

# BOARD COMMITTEE AND WORK REPORTS

## **SFSS BOARD COMMITTEE UPDATE**

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## **SFSS BOARD WORK REPORT**

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[Business Representative \(Mehtaab Gill\)](#)  
[Communication, Art & Technology Representative \(Haider Masood\)](#)  
[Education Representative \(Emerly Liu\)](#)  
[Environment Representative \(Anuki Karunajeewa\)](#)  
[Health Science Representative \(Nafoni Modi\)](#)  
[Science Representative \(WeiChun Kua\)](#)

# SFSS BOARD COMMITTEE UPDATE

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This report summarizes SFSS committee activities that took place from  
**July 16 - July 31, 2020**

## Accessibility Advisory

<b>Committee Chair</b>	Jennifer Chou (VP Student Life)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1.5
<b>Summary</b>	<ul style="list-style-type: none"> <li>• Debrief document:  <a href="https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit">https://docs.google.com/document/d/1ZvN05ljGADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit</a></li> <li>• Brief overview/update of Accessibility Standard Policy for new members of the committee</li> <li>• Discussed priorities for the year</li> <li>• Went over psycho-educational assessments update               <ul style="list-style-type: none"> <li>○ The issue of the psychology benefit only covering \$500 (not enough) was brought up</li> <li>○ Options for funding include the SFSS Accessibility Fund and the Health and Dental Reserve Fund</li> </ul> </li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>• Annual Plan               <ul style="list-style-type: none"> <li>○ <a href="#">Work doc</a></li> <li>○ <a href="#">Excel spreadsheet</a></li> </ul> </li> </ul>
<b>Relevant Strategic Priorities:</b>	Student well-being Student financial health

## Black Indigenous People of Color

<b>Committee Chairs</b>	Balqees Jama (At-Large Rep) and Matt Provost (VP Student Services)
<b># of Meetings</b>	2 meetings
<b>Total Time (Hrs)</b>	4 hrs
<b>Summary</b>	Building yearly priorities for anti-racism work on campus
<b>Ongoing Projects</b>	Anti-Racism Working Group Development of an annual plan for the committee
<b>Relevant Strategic Priorities:</b>	Student well being University Relations

	Student Engagement Organizational Development
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## Events

<b>Committee Chair</b>	Jennifer Chou (VP Student Life)
<b># of Meetings</b>	2
<b>Total Time (Hrs)</b>	4.5
<b>Summary</b>	<ul style="list-style-type: none"> <li>• Debrief document for all meetings: <a href="https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit?usp=sharing">https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit?usp=sharing</a></li> <li>• Committee social event - played some fun games to get to know each other</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>• Photography workshops <ul style="list-style-type: none"> <li>◦ <a href="https://drive.google.com/file/d/1JCOKk3VkdbWDOdONnW95dDE4pp4rlM6q/view">https://drive.google.com/file/d/1JCOKk3VkdbWDOdONnW95dDE4pp4rlM6q/view</a></li> </ul> </li> <li>• Annual plan <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/spreadsheets/d/1683KWgFdd-6bGbeRUVAzk3Oz4sYyXjvx/edit#gid=306144133">https://docs.google.com/spreadsheets/d/1683KWgFdd-6bGbeRUVAzk3Oz4sYyXjvx/edit#gid=306144133</a></li> </ul> </li> <li>• SFSS Events x SFU Peak Frequency IG Live Concert <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/document/d/1VcW03rKu90IV2YROHPWApY46tG58VizGGSpz3H0CEG0/edit?usp=sharing">https://docs.google.com/document/d/1VcW03rKu90IV2YROHPWApY46tG58VizGGSpz3H0CEG0/edit?usp=sharing</a></li> </ul> </li> <li>• Mental Health Mondays <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/document/d/11GSI69d_jV11YPgAHSULLPIqjfG8xt32/edit">https://docs.google.com/document/d/11GSI69d_jV11YPgAHSULLPIqjfG8xt32/edit</a></li> </ul> </li> <li>• SFU Esports x SFU Anime x SFSS GameFest <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/document/d/1g_FQjX5hxDa1ms3AZBJmgmmzIPPrTSqpBTv9xeeJf8/edit">https://docs.google.com/document/d/1g_FQjX5hxDa1ms3AZBJmgmmzIPPrTSqpBTv9xeeJf8/edit</a></li> </ul> </li> </ul>
<b>Relevant Strategic Priorities:</b>	Student engagement

## External & Community Affairs

<b>Committee Chair</b>	Samad Raza (VP External)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1 hr
<b>Summary</b>	Committee went through all the major update
<b>Ongoing Projects</b>	Upass, TMX
<b>Relevant Strategic Priorities:</b>	Start working on more advocacy projects.

## Faculty and At-Large Representatives

<b>Committee Chair</b>	SFSS environment rep Anuki Karunajeewa (Rotating Chair)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	2 hours
<b>Summary</b>	FASS panels/feedback and promotion DSU funding for websites TMX video script ideas Gift cards for DSUs Roundtable about ongoing projects faculty representatives are working on
<b>Ongoing Projects</b>	FASS panels TMX letter and video Work with DSUs Mandatory anti-racism courses working group Peer mentorship
<b>Relevant Strategic Priorities:</b>	Support each other in ways we can, bring ideas to other committees or board for more support

## Finance and Administrative Services

<b>Committee Chair</b>	Corbett Gildersleve (VP Finance)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	1
<b>Summary</b>	We meet on July 17th and discuss and approve the committee's annual plan as well as receive an update on the audit process.  Our meeting on the 31st was rescheduled to August 7th due to a scheduling conflict with the Building Committee, which I am a part of.
<b>Ongoing Projects</b>	First two projects are: <ul style="list-style-type: none"> <li>• Audit report and financial report for the AGM</li> <li>• Student Group funding model review</li> </ul>
<b>Relevant Strategic Priorities:</b>	Organizational Development, Student Financial Wellbeing

## First Year Engagement

<b>Committee Chair</b>	Haider Masood (FCAT Representative)
<b># of Meetings</b>	Did not meeting

<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	Hiring of student-at-large
<b>Relevant Strategic Priorities:</b>	

## Governance

<b>Committee Chair</b>	Gabe Liosis (VP University Relations)
<b># of Meetings</b>	2
<b>Total Time (Hrs)</b>	4 Hrs
<b>Summary</b>	<ul style="list-style-type: none"> <li>- The Committee took a stance on the direction it was to head in reviewing the Personnel Policies in relation to the Collective Agreement and Standing Operating Procedures</li> <li>- The Committee discussed the role of Council and Board Composition in regards to the ongoing By-Law review being conducted.</li> <li>- The Committee began reviewing a draft of the SFSS Privacy Policies, and will be voting at its next meeting to recommend the policies to the Board for approval.</li> <li>- Worked with Council to receive initial input on plans for the ongoing By-Law review.</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- Development of the SFSS Privacy Policies</li> <li>- SFSS By-Law Review</li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>- Organizational Development</li> </ul>

## Member Services Advisory

<b>Committee Chair</b>	Phum Luckkid (At-Large Representative)
<b># of Meetings</b>	1
<b>Total Time (Hrs)</b>	2
<b>Summary</b>	<p>Discussion of current status of recognition of Greek Life Organizations (Fraternities and Sororities)</p> <ul style="list-style-type: none"> <li>- Cannot disclose further details due to confidential information</li> <li>- More will be discussed at the board</li> </ul> <p>Introduction of joint project with FASC - the Clubs &amp; Student Unions Funding Model reform</p> <ul style="list-style-type: none"> <li>- Overhaul of current Member Services funding model for clubs and student unions</li> <li>- MSAC tasked with conducting a focus group to investigate current functions of the model</li> <li>- Results of focus group will be forwarded to FASC for policy changes</li> </ul> <p>Proof of Purchases for prizes</p>

	<ul style="list-style-type: none"> <li>- To prevent embezzlement of gift cards amongst club executives, those who receive gift cards must sign a document stating that they have received or used the gift card.</li> </ul> <p>Club Portal election setup</p> <ul style="list-style-type: none"> <li>- No interest to continue the ability for the Club Portal to set up elections as most clubs conduct elections differently. Very few people know of this functionality and very few would probably use it</li> </ul> <p>Portal Update request process</p> <ul style="list-style-type: none"> <li>- Concern from Member Services coordinators that the process of updating the Club Portal in response to student concerns is too costly (every time they need to update it they must pay a company to get it updated)</li> <li>- Possible avenue for a focus group to explore - get a pool of feedback from club portal users and send one big list to the company to update the club portal</li> </ul> <p>Member Resources Project</p> <ul style="list-style-type: none"> <li>- A pdf containing the guidebook to sfss club policies</li> <li>- Cannot be posted until Clubs and Student Unions Terms of Reference can be approved by the board</li> </ul>
<b>Ongoing Projects</b>	Club & Student Union Funding Model, Club & Student Union Focus groups, Member Resources Project
<b>Relevant Strategic Priorities:</b>	

## Nomination

<b>Committee Chair</b>	Matthew Provost (VP Student Services)
<b># of Meetings</b>	did not meet.
<b>Total Time (Hrs)</b>	n/a
<b>Summary</b>	n/a
<b>Ongoing Projects</b>	working on at-large applications for both First Year Engagement Committee and Surrey and Vancouver Cmte
<b>Relevant Strategic Priorities:</b>	student engagement

## Surrey Campus

<b>Committee Chair</b>	Mehtaab Gill (Business Representative)
<b># of Meetings</b>	Did not meeting during this period
<b>Total Time (Hrs)</b>	n/a
<b>Summary</b>	n/a
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- Updated the team on hiring</li> <li>- Will be discussing at-large members at the next nominating committee meeting</li> </ul>
<b>Relevant Strategic</b>	<ul style="list-style-type: none"> <li>- Student Engagement</li> </ul>

<b>Priorities:</b>	
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## University & Academic Affairs

<b>Committee Chair</b>	Gabe Liosis (VP University Relations)
<b># of Meetings</b>	Did not meet during this period, next meeting August 11th!
<b>Total Time (Hrs)</b>	Did not meet during this period
<b>Summary</b>	<ul style="list-style-type: none"> <li>- Committee members worked to provide input on the formation of a SFSS COVID-19 Survey to be circulated to membership at the end of the Summer Semester</li> </ul>
<b>Ongoing Projects</b>	<ul style="list-style-type: none"> <li>- SFSS COVID-19 Survey at the end of the Summer 2020 term</li> </ul>
<b>Relevant Strategic Priorities:</b>	<ul style="list-style-type: none"> <li>- Student Engagement, Student Well-being, Student Financial Health, University Relations</li> </ul>

## Vancouver Campus

<b>Committee Chair</b>	Haider Masood (FCAT Representative)
<b># of Meetings</b>	Did not meeting
<b>Total Time (Hrs)</b>	
<b>Summary</b>	
<b>Ongoing Projects</b>	
<b>Relevant Strategic Priorities:</b>	

# SFSS BOARD WORK REPORT

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This report reflects the Board work from  
**July 16 - July 31, 2020**

President (Osob Mohamed)

## Meeting Summary and Comments

<b>Meeting, Date</b>	Introduction to Scotiabank, July 16
<b>Parties Attending</b>	Corbett (VP Finance) David and Kurt (Finance Coordinators), Marc (Build SFU General Manager), Sheena Cebrero and Doug Brandes (Scotiabank)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Introductory meeting
<b>Summary and Outcome</b>	Met to discuss some changes, such as the administrative restructuring, and changes needing to be made to signing authority and other oversight mechanisms
<b>Next Steps</b>	Complete process of updating signing authorities

<b>Meeting, Date</b>	FASC Meeting , July 17
<b>Parties Attending</b>	FASC committee members, SFSS staff
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	We met the newly elected students at large, and went over the committee year plan, which included a number of projects such as following up on the investment policy, reviewing the club/student union funding model, large scale events fund, and improving the reimbursement process amongst other items/
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	GSS/SFSS Meeting regarding UPass - July 17
<b>Parties Attending</b>	Samad (VP External), Matt McDonald and Mona Mehdizadeh (GSS Reps)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Planning for UPass
<b>Summary and Outcome</b>	We spoke about the different societies needs' around UPass, discussed the results of our survey, and strategize for how we could potentially get Translink to make some concessions in our favour.



<b>Next Steps</b>	Bring UPass issue to Board
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<b>Meeting, Date</b>	Events Committee - July 17
<b>Parties Attending</b>	Events committee members, Society staff
<b>Meeting Length (Hrs)</b>	0.5hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	We had a chance to meet some of the committee members at-large, and discussed the annual plan, mental health Mondays, SFU Peak Frequency's event, and appointing a vice-chair.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Disability and Neurodiversity Alliance Meeting - July 17
<b>Parties Attending</b>	SFU DNA members, Jennifer (VP Student Life), Corbett (VP Finance_
<b>Meeting Length (Hrs)</b>	0.75hr
<b>Reason</b>	Attended meeting as guest
<b>Summary and Outcome</b>	I attended the meeting particularly to discuss the SUB space allocations and what kind of concerns the DNA members had about the accessibility of the space. I was not able to attend the full meeting, but I gained a good understanding of the concerns.
<b>Next Steps</b>	Follow up on lease/MOU details

<b>Meeting, Date</b>	Board Development Session with SFPIRG - July 17
<b>Parties Attending</b>	SFSS Board of Directors, Kalamity Hildebrandt (SFPIRG)
<b>Meeting Length (Hrs)</b>	3hrs
<b>Reason</b>	Regular development session
<b>Summary and Outcome</b>	We discussed equity, diversity and inclusion, what those things meant to us, and how to understand the different forms of oppression effectively enough to understand them in the context of the work we do
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS/Embark Meeting regarding SUB - July 20
<b>Parties Attending</b>	Corbett (VP Finance), Ali White and Christine Leclerc (EMBARK)
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Discussing SUB leases & move-in
<b>Summary and Outcome</b>	We discussed the leases, and some questions they had regarding the move into the SUB

<b>Next Steps</b>	Set up a meeting to review draft leases with them once they're ready
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<b>Meeting, Date</b>	Governance Committee- July 20
<b>Parties Attending</b>	Governance Committee members
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We went over the appointment of a vice-chair, went over the committee annual plan, and discussed the personnel policies
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	UPass Fall Planning Meeting - July 21
<b>Parties Attending</b>	Samad (VP External) Matt McDonald and Mona Mehdizadeh (GSS), Steve Birnie (SFU)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Discussing the UPass for Fall
<b>Summary and Outcome</b>	We discussed the possibility of extending the exemptions, and SFU's ability to do that, amongst some general concerns from each group regarding the ongoing UPass negotiations
<b>Next Steps</b>	

<b>Meeting, Date</b>	Meeting with Capilano Students Union - July 21
<b>Parties Attending</b>	Samad (VP External), Anuki (Environment Rep), Weichun (Science Rep), Emily Bridge (CSU President), Grace Dupasquier (CSU VP External)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	To discuss TMX letter
<b>Summary and Outcome</b>	At the time, the CSU declined signing the letter, citing some concerns that they had regarding their lobbying. We had further conversations with them on the matter.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	BIPOC Committee - July 21
<b>Parties Attending</b>	BIPOC committee members, Society staff
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We discussed some updates of various projects, such as the anti-racism coursework and anti-racism working group, the Gandhi statues around campus and how to vouch for their removal/support the Sikh students Association, and the new students

	at-Large.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	HR and Personnel Committee - July 22
<b>Parties Attending</b>	Committee members, Society staff
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	We discussed the new drafted job descriptions for the Board Organizer and Operations Organizer at length, and also discussed the collective bargaining, the committee and Board minutes backlog, and switching to use some new HR software. There were a number of items that were not addressed at this meeting, and will be moved to Old Business for the upcoming meeting.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting with Maxine (SFU Public Square) - July 22
<b>Parties Attending</b>	Maxine Yeo (SFU Public Square)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Discussing the upcoming event
<b>Summary and Outcome</b>	I was a participant for the event held by SFU Public Square on the switch to online learning, which happened the next week. At this meeting, we went over the event plan, and what I needed to do/know in preparation for it.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Council - July 22
<b>Parties Attending</b>	SFSS Board. Council, and Society Staff
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	I did a report on some of the projects I had been working on. My updates surrounded the major developments with the Board, administrative restructuring, and some things we would be working on in the near future. We also discussed the SFSS' stance on policing on campus/ recruitment during career days.
<b>Next Steps</b>	Prepare a package for Council as an informational piece regarding the Defund the Police movement

<b>Meeting, Date</b>	Student Societies Senior Staff Meeting - July 23
<b>Parties Attending</b>	SFSS, GSS, SFPIRG, Embark, CJSF, the Peak

<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	This was my first attendance at the meeting, where we discussed the student societies brochure, and some logistics around the SUB move in
<b>Next Steps</b>	Follow up with Sindhu re:brochure

<b>Meeting, Date</b>	Joint Operations Group - July 23
<b>Parties Attending</b>	Gabe (VP University), GSS, SFU Administration
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	We gave updates on the SFSS, discussed more about SFU's \$48M carryover and the potential of reallocating that into student emergency support, SFU's plans to print out ID cards for students in Fall, the SFU Clan team name change process, and RA Unionization process, mySSP use and stats, and h exam invigilation and other pressing academic issues.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Studentcare Fall 2020 Planning - July 23
<b>Parties Attending</b>	Matt (VP Services), Corbett (VP Finance), Kristin Foster and Bahareh Jokar (Studentcare)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Planning meeting
<b>Summary and Outcome</b>	We discussed some deliverables needed from us and that we would be receiving from Student care, and the potential of improving opt outs for International students and others who may be out of country, and the psychoeducational assessments being potentially funded throughout the Health Reserve fund.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting re: Don't Forget Students - July 24
<b>Parties Attending</b>	Arvin Safavi (Don't Forget Students)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Introductory meeting
<b>Summary and Outcome</b>	We discussed how we as the SFSS can play a hand in supporting the DFS projects and plans, and potentially helping to organize on the West Coast.
<b>Next Steps</b>	Bring issue to ECA

<b>Meeting, Date</b>	SFSS Board Meeting - July 24
<b>Parties Attending</b>	SFSS Board, Society staff, guests
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We re-ratified some AFAC motions from the previous year on recommendation by our auditors, and approved the BIPOC new members. We also discussed the upcoming changes of the AAC and put them forward as a notice as required in our amended policies, and discussed a number of issues such as UPass, SFU Clan team name change, events committee updates, and the issue of funding events during the pandemic.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Members Services Advisory Committee - July 27
<b>Parties Attending</b>	Committee members, Society staff
<b>Meeting Length (Hrs)</b>	1.5hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We discussed the Greek Life Organizations on campus, and what potential options we have moving forward should the Board decide to formally recognize them as clubs, MECS contracts and event plans, proof of receipts for prizes, the clubs portal and the funding models for clubs and student unions
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Governance Committee - July 27
<b>Parties Attending</b>	Committee members, society staff
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We discussed the ongoing bylaw review project, the composition of the Board and what changes we would like to see instated through the review, the timeline around the bylaw review
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting with FNSA - July 27
<b>Parties Attending</b>	Matt (VP Services), Corbett (VP Finance), Kali Stierlie and Lauren Robson (FNSA)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Introductory meeting
<b>Summary and Outcome</b>	We met with some of the newly elected FNSA Board members, and discussed the SUB

	move in/MOU, and the ratification of the FNSA/SFSS agreement, and the new FNSA coordinator and preparing them for their start date in Sept.
<b>Next Steps</b>	Re-sign agreement with Kali at our next meeting

<b>Meeting, Date</b>	Accessibility Advisory Committee - July 28
<b>Parties Attending</b>	Committee members, SFSS staff
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	We discussed the Accessibility standard policy, the year plan and priorities, psychoeducational assessments with Studentcare, and the hiring of an Accesibility Designated Assistant
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting with SFPIRG - July 29
<b>Parties Attending</b>	Corbett (VP Finance), Craig Pavelich, Pariya Zabihi, Annie (SFPIRG)
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	SUB issues
<b>Summary and Outcome</b>	Discussed leases, SUB move in, the space proposal and potential amendments (that would not really affect them either way), and the move in/potential costs
<b>Next Steps</b>	Bring leases for review upon completion

<b>Meeting, Date</b>	SASS Panel - July 29
<b>Parties Attending</b>	Sude (Arts Rep), Anuki (Environment Rep), Shahvir Sarkay (SASS), Jessica Steward (HSU), Christina Salvador (PSSU)
<b>Meeting Length (Hrs)</b>	2hr
<b>Reason</b>	Attended as guest
<b>Summary and Outcome</b>	I got to speak to some incoming SFU students about what the SFSS is, what my position entails, and how they can potentially get involved with student societies during their time here.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Executive Meeting - July 29
<b>Parties Attending</b>	SFSS Execs, society staff
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Biweekly meeting

<b>Summary and Outcome</b>	We heard from John (Building Manager) about different staffing options for the SUB, and the different potential costs. We also discussed SUB back to work plans for the future, changing signing authorities over, SUB lease updates, and upcoming development sessions.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Distant not Disengaged Event - July 30
<b>Parties Attending</b>	SFU community members, students and staff from all over Metro Vancouver
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Event
<b>Summary and Outcome</b>	I was invited to speak at this event as a representative of the SFSS, and I had an opportunity to share a story about my experience with online learning, and the experiences of my peers. It was a really enjoyable event, and I had a chance to go into a breakout room with some students and hear directly from them.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	New Student Welcome Programming - July 30
<b>Parties Attending</b>	Jennifer (VP Student Life), Annete Santos, Sandeep Sindhu and others (SFU)
<b>Meeting Length (Hrs)</b>	1.25hrs
<b>Reason</b>	Discussed SFSS's potential involvement in Welcome Day and Week of Welcome, and some IT services.
<b>Summary and Outcome</b>	We discussed some potential avenues for students to receive discounts on computers and hardware through the University by external vendors, SFU 101 new HIVES for students to get to know each other and potentially having faculty reps participate in these, the Welcome Day and having the SFSS speak there, and the virtual services fairs and clubs days.
<b>Next Steps</b>	Follow up with faculty reps, and prepare the video for welcome day.

