting: <ul style="list-style-type: none"> https://docs.google.com/document/d/1L2DVKB7XWmiWKvAib-3QlpymU5dGean0-ivHMZ06JeE/edit
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	July 11 - Navigate Webinar Meeting
Parties Attending	Myself, Navigate Webinar hosts
Meeting Length (Hrs)	1 hour
Reason	Expectations for Navigate Webinar
Summary and Outcome	<ul style="list-style-type: none"> As the SFSS VP Student Life, I was approached by students at SFU to be a panelist at this webinar to talk about my experience with SFSS
Next Steps	<ul style="list-style-type: none"> Create slidedeck

Meeting, Date	July - 13 - Member Services Committee Meeting
Parties Attending	Myself, other MemServ Committee Members (At-large rep - Phum Luckkid, VP University Relations - Gabe Llois, President - Osob Mohamed, SFSS Councillor At-large Member - Tony Yu), SFSS staff/coordinators
Meeting Length (Hrs)	45 min
Reason	First meeting

Summary and Outcome	<ul style="list-style-type: none"> ● Discussed Greek Life Organizations ● Went over Clubs Days ● Talked about in-person event grant requests and funding for these events (and online gift cards) <ul style="list-style-type: none"> ○ There's not really a way to monitor whether funds are being used in the way they are intended for - what if people don't follow social distancing? ○ Currently, a lot of the grants are really small bc only food costs, and core funds carried over from last semester so they have a lot of funds left ○ For future - maybe we can allow \$10 per person for food, or \$15 if it's a smaller amount (because we're spending less money) ● Talked about increasing gift card limit to \$50 instead of \$25 ● Talked about next steps for Member Resources Project, a place where students can learn how to host events and other FAQs
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	July 13 - Emerge SFU x Freedom 55 Financial
Parties Attending	Myself, other Emerge SFU Execs (including SFSS VP External - Samad Raza), 2 SFU alum (potential instructors for next semester)
Meeting Length (Hrs)	1.5 hours
Reason	Collaboration opportunity
Summary and Outcome	<ul style="list-style-type: none"> ● Introduced Emerge SFU ● Communicated what we were looking for - type of workshops (personal finance for students) ● Went over expectations from each party
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	July 13 - Emerge SFU x MeaningfulWork
Parties Attending	Myself, other Emerge SFU Execs (including SFSS VP External - Samad Raza)
Meeting Length (Hrs)	1 hour
Reason	Discuss collaboration
Summary and Outcome	<ul style="list-style-type: none"> ● Emerge SFU is looking for instructors and networking event panelists, which MeaningfulWork can provide
Next Steps	<ul style="list-style-type: none"> ● N/A

Meeting, Date	July 13 - Emerge SFU Executive Committee Meeting
Parties Attending	Myself, Emerge SFU Exec members (including SFSS VP External - Samad Raza)
Meeting Length (Hrs)	30 mins
Reason	Touch base before Board meeting
Summary and Outcome	<ul style="list-style-type: none"> ● Discussed hiring new Emerge SFU board members, especially people to

	<ul style="list-style-type: none"> manage specific workshops Discussed roles of current Emerge SFU board members Website updates will make the site inaccessible for like a week
Next Steps	<ul style="list-style-type: none"> N/A

Meeting, Date	July 13 - Emerge SFU Board Meeting
Parties Attending	Myself, Emerge SFU Board members (including SFSS VP External - Samad Raza)
Meeting Length (Hrs)	2 hours
Reason	Regular meeting time
Summary and Outcome	<ul style="list-style-type: none"> Feedback forms for workshops (ended now) update - they were sent Co-curricular record (in progress) Web series update (discussing who is working on what) Future workshops for Fall 2020 (designated people for specific workshops - connect with instructors) We have a new Discord channel! Talked about expanding the team Collaboration meetings debrief (meetings with Student Marketing Association, Charles Chang Institute, SFU Co-op)
Next Steps	<ul style="list-style-type: none"> Contact potential instructors Edit Dr. Khaliq interview video

Meeting, Date	July 15 - Meeting with SFSS re: Greek Life Organizations
Parties Attending	Myself, Osob (SFSS President), Ricky (SFSS Clubs Coordinator), Lawrence (SFSS Transition Manager)
Meeting Length (Hrs)	1 hour
Reason	Discuss status of Greek Life Organizations on campus and next steps
Summary and Outcome	<ul style="list-style-type: none"> Meeting notes (scroll to bottom): https://docs.google.com/document/d/1JjAY8-0SE3LXUt-gullhNTx2g2Koyn1xcxppPx7YrAQ/edit?usp=sharing
Next Steps	<ul style="list-style-type: none"> Set up potential consultation/working group with Greek Life Organization representatives

Meeting, Date	July 15 - SFSS Executive Committee Meeting
Parties Attending	Myself, Osob (SFSS President), Corbett (SFSS VP Finance), Matt (SFSS VP Student Services), Gabe (SFSS VP University Relations), Samad (SFSS VP External), Lawrence (SFSS Transition Manager)
Meeting Length (Hrs)	2 hours
Reason	Regular Meeting Time
Summary and Outcome	<ul style="list-style-type: none"> Discussed SUB office allocations for SFSS staff and Rotunda Groups (CJSF, Embark, SFPIRG, SOCA, etc.) Discussed Freedom Square Plaque

	<ul style="list-style-type: none"> ○ SFSS VP University Relations met with SFU ○ SFU thought the plaque was going to be put in SFSS space (SUB) ○ It would be around \$200k - \$300k to change the engraving ○ Any new wording would have to go through SFU VP's table, probably also the president of SFU ○ We thought it was better to get the plaque back (it's currently in the basement of MBC) instead of spending student dollars on changing the engraving - need to decide where it goes though, because any other place would defeat the point of the plaque/podium in the first place <ul style="list-style-type: none"> ○ SFU moves the podium twice a year for Convocation ● VP Finance (Corbett) discussed Health & Dental plan (SFSS has a surplus and reserve fund) ● Discussed future development sessions for SFSS Board and SFSS Committees ● Talked about admin assistant - hiring is under way <ul style="list-style-type: none"> ○ 3 weeks before someone is going to be taking minutes and all ○ Meeting minutes will pile up ○ Perhaps someone already familiar with the SFSS could start getting the minutes out ○ Option for using technology to assist minutes-taking ● COVID-19 testing on campus <ul style="list-style-type: none"> ○ It's a hassle to get tested - you need a referral, go to a doctor, need to be showing symptoms ○ Testing site at SFU for students studying on campus, students with lab classes, people living on campus ○ Need to talk to SFU Health & Counselling
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Next Steps	<ul style="list-style-type: none"> ● N/A
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Meeting, Date	July 15 - Meeting with Navigate Webinar Organizer
Parties Attending	Myself, Navigate Webinar Organizer
Meeting Length (Hrs)	40 min
Reason	Discuss my presentation details
Summary and Outcome	<ul style="list-style-type: none"> ● Went over what I should be talking about in terms of timeline
Next Steps	<ul style="list-style-type: none"> ● Make slides

Projects and Events

Project/Event Title	Emerge SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> ● Exciting collaborations with a variety of campus departments (co-op) and campus groups ● Acquisition of Enactus' (Beedie club) Count on Me program for financial literacy ongoing ● Meetings with various other groups for collaboration (MeaningfulWork)
Relevant Strategic Priorities	Student engagement University relations

Total Time (Hrs)	8 hours
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Project/Event Title	Cultural Groups Welcome Video
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Still waiting on videos from groups • Hoping to publish for Fall 2020
Relevant Strategic Priorities	Student engagement Student well-being
Total Time (Hrs)	4 hours? But from previous weeks from communications with the SFSS Communications department and connecting with SFU student groups

Project/Event Title	Financial Literacy Workshops
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Next one (RRSPs and TFSAs) happening July 9th • Hosted by Vancity  <p>The poster is for 'Financial Literacy Workshops' by the Simon Fraser Student Society. It features a blue background with white text. The title 'FINANCIAL LITERACY WORKSHOPS' is in large, bold, white letters. Below it, the text reads 'INTRODUCTION TO BASIC BUDGETING' followed by 'Monday, June 29 11am-12:30pm FREE'. Below that, it says 'INVESTING: RRSPS & TFSAS' followed by 'Thursday, July 9 11am-12:30pm FREE'. At the bottom, it says 'REGISTER TODAY: bit.ly/sfssfinanceworkshops'. The poster also includes illustrations of a calendar, a gold coin, and a smartphone.</p>
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	3 hours (emails, attending workshop, editing recording of workshop)

Project/Event Title	Care Packages Giveaway
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Planning to host a giveaway on the first Monday of every month • First month will be a Visa prepaid card or something • Every month after that will be for local businesses • Posted graphics for the giveaway
Relevant Strategic Priorities	Student engagement Student well-being
Total Time (Hrs)	3.5 hours (brainstorming items in meeting with SFSS Events Coordinator, Dipti, drafting briefing notes and motion for budget approval, promoting the event, emails)

Project/Event Title	Photography & photo editing workshop
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Contacting photographers to teach students how to take self-portraits with phones

	<ul style="list-style-type: none"> A student photographer from UPhoto club was willing to teach photo editing
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour (communicating needs and brainstorming ideas with photographers, discussing details with SFSS Events Coordinator, Dipti)

Project/Event Title	GLO/Fraternities
Updates and Upcoming Plans	<ul style="list-style-type: none"> Had a meeting with a professional fraternity where we discussed what they wanted and how it aligns with SFSS' goals (wanting club status permanently) This was brought to the Board meeting where the Board decided myself and President Osob Mohamed would connect with GLOs and SFSS staff about next steps Brought this to the Member Services Committee, and set up a meeting with SFSS staff Met with SFSS staff and decided next steps
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	1 hour 30 min

Project/Event Title	SFSS Events Committee x SFU Peak Frequency Live Concert
Updates and Upcoming Plans	<ul style="list-style-type: none"> Possible concert via Instagram or Facebook live SFSS At-Large Rep, Phum Luckkid, is liaising between SFU Peak Frequency and SFSS
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	0 hours

Project/Event Title	July 7 - SFSS Town Hall
Updates and Upcoming Plans	<ul style="list-style-type: none"> Listening to students' concerns about SFU's response to the COVID-19 pandemic
Relevant Strategic Priorities	<ul style="list-style-type: none"> University relations Student engagement Student well-being
Total Time (Hrs)	30 min

Project/Event Title	Post-Event Report Template
Updates and Upcoming Plans	<ul style="list-style-type: none"> https://docs.google.com/document/d/1ZknT5wDBnONglsvt894zkpnGZ7y638FfpkAuKNocwqo/edit?usp=sharing
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	30 min

Project/Event Title	July 9 - FASS Mentorship Kickoff Event
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Meeting mentees, playing games (the Wikipedia game)
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	2 hours

Project/Event Title	Miscellaneous committee work
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Emailing committee at-large members • Emails for meetings (agenda items), creating briefing notes, talking to collaborators for events
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	2 hours

Project/Event Title	July 15 - Virtual Meet & Greet with SFU
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Introduced myself and listened to others' introductions in breakout rooms
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	1 hour

Project/Event Title	Navigate Webinar
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Some students approached me asking me to be a panelist at the Navigate Webinar to talk about my involvement at SFU like with the SFSS • https://www.eventbrite.ca/e/navigate-webinar-tickets-112563480400
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	2 hours

VP University Relations (Gabe Liosis)

Meeting Summary and Comments

Meeting, Date	SCUS (Senate Committee on Undergraduate Studies) Policy and Regulation Working Group* <i>*Note: This meeting is in my capacity as a Senator on the SFU Senate, not as my role as SFSS VP University Relations. However, I've included it because of the overlap it has with current SFSS campaigns, demands, and initiatives.</i>
Parties Attending	Senator Gabe Liosis, SFU Associate VP (Academic) Wade Parkhouse (SCUS Chair), SFU Associate VP (Students and Int'l) Rummana Khan Hemani, FASS Associate Dean Catherine Murray, David Hik, and Nienke Van Houetn
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none">- Discussion around changing policy to have withdrawal date up to Week 8 of the semester- Discussion around changing policy around academic probation, especially for First Year Students, with consideration of online classes happening for the Fall 2020 semester- Discussion around developing a policy better around final exams, midterms, and final evaluations (to be discussed more at SCUS)
Next Steps	<ul style="list-style-type: none">- Discussion Items were made as recommendations to SCUS, for further discussion there

Meeting, Date	SFU Building Committee, 07-03-2020
Parties Attending	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, SFU Associate VP Academic Wade Parkhouse, SFU Chief Facilities Officer Larry Waddell, SFU Director Ian Abercrombie, SFU Project Manager James Bremner, SFU Project Manager Todd Farup, SFSS Build SFU General Manager Marc Fontaine, SFSS Building Manager John Walsh
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none">- Updates:<ul style="list-style-type: none">- SUB Project Update- LEED Status- SUB Operations Planning- SFSS Administrative Restructuring
Next Steps	N/A

Meeting, Date	Student Experience Planning Committee, 07-06-2020
Parties Attending	
Meeting Length (Hrs)	1 Hr

Reason	
Summary and Outcome	<ul style="list-style-type: none"> - Presentation on Student Engagement Initiative: <ul style="list-style-type: none"> - Results of research conducted on what students need to feel like they belong at SFU, including primary needs (academic, administrative, and general needs) and secondary needs (a sense of community, volunteering, etc.) - How to effectively communicate information to students on SFU's virtual channels (as students will be increasingly on campus in the Fall 2020 semester)
Next Steps	N/A

Meeting, Date	Study Areas Working Group, 07-06-2020
Parties Attending	Members of the Working Group, including representatives from the SFSS and GSS
Meeting Length (Hrs)	0.75 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussions around which study spaces (common areas) should be open to students during the Fall 2020 semester, and the safety precautions being taken. <ul style="list-style-type: none"> - Signage enforcing social distancing
Next Steps	N/A

Meeting, Date	SFSS Board of Directors, Development Session, 07-06-2020*, 2:30pm - 4:30pm <i>*Please note that I joined this meeting at 3:45pm due to conflicting meetings I was attending on behalf of the SFSS.</i>
Parties Attending	Members of the Board of Directors, Executive Assistant Shaneika Blake, Ruth Hoffman, Shagun Bhanot
Meeting Length (Hrs)	0.75 Hrs
Reason	Regularly Scheduled Development Session Today's Session: Financial Management
Summary and Outcome	<ul style="list-style-type: none"> - Understanding the role of the board (leadership and oversight) in financial responsibilities
Next Steps	N/A

Meeting, Date	Meeting with Transition Manager
Parties Attending	Members of Board of Directions, SFSS Transition Manager Lawrence Jones
Meeting Length (Hrs)	0.5 Hrs
Reason	For the Board of Directors to meet and interact with our new transition manager, who will be helping us execute our Administrative Restructuring over the coming months

Summary and Outcome	<ul style="list-style-type: none"> - What Lawrence's role as Transition Manager will be - Had an opportunity to ask any questions
Next Steps	N/A

Meeting, Date	Council - Meeting With Council Chair and VP Finance
Parties Attending	Council Chair Zaid Lari, Vice Council Chair Helen Sofia Pahou VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis
Meeting Length (Hrs)	1 Hr
Reason	Discussion Around Using the Council Budget and How to Get Committees up and running
Summary and Outcome	<ul style="list-style-type: none"> - VP Finance gave advice to Council Chair on how the Council can set a budget, using it for: <ul style="list-style-type: none"> - Planning initiatives - Paying Councillors for Committee meetings - Discussion Vision for Council Committees
Next Steps	N/A

Meeting, Date	Faculty and At-Large Representatives Members (FARM) Committee Workshop: How to Be a Committee Member & How to Use Robert's Rules of Order
Parties Attending	Members of FARM Committee
Meeting Length (Hrs)	1.25 Hrs
Reason	To teach FARM Reps how to be a committee chair and how to use robert's rules of order, in preparation for the rotating FARM Committee Chair
Summary and Outcome	<ul style="list-style-type: none"> - Workshop (1) How to Be a Committee Chair specifically in the context of the FARM Committee and (2) the Basics of Robert's Rules <ul style="list-style-type: none"> - What to do before a meeting <ul style="list-style-type: none"> - Call for Agenda Items - Sending Agenda items to our Administrative Assistant - What to do during a meeting <ul style="list-style-type: none"> - Basics of Robert's Rules <ul style="list-style-type: none"> - Different types of motions - Responding to specific situations - What to do after a meeting <ul style="list-style-type: none"> - Approving draft minutes - Sending minutes to the Chair of the Board after approved by the Committee
Next Steps	<ul style="list-style-type: none"> - Send Workshop Recording to Members of FARM Committee who were absent, as well as the rest of the Board, Council Chair Zaid Lari, and Vice Council Chair Helen Sofia Pahou

Meeting, Date	FASS DSU Group Meeting, 07-06-2020
Parties Attending	FASS DSU Representatives From SFSS: At-Large Representative Phum Lukkid & VP University Relations Gabe

	Liosis
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting I attended to give some updates from SFSS around asynchronous learning initiatives and exam invigilation
Summary and Outcome	<ul style="list-style-type: none"> - Gave updates on asynchronous learning & exam invigilation <ul style="list-style-type: none"> - What the SFSS is currently doing - What the current stance of SFU is and how that's played out thus far - Gave updates on some other topics such as applications for the SFSS BIPOC Committee.
Next Steps	N/A

Meeting, Date	BIPOC Committee
Parties Attending	Members of BIPOC Committee, VP University Relations Gabe Liosis
Meeting Length (Hrs)	
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussion around SFU changing the SFU Team name <ul style="list-style-type: none"> - The Committee discussed submitting a motion to the Board to ask the University to stop using the name "Scottish Clan". - If the motion passes at the Board, the SFSS can make a joint-statement on this demand to the SFU Administration. - Discussion around starting an Anti-Racism Campaign <ul style="list-style-type: none"> - Health Science Rep Nafoni Modi gave an update on her Working Group under UAA on Anti-Black Racism - A discussion occurred around asking the university to expand the African Studies certificate into an entire Department, including hiring more Black faculty members.
Next Steps	

Meeting, Date	SFU Senate Meeting <i>*Note: This meeting is in my capacity as a Senator on the SFU Senate, not as my role as SFSS VP University Relations. However, I've included it because of the overlap it has with current SFSS campaigns, demands, and initiatives.</i>
Parties Attending	Members of Senate
Meeting Length (Hrs)	
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Asked Questions during Question Period regarding SFU implementing university-wide Asynchronous teaching and exam invigilation <ul style="list-style-type: none"> - See webcast here
Next Steps	N/A

Meeting, Date	COVID-19 Coalition Town Hall
Parties Attending	Slido/YouTube Webcast
Meeting Length (Hrs)	2 Hrs
Reason	SFSS COVID-19 Coalition Town Hall to create awareness around COVID-19 academic advocacy
Summary and Outcome	<ul style="list-style-type: none"> - I mainly just watched the Town Hall as an observer while our At-Large Representative Balqees Jama moderated and FLAWLESSLY ran the event alongside other C19C members <ul style="list-style-type: none"> - Stood on standby to help with any technical issues - Sharing Townhall link on social media and helping spread the word
Next Steps	<ul style="list-style-type: none"> - Debrief at the Board table & University and Academic Affairs Committee

Meeting, Date	Board/Student Staff Meeting & Greet, 07-08-2020
Parties Attending	Members of the Board of Directors, SFSS Student Staff
Meeting Length (Hrs)	1 Hr
Reason	<ul style="list-style-type: none"> - Melanie and Osob set up the meeting to have an opportunity for Board and student Staff to meet each other and have discussion
Summary and Outcome	<ul style="list-style-type: none"> - Introduction and Greetings of Student Staff and Board members - Discussion around how Student Staff and Board members can work together in the future
Next Steps	N/A

Meeting, Date	Political Science Student Union, 07-08-2020
Parties Attending	Members of the PSSU Executive, VP University Relations Gabe Liosis
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - I had an opportunity to give some updates and have some discussion around the SFSS's current efforts to advocate for asynchronous learning and banning the use of exam proctoring/invigilating software.
Next Steps	N/A

Meeting, Date	Executive Committee, 07-08-2020
Parties Attending	Members of Executive Committee, Transition Manager Lawrence Jones, At-Large Representative Phum Luckkid
Meeting Length (Hrs)	2.25 hours
Reason	Regularly Scheduled Meeting

Summary and Outcome	<ul style="list-style-type: none"> - Discussed next steps in Administrative Restructuring, In-Camera and Ex-Camera - Discussed the issue of the freedom plaque square. I gave the Executive Committee an update on the history and context of the plaque, and action items to come out of that. - Discussed the reasons why I wanted to conduct a second SFSS COVID-19 Survey, to collect quantitative information from students regarding their academic experiences in the Summer 2020 semester. <ul style="list-style-type: none"> - I will be moving forward with drafting some questions for this second survey, and bringing this topic of discussion to the Board to get a general consensus on moving forward with this second survey. - Discussion on a new SUB space allocation model that slightly changes the current space models to allow for growth of the "Rotunda groups" going forward over the course of the next 10 years. <ul style="list-style-type: none"> - - Also discussed staff office allocations for SFSS staff in the Student Union Building.
Next Steps	<ul style="list-style-type: none"> - I will be setting up a meeting with Ian Abercrombie on what the SFSS wants to see happen re: the freedom square plaque (bringing back the plaque and podium, and changing the wording of the engraving presently in the cement) - Move forward with drafting some questions for a potential second SFSS COVID-19 survey, and ask for the consent of Board members to move forward with a second COVID-19 Survey. - Bring SUB Space Org Proposal to the Board on Friday for adoption at the Board table.

Meeting, Date	SFSS Council, 07-08-2020
Parties Attending	Members of Council, Members of the Board of Directors
Meeting Length (Hrs)	1.5 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Elections for Council Committees <ul style="list-style-type: none"> - Council Governance Committee, Council Oversight Committee, Council Public Outreach Committee - Elections for Board Committees <ul style="list-style-type: none"> - All Committees with designated seats for Council - Discussion item regarding U-Pass (needs of student)
Next Steps	<ul style="list-style-type: none"> - Submit motion to Board to appoint recommended councillors to Board committees

Meeting, Date	Study Areas Working Group, 07-09-2020
Parties Attending	Members of the Working Group
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussion around which study spaces should open for students to use as study spaces and the safety/enforcements precautions that are to be put in place

Next Steps	N/A
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Meeting, Date	Discussion with GSS/SFSS Re: RCMP/Police Recruitment, 07-09-2020
Parties Attending	Erin Biddlecomb, GSS External Director Matthew McDonald, SFSS President Osob Mohamed, VP University Relations Gabe Liosis, Tony Botelho,
Meeting Length (Hrs)	0.5 Hrs
Reason	Stopping RCMP recruitment on campus
Summary and Outcome	<ul style="list-style-type: none"> - GSS and SFSS lead the discussion on why stopping RCMP recruitment on campus is important, from a student perspective <ul style="list-style-type: none"> - Tony provided some context on some of the roadblocks that could stop this - Received a general consensus that this is something that needs to happen, and that this needs to be a broader discussion with some more groups
Next Steps	<ul style="list-style-type: none"> - Communicate with Mark LaLonde (Chief Safety Officer) to potentially bring this to the Student Safety Committee for a larger discussion, and hopefully, a recommendation to the SFU Executive.