<b>Meeting, Date</b>	Staff Meeting - July 30
<b>Parties Attending</b>	Corbett (VP Finance), Society staff
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Monthly meeting
<b>Summary and Outcome</b>	Discussed staff office allocations, SUB updates, digital HR platform use, Board updates and transition progress, CA bargaining, COVID-19 messaging around events, and software deals through Techsoup
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Introductory meeting w/SFU Campus Safety - July 31
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<b>Parties Attending</b>	Gabe (VP University Relations), Mark Lalonde (Campus Safety)
<b>Meeting Length (Hrs)</b>	0.5hr
<b>Reason</b>	Introductions
<b>Summary and Outcome</b>	We spoke about our plans regarding police presence on campus, and the desire to see some better training for security. Unfortunately, the meeting began late due to some tech difficulties so we will be rescheduling to go over our areas of potential collaboration
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Development Session - Planning - July 31
<b>Parties Attending</b>	Board of Directors, Tom Abbott (AMC NPO Solutions)
<b>Meeting Length (Hrs)</b>	3hrs
<b>Reason</b>	Developing an annual plan
<b>Summary and Outcome</b>	We discussed our Strategic plan, and how we could use that to develop an annual plan for the pieces we would like to see completed this year. We mainly went over our mission statement, and went into breakout rooms to discuss the different strategic priorities we would be able to work on this year, and identify a timeline and a key individual who would be expected to work on that.
<b>Next Steps</b>	Pass a motion regarding our newly written mission statement

## Projects and Events

<b>Project/Event Title</b>	Checking in with FARM Reps
<b>Updates and Upcoming Plans</b>	I prepared by going over everyone's platforms and previous work reports, took some time to slot out 20-30 mins to talk with each FARM rep, to go over the projects they have been working on, and expectations around hours put into work and how I could potentially support them in the projects they're working on
<b>Relevant Strategic Priorities</b>	Organizational development
<b>Total Time (Hrs)</b>	5hrs

<b>Project/Event Title</b>	Student Advocate- Job description and hiring
<b>Updates and Upcoming Plans</b>	Hiring a student advocate as per last year's mandate, working on JD, and striking a hiring committee. Will bring to next HR and Personnel committee
<b>Relevant Strategic Priorities</b>	Student advocacy- academic wellbeing
<b>Total Time (Hrs)</b>	1hr



<b>Project/Event Title</b>	Administrative restructuring
<b>Updates and Upcoming Plans</b>	The Board approved the report and proposed Administrative structure. I, alongside the Executive Committee have been tasked with executing the objectives outlined in the report in coming weeks. Recently, this has included executing releases, working out the details during the transition period, and now developing job descriptions and beginning the hiring process for the new Organizer staff.
<b>Relevant Strategic Priorities</b>	Organizational development
<b>Total Time (Hrs)</b>	10hr

<b>Project/Event Title</b>	Employee files moving
<b>Updates and Upcoming Plans</b>	Lawrence and I worked on moving some employee files into storage for moving into the SUB, as they are confidential and needed to be handled by SLOs
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	5hrs

<b>Project/Event Title</b>	SUB Leases
<b>Updates and Upcoming Plans</b>	Connecting with our lawyer to look over and help with edits to the currently drafted SUB leases. I took some time this week to review these leases, our head lease, and some older leases between the SFSS and various groups
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	5hrs

## VP Student Services (Matthew Provost)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board Development Session w/ SFPIRG, 7/17/20
<b>Parties Attending</b>	SFSS Board of Directors
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Bi-weekly Development Session
<b>Summary and Outcome</b>	We went over diversity, equity, inclusion and discussed how we will implement anti-oppressive work into the work we do for SFSS. We had an open discussion around how we can do our work in a good way and to keep in mind the different barriers and oppressions that are present for students and how we can ensure that the work we do we can be mindful and do our best to eliminate those barriers to the best of our ability.
<b>Next Steps</b>	Reflect on our positions to include diversity, equity and inclusion.

<b>Meeting, Date</b>	Governance Committee Meeting, 7/20/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Gabe Liosis, Osob Mohamed, Corbett Gildersleve, Balkees Jama, Weichun Kua, <b>SFSS Society Staff:</b> Lawrence, Sarah <b>Council:</b> Zaid Lari
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Weekly Committee Meeting
<b>Summary and Outcome</b>	We went over the Personnel Policies to ensure they were in check with our collective agreements & operating procedures. The Governance committee will be doing relevant work to ensure this is done in a timely manner  We will be doing a By-law review, as well as reviewing privacy policies.
<b>Next Steps</b>	Will be working towards by-law review

<b>Meeting, Date</b>	BIPOC Committee Meeting, 7/21/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Balkees Jama, Nafoni Modi, Anuki Karunajeewa, Weichun Kua, Gabe Liosis, Osob Mohamed <b>SFSS Society Staff:</b> Sarah <b>Council:</b> Victor <b>SOCA:</b> Monique Leslie <b>FNSA:</b> Zachary Pelletier
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Bi-Weekly Committee Meeting
<b>Summary and Outcome</b>	Updates from UAA Anti-Racism Working Groups, as well as from the SFU Anti-Racism working group. We are looking at finding ways to plan projects and campaigns for the

	<p>year for this committee.</p> <p>Gandhi Statue: we discussed supporting the petition for removal of the Gandhi statue that is located in AQ. For action items we will be getting the BOD to sign the petition as well as sharing the petition on our social media</p> <p>We went in camera for the rest of the meeting because we went over At-Large Applications we created our short list to bring to the BOD next BOD meeting.</p>
<b>Next Steps</b>	Working towards of yearly planning for campaigns, and appointing our at-large committee members

<b>Meeting, Date</b>	SFSS & Student Care, 7/23/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Osob Mohamed, Corbett Gildersleve <b>Student Care Staff</b>
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Updates on Student Care
<b>Summary and Outcome</b>	<p>We went over a timeline w/ student care in order to make a decision on renewing the student care plan</p> <p>We are also went over and discussed our yearly plans to see where we can collaborate and work with student care on some initiatives and how this aligns with some of our platform points</p>
<b>Next Steps</b>	Awaiting next meeting

<b>Meeting, Date</b>	Surrey Food Hub Meeting, 7/23/20
<b>Parties Attending</b>	<b>Farm to Campus:</b> Aman, Gretchen
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Project Meeting
<b>Summary and Outcome</b>	<p>Went over next steps for the Farm to Campus (Surrey Food Hub) project. At this meeting we discussed next steps in order to finalize this project in order to get it started.</p> <p>Aman and Gretchen brought forward areas of collaboration and gave suggestions on whether SFSS could support this project.</p> <p>As well as logistics on how this project will be running on campus</p>
<b>Next Steps</b>	I will be creating a briefing note on the Farm to Campus Initiative relaying this information for the next BOD meeting in order to get financial support to get this project started. I will bring this by the EXEC CMTE as a discussion item and from there bring it to BOD. I will also be forwarding a survey to get approved by the BOD and then submit a work order to get this out to students so we can get some projections of how much support will be needed

<b>Meeting, Date</b>	SFSS BOD Meeting, 7/24/2020
<b>Parties Attending</b>	SFSS BOD/ SFSS Society Staff
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Bi-Weekly BOD Meeting

<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Approved the expenditure of the second passenger elevator from the Accessibility fund</li> <li>- Ratified the following motions from July 2 2019 - Feb 25 2020 based off auditors recommendations</li> <li>- Updates around UPass for the fall semester: there was a round table and updates from Samad, the discussion went into how the board is wanting to reinstate the UPass for the fall semester. Samad will be updating us around next steps</li> <li>- We discussed our stance on In person events. We still have the same stance that was given back in the spring that as of right now we do not recommend in person events because of COVID-19 and the risk of transmission</li> <li>- Jennifer gave us a update around events that have been happening</li> </ul>
<b>Next Steps</b>	Meeting in 2 weeks.

<b>Meeting, Date</b>	MSA Applications, 7/26/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Phum Luckkid, Jennifer Chou Council: Tony Yu
<b>Meeting Length (Hrs)</b>	1.5 hr
<b>Reason</b>	Reviewing At-Large Applications
<b>Summary and Outcome</b>	Picked Shortlisted Applicants
<b>Next Steps</b>	Will be bringing recommendations to the BOD meetings for appointment of At-large committee members

<b>Meeting, Date</b>	MSA Committee Meetings, 7/27/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Phum Luckkid, Jennifer Chou, Corbett Gildersleve, Osob Mohamed SFSS Society Staff: Lawrence, Sarah, Dipti, Sindhu, Nancy Mah, Shelley Durante At-Large:
<b>Meeting Length (Hrs)</b>	1.5 hr
<b>Reason</b>	Bi-weekly Meeting
<b>Summary and Outcome</b>	Discussion on Greek Life Stance w/ SFSS. We had a full discussion on next steps and how we will continue to work with the GLO groups. We will be having discussions and also be looking at a structure in order for accountability Discussed options for Club and Student Union Funding Models MECS Contract and Event Plans
<b>Next Steps</b>	Waiting on updates for current discussion items. (I also had to leave early due to another meeting)

<b>Meeting, Date</b>	Post Secondary Workshop w/ upcoming Students, 7/27/20
<b>Parties Attending</b>	SFU Surrey staff, Red Fox Youth
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Connecting and Outreach to future Students

<b>Summary and Outcome</b>	I was invited to do a meet and greet w/ future students. I was able to give some support and information for navigating SFU and what to expect as a current student. I discussed my experience as an Indigenous student and my academic journey
<b>Next Steps</b>	Was invited to host a workshop Aug 17. Will be planning this

<b>Meeting, Date</b>	Governance Committee Meeting, 7/27/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Gabe Liosis, Osob Mohamed, Corbett Gildersleve, Balqees Jama, Weichun Kua, <b>SFSS Society Staff:</b> Lawrence, Sarah <b>Council:</b> Zaid Lari
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Weekly Meeting
<b>Summary and Outcome</b>	By-Review discussion <ul style="list-style-type: none"> <li>• Around council roles and responsibilities and next steps for how we can move forward with this. We will be getting perspective back from council and continue with this conversation</li> <li>• Elections policies</li> <li>• How are by-laws are in line with the societies act</li> </ul> Privacy Policies and there were concerns raised particularly submitting info to media and police
<b>Next Steps</b>	Bring discussion to council and from there we will be moving forward with this

<b>Meeting, Date</b>	FNSA/SFSS Introduction, 7/27/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Osob Mohamed, Corbett Gildersleve <b>FNSA BOD:</b> Kali Stierle, Lauren Robson
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Introductions/ Check In
<b>Summary and Outcome</b>	We made introductions to the newly elected FNSA BOD, we discussed the next steps for re-ratifying the SFSS/FNSA agreement We discussed next steps for FNSA moving in to the SUB and how we will continue to support the FNSA We discussed the FNSA Coordinator and we will be contacting them
<b>Next Steps</b>	Action items for myself type up the FNSA/SFSS agreement and bring it to the next Meeting for Kali and Osob to sign. We will discuss and move forward with this process. I will be checking in with the FNSA to further support the move into the SUB and as well as working with getting the FNSA BOD updates on the Coordinator.

<b>Meeting, Date</b>	Accessibility Committee Meeting, 7/28/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Jennifer Chou, Emerly Liu, Phum Luckkid, Osob Mohamed <b>SFSS Society Staff:</b> Lawrence, Sarah <b>At-Large:</b> Vivian Ly, Serena Bains,
<b>Meeting Length (Hrs)</b>	1.5 hr

<b>Reason</b>	Committee Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Accessibility Standard Policy: We will be working to update this policy and this will be an ongoing project throughout the year, this will include a accessible events checklist</li> <li>- Board work reports: we discussed the layout of the BOD work reports to make them more accessible and what can be done so that they are easy to follow, the new layout that Corbett has done is working so far and we can keep this convo open if anything needs to be changed. We will be adding a microsoft doc as a recommendation because PDF doesn't open on all platforms</li> <li>- We discussed our priorities for the year</li> <li>- Psycho-Educational Assessment Policies: This is a project from last year The benefit currently support \$500 but this is not enough in some cases we will be working with student care to see different options</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- My action items I will be Vice-Chair for this committee unless anyone else wants the opportunity</li> </ul>

<b>Meeting, Date</b>	Health and Counselling Services Meeting, 7/29/20
<b>Parties Attending</b>	<b>HCS Executive Director:</b> Martin
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Ongoing Conversation w/ HCS
<b>Summary and Outcome</b>	<p>Myself and Martin from HCS set some goals to get started on for collaboration between SFSS and HCS. We discussed some areas on where support could be utilized. Some ideas included a board development session with HCS for wellness support for board members as well as supporting other students.</p> <ul style="list-style-type: none"> <li>- Promo video, updated infographics for HCS supports, discussed different ideas for support groups for BIPOC folks and also will be making connections to BIPOC cmte and Accessibility, also discussed COVID clinic and how we can work together this fall semester on this</li> <li>- I was updated on HCS initiatives for anti-racism work</li> </ul>
<b>Next Steps</b>	<p>Action items for myself include I have made a meeting with Martin, Gabe Liosis, and Jennifer Chou to start some more action items on initiatives discussed.</p> <p>I will be planning a BOD Development session for the Fall for the BOD</p> <p>I will be connecting HCS w/ BIPOC and Accessibility CMTE</p> <p>I will be finding ways of promoting HCS events through SFSS for mental health supports for students</p>

<b>Meeting, Date</b>	Executive Committee Meeting, 7/29/20
<b>Parties Attending</b>	<p><b>SFSS BOD:</b> Osob Mohamed, Corbett Gildersleve, Gabe Liosis, Samad Raza, Jennifer Chou</p> <p><b>SFSS Society Staff:</b> Lawrence, John</p>
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Weekly Committee Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Updated the signing authorities</li> <li>- Corbett gave an update on sub lease updates and the rotunda groups</li> <li>- We discussed the development session on our strategic plan</li> <li>- Samad discussed the potential rebranding opportunity for the SFSS he will be</li> </ul>

	<ul style="list-style-type: none"> <li>- bringing a briefing note to the next meeting</li> <li>- Farm to campus initiative: I brought my briefing note for the EXEC CMTE to review and go over the initiative if any clarifications are needed as well as if I need to add any more information</li> </ul>
<b>Next Steps</b>	Updates at next meeting

<b>Meeting, Date</b>	HR & Personnel Committee Meeting, 7/30/20
<b>Parties Attending</b>	<b>SFSS BOD:</b> Osob Mohamed, Jennifer Chou <b>SFSS Society Staff:</b> Lawrence, John
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Weekly meeting
<b>Summary and Outcome</b>	Since we didn't make quorum we had informal conversation on some updates around the new admin assistant as well as discussion around FNCA coordinator and the development of a accessibility coordinator
<b>Next Steps</b>	n/a

<b>Meeting, Date</b>	Surrey Food Hub Meeting, 7/30/20
<b>Parties Attending</b>	<b>Farm to Campus:</b> Aman
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Updates
<b>Summary and Outcome</b>	I was able to update Aman on the Farm to Campus initiative on the SFSS side. I update around the survey being circulated as well as the briefing note I brought to EXEC.
<b>Next Steps</b>	Will be waiting on results from BOD meeting next week

<b>Meeting, Date</b>	Board Development Session, 7/31/20
<b>Parties Attending</b>	SFSS Board of Directors
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Bi-weekly session
<b>Summary and Outcome</b>	We met with Tom to discuss the development and ongoing plan for our strategic plan. We found our main priorities and adapted our mission statement as a board and made some progress on initiatives that need immediate attention as well as how our strategic plan has adapted due to COVID-19. We will be planning our strategy and ensuring that BOD members are following our goals for the rest of the year.
<b>Next Steps</b>	n/a

## Projects and Events

<b>Project/Event Title</b>	Farm to Campus Initiative (Surrey Food Hub)
<b>Updates and Upcoming Plans</b>	Created a briefing note around this project to bring to EXEC CMTE and then bringing to the BOD meeting this upcoming week. The Survey is circulating and from here we will be able to see the need for additional resources
<b>Relevant Strategic Priorities</b>	Ensuring the motion is brought to the board meeting and from there we will be able to support this initiative as a collaboration in order to fulfill ongoing support for Surrey students
<b>Total Time (Hrs)</b>	9-10 hr

<b>Project/Event Title</b>	Health and Counselling Services Collaboration
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Planning board development session</li> <li>- Promo video for mental health awareness in collaboration with HCS</li> <li>- Connecting HCS with BIPOC and Accessibility CMTE</li> </ul>
<b>Relevant Strategic Priorities</b>	Ensuring that SFSS builds and maintains connections with HCS to further support students. There is a meeting planned with other board members
<b>Total Time (Hrs)</b>	7 hrs

<b>Project/Event Title</b>	Host Nations Introductions w/ SFSS
<b>Updates and Upcoming Plans</b>	This came out of strat plan session. We need to ensure the SFSS is doing work in a good way so from here we will begin to hopefully build relationships with the host nations
<b>Relevant Strategic Priorities</b>	This is a discussion item at the next BOD meeting
<b>Total Time (Hrs)</b>	2 hr

<b>Project/Event Title</b>	Indigenous Student Centre Board Development Session
<b>Updates and Upcoming Plans</b>	BOD Development Session Happening for Aug. 28
<b>Relevant Strategic Priorities</b>	Working with Indigenous Student Centre staff for introductions and how we can support reconciliation efforts that are happening in the university
<b>Total Time (Hrs)</b>	5 hr

<b>Project/Event Title</b>	COVID Clinic
<b>Updates and Upcoming Plans</b>	Working with different partners on campus to see how this can happen for fall semester
<b>Relevant Strategic Priorities</b>	Got updates from HCS and will be discussing this further closer to the end of August this is something that has been thought of and we are interested in working with the



	university to make this happen
<b>Total Time (Hrs)</b>	5 hr

<b>Project/Event Title</b>	Clear Masks
<b>Updates and Upcoming Plans</b>	Working towards buying clear masks to alleviate some barriers around masks working on trying to source out clear masks
<b>Relevant Strategic Priorities</b>	Pricing out masks and researching products , working with Accessibility CMTE and this is added as a discussion item for the next meeting
<b>Total Time (Hrs)</b>	3 hr

## VP External Relations (Samad Raza)

### Meeting Summary and Comments

<b>Meeting, Date</b>	17, July
<b>Parties Attending</b>	GSS Exec and SFSS VP External and President
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	UPass discussion
<b>Summary and Outcome</b>	GSS indicated strong support for UPass for fall sem. GSS members are having financial trouble in this (Summer sem) due to high transite fees. SFSS took note of their concerns and decided to inculte their statement on UPass in an upcoming board meeting.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	July 20
<b>Parties Attending</b>	UAC working Group
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Prep for upcoming UAC meeting
<b>Summary and Outcome</b>	Group agreed to work on exemption categories and contact PSI to understand their Admin system for UPass.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	21 July
<b>Parties Attending</b>	GSS, SFSS SFU UPass admin
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	To understand sfu's upass admin system
<b>Summary and Outcome</b>	SFU told us that they can administer upass exemptions if it happens in August. They will not have nice staff members to do it.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	21 July
<b>Parties Attending</b>	SFSS - CSU
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	TMX letter

<b>Summary and Outcome</b>	CSU declined from signing onto the letter due to political reasons (later date CSU showed interest in signing on).
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	22 July
<b>Parties Attending</b>	UAC
<b>Meeting Length (Hrs)</b>	1hr
<b>Reason</b>	To discussed expansion categories
<b>Summary and Outcome</b>	Translink said they will work on schedule A with PSI and bring few categories to the table.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	24 July
<b>Parties Attending</b>	Carole , Lori, Andrea
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Update province on Upass
<b>Summary and Outcome</b>	Providing updates to the province on progress.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	24 July
<b>Parties Attending</b>	SFSS board members and staff
<b>Meeting Length (Hrs)</b>	3hr
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	Motioned passed on installing a second elevator in sub. Updated board on upass. Board is in favor of reinstating upass for fall.
<b>Next Steps</b>	Get motioned pass on Upass

<b>Meeting, Date</b>	29 July
<b>Parties Attending</b>	SFSS Execs
<b>Meeting Length (Hrs)</b>	2hr
<b>Reason</b>	weekly meeting
<b>Summary and Outcome</b>	SUB staff office allocation. SFSS rebranding discussion.

<b>Next Steps</b>	Discuss SFSS rebranding at board meeting.
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## Projects and Events

<b>Project/Event Title</b>	Food Hub
<b>Updates and Upcoming Plans</b>	30 people weekly sign up on average. Needs to build up numbers through effective communication.
<b>Relevant Strategic Priorities</b>	Remodelling and rebranding food hub.
<b>Total Time (Hrs)</b>	5 hr

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## VP Finance (Corbett Gildersleve)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Introduction to Scotiabank, July 16th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, Build SFU GM Marc Fontaine, Finance Coordinator Kurt Belliveau, Finance Coordinator David Chin, Scotiabank Account Manager Robert Allen, Scotiabank Account Manager Sheena Cebrero, Scotiabank Account Manager Doug Brandes
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Introduced to our Scotiabank account managers
<b>Summary and Outcome</b>	We met with Scotiabank account managers and discussed our administrative restructuring changes. We discussed signing authority changes as well as how we could change how certain types of transactions are approved to allow through the online system to require two "signers", so that the board and admin can provide proper oversight.
<b>Next Steps</b>	Speak with the account managers to get the process started

<b>Meeting, Date</b>	Finances Meeting (Payroll, Benefits), July 16th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, Transition Manager Lawrence Jones, Finance Coordinator Kurt Bellivue, Financial Coordinator David Chin
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Discuss payroll approval process
<b>Summary and Outcome</b>	Finance Coordinators asked about changes to signing authority and duties under the new governance and administrative restructuring. <ul style="list-style-type: none"><li>• Pre-2015 governance changes, the coordinators handled all payroll banking approvals.</li><li>• Now they submit the payroll requests and an admin approves the requests.</li><li>• They'd like to go back to the pre-2015 days for a quicker streamlined process.</li><li>• I'm in general agreement, we just need to work with the bank to set up admin and board oversight and back-up for emergency situations</li></ul>
<b>Next Steps</b>	Set up a meeting with the bank

<b>Meeting, Date</b>	FASC Meeting, July 17th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, At-Large Rep Phum Lukkid, Business Rep Mehtaab Gill, Student-At-Large Pariya Zabihi, Student-At-Large Ahmed Alam, Applied Science Rep Harry Preet Singh, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Monthly Meeting

<b>Summary and Outcome</b>	<p>We had a welcome and introduction with our new student-at-larges as well as reviewed the committee's annual plan, which includes</p> <ul style="list-style-type: none"> <li>● FY20 Audit and Financial Report</li> <li>● Implementing the Investment Policy</li> <li>● Club and Student Union Funding Model</li> <li>● Researching and Enacting Participatory Budgeting</li> <li>● Researching and Implementing a Large-Event Fund</li> <li>● Reviewing SFSS Fee Options During COVID-19</li> <li>● Reviewing the Reimbursement Process</li> <li>● Space for Board-Directed Work/Projects</li> </ul>
<b>Next Steps</b>	Next meeting is scheduled for July 31st where we will vote on approving this plan

<b>Meeting, Date</b>	DNA Meeting, July 17th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, DNA members
<b>Meeting Length (Hrs)</b>	0.5 hrs
<b>Reason</b>	We joined an existing group meeting with DNA to talk about the space proposal, the space we'd like to allocate to DNA for use as a possible accessibility center, and their accessibility needs.
<b>Summary and Outcome</b>	I have sent John Walsh, Building Manager, questions raised by DNA around the space including sound mitigation options, flooring options, and a few other things.
<b>Next Steps</b>	Update DNA on John's response

<b>Meeting, Date</b>	Board Dev Session - Equity, Diversity, and Inclusion, July 17th
<b>Parties Attending</b>	Board, Kalamity
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Biweekly Dev Session
<b>Summary and Outcome</b>	We went through discussions on equity, inclusivity, and diversity as well as how sometimes these words can be co-opted and twisted. We talked about relationship building, history, and
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS/Embark SUB Discussion, July 20th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, Embark Executive Director Ali, Embark Board Chair Chritine
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	Discuss the SUB proposal and lease
<b>Summary and Outcome</b>	We had a good discussion around the proposal and answered some questions from Embark about the space, potential programs they might run, and a few other areas.
<b>Next Steps</b>	I have sent out a set of questions from Embark to John Walsh, Building Manager around things like timelines, space furnishings, the planters, and a few other items.