Meeting, Date	Senate Committee on Undergraduate Studies, 07-09-2020 <i>*Note: This meeting is in my capacity as a Senator on the SFU Senate, not as my role as SFSS VP University Relations. However, I've included it because of the overlap it has with current SFSS campaigns, demands, and initiatives.</i>
Parties Attending	Members of SCUS
Meeting Length (Hrs)	2 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Main outcomes of relevance to my role in the SFSS: <ul style="list-style-type: none"> - Recommended to the Senate to change the withdrawal deadline to Week 8 for the Fall 2020, Spring 2021, and Summer 2021 terms citing concerns that students needed extra time to withdraw b/c of the impact COVID-19 is having on people's ability to learn online, but also as a pilot for a potential permanent change - Had discussion around moving the threshold of academic probation from 9 credits to 18 credits, to help our first year students coming to SFU in the Fall not be set up for failure if they do poorly because of online learning <ul style="list-style-type: none"> - This motion was postponed because there were still many concerns around what this would look like in reality, and many aspects are still to be considered - This item will be brought back to SCUS for a vote at our September.
Next Steps	N/A

Meeting, Date	Working Group on Anti-Racism, 07-09-2020
Parties Attending	Health Science Rep. Nafoni Modi, Environment Rep. Anuki Karunajeewa, Working Group Member Jasmine Peachey, VP University Relations Gabe Liosis

Meeting Length (Hrs)	1 HR
Reason	Regularly Scheduled Meeting
Summary and Outcome	- Discussing demands that this Working Group would like to make to SFU
Next Steps	N/A

Meeting, Date	Meeting Re: Freedom Square Plaque, 07-10-2020
Parties Attending	Erin Biddlecomb, Ian Abercrombie, George Venini, Science Representative Weichun Kua, VP University Relations Gabe Liosis
Meeting Length (Hrs)	0.5 Hrs
Reason	To discuss bringing back the Freedom Square Plaque and Podium
Summary and Outcome	<ul style="list-style-type: none"> - Discussed process by which the plaque was removed and replaced - Discussed options to bring it back, including ballpark cost estimates <ul style="list-style-type: none"> - Approval for changing the wording might have to come from the President's Office - The Podium should be reinforced because of weathering, if to be brought back
Next Steps	<ul style="list-style-type: none"> - Follow-Up with Erin Biddlecomb <ul style="list-style-type: none"> - Bring this to admin?

Meeting, Date	Board of Directors Meeting, 07-10-2020
Parties Attending	Members of the Board of Directors, Transition Manager Lawrence Jones, CRPC Sarah Edmunds
Meeting Length (Hrs)	3 hours
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> ● Motions Passed: <ul style="list-style-type: none"> ○ Gave signing authority to our Transition Manager Lawrence Jones ○ Assigned TM Lawrence Jones as Staff Liaison Officer, as per the Collective Agreement ○ Appointed Councillors and Students At-Large to Board Committees ○ Approved the "Final SUB Space Model" for the Student Union Building ○ Appointed Environment Rep. Anuki to the Admin Assistant Hiring Committee ● Discussion Items: <ul style="list-style-type: none"> ○ VP Student Life Jennifer Chou gave an update from the Events Committee ○ President Osob Mohamed gave an update on the ongoing administrative restructuring ○ Debrief on the COVID-19 Coalition Town Hall ○ Discussion around SUB Office allocations ○ Discussion around the issues students are facing regarding Exam Invigilation ○ Discussion around conducting surveys regarding U-Pass and a secondary survey on COVID-19 ○ Discussion on efforts of Board members to work toward ending

	police presence and RCMP recruitment on campus.
Next Steps	N/A

Meeting, Date	FARM (Faculty and At-Large Members Representatives) Committee, 07-13-2020
Parties Attending	Members of FARM Committee
Meeting Length (Hrs)	1 Hr
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussion Items: <ul style="list-style-type: none"> - Meeting and Greet with Faculty Deans: FARM Reps should be setting up meetings with their respective Deans to talk about issues like exam invigilation and asynchronous learning - Unofficial Surveys with DSUs
Next Steps	N/A

Meeting, Date	Member Services Advisory Committee, 07-13-2020
Parties Attending	Members of Member Services Advisory Committee
Meeting Length (Hrs)	1.25 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Greek Life organizations - At Large member recruitment questions - Funding guidelines and clubs terms of reference - Fall clubs days - Support for in-person events during COVID-19 - Funding food/gift cards for virtual events - Process for handling contracts from student groups - Member resources project
Next Steps	N/A

Meeting, Date	Informal Introduction with new UAA Students At-Large members, 07-13-2020
Parties Attending	New Student At-Large members of UAA, VP University Relations Gabe Liosis
Meeting Length (Hrs)	0.75 Hrs
Reason	Informal Introduction to the UAA Committee for new Student At-Large members
Summary and Outcome	<ul style="list-style-type: none"> - Did a roundtable of introductions of the new members - I gave a summary of what the SFSS is, what UAA is, and what they can expect while being a member of UAA this year!
Next Steps	N/A

Meeting, Date	University and Academic Affairs Committee, 07-14-2020
Parties Attending	Members of the UAA Committee (including new Student At-Larges!)
Meeting Length (Hrs)	2 Hrs
Reason	Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Committee Members gave updates on meetings they attended, including: <ul style="list-style-type: none"> - Gabe and Osob: Joint Operations Group - Osob and Samad: COVID-19 Coalition - Anuki: Working Group on Anti-Black Racism - The Committee had a very thorough discussion on COVID-19 academic advocacy: <ul style="list-style-type: none"> - What the SFSS has done up-to-date - What our current efforts currently look like - What can we do going forward? - The SFSS would like to build a campaign going into the Fall to put pressure on the University to meet our demands for remote learning. - The Committee decided on conducting a Survey and starting a petition at the end of the Summer semester (but before the Fall semester) to: <ul style="list-style-type: none"> - mobilize support for our demands, - while also collecting specific quantitative data to solidify our case on specific issues
Next Steps	<ul style="list-style-type: none"> - Send draft Survey questions to UAA members for input and feedback - Begin thinking of the logistics of creating a petition <ul style="list-style-type: none"> - Communicate with CRPC Sarah and Communications Coordinator Sindhu

Meeting, Date	Virtual Meet and Greet with SFU Student Services, 07-15-2020
Parties Attending	Members of the SFSS Board of Directors, Student Services Directors
Meeting Length (Hrs)	1 Hr
Reason	For the SFSS Board of Directors to Meet the various staff and directors of SFU Student Services
Summary and Outcome	<ul style="list-style-type: none"> - Erin Biddlecomb hosted the zoom session, and we all took turns in breakout rooms introducing ourselves, our roles, and goals during our time in office.
Next Steps	N/A

Meeting, Date	Executive Committee, 07-15-2020
Parties Attending	Members of Executive Committee, TM Lawrence Jones
Meeting Length (Hrs)	1.75 Hrs
Reason	Weekly Regularly Scheduled Meeting
Summary and Outcome	<ul style="list-style-type: none"> - Further discussion regarding SUB Office Allocations - Debrief on the meeting Science Rep. WeiChun Kua and I had regarding bringing back the Freedom Square Plaque <ul style="list-style-type: none"> - It was decided to explore the topic more, and set-up another meeting

	<p>to figure out the logistics and reasoning behind the removal of the plaque.</p> <ul style="list-style-type: none"> - Discussion regarding Health and Dental Fees - Discussion around bringing ideas forward for Board Development Sessions - Discussion around Meeting minutes pile-up due to the delayed hiring of a new Administrative Assistant - Discussion around setting up some form of COVID-19 testing on campus for students on residence or in the community <ul style="list-style-type: none"> - I will bring this up in my meeting with the Director of Residence & Housing on Friday, July 16th, 2020.
Next Steps	<ul style="list-style-type: none"> - Set-Up Another meeting re: freedom square plaque - Discuss with the UAA Committee around having a UAA-specific Development Session

Projects and Events

Project/Event Title	Faculty and At-Large Representatives Members (FARM) Committee
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Creating a powerpoint for the Workshop I hosted for the FARM Committee on how to act as a Committee Chair and how to use Robert's Rules of Order
Relevant Strategic Priorities	<ul style="list-style-type: none"> - Organizational Development
Total Time (Hrs)	1.5 Hrs

Project/Event Title	Bringing Back the Freedom Square Plaque
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Met with SFSS Build SFU General Manager to learn the history and context of the decisions made around the Freedom Square Plaque. - Setting up a meeting with George Vinini (Senior Project Manager), Ian Abercrombie (Director, Campus Planning and Development), and Larry Waddell (Chief Facilities Officer) to express our desire to have the original plaque and podium reinstated, and to change the wording of the current engraving. <ul style="list-style-type: none"> - Scheduled meeting with Ian Abercrombie and Erin Biddlecomb for Friday, July 10th, 2020. - ACTION ITEMS TO BE DONE: set-up further meetings on bringing the podium back
Relevant Strategic Priorities	University Relations
Total Time (Hrs)	1 Hr

Project/Event Title	Summer 2020 - SFSS COVID-19 Survey & Petition
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Working on a second SFSS COVID-19 survey on what students' experiences have been taking online classes during the summer semester <ul style="list-style-type: none"> - Use this for driving a campaign in the coming months - Tagging a petition along with a survey, to mobilize student support for the SFSS's demands
Relevant Strategic	University Relations, Student Well Being, Student Financial Health, Student Engagement

Priorities	
Total Time (Hrs)	

Project/Event Title	Governance Restructuring
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Privacy Policies - Uploading new policies to the SFSS website for SFSS members to access
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2 Hrs

Project/Event Title	Website Restructuring
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Established a Working Group at the Board level to start a website revamp project. <ul style="list-style-type: none"> - Will be setting up a meeting of the entire working group shortly - Firstly, a smaller group of Board members will be meeting with our Communications Coordinator and Transition Manager to set some goals and intentions for this project. - Been working on small, minor changes to the website that should be made to make the website easier to navigate by students <ul style="list-style-type: none"> - Will be submitting to the Communications Coordinator for review shortly.
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	0.5 hrs - planning

Project/Event Title	By-Law Review
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Creating Briefing Note for Governance Committee on a high level report on the changes the Governance Committee would like to make to the By-Laws
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	2 Hrs - Editing BN 0.5 - editing BN

Project/Event Title	Governance Year Plan
Updates and Upcoming Plans	Organizational Development
Relevant Strategic Priorities	Organizational Development
Total Time (Hrs)	1 Hr - Editing BN

At-Large Representative (Balqees Jama)

Meeting Summary and Comments

Meeting, Date	Board Development Session - Financial Management Session, July 3
Parties Attending	Board of Directors, Ruth Hoffman (Cohen Simon Accounting Financial Consultant)
Meeting Length (Hrs)	2 hours
Reason	For the Board to understand basics of comprehending budget documents and audited financial statements
Summary and Outcome	Learning about SFSS financial matters like revenue, expenditures, departments, how to analyze the records, questions to ask the auditor, our responsibilities as board members
Next Steps	Fill out a feedback survey.

Meeting, Date	Meet with SFSS Transition Manager, July 3
Parties Attending	Board of Directors, Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	1 hour
Reason	To meet LJ!
Summary and Outcome	Everyone got to meet LJ, who helped us carry through with our Admin Restructuring. We asked questions about his SFSS history and thoughts going forward.
Next Steps	N/A

Meeting, Date	FARM Committee: How to Chair - Robert's Rules of Order Training Session, July 6
Parties Attending	Faculty and At-Large Reps, Gabe Liosis (VP University Relations)
Meeting Length (Hrs)	2 hours
Reason	To get familiar with the basics of how to chair a meeting and have a chance to go over with an experienced chair.
Summary and Outcome	Gabe led us through a workshop of How to Be a Committee Chair. This includes what to do before, during, and after chairing a meeting
Next Steps	N/A

Meeting, Date	Meeting with Andrea Klein, July 6
Parties Attending	Andrea Klein (Member of SFU EDI Advisory Council)
Meeting Length (Hrs)	1 hour
Reason	To meet one another and casually discuss our experiences in SFU advocacy.