<b>Meeting, Date</b>	Governance Committee, July 20th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, VP Student Services Matt Provost, Science Rep WeiChun Kua, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Committee Meeting
<b>Summary and Outcome</b>	<p>We agreed to look over the personnel policies in more detail to put them inline with our collective agreement and standard operating policies.</p> <p>We also agreed with the governance committee annual plan which includes:</p> <ul style="list-style-type: none"> <li>● Governance Restructuring</li> <li>● Policy Review</li> <li>● Bylaw Reform</li> <li>● Board Training Revamp</li> </ul>
<b>Next Steps</b>	Bylaw reform is the next big project to work and needs to be completed by the end of September to present to the membership in October AGM.

<b>Meeting, Date</b>	SFSS Catch Up Day, July 21st
<b>Parties Attending</b>	VP Finance Corbett Gildersleve
<b>Meeting Length (Hrs)</b>	8 hrs
<b>Reason</b>	Catch up on tasks, projects and emails
<b>Summary and Outcome</b>	<p>I compiled up to date info on the administrative restructuring costs</p> <p>Answered emails around the SUB space proposal and administrative restructuring</p> <p>Approved reimbursements, reconciliation records, and other VP Finance tasks</p>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Short SUB Tour with SFSS Staff
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, Building Manager John Walsh, Finance Coordinator Kurt Belliveau, Finance Coordinator David Chin
<b>Meeting Length (Hrs)</b>	0.5 hrs
<b>Reason</b>	Tour the staff offices
<b>Summary and Outcome</b>	John took us on a tour of the staff office space that's been tentatively allocated to staff to receive feedback from said staff. This is the last staff tour.
<b>Next Steps</b>	Transition Manager Lawrence Jones will send out a request for feedback from all staff that have taken tours. From that, I'll make adjustments to the draft allocations and ask the board to approve them, and task the exec committee in handling any future changes. I expect to submit the motion for the August 7th board meeting.

<b>Meeting, Date</b>	HR and Personnel Committee, July 22
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, At-Large Rep Balqees Jama, Transition Manager Lawrence Jones, Admin Assistant Zoya Nari
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	First meeting of the HR and Personnel Committee
<b>Summary and Outcome</b>	<p>We went over:</p> <ul style="list-style-type: none"> <li>● Operations and Board Organizer job descriptions</li> <li>● Collective Bargaining</li> <li>● Ideas on reducing the committee minutes backlog</li> <li>● Update on using our HR software (Collage)</li> <li>● Update on the admin assistant hiring</li> </ul>
<b>Next Steps</b>	Another meeting will be called for the following week. We didn't get a chance to go through all agenda items.

<b>Meeting, Date</b>	Collage - Live Demo, July 22
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, Transition Manager Lawrence Jones, Finance Coordinator Kurt Belliveau, Finance Coordinator David Chin, Mireille Gaudreau Collage Presenter
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Receive an overview and demonstration with our HR software Collage
<b>Summary and Outcome</b>	<p>Mireille walked us through all the features of Collage, customization options, and processes. This includes standard HR items like:</p> <ul style="list-style-type: none"> <li>● Time Off approvals and tracking</li> <li>● New employees and roles</li> <li>● Benefits tracking</li> <li>● Employee profiles</li> <li>● Report generation</li> <li>● Recruitment and hiring process tracking</li> </ul> <p>The software has some default integration with Pacific Blue Cross (our insurer) as well as job posting websites like Indeed.ca</p>
<b>Next Steps</b>	Discussion on role and authority changes to the software under the administrative restructuring

<b>Meeting, Date</b>	SFSS Council Meeting, July 22
<b>Parties Attending</b>	Council, VP Finance Corbett Gildersleve, VP Student Life Jennifer Chou, VP University Relations Gabe Liosis, Science Rep WeiChun Kua, At-Large Rep Balqees Jama, At-Large Rep Phum Lukkid, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Biweekly Council Meeting



<b>Summary and Outcome</b>	<p>I reported on my activities over the last month</p> <ul style="list-style-type: none"> <li>● Administrative Restructuring</li> <li>● SFSS Financials Board Dev Session</li> <li>● SUB move and space allocation</li> <li>● FASC annual plan <ul style="list-style-type: none"> <li>○ First big project is reviewing the student group funding models</li> <li>○ Want to work with Council, FARM, and Member Services Committee to get feedback</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Staff Meeting, July 23rd
<b>Parties Attending</b>	
<b>Meeting Length (Hrs)</b>	0
<b>Reason</b>	Meeting was rescheduled for the following week by the transition manager
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Board Meeting, July 24
<b>Parties Attending</b>	Board, Transition Manager Lawrence Jones, CPRC Sarah Edmunds, Administrative Assistant Zoya Nari, Peak Paige Rider, Council Liaison Ryan
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	<p>Motions Passed:</p> <ul style="list-style-type: none"> <li>● Approving an AFAC motion from February around additional costs related to installing a second elevator in the SUB.</li> <li>● Ratifying 11 motions from AFAC from the 2019-2020 year.</li> <li>● Both motions were from recommended by the auditor due to a deficiency in the committee's terms of reference in that year</li> <li>● Approved student-at-larges for BIPOC</li> </ul> <p>Notices:</p> <ul style="list-style-type: none"> <li>● Gave notice of an amendment for the Terms of Reference for the Accessibility Advisory Committee (previously named the Accessibility Fund Advisory Committee) <ul style="list-style-type: none"> <li>○ Language is clarifying the delegated powers of the committee over the Accessibility Fund</li> </ul> </li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>● Received an update on discussion around changing the SFU Clan name, including statements made by President Petter around it being a "complex issue", which we disagree with</li> <li>● Received an update from the events committee on spending and activities</li> <li>● At-Large Rep Phum asked for the board's view on SFSS student groups being</li> </ul>

	<p>allowed to hold in-person events. This was brought up through the Member's Services Advisory Committee</p> <ul style="list-style-type: none"> <li>○ Initial motion and stance of not supporting in-person events from April hasn't changed, especially with the recent uptick in COVID-19 cases.</li> <li>● VP Student Life Jennifer Chou asked the board's views on assigning council its own social media channels to help them advertise their meetings and initiatives <ul style="list-style-type: none"> <li>○ Generally in favor, just need to make sure the groups are working with staff to receive support, so the channel doesn't die</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Member Services Advisory Committee, July 27th
<b>Parties Attending</b>	At-Large Rep Phum Lukkid, VP Finance Corbett Gildersleve, MSC Student Unions and Groups Anna Reva, Communications Coordinator Sindhu Dharma, VP University Relations Gabe Liosis, VP Student Life Jennifer Chou, VP Student Services Matt Provost, Transition Manager Lawrence Jones, MSC Clubs Nancy Mah, MSC Melanie Ling, MSC Events Dipti Chavan, MSC Generalist John Tseng, President Osob Mohamed, Student-At_Large Tony Yu
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	<p>The committee meeting covered a few discussion points but postponed some items for a follow up meeting:</p> <ul style="list-style-type: none"> <li>● Discussed options in regards to Greek Life Organizations and providing club status for professional vs. social GLOs</li> <li>● I proposed a joint-committee project between FARM, MSA, and FASC to review the student union, clubs, and CG funding models</li> </ul>
<b>Next Steps</b>	Have the joint-committee project approved by FARM, MSA, and FASC

<b>Meeting, Date</b>	Governance Committee, July 27th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, At-Large Rep Balqees Jama, Science Rep Weichun Kua, Student-At-Large Zaid Lari
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Weekly Meeting
<b>Summary and Outcome</b>	<p>We had a very fruitful discussion around the bylaws, elections, and the privacy policies</p> <ul style="list-style-type: none"> <li>● We decided to try and get the bylaws completed in two batches, <ul style="list-style-type: none"> <li>○ One batch that relates to being in compliance with the society act</li> <li>○ One batch that relates to council structure, powers, and responsibilities</li> <li>○ Gabe, Zaid, and I will work on a briefing note on possible council structures to present to council to get feedback</li> </ul> </li> <li>● I raised a number of questions around the privacy policies as it related to</li> </ul>

	<ul style="list-style-type: none"> <li>○ Submitting member information to the media</li> <li>○ Submitting member information to the police</li> <li>○ Board member training around privacy, privacy breaches, and how to avoid them</li> </ul>
<b>Next Steps</b>	<p>Action items for me:</p> <ul style="list-style-type: none"> <li>● Work with Gabe and Zaid to create a briefing note around possible council structure models for council feedback.</li> <li>● Send privacy policy questions to Gabe to forward to Sarah for comment</li> </ul>

<b>Meeting, Date</b>	Meeting with FNSA Board
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP Student Services Matt Provost, President Osob Mohamed, FNSA Treasurer Kali Stierle, FNSA Rep Lauren Robison
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Discuss the SUB Space Allocation for FNSA
<b>Summary and Outcome</b>	<p>We discussed with the FNSA reps</p> <ul style="list-style-type: none"> <li>● The proposal and rooms within the SUB</li> <li>● The need to have FNSA ratify the FNSA fund spending Letter of Agreement <ul style="list-style-type: none"> <li>○ This was ratified on the board end</li> </ul> </li> <li>● I asked about FNSA programming going forward to have an idea on how to support the group in the SUB</li> </ul>
<b>Next Steps</b>	Action Items: Gather and send to FNSA financial information around FNSA's fund and spending history

<b>Meeting, Date</b>	Board Planning Dev Session Pre-Meeting, July 28th
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, AMC NPO Solutions Tom Abbott
<b>Meeting Length (Hrs)</b>	0.5 hr
<b>Reason</b>	Plan the session with the facilitator
<b>Summary and Outcome</b>	I discussed with Tom the main goals of the session, aspects of student societies, and board expectations, and the structure of the dev session
<b>Next Steps</b>	Tom will send me a bio and some pre-meeting materials around strategic planning to forward to the board ahead of the dev session

<b>Meeting, Date</b>	SFPIRG SUB Space Allocation Meeting
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, President Osob Mohamed, SFPIRG Board Pariya Zabihi, SFPIRG Comms Manager Craig Pavelich
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Discuss the SUB Space allocation proposal
<b>Summary and Outcome</b>	We discussed the space change, potential move in date of the SUB, potential rent costs, and other matters.

<b>Next Steps</b>	Action Items for myself: I need to send SFPIRG photos of the space as well as look into operating costs for the building as SFPIRG needs to have some ideas on costs to help them budget for the future
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<b>Meeting, Date</b>	Exec Committee, July 29
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, President Osob Mohamed, VP Student Services Matt Provost, VP Student Life Jennifer Chou, VP External Relations Samad Raza, Transition Manager Lawrence Jones, Building Manager John Walsh
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Biweekly Meeting
<b>Summary and Outcome</b>	<p>We discussed a number of issues:</p> <ul style="list-style-type: none"> <li>● I invited John to talk to Exec about hiring and operational needs for the SUB in the future. <ul style="list-style-type: none"> <li>○ Multiple models were drafted up that ranged from \$70K-\$150K/year</li> <li>○ Some or all of the funding could come from Build SFU Fund</li> </ul> </li> <li>● John also talked about the fall term and SUB completion and that Exec needs to determine a “Back to Work” plan <ul style="list-style-type: none"> <li>○ If we wanted the SUB to be open and accessible during certain hours in the fall and or spring term</li> </ul> </li> <li>● Changing signing authorities <ul style="list-style-type: none"> <li>○ Discussed the need to keep Build SFU GM Marc Fontaine as a signing authority with the bank until we have the Operations Organizer hired</li> </ul> </li> <li>● 5.2 SUB lease updates <ul style="list-style-type: none"> <li>○ Osob updated the committee on the need to find another lawyer to assist us with drafting the SUB space leases and letters of agreements</li> <li>○ We will reach out to the lawyer currently assisting us with the administrative restructuring as they have been very responsive, professional, and affordable</li> </ul> </li> <li>● 5.3 Preparing for upcoming development session <ul style="list-style-type: none"> <li>○ I gave an update on my meeting with the facilitators and the purpose of the dev session</li> </ul> </li> <li>● 5.4 Development sessions schedule <ul style="list-style-type: none"> <li>○ The next dev session will cover the 2019-2020 Audit Draft Report on August 14</li> </ul> </li> <li>● 5.5 SFSS Rebranding <ul style="list-style-type: none"> <li>○ Samad asked the committee’s views on possibly rebranding the SFSS as we’re launching a new building and have restructured and refocused the SFSS along a different path</li> <li>○ Exec was in favor and recommended Samad form a working group</li> </ul> </li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Council Governance Committee
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Council Chair Zaid Lari, Council Vice-Chair Helen Sofia Pahou, Council Liaison Ryan Vansickle, Council Rep Alvin David
<b>Meeting Length (Hrs)</b>	1.5 hours

<b>Reason</b>	First Governance Meeting
<b>Summary and Outcome</b>	Gabe and I were invited to give an update on the Governance Committee's bylaw reform direction and timeline, as well as provide advice on council issues like voting tools
<b>Next Steps</b>	Action Items for Gabe and I: Look at the software tools suggested for voting at the AGM this year

<b>Meeting, Date</b>	HR and Personnel Committee, July 30th
<b>Parties Attending</b>	
<b>Meeting Length (Hrs)</b>	
<b>Reason</b>	Submitted regrets due to illness
<b>Summary and Outcome</b>	
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Staff Meeting, July 30th
<b>Parties Attending</b>	SFSS Staff, President Osob Mohamed, VP Finance Corbett Gildersleve, Transition Manager Lawrence Jones, Building Manager John Walsh, Build SFU GM Marc Fontaine
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Monthly Staff Meeting
<b>Summary and Outcome</b>	Talked with staff about a number of board projects including: <ul style="list-style-type: none"> <li>● Staff office allocation in the SUB</li> <li>● SUB Move In updates</li> <li>● HR Digital Platform Exploration</li> <li>● Admin Transition Progress</li> <li>● CA Bargaining</li> <li>● COVID-19 Messaging around in-person events <ul style="list-style-type: none"> <li>○ Reiterating the April board decision to not support in-person events on or off campus for student groups</li> </ul> </li> <li>● Techsoup <ul style="list-style-type: none"> <li>○ New cheap/free software through this program</li> </ul> </li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Building Committee, July 31st
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, VP University Relations Gabe Liosis, Build SFU GM Marc Fontaine, Building Manager John Walsh, Senior Director Office of Vice Provost Students & International Erin Biddlecomb, SFU Building Project Managers
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Monthly Meeting

<b>Summary and Outcome</b>	<p>And update on the SUB project completion</p> <ul style="list-style-type: none"> <li>• There's a one week delay on the occupancy inspection due to a delay in construction materials</li> <li>• Occupancy is now expected to happen near the end of August</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Development Session - Board Annual Plan Development, July 31st
<b>Parties Attending</b>	Board, Tom Abbott AMC NPO Solutions
<b>Meeting Length (Hrs)</b>	3 hrs
<b>Reason</b>	Learn about how to develop an annual plan
<b>Summary and Outcome</b>	<p>The SFSS has a 3 year strategic plan developed by the previous board. Our board needs to develop a 1-year annual plan that connects our campaign promises and the strat plan</p> <ul style="list-style-type: none"> <li>• Tom guided us in reviewing the strat plan <ul style="list-style-type: none"> <li>◦ We proposed a few revisions to the mission statement that explicitly states buildings student power and advocacy</li> </ul> </li> <li>• We were put into breakout rooms to discuss campaign points as they relate to our strategic priorities <ul style="list-style-type: none"> <li>◦ Balqees and I were tasked with reviewing the Organizational Development priority and related campaign points</li> <li>◦ We prioritized them and assigned relevant committees to implement them</li> <li>◦ Shared our ideas with the larger group</li> </ul> </li> </ul>
<b>Next Steps</b>	I will recommend Exec Committee to take the notes provided by others and work on an annual plan for the board to approve with recommendations to committees

<b>Meeting, Date</b>	Team Bonding, July 31st
<b>Parties Attending</b>	Half the Board
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Fun event to help board get to know each other outside of board work
<b>Summary and Outcome</b>	<p>Nafoni and Samad hosted this month's event where we played a guessing game</p> <ul style="list-style-type: none"> <li>• board members who attended and submitted 3 interesting facts about themselves</li> <li>• People had to guess which interesting fact was tied to which board member</li> <li>• Was pretty fun</li> </ul>
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	Board Office Packing
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<b>Updates and Upcoming Plans</b>	<p>With the SUB being completed soon, John and Marc have been coordinating the packing up and moving of staff offices. I have volunteered as the board liaison for coordinating the board office move.</p> <ul style="list-style-type: none"> <li>• I booked off 3 “days” to organize and book the board offices</li> <li>• Had help from Gabe, WeiChun, and Matt</li> <li>• This week ended up being pretty busy so we didn’t get as much done as expected</li> <li>• Will book off more time next week to finish the move</li> <li>• Fortunately, due to a one week delay in the SUB completion, we have more time to work on this.</li> </ul>
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	10 hrs

<b>Project/Event Title</b>	Administrative Restructuring
<b>Updates and Upcoming Plans</b>	With the HR and Personnel Committee formed and meeting, we will be looking at hiring the Operations and Board Organizers. We have reviewed the initial job descriptions and will request a formal motion from the board to strike the hiring committees for the two positions.
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	10 hrs

<b>Project/Event Title</b>	SUB Space Allocation
<b>Updates and Upcoming Plans</b>	<p>Osob and I met with SFPIRG, FNSA and Embark directors and staff about the space reallocation proposal. So far everyone has responded positively with the changes. I have compiled their feedback and questions and passed them to John Walsh.</p> <p>We have yet to meet with SOCA and CJSF</p>
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	10 hrs

<b>Project/Event Title</b>	SFSS Board Annual Plan Development Session
<b>Updates and Upcoming Plans</b>	Contacted, coordinated, and helped facilitate a small part of the July 31st board development session around helping create an annual board plan. This plan needs to tie our campaign promises with the strategic plan. Each campaign promise needs either a personal owner, or a committee owner in order for it to be tracked and completed. I also forwarded pre- and post-meeting information to the board.
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	5 hours

## VP Student Life (Jennifer Chou)

### Meeting Summary and Comments

<b>Meeting, Date</b>	July 16 - Events Check-in with SFSS Events Coordinator, Dipti
<b>Parties Attending</b>	Myself, SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Check in for upcoming events
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Discussed the Mental Health Mondays initiative - updates and action items for next month's giveaway (Rain or Shine ice cream only delivers to Burnaby and Vancouver, so we're sticking to general ice cream gift card)</li><li>• Talked about speed friending and a possible event to look into with Sindu (SFSS Communications Coordinator)</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>• N/A</li></ul>

<b>Meeting, Date</b>	July 17 - SFSS Events Committee meeting
<b>Parties Attending</b>	Myself, other SFSS Events Committee members (SFSS At-large rep, Phum Luckkid, SFSS FCAT rep, Haider Masood, other at-large members, SFSS President, Osob Mohamed), SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	30 or 40 mins
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Approved \$100 for an honorarium for the photography workshops instructor<ul style="list-style-type: none"><li>◦ Briefing note: <a href="https://drive.google.com/file/d/1JCOKk3VkbdWDOdONnW95dDE4p4rIM6q/view">https://drive.google.com/file/d/1JCOKk3VkbdWDOdONnW95dDE4p4rIM6q/view</a></li></ul></li><li>• Gave a general update for new at-large members</li><li>• Went over the annual plan with some ideas for it</li><li>• Updated committee members about Mental Health Mondays giveaways (we hosted our first giveaway with our first winner - next one is happening on Aug 3)</li><li>• SFSS At-Large rep, Phum Luckkid, gave an update on SFU Peak Frequency's live concert on SFSS' Instagram Live account</li><li>• I talked about vice-chair's role and responsibilities and said if anyone was interested, message me</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>• Email action items to committee after meeting</li><li>• Set up Events Committee social event</li><li>• Email guide to Robert's Rules/Online Meetings to committee members</li><li>• Update annual plan</li></ul>

<b>Meeting, Date</b>	July 17 - SFU Disability and Neurodiversity Alliance (DNA) Meeting
<b>Parties Attending</b>	Myself, other SFU DNA members, SFSS VP Finance (Corbett Gildersleve), and SFSS President (Osob Mohamed)



<b>Meeting Length (Hrs)</b>	1.5 or 2 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed SUB space allocation for DNA and any accessibility concerns for the space</li> <li>• Went over communicating with SFU's Equity, Diversity, and Inclusion (EDI) group about promoting SFU DNA</li> <li>• Discussed logistics of SFU DNA like meeting minutes template, emailing out a survey to see which BIPOC organizations SFU DNA should donate to</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Upload minutes on SFSS portal</li> <li>• Draft and send out email to SFU DNA members with the survey and meeting minutes</li> </ul>

<b>Meeting, Date</b>	July 17 - SFSS Development Session - SFPIRG
<b>Parties Attending</b>	Myself, other SFSS Board Members, presenter from SFPIRG (Kalamity)
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Learn about intersectionality and activism
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Loved this workshop, Kalamity from SFPIRG always gives such informative, inspiring workshops</li> <li>• Learned about intersectionality and why it's important to have intersectional activism</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Contact Kalamity in the future to discuss accessible events</li> </ul>

<b>Meeting, Date</b>	July 17 - SFSS UPass Discussion
<b>Parties Attending</b>	Myself, other SFSS Board Members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Discuss UPass options for the fall
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Went over the UPass survey responses (it was close but more people wanted to reinstate UPass than those who wanted to suspend)</li> <li>• We weighed the pros and cons and other options but Translink isn't going to give us an opt-out option for anyone, plus Graduate Student Society (GSS) really needs UPass and we have to decide with them</li> <li>• People would be out \$200 per month if they didn't have the UPass and still needed transit, but people would be out \$50 per month if they had to pay for the UPass and didn't need it</li> <li>• Everyone who was at this meeting agreed that reinstating the UPass was the best option</li> <li>• The possibility of setting up a reimbursement fund was discussed</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Work with some other SFSS Board members (SFSS VP Finance - Corbett Gildersleve, SFSS VP External - Samad Raza) to sort out the details of this UPass issue and reimbursement</li> </ul>

<b>Meeting, Date</b>	July 20 - Call with Accessibility Advisory Committee New At-Large Member
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<b>Parties Attending</b>	Myself, new at-large Accessibility Advisory Committee member
<b>Meeting Length (Hrs)</b>	45 min
<b>Reason</b>	Discuss how meetings will be run
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed how meetings are run</li> <li>• Went over agenda items for the meeting</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Email Discord links to the committee member</li> </ul>

<b>Meeting, Date</b>	July 20 - Emerge SFU Executive Committee Meeting
<b>Parties Attending</b>	Myself, Emerge SFU Executives, including SFSS VP External - Samad Raza
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	Discuss goals, mission, values
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Came up with mission statements</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>

<b>Meeting, Date</b>	July 22 - Meeting with Photography Workshops Instructor
<b>Parties Attending</b>	Myself, photography instructor
<b>Meeting Length (Hrs)</b>	1.25 hours
<b>Reason</b>	Discuss workshops
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Briefing note: <ul style="list-style-type: none"> <li>◦ <a href="https://drive.google.com/file/d/1JCOKk3VkdbWDOdQnNw95dDE4p4rIM6q/view?usp=sharing">https://drive.google.com/file/d/1JCOKk3VkdbWDOdQnNw95dDE4p4rIM6q/view?usp=sharing</a></li> </ul> </li> <li>• Discussed how the two workshops will be run (taking pictures and editing)</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Update Events Committee, SFSS Communications Coordinator (Sindhu)</li> </ul>

<b>Meeting, Date</b>	July 22 - SFSS Council Meeting
<b>Parties Attending</b>	Myself, some SFSS Exec Board members (SFSS VP Finance - Corbett Gildersleve, SFSS President - President, SFSS VP University Relations - Gabe Liosis), some SFSS staff, Council reps
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Council / Board Liaison report: <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/document/d/1L2DVKb7XWmiWkvAib-30lpymU5dGeanO-ivHMZO6JeE/edit?usp=sharing">https://docs.google.com/document/d/1L2DVKb7XWmiWkvAib-30lpymU5dGeanO-ivHMZO6JeE/edit?usp=sharing</a></li> </ul> </li> <li>• Also gave an update about my role as VP Student Life</li> <li>• Discussed the SFU Clan name change signing <ul style="list-style-type: none"> <li>◦ <a href="https://docs.google.com/forms/d/e/1FAIpOLSfr994wJB4j4L5f1mm4KGnsAYyifw9LDPiSw2uh8cxX2Bnmcg/viewform">https://docs.google.com/forms/d/e/1FAIpOLSfr994wJB4j4L5f1mm4KGnsAYyifw9LDPiSw2uh8cxX2Bnmcg/viewform</a></li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>● Also discussed new voting system since the current one is a bit tedious</li> <li>● Discussed RCMP presence on campus concerns <ul style="list-style-type: none"> <li>○ On one hand, students can feel uncomfortable/fearful of RCMP recruiting on campus</li> <li>○ On the other hand, not sure how crim students or other students could get career opportunities with RCMP (what alternatives are there to on-campus recruitment)</li> <li>○ Some councillors were looking for data/stats/student anecdotes</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	July 24 - SFSS Board meeting
<b>Parties Attending</b>	Myself, other SFSS Board members, SFSS staff, guests (Council Liaison, The Peak representative)
<b>Meeting Length (Hrs)</b>	2 hours?
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Detailed notes from my report as Board-Council Liaison: <ul style="list-style-type: none"> <li>○ <a href="https://docs.google.com/document/d/10L_S8mPcCgClrv-TjpQ8HltJaJHzVfsx9PfV5a7TAg/edit?usp=sharing">https://docs.google.com/document/d/10L_S8mPcCgClrv-TjpQ8HltJaJHzVfsx9PfV5a7TAg/edit?usp=sharing</a></li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● N/A</li> </ul>

<b>Meeting, Date</b>	July 27 - Member Services Advisory Committee
<b>Parties Attending</b>	Myself, other committee members, SFSS member services coordinators, some guests (not appointed to committee yet)
<b>Meeting Length (Hrs)</b>	1 hour 40 mins
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Discussed Greek Life Organizations - reasoning behind giving them permanent club status or not <ul style="list-style-type: none"> <li>○ Our insurance providers and SFU would refuse to recognize them no matter what</li> </ul> </li> <li>● Went over club funding - the committee will be working on this</li> <li>● Discussed website changes process</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● N/A</li> </ul>

<b>Meeting, Date</b>	July 27 - SFU Disability & Neurodiversity Alliance meeting (SFU DNA)
<b>Parties Attending</b>	Myself, other members of SFU DNA
<b>Meeting Length (Hrs)</b>	2.25 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● Discussed logistics like whether our meeting minutes should be public or private</li> <li>● Went over possible survey questions to send out to membership regarding accessibility with online courses</li> </ul>

	<ul style="list-style-type: none"> <li>• Discussed organizations to donate our core funding to</li> <li>• I passed on info from SFU Student Engagement &amp; Retention that they want consultation from SFU DNA regarding their welcome programming and its accessibility</li> <li>• Discussed whether meeting minutes should be uploaded publicly or privately</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Put a poll on Discord regarding whether our minutes should be public</li> <li>• Email donation amount and organization choices to Anna</li> <li>• Email minutes to members</li> </ul>

<b>Meeting, Date</b>	July 27 - FASS Social Planning Committee Meeting
<b>Parties Attending</b>	Myself, other FASS mentors who are part of the social planning committee, Brian Fox (FASS Student Engagement Coordinator)
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	I attended as a guest to pitch an SFU trivia Kahoot night so FASS mentors and mentees could attend
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Watch movie (filmed at SFU) after Kahoot (SFU trivia) <ul style="list-style-type: none"> <li>◦ Example question: name of avocado sculpture, Terry Fox, history</li> </ul> </li> <li>• DIY popcorn tutorial beforehand :o I can teach how to make my nacho popcorn</li> <li>• Problems syncing up movie and having students participate in chat <ul style="list-style-type: none"> <li>◦ Scener, Netflix party, Kast, Discord, Twitch</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Bring up at meeting with Annette (Director of SFU Student Engagement &amp; Retention)</li> </ul>

<b>Meeting, Date</b>	July 27 - Emerge SFU Board Meeting
<b>Parties Attending</b>	Myself, other Emerge SFU Board members, including VP External (Samad Raza)
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed current and future workshops</li> <li>• Web series updates (Dr. Khaliq interview uploaded and posted) and new interviews</li> <li>• Discussed possibility of hiring for new positions like workshop managers</li> <li>• Pitched my idea of a more interactive, intermediate, portfolio-based mini-hackathon</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Connect with potential instructors</li> <li>• Connect with businesses with design problems</li> <li>• Write position description for copywriting/social media and design position</li> </ul>

<b>Meeting, Date</b>	July 28 - Accessibility Advisory Committee Meeting
<b>Parties Attending</b>	Myself, other SFSS Accessibility Committee members (including our student at-larges)
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular meeting time

<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Brief overview/update of Accessibility Standard Policy for new members of the committee</li> <li>Went over priorities for the year</li> <li>Discussed psycho-educational assessments <ul style="list-style-type: none"> <li>The issue of the psychology benefit only covering \$500 (not enough) was brought up</li> <li>Options for funding include the SFSS Accessibility Fund and the Health and Dental Reserve Fund</li> </ul> </li> <li>Meeting debrief (I will be adding to this document after every meeting): <a href="https://docs.google.com/document/d/1ZvN05j-GADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit?usp=sharing">https://docs.google.com/document/d/1ZvN05j-GADiMA-WeGOHaE0tGOhx6FX3lDyJnpl0Zml/edit?usp=sharing</a></li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Send a follow-up email to members</li> </ul>

<b>Meeting, Date</b>	July 29 - SFU x SFSS StreetFest Meeting
<b>Parties Attending</b>	Myself, SFSS Events Coordinator, Dipti, SFU Chief Commercial Services Officer, Mark McLaughlin
<b>Meeting Length (Hrs)</b>	35 mins
<b>Reason</b>	Discuss SFSS' role in StreetFest
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>SFU is hosting StreetFest via VIRTUAL REALITY so they want to know if we're down to have a booth (\$500)</li> <li>SFSS Events Coordinator, Dipti, suggested having 2 booths - one for general SFSS and another for the SUB. These booths would operate for 24/7 over 3 days (possible extension, but no extra cost for this). No need for people to be at the booth, it runs on its own.</li> <li>Each booth has access to a video (potential video tour of the SUB???) and a link to a site. The video is suggested to be 2-3 mins (or 5 mins if it's a SUB tour) due to people's short attention spans.</li> <li>They also offer live Q&amp;A or presentation "rooms" if we want to interact with students who drop by (this is free)</li> <li>We also have the option to set up some sort of game beside our booth (can suggest any game to the developers to see if they can do it) but this costs extra money. I was thinking instead of this we can just have the link on the booth go to our social media or a webpage where students can take a quick survey and be entered to win a gift card.</li> <li>SFU needs to know whether SFSS is going to buy a table by Aug 15, and we need to have content (videos, links) ready for them by the end of August.</li> <li>Mark will send over a slidedeck to present at the next SFSS Board meeting</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Bring this up in the SFSS Board Discord</li> <li>Add it to the agenda for the next SFSS Board meeting</li> </ul>

<b>Meeting, Date</b>	July 29 - Call with SFSS VP Student Services, Matt Provost
<b>Parties Attending</b>	Myself, SFSS VP Student Services, Matt Provost
<b>Meeting Length (Hrs)</b>	20 mins
<b>Reason</b>	Discuss Accessibility Advisory Committee (AAC) related things
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Talked about a potential collaboration with SFU Health &amp; Counselling</li> <li>Discussed how to make a request through the Accessibility Fund for the clear masks</li> </ul>

<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Add things to the AAC annual plan, like potential collaboration with SFU Health &amp; Counselling and purchasing clear masks to help with lip reading</li> </ul>
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<b>Meeting, Date</b>	July 29 - SFSS Executive Committee Meeting
<b>Parties Attending</b>	Myself, other SFSS Executive members (President - Osob Mohamed, VP Finance - Corbett Gildersleve, VP External - Samad Raza, VP Student Services - Matt Provost, VP University Relations - Gabe Liosis), some SFSS staff
<b>Meeting Length (Hrs)</b>	1 hour? 1.5 hours?
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Discussed SUB staff office allocation</li> <li>Discussed tying committee annual plans to our strategic planning - having a development session on this</li> <li>SFSS rebranding - option to have student contest or have a company do it, then students vote on it</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

<b>Meeting, Date</b>	July 29 - Software Systems Student Society Frosh Discussion with Surrey DSUs and Groups
<b>Parties Attending</b>	Myself, DSUs reps from CSSS, SSSS, MESS, ESSS, and IATSU
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Discuss options and ideas for Frosh
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Discussed what DSUs are currently doing (game nights)</li> <li>Traded ideas for frosh</li> <li>Discussed frosh merch and how/if they'll be used</li> <li>Idea of potential collab for Surrey DSUs for 1 activity/event/day</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Contacted Sustainable Energy Engineering student union because they were having elections and didn't know about this meeting</li> </ul>

<b>Meeting, Date</b>	July 30 - SFSS HR and Personnel Committee Meeting
<b>Parties Attending</b>	Myself, SFSS Transition Manager (Lawrence), SUB Building Manager (John), SFSS President (Osob), SFSS VP Student Services (Matt)
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Talk about hiring Accessibility Coordinator
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Talked about the accessibility designated assistant (work on developing the Accessibility Standard Policy further) and how it's easier to hire for than the accessibility coordinator (which is more permanent and would implement the Accessibility Standard Policy)</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Draft briefing note for Accessibility Advisory Committee</li> <li>Draft motion for Accessibility Advisory Committee that will recommend hiring a coordinator to the SFSS Board</li> </ul>

<b>Meeting, Date</b>	July 30 - SFU SER (Student Engagement & Retention) x SFSS Welcome Day Programming meeting
<b>Parties Attending</b>	Myself, SFSS President (Osob Mohamed), SFU SER Director (Annette Santos), other SFU staff (not sure of positions), SFU IT client services director (Sandeep Sidhu), someone else from SFU IT (but SFU IT left early after giving an update)
<b>Meeting Length (Hrs)</b>	1.25
<b>Reason</b>	Talk about SFSS' role in SFU's welcome programming
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● First, SFU IT gave a brief overview of their project - arranging a portal for students to access computer discounts with an external vendor (like Dell)</li> <li>● Then we discussed how SFU is running Welcome Day this year, with the <a href="#">HIVES (Home for Interactive Virtual Engagement)</a> - active groups will go until December <ul style="list-style-type: none"> <li>○ Osob suggested tying Departmental Student Unions to this initiative</li> <li>○ Also suggested having the faculty reps put together a blurb or video introducing faculties to SFSS - content deadline for SFU 101 Canvas course (part 2) would be mid-August</li> </ul> </li> <li>● HIVE isn't meant to compete with mentorship programs around SFU (like the Global Student Centre's mentorship program, the FASS Mentorship Program) - it's supposed to be more connecting and collaborating</li> <li>● I brought up some things SFSS Events Committee were planning <ul style="list-style-type: none"> <li>○ Speed friending</li> <li>○ SFU Kahoot Trivia Night</li> </ul> </li> <li>● Welcome Day - virtual services fair, faculty sessions, ceremonial portion</li> <li>● Suggested SFSS Kahoot trivia for Welcome Day and SFU 101 Canvas course</li> <li>● SFU uses <a href="https://padlet.com/">https://padlet.com/</a> so students plot where they call homes on their maps</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Email SFU IT about Adobe workshops, lending unused laptops (idea from May conversation with Elizabeth Elle, VP Teaching and Learning)</li> </ul>

<b>Meeting, Date</b>	July 30 - Member Services Committee Focus Group Planning Meeting
<b>Parties Attending</b>	Myself, SFSS At-large rep (Phum Luckiid), student at-larges of the member services committee
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Discuss
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● The beginning of the meeting was so funny lol I love student group reps</li> <li>● Discussed groups to reach out to to be part of this focus group</li> <li>● Workshopped the feedback request form</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Send the form to student group representatives</li> </ul>

<b>Meeting, Date</b>	July 31 - Events Check-in with SFSS Events Coordinator, Dipti
<b>Parties Attending</b>	Myself, SFSS Events Coordinator, Dipti
<b>Meeting Length (Hrs)</b>	49 mins
<b>Reason</b>	Regular check in time

<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Discussed honorarium amounts and what would be an appropriate amount to pay</li> <li>Discussed changing language from honorarium to instructor's fee</li> <li>Went over events process and how Dipti is there to support</li> <li>Talked about how to engage committee members and get them to play a more active role in the committee and planning events</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Amend events committee meeting agenda</li> </ul>

<b>Meeting, Date</b>	July 31 - SFSS Events Committee Meeting
<b>Parties Attending</b>	Myself, other SFSS Events Committee members, SFSS Events Coordinator, Dipti, SFSS Environment Rep, Anuki
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular meeting time
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Debrief document: <a href="https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit?usp=sharing">https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77GwfTG4J4Cvp326DM/edit?usp=sharing</a></li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>Send debrief email with action items</li> </ul>

<b>Meeting, Date</b>	July 31 - SFSS Board Development Session with AMC ( <a href="https://www.amcnposolutions.com/about-us/">https://www.amcnposolutions.com/about-us/</a> )
<b>Parties Attending</b>	Myself, other SFSS Board members, AMC Managing Director, Tom, SFSS Transition Manager (Lawrence Jones)
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Help with implementing our strategic plan
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>Went over the <a href="#">SFSS Vision and Mission statements</a></li> <li>Discussed potentially changing the mission statement to be more explicit about advocacy</li> <li>Went into breakout rooms to talk about our strategic priorities and how to accomplish them</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>


## Projects and Events

<b>Project/Event Title</b>	Emerge SFU
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Edited video of Dr. Khaliq's interview and typed up video notes <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1BztlF8oBV6sRlnsSGYq2ZrJ4a6Bv5O438FO_tICb6qM/edit">https://docs.google.com/document/d/1BztlF8oBV6sRlnsSGYq2ZrJ4a6Bv5O438FO_tICb6qM/edit</a></li> </ul> </li> <li>Contacting digital marketing instructors</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement University relations
<b>Total Time (Hrs)</b>	3 hours



<b>Project/Event Title</b>	SFU Disability and Neurodiversity Alliance
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Sending emails, making polls, uploading minutes, etc.</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	45 mins

<b>Project/Event Title</b>	Cultural Groups Welcome Video
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Still waiting on videos from groups</li> <li>• Hoping to publish for Fall 2020</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement Student well-being
<b>Total Time (Hrs)</b>	0 hours this week

<b>Project/Event Title</b>	Financial Literacy Workshops
<b>Updates and Upcoming Plans</b>	 <ul style="list-style-type: none"> <li>• Communicated with presenters re: permission to post videos publicly on YouTube</li> <li>• Finally got around to doing the post-event report: <ul style="list-style-type: none"> <li>○ <a href="https://docs.google.com/document/d/1ef8Yaal-mzhd5cs3FKfev4MwLkQCAaGwPtVR9di2VsY/edit?usp=sharing">https://docs.google.com/document/d/1ef8Yaal-mzhd5cs3FKfev4MwLkQCAaGwPtVR9di2VsY/edit?usp=sharing</a></li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	30 mins this week

<b>Project/Event Title</b>	Mental Health Mondays Giveaway
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Planning to host a giveaway on the first Monday of every month</li> <li>• Month of August will be ice cream gift card</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement Student well-being

<b>Total Time (Hrs)</b>	1 hour this week (brainstorming items in meeting with SFSS Events Coordinator, Dipti, promoting the event, emails)
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<b>Project/Event Title</b>	Photography & photo editing workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Met with photographer instructor to discuss how workshops will be run</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour (meeting with photographer)

<b>Project/Event Title</b>	GLO/Fraternities
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Communicated with a representative from a professional fraternity on campus</li> <li>Brought this up at the Member Services Committee meeting</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	SFSS Events Committee x SFU Peak Frequency Live Concert
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Possible concert via Instagram or Facebook live</li> <li>SFSS At-Large Rep, Phum Luckkid, is liaising between SFU Peak Frequency and SFSS Events</li> <li>Post-event report: <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1VcW03rKu90IV2YROHPWApy46tG58VizGGSpz3H0CEG0/edit">https://docs.google.com/document/d/1VcW03rKu90IV2YROHPWApy46tG58VizGGSpz3H0CEG0/edit</a></li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	Miscellaneous committee work
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Sent really long emails about how meetings are run to new at-large committee members</li> <li>Had one-on-one call to explain meetings</li> <li>Worked on Events Annual Plan: <a href="https://drive.google.com/file/d/1683KWgFdd-6bGbeRUVAzk3Oz4sYyXjvx/view?usp=sharing">https://drive.google.com/file/d/1683KWgFdd-6bGbeRUVAzk3Oz4sYyXjvx/view?usp=sharing</a></li> <li>Worked on Accessibility Annual Plan <ul style="list-style-type: none"> <li>Word doc: <a href="https://docs.google.com/document/d/1x0CXpCnxOr5Rn-6VN4sacy2TATXoNmuF6HOwF1hARrU/edit">https://docs.google.com/document/d/1x0CXpCnxOr5Rn-6VN4sacy2TATXoNmuF6HOwF1hARrU/edit</a></li> <li>Excel doc: <a href="https://docs.google.com/spreadsheets/d/1F9sMn1A8cVdrWZ1crGCpr3MsWz9iwcNPDMfTc8iEivM/edit#gid=0">https://docs.google.com/spreadsheets/d/1F9sMn1A8cVdrWZ1crGCpr3MsWz9iwcNPDMfTc8iEivM/edit#gid=0</a></li> </ul> </li> <li>Events Meetings Debrief Doc: <a href="https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77G">https://docs.google.com/document/d/1UOMnCiRZEwGxwvn0koCxlGnAL77G</a></li> </ul>

	<ul style="list-style-type: none"> <li><a href="#">wfTG4J4Cvp326DM/edit</a></li> <li>Accessibility Meetings Debrief Doc: <a href="https://docs.google.com/document/d/1ZvN05I-jGADiMA-WeGOHaE0tGOhx6EX3lDyJnpl0Zml/edit">https://docs.google.com/document/d/1ZvN05I-jGADiMA-WeGOHaE0tGOhx6EX3lDyJnpl0Zml/edit</a></li> </ul>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	5 hours

<b>Project/Event Title</b>	Navigate Webinar (Event on July 18)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Some students approached me asking me to be a panelist at the Navigate Webinar to talk about my involvement at SFU like with the SFSS</li> <li><a href="https://www.eventbrite.ca/e/navigate-webinar-tickets-112563480400">https://www.eventbrite.ca/e/navigate-webinar-tickets-112563480400</a></li> <li>This was a fun time :) A lot of people asked how to get involved with SFSS which was awesome</li> <li>Made some cool looking slides too</li> </ul>
<b>Relevant Strategic Priorities</b>	University Relations Student Engagement
<b>Total Time (Hrs)</b>	4 hours

<b>Project/Event Title</b>	July 20 - Emerge SFU Social
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Fun social for the team</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1 hour

<b>Project/Event Title</b>	July 22 - SFU Peak Frequency x SFSS Events IG Live
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Instagram Live &amp; performances</li> <li>Post-event report: <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1VcW03rKu90iV2YROHPWApy46tG58VizGGSpz3H0CEG0/edit">https://docs.google.com/document/d/1VcW03rKu90iV2YROHPWApy46tG58VizGGSpz3H0CEG0/edit</a></li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	30 min

<b>Project/Event Title</b>	Ice cream making workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Emailed Umaluma Gelato</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement

<b>Total Time (Hrs)</b>	30 min
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<b>Project/Event Title</b>	Bubble tea making workshop
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Talked to SFU TA for recommendations for instructors</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	10 min

<b>Project/Event Title</b>	July 24 - Events Committee Social
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Had fun playing games like Spyfall and the Wikipedia game</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1.5 hours

<b>Project/Event Title</b>	July 25 - Welcome leader training
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Attended 3 interactive training sessions</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	6 hours