Summary and Outcome	We agreed that working together on anti-racism initiatives would be most effective. Andrea shared that the SFU EDI Advisory Council is keen to connect with BIPOC, SFSS, and anyone hoping to work on anti-racism at SFU. I shared that we just formed the SFSS BIPOC Committee, and will share our intentions after our conversation of us working together.
Next Steps	Connect with groups across campus wanting to work on anti-racism at SFU and come up with an anti-racism campaign

Meeting, Date	BIPOC Committee, July 6
Parties Attending	Committee Members
Meeting Length (Hrs)	2 hours
Reason	Regularly scheduled bi-weekly meeting
Summary and Outcome	<p>Motion: Problematic Athletics Team Name Change</p> <ul style="list-style-type: none"> - BIPOC Committee agreed to submit a motion to the Board to urge that SFU stop using the 'Clan' until a new name is selected after consultation <p>Discussion: Anti-Racism Campaign</p> <ul style="list-style-type: none"> - Discussed ideas surrounding what an Anti-Racism Campaign would look like and the kinds of things we could advocate for, such as hiring of Black faculty, removal of colonial art pieces in North AQ and statues of racist figures- Gandhi statue was mentioned. - Read through the SFU Equity, Diversity, and Inclusion (EDI) Advisory Council's statement, and saw areas we can collaborate
Next Steps	<ul style="list-style-type: none"> - Motion the board demand that SFU suspend the use of "The Clan" name - Monique to Check in with SOCA if they want us to ask SFU to apologize for inappropriate and tone-deaf Facebook post put up by SFU Institute for Humanities

Meeting, Date	COVID-19 Coalition Town Hall Check-In, July 6
Parties Attending	Balqees Jama, Ed Graham, Vince Tao, Matthew MacDonald, Osob, Allison Wick, Alli Massie,
Meeting Length (Hrs)	1 hour
Reason	To see how everyone involved - panelists and organizers - is doing, and finish off any tasks that need to be wrapped-up
Summary and Outcome	People are feeling ready, reminded ourselves of the objectives of the town hall: get people to understand, who we are and what we are working towards (as a coalition as well as individual groups)
Next Steps	Everyone keep promoting the event the next day

Meeting, Date	Board/Student Staff Meet & Greet, July 8
Parties Attending	Board members: Balqees Jama (At-Large Representative), Osob Mohamed (President), Gabe Liosis (VP University Relations), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Jennifer Chou (VP Student Life), Haider Masood (FCAT Representative), Nafoni Modi (Health Sciences Representative), WeiChun Kua (Science Representative), Phum Luckkid (At-Large Representative);

	Student staff: Wallace Kwan, Diana Kulikova, Rachel Dee, Alexandra Krilow, Brandon Situ, Helena Chima (Members Services Administrative Assistant), Sarah Lachance
Meeting Length (Hrs)	1 hour
Reason	Connect with student staff!
Summary and Outcome	Short introductions and discussions about student staff's experiences. Overall, they want to be involved and kept informed, which is easier to do with our new structure!
Next Steps	N/A

Meeting, Date	Anti-Racism Working Group at SFU , July 9
Parties Attending	Balqees Jama (At-Large Representative), Chantelle Spicer (TSSU), Harjap Grewal (GSS Policy Advisor and Advocate), WeiChun Kua (Science Representative), Ed Graham, Rahil Adeli (GSS Director of Academic Relations), Sherryl Bisgrove (SFU Faculty Association Equity Group; EDI Advisory Committee), Annie (SFPIRG), Seamus Grayer (Chief Stewart TSSU), Mona Mehdizadeh (GSS Director of Graduate Services),
Meeting Length (Hrs)	1.5 hours
Reason	Coordinating anti-racism efforts at SFU between various groups on campus
Summary and Outcome	We listed actions SFU can take that we want to advocate for. We decided on long-term and short-term demands. Four immediate demands as we work on other things are: <ul style="list-style-type: none"> - Changing SFU sports team name - Removing of the Gandhi statue - Hiring Black African to run the African Studies program - Stopping RCMP recruitment at SFU through the SFU Career and Volunteer Services
Next Steps	Write a joint letter asking SFU to fulfill these immediate demands and commit to the long-term demands and anti-racism actions

Meeting, Date	Board Meeting , July 10
Parties Attending	Board of Directors, Society Staff, student guests, The Peak
Meeting Length (Hrs)	3 hours
Reason	Regularly scheduled bi-weekly meeting
Summary and Outcome	<p>Motions</p> <ul style="list-style-type: none"> - Assigned signing authority and Staff Liaison Officer (SLO) status to our Transition Manager Lawrence Jones - New SUB-space allocation, one that mainly differs than the last floor plan by giving EMBARK and SOCA their own organizational suits, as well as offer a space to the Disability and Neurodiversity Alliance (DNA) <p>Discussion</p> <ul style="list-style-type: none"> - Police recruitment on campus is something we want to stop, as we work towards limiting police/RCMP presence on campus overall. - I gave a summary and update regarding the COVID-19 Coalition town hall
Next Steps	

Meeting, Date	Faculty and At-Large (FARM) Committee, July 13
Parties Attending	FARM Members
Meeting Length (Hrs)	1 hour
Reason	Regularly scheduled meeting
Summary and Outcome	Discussion <ul style="list-style-type: none"> - FARM Reps setting up Meet and Greet with their respective deans to talk about academic matters like asynchronous learning and exam invigilation
Next Steps	FARM Reps begin coordinating Meet and Greet

Projects and Events

Project/Event Title	COVID-19 Coalition Town Hall, July 7
Updates and Upcoming Plans	It was a very successful town hall. About 300 people logged on to participate on the interactive platform we used (Slido), and the C-19 C Facebook livestream of the event hit 2,000+ views within a day. It received news coverage from various sources.
Relevant Strategic Priorities	Student Engagement Student Wellbeing Student Financial Health University Relations
Total Time (Hrs)	9 hours

Project/Event Title	SFU Anti-Racism Working Group
Updates and Upcoming Plans	Launch an Anti-Racism Campaign at SFU with various groups working together. This includes SFSS, Simon Fraser Public Interest Research Group (SFPIRG), Graduate Student Society (GSS), Teaching Support Staff Union (TSSU), SFU Faculty Association (SFUFA), and SFU Equity, Diversity and Inclusion (EDI) Advisory Council. We have actions SFU can take that we want to advocate for to make SFU institutionally safer for BIPOC. We decided on long-term and short-term demands. Four immediate demands for SFU as we work on systemic changes are: <ul style="list-style-type: none"> - Changing SFU sports team name - Removing of the Gandhi statue - Hiring Black African to run the African Studies program - Stopping RCMP recruitment at SFU through the SFU Career and Volunteer Services We plan to write a joint letter to SFU with these calls.
Relevant Strategic Priorities	Student Wellbeing University Relations
Total Time (Hrs)	3 hours

At-Large Representative (Phum Luckkid)

Meeting Summary and Comments

Meeting, Date	Fall Clubs Day Planning July 2nd
Parties Attending	Member Services Coordinators, Myself
Meeting Length (Hrs)	1
Reason	Planning of Clubs Day
Summary and Outcome	Largely decided on the format of clubs day which is to have a big zoom meeting with zoom breakout rooms dedicated to each club/SU There will also be little descriptions of clubs on the SFSS website Unclear as to how registration and availability scheduling is going to work, will update as time goes on
Next Steps	Setting up a virtual demonstration, ironing out logistics of registration

Meeting, Date	Events Committee Meeting July 3rd
Parties Attending	Events committee, SFSS Events Coordinator
Meeting Length (Hrs)	1
Reason	Biweekly meeting
Summary and Outcome	Motions to allocate budget to <ul style="list-style-type: none">- Repairing the SFSS Woman of the year award- A monthly mental health giveaway, budget for buying gift cards until the end of the board term- SFU esports x SFU Anime collaboration event week of games Discussion of: <ul style="list-style-type: none">- Updates on SFU Peak Frequency concert (logistics meeting scheduled for next tuesday)- Possible event idea of a photography workshop hosted by a professional photographer
Next Steps	Continued updates of the concert, continued update of photography workshop project

Meeting, Date	FCAT President's Meeting July 4th
Parties Attending	Film Student Union, Theatre Student Union, CMNSU (Communications), Visual Arts, FCAT Rep (Haider)
Meeting Length (Hrs)	0.5
Reason	
Summary and Outcome	Film students union -

	<ul style="list-style-type: none"> - conducted a survey as to how many people will be skipping due to the pandemic (40% are undecided, 50% will take, 10% will not) <ul style="list-style-type: none"> - the film program works as you have to take a "production course" that lasts the semester - Planning for first year event underway <p>Theatre student union -</p> <ul style="list-style-type: none"> - made an updated version of the constitution, more bureaucracy to go through - concerns of uncertainty as well - create first year handbook to help them to the transition <p>Cmnsu</p> <ul style="list-style-type: none"> - No planning of EVOLVE :(- planning an online mega-event instead, planning stage has just begun, dont know what it looks like <p>Visual Arts student union</p> <ul style="list-style-type: none"> - no meetings, will start next week - restarting biweekly "gallery-hop" (going to local art shows) <ul style="list-style-type: none"> - how to continue supporting local art shows online - continuation of monthly newsletters (updates on BLM awareness)
Next Steps	Provide continual update on SFSS changes that may concern FCAT

Meeting, Date	SFU Anime x SFU Esports meeting
Parties Attending	SFU Anime executives, SFU Esports Executives, myself
Meeting Length (Hrs)	1.5hr
Reason	Planning of collaboration event
Summary and Outcome	<p>Decided on a logo, a mascot, and an event name.</p> <p>Planned who is doing what on each day. Minecraft Monday - will get a dedicated person who has experience with minecraft servers to run the build contest Jackbox, Skrblio, Movie night, Drawpile - handled by SFU Anime executives</p> <p>Video game tournaments</p> <ul style="list-style-type: none"> - Funding confirmed for Valorant, Smash Bros, and League of legends tournament. - Smash Bros bracket = ready - League of legends = not ready - Valorant = not ready <p>Raffle prize discussion</p> <ul style="list-style-type: none"> - Cannot give budget to prizes due to prize limit of \$50 by the SFSS - Will ask member services coordinators to politely give them the exception to the rule since this event has no budget for food, water or equipment <p>Payment</p> <ul style="list-style-type: none"> - Discussion of Honorarium for Smash Bros commentator - Possible payment required for starting a Minecraft server
Next Steps	Get all video game tournament brackets ready, decide and implement a social media calendar.

Meeting, Date	SFU Peak Frequency Virtual Concert logistics meeting July 7th
Parties Attending	SFU Peak Frequency executives, Communications Coordinator (Sindhu), Myself
Meeting Length (Hrs)	1.5
Reason	Discussion of feasibility of hosting a virtual concert livestream
Summary and Outcome	<p>Playing and singing is possible on instagram live</p> <ul style="list-style-type: none"> - Can give login information to execs, they can livestream themselves - Instagram allows a co-host, therefore two execs can be on at the same time <p>Date</p> <ul style="list-style-type: none"> - End of July, specific date unknown - 4pm-8pm - Weekends are possible <p>Format</p> <ul style="list-style-type: none"> - A combination of a Q&A and a music concert - Market to new undergrads if they have questions about sfu social life - Possibility of a host? Someone who speaks the entire time and answers questions
Next Steps	Find out date, get performers, sign waiver for instagram account login

Meeting, Date	Executive committee meeting July 8th
Parties Attending	All SFSS VPs, President (Osob) Myself
Meeting Length (Hrs)	1hr
Reason	I attended so I could discuss the SFU Surge contract
Summary and Outcome	<p>Not sure if I can talk about the contract.</p> <p>Discussion of Freedom Square plaque</p> <ul style="list-style-type: none"> - The plaque was removed and replaced with another inscription - We feel that this inscription does not send the same message as what was previously on the plaque - Discussed if we could return the plaque back to the way it was before (where is it now) - Reasonings from SFU and Build SFU Manager does not seem adequate <p>Discussion of SUB space reallocation</p> <ul style="list-style-type: none"> - SOCA and Embark currently share a room, this does not make sense since they are two organizations with different mandates - Disability and Neurodiversity Alliance does not have a space, they are currently borrowing space and operating from SFPIRG - Suggested the reallocation of rooms where SOCA and Embark would each get their own room and DNA would get a room as well <p>Left to go to Council</p>
Next Steps	Follow up with SFU Surge

Meeting, Date	SFSS Council Meeting July 8th
Parties Attending	Council Representatives, Myself, VP Student Life (Jennifer), VP External (Samad),

	Faculty of Science Representative (WeiChun)
Meeting Length (Hrs)	3
Reason	Council meeting
Summary and Outcome	<p>Council elections</p> <ul style="list-style-type: none"> - I presented a brief introduction about the Member Services Advisory Committee - Elections went smoothly, some positions will still need to be filled and elected <p>Upass discussion</p> <ul style="list-style-type: none"> - Strong support for continuing the Upass program regardless of Upass survey results
Next Steps	Fill remaining board and council committee seats, provide updates about Upass survey

Meeting, Date	Member Services Advisory Committee July 13th
Parties Attending	All Member Services Coordinators (minus Nancy & Sindhu)
Meeting Length (Hrs)	1 hour and 15 minutes
Reason	MSA committee
Summary and Outcome	<p>Discussions of Greek Life Organizations</p> <ul style="list-style-type: none"> - Problems largely due to SFU Policy and insurance - More to be discussed at Board table <p>Published At-Large member recruitment questions</p> <p>Notified about Funding Guidelines and Clubs terms of Reference</p> <p>Suggested that Prize limits for grants be increased permanently to \$50</p> <p>Decided go give more leniency to gift card purchases during COVID due to clubs not being able to spend money on purchasing food gift cards due to previous limits</p> <p>"Member Resources Project" - a pdf guidebook of everything about how to start your own club to how to book rooms and make grants - to be published soon</p>
Next Steps	To do at the board table: Amend permanently the Funding Guidelines to include new changes, add discussion item about SFSS official stance on in-person events during COVID

Meeting, Date	SFU Anime x SFU Esports Collab meeting July 13th
Parties Attending	SFU Anime executives, SFU Esports executives
Meeting Length (Hrs)	1
Reason	Planning of Collab event.
Summary and Outcome	<p>Hiring a Minecraft exec to run the Minecraft server for the event</p> <p>Submitted completed Logo drafts</p> <p>Changed the name of the event to "GameFest"</p>

	<p>Changed the raffle prizes (grant/member services funding) to instead be a Nintendo Switch Lite.</p> <p>Secured even more funding with a \$50 monetary sponsorship</p>
Next Steps	Publishing the social media Facebook event, sharing on all social media platforms, completed logos of each of the days.

Meeting, Date	SFU Virtual Meet and Greet July 15th
Parties Attending	SFSS Board of Directors, GSS(Graduate student society) Board, many many SFU employees and administration (everyone from vice presidents of SFU to the guy who owns SFU Bookstore)
Meeting Length (Hrs)	1
Reason	For the SFSS, GSS and SFU administration to meet "in-person"
Summary and Outcome	Met many important people
Next Steps	

Meeting, Date	Fall Clubs Day Planning July 16th
Parties Attending	SFSS Member Services Coordinators, Myself
Meeting Length (Hrs)	1
Reason	
Summary and Outcome	<p>PLatform - for sure zoom</p> <p>Possibility of getting recordings from clubs and student unions</p> <p>There will be a clubs day page on sfss.ca with a big orange button to join the zoom call</p> <p>There will be a list of all clubs and when you click on their names it will show the description, social media links, and availability during clubs days.</p> <p>To book your availability we will be using the same system as before for clubs day</p> <p>People will be given the option to submit a video description as well.</p> <p>Next steps: preparing the registration form</p> <p>Registration: usual timeline (about a month before so beginning of august) - maybe a bit later due to the need to add a description and/or a video</p> <p>Dates: still the 3rd week of september</p> <p>Get one of those groups to get use their video as an example - asap</p>

Next Steps	Iron out registration process, update on SFU Clubs and Student Groups, send out sfss newsletter
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Projects and Events

Project/Event Title	"Covid Stories" Collaboration with The Peak
Updates and Upcoming Plans	I think this is dead, the Peak has not responded back
Relevant Strategic Priorities	Student Engagement
Total Time (Hrs)	0

Project/Event Title	Member Services Advisory Committee
Updates and Upcoming Plans	Had our first meeting, will continue to have meetings as soon as more At-Large members are recruited
Relevant Strategic Priorities	Student Financial Health
Total Time (Hrs)	1 hour 15 minutes

Project/Event Title	"Club Council"
Updates and Upcoming Plans	It became the Facebook group, I don't currently see a need for in-person meetings since I do all my updates at the FB group anyways. When the MSA committee runs smoothly we might need a medium to gather concerns from clubs. In that case, this may be revived
Relevant Strategic Priorities	Student Financial Health, Student Engagement
Total Time (Hrs)	0

Applied Science Representative (Harry Preet Singh)

Meeting Summary and Comments

Meeting, Date	July 3rd, 2020
Parties Attending	SFSS Board and Staff
Meeting Length (Hrs)	3 hours
Reason	BoD development session, Financial Management
Summary and Outcome	Discussing Board Finances
Next Steps	

Meeting, Date	July 3rd
Parties Attending	SFSS Board, Lawrence (TM)
Meeting Length (Hrs)	1 hour
Reason	Meeting with Lawrence
Summary and Outcome	Get to know Lawrence
Next Steps	

Meeting, Date	6th July, 2020
Parties Attending	SFSS Farm Committee members
Meeting Length (Hrs)	1 hour
Reason	Get to know Robert Rules of Orders
Summary and Outcome	Appointment of Chair for Next meeting, roundtable discussion of projects
Next Steps	

Meeting, Date	July 10th
Parties Attending	SFSS Board and Staff
Meeting Length (Hrs)	3 hour
Reason	SFSS BoD meeting
Summary and Outcome	Discussing Board Agenda
Next Steps	

Meeting, Date	July 13th
Parties Attending	FARM Committee members
Meeting Length (Hrs)	1 hour
Reason	FARM Committee
Summary and Outcome	Appointment of Chair for Next meeting, roundtable discussion of projects
Next Steps	

Meeting, Date	July 13th
Parties Attending	ECA Committee members
Meeting Length (Hrs)	1 hour
Reason	ECA Committee discussion topics
Summary and Outcome	Talking about discussion topics
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Arts & Social Sciences Representative (Sude Guvendik)

Meeting Summary and Comments

Meeting, Date	Board Development session- July 3
Parties Attending	Board of directors
Meeting Length (Hrs)	Board of Directors and CSU Accounting
Reason	Financial Management
Summary and Outcome	Learnt about interpreting our budget and financial statements
Next Steps	N/A

Meeting, Date	FARM committee- July 6
Parties Attending	Farm Committee members
Meeting Length (Hrs)	1 hour
Reason	Revising Robert Rules of Orders
Summary and Outcome	Appointment of Chair for Next meeting, roundtable discussion of projects
Next Steps	N/A

Meeting, Date	Student Town Hall- July 7
Parties Attending	Representatives from GSS, TSSU, SFSS, SFU C19 Coalition
Meeting Length (Hrs)	2 hrs
Reason	Planned event
Summary and Outcome	Discussed several academic and financial issues that the students are facing in the pandemic. Submitted a list of questions.
Next Steps	N/A

Meeting, Date	Board Meeting - July 10
Parties Attending	Board of directors
Meeting Length (Hrs)	3 hrs
Reason	Bi-weekly meeting
Summary and Outcome	New SFSS transition manager is appointed as staff liaison officer, student at large appointments, events committee update, student Town Hall debrief, exam invigilation, U-Pass, and student surveys

Next Steps	N/A
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Meeting, Date	SASS Meeting- 10 July
Parties Attending	SASS execs and myself
Meeting Length (Hrs)	2 hrs
Reason	Bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none"> - Discussed the independence of SASS from FASS and how the names should not be used interchangeably - Updates on newsletters - Updates on this week's panel - BIPOC committee and social advocacy team collaboration .
Next Steps	<ul style="list-style-type: none"> - Contact min of 4 DSU execs for the panel - Update DSUs on the BIPOC committee

Meeting, Date	ECA meeting- 13 July
Parties Attending	ECA Committee members
Meeting Length (Hrs)	1 hour
Reason	ECA Committee discussion topics
Summary and Outcome	<ul style="list-style-type: none"> - Discussions over optional U-Pass options
Next Steps	<ul style="list-style-type: none"> - Lobbying activity report should be sent

Projects and Events

Project/Event Title	FASS Panel
Updates and Upcoming Plans	<p>(Protips for FIC students) - 8 July</p> <ul style="list-style-type: none"> - Promote the panel on a separate facebook page, use the FASS maillist - Host a mock panel with presenters
Relevant Strategic Priorities	<ul style="list-style-type: none"> - Student engagement
Total Time (Hrs)	5 hrs

Project/Event Title	Cultural Groups Welcome Video
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Waiting on videos from groups and will be publishing the video in Fall
Relevant Strategic Priorities	<p>Student well-being Student engagement</p>

Total Time (Hrs)	3 hrs
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Project/Event Title	July 7 - SFSS Town Hall
Updates and Upcoming Plans	<ul style="list-style-type: none">• Listening to students' concerns about SFU's response to the COVID-19 pandemic
Relevant Strategic Priorities	<ul style="list-style-type: none">• Student well-being
Total Time (Hrs)	1min

Business Representative (Mehtaab Gill)

Meeting Summary and Comments

Meeting, Date	SFSS Board Development Session , July 3rd
Parties Attending	Board Members and session manager
Meeting Length (Hrs)	2.5
Reason	SFSS Board Development Session - Financial Management
Summary and Outcome	Learn about the financial position of the SFSS and what the numbers represent Understand and ask questions about statements and assets Learn about different funds and their purposes
Next Steps	n/a

Meeting, Date	Nominating Committee Meeting, July 7th
Parties Attending	Committee members
Meeting Length (Hrs)	1.25
Reason	Recurring Nominating committee meeting
Summary and Outcome	Bring a list of candidates from the large pool of applicants that you feel fit well for each committee and discuss these between the members. Vancouver campus committee did not have enough applicants so the posting will remain open The shortlisted candidates list will be provided to the committee chairs and they are suggestions. The last call is made by the chair.
Next Steps	Meeting July 17th with new at large members

Meeting, Date	Events meeting, July 8th
Parties Attending	BASS VP Events and Coordinator
Meeting Length (Hrs)	0.5
Reason	Discuss the feasibility of a drive in movie night
Summary and Outcome	Arranged a meeting with Facilities to discuss the feasibility and cost of the event. Unfortunately SFU is not allowing for such events at this time and shared that with the group. Will be open to new ideas for future and work with the students to deliver engaging events online
Next Steps	n/a

Meeting, Date	SFSS Board Meeting, July 10th
Parties Attending	Board members

Meeting Length (Hrs)	3
Reason	Bi-weekly board meeting
Summary and Outcome	<ul style="list-style-type: none"> - Motioned to pass the new transition manager - Discussed the organization suite space allocation - Reviewed the success of Town Hall - More detailed information can be found on the meeting minutes
Next Steps	Next meeting july 24th

Projects and Events

Project/Event Title	The Beedie Experience
Updates and Upcoming Plans	Posted it for first year Beedie students and other students to explore new opportunities at beedie. This was a part of a team effort in BUS 361.
Relevant Strategic Priorities	Will be sharing it in the facebook pages for SFU undergraduate and first year Beedie student pages
Total Time (Hrs)	Ongoing project for 6 weeks

Communication, Art & Technology Representative (Haider Masood)

Meeting Summary and Comments

Meeting, Date	July 3-Events Committee Meeting
Parties Attending	VP Student Life-Jennifer Cho At-large Rep 2-Phum Luckid Education Rep-Emerly Liu Society Staff
Meeting Length (Hrs)	36 min
Reason	Regularly scheduled meeting
Summary and Outcome	Motions were passed regarding: <ul style="list-style-type: none">• Woman the year trophy (replacing the previous one as that one was broken during shipment)• Collaborating with SFU Anime, SFU esports, SFSS Events game and providing them with prizes.• Mental health monday projects Discussions revolved around: <ul style="list-style-type: none">• Having a photography workshop• Virtual concert via peak frequency• SFSS financial literacy workshops
Next Steps	

Meeting, Date	July 4-Board Development Session
Parties Attending	Board members and Society Staff
Meeting Length (Hrs)	2 hours
Reason	Bi-weekly session
Summary and Outcome	Financial Governance. Went through financial statements.
Next Steps	

Meeting, Date	4th July-FCAT meeting
Parties Attending	At-large rep-Phum Luckid FilmSU president TheatreSU president CMNSU president VisualArtsSU president
Meeting Length (Hrs)	26 min

Reason	Monthly FCAT meeting
Summary and Outcome	<p>Discussion revolved around:</p> <ul style="list-style-type: none"> • FSU had a meeting to discuss the first years. Created a survey to figure out how many students will not be enrolling next semester due to the current conditions of online classes. The survey was conducted between 2nd to 4th years. The results showed that 11% students will not be enrolling next semester while 40% are still undecided. • TSU will also follow the same survey that FSU did. Faculty is not very cooperative. They also brought two new professors. • CMNSU is planning around their annual EVOLVE event. It happens in the fall but due to the current conditions they will have to suspend the event. But they also don't want to suspend the event. They either want to host it virtually or might postpone it to the winter semester. • VASU students will be having in person classes start fall semester. They are planning to start biweekly gallery hop. And also working around to support local art shows. • At-large rep Phum informed the presidents about the falls clubs day, its format etc and about the MSPA committee.
Next Steps	