<b>Project/Event Title</b>	Guides
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>Guide to SFSS Meetings: <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1XMFccFpbd58glH-dIRKzmZMsdzrLpKCmYsehPRCUrlw0/edit?usp=sharing">https://docs.google.com/document/d/1XMFccFpbd58glH-dIRKzmZMsdzrLpKCmYsehPRCUrlw0/edit?usp=sharing</a></li> </ul> </li> <li>Guide to Chairing SFSS Meetings: <ul style="list-style-type: none"> <li><a href="https://docs.google.com/document/d/1-hOwAJD8g8pj-wcWXyZDE16YMpyJRHGpN0EJvBCQe40/edit">https://docs.google.com/document/d/1-hOwAJD8g8pj-wcWXyZDE16YMpyJRHGpN0EJvBCQe40/edit</a></li> </ul> </li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	1.25 hours

## VP University Relations (Gabe Liosis)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Meet & Greet: Director of Residence and Housing
<b>Parties Attending</b>	VP University Relations Gabe Liosis, Director of Residence & Housing Zoe Woods, Associate Director of Residence and Housing Kim Mortreuil
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	I set up this Meet & Greet to introduce myself, and open up a window for potential areas of collaboration between SFSS and Residence in the future, and to also ask some questions about Residence's operating plan going into the Fall 2020 and Spring 2021 semesters.
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Director went over what R&amp;H has been doing to ensure Residence is safe for students currently/going to be living in Res<ul style="list-style-type: none"><li>- Including cleaning standards, visitor rules, what's happening with student staff in Residence</li></ul></li><li>- Discussed potential areas of collaboration<ul style="list-style-type: none"><li>- Helping RHA with their elections that were postponed due to COVID-19</li></ul></li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Meeting: Starting Up the Council Oversight Committee
<b>Parties Attending</b>	VP University Relations Gabe Liosis, Vice Chair of Council Helen Sofia Pahou
<b>Meeting Length (Hrs)</b>	0.5 Hrs
<b>Reason</b>	Vice Council Chair asked to meet to discuss ways in which Council can get the Council Oversight Committee up-and-running
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- I gave my advice and vision on what I envisioned for the Council Oversight Committee when I worked to establish the Committee when I was Council Chair last year</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Development Session: SFPIRG, 07-17-2020
<b>Parties Attending</b>	Members of the Board of Directors
<b>Meeting Length (Hrs)</b>	3 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Kalamity from SFPIRG gave the Board a wonderful workshop on so many important topics such as intersectionality, race, systemic discrimination, and so much more</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Governance Committee, 07-20-2020
<b>Parties Attending</b>	Members of Governance Committee
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Elected Corbett Gildersleve Vice Chair of Governance Committee</li> <li>- Passed a motion to support the incorporation of the relevant articles from the recently passed Personnel Policies into the Collective Agreement, Standing Operating Procedures, and any other documents as appropriate.</li> <li>- Approved the Governance Committee <a href="#">Annual Plan</a>.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Reach out to Council for consultation about By-Law review ideas</li> <li>- Start reviewing Elections Policies and what changes we might like to make</li> </ul>

<b>Meeting, Date</b>	BIPOC Committee, 07-21-2020
<b>Parties Attending</b>	Members of BIPOC Committee, VP University Relations Gabe Liosis
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Mandatory anti-racism education working group:</li> <li>• SFU anti-racism working group: <ul style="list-style-type: none"> <li>○ Went through immediate demands and long term demands that SFU should take</li> <li>○ Writing a letter</li> </ul> </li> <li>• Removing Gandhi statue petition by Sikh Student Association</li> <li>• Making INDG 101 Mandatory</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Food Hub, 07-22-2020
<b>Parties Attending</b>	VP University Relations Gabe Liosis, Science Representative WeiChun Kua, VP External Relations Mr. Samad Raza
<b>Meeting Length (Hrs)</b>	5 Hrs
<b>Reason</b>	Volunteering for the Food HUB program's first scheduled day!
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- It was really good! Lots of people came and were really grateful that we are providing this program. A few people didn't show up despite having signed up for it but it was still great to see so many people so happy that we were there.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Council meeting, 07-22-2020
<b>Parties Attending</b>	Members of Council, some members of the Board of Directors

<b>Meeting Length (Hrs)</b>	1.75 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Executive Officers provided their monthly updates to the Council on their respective portfolios.</li> <li>- Had discussion around banning RCMP recruitment on campus.</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Work with Board members to create a report on why Board members want to stop RCMP recruitment on campus, as requested by the Council Chair.</li> </ul>

<b>Meeting, Date</b>	Student Experience Planning Group, 07-23-2020
<b>Parties Attending</b>	Members of the Working Group This group is Chaired by SFU Associate Vice President, Students and International
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Bi-Weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Mainly just gave updates about which respective SFU Directors / Deans / Students were doing around preparing for Fall 2020 semester and reopening</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Joint Operations Group, 07-23-2020
<b>Parties Attending</b>	Erin Biddlecomb (SFU), Rummana Khan Hummani (SFU), Martin Puckurko (SFU), Matthew McDonald (GSS), Osob Mohamed (SFSS), Gabe Liosis (SFSS)
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Monthly Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- GSS and SFSS gave high level updates</li> <li>- Matthew from GSS asked more about the 45M carry over in the university budget</li> <li>- GSS asked why SFU was not printing Student IDs for the Fall semesters, discussed some of the implications of that</li> <li>- Discussion around the process of the SFU Clan team name change, which a decision should be made by President Petter in August.</li> <li>- Discussion around the RA Unionization Process and what is holding that up.</li> <li>- Osob Mohamed asked what the feedback/usage of mySSP has been during COVID.</li> <li>- Had a long discussion around exam invigilation/proctoring and why it is really problematic for students.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Website Working Group Meeting, 07-23-2020
<b>Parties Attending</b>	Communications Coordinator Sindhu, Transition Manager Lawrence Jones, VP University Relations Gabe Liosis, VP Student Life Jennifer Chou
<b>Meeting Length (Hrs)</b>	0.75 Hrs

<b>Reason</b>	To Begin Laying Some Groundwork for potential changes to the SFSS Website
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- I presented some ideas for a few small rearrangements to the SFSS website, of which will be changed soon on the website (sfss.ca, check em out!)</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Submit work order to Sindhu to start with my suggested changes</li> <li>- Ask other Board members what changes they want to see happen to the website, and schedule a follow-up working group meeting!</li> </ul>

<b>Meeting, Date</b>	SFSS Board of Directors, 07-24-2020
<b>Parties Attending</b>	Members of the Board of Directors, CRPC Sarah Edmunds, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Bi-weekly Board meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Passed a resolution to approve some motions from the Accessibility Committee under last year's fiscal year.</li> <li>- Approved some money for the purchasing of a second passenger elevator for the SUB.</li> <li>- Appointed Students At-Large to the BIPOC Committee</li> <li>- Gave Notice of Motion for an amendment to SO-8 of our Board Policies to include language around spending.</li> <li>- Discussion Items <ul style="list-style-type: none"> <li>- U-Pass for the Fall Semester (most Board members supported brining U-Pass back)</li> <li>- In-Person events during COVID-19</li> <li>- Events Committee update</li> <li>- Council Instagram / FB Page</li> <li>- Athletic Team Name change</li> <li>- SFSS 2019 Racial Profiling Incident</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Set up meeting with SFU Security to discuss unconscious bias training for security</li> </ul>

<b>Meeting, Date</b>	FARM Committee, 07-27-2020
<b>Parties Attending</b>	Members of FARM Committee Chaired by our Environment Representative Anuki
<b>Meeting Length (Hrs)</b>	1.5 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussion Items included: <ul style="list-style-type: none"> <li>- FASS Panels Feedback and Promotion (Sude)</li> <li>- DSU funding for websites</li> <li>- TMX video script ideas</li> <li>- Gift cards for DSUs</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Member Services Advisory Committee, 07-27-2020
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<b>Parties Attending</b>	Members of MSAC
<b>Meeting Length (Hrs)</b>	1 Hr
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Thorough discussions around Greek Life Organizations on campus</li> <li>- Clubs and Student Union funding model</li> <li>- MECS contract and event plans</li> <li>- Contract checklist update</li> <li>- Requiring proof of receipt for prizes</li> <li>- Club portal - election set up</li> <li>- Portal update request process</li> <li>- Member resources project.</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Governance Committee, 07-27-2020
<b>Parties Attending</b>	Members of Governance Committee, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	2 Hrs
<b>Reason</b>	Regularly Scheduled Bi-Weekly Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Thorough discussion around what we want the Composition of the Board to be in the new By-Laws <ul style="list-style-type: none"> <li>- The Committee expressed desire to move back to a system where the Council and Board are the same thing again, except a smaller subset of that Council (an Executive) would have the powers of Council in between Council meetings, but are always accountable for their decisions to that Council.</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Bring this discussion to the Council Governance Committee to get Council's input on this new Governance structure</li> </ul>

<b>Meeting, Date</b>	SFU Food Hub, 07-29-2020
<b>Parties Attending</b>	VP External Relations Samad Raza, VP University Relations Gabe Liosis, Science Representative WeiChun Kau
<b>Meeting Length (Hrs)</b>	5 Hrs
<b>Reason</b>	Weekly Food Hub event
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- This week was just as good as last week! People are so happy to have this resource.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Executive Committee, 07-29-2020
<b>Parties Attending</b>	Members of Executive Committee, Transition Manager Lawrence Jones, Building Manager John Walsh
<b>Meeting Length (Hrs)</b>	1.5 Hrs

<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussion items included: <ul style="list-style-type: none"> <li>- SUB Staff Office Space</li> <li>- SUB Staffing models and costs</li> <li>- SUB lease updates</li> <li>- Changing signing authorities</li> <li>- Preparing for upcoming Board development sessions</li> <li>- Discussed potential SFSS rebranding</li> <li>- Starting a Food HUB in Surrey (yay!)</li> <li>- Looking into hiring an Accessibility Coordinator</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Read Matt's briefing note on the Surrey Food Hub idea.</li> </ul>

<b>Meeting, Date</b>	SFSS COVID-19 Safety Plan meeting
<b>Parties Attending</b>	Senior Director (AVPSI) Erin Biddlecomb, VP University Relations Gabe Liosis, Laura Vajanto
<b>Meeting Length (Hrs)</b>	0.75 Hrs
<b>Reason</b>	To discuss the SFSS's COVID-19 safety plan
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed the necessary steps that the SFSS needs to take for a safe return to work plan</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Bring this information back to the Executive Committee for discussion</li> </ul>

<b>Meeting, Date</b>	Introductory Meeting with Chief Facilities Officer and Campus Public Safety Director, 07-31-2020
<b>Parties Attending</b>	President Osob Mohamend, VP University Relations Gabe Liosis, Chief Facilities Officer Mark LaLonde, Director of Campus Public Safety Andrea Ringrose
<b>Meeting Length (Hrs)</b>	0.5 Hrs
<b>Reason</b>	Introductions, Potential Areas of collaboration for this year
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Osob and I brought forward our desire to see unconscious bias training and de-escalation training in SFU Security, for the safety and well-being of racialized students on campus. <ul style="list-style-type: none"> <li>- We received commitment that this is something that we can collaborate on this year.</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Set Up another meeting time with Andrea Ringrose</li> </ul>

<b>Meeting, Date</b>	SUB Committee, 07-31-2020
<b>Parties Attending</b>	Members of the Building SFU Committee
<b>Meeting Length (Hrs)</b>	0.75 Hrs
<b>Reason</b>	Regularly Scheduled Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Mainly updates about the progress of the project</li> </ul>

<b>Next Steps</b>	N/A
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<b>Meeting, Date</b>	SFSS Board Development Session
<b>Parties Attending</b>	Members of the Board of Directors, Transition Manager Lawrence Jones
<b>Meeting Length (Hrs)</b>	3 Hrs
<b>Reason</b>	Regularly Scheduled Board Development Session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Reviewed the strategic plan and make amendments to align with this Board's current plans for the year and values</li> <li>- Reviewed all platform points of Board members from elections, tied it to the strategic plan, and created timelines and assigned these jobs to certain Board members</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Make a commitment and plan for executing all the projects discussed!</li> </ul>

## Projects and Events

<b>Project/Event Title</b>	Governance Committee Work (outside of meetings)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Creating Briefing Notes for the Governance Committee</li> <li>- Creating Briefing Notes for Council</li> <li>- Research and By-Law development</li> <li>- Privacy Policies Review</li> </ul>
<b>Relevant Strategic Priorities</b>	Organizational Development
<b>Total Time (Hrs)</b>	3 Hrs

<b>Project/Event Title</b>	Cleaning and Packing of Board Offices (in preparation for the move to the SUB)
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- VP University Gabe Liosis, Science Representative WeiChun Kua, VP Finance Corbett Gildersleve started cleaning the Board office and going through filing cabinets in preparation for the move to the SUB</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Organizational development</li> </ul>
<b>Total Time (Hrs)</b>	2.5 Hrs

<b>Project/Event Title</b>	SFSS COVID-19 Survey
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Working with UAA Committee members to develop a SFSS COVID-19 Survey to circulate to SFSS membership at the end of the Summer 2020 semester to receive some quantitative/qualitative data on how online learning impacted students' lives for this semester.</li> </ul>
<b>Relevant Strategic Priorities</b>	<ul style="list-style-type: none"> <li>- Student Engagement, Student Wellbeing, Student Financial Health, University Relations</li> </ul>
<b>Total Time (Hrs)</b>	1 Hrs

## At-Large Representative (Balqees Jama)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board Development Session with SFPIRG, July 17
<b>Parties Attending</b>	SFSS Board of Directors, facilitated by Kalamity Hildebrandt (SFPIRG Director of Education and Research)
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regularly scheduled development session
<b>Summary and Outcome</b>	Discussed intersectionality, de-colonizing, and how we can meaningfully understand and apply anti-oppression, anti-capitalism, and equity in SFSS policy and practice
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	External and Community Affairs (ECA) Committee, July 20
<b>Parties Attending</b>	Members of ECA Committee
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Regularly scheduled bi-weekly ECA Meeting
<b>Summary and Outcome</b>	Discussion: <ul style="list-style-type: none"><li>- TMX<ul style="list-style-type: none"><li>- Update on the letter for DSU's to sign on to</li></ul></li><li>- Just Recovery<ul style="list-style-type: none"><li>- Update: The SFSS brief on Just Recovery to House of Commons is on the federal government <a href="#">website</a></li></ul></li><li>- Race-Based Data Collection<ul style="list-style-type: none"><li>- No updates from Provincial or Federal government yet on implementing the collection of race-based data</li></ul></li><li>- U-Pass Advisory Committee<ul style="list-style-type: none"><li>- Samad chairing the U-Pass Advisory Committee. Graduate students overwhelmingly <a href="#">rely on U-Pass</a>, and SFSS and the GSS must agree a decision of whether to reinstate U-Pass as one school with TransLink</li></ul></li><li>- Development Session<ul style="list-style-type: none"><li>- We agreed that it would be worth this committee having a development session on how to effectively lobby the government as a student union</li></ul></li></ul>
<b>Next Steps</b>	WeiChun and Anuki to continue working on TMX letter with student activists and getting other student unions to sign on

<b>Meeting, Date</b>	Governance (GOV) Committee Meeting, July 20
<b>Parties Attending</b>	Members of GOV Committee
<b>Meeting Length (Hrs)</b>	2 hours

<b>Reason</b>	Regularly scheduled bi-weekly GOV Meeting
<b>Summary and Outcome</b>	<p>Motions</p> <ul style="list-style-type: none"> <li>- Appointed Corbett Gildersleve as Vice Chair of the GOV Committee</li> <li>- Approved the Governance Committee Annual Plan</li> </ul>
<b>Next Steps</b>	Have By-law reforms done by end of September and ready to present at the Annual General Meeting in October

<b>Meeting, Date</b>	Focus Group on Community Engaged Learning (CEL) at SFU, July 20
<b>Parties Attending</b>	About 6 Students
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	The Office of Community Engagement invited me to participate in a focus group on Community Engaged Learning (CEL) at SFU.
<b>Summary and Outcome</b>	<p>To identify how we can improve community-engaged learning and increase institutional capacity to host CEL at SFU. Students shared accessibility barriers to participate in CEL, especially for disabled, Black, and Indigenous students, as so obviously reflected by the lack of these communities in CEL. CEL combines academic coursework, or co-curricular activities supported by the university, to address challenges and questions of importance to our local communities. CEL includes things like Co-operative Education, SFU Public Square, Semester in Dialogue, etc. These opportunities are a deeply enriching aspect to an academic career, and too many students cannot afford to offer free hours of unpaid labor, and are therefore systematically excluded. Some recommendations given by students to the Office of Community Engagement to improve CEL at SFU:</p> <ul style="list-style-type: none"> <li>- Defining CEL so students can learn early on about what it can look like and that it is an option</li> <li>- Paying students for their labour</li> <li>- Removing the up-front payment of co-op fee; allow for installments so poor students can participate. (this is if SFU won't remove the fee all-together)</li> <li>- Increase face-to-face interaction to draw people in and make CEL more accessible</li> <li>- Empowering disabled and Black, Indigenous, and People of Colour (BIPOC) by including them in the creation, implementation, and decision-making of programs and initiatives at SFU</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	BIPOC Committee, July 21
<b>Parties Attending</b>	Committee Members
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Anti-Racism Working Group <ul style="list-style-type: none"> <li>- Went through the short-term and long-term calls to action for SFU to take to tackle racism at SFU</li> </ul> </li> <li>- Endorsed the <a href="#">petition</a> by the Sikh Student Association calling for the removal of the Gandhi statue at SFU Burnaby campus</li> <li>- Discussed the need for mandatory Indigenous courses at SFU to take steps to decolonize and address the general ignorance of Canadians when it comes to</li> </ul>

	<p>Indigenous peoples</p> <ul style="list-style-type: none"> <li>- We looked through BIPOC Committee At-Large applications and created a list of recommendations for the Board of Directors to appoint</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Working group finish letter with anti-racist calls to action</li> </ul>

<b>Meeting, Date</b>	Me and President Check-In, July 22
<b>Parties Attending</b>	Balqees Jama and Pres Osob Mohamed
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	To check in
<b>Summary and Outcome</b>	updates on what I've been up to and how I'm doing. Asked Osob how she is as well.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	HR and Personnel Committee, July 22
<b>Parties Attending</b>	Members of the HRPC
<b>Meeting Length (Hrs)</b>	1.5hrs
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	We discussed the newly drafted job descriptions of the Board Organizer and Operations Organizer. We also discussed the backlog of committee and board minutes, as well as the collective bargaining set to occur with CUPE this year. Since we did not get to cover everything on the agenda for the day, we will be discussing those next meeting.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Council Meeting, July 22
<b>Parties Attending</b>	SFSS Council Representatives Some Board of Directors: Balqees Jama (At-Large Representative), Osob Mohamed (President), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), Phum Luckidd (At-Large Representative), WeiChun Kua (Science Representative)
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Regularly scheduled bi-weekly Council Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Council followed up on the open letter they wrote and reminded each other to share with their respective DSU's.</li> <li>- Council discussed the need for a new and efficient online voting system</li> <li>- Council were inquiring about the SFSS Board's decision to advocate for reducing RCMP presence on campus, including banning RCMP recruitment at Career Services and Volunteer Fairs. The Board of Directors present at the Council meeting, especially me and Osob, reaffirmed the <a href="#">Society's stance in solidarity with Black communities against systemic injustice</a>, which includes supporting the defunding of the police/RCMP and protecting racialized</li> </ul>

	students on campus.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Board Meeting , July 24
<b>Parties Attending</b>	Board of Directors, Society Staff, The Peak, student guests
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<p><b>Motions:</b></p> <ul style="list-style-type: none"> <li>- <b>SUB Elevator:</b> Approved spending an additional \$67,848 to a total of \$267,848 for SUB elevator.</li> <li>- <b>BIPOC At-Large Appointments:</b> Appointed At-Large members to the Black, Indigenous, and People Of Color (BIPOC) Committee, based on the recommendations of BIPOC Committee</li> </ul> <p><b>Notice of Motion:</b></p> <ul style="list-style-type: none"> <li>- Amendment to Standing Order 8 (SO-8)</li> </ul> <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>- <b>Reinstatement of U-Pass:</b> theSFSS Fall 2020 U-Pass Survey Results show that x % want the Fall U-Pass and and z% does not. Samad is chairing the U-Pass Advisory Committee. Graduate students overwhelmingly <a href="#">rely on U-Pass</a>, and SFSS and the SFU Graduate Student Society (GSS) must agree a decision of whether to reinstate U-Pass as one school with TransLink</li> <li>- <b>Update on SFU Athletics C(k)lan Name Change:</b> <a href="#">SFU Community disappointed</a> by SFU President Andrew Petter’s comments saying it was <a href="#">a “complex issue”</a>. There is nothing complex about wanting a name not associated with the KKK. I’m not surprised by the comment considering SFU Admin is very white and BIPOC are too often institutionally gaslighted, showing the need for BIPOC people in decision-making positions at SFU. We are waiting to hear Petter’s decision by the end of summer. I assume there will be uproar from SFU Community if SFU Admin chooses not to change the name.</li> <li>- <b>SFSS 2019 Elections Debate <a href="#">Racial Profiling Incident</a>:</b> I shared an incident of Board members and staff collectively targetting a Black alum at the 2019 SFSS Elections Debate. It was clear that they planned to single him out by ID-ing him and nobody else, on the false claim that only SFSS members could attend the event. The man was not a threat to himself or others, nor was he banned from campus. SFSS incited further by calling security, and attempted to call the police on the innocent man. Black members in the audience jumped in to de-escalate, because no one else did, when they quickly recognized the racial profiling occurring. I was present when the incident occurred as a general SFSS member, and I felt the need for SFSS to address this abuse of power as an organization. One remedial step the Board agreed to take is to write a letter to the person targeted, apologizing and acknowledging the racial profiling that occurred.</li> <li>- <b>In-Person Events during COVID-19:</b> In-person events have not resumed yet, but the Board suggested reminding clubs and DSU’s of this.</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Faculty and At-Large (FARM) Committee, July 27
<b>Parties Attending</b>	FARM Members

<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly scheduled meeting
<b>Summary and Outcome</b>	<p>Discussion</p> <ul style="list-style-type: none"> <li>- <b>DSU Website:</b> DSU's want a more interactive website than WordPress and want funding</li> <li>- <b>TMX Video Brainstorming:</b> We suggested keeping the video short, and going with a mix of live and animated components</li> <li>- Roundtable Updates from Committee Members <ul style="list-style-type: none"> <li>- Balqees: SFU Anti-Racism Working Group letter with multiple groups/orgs on campus; potential Black at SFU platform</li> <li>- Phum: working on funding guidelines for clubs</li> <li>- Nafoni: Organizing the monthly team-bonding session; Anti-Racism Working Group</li> <li>- Emerly: Working on getting psycho-educational assessments covered by SFSS Health and Dental Plan with Sarah (SFSS Campaigns, Research and Policy Coordinator)</li> <li>- WeiChun: Working on TMX letter and connecting with Faculty of Science DSU's</li> <li>- Harry: SFU Surge</li> </ul> </li> </ul>
<b>Next Steps</b>	Carried over: FARM Reps begin coordinating Meet and Greet

<b>Meeting, Date</b>	Governance Committee, July 27
<b>Parties Attending</b>	Members of GOV Committee
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	Discussed the by-law review that is going on, and potential changes such as composition of the Board, and Council's powers. We also discussed a timeline for the by-law review.
<b>Next Steps</b>	N/A

## Projects and Events

<b>Project/Event Title</b>	SFU Anti-Racism Working Group
<b>Updates and Upcoming Plans</b>	<p>Launched an Anti-Racism Campaign at SFU with various groups working together, but has been on a break at the moment. Hoping to pick up speed once we're at capacity soon. The group includes SFSS, Simon Fraser Public Interest Research Group (SFPIRG), Graduate Student Society (GSS), Teaching Support Staff Union (TSSU), SFU Faculty Association (SFUFA), and SFU Equity, Diversity and Inclusion (EDI) Advisory Council. We have actions SFU can take that we want to advocate for to make SFU institutionally safer for BIPOC. We decided on long-term and short-term demands. Four immediate demands for SFU as we work on systemic changes are:</p> <ul style="list-style-type: none"> <li>- Changing SFU sports team name</li> <li>- Removing of the Gandhi statue</li> <li>- Hiring Black African to run the African Studies program</li> </ul>



	<ul style="list-style-type: none"><li>- Stopping RCMP recruitment at SFU through the SFU Career and Volunteer Services</li></ul> We plan to write a joint letter to SFU with these calls.
<b>Relevant Strategic Priorities</b>	Student Wellbeing University Relations
<b>Total Time (Hrs)</b>	None during this period

## At-Large Representative (Phum Luckkid)

### Meeting Summary and Comments

<b>Meeting, Date</b>	FASC meeting. 7.16.20
<b>Parties Attending</b>	FASC committee
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Biweekly (hopefully) committee meeting
<b>Summary and Outcome</b>	<p>Introduction of new Student At Larges Annual plan overview with committee members</p> <p>Fiscal year 20 Audit</p> <ul style="list-style-type: none"> <li>- The audit from the last Board needs to still be approved by the current board.</li> </ul> <p>Investment Policy</p> <ul style="list-style-type: none"> <li>- There is a LOT of money sitting in the SFSS bank account doing nothing, thinking of investing that money somewhere.</li> <li>- Hiring an investment manager to decide how and where to invest the money</li> </ul> <p>Club and Student Union Funding Model</p> <ul style="list-style-type: none"> <li>- A collaborative project with the Member Services Advisory committee to review and change the current funding model for Clubs and Student Unions</li> <li>- MSAC will oversee the PR side and gather information about the model's current functionality, FASC will be tasked with reviewing and implementing the information</li> </ul> <p>Participatory Budgeting</p> <ul style="list-style-type: none"> <li>- Students will get to vote on what projects they would like to see funded</li> </ul> <p>Large-Event Fund</p> <ul style="list-style-type: none"> <li>- An analysis of how we could host large events at less of a financial benefit (i.e. Fall Kickoff)</li> </ul> <p>SFSS Fees during COVID-19</p> <ul style="list-style-type: none"> <li>- SFSS hs received a lot of comments and concerns from students about why they should be paying SFSS fees during COVID-19</li> <li>- FASC should develop a guide as to how the fees are currently being spent</li> </ul>
<b>Next Steps</b>	Contact MSAC about the Funding Model, Approve the Audit at the next committee meeting, meet with the Investment Manager, begin work on other projects.

<b>Meeting, Date</b>	Events Committee meeting. 7.17.20
<b>Parties Attending</b>	Events Committee members.
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Biweekly events committee meeting
<b>Summary and Outcome</b>	<p>Introduction of Student At-Large members</p> <p>Review of Annual Plan</p> <ul style="list-style-type: none"> <li>- There are A LOT of things on the annual plan (20 items). These won't necessarily happen; they're just cool event ideas the committee should explore.</li> <li>- Things that have already happened are on here as well such as SFU Anime collab, SFU peak Frequency collab, Financial Literacy workshop and mental</li> </ul>

	<p>health gift card giveaways.</p> <p>SFU Peak Frequency Collab update</p> <ul style="list-style-type: none"> <li>- The event went well??? I am too scared of them to ask for feedback since I made a lot of mistakes and planned things haphazardly. For instance, I did not follow up on event planning until 3 days before the event.</li> <li>- Social media was late because of me as well for reason mentioned above</li> <li>- The event had a lot of issues with wifi :(</li> <li>- Received some positive feedback from attendees of the event.</li> </ul> <p>Vice Chair nominations</p> <ul style="list-style-type: none"> <li>- VP Student Life explained the role of vice chair and nomination process for someone to nominate themselves at the next meeting</li> </ul>
<b>Next Steps</b>	Decide on whether to executive either one or all of the four events mentioned in the annual plan planned for August. Nominate a Vice-Chair

<b>Meeting, Date</b>	Gamefest Event Planning 7.21.20
<b>Parties Attending</b>	SFU Anime executives, myself
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	<p>Meeting was called as execs found out that the game they needed to play was no feasible since you needed to pay in order to get into the game</p> <p>An alternative activity needed to be created immediately</p>
<b>Summary and Outcome</b>	<p>Settled on the game "Camp Cadaver" a game identical to Town of Salem except with more rules and characters.</p> <p>Spent two hours trying to create a setting which resembled the original game the most.</p>
<b>Next Steps</b>	Host the event

<b>Meeting, Date</b>	Gamefest "Town of Salem" Hosting 7.21.20
<b>Parties Attending</b>	Myself, Gamefest attendees
<b>Meeting Length (Hrs)</b>	3
<b>Reason</b>	Ran a lobby of a Mafia/social deduction themed game "Town of Salem" as part of the Gamefest week of events
<b>Summary and Outcome</b>	<p>Explained the rules of the game to event attendees</p> <p>20-30 Attendees, each lobby had a maximum limit of 15 people.</p> <p>Hosted the lobby for 3 hours</p>
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS Council meeting 7.22.20
<b>Parties Attending</b>	SFSS Council, Some board members
<b>Meeting Length (Hrs)</b>	1.5
<b>Reason</b>	Biweekly meeting of SFSS Council

<b>Summary and Outcome</b>	<p>Council Open Letter followup</p> <ul style="list-style-type: none"> <li>- Council had signed an open letter to change the name of the SFU Athletics team.</li> <li>- SFU looking to consult with athletes to change the name of the team, council feels this is not immediate enough</li> </ul> <p>Council Online Voting Procedure</p> <ul style="list-style-type: none"> <li>- A concern arose, the process of muting and unmuting to vote in council might be archaic. Some Councillors cannot unmute since they don't have a microphone and typing to oppose or abstain might attract significant negative attention.</li> <li>- A solution was proposed to vote on Discord</li> </ul> <p>Discussion of banning police presence on campus</p> <ul style="list-style-type: none"> <li>- SFSS board of Directors decided to move to try to exclude RCMP from participating at career fairs due to students feeling unsafe around police campus</li> <li>- Councillors voiced disagreement with this motion citing the concern that Criminology students would not be able to benefit in pursuing a career in the police force.</li> </ul>
<b>Next Steps</b>	Motion for a formal discussion of police presence on campus, further discussion on online voting procedure

<b>Meeting, Date</b>	Events Committee Social 7.23.20
<b>Parties Attending</b>	SFSS Events Committee
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	For board members and Student At-larges to get to know each other through fun virtual games
<b>Summary and Outcome</b>	Played Spyfall and Skriblio
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board of Directors meeting
<b>Parties Attending</b>	SFSS Board of Directors
<b>Meeting Length (Hrs)</b>	.5
<b>Reason</b>	Biweekly board meeting
<b>Summary and Outcome</b>	<p>Showed up late due to an appointment.</p> <p>Discussed a motion I put forward for an updated stance on hosting in-person events for the fall semester</p> <ul style="list-style-type: none"> <li>- Member Services wanted an updated stance from the board to post on their website since the statement by the board was made at the beginning of the semester.</li> <li>- The board concluded that due to the rise of COVID cases that the campus was still unsafe to host in-person events</li> </ul>
<b>Next Steps</b>	Forward this discussion to member services at the MSA committee

<b>Meeting, Date</b>	FARM meeting 7.27.20
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<b>Parties Attending</b>	Faculty and At-Large Board Members
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Biweekly FARM meetings
<b>Summary and Outcome</b>	<p>FASS Panel Feedback</p> <ul style="list-style-type: none"> <li>- Sude (FASS Rep) is hosting another panel featuring board members and how to get more involved at SFU/SFSS. Looking for board members to take part DSU Funding for Websites &amp; Gift Cards</li> <li>- Sude was thinking that the Board should provide funding for DSUs to make websites.</li> <li>- I stated that Member Services already provide up to 150 dollars in reimbursement for making websites</li> <li>- I also stated that Member Services are loosening restrictions around buying gift cards.</li> </ul> <p>TMX Video Script Ideas</p> <ul style="list-style-type: none"> <li>- SFSS is working with environmental groups on campus to create a video of students against the construction of the TMX pipeline</li> <li>- An hour and a half was spent planning much of who should be included, what type of video it should be and what the script should look like.</li> </ul>
<b>Next Steps</b>	Create an informal working group in order to plan TMX video, recruit board members for FASS panel

<b>Meeting, Date</b>	MSA meeting 7.27.20
<b>Parties Attending</b>	MSA committee
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	See the first page for more information
<b>Next Steps</b>	

<b>Meeting, Date</b>	Computing Science Student Society meeting 7.28.20
<b>Parties Attending</b>	CSSS executives, general members, myself, CSSS council representative Ryan
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	CSSS meeting
<b>Summary and Outcome</b>	<p>Executives reimbursed for event-related spending in video game tournaments and purchases of event material.</p> <p>Discussion of the absence of a CSSS exec at the meetings.  Discussion of the lack of sfss presence at the FAS DSU meetings</p> <ul style="list-style-type: none"> <li>- Concerns were passed onto the SFSS Board</li> </ul> <p>A long pointless discussion about a Japanese tongue twister filled the next hour</p>
<b>Next Steps</b>	The meeting was conducted in order for execs to get reimbursed

<b>Meeting, Date</b>	AAC meeting 7.28.20
<b>Parties Attending</b>	Accessibility Advisory committee
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Biweekly AAC meetings
<b>Summary and Outcome</b>	<p>Accessibility Standard Policy</p> <ul style="list-style-type: none"> <li>- Implementation of a policy that would affect SFSS spaces and events</li> </ul> <p>Board work reports</p> <ul style="list-style-type: none"> <li>- A general question was asked to the committee about whether the work reports done by the board are accessible enough</li> <li>- Student At-Larges have not gotten a chance to look at the work reports yet, will require future meeting to discuss further</li> </ul> <p>Psycho-educational assessment policy</p> <ul style="list-style-type: none"> <li>- A project to expand the SFSS health plan for students to be fully reimbursed for psycho-educational assessments was put forward. These are tests that would diagnose learning or developmental disabilities.</li> <li>- Work has already been done in contacting CAL to define the scope of policy change.</li> </ul>
<b>Next Steps</b>	Further discussion of board work report accessibility, psycho-educational assessment policy progress update and election of vice-chair.

<b>Meeting, Date</b>	Fall Clubs day Planning 7.30.20
<b>Parties Attending</b>	Member Services Coordinators, myself
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Planning of Fall Clubs Days
<b>Summary and Outcome</b>	<p>Entire format has been decided</p> <ul style="list-style-type: none"> <li>- Zoom rooms with club and student union execs positioned within them</li> <li>- 3 days. 11-3pm</li> <li>- A form will be filled out that gives a general description, zoom availability times and links to club social media</li> <li>- Decided on who would moderate the zoom call.</li> </ul>
<b>Next Steps</b>	Send out form to clubs soon

<b>Meeting, Date</b>	MSA Focus group planning 7.30.20
<b>Parties Attending</b>	Student At-Larges of MSA (Abi, Rolan, Tony) Myself, VP Student Life Jenifer
<b>Meeting Length (Hrs)</b>	2
<b>Reason</b>	To plan focus group on project to change current Member Services funding model
<b>Summary and Outcome</b>	<p>Planning of focus groups</p> <p>Narrowed down a list of groups to invite</p> <ul style="list-style-type: none"> <li>- Groups that we would want present that have something unique to add that other groups do not bring.</li> <li>- Within this list are the members who would be able to reach out to execs of</li> </ul>

	<p>those groups</p> <p>Created a Google form</p> <ul style="list-style-type: none"> <li>- Google form to fill out what changes a group would like to bring to the Club and Student Unions terms of reference as well as availability for the zoom call.</li> </ul> <p>Decided on format and day of the event</p> <ul style="list-style-type: none"> <li>- August 18th, will be a zoom call with a share-screen to the current funding model pdf</li> </ul>
<b>Next Steps</b>	Get approval from VP Finance to send out forms to execs.

## Projects and Events

<b>Project/Event Title</b>	Gamefest
<b>Updates and Upcoming Plans</b>	<p>It's done!</p> <p>Expenses will still need to be reimbursed to the execs. Prizes have already been given to the winners of the raffles</p>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	4

<b>Project/Event Title</b>	SFU Peak Frequency concert
<b>Updates and Upcoming Plans</b>	<p>It's done!</p> <p>Within the week I had made a work order to Sindhu on a graphic, had a BRIEF conversation with SFUPF president (mostly on things not related to the event)</p>
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	Clubs & Student Union Terms of Reference change
<b>Updates and Upcoming Plans</b>	<p>Brought forward within FASC</p> <p>Will conduct focus groups for the project</p>
<b>Relevant Strategic Priorities</b>	Student Financial Health
<b>Total Time (Hrs)</b>	0

<b>Project/Event Title</b>	MSA Focus Groups
<b>Updates and Upcoming Plans</b>	A list of which groups to invite and the form in which opinions will be gathered have been made
<b>Relevant Strategic Priorities</b>	Student Financial Health

<b>Total Time (Hrs)</b>	1
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<b>Project/Event Title</b>	Greek Life Organization recognition
<b>Updates and Upcoming Plans</b>	Had a long discussion at Member Services Advisory Committee.  A brief summary would be that most of the issues the sFSS has with recognizing greek life organizations is that SFU & our insurance providers thinks fraternities are dangerous due to frat culture  Motion brought to the board to discuss this further.
<b>Relevant Strategic Priorities</b>	Student well-being
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	Fall Clubs Days
<b>Updates and Upcoming Plans</b>	It's almost complete.  Infrastructure has been completed in order to host the event, now the form needs to be sent out to club execs
<b>Relevant Strategic Priorities</b>	Student Engagement
<b>Total Time (Hrs)</b>	1



## Applied Science Representative (Harry Preet Singh)

### Meeting Summary and Comments

<b>Meeting, Date</b>	FASC Meeting, July 17th
<b>Parties Attending</b>	FASC Members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussing agenda items
<b>Summary and Outcome</b>	FASC annual plan and timelines 2019-2020 audit progress update
<b>Next Steps</b>	

<b>Meeting, Date</b>	ECA Meeting, July 20th
<b>Parties Attending</b>	ECA Members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussing agenda items
<b>Summary and Outcome</b>	TMX - Just Recovery Race Based Data Collection, City Council - UAC Lobbying List -
<b>Next Steps</b>	

<b>Meeting, Date</b>	Check in with SFSS President, July 23rd
<b>Parties Attending</b>	Osob Mohammed
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	General Check in
<b>Summary and Outcome</b>	Discussing latest performance
<b>Next Steps</b>	

<b>Meeting, Date</b>	SFSS BoD Meeting, July 24th
<b>Parties Attending</b>	SFSS Board, staff
<b>Meeting Length (Hrs)</b>	3

<b>Reason</b>	Discussing Board Agenda
<b>Summary and Outcome</b>	Agenda items: Student Union Building Second Elevator TOR for AFAC Amendment to SO-8 Discussion items: U-Pass for the Fall Semester In-Person Events during COVID-19 Events Committee Update
<b>Next Steps</b>	

<b>Meeting, Date</b>	FARM Committee meeting, July 27th
<b>Parties Attending</b>	FARM Members
<b>Meeting Length (Hrs)</b>	1
<b>Reason</b>	Discussing Agenda
<b>Summary and Outcome</b>	Greet & meet with our Faculty Deans Carrying out an unofficial survey by individual DSUs
<b>Next Steps</b>	

<b>Meeting, Date</b>	Board Development Session
<b>Parties Attending</b>	SFSS board
<b>Meeting Length (Hrs)</b>	3
<b>Reason</b>	Planning our mission statements
<b>Summary and Outcome</b>	Learned how to reframe our mission statement work on platform based planning
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	SSSS/FAS Frosh
<b>Updates and Upcoming Plans</b>	Pre Fall Student Engagement (Marketing) FAS Welcome Canvas Reddit / Facebook New Undergrads / SFU Discord / Emails Classroom visits Send emails through FAS Advising to 1st years only Welcome Day SFU WELCOME DAY TEAM SEEKING LEADERS (FALL 2020)

	<p>Student Engagement &amp; Retention is still looking for Senior Welcome Leaders and Welcome Leaders for Fall transition programming. This year, as you know, everything will be in the digital world! We need Leaders to moderate digital groups of new students and engage with them in digital activities to help build connections and a sense of belonging. Contact Aran for details at sec_sry@sfu.ca</p> <p>Goals of Frosh</p> <p>Opportunity to connect with other new SFU students in your program</p> <p>Meet Upper class men for help and advice</p> <p>Virtual Frosh will help you to get acquainted with students who are going through the same experiences as you - it will help you feel connected to SFU's community of support.</p> <p>Getting acquainted with University Life, Perks, etc.</p> <p>Sosy 101 (art)</p> <p>Event where we help you get set up for CMPT 130</p> <p>Virtual Box/VMWare</p> <p>Linux Tutorial</p> <p>C++ on Linux</p> <p>Textbooks</p> <p>How to get help and do well in the first semester</p> <p>Monthly?</p> <p>Event Ideas - List above</p> <p>Merch or Prizes for attending frosh</p> <p>Give Shirts out later</p> <p>FAS Collabs</p> <p>Midnight Madness</p> <p>Minecraft?</p>
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	1

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## Arts & Social Sciences Representative (Sude Guvendik)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board Dev Session- Equity, Diversity and Inclusion 07-17-2020
<b>Parties Attending</b>	Kalamity and board members
<b>Meeting Length (Hrs)</b>	2 hrs
<b>Reason</b>	Discussing the proposal for SUB and lease
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Some questions were answered regarding Embark's space and potential programs/events they might lead.</li> <li>- Learned about the importance of intersectional activism</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Make sure to contact Kalamity to discuss the upcoming events</li> </ul>

<b>Meeting, Date</b>	Meeting with Director of Strategic Academic Planning and Student Affairs (Bettina Cenerelli)
<b>Parties Attending</b>	Bettina Cenerelli
<b>Meeting Length (Hrs)</b>	3 hrs
<b>Reason</b>	<ul style="list-style-type: none"> <li>- Discussion on open education resources and Asynchronous learning</li> <li>- Planning a meeting with the Dean</li> <li>- Alternative project for "Intercultural festival</li> <li>- Collecting a database for asynchronous learning ratios of courses</li> </ul>
<b>Summary and Outcome</b>	Discussion on open education resources
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Discuss the database option for asynchronous course ratio</li> <li>- Email the associate dean with an updated letter</li> </ul>

<b>Meeting, Date</b>	FARM Committee Meeting, July 27, 2020
<b>Parties Attending</b>	Committee members
<b>Meeting Length (Hrs)</b>	2 hr
<b>Reason</b>	Regular Bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● FASS Panel updates/ feedback and promotion methods:             <ul style="list-style-type: none"> <li>● FASS Panel ( Get actively involved with the SFSS and DSU execs). Informative session for students to speak to student leaders of SFU who have worked on several projects with the SFSS. Helping them expand their university experience and also open up various networking opportunities for the future.</li> <li>● TMX Video script: Graphics vs Live action video</li> <li>● DSU Funding for Website- FUNDing for interactive website other than wordpress</li> <li>● Gift card option for active DSUs</li> </ul> </li> </ul>

<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Prepare for the next panel with Mature students</li> <li>- Connect with Valerie from Mature Student Network (MSN)</li> </ul>
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<b>Meeting, Date</b>	TMX video script creation meeting July 21, 2020
<b>Parties Attending</b>	Environment Rep, SImran Dhadda, Youssef Helal
<b>Meeting Length (Hrs)</b>	3 hr
<b>Reason</b>	Drafting an outline for the video
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Drafting the script: <ul style="list-style-type: none"> <li>i) Finding different formats and animations, poll shared with board members</li> <li>ii) Finding relevant graphics</li> <li>iii) Prepare guidelines for the video</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Contact students for the live action video</li> </ul>

<b>Meeting, Date</b>	July 24 SFSS Board Meeting
<b>Parties Attending</b>	SFSS Board Members, SFSS Transition manager, SFSS Admin
<b>Meeting Length (Hrs)</b>	1.5 hrs
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Motions: <ul style="list-style-type: none"> <li>- More funding for Student Union Building Second Elevator from the Accessibility Fund motion passed</li> <li>- Appointed members of BIPOC meeting</li> <li>- Ratifies Accessibility Advisory Committee motions</li> </ul> Discussions: <ul style="list-style-type: none"> <li>- In person events during COVID-19</li> <li>- SFSS 2019 Racial profiling</li> <li>- SFU Athletics team name change update</li> <li>- Events committee update</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Actively involved with the SFSS and DSU execs panel Planning
<b>Parties Attending</b>	Env rep (Anuki ), Shahvir Sarkay (Events coordinator), SFSS President ( Osob Mohamed), Jessica Stewart (DSU exec), Christina Salvador (PSSu President)
<b>Meeting Length (Hrs)</b>	4 hrs
<b>Reason</b>	Mock Panel
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Promotion on social media</li> <li>- Preparing panel questions</li> <li>- Event outline</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Share the questions</li> </ul>

<b>Meeting, Date</b>	SFSS board development session july 31
<b>Parties Attending</b>	SFSS Board members, Staff (Lawrence Jones/ Transition manager), facilitator ( Tom Abott (AMC NPO Solutions)
<b>Meeting Length (Hrs)</b>	3hr
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	-
<b>Next Steps</b>	-

## Projects and Events

<b>Project/Event Title</b>	SFSS DSU Panel July 29
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Meeting with Valerie for Mature students</li> <li>- Promote the event</li> <li>- Find, contact Panelists</li> <li>- Outline of the event</li> <li>- Prepare questions</li> </ul>
<b>Relevant Strategic Priorities</b>	- Student well being
<b>Total Time (Hrs)</b>	7 hrs

<b>Project/Event Title</b>	TMX Video Script
<b>Updates and Upcoming Plans</b>	-
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## Business Representative (Mehtaab Gill)

### Meeting Summary and Comments

<b>Meeting, Date</b>	FASC Meeting, July 17
<b>Parties Attending</b>	VP Finance Corbett Gildersleve, Jennifer Chou, Phum Lukkid, Pariya Zabihi, Ahmed Alam, Harry Preet Singh, Lawrence Jones
<b>Meeting Length (Hrs)</b>	1 hr
<b>Reason</b>	Bi-weekly committee meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Met with new at large members</li><li>• Reviewed annual plan for committee</li><li>• Discussed goals and plans for future</li></ul>
<b>Next Steps</b>	Approve the plan at the next meeting

<b>Meeting, Date</b>	Development session with SFPIRG, July 17
<b>Parties Attending</b>	Board of Directors and SFPIRG facilitator
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	Bi-weekly development session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Defining diversity, equity, and inclusion in our own words</li><li>• Have an open discussion to share what they mean to each person</li><li>• Learn about some barriers and challenges students may face</li></ul>
<b>Next Steps</b>	Reflect on the discussion individually

<b>Meeting, Date</b>	Check in with Osob July 24
<b>Parties Attending</b>	President
<b>Meeting Length (Hrs)</b>	0.5 hrs
<b>Reason</b>	Check in
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>• Discuss ongoing projects</li><li>• Talk about exam hardship</li><li>• Upcoming goals/plans</li></ul>
<b>Next Steps</b>	n/a

<b>Meeting, Date</b>	Board Meeting, July 24
<b>Parties Attending</b>	Board of Directors, staff, the Peak, and guests

<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Defining diversity, equity, and inclusion in our own words</li> <li>• Have an open discussion to share what they mean to each person</li> <li>• Learn about some barriers and challenges students may face</li> </ul>
<b>Next Steps</b>	Reflect on the discussion individually

<b>Meeting, Date</b>	BASS Meeting, July 29th
<b>Parties Attending</b>	BASS President & VP Operations
<b>Meeting Length (Hrs)</b>	1 Hour
<b>Reason</b>	Upcoming BASS Mentorship Program opportunities and check in
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Discussed the overview of the program</li> <li>• Potential opportunities for the SFSS to support the program as it will help ease the transition for first year students entering Beedie</li> <li>• Discussed the plans for the year and other upcoming events</li> <li>• Connecting with other student union leaders across the nation to see how they are supporting students during COVID</li> </ul>
<b>Next Steps</b>	Plan a follow up meeting

<b>Meeting, Date</b>	Development session with Tom Abbott
<b>Parties Attending</b>	Board of Directors, Lawrence, and Tom
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Bi-weekly development session
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• Worked on our mission and vision</li> <li>• Discussed openly how we felt about our direction</li> <li>• Reviewed suggestions to amending the mission statement</li> <li>• Discussed year planning and how it met with our campaign promises and how it fit into our strategic priorities</li> </ul>
<b>Next Steps</b>	Reflect on the mission statement collectively

## Projects and Events

<b>Project/Event Title</b>	Beedie Digital Storybook
<b>Updates and Upcoming Plans</b>	Project was completed and published with a team effort from BUS 361 peers.
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	Over the course of 7-8 weeks



## Communication, Art & Technology Representative (Haider Masood)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Events Committee [17th July]
<b>Parties Attending</b>	Committee Members, SFSS President Osob and society staff
<b>Meeting Length (Hrs)</b>	30 min
<b>Reason</b>	Regularly Scheduled meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>-Passed the motion regarding approval of \$100 honorarium for photography workshop</li><li>-Update regarding mental health Mondays giveaway</li><li>-Discussed the annual plan for the committee.</li><li>-Went over the vice chair role and responsibilities.</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Events Committee Social [24th July]
<b>Parties Attending</b>	Committee Members
<b>Meeting Length (Hrs)</b>	1 hr 30 min
<b>Reason</b>	Get to know/ fun purposes
<b>Summary and Outcome</b>	<p>Played wikipedia and spy fall games. Was a great initiative to get to know each other.</p>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Board Meeting [24th July]
<b>Parties Attending</b>	Board Members, society staff
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Bi weekly board meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>-Approved \$67848 for the second elevator of the SUB.</li><li>-Discussions around fall U-Pass</li><li>- VP student life Jennifer gave an update regarding the events committee and its initiatives.</li><li>-At large rep Balqees gave an overview of racial profiling incident that took place in 2019.</li></ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Farm meeting [27th July]
<b>Parties Attending</b>	Committee members and society staff
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Biweekly meeting
<b>Summary and Outcome</b>	-Fass panel feedback by FASS rep Sude -DSU funding for websites. -Discussions around TMX video script (I left the meeting early for some other responsibilities)
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

<b>Project/Event Title</b>	
<b>Updates and Upcoming Plans</b>	
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	

## Education Representative (Emerly Liu)

### Meeting Summary and Comments

<b>Meeting, Date</b>	[July 20] Peer Mentor Training Planning
<b>Parties Attending</b>	Faculty of Education Academic Advisor, Peer Mentors
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To discuss the logistics for the August Peer Mentor Training Session for new mentors
<b>Summary and Outcome</b>	- Discussion revolved around topics for training session - Volunteered to facilitate introduction and personality test
<b>Next Steps</b>	- Develop icebreaker, create slides for introduction

<b>Meeting, Date</b>	[July 22] Check-in with the SFSS President
<b>Parties Attending</b>	SFSS President
<b>Meeting Length (Hrs)</b>	0.25 hours
<b>Reason</b>	To update the President about my current projects
<b>Summary and Outcome</b>	- Discussion revolved around progress on current projects - President advised to connect with the SFSS VP External to contact UVSS to inquire about their Learning Disability Assessment service
<b>Next Steps</b>	- Send request and project information to VP External

<b>Meeting, Date</b>	[July 23] ESA meeting
<b>Parties Attending</b>	ESA members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	- Discussion revolved around the August event, fall welcome event, donation to support Black Lives Matter movement
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[July 24] Events Committee Social
<b>Parties Attending</b>	Events Committee members (SFSS VP Student Life, At-Large Rep, FCAT Rep, Education Rep) and newly appointed student At-Large members, SFSS Events Coordinator
<b>Meeting Length (Hrs)</b>	1.5 hour
<b>Reason</b>	Introduction Social for new At-Large members

<b>Summary and Outcome</b>	- Became acquainted with new Events Committee members through virtual games
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[July 24] SFSS Board meeting
<b>Parties Attending</b>	SFSS Board members, SFSS Transition Manager, SFSS Admin
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	<p>Motions:</p> <ul style="list-style-type: none"> <li>- Passed a motion for more funding for the Student Union Building Second Elevator from the Accessibility Fund</li> <li>- Ratified Accessibility Advisory Committee motions</li> <li>- Appointed members of the BIPOC Committee</li> </ul> <p>Discussion:</p> <ul style="list-style-type: none"> <li>- Potential restoration of U-Pass for fall semester</li> <li>- In-person events during COVID-19</li> <li>- Events Committee update</li> <li>- SFSS Council social media accounts</li> <li>- SFU Athletics team name change update</li> <li>- SFSS 2019 Racial Profiling incident</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[July 27] Peer Mentor Training Planning Follow-up
<b>Parties Attending</b>	Faculty of Education Academic Advisor, Peer Mentors
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To discuss the logistics for the August Peer Mentor Training Session for new mentors
<b>Summary and Outcome</b>	- Confirmed roles and responsibilities of each Peer Mentor for each section
<b>Next Steps</b>	Continue working on presentation slides and discussion scenarios

<b>Meeting, Date</b>	[July 28] Accessibility Advisory Committee (AAC) meeting
<b>Parties Attending</b>	AAC members (SFSS VP Student Life, VP Student Services, At-Large Rep, Education Rep) and newly appointed student At-Large members, SFSS staff
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	<p>Discussion:</p> <ul style="list-style-type: none"> <li>- Overview of Accessibility Standard Policy</li> <li>- Update on Psych-Educational Assessment Policies</li> <li>- Committee priorities for annual plan</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[July 30] Anti-Racism Education PDP Prebrief
<b>Parties Attending</b>	PDP student-teacher advocate
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	To touch base and share updates
<b>Summary and Outcome</b>	- Discussed talking points and questions to ask for upcoming meeting with the Faculty of Education Director of Undergraduate Programs
<b>Next Steps</b>	Meet with Director

<b>Meeting, Date</b>	[July 30] Anti-Racism Education PDP meeting with Faculty
<b>Parties Attending</b>	Faculty of Education Director of Undergraduate Programs, PDP student-teacher advocate
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To gain insight into what the Faculty is currently working on concerning anti-racism
<b>Summary and Outcome</b>	Discussion: - Student perspectives on anti-racism education, specifically anti-Black racism, in the Faculty - What the Faculty is doing to incorporate more anti-racism education - Pros and cons of mandating courses - Student email campaign - Potential changes to EDUC 400
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[July 30] Anti-Racism Education PDP Debrief
<b>Parties Attending</b>	PDP student-teacher advocate
<b>Meeting Length (Hrs)</b>	0.5 hours
<b>Reason</b>	To discuss about the meeting with the Director
<b>Summary and Outcome</b>	- Rethinking advocating for mandatory courses. Considering asking instructors to rework existing syllabi to reflect anti-Black racism and current climate - Deliberating on whether we should focus on advocating for change in PDP because there is an SFSS Anti-Racism Education working group who is planning for a university-wide initiative - Plan to discuss with the Dean and possibly the Faculty Equity group
<b>Next Steps</b>	Connect with the Dean to schedule a meeting

<b>Meeting, Date</b>	[July 30] Anti-Racism Education Working Group meeting
<b>Parties Attending</b>	SFSS Health Science Rep, Environment Rep, Education Rep, VP Finance
<b>Meeting Length (Hrs)</b>	0.5 hours

<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Discussion: <ul style="list-style-type: none"> <li>- Petition for anti-racism education at SFU</li> <li>- Mandatory course or canvas module</li> <li>- Creating a FARM email template asking for instructors to rework their courses to include explicit anti-racism education</li> </ul>
<b>Next Steps</b>	Add discussion item about FARM anti-racism education email campaign

<b>Meeting, Date</b>	[July 31] Events Committee meeting
<b>Parties Attending</b>	Events Committee members (SFSS VP Student Life, At-Large Rep, FCAT Rep, Education Rep) and student At-Large members, SFSS Events Coordinator
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Bi-weekly
<b>Summary and Outcome</b>	Motions: <ul style="list-style-type: none"> <li>- Appointed Vice-Chair</li> <li>- Approved annual plan</li> <li>- Approved funding for Jackbox Pack 3</li> <li>- Approved funding for Trivia Night gift card prizes</li> </ul> Discussions: <ul style="list-style-type: none"> <li>- Food Justice Webinar</li> <li>- August events</li> <li>- Post-event Report</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	[July 31] SFSS Board Development session
<b>Parties Attending</b>	SFSS Board members, SFSS Transition Manager, SFSS Admin
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	To review the strategic plan
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed SFSS vision and mission statement</li> <li>- Reviewed priorities and current Board projects</li> <li>- Learned about progress monitoring</li> </ul>
<b>Next Steps</b>	Collaboratively decide on new wording for the SFSS mission statement

## Projects and Events

<b>Project/Event Title</b>	OER Student Campaign Video & FARM Letter
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Discuss next phase of action with SFSS Faculty of Education Reps</li> <li>- Strategically rethink format of the OER student campaign video for Fall or Spring semester</li> <li>- Collaborate with SFSS Campaigns, Research and Policy Coordinator to create a petition</li> </ul>

<b>Relevant Strategic Priorities</b>	- Student engagement, student well-being, student financial health
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	Learning Disability/Psycho-educational Assessment Pilot Project
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Discussed at Accessibility Advisory Committee</li> <li>- Meeting with Studentcare to discuss benefit with SFSS Campaigns, Research and Policies Coordinator</li> <li>- Plan to schedule meeting with the Director of the Centre for Accessible learning with a representative from the Disability and Neurodiversity Alliance to sort out any potential barriers to accessing the service</li> </ul>
<b>Relevant Strategic Priorities</b>	- Student well-being, student financial health
<b>Total Time (Hrs)</b>	N/A

<b>Project/Event Title</b>	SFU Faculty of Education Resource Package
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Research involvement opportunities (primarily those available virtually) related to education and working with children and consolidate information in a virtual resource package for easy access</li> <li>- Collaborate with Faculty of Education Communications team to format booklet</li> </ul>
<b>Relevant Strategic Priorities</b>	Student engagement
<b>Total Time (Hrs)</b>	N/A

## Environment Representative (Anuki Karunajeewa)

### Meeting Summary and Comments

<b>Meeting, Date</b>	TMX letter meeting July 16, 2020
<b>Parties Attending</b>	SFSS science rep WeiChun, DogwoodSFU exec Simran, Justice, No Pipeline execs Iulia and Jane, and myself
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	TMX letter updates
<b>Summary and Outcome</b>	Had check ins with the group to see capacity and how far along we are with the letter. Created action items such as contacting groups/organizations. Discussed creating script and video to accompany the letter.
<b>Next Steps</b>	Complete action items and create script for video

<b>Meeting, Date</b>	SFSS Board Development session July 17, 2020
<b>Parties Attending</b>	SFSS board members, Kalamity from SFPIRG
<b>Meeting Length (Hrs)</b>	3hours
<b>Reason</b>	Scheduled board development session
<b>Summary and Outcome</b>	Kalamity from SFPIRG gave us a presentation on intersectionality, systemic discrimination, race and privilege. Had some fruitful discussions and overall enjoyed this session.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Upass discussion call July 17,2020
<b>Parties Attending</b>	SFSS board members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Discuss Upass with Board members
<b>Summary and Outcome</b>	Had a call to discuss reinstating upass program with board members and to get everyone's opinions and stances
<b>Next Steps</b>	Deliver discussion to board meeting

<b>Meeting, Date</b>	External committee meeting July 20, 2020
<b>Parties Attending</b>	External committee members, staff and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Scheduled meeting



<b>Summary and Outcome</b>	Gave TMX letter updates, recieved updates from Just Recovery, Race Based data collection, and Upass advisory committee. Discussed having committee development sessions to improve the committee and train us.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS CSU TMX letter meeting July 21, 2020
<b>Parties Attending</b>	Capilano student union president and external relations, SFSS science rep, SFSS president, SFSS vp external and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To discuss signing onto our letter
<b>Summary and Outcome</b>	Capilano student union decided not to sign on to our letter and gave reasonings, they discussed potentially writing a seperate letter on their own.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Anuki/Osob check in July 21, 2020
<b>Parties Attending</b>	SFSS president and myself
<b>Meeting Length (Hrs)</b>	20 min
<b>Reason</b>	Check in
<b>Summary and Outcome</b>	Went over questions, gave updates on what I am working on, and discussed how Osob can help with my projects
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	BIPOC committee July 21, 2020
<b>Parties Attending</b>	Committee members, staff and myself
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Scheduled meeting
<b>Summary and Outcome</b>	Gave updates on the anti-racism education working group. Discussed the removal of Gandhi statue and the implementation of a mandatory INDG 101 class. Also choose people for students at large positions from the applications.
<b>Next Steps</b>	Sign onto and share the removal of Gandhi statue petition

<b>Meeting, Date</b>	Chairing a committee workshop with Gabe July 21, 2020
<b>Parties Attending</b>	Balqees Jama, Gabe Liosis, Matt Provost and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Tutorial on how to chair a committee

<b>Summary and Outcome</b>	Gabe gave us a wonderful tutorial on how to chair and answered questions we had.
<b>Next Steps</b>	Chair FARM committee

<b>Meeting, Date</b>	TMX video script creation meeting July 21, 2020
<b>Parties Attending</b>	Sude Guvendik, Simran Dhadda, Youssef Helal and Myself
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	TMX script creation meeting
<b>Summary and Outcome</b>	Discussed how we want the video to look like, options on who to reach out to for videography, and allocated action items
<b>Next Steps</b>	Create script and contact videographers

<b>Meeting, Date</b>	Admin assistant hiring interviews July 22, 2020
<b>Parties Attending</b>	Transition Manager Lawrence, Admin assistant Zoya, Shelley Durante, and Myself
<b>Meeting Length (Hrs)</b>	2hrs
<b>Reason</b>	Hiring process
<b>Summary and Outcome</b>	Interviewed candidates who applied for the admin assistant position
<b>Next Steps</b>	Review interviews

<b>Meeting, Date</b>	Admin assistant interviews July 29, 2020
<b>Parties Attending</b>	Transition Manager Lawrence, Admin assistant Zoya, Shelley Durante, and Myself
<b>Meeting Length (Hrs)</b>	2hours
<b>Reason</b>	Hiring process
<b>Summary and Outcome</b>	Interviewed candidates who applied for the admin assistant position
<b>Next Steps</b>	Review interviews

<b>Meeting, Date</b>	SFSS board meeting July 24, 2020
<b>Parties Attending</b>	SFSS board members, staff, guests and myself
<b>Meeting Length (Hrs)</b>	1.5 hours
<b>Reason</b>	Regular scheduled meeting
<b>Summary and Outcome</b>	Motions: More funding for Student Union Building Second Elevator from the Accessibility Fund motion passed, appointed members of BIPOC meeting, ratified Accessibility Advisory Committee motions Discussions: In person events during COVID-19, SFSS 2019 racial profiling, SFU athletics team name change update and events committee update

<b>Next Steps</b>	N/A
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<b>Meeting, Date</b>	FARM committee meeting
<b>Parties Attending</b>	Faculty representatives, and myself
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular scheduled meeting
<b>Summary and Outcome</b>	This was my first time chairing a committee Discussed FASS Panel updates/ feedback and promotion methods, TMX video script: graphics vs live action video, DSU funding for websites and gift card option for active DSUs Did round table updates to hear what all faculty reps were working on
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS/DSU panel planning meeting July 27, 2020
<b>Parties Attending</b>	FASS rep Sude Guvendik, Shahvir Sarkay Events coordinator, SFSS President Osob Mohamed, Jessica Stewart DSU exec, Christina Salvador PSSu President and myself
<b>Meeting Length (Hrs)</b>	4 hours
<b>Reason</b>	Panel planning
<b>Summary and Outcome</b>	Went over what we will discuss, panel agenda and questions
<b>Next Steps</b>	Host panel

<b>Meeting, Date</b>	DogwoodSFU check in meeting July 29, 2020
<b>Parties Attending</b>	Simran Dhadda, and Myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Planning TMX script and check in
<b>Summary and Outcome</b>	We discussed next steps with the creation of the script and checked in with each other.
<b>Next Steps</b>	Complete action items from main meeting (listed above)

<b>Meeting, Date</b>	Admin assistant hiring discussion
<b>Parties Attending</b>	Transition manager Lawrence, Shelley Durante, Zoya and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	After interview discussion
<b>Summary and Outcome</b>	Discussed who we wanted to hire after going through all the interviews. Allocated actions items to contact hiree and check references.

<b>Next Steps</b>	Check references and hire admin assistant
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<b>Meeting, Date</b>	Anti-racism working group meeting prep July 30, 2020
<b>Parties Attending</b>	Nafoni, and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Preparing for meeting
<b>Summary and Outcome</b>	We discussed how to structure the meeting and what to communicate to the rest of the group
<b>Next Steps</b>	Bring what we discussed to meeting

<b>Meeting, Date</b>	Anti-racism working group meeting July 30, 2020
<b>Parties Attending</b>	Nafoni, Corbett, Emerly, Gabe and Myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular scheduled meeting
<b>Summary and Outcome</b>	Updated on previous action items such as the research of which universities have implemented mandatory anti racism education, and contacting the SVPO staff. We discussed asking deans to ask professors to implement anti racism teachings into their classes for fall in the meantime.
<b>Next Steps</b>	Create email template for faculty reps to send out to deans Create petition

<b>Meeting, Date</b>	SFSS board development session July 31
<b>Parties Attending</b>	SFSS board members, Tom Abbott from AMC NPO Solutions, and myself
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Scheduled board development
<b>Summary and Outcome</b>	We discussed mission statement and relevant strategic planning
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Events committee July 31, 2020
<b>Parties Attending</b>	Events committee members, staff and myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	To offer an event suggestion on food justice
<b>Summary and Outcome</b>	Presented event idea on food justice and food gentrification, asked for help with this event and created action items

<b>Next Steps</b>	Plan event with staff and committee members
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<b>Meeting, Date</b>	TMX letter meeting August 1, 2020
<b>Parties Attending</b>	SFSS science rep, DogwoodSFU exec, Justice, no pipeline execs and myself
<b>Meeting Length (Hrs)</b>	1.5 hour
<b>Reason</b>	Check in meeting
<b>Summary and Outcome</b>	Went over capacity and allocated action items regarding contacting student unions and action items for the creation of the video
<b>Next Steps</b>	Complete action items

## Projects and Events

<b>Project/Event Title</b>	SFSS/DSU panel July 29, 2020
<b>Updates and Upcoming Plans</b>	The event was a success. We discussed our experience with SFSS and DSUs. We answered questions from students and gave contact details for further questions.
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	1.5 hours

<b>Project/Event Title</b>	Team bonding
<b>Updates and Upcoming Plans</b>	We learned more about each other and the bonding was fun, there were prizes for the winners of the game.
<b>Relevant Strategic Priorities</b>	N/A
<b>Total Time (Hrs)</b>	1.5 hours

## Health Science Representative (Nafoni Modi)

### Meeting Summary and Comments

<b>Meeting, Date</b>	SFFS Board Development Session, July 17
<b>Parties Attending</b>	Board members, Transition manager, facilitator (sfpirg's Kalamity)
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Kalamity spoke about different 'social justice' topics. Spoke about racism, systemic discrimination, ableism</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Check in with Osob, July 21
<b>Parties Attending</b>	Myself, Osob Mohamed
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Check in
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- Spoke about the current projects I was working on, how I was adjusting to SFSS and my role, if I needed any support with the work I was currently working on</li></ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Call with CJ from SPVO, July 21
<b>Parties Attending</b>	Cj from SPVO, Myself
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Speaking about mandatory sexual violence training for SFU Athletes
<b>Summary and Outcome</b>	<ul style="list-style-type: none"><li>- CJ described to me how the SPVO implemented these trainings for SFU Athletes, as well as gave me contacts and advice for my anti-racism project</li></ul>
<b>Next Steps</b>	<ul style="list-style-type: none"><li>- Reaching out to contacts given to me</li><li>- Setting up another meeting with CJ</li></ul>