Meeting, Date	Meet and Greet with a new transition manager Lawrence
Parties Attending	Board Members
Meeting Length (Hrs)	40 min
Reason	Get to know
Summary and Outcome	Lawrence seems like a fun person. Looking forward to working with him. (Will invite him over for dinner at the dining hall)
Next Steps	

Meeting, Date	6th June-Roberts Rule Training
Parties Attending	Farm Representatives
Meeting Length (Hrs)	50 mins
Reason	Training to chair a meeting
Summary and Outcome	I missed the meeting but did see the recording. Gabe did an extremely good job at explaining the Roberts rule.
Next Steps	

Meeting, Date	Board and student staff meet and greet
Parties Attending	Board Members and student staff
Meeting Length (Hrs)	30 min
Reason	To meet the student staff

Summary and Outcome	Board members and student staff introduced each other.
Next Steps	

Meeting, Date	July 10-SFSS Board Meeting
Parties Attending	Board Members and Staff
Meeting Length (Hrs)	2hr 40 min
Reason	Biweekly scheduled meeting
Summary and Outcome	<p>The following motions were passed:</p> <ul style="list-style-type: none"> ● Lawrence Jones appointed as a signing officer ● Lawrence Jones appointed as a staff liaison officer ● Sub space allocation (proposed reallocation) ● Council board committee appointments ● Student at-large appointments <p>Discussions items revolved around the following:</p> <ul style="list-style-type: none"> ● Events committee update ● Administrative restructuring update ● Student town hall debrief ● Exam invigilation ● Surveys <ul style="list-style-type: none"> ○ Covid-19 ○ U-pass ● Police presence on-campus
Next Steps	

Meeting, Date	July 13-FARM meeting
Parties Attending	Farm representatives
Meeting Length (Hrs)	46 min
Reason	Biweekly meeting
Summary and Outcome	<p>It was my first time chairing a meeting. Discussions revolved around:</p> <ul style="list-style-type: none"> ● Having a meet and greet with our faculty deans. Talking about challenges the students are facing during online learning. Faculty reps showed concerns that faculty deans are not cooperative as they are not replying to our emails. VP UR Gabe Liosis suggested that we should try reaching out to the associate dean if that is the issue. ● Carrying out an unofficial survey within our DSUs. The purpose of the survey is to find out how many students will not be enrolling next semester due to the condition of online classes.
Next Steps	

Projects and Events

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Project/Event Title	
Updates and Upcoming Plans	
Relevant Strategic Priorities	
Total Time (Hrs)	

Education Representative (Emerly Liu)

Meeting Summary and Comments

Meeting, Date	[July 3] Events Committee Meeting
Parties Attending	Events Committee members (SFSS VP Student Life, At-Large Rep, FCAT Rep, Education Rep), SFSS Events Coordinator
Meeting Length (Hrs)	0.5hrs
Reason	Bi-weekly meeting
Summary and Outcome	Motions: - Approve funds for SFSS Women of the Year Award replacement trophy - Approve SFU Anime x SFU eSports x SFSS collaboration event - Approve Mental Health Mondays e-gift card giveaway on Instagram Discussions: - Photography workshop - SFU Peak Frequency Virtual Convert event - SFSS Financial Literacy Workshops debrief
Next Steps	N/A

Meeting, Date	[July 3] SFSS Board Development Session
Parties Attending	SFSS Board members
Meeting Length (Hrs)	2 hours
Reason	Financial Governance workshop
Summary and Outcome	- Overview of SFSS budget and financial statements
Next Steps	N/A

Meeting, Date	[July 3] SFSS Transition Manager Meet and Greet
Parties Attending	SFSS Board members, Transition Manager
Meeting Length (Hrs)	0.5 hours
Reason	Meet the newly hired Transition Manager
Summary and Outcome	- To get to know the new staff member and their role in the Society
Next Steps	N/A

Meeting, Date	[July 9] Education Student Association (ESA) meeting
Parties Attending	ESA members
Meeting Length (Hrs)	1.5 hours

Reason	Bi-weekly meeting
Summary and Outcome	<p>Discussion:</p> <ul style="list-style-type: none"> - June event recap: approximately 25 people attended the event over two days - July event: paint night logistics - Plans for August event - Fall Welcome event - Post anti-racism education letter on social media platforms - Open undergraduate positions on Faculty of Education committees
Next Steps	Forward letter to ESA Marketing/Communications Director

Projects and Events

Project/Event Title	[July 8] OER for Remote Instruction event
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Prepared a 10 minute presentation on why OER matters for accessibility to education, student financial health and well-being, and student academic success
Relevant Strategic Priorities	Student well-being, student financial health
Total Time (Hrs)	1 hour

Project/Event Title	SFU Faculty of Education Resource Package
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Research involvement opportunities (primarily those available virtually) related to education and working with children and consolidate information in a virtual resource package for easy access - Collaborate with Faculty of Education Communications team to format booklet
Relevant Strategic Priorities	Student engagement
Total Time (Hrs)	N/A

Project/Event Title	OER Student Campaign Video & FARM Letter
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Discuss next phase of action with SFSS Faculty of Education Reps - Strategically rethink format of the OER student campaign video for Fall or Spring semester - Collaborate with SFSS Campaigns, Research and Policy Coordinator to create a petition
Relevant Strategic Priorities	- Student engagement, student well-being, student financial health
Total Time (Hrs)	N/A

Project/Event Title	Learning Disability/Psychoeducational Assessment
Updates and Upcoming Plans	<ul style="list-style-type: none"> - Conduct research on restrictions within the Health and Dental plan - Submitted a work order to the SFSS Campaigns, Research and Policies Coordinator to

	co-construct a policy for students to access the service, and another policy to outline how the SFSS administers the funds for the service
Relevant Strategic Priorities	- Student well-being, student financial health
Total Time (Hrs)	N/A

Environment Representative (Anuki Karunajeewa)

Meeting Summary and Comments

Meeting, Date	TMX letter advice meeting July 3, 2020
Parties Attending	SFSS VP external relations Samad, SFSS Science rep Weichun, SFSS President Osob and myself
Meeting Length (Hrs)	45min
Reason	To get advice on the TMX letter we wrote
Summary and Outcome	Capilano student union (CSU) needs changes in the TMX letter we wrote because of political reasons They are hesitant to sign on because of the language we are using We discussed changing some language within letter and only have one version of the letter instead of two
Next Steps	Meet with DogwoodSFU and Justice no Pipeline to get their input and how we should move forward

Meeting, Date	Meet with SFSS transition manager July 3, 2020
Parties Attending	SFSS board members, Lawrence transition manager and myself
Meeting Length (Hrs)	35 min
Reason	To meet the new SFSS transition manager
Summary and Outcome	We welcomed him and he gave an intro. We asked him some questions as well.
Next Steps	N/A

Meeting, Date	University of Victoria Student Society (UVSS) meeting July 6, 2020
Parties Attending	SFSS science rep WeiChun Kua and Myself, and UVSS board members
Meeting Length (Hrs)	2hrs
Reason	They are passing a motion to sign onto our TMX letter
Summary and Outcome	Motion was passed to sign onto our letter with only two votes abstained
Next Steps	N/A

Meeting, Date	Meeting with Tanzir Alam for Starfish canada project July 7, 2020
Parties Attending	Tanzir Alam and myself
Meeting Length (Hrs)	1hr

Reason	To advise student on Starfish Canada project
Summary and Outcome	Answered questions on my experience with environmental work and sustainability, offered advice on what makes an organization equitable and sustainable
Next Steps	Connected student with other environmental activists

Meeting, Date	TMX letter meeting July 9, 2020
Parties Attending	DogwoodSFU, Justice No Pipeline, SFSS science rep WeiChun and myself
Meeting Length (Hrs)	1 hour
Reason	Editing letter and updates
Summary and Outcome	Updated each other on progress with the letter Made adjustments to the letter Assigned tasks
Next Steps	Create script for video with Simran

Meeting, Date	Anti-racism working group meeting July 9, 2020
Parties Attending	Nafoni Modi, Jasmine Peachey, Gabe Liosis, Osob Mohamed, and myself
Meeting Length (Hrs)	1hr
Reason	Scheduled meeting
Summary and Outcome	Decided to find out which universities are currently implementing anti-racism courses or modules, found a student at UofT that set out petition to ask for mandatory anti racism courses
Next Steps	Contact UofT student society and put out a work report to find universities that are currently implementing these courses

Meeting, Date	FARM committee meeting July 13, 2020
Parties Attending	Faculty reps, staff and myself
Meeting Length (Hrs)	2hrs
Reason	Scheduled meeting
Summary and Outcome	Discussed having a meet and greet with our faculty deans. Discussed challenges students are facing during online learning. Talked about carrying out an unofficial survey within our DSUs. The purpose of the survey is to find out how many students will not be enrolling next semester due to the condition of online classes. Each representative updated each other on current projects they are working on
Next Steps	I am chairing the next committee meeting

Meeting, Date	Informal External committee meeting July 13, 2020
Parties Attending	Chair, staff, some external members including student at larges but did not meet quorum and myself
Meeting Length (Hrs)	1hr
Reason	Scheduled meeting that did not meet quorum so it was unofficial
Summary and Outcome	Informally discussed projects we are working on including the TMX letter, we might set up a meeting with NDP leader regarding the TMX pipeline
Next Steps	Attend next official external meeting

Meeting, Date	HR admin hiring committee meeting July 15, 2020
Parties Attending	Transition manager Lawrence, Shelley, Zoya and Myself
Meeting Length (Hrs)	1 hr
Reason	Set up interviews to hire admin assistant
Summary and Outcome	We chose which applicants to bring forth to the interview stage and set up dates for the interviews
Next Steps	Contact applicants and conduct interviews

Meeting, Date	Meet and Greet with GSS and staff
Parties Attending	GSS, SFSS, SFU staff
Meeting Length (Hrs)	1 hr
Reason	To meet GSS and staff
Summary and Outcome	Connected with GSS and staff, got some contacts for the future, it was a nice meet and greet
Next Steps	N/A

Meeting, Date	SFSS board meeting July 10, 2020
Parties Attending	SFSS board members, staff, guests and myself
Meeting Length (Hrs)	3 hours
Reason	Scheduled meeting
Summary and Outcome	<ul style="list-style-type: none"> - Voted for SUB space allocation for SOCA and embark to have their own space - Appointed myself to the admin assistant hiring committee - Discussed police presence on campus
Next Steps	Attend HR admin hiring committee meetings

Meeting, Date	UAA July 14, 2020
Parties Attending	SFSS members, students at large, staff and myself
Meeting Length (Hrs)	2 hrs
Reason	scheduled meeting
Summary and Outcome	covid-19 coalition updates JOG updates Emergency response and student engagement updates Anti-Black racism group updates
Next Steps	Continue the work in the anti-racism working group

Projects and Events

Project/Event Title	FASS coffee breaks with undecided majors July 3, 2020
Updates and Upcoming Plans	I was a panelist for this event, I shared my university experience and how I chose my major and minor. I answered questions students asked the panel. Gave out appropriate resources and my contact info if students wish to ask further questions or need more advice.
Relevant Strategic Priorities	N/A
Total Time (Hrs)	2 hrs

Project/Event Title	TMX letter
Updates and Upcoming Plans	Create script with Simran Dhadda for the video accompanying the letter and social media campaign to pressure the government to cease the TMX project
Relevant Strategic Priorities	Set up meeting with Simran
Total Time (Hrs)	2-3hrs per day we meet might take 3 days (script is due by the 23rd)

Health Science Representative (Nafoni Modi)

Meeting Summary and Comments

Meeting, Date	Farm Committee Meeting, July 6th
Parties Attending	Farm members, VP UR, VP Finance
Meeting Length (Hrs)	2 hours
Reason	Regular bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none">- Learning how to use robert's rules to be applied for when we chair our respective Farm meeting- Learning what to do before, and after a meeting, such as acquiring agenda items and sending out minutes
Next Steps	<ul style="list-style-type: none">- Familiarizing myself with roberts rules in preparation for when I chair a committee meeting in the next few weeks

Meeting, Date	BIPOC Committee, July 6th
Parties Attending	Balqees, Gabe, Weichun, Mon
Meeting Length (Hrs)	2
Reason	Regular bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none">- Gave updates on some of the initiatives we were working on<ul style="list-style-type: none">- Anti-racism courses- SFU Team name change- African studies dept.
Next Steps	

Meeting, Date	Board/Student Staff Meet and Greet, July 8th
Parties Attending	BOD, SFSS Student Staff
Meeting Length (Hrs)	2
Reason	<ul style="list-style-type: none">- Opportunity for BOD to get to know the staff they work with and vice versa
Summary and Outcome	<ul style="list-style-type: none">- Preliminary introductions and discussions about how we will work together in the future
Next Steps	

Meeting, Date	Anti-Racism working group, July 9
Parties Attending	Anuki, Jasmine, Gabe
Meeting Length (Hrs)	1 hour

Reason	Regular meeting
Summary and Outcome	<ul style="list-style-type: none"> - Action items for us to complete <ul style="list-style-type: none"> - Reaching out to UofT - Reaching out to SVPS
Next Steps	

Meeting, Date	SFSS Board Meeting, July 10th
Parties Attending	BOD, Lawrence Jones, Sarah Edmunds
Meeting Length (Hrs)	3 hours
Reason	Regular bi-weekly meeting
Summary and Outcome	<p>Discussed:</p> <ul style="list-style-type: none"> - Administrative restructuring - Exam invigilation, police presence on campus - Sub office allocation - Survey for u-pass
Next Steps	

Meeting, Date	Farm Committee meeting, July 13
Parties Attending	Farm members
Meeting Length (Hrs)	2
Reason	Regular bi-weekly meeting
Summary and Outcome	<ul style="list-style-type: none"> - Surveys with DSUs - Meeting with respective faculty deans
Next Steps	

Meeting, Date	Meet and Greet with SFSS/GSS/Student Services Directors
Parties Attending	SFSS BOD, Student Services Directors
Meeting Length (Hrs)	1
Reason	BOD to meet Directors
Summary and Outcome	<ul style="list-style-type: none"> - Breakout rooms used to meet new individuals and talk about our roles and how we can work together
Next Steps	

Projects and Events

Project/Event Title	Anti-Racism working group
Updates and Upcoming Plans	- Meeting with SVSPO in order to see how they implemented mandatory trainings
Relevant Strategic Priorities	- Planning
Total Time (Hrs)	

Science Representative (WeiChun Kua)

Meeting Summary and Comments

Meeting, Date	Board Development Session on Financial Governance, July 3, 2020
Parties Attending	Board Members, Shagun Bhanot (Vantage Point), Ruth Hoffman (Cohen Simon Accounting)
Meeting Length (Hrs)	2 hours
Reason	To familiarize the board with budgeting and finance of the society
Summary and Outcome	<ul style="list-style-type: none">● Learning the role of the board in financial matter for a non-profit organization such as:<ul style="list-style-type: none">○ Approve annual budget○ Review budget to Actual Reports quarterly<ul style="list-style-type: none">■ Went through budgeting for each SFSS Departments, clubs, DSUs, FSUs and etc○ Select auditors, review and approve the Audit Report and summary of findings● Learn about financial reports● Understanding the role of a board in financial matter of a non profit org
Next Steps	N/A

Meeting, Date	Meeting with Lawrence Jones, July 3, 2020
Parties Attending	Board Members, Lawrence Jones (Transition Manager)
Meeting Length (Hrs)	30 mins
Reason	Introductory meeting with new Transition Manager
Summary and Outcome	Lawrence introduced himself and board members had the chance to ask questions. It was a very good conversation and board members who worked with him before have very positive stories and experience when Lawrence worked here for over 20 years.
Next Steps	N/A

Meeting, Date	Meeting about TMX Letter, July 3, 2020
Parties Attending	Osob Mohamed (President), Samad Raza (VP External Relations), Anuki Karunajeewa (Environment Representative), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	30 mins
Reason	Talk over the tone and language of the letter
Summary and Outcome	We agreed to change the wording just enough to get more signatures from more student unions.
Next Steps	Meet with 'Justice, No Pipeline', and DogwoodSFU to decide on if we should change the tone of the letter a little bit

Meeting, Date	Informal Faculty and At-large Representative Members (FARM) Committee Meeting, July 6th, 2020
Parties Attending	Gabe Liosis (VP University Relations), Balqees Jama (At-Large Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative)
Meeting Length (Hrs)	1 hour
Reason	Gabe did a walkthrough of Robert's Rule to familiarize committee members as the FARM committee has a rotating chair system
Summary and Outcome	<ul style="list-style-type: none"> ● Walkthrough of: <ul style="list-style-type: none"> ○ Calling for agenda items, Submitting agenda items to admin assistant, Call to order, Territorial acknowledgement, Roll call, Ratification of regrets, Adoption of agenda, Amendments to agenda, regrets, and main motions, Amendments to amendments, and etc
Next Steps	N/A

Meeting, Date	Black, Indigenous, and People of Colour (BIPOC) Committee Meeting, July 6th, 2020
Parties Attending	<p>Committee Members: Balqees Jama (Co-chair, At-Large Representative), Nafoni Modi (Health Science Representative), Osob Mohamed (President), Monique Leslie (VP of SOCA);</p> <p>Guests:Gabe Liosis (VP University Relations), Marie Haddad (Undergrad), Fegor Obuwoma (Internal Relations of SOCA)</p>
Meeting Length (Hrs)	1 hour 45 mins
Reason	Regular Bi-weekly BIPOC Committee Meeting
Summary and Outcome	<p>Motion:</p> <ul style="list-style-type: none"> ● A motion was passed to bring a motion to the next board meeting that recommends the SFSS to demand SFU to suspend the use of "The Clan" name immediately and center Black athletes in the renaming process of the SFU Athletic sports team, as well as People of Colour. <p>Discussions:</p> <ul style="list-style-type: none"> ● SFU Clan athletic name change. Marie who is one of the main organizers for the "Clan" name change spoke about the campaign. She doesn't see why SFU Athletes won't be in support of SFSS calling SFU to suspend the use of the "Clan" name immediately. ● Anti-racism campaign at SFU. This was a long and fruitful discussion that touched on many areas on how we should continue to push SFU in the right direction with systemic anti-Racism effort, in particular anti-Black Racism. We looked at SFU Equity, Diversity and Inclusion (EDI) Advisory Council statement on Anti-Black racism and liked their demands as they align with some of the topics that arose in our own discussion. There was also discussion on removing racist statues and art pieces on campus. The ones noted were the Gandhi statue in Shrum, colonial paintings along North AQ hallway.
Next Steps	<ul style="list-style-type: none"> ● BIPOC committee will bring a motion to the next SFSS Board meeting and recommend that we demand SFU to suspend the use of "The Clan" name ● Monique will ask SOCA if they want the SFSS Board's support in demanding SFU to issue an apology for the tone deaf post on their FB ● Balqees will meet with the the EDI Advisory Council ● Nafoni, Anuki Karunajeewa (Environment Representative), and Jasmine

	Peachey will have their first anti-Black racism working group meeting on Thursday, July 9, 2020
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Meeting, Date	Board-Student Staff Meet & Greet, July 8th, 2020
Parties Attending	<p>Board members: Osob Mohamed (President), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Haider Masood (FCAT Representative), Nafoni Modi (Health Sciences Representative), WeiChun Kua (Science Representative), Balqees Jama (At-Large Representative), Phum Luckkid (At-Large Representative);</p> <p>Student staff: Rachel Dee, Alexandra Krilow, Brandon Situ, Helena Chima (Members Services Administrative Assistant), Sarah Lachance, Wallace Kwan, Diana Kulikova</p>
Meeting Length (Hrs)	2 hours
Reason	For Board Members and Student Staff to connect and get to know each other
Summary and Outcome	<ul style="list-style-type: none"> Brief introductions and conversations on keeping student staff in the loop with policies like dealing with MEC and other services to clubs so they can more accurately inform students.
Next Steps	N/A

Meeting, Date	SFSS Council Meeting, July 8th, 2020
Parties Attending	<p>SFSS Council Members</p> <p>SFSS Board Members: Jennifer Chou (VP Student Life), Phum Luckkid (At-Large Representative), WeiChun Kua (Science Representative), Gabe Liosis (VP University Representative)</p>
Meeting Length (Hrs)	1 hour
Reason	Regular Bi-weekly Council Meeting
Summary and Outcome	<ul style="list-style-type: none"> Board-Council Liaison updates from Jennifer Chou, and Ryan Vansickle Council Governance Committee, Council Oversight Committee, Council Public Outreach Committee election and appointment. <ul style="list-style-type: none"> Council Governance Committee: Ryan, Alvin, Serena Council Oversight Committee: Helen (Chair), ryan, kayla, anthony Council Public Outreach: Adrienne Blas (Chair), Caitlin Heide, Kimia Rezaeian, Kayla Chow Appointment SFSS Committee <ul style="list-style-type: none"> External and Community Affair: n/a University and Academic Affair: Helen Pahou Governance: Zaid Lari Finance and Administrative Services: n/a Accessibility Advisory: Serena Bains Surrey Campus: Kimia Rezaeian Vancouver Campus: n/a Events: Adrienne Blas First Year Engagement: Caitlin Heide Member Services Advisory: Tony Yu Black, Indigenous, and People of Colour: Victor Yin
Next Steps	N/A

Meeting, Date	Anti-racism Actions at SFU, July 9th, 2020
Parties Attending	Chantelle Spicer (TSSU), Balqees Jama (At-Large Representative), Harjap Grewal (GSS Policy Advisor and Advocate), WeiChun Kua (Science Representative), Ed Graham, Rahil Adeli (GSS Director of Academic Relations), Sherryl Bisgrove (SFU Faculty Association Equity Group; EDI Advisory Committee), Annie (SFPIRG), Seamus Grayer (Chief Stewart TSSU), Mona Mehdizadeh (GSS Director of Graduate Services),
Meeting Length (Hrs)	1 hour 30 mins
Reason	Coordinating anti-racism actions between the different unions and community groups at SFU
Summary and Outcome	<ul style="list-style-type: none"> ● Deciding what long term and short term actions needed to be taken and the priorities of each action <ul style="list-style-type: none"> ○ Some things talked about, banning police recruiting on campus, removal of Gandhi statue, changing name of sports team, increasing support for african studies to be at least a minor, and senate committee on decolonizing academia
Next Steps	Writing a joint letter asking SFU to take immediate and long term anti-racism actions

Meeting, Date	Freedom Square Plaque Meeting, July 10th, 2020
Parties Attending	WeiChun Kua (Science Representative), Gabe Liosis (VP University Relations), Ian Abercrombie (Director, Campus Planning and Development), George Venini (Senior Project Manager), Erin Biddlecomb (Senior Director, Office of the Vice Provost, Students & International)
Meeting Length (Hrs)	30 mins
Reason	The new engraving that replaced the Freedom Square plaque is missing an important part of its history.
Summary and Outcome	<ul style="list-style-type: none"> ● The wording "STUDENTS, TEACHING ASSISTANTS, AND FACULTY" is missing in the new engraving. ● We prefer that the podium that the plaque is attached to, be brought back to its rightful place, Freedom Square. ● Ian and George express concerns that the podium would be in the way during convocation ● We don't think the podium would take up that much space.
Next Steps	Set up another meeting after a discussion on the board discord. Ian, and George will give us more details such as the cost and layout of convocation.