<b>Meeting, Date</b>	BIPOC Committee meeting, July 21
<b>Parties Attending</b>	BIPOC Committee members
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly schedules bi-weekly meeting

<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Gave updates on the anti-racism working group</li> <li>- Spoke on the petition started by the Sikh Student Association RE: Gandhi statue</li> <li>- Making INDG 101 a mandatory course</li> <li>- Appointed students to committee</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	SFSS Board Meeting, July 24
<b>Parties Attending</b>	Board members, transition manager
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Discussed: <ul style="list-style-type: none"> <li>- U-pass for fall semester</li> <li>- Athletic team name change</li> <li>- Council IG page</li> <li>- In person events</li> </ul> </li> <li>- Appointment students to BIPOC committee</li> <li>- Approval of second passenger elevator in sub</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	FARM Committee, July 27
<b>Parties Attending</b>	FARM Committee members
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regularly schedules bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Gave updates on what projects FARM members were working on</li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Call with Anuki, July 30
<b>Parties Attending</b>	Myself, Anuki
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Figuring out a rough agenda for our Anti-racism working group
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Making an agenda for our working group, deciding what was important to discuss</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Bring forth to working group</li> </ul>

<b>Meeting, Date</b>	Anti-Racism Working Group, July 30
<b>Parties Attending</b>	Myself, Anuki, Emerly, Corbett, Gabe

<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- To discuss our updates based on the action items created from our last meeting</li> <li>- To make new action items</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>- Begin writing petition for students</li> <li>- Make a work order for online/social media campaign</li> </ul>

<b>Meeting, Date</b>	SFSS Development Session
<b>Parties Attending</b>	Board members, transition manager, facilitator
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	Regularly scheduled bi-weekly meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Strategic plan review and aligning with platform points of each BOD member</li> </ul>
<b>Next Steps</b>	

<b>Meeting, Date</b>	Team Bonding
<b>Parties Attending</b>	Board members
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Monthly team bonding activity
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>- Planned an activity with Samad for Board members to allow them to get to know each other better</li> </ul>
<b>Next Steps</b>	

## Projects and Events

<b>Project/Event Title</b>	Anti-Racism Working Group
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>- Contacted different individuals including CJ from SPVO, students from U of T</li> <li>- Researched what other similar projects have been done or attempted in Canada</li> <li>- Drafts of petition and emails</li> </ul>
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	3 hours

<b>Project/Event Title</b>	DSU Collaboration
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<b>Updates and Upcoming Plans</b>	- Sending emails to DSU to collaborate with each other
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	30 minutes

## Science Representative (WeiChun Kua)

### Meeting Summary and Comments

<b>Meeting, Date</b>	Board Development Session with Simon Fraser Public Interest Research Group (SFPIRG), July 17, 2020
<b>Parties Attending</b>	<b>Board Members:</b> Osob Mohamed (President), Gabe Liosis (VP University Relations), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chou (VP Student Life), Anuki Karunajeewa (Environment Representative), Balqees Jama (At-Large Representative), Haider Masood (FCAT Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative), Phum Luckkid (At-Large Representative)  <b>Facilitator:</b> Kalamity Hildebrandt (SFPIRG Director of Education and Research)
<b>Meeting Length (Hrs)</b>	2.5 hours
<b>Reason</b>	To learn about equity, diversity, and inclusion in our governance, policy and organizing
<b>Summary and Outcome</b>	We talked about how we need to have an intersectional approach in our policies and governance. Intersectional approaches to policies are important in making a safer and inclusive campus for our members. We also discussed how the rise of nation states and capitalism is the cause of most, if not all inequalities and oppression.
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	External and Community Affairs (ECA) Committee, July 20, 2020
<b>Parties Attending</b>	<b>Committee Members:</b> Samad Raza (Chair, VP External), Anuki Karunajeewa (Environment Representative), Harry Preet Singh (FAS Representative), Sude Guvendik (FASS Representative), WeiChun Kua (Science Representative), Balqees Jama (At-Large Representative), Iulia Zgreabă (Student At-Large), Helen Sofia Pahou (Student At-Large)  <b>Staff:</b> Sarah Edmunds (Campaigns, Research, & Policy Coordinator)
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular Bi-weekly ECA Meeting
<b>Summary and Outcome</b>	<b>Discussions:</b> <ul style="list-style-type: none"> <li>● <b>TMX - (Weichun, Anuki)</b> <ul style="list-style-type: none"> <li>○ Updated committee on TMX letter</li> </ul> </li> <li>● <b>Just Recovery - (Balqees, Weichun)</b> <ul style="list-style-type: none"> <li>○ Submitted a brief on Just Recovery to House of Commons</li> </ul> </li> <li>● <b>Race Based Data Collection, City Council - (Balqees)</b> <ul style="list-style-type: none"> <li>○ Balqees spoke at Vancouver City Council on the need for race based and socioeconomic data on COVID-19 and to let racialized and marginalized communities and groups to handle those data.</li> </ul> </li> <li>● <b>U-Pass Advisory Committee</b></li> <li>● <b>Development sessions</b> <ul style="list-style-type: none"> <li>○ Committee should have development session so committee members can learn how to effectively lobby</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Continue working on TMX letter</li> </ul>

<b>Meeting, Date</b>	Governance (GOV) Committee Meeting, July 20, 2020
<b>Parties Attending</b>	<p><b>Committee Members:</b> Gabe Liosis (Chair, VP University Relations), Corbett Gildersleve (VP Finance), Balqees Jama (At-Large Representative), Matthew Provost (VP Student Services), WeiChun Kua (Science Representative), Zaid Lari (Council Representative)</p> <p><b>Staff:</b> Lawrence Jones (Transition Manager), Sarah Edmunds (Campaigns, Research and Policy Coordinator)</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Bi-weekly Committee Meeting
<b>Summary and Outcome</b>	<p><b>Motions:</b></p> <ul style="list-style-type: none"> <li>● <b>Electing Vice Chair for the committee: Appointment of Gildersleve as Vice Chair</b></li> <li>● <b>Personnel Policies Review:</b></li> <li>● <b>Governance Committee Year Plan:</b> <ol style="list-style-type: none"> <li>1. <i>Governance Restructuring:</i> review of Board and Admin policies in August</li> <li>2. <i>By-Law Review:</i> <ol style="list-style-type: none"> <li>a. July: decide on high-level changes, August: writing by-law amendments, September: student consultation, late September: prepare campaign,</li> </ol> </li> <li>3. <i>Policy Review:</i> All year, starting September/October. SFSS policies such as Election and Referenda Policies and Issues Policies.</li> <li>4. <i>Board Training/Improvement:</i> January start time and execute after elections. Establishing training structure for new Board members, shadowing, position manuals, semesterly reports</li> </ol> </li> </ul> <p><b>Discussions:</b></p> <ul style="list-style-type: none"> <li>● By-law review</li> </ul>
<b>Next Steps</b>	Work on By-law reform and have it ready by end of September to present in Annual General Meeting in October

<b>Meeting, Date</b>	Simon Fraser Student Society (SFSS) - Capilano Student Union (CSU) TMX Letter Meeting
<b>Parties Attending</b>	<p><b>SFSS Board Members:</b> Osob Mohamed (President), Samad Raza (VP External), Anuki Karunajeewa (Environment Representative), WeiChun Kua (Science Representative)</p> <p><b>CSU Board Members:</b> Emily Bridge (President), Grace Dupasquier (VP External)</p>
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Concerns with signing on to TMX letter
<b>Summary and Outcome</b>	The SFSS and CSU have different views and approaches on how this TMX letter campaign should be done. The SFSS will continue on with our vision for the letter and continue to communicate and work with the CSU on other projects.
<b>Next Steps</b>	CSU later in the week have reconsidered and decided to sign on the letter.

<b>Meeting, Date</b>	(BIPOC) Committee Meeting, July 21, 2020
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<b>Parties Attending</b>	<p><b>Committee Members:</b> Matthew Provost, Balqees Jama, Anuki Karunajeewa, Nafoni Modi, Osob Mohamed, Gabe Liosis, Victor Yin, Zach</p> <p><b>Staff:</b> Sarah Edmunds</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Bi-weekly BIPOC Committee meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● <b>Mandatory anti-racism education working group:</b></li> <li>● <b>SFU anti-racism working group:</b> <ul style="list-style-type: none"> <li>○ Went through immediate demands and long term demands that SFU should take</li> <li>○ Writing a letter</li> </ul> </li> <li>● <b>Removing Gandhi statue petition by Sikh Student Association</b></li> <li>● <b>Mandatory INDG 101</b> <ul style="list-style-type: none"> <li>○ This is a much needed initiative to make sure students are educated on the basic understanding of Indigenous people of so-called “canada’s” history. Students will be more culturally aware and this is an immediate, small, and easy step towards reconciliation.</li> </ul> </li> <li>● <b>Student At-Large Application:</b> <ul style="list-style-type: none"> <li>○ Went through student applications and came up with a recommended list of BIPOC committee’s student at-larges.</li> </ul> </li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>● Appoint at-large members at next board meeting</li> <li>● Recommend the board to sign on to the removal of Gandhi statue petition</li> </ul>

<b>Meeting, Date</b>	SFSS Council Meeting, July 22, 2020
<b>Parties Attending</b>	<p><b>Council Representatives</b></p> <p><b>Board Members:</b> Osob Mohamed (President), Jennifer Chou (VP Student Life), Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), Balqees Jama (At-Large Representative), Phum Luckidd (At-Large Representative), WeiChun Kua (Science Representative)</p>
<b>Meeting Length (Hrs)</b>	1 hour
<b>Reason</b>	Regular Bi-weekly Council Meeting
<b>Summary and Outcome</b>	<p><b>Discussions:</b></p> <ul style="list-style-type: none"> <li>● <b>Council Open Letter Follow-up</b> <ul style="list-style-type: none"> <li>○ Council followed up on the letter and encouraged council members to share it with their Departmental Student Union (DSU) members.</li> </ul> </li> <li>● <b>Council Online Voting Procedure</b> <ul style="list-style-type: none"> <li>○ Council discuss on looking into a better voting system</li> </ul> </li> <li>● <b>Board Committees Update</b> <ul style="list-style-type: none"> <li>○ Board committee chairs updated council on committee activities</li> </ul> </li> <li>● <b>Police Presence on Campus</b> <ul style="list-style-type: none"> <li>○ Council members asked the board about banning RCMP recruitment on campus. Board members are in talks with SFU Career Services and reaffirms that this is to ensure our racialized students on campus feel safe.</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Board of Directors Meeting, July 24, 2020
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<p><b>Parties Attending</b></p>	<p><b>Board of Directors:</b> Osob Mohamed (President), Gabe Liosis (VP University Relations), Samad Raza (VP External Relations), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chou (VP Student Life), Anuki Karunajeewa (Environment Representative), Balqees Jama (At-Large Representative), Haider Masood (FCAT Representative), Emerly Liu (Education Representative), Mehtaab Gill (Business Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative), Phumm Luckkid (At-Large Representative)</p> <p><b>Staff:</b> Sarah Edmunds (Campaigns, Research and Policy Coordinator), Lawrence Jones (Transition Manager)</p> <p><b>Guests:</b> Paige Riding (The Peak News Editor), Ryan (Council-Board Liaison)</p>
<p><b>Meeting Length (Hrs)</b></p>	<p>3 hours</p>
<p><b>Reason</b></p>	<p>Regular Bi-weekly Meetings</p>
<p><b>Summary and Outcome</b></p>	<p><b>Motions:</b></p> <ul style="list-style-type: none"> <li>● <b>Student Union Building (SUB) Second Elevator</b> <ul style="list-style-type: none"> <li>○ In 2014, Accessibility Fund Advisory Committee (AFAC) TOR only gave the committee to <i>recommend</i> spending, so the additional funding for the elevator was not officially passed.</li> <li>○ Money is already spent, this is more so for bookkeeping purposes</li> <li>○ Approved an additional spending of \$67,848 to a total of \$267,848 for SUB elevator.</li> </ul> </li> <li>● <b>Ratification for Accessibility Fund Advisory Committee (AFAC)</b> <ul style="list-style-type: none"> <li>○ Whereas the Terms of Reference for the Accessibility Fund Advisory Committee for FY20 only</li> <li>○ permitted the committee to make recommendations to the board for the approval of grants;</li> <li>○ Whereas the Accessibility Fund Advisory Committee passed eleven (11) motions approving spending</li> <li>○ of the Accessibility Fund in FY20;</li> <li>○ Whereas these motions were not approved by the Board in FY20;</li> <li>○ Whereas our auditors recommended that the Board ratify these motions;</li> <li>○ Be it resolved that the Board ratify the following motions:</li> </ul> </li> <li>● <b>Appoint of Black, Indigenous, and People Of Color (BIPOC) Committee Student At-Large Members</b> <ul style="list-style-type: none"> <li>○ BIPOC committee looked through the applications and recommended</li> </ul> </li> </ul> <p><b>Notice of Motion:</b></p> <ul style="list-style-type: none"> <li>● <b>Amendment to Standing Order 8 (SO-8)</b></li> </ul> <p><b>Discussions:</b></p> <ul style="list-style-type: none"> <li>● <b>U-Pass</b> <ul style="list-style-type: none"> <li>○ Survey is around 50-50 for lifting U-Pass suspension.</li> <li>○ SFU needs to come up with an opt-out option for students living outside of the Lower Mainland.</li> <li>○ The Graduate Student Society (GSS) U-Pass agreement is tied with us. GSS members are in favor of lifting suspension.</li> <li>○ Board are</li> </ul> </li> <li>● <b>Council Instagram and Facebook page:</b> <ul style="list-style-type: none"> <li>○</li> </ul> </li> <li>● <b>Events Committee update:</b> <ul style="list-style-type: none"> <li>○ <a href="#">Financial Literacy Workshop</a></li> <li>○ \$100 honorarium <a href="#">Photography Workshop</a> in August.</li> </ul> </li> <li>● <b>Update on SFU Athletics Name Change</b> <ul style="list-style-type: none"> <li>○ SFU President Andrew Petter said the issue was “complex”</li> <li>○ Decision will be made by Petter by Sept.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>● <b>SFSS Racial profiling 2019</b> <ul style="list-style-type: none"> <li>○ Board members and staff at the time pre-planned calling the cops on a Black alumni during the SFSS Election debate.</li> </ul> </li> <li>● <b>In-Person Events during COVID-19</b> <ul style="list-style-type: none"> <li>○ There's consensus on the board that we should not be supporting and encouraging in-person events in Fall. BC is doing relatively well but we must keep our diligence as there have been recent spikes in COVID cases and large gatherings. Will be communicating to clubs and our members about this.</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	FARM Committee Meeting , July 27, 2020
<b>Parties Attending</b>	<p><b>Committee Members:</b> Anuki Karunajeewa (Chair, Environment Representative), Balqee Jama (At-Large Representative), Phum Luckidd (At-Large Representative), Sude Guvendik (FASS Representative), Haider Massod (FCAT Representative), Nafon Modi (Health Science Representative), Harry Singh (Applied Science Representative), WeiChun Kua (Science Representative)</p> <p><b>Guest:</b> Gabe Liosis (VP University Relations)</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Bi-Weekly Meeting
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>● <b>FASS Panels Feedback/Promotion</b> <ul style="list-style-type: none"> <li>○ Panel info session for SASS undecided majors.</li> </ul> </li> <li>● <b>DSU Funding for Website</b> <ul style="list-style-type: none"> <li>○ Some DSU want to get extra funding for a more interactive website than WordPress</li> </ul> </li> <li>● <b>TMX Video Script Ideas</b></li> <li>● <b>Gift Card for (Departmental Student Unions) DSUs</b></li> <li>● <b>Round-table updates</b> <ul style="list-style-type: none"> <li>○ Phum: Funding guidelines</li> <li>○ Nafoni: anti-racism working group, team bonding</li> <li>○ Harry: SFU surge</li> <li>○ Emerly: bob ross paint night, pre-enrolment session, psycho-educational assessment into health and dental plan with Sarah</li> <li>○ WeiChun: having bi-weekly Science all-dsu meetings and working on TMX letter.</li> <li>○ Balqees: anti-racism working group letter, Black at SFU story telling</li> </ul> </li> </ul>
<b>Next Steps</b>	N/A

<b>Meeting, Date</b>	Governance (GOV) Committee Meeting, July 27, 2020
<b>Parties Attending</b>	<p><b>Committee Members:</b> Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), Osob Mohamed (President), Balqees Jama (At-Large Representative), Matthew Provost (VP Student Services), Zaid Lari (Council Representative),</p> <p><b>Staff:</b> Lawrence Jones (Transition Manager)</p>
<b>Meeting Length (Hrs)</b>	2 hours
<b>Reason</b>	Regular Bi-Weekly Meetings

<p><b>Summary and Outcome</b></p>	<ul style="list-style-type: none"> <li>● <b>Discussions:</b> <ul style="list-style-type: none"> <li>○ <b>Board Composition and Council</b> <ul style="list-style-type: none"> <li>■ Student surveys suggest reducing board size and increasing power of council.</li> <li>■ Most faculty representatives are not very in tune with the needs and wants to different departmental student unions (DSUs) in their faculty.</li> <li>■ Need to think about proportional representation if we want more power to council, as one faculty can have more students but only 1 DSU while others might have more DSU with less students.</li> <li>■ Council would let the Executive carry out day to day tasks in between council meetings, and the council could reverse/question any decisions made by the Executive at council meetings.</li> <li>■ This is a longer process and could be too big of a transition for Council this year. We can get some things started and have it carried through to next year's board.</li> <li>■ We will see if we get things prepared for this change by the end of Sept, if not we will focus more on society act related bylaws.</li> </ul> </li> <li>○ <b>Elections</b> <ul style="list-style-type: none"> <li>■ Need to hire (Independent Electoral Chief ) earlier and potential a 1 year position.</li> <li>■ Deciding on if slates are allowed, ranked ballot or other voting system for proportional voting in by-laws, and using another voting system like UBC Alma Mater Society rather than the current SFU's one we're using.</li> <li>■ Will continue this discussion at the next GOV meeting</li> </ul> </li> <li>○ <b>Privacy Policies</b> <ul style="list-style-type: none"> <li>■ Moved to next meeting</li> </ul> </li> </ul> </li> </ul>
<p><b>Next Steps</b></p>	<ul style="list-style-type: none"> <li>● Gabe will submit worker orders to Sarah Edmunds (Campaigns, Research and Policy Coordinator) to get history on Council forums.</li> <li>● Zaid, Corbett and Gabe look into Council models.</li> <li>● Discuss with Council about the Council models.</li> <li>● Committee members read SFSS Privacy and Information Management.</li> </ul>

<p><b>Meeting, Date</b></p>	<p>Science Undergraduate Society (SUS), July 27, 2020</p>
<p><b>Parties Attending</b></p>	<p>SUS Execs, WeiChun Kua (Science Representative)</p>
<p><b>Meeting Length (Hrs)</b></p>	<p>1 hour</p>
<p><b>Reason</b></p>	<p>Regular Bi-weekly Meeting</p>
<p><b>Summary and Outcome</b></p>	<p><a href="#">SUS Meeting Minutes</a>  <b>Discussions:</b></p> <ul style="list-style-type: none"> <li>● <b>SUS Picnic for exec bonding</b> <ul style="list-style-type: none"> <li>○ Picnic was rescheduled to after finals due to low availability of execs</li> </ul> </li> <li>● <b>Virtual Frosh</b> <ul style="list-style-type: none"> <li>○ events happening between mid august to mid september. Plan to give out merch on club days but need to figure out a distribution system.</li> </ul> </li> <li>● <b>Updates from Council Representative, Zaid Lari</b></li> </ul>
<p><b>Next Steps</b></p>	<p>N/A</p>

<b>Meeting, Date</b>	Board Development Session on Strategic Planning, July 31, 2020
<b>Parties Attending</b>	<p><b>Board Members:</b> Osob Mohamed (President), Gabe Liosis (VP University Relations), Corbett Gildersleve (VP Finance), Matthew Provost (VP Student Services), Jennifer Chour (VP Student Life), Samad Raza (VP External), Emerly Liu (Education Representative), Sude Guvendik (FASS Representative), Balqees Jama (At-Large Representative), Mahteeb Gill (Business Representative), Nafoni Modi (Health Science Representative), WeiChun Kua (Science Representative), Harry Singh (FAS Representative), Anuki Karunajeewa (Environment Representative)</p> <p><b>Staff:</b> Lawrence Jones (Transition Manager)</p> <p><b>Facilitator:</b> Tom Abbott (AMC NPO Solutions)</p>
<b>Meeting Length (Hrs)</b>	3 hours
<b>Reason</b>	For the board to implement <a href="#">SFSS's Strategic Plan</a>
<b>Summary and Outcome</b>	<ul style="list-style-type: none"> <li>• We looked at SFSS Vision and Mission statements. We think our mission statement can be changed to include more advocacy and student power..</li> <li>• We went into breakout rooms and each room was assigned to talk about one part of our strategic plan, what needs to be done soon, and by who</li> </ul>
<b>Next Steps</b>	<ul style="list-style-type: none"> <li>• Decide on a new mission statement and follow through with the immediate actions that needs to be taken to pursue our strategic priorities</li> </ul>

## Projects and Events

<b>Project/Event Title</b>	Trans Mountain Expansion Project (TMX) Advocacy and Awareness
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• Letter is finalized and translated to French</li> <li>• Continuing to reach out to other student unions and other groups to sign on and support. So far McGill, Concordia, Trent and Victoria student union signed on, along with non-student unions, Coast Protectors, Climate Convergence, and Fossil Fuel Free American University.</li> <li>• Creating campaign materials like a video from student unions and graphics of the Burnaby tank farm at different universities to visualize the proximity to danger that SFU students face.</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Safety and Wellbeing
<b>Total Time (Hrs)</b>	6 hours

<b>Project/Event Title</b>	SFSS Burnaby Food Hub Program
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"> <li>• 2 weeks into the program and it's going well so far</li> <li>• We're unable to use the Forum Chambers for space due to restriction from SFU as they deemed it still unsafe. We are aware that doing it in Convocation Mall is not the most ideal as students may feel ashamed picking up food in such an open space.</li> <li>• There are still some students who signed up but didn't come pick up their package Looking into improving and potentially remodeling the program.</li> </ul>
<b>Relevant Strategic Priorities</b>	Student Wellbeing



<b>Total Time (Hrs)</b>	9 hours
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<b>Project/Event Title</b>	SFSS Board Office move
<b>Updates and Upcoming Plans</b>	<ul style="list-style-type: none"><li>• Started packing up the office in preparation to move into the SUB at approximately end of August</li><li>• Will continue to pack throughout next month</li></ul>
<b>Relevant Strategic Priorities</b>	
<b>Total Time (Hrs)</b>	1 hour