Meeting, Date	Board of Directors Meeting, July 10th, 2020
Parties Attending	Board Members: Osob Mohamed (President), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Haider Masood (FCAT Representative), Nafoni Modi (Health Sciences Representative), WeiChun Kua (Science Representative), Balqees Jama (At-Large Representative), Phum Luckkid (At-Large Representative), Anuki Karunajeewa (Environment Representative), Sude Guvendik (FASS Representative), Mehtaab Gill (Business Representative), Emerly Liu (Education Representative), Harry Singh (FAS Representative);

	<p>Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator), Shaneika Blake (Executive Assistant), Lawrence Jones (Transition Manager);</p> <p>Guest: Zaid Lari (Council Chair), Ryan Vansickle (Council-Board Liaison), Paige Riding (The Peak Editor)</p>
Meeting Length (Hrs)	3 hours
Reason	Regular Bi-weekly Board Meeting
Summary and Outcome	<p>Motions:</p> <ul style="list-style-type: none"> ● Appointment of Lawrence Jones as Staff Liaison Officer and Signing Officer ● Appointment of Council members to SFSS Committees ● Appointment of student At-Large members to SFSS Committees ● SUB space allocation to give EMBARK and SOCA their own space as it is important to have Black students spaces. Previous model had both groups in the same space, which will now be allocated to SFPIRG as the space layout is also similar to their current one in the Rotunda. ● Appointment of Anuki Karunajeewa to administrative assistant hiring committee. <p>Discussions:</p> <ul style="list-style-type: none"> ● Events Committee updates: Literacy workshop ● Administrative Restructuring update. ● Student Town Hall debrief. It went really well and students were satisfied with the interaction mode. They felt more engaged and were able to bring their concerns to SFSS. ● Exam invigilation and student surveys ● Upass survey updates (still live). Preliminary results: Most students reside in Metro Vancouver, vote is around 50-50 splits for lifting U-Pass suspension. The Graduate Student Society has 5,000 grad students who want U-Pass and the SFSS vote as one with them. Need to consider them too as they have family and dependents to support. ● Police recruitment on campus. SFU Career Services do want to work with us to work towards banning RCMP recruitment on campus. The presence of RCMP makes BIPOC students feel unsafe.
Next Steps	N/A

Meeting, Date	Faculty and At-Large Representatives Members (FARM) Committee, July 13, 2020
Parties Attending	<p>Committee Members: Haider Masood (Chair, FCAT Representative), Gabe Liosis (VP University Relations), Anuki Karunajeewa (Environment Representative), Nafoni Modi (Health Science Representative), Harry Singh (FAS Representative), Sude Guvendik (FASS Representative), WeiChun Kua (Science Representative);</p> <p>Staff: Shaneika Blake (Executive Assistant)</p>
Meeting Length (Hrs)	1 hour
Reason	Regular Bi-weekly meeting
Summary and Outcome	<p>Discussions:</p> <ul style="list-style-type: none"> ● Meet and greet with Faculty Deans <ul style="list-style-type: none"> ○ Haider is setting up a meeting with FCAT Dean to talk about invigilation and express student concerns. ● Unofficial survey by individual DSUs <ul style="list-style-type: none"> ○ Film DSU in FCAT carried out a survey on how many students will not enroll in Fall due to classes being online. 40% are unsure and 11%

	<p>will not be enrolling. Will be worth asking people to identify what year they are in and if they are an international/domestic student.</p> <p>Roundtable updates</p> <ul style="list-style-type: none"> ● Faculty reps gave updates on what they're working on. <ul style="list-style-type: none"> ○ Nafoni and Anuki are working on mandatory anti-racism education. ○ Nafoni said Health Sciences DSU is not responsive to her emails. ○ WeiChun is preoccupied with the TMX letter. ○ Gabe is still working on exam invigilation and he feels like it is taking a step backwards with how SFU is handling the situation.
Next Steps	N/A

Meeting, Date	Student Town Hall Debrief, July 13, 2020
Parties Attending	TSSU:Lea, Ed graham, Alison Wick, Alli Massie, SFSS: Balqees Jama, WeiChun Kua, Osob Mohamed
Meeting Length (Hrs)	1 hour 30 mins
Reason	To debrief on the Town Hall we co-hosted
Summary and Outcome	<ul style="list-style-type: none"> ● Overall the Town Hall went really well and there's definitely things we can improve on. ● How do we keep up the momentum? <ul style="list-style-type: none"> ○ Keep pushing out content from the Town Hall. A lot of content condensed in it. ○ How do we escalate? We can do all the reports we want but the Admins can just keep ignoring us. ● Changing our demands to adapt to the changing needs of the SFU community.
Next Steps	

Meeting, Date	Science Undergraduate Society (SUS) Meeting, July 13, 2020
Parties Attending	Nick Chubb, Zaid Lari, Isable Nelson, Gagan, Ritu, Alisha Gandha, Pooria Arab, WeiChun Kua, Michelle T(CSS), Josh H (BPKSA), Yan (SASSA), Manuel (PSA)
Meeting Length (Hrs)	30 mins
Reason	Regular Meeting
Summary and Outcome	<ul style="list-style-type: none"> ● Roundtable updates <ul style="list-style-type: none"> ○ SFU C19 Coalition wanted SUS to promote them. ○ Exec picnic happening next week ○ I updated on SFSS governance restructuring. Hiring of Lawrence Jones (Transition Manager) to help the SFSS transition to our new governance structure. ● Council motion and open letter on changing SFU "The Clan" name. Promoting and supporting the open letter through SUS. BPKSA wants to support and sign on as well.
Next Steps	N/A

Meeting, Date	Science All-DSU Meeting, July 13, 2020
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Parties Attending	WeiChun Kua (Science Representative), Thomas Leischner (Science Student Engagement Retention), Stephanie Sonea (Chemistry Student Society), Shariq Ahsan (Physics Student Association), Jeffrey Cheung (Chemistry Student Society), Ben Chang (BPK Student Association)
Meeting Length (Hrs)	1 hour 45 mins
Reason	Regular Bi-weekly Meeting
Summary and Outcome	<p>Discussions:</p> <ul style="list-style-type: none"> ● Arranging a virtual meet and greet for new incoming students with DSUs and Faculty Rep (Thomas) <ul style="list-style-type: none"> ○ Introducing SFSS and DSU. ○ Some DSUs are understaffed/under capacity right now so getting invited to existing programming could be nice so they don't have to make anything from scratch ○ Thomas would also make sure the Welcome Leaders and such signal boost elections, and welcome programming DSUs run themselves ● DSU survey on enrollment <ul style="list-style-type: none"> ○ FCAT carried out a survey on how many students will not enroll in Fall due to classes being online. 40% are unsure and 11% will not be enrolling. Will be worth asking people to identify what year they are in and if they are an international/domestic student. ○ Questions/data about enrollment really is a powerful point of leverage with the administration ○ Could include something about invigilation as well with new information emerging such as Proctorio. ● Discussion on Land Acknowledgments <ul style="list-style-type: none"> ○ CSS asked how to form your own personal land acknowledgment <ul style="list-style-type: none"> ■ Should take the time to do it yourself and make it personal, grounded ■ Thomas link to resources: Reconciliation at SFU reports, Decolonization is not a metaphor by Eve Tuck and K. Wayne Yang, The Banality of Colonialism by Timothy Stanley. ■ Name truths plainly, don't talk around the issue ■ Don't limit settler colonialism to the past, it is an ongoing system which is <i>why</i> we need to decolonize ● Discussion on statements supporting BLM <ul style="list-style-type: none"> ○ CSS is also looking for guidance on putting out statements. ○ Same general guidelines for acknowledgements, name things directly. Tie it to actions, etc. ○ Me and Thomas explain why being neutral is doing more harm and it is worth taking a stance in the face of injustice.
Next Steps	N/A

Meeting, Date	University and Academic Affair (UAA) Meeting
Parties Attending	Committee Members: Gabe Liosis (Chair, VP University Relations), WeiChun Kua

	<p>(Science Representative), Anuki Karunajeewa (Environment Representative), Osob (President), Helen Araghi (Student At-Large), Jess Dela Cruz (Student At-Large), Pariya Zahibi (Student At-Large), Simran Dhadda (Student At-Large), Zoya Nari (Student At-Large);</p> <p>Staff: Sarah Edmunds (Campaigns, Research and Policy Coordinator)</p>
Meeting Length (Hrs)	2 hours
Reason	Regular Bi-weekly Meeting
Summary and Outcome	<p>Updates:</p> <ul style="list-style-type: none"> ● COVID-19 Coalition: <ul style="list-style-type: none"> ○ Osob gave an update and short intro on SFU C-19 Coalition to new Student At-Large members. ○ Coalition working on building student power and harnessing the momentum from students who want to organize and help to push for better support from the SFU Administration. ● Joint Operations Group (JOG): <ul style="list-style-type: none"> ○ Agenda for this week: SFU Athletics name change, \$48M surplus carryover. ○ Bring up discussion about exam dates. Blocked off 30 mins just for academic discussion. ● Emergency Response and Student Engagement (ERSE) Working Group: <ul style="list-style-type: none"> ○ FoodHub application: 31 applications so far but closing tonight. Preparation at 9am. Dispatch of food package 12pm to 3pm. ○ Ensuring social distancing measures, giving out masks and using SFSS branded reusable bags to give out the produce. ○ Inviting Katrina Chen to the FoodHub program. ● Anti-Black Racism Working Group: <ul style="list-style-type: none"> ○ Reached out to other student unions in Toronto. Waiting for their reply. ○ Gabe and Osob met with SFU Career Services about RCMP recruitment on campus. This is to ensure our marginalized community on campus feels safer as the RCMP us directly linked to oppression of marginalized communities. <p>Discussions:</p> <ul style="list-style-type: none"> ● COVID-19 Academic Advocacy & Potential Summer 2020 COVID-19 Survey: <ul style="list-style-type: none"> ○ There should be what you can or can't do on certain teaching practices from the university to prof to help our diverse student learning needs. ○ Profs have intentionally made exams harder to prevent cheating. ○ We need to challenge the traditional way of teaching and assessment. Collaboration between peers is not uncommon in post-graduation life. ○ Committee is in consensus for creating a survey and a petition with updated demands from the survey.
Next Steps	Work on the questions for survey and creating a petition with updated demands from the survey
Meeting, Date	Simon Fraser Student Society (SFSS), Graduate Student Society (GSS), and Vice-Provost, Students & International Office Meet and Greet, July 15, 2020

Parties Attending	<p>SFSS: Osob Mohamed (President), Matthew Provost (VP Student Services), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Gabe Liosis (Chair, VP University Relations), Jennifer Chou (VP Student Life), WeiChun Kua (Science Representative), Anuki Karunajeewa (Environment Representative), Phum Luckkid (At-Large Representative), Nafoni Modi (Health Science Representative), Sude Guvendik (FASS Representative), ;</p> <p>GSS: Matt McDonald (Director of External Relations), Lulu Li (Director Student Life)</p> <p>VP Office: Erin Biddlecombe, Rumana Khan Hemani (vice-provost and associate vice-president, students and international), Tracey Mason-Innes (Student Affairs), Mark McLaughlin (Chief Commercial Services Officer), Andrea Ringrose (Campus Public Safety), CJ Rowe, Eugenie Ko (Admin Student Services), Mike Peragine, Sid Mehta (Senior Director of Ancillary Services), Martin Mroz (Director of Health and Counselling Services), Marcia Guno (Director of Indigenous Student Centre), Korina Chu (Student Financial), Leanne Dalton (Senior Director of Student Success), Tony Botelho (Director of Career and Volunteer Services)</p>
Meeting Length (Hrs)	1 hour
Reason	Getting to know GSS and SFU Office of the Vice Provost, Students & International
Summary and Outcome	<ul style="list-style-type: none"> • We went into multiple rounds of breakout groups • Everyone introduced their position, role and what they will be working on for the year. Also identified if there's any potential collaboration opportunities
Next Steps	N/A

Projects and Events

Project/Event Title	Trans Mountain Expansion Project (TMX) Advocacy and Awareness
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Made some changes to the letter to appeal to more student unions. • Waiting to see if Capilano Student Union will sign on. • Gathering campaign materials.
Relevant Strategic Priorities	Student Safety and Wellbeing
Total Time (Hrs)	2 hour 30 mins

Project/Event Title	SFSS Student Town Hall
Updates and Upcoming Plans	<ul style="list-style-type: none"> • Town Hall was successful with good participation from students. • Recording has over 3,000 views. • I moderated the questions and made sure the top voted questions were related to the facilitators. • SFU C19 Coalition will cut the recording into smaller pieces to share on social media • We are looking to plan more Town Hall in the future
Relevant Strategic Priorities	Student Engagement and Student Wellbeing
Total Time (Hrs)	2 hours

Project/Event Title	Burnaby and Surrey Food Hub
Updates and Upcoming Plans	<ul style="list-style-type: none">• Applications from students are received (33 applications) and everything is set to happen on July 22.• Using SFSS tote bags to distribute the food.• We will be inviting Katrina Chen.
Relevant Strategic Priorities	Student wellbeing
Total Time (Hrs)	N/